



**REGULAR MEETING
OF THE VINEYARD PLANNING COMMISSION,
Wednesday, August 18, 2021, at 6:00 p.m.**

Commissioners Present:

Chair Bryce Brady
Vice-Chair Shan Sullivan
Commissioner Amber Rasmussen
Commissioner Anthony Jenkins
Commissioner Tim Blackburn

Staff Present: Community Development Director Morgan Brim, Planner II Briam Amaya Perez, Planning Technician Cache Hancey, and City Engineer Naseem Ghandour

Others Present: Commissioner Jeff Knighton

CALL TO ORDER

1.  **INVOCATION/INSPIRATIONAL THOUGHTS/PLEDGE OF ALLEGIANCE** – Vice Chair Sullivan lead the meeting in the pledge of allegiance.

2.  **OPEN SESSION –**
MOTION: COMMISSIONER BLACKBURN MOTIONED TO OPEN THE MEETING TO AN OPEN SESSION. COMMISSIONER JENKINS SECONDED THE MOTION. ROLL WENT AS FOLLOWS: CHAIR BRADY, VICE CHAIR SULLIVAN, COMMISSIONER RASMUSSEN, COMMISSION JENKINS, AND COMMISSIONER BLACKBURN VOTED AYE. THE MOTION CARRIED UNANIMOUSLY.

MOTION: VICE CHAIR SULLIVAN MOTIONED TO CLOSE THE OPEN SESSION. COMMISSIONER BLACKBURN SECONDED THE MOTION. ROLL WENT AS FOLLOWS: CHAIR BRADY, VICE CHAIR SULLIVAN, COMMISSIONER RASMUSSEN, COMMISSION JENKINS, AND COMMISSIONER BLACKBURN VOTED AYE. THE MOTION CARRIED UNANIMOUSLY.

3.  **MINUTES REVIEW AND APPROVAL -**
3.1 August 4, 2021

MOTION: COMMISSIONER JENKINS MOTIONED TO APPROVE THE MINUTES AS RECORDED. VICE CHAIR SULLIVAN SECONDED THE MOTION. ROLL WENT AS FOLLOWS: CHAIR BRADY, VICE CHAIR SULLIVAN, COMMISSIONER RASMUSSEN, COMMISSION JENKINS, AND COMMISSIONER BLACKBURN VOTED AYE. THE MOTION CARRIED UNANIMOUSLY.

4. BUSINESS ITEMS

4.1 Public Hearing – Land Use Ordinance Text Amendment to Vineyard Subdivision Code (VSC) 14.06.020 ‘Requirements for Preliminary Subdivision Applications’ and VSC 14.08.030 ‘Requirements for Final Subdivision Applications’; modifying the language to reflect the correct and appropriate signatures required for subdivision plats (preliminary and final); Ordinance Number 2021-11

 Planner II Briam Amaya Perez introduced the text amendment and led the Planning Commission in a discussion.

 **MOTION: COMMISSIONER JENKINS MOTIONED TO OPEN THE PUBLIC HEARING. COMMISSIONER BLACKBURN SECONDED THE MOTION. ROLL WENT AS FOLLOWS: CHAIR BRADY, VICE CHAIR SULLIVAN, COMMISSIONER RASMUSSEN, COMMISSIONER JENKINS, AND COMMISSIONER BLACKBURN VOTED AYE. THE MOTION CARRIED UNANIMOUSLY.**

 **MOTION: COMMISSIONER JENKINS MOTIONED TO CLOSE THE PUBLIC HEARING. COMMISSIONER BLACKBURN SECONDED THE MOTION. ROLL WENT AS FOLLOWS: CHAIR BRADY, VICE CHAIR SULLIVAN, COMMISSIONER RASMUSSEN, COMMISSIONER JENKINS, AND COMMISSIONER BLACKBURN VOTED AYE. THE MOTION CARRIED UNANIMOUSLY.**

 **MOTION: COMMISSIONER JENKINS MOTIONED TO RECOMMEND APPROVAL OF THE ZONING TEXT AMENDMENT TO THE CITY COUNCIL. VICE CHAIR SULLIVAN SECONDED THE MOTION. ROLL WENT AS FOLLOWS: CHAIR BRADY, VICE CHAIR SULLIVAN, COMMISSIONER RASMUSSEN, COMMISSIONER JENKINS, AND COMMISSIONER BLACKBURN VOTED AYE. THE MOTION CARRIED UNANIMOUSLY.**

4.2 Election of Vice Chair for the remainder of the 2021 Calendar Year

 **MOTION: COMMISSIONER JENKINS MOTIONED TO NOMINATE COMMISSIONER KNIGHTON AS THE PLANNING COMMISSION VICE CHAIR WITH THE CONDITION THAT COMMISSIONER KNIGHTON APPROVED OF THE NOMINATION. COMMISSIONER BLACKBURN SECONDED THE MOTION. ROLL WENT AS FOLLOWS: CHAIR BRADY, VICE CHAIR SULLIVAN, COMMISSIONER RASMUSSEN, COMMISSIONER JENKINS, AND COMMISSIONER BLACKBURN VOTED AYE. THE MOTION CARRIED UNANIMOUSLY.**

5. WORK SESSION

5.1 Planning Commission Training Opportunities

 Planning Technician Cache Hancey reviewed three different opportunities for the Planning Commission members to continue their education and training.

5.2 Planning Commission Bylaws

 Community Development Director Morgan Brim asked the Planning Commission to review the bylaws written in the code and be ready to discuss them in the next meeting. Chair Brady reviewed the attendance requirements for Planning Commissioners.

6. COMMISSION MEMBERS' REPORTS AND EX PARTE DISCUSSION DISCLOSURE



Vice-Chair Sullivan thanked the Planning Commission for the opportunity to serve as a member.

Commissioner Blackburn shared that he would be attending the Utah League of Cities and Towns.

Commissioner Jenkins thanked Public Works for their work in preparing the trails to the school.

7. ADJOURNMENT



Vice-Chair Sullivan motioned to adjourn the meeting.

CERTIFIED CORRECT ON:

CERTIFIED BY: /s/ Cache Hancey

Cache Hancey, Planning Technician