



**NOTICE OF A VINEYARD
CITY COUNCIL MEETING
March 9, 2022, at 6:00 PM**

PUBLIC NOTICE is hereby given that the Vineyard City Council will hold a regularly scheduled meeting on Wednesday, March 9, 2022, at 6:00 p.m. at City Hall, 125 South Main Street, Vineyard, Utah. This meeting can also be viewed on our [live stream page](#).

AGENDA

Presiding Mayor Julie Fullmer

1. CALL TO ORDER/INVOCATION/INSPIRATIONAL THOUGHT/PLEDGE OF ALLEGIANCE – *to be announced.*

2. WORK SESSION

No items were submitted.

REGULAR SESSION

3. PUBLIC COMMENTS

(15 minutes)

“**Public Comments**” is defined as time set aside for citizens to express their views for items not on the agenda. Each speaker is limited to three minutes. Because of the need for proper public notice, immediate action **cannot** be taken in the Council Meeting. If action is necessary, the item will be listed on a future agenda, however, the Council may elect to discuss the item if it is an immediate matter of concern.

Public comments can be submitted ahead of time to pams@vineyardutah.org.

4. MAYOR AND COUNCILMEMBERS’ REPORTS/DISCLOSURES/RECUSALS

5. STAFF, COMMISSION, AND COMMITTEE REPORTS

(3 minutes each)

5.1 City Manager Ezra Nair

5.2 Planning Commission Chair Bryce Brady

6. CONSENT ITEMS

6.1 [Approval of the February 23, 2022, City Council Meeting Minutes](#)

6.2 [Approval of the February 25, 2022, City Council Planning Retreat Minutes](#)

7. APPOINTMENTS

- 7.1 COMMUNITY GARDEN**.....3 vacancies
With the advice and consent of the City Council, Mayor Julie Fullmer will appoint Brittnee Voorheis as the Community Garden Director, Wendy Purrington as the Volunteer Coordinator, and Anai Salazar as the Communications Coordinator.

8. PRESENTATIONS/RECOGNITIONS/AWARDS

No items were submitted.

9. BUSINESS ITEMS

9.1 DISCUSSION AND ACTION – Fiscal Year 2020-2021 Audit Report

Spencer Hintze with Gilbert and Stewart will present the annual financial audit report for fiscal year 2020-21 for consideration and acceptance by the Council. The mayor and city council will take appropriate action.

9.2 PUBLIC HEARING NOTICE – Amending the Consolidated Fee Schedule (Resolution 2022-08)

Treasurer Bayley Deason will present recommended amendments to the consolidated Fee Schedule. The mayor and City Council will act to adopt (or deny) this request by Resolution.

9.3 DISCUSSION AND ACTION – Community Garden

Communications Manager Kathryn Newman and Water and Irrigation Manager Sullivan Love will present recommendations for expansion of the community garden. The mayor and city council will take appropriate action.

10. CLOSED SESSION

The Mayor and City Council pursuant to Utah Code 52-4-205 may vote to go into a closed session for the purpose of (these are just a few of the items listed, see Utah Code 52-4-205 for the complete list):

- (a) discussion of the character, professional competence, or physical or mental health of an individual
- (b) strategy sessions to discuss collective bargaining
- (c) strategy sessions to discuss pending or reasonably imminent litigation
- (d) strategy sessions to discuss the purchase, exchange, or lease of real property, including any form of a water right or water shares
- (e) strategy sessions to discuss the sale of real property, including any form of a water right or water shares
- (f) discussion regarding deployment of security personnel, devices, or systems;
- (g) the purpose of considering information that is designated as a trade secret, as defined in Section [13-24-2](#), if the public body's consideration of the information is necessary in order to properly conduct a procurement under [Title 63G, Chapter 6a, Utah Procurement Code](#);

11. ADJOURNMENT

The next regularly scheduled meeting will be held on Wednesday, March 23, 2022.

This meeting may be held in a way that will allow a councilmember to participate electronically.

The Public is invited to participate in all City Council meetings. In compliance with the Americans with Disabilities Act, individuals needing special accommodations during this meeting should notify the City Recorder at least 24 hours prior to the meeting by calling (801) 226-1929.

I the undersigned duly appointed Recorder for the city of Vineyard, Utah, hereby certify that the foregoing notice and agenda was emailed to the Salt Lake Tribune, posted at the Vineyard City Offices, the Vineyard website, the Utah Public Notice website, and delivered electronically to city staff and to each member of the Governing Body.

AGENDA NOTICING COMPLETED ON: March 4, 2022

CERTIFIED (NOTICED) BY: /s/ Pamela Spencer
PAMELA SPENCER, CITY RECORDER



**MINUTES OF A JOINT VINEYARD
CITY COUNCIL AND
PLANNING COMMISSION MEETING**

City Council Chambers
125 South Main Street, Vineyard, Utah
February 23, 2022 at 6:15 PM

Present

Mayor Julie Fullmer
Councilmember Tyce Flake
Councilmember Amber Rasmussen
Councilmember Mardi Sifuentes
Councilmember Cristy Welsh

Absent

Staff Present: City Manager Ezra Nair, City Attorney Jayme Blakesley, Sergeant Holden Rockwell with the Utah County Sheriff's Office, Building Official George Reid, Public Works Director Chris Wilson, Finance Director David Mortensen, City Engineer Naseem Ghandour, Community Development Director Morgan Brim, City Planner Briam Amaya Perez, Planning Technician Cache Hancey, Water Manager Sullivan Love, City Recorder Pamela Spencer, Planning Commission Chair Jeff Knighton, Planning Commission Vice-chair Bryce Brady, Planning Commissioners Tim Blackburn, Christopher Bramwell, Kristal Price, Anthony Jenkins, and Marcus Jessop

Others speaking: Residents Rosie Peña, Jim Wilcock, and David Lauret, Susan Petheram with FFKR Architects, and Katie Poppel with EDSA

1. CALL TO ORDER/INVOCATION/INSPIRATIONAL THOUGHT/PLEDGE OF ALLEGIANCE – This item was carried out earlier during the Redevelopment Agency (RDA) Board meeting.



Mayor Fullmer opened the meeting at 6:15 PM.

2. WORK SESSION

2.1 Walkara Way

Community Development Director Morgan Brim will lead a discussion about the Walkara Way project. There will be no action taken at this time.



This item was postponed to a future meeting.

44 **REGULAR SESSION**

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47 **3. PUBLIC COMMENTS**

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49  Mayor Fullmer called for public comments.

50
51  Resident Rosie Peña, in living in the Waters Edge development, expressed concerns with
52 parking and asked that 400 North be opened to allow parking. There was a discussion about
53 parking. Mayor Fullmer reiterated that the city heard Ms. Peña's concerns and that they were
54 working on solutions. The discussion continued.

55
56  Resident Jim Wilcox, living in the Le Cheminant subdivision, expressed concerns with
57 parking issues in his development. There was a discussion about the parking policy. Mayor
58 Fullmer reviewed other concerns with the LeCheminant subdivision and stated that the city was
59 working on ways to mitigate these problems. Mayor Fullmer told him that they heard what he
60 was saying and asked him to work with staff.

61
62  Resident David Lauret, living on Holdaway Road, expressed concerns with the letter that
63 was discussed during the Redevelopment Agency Board Meeting. Mayor Fullmer explained that
64 the intent of the letter and gave a summary of the discussion held during the RDA meeting.

65
66  Mayor Fullmer called for further questions. Hearing none, she closed the public session.

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69 **4. MAYOR AND COUNCILMEMBERS' REPORTS/DISCLOSURES/RECUSALS**

70  Councilmember Rasmussen reported on a meeting with Utah Transit Authority and the Utah
71 Department of Transportation where they discussed autonomous vehicles/shuttles and micro-
72 transit. There was a discussion about the two types of transportation.

73
74  Mayor Fullmer mentioned bills that were being discussed at the state legislature. She
75 suggested that that the council stay on top of the bills and to contact their representatives.

76
77
78 **5. STAFF, COMMISSION, AND COMMITTEE REPORTS**

79 **5.1**  City Manager Ezra Nair reported that the legislative session would end on March 4.
80 The council retreat was scheduled for this Friday. He mentioned that he was in discussions with
81 Orem Fire on the Fire Service Contract they had with the city.

82
83 **5.2**  Planning Commission Chair Jeff Knighton stated that he had no new items to
84 report. Mr. Brim explained that the waterfront plan would go to the Planning Commission for a
85 formal discussion.

6. CONSENT ITEMS

6.1 Approval of the February 9, 2022 City Council Minutes

 Mayor Fullmer called for a motion.

 **Motion:** COUNCILMEMBER WELSH MOVED TO APPROVE THE CONSENT ITEMS AS PRESENTED. COUNCILMEMBER RASMUSSEN SECONDED THE MOTION. MAYOR FULLMER, COUNCILMEMBERS FLAKE, RASMUSSEN, SIFUENTES, AND WELSH VOTED AYE. THE MOTION CARRIED UNANIMOUSLY.

7. APPOINTMENTS

No names were submitted.

8. PRESENTATIONS/RECOGNITIONS/AWARDS

8.1 **PRESENTATION – Vineyard Waterfront Master Plan**

Community Development Director Morgan Brim and Susan Petheram with FFKR Architects will present a draft of the Vineyard Waterfront Master Plan.

 Mr. Brim gave a brief background on the process.

 Ms. Petheram turned the time over to Katie Poppel with EDSA, who reviewed the process they had gone through to produce the plan for Vineyard. The four (4) big points of inspiration were: the history of the area, seasonality, regional connection, and restoration. They divided the lakeshore into three (3) areas. Ms. Poppel reviewed each area of the lakeshore and the recommended amenities for each area.

 Mayor Fullmer called for questions or comments from the council.

 Mayor Fullmer called for questions or comments from the public. Hearing none, she suggested that they reach out to the city with their comments.

 Ms. Petheram said that they were looking forward to the next steps.

9. BUSINESS ITEMS

9.1 DISCUSSION AND ACTION – TRCC Grant Waterfront Catalyst Project

Community Development Director Morgan Brim and Susan Petheram with FFKR will present a request for approval of a Waterfront Catalyst Project. The mayor and City Council will take appropriate action.

 Mr. Brim explained the grant process and that they needed a catalyst project. He said that the steering committee had recommended using the grant money for the actual beach improvements, and asked for a motion to approve the beach improvements.

 There was a discussion about choosing a catalyst.

 **Motion:** COUNCILMEMBER FLAKE MOVED TO ADOPT THE PLAN AS PRESENTED AND THE KEYSTONE PROJECT BEING THE DEVELOPMENT OF THE BEACH ON THE PROMENADE. COUNCILMEMBER WELSH SECONDED THE MOTION. MAYOR FULLMER, COUNCILMEMBERS FLAKE, RASMUSSEN, SIFUENTES, AND WELSH VOTED AYE. THE MOTION CARRIED UNANIMOUSLY.

9.2 DISCUSSION AND ACTION – Land Donation Sunset Beach Park (Resolution 2022-06)

City Engineer Naseem Ghandour will present a Warranty Deed for the dedication of the property currently known as Sunset Beach Park. The mayor and City Council will act to adopt (or deny) this request by resolution.

 Mr. Ghandour reviewed the land donation.

 Mayor called for questions. There was a discussion about the coating on the slide in the park.

 Mayor Fullmer called for a motion.

 **Motion:** COUNCILMEMBER RASMUSSEN MOVED TO APPROVE THE ACCEPTANCE OF DONATION OF IMPROVED PROPERTY DESCRIBED IN EXHIBIT “A” FROM VINEYARD FLAGSHIP 241 LLC, RESOLUTION 2022-06. COUNCILMEMBER FLAKE SECONDED THE MOTION. ROLL CALL WENT AS FOLLOWS: MAYOR FULLMER, COUNCILMEMBERS FLAKE, RASMUSSEN, SIFUENTES, AND WELSH VOTED AYE. THE MOTION CARRIED UNANIMOUSLY.

9.3 DISCUSSION AND ACTION – Open Space Land Dedication in The Springs Subdivision (Resolution 2022-07)

City Planner Briam Amaya Perez will present a land dedication of open space in the Springs subdivision to the Waters Edge Homeowners Association. The mayor and City Council will act to adopt (or deny) this request by resolution.

 Mr. Amaya Perez explained the land dedication to The Springs Subdivision HOA. There was a discussion about the corrections to the plat. There was also a discussion about maintenance of the land.

 Mayor Fullmer called for questions. Hearing none, she called for a motion.

 **Motion:** COUNCILMEMBER FLAKE MOVED TO APPROVE THE REPLAT OF THE SPRINGS TRAILS PLAT “A” COMMON SPACE PROPERTY, MINUS THE TRAIL EASEMENT AND STORMWATER MAINTENANCE EASEMENT, DESCRIBED IN THE EXHIBITS, TO THE SPRINGS SUBDIVISION HOMEOWNER ASSOCIATION, RESOLUTION 2022-07. COUNCILMEMBER RASMUSSEN SECONDED THE MOTION. ROLL CALL WENT AS FOLLOWS: MAYOR FULLMER, COUNCILMEMBERS FLAKE, RASMUSSEN, SIFUENTES, AND WELSH VOTED AYE. THE MOTION CARRIED UNANIMOUSLY.

182 **10. TRAINING**

183 **10.1 Open and Public Meetings Act and Roberts Rules of Order Training**

184 City Attorney Jayme Blakesley will present annual training on Open and Public Meeting
185 procedures and requirements. This training is provided annually pursuant to Section 52-
186 4-104 of the Utah State Code. This will also include Roberts Rules of Order training.
187 The City Council as well as members of the Planning, Bicycle, and Heritage
188 Commissions have been invited to attend this training.
189

190  Mr. Blakesley presented a training on the Open and Public Meetings Act and Roberts Rules
191 of Order.
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194 **11. CLOSED SESSION**

195 No closed session was held.
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198 **12. ADJOURNMENT**

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200  Mayor Fullmer called for a motion to adjourn the meeting.
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202  **Motion:** COUNCILMEMBER WELSH MOVED TO ADJOURN THE MEETING AT 7:41
203 PM. COUNCILMEMBER SIFUENTES SECONDED THE MOTION. MAYOR FULLMER,
204 COUNCILMEMBERS FLAKE, RASMUSSEN, SIFUENTES, AND WELSH VOTED AYE.
205 THE MOTION CARRIED UNANIMOUSLY.
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208 MINUTES APPROVED ON: _____
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210 CERTIFIED CORRECT BY: /s/ Pamela Spencer
211 PAMELA SPENCER, CITY RECORDER
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**MINUTES OF A VINEYARD CITY COUNCIL
PLANNING RETREAT**

Utah Valley Convention Center
220 West Center Street, Provo Utah.
February 25, 2022 at 8:30 AM

Present

Mayor Julie Fullmer (arrived at 9:13 AM)
Councilmember Tyce Flake
Councilmember Amber Rasmussen
Councilmember Mardi Sifuentes
Councilmember Cristy Welsh

Absent

Staff Present: City Manager Ezra Nair, City Attorney Jayme Blakesley, Building Official George Reid, Public Works Director Chris Wilson, Finance Director David Mortensen, City Engineer Naseem Ghandour, Stormwater Manager Justine Marshall, Community Development Director Morgan Brim, City Planner Briam Amaya Perez, Planning Technician Cache Hancey, Water Manager Sullivan Love, Parks Manager Preston Jensen, Streets Manager Chris Thomas, Recreation Manager Brian Vawdrey, Albert Foster with Facil HR, Sergeant Holden Rockwell with the Utah County Sheriff's Office, City Recorder Pamela Spencer, Plans Examiner Patricia Abdulla

Others Speaking: Laura Lewis and Kate Werrett with Lewis Young Robertson and Burningham, and Utah County Commissioner Amelia Powers Gardner

1. Arrive & Welcome

City Manager Ezra Nair opened the meeting at 8:45 AM.

2. Staff Reviews

Each department gave a brief overview of the tasks that were completed in 2021.

The group took a short break at 11:40 AM. The meeting resumed at 11:45 AM.

3. 11:20 – 11:30 Guest Speaker

This item was postponed to later in the meeting.

4. 11:30 – 12:30 Finance Review

Laura Lewis and Kate Werrett with Lewis Young Robertson and Burningham gave a brief overview of the Comprehensive Financial Sustainability Plan (CFSP). They also reviewed the Redevelopment Agency's revenues and expenditures. There was a discussion about bonds.

12:30 – 1:00 Lunch

The group took a lunch break at 12:30 PM. The meeting resumed at 1:10 PM.

5. 1:10 PM Guest Speaker

Amelia Powers Gardner gave a presentation on “Thinking Differently - Innovation in Government.”

6. 1:42 PM General Council Discussion

The mayor and city council reviewed their goals for the year. There was discussion about the Fiscal Year 2022-2023 Budget. There was also a discussion about a \$500.00 project and medium level projects.

The meeting adjourned at 3:05 PM.

MINUTES APPROVED BY CITY COUNCIL ON: _____

CERTIFIED CORRECT BY: /s/ Pamela Spencer

PAMELA SPENCER, CITY RECORDER



VINEYARD CITY COUNCIL STAFF REPORT

Meeting Date: March 9, 2022

Agenda Item: 9.2 PUBLIC HEARING – Consolidated Fee Schedule

Department: Finance

Presenter: Bayley Deason, Treasurer

Background/Discussion:

Utah Code section 10-3-17 authorizes cities to create, amend, and set a fee schedule appropriate for the services rendered by the municipality by way of a resolution. The provided attachment shows recommended changes to Vineyard's current fee schedule to assure our fees are up to date.

Fiscal Impact:

The proposed changes should have minimal fiscal impact as fees are increased and added to assure that the City's costs (supplies, labor, overhead, etc.) are covered for the provided services.

Recommendation:

The Finance Department recommends accepting all changes as they are presented in the attachment.

Sample Motion:

I move to adopt, by Resolution 2022-08, the FY21-22 Consolidated Fee Schedule as presented.

Attachments:

Resolution
Consolidated Fee Schedule – 2021-2022 Fiscal Year

RESOLUTION NO. 2022-08

A RESOLUTION AMENDING THE CONSOLIDATED FEE SCHEDULE

WHEREAS, Section 10-3-717 UCA authorizes cities to establish the amounts of fees to be charged for municipal services to be set by resolution, and

WHEREAS, The City Ordinances, in various locations, provides for the establishment of fee amounts for certain municipal services, by resolution of the City Council.

WHEREAS, a Public Hearing was duly noticed and was held on the 9th day of March 2022 on the proposed amendments.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF VINEYARD, UTAH AS FOLLOWS:

See exhibit A

PASSED BY THE CITY COUNCIL OF VINEYARD, UTAH THIS 9th DAY OF MARCH 2022.

APPROVED:

Julie Fullmer, Mayor

ATTEST:

Pamela Spencer, City Recorder



Consolidated Fee Schedule 2021-2022 Fiscal Year

Administrative	2
Recreation.....	2
Utilities	3
Sanitation	3
Facilities Rental	43
Special Event Permit.....	5
Code Enforcement Fess.....	65
Business Licensing	65
Land Use Applications	76
Building Permit Fees	98
Building Inspection Fees	109
Impact Fees	110
Pass Through Fees	110
Water Department Fees	121



ADMINISTRATIVE FEES

Records (GRAMA) Requests	per hour for staff time after first 15 minutes (based on lowest paid employee working on the request) Copies \$0.10 per page
Returned Checks	\$10.00
Colored Map Copies – 8 1/2 x 11	\$3.00
Black and White Map Copies	Free
Notarization	Free
Library Card/Fitness Center Reimbursement	\$80 annual reimbursement per Vineyard household (can be used toward non-resident library card OR municipal fitness center membership)
Weed Abatement	Actual Abatement Costs
Bond Processing Fee	\$60
Administrative Citation	\$100
Credit Card Fee	3% of Transaction Total
Candidate Filing Fee	\$35

RECREATION FEES

Toddler Sports Clinic	\$49
Youth Wrestling	\$49
Youth Soccer	\$49
Race Registration	Regular - \$25 Kids 1k - \$12 Family Rate \$30/Household
Youth Kickball	\$49
Youth T-Ball Registration	\$49
Youth Coach Pitch Registration	\$49



Youth Flag Football Registration	\$49
Youth Pickleball Clinic	\$49
Youth Jr Jazz Basketball	\$79
Youth Volleyball	\$49
Adult Flag Football Team Registration	\$350
Adult Soccer Team Registration	Spring - \$350 Fall - \$400
Adult Team Volleyball	Team - \$250 Individual - \$50
Pickleball Tournament Team	\$30
3 on 3 Basketball Tournament	Team - \$79 Individual - \$29
Adult Kickball Tournament	Team - \$129 Individual - \$19
Late Registration	\$10
Late Team Registration	\$50
Additional Non-Resident Adult Soccer Fee	Team - \$50 Individual - \$10

UTILITY FEES

Water Base Rate ¾" Meter	\$27.09 first 5,000 gallons
Water Base Rate 1" Meter	\$37.93 first 5,000 gallons
Water Base Rate 1 ½" Meter	\$48.76 first 5,000 gallons
Water Base Rate 2" Meter	\$78.56 first 5,000 gallons
Water Base Rate 3" Meter	\$297.99 first 5,000 gallons
Water Base Rate 4" Meter	\$386.48 first 5,000 gallons
Water Base Rate 6" Meter	\$568.89 first 5,000 gallons
Water Base Rate 8" Meter	\$758.52 first 5,000 gallons
Residential Water Usage Rates:	
Tier 1 (5,001 – 15,000)	\$1.77 per 1,000 gallons
Tier 2 (15,001– 30,000+)	\$2.03 per 1,000 gallons
Tier 3 (30,001 – 50,000)	\$2.50 per 1,000 gallons



Tier 4 (50,001+)	\$2.75 per 1,000 gallons
Commercial Water Usage Rates:	
Tier 1 (5,001 – 30,000)	\$1.77 per 1,000 gallons
Tier 2 (30,001 – 100,000)	\$2.50 per 1,000 gallons
Tier 3 (100,001+)	\$2.75 per 1,000 gallons
Sewer Base Rate	\$17.25
Sewer Usage Rate	\$3.50 per 1,000 gallons
Transportation Utility	\$3.5 Per ERU
Storm Water Utility	\$5 Per ERU

SANITATION FEES

90-Gallon Residential Can	\$13
Second 90-Gallon Residential Can	\$8
Recycling Can	\$6

FACILITIES RENTAL FEES

Small Park Pavilion Rental	\$40 for Resident, \$80 for Non-Resident
Small Park Pavilion Cleaning Deposit	\$40 for Resident, \$80 for Non-Resident
Large Park Pavilion Rental	\$75 for Resident, \$150 for Non-Resident
Large Park Pavilion Cleaning Deposit	\$75 for Resident, \$150 for Non-Resident
<u>Special Event Rental Deposit</u>	<u>\$300</u>
<u>Multi-Day Special Event Rental Deposit</u>	<u>\$500 per day</u>
Inflatables Fee with Pavilion Rental	\$25
Inflatable Deposit with Pavilion Rental	\$175
Pavilion Rental Cancellation Fee	\$5



Single Soccer 4 Hour Field Rental (Monday – Thursday)	\$300 Deposit + \$150 for Residents, \$300 for Non-Resident
Single Soccer 4 Hour Field Rental (Weekend)	\$300 Deposit + \$200 for Residents, \$400 for Non-Residents
Court Rental	\$25 per hour per court
Pickleball Net Rental	\$50 Refundable Deposit
Pickleball Net Repair/Replacement Fee	Up to \$300
Outdoor Basketball Court Rental	\$25 per hour per ½ court
Non-Existing Line Painting – Per Field	1-499 Feet - \$100 500-999 Feet - \$125 1000+ Feet - \$150
Remarking Line Painting – Per Field	1-499 Feet - \$20 500-999 Feet - \$25 1000+ Feet - \$30

SPECIAL EVENT FEES

Special Event Permit	\$50
Special Event with Vendors	\$75
Special Events with >250 participants	\$100
<u>Special Events longer than 6 hours</u>	<u>\$150</u>
<u>Multi-Day Special Events</u>	<u>\$200</u>
<u>Film Permit</u>	<u>\$50</u>
Summer Celebration Food Vendor	\$100 per day \$300
Summer Celebration Vendor Booth	\$100
Boo-A-Palooza Vendor Fee	\$50
<u>Bounce House Deposit</u>	<u>\$100</u>
<u>Onsite Dumpster or Equipment Permit</u>	<u>\$72 per dumpster</u>
<u>Additional Dumpster Reserved</u>	<u>\$174 per 6 yard dumpster</u>
<u>Excess Garbage Pickup</u>	<u>Up to \$600 based on quantity picked up</u>
<u>Extra trash can with bags</u>	<u>\$15 per 5 cans</u>



<u>Personnel (total compensation per employee, per hour, during regular business hours)</u>	<u>Parks Department - \$35</u> <u>Streets Department - \$35</u> <u>Special Events Department - \$32</u>
<u>Penalty for operating without a permit</u>	<u>Double the application fee and any damage caused by the special event</u>

CODE ENFORCEMENT FEES

Code Violation Fee (per calendar year from first offense)	1 st Offense - \$100 2 nd Offense - \$200 3 rd (or more) Offense - \$400
Civil Penalty Fee	\$25 per day, per violation
Code Violation Fee - Interest	20% per annum of total outstanding amounts
Default/Administrative Code Enforcement Hearing Fee	\$100
Animal Defecation without Removal Fine	\$250
Off-Leash Animal Fine	\$250

~~ANNUAL~~ BUSINESS LICENSING FEES

Home-Based Occupation (exceeds residential impact)	\$50
Home-Based Occupation (does not exceed residential impact)	\$0
Accessory Dwelling Unit Business License (Biennial)	Initial Fee \$100 Renewal Fee \$50
Industrial Manufacturing/Distribution	\$250
Restaurant/Food	\$190
Food Truck Fee	\$25 per truck
Retail	\$215
Service Related	\$150



Business License Renewal Fee	\$25
Solicitor License	\$30
Transient/Itinerant Merchant (90-day maximum)	\$30
Towing/Parking Enforcement Certificate	\$50
Class A- D Beer License	\$400 + Proof of \$5,000 Bond
Class E Beer License	\$400 + Proof of \$10,000 Bond
A or B Liquor License	\$300 + Proof of \$10,000 Bond
Class C Liquor License	\$300 + Proof of \$1,000 Bond
Unclassified Business	\$25 Base fee until classification established by Resolution
Business fitting in 2+ Categories	Higher rate
Late Renewal Fee (during renewal grace period)	\$25
Penalty Fee for doing business without a Vineyard Business License	Double the license fee

LAND USE APPLICATION FEES

Development Agreement	\$1,500
Development Agreement Amendment	\$1,500
Subdivision – Preliminary Plat	\$1,930 + \$6.20 per lot
Subdivision – Preliminary Plat – Additional Review	\$786 + \$2.50 per lot
Subdivision – Final Plat	\$1,940 + \$6.20 per lot
Subdivision – Final Plat Additional Reviews	\$1010 + \$2.50 per lot
Condominium Plat – New or Conversion	\$1,406 + \$25 per unit
Major Plat Amendment	\$1,706
Minor Plat Amendment	\$1,406



Recording Fees	As charged by Utah County Recorder
Site Plan – Residential	\$2,663
Site Plan – Non-residential	\$3,756
Site Plan – Non-residential – Additional Reviews	\$1,693 for each additional review after two reviews
Site Plan – Minor Amendment	\$500
General Plan Text or Map Amendment	\$1,000
Land Use Ordinance Text or Map Amendment	\$1,000
Lot Line/Property Boundary Line Adjustment	\$300
Conditional Use Permit	\$400
Temporary Use Permit	\$75
Variance	\$100
Appeals	\$100
Zoning Verification	\$100
Sign Permit	\$150
Sign Standard Waiver	\$250
Commercial Temporary Sign Permit	\$25
Street and Traffic Control Signs	\$350 per post
Land Disturbance Permit	\$50 + \$20 per acre + \$30 per month
Land Disturbance Permit – Subdivision and Site Plan	Included in engineering inspection fees
Engineering Inspection Fees – Subdivision Related	3% of bid tabulation placed in escrow before construction begins.
Engineering Inspection Fees – Non-Subdivision Related	\$150 per hour, rounded up to nearest hour
Engineering Re-Inspection Fees	\$150 per hour, 2-hour minimum
Street Light Fee	\$10,000 per light
Street Sign Fee	\$300 per sign
Demolition	Up to \$500 plan review fee
Encroachment Permit	\$150 + \$1 per square foot
Jet Truck Work Request	\$190/hour – Minimum of 2 hours



Fine for Use of Public Right of Way without Approved Permit	\$300 + \$150 per hour inspector is onsite past initial hour
Infrastructure Construction	Bond/Escrow account as determined by bid tabulation
Building Relocation	\$500 Plan Review Fee
Full or Partial Road Closure	\$50
Use of City Barricades for Road Closure	\$300 refundable deposit per set of barricades
Additional plan review required by changes, additions, or revisions to any land use applications	\$65 per hour, half hour minimum
Special Planning Commission Meeting	\$390 per meeting

BUILDING PERMIT FEES

TOTAL VALUATION	FEE
\$1 to \$1,300	\$48
\$1,301 to \$2,000	\$48 for the first \$1,300; plus \$3 for each additional \$ 100 or fraction thereof, to and including \$2,000
\$2,001 to \$40,000	\$69 for the first \$2,000; plus \$11 for each additional \$1,000 or fraction thereof, to and including \$40,000
\$40,001 to \$100,000	\$487 for the first \$40,000; plus \$9 for each additional \$1,000 or fraction thereof, to and including \$100,000



\$100,001 to \$500,000	\$1,027 for the first \$100,000; plus \$7 for each additional \$1,000 or fraction thereof, to and including \$500,000
\$500,001 to \$1,000,000	\$3,827 for the first \$500,000; plus \$5 for each additional \$1,000 or fraction thereof, to and including \$1,000,000
\$1,000,001 to \$5,000,000	\$6,327 for the first \$1,000,000; plus \$3 for each additional \$1,000 or fraction thereof, to and including \$5,000,000
\$5,000,001 and over	\$18,327 for the first \$ 5,000,000; plus \$1 for each additional \$1,000 or fraction thereof
Residential Plan Review	25% of Building Permit Fee
Commercial Plan Review	35% of Building Permit Fee
Duplicate Plan Review	15% of Building Permit Fee
Reinstating an Expired Permit	\$50 + any additional review time
Fire Inspection & Plan Review	10% of Building Permit Fee

BUILDING INSPECTION FEES

Inspections outside of normal business hours	\$48 per hour, two-hour minimum
Re-inspection	\$48 per hour
Inspection for which no specific fee is indicated	\$48 per hour, one-hour minimum



Additional plan review required by changes, additions, or revisions to plans,	\$85 per hour, one-hour minimum
Use of outside consultants for plan checking and inspections, or both	Actual costs, including administrative and overhead costs
Fire Inspection	Included in Business License Fee
Work Without a Permit*	\$100 per infraction
Working Beyond a Stop Work Order*	\$200 per infraction

*Fines doubled for each subsequent infraction

IMPACT FEES

(Impact Fee Area Maps are found on the website)

Sewer Facilities	• Area A - \$539 • Area B - \$2,391 • Area C – RDA
Culinary and Irrigation Water Systems	• Area A - \$873 • Area B (RDA) - \$521
Roadway Facilities	• Area A - \$3,586 • Area B (RDA) - \$1,286
Storm and Ground Water	• Area A - \$222 • Area B - \$337 • Area C - \$237

PASS THROUGH FEES

Timpanogos Special Service District	Equal to TSSD's impact fee as dictated by their up-to-date Impact Fee Facilities Plan.
Orem Water Reclamation	Equal to Orem City's Water Reclamation as dictated in their up-to-date Consolidated Fee Schedule.



Orem Water Rights	Equal to Orem City's Water Rights as dictated in their up-to-date Consolidated Fee Schedule.
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All impact fees will be assessed at the time building permits are issued. All other development Impact Fees will be calculated based on Equivalent Residential Units.

WATER DEPARTMENT FEES

¾" Water Meter & Connection Fee	\$363
1" Water Meter & Connection Fee	\$495
1½" Water Meter & Connection Fee	\$775
2" Water Meter & Connection Fee	\$1,206
Water Lateral Inspection Fee	\$50
Water Meter Reconnect Fee	\$50
Utility Application Fee	\$20
Fire Hydrant Meter Rental Deposit	\$1625
<u>Fire Hydrant Meter Penalty Fees</u>	<u>1st missed read = \$50</u> <u>2nd missed read = \$100</u> <u>3rd missed read = \$200</u> <u>Any missed reads after the 3rd month</u> <u>will be penalized \$400 per month until</u> <u>meter is returned</u>
Daily Rate – Fire Hydrant Meter	\$10/100 month
Water Rate – Fire Hydrant Meter	\$2 Per 1,000 gallons of water
Residential Construction Water	\$50 minimum
Non-Residential Construction Water	\$50 minimum
Illegal Connection to Water System	\$1,000 per occurrence

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VINEYARD CITY COUNCIL STAFF REPORT

Meeting Date: March 9, 2022

Agenda Item: 9.3 Community Garden Plans for 2022

Department: Public Works/Communications

Presenter: Kathryn Newman/Sullivan Love

Background/Discussion:

In the Spring of 2021, Vineyard City piloted a community garden adjacent to the tennis courts at Gammon Park. The garden was a collaboration between City Staff and a group of resident volunteers. Reclaimed materials were used to make 11 garden boxes, 10 of which were used for residents who were chosen through a lottery of 25 applicants. One box was kept for educational purposes. Crops were planted in June in conjunction with a grand opening ceremony sponsored by Orem Community Hospital. Throughout the summer, gardens were tended to and harvested by gardeners and volunteers.

The establishment of the garden was instrumental in helping Vineyard be awarded the Healthy Utah Community award in April 2021. In addition, a vegetable exchange stand was constructed by a resident volunteer. The volunteer group worked with City staff to educate residents about gardening, harvesting and healthy living with the production of two Community Garden newsletters and the creation of a community garden Facebook page. At Boo-A-Palooza, 700 residents were given fresh produce to take home.

For this year's growing season, the garden volunteers, with some assistance from City Staff, would like to expand the Gammon location and add an additional 11 boxes, bringing the total boxes to 22. This will allow 18 boxes to be tended by residents chosen by lottery. The additional 3 boxes will be used by the Vineyard Youth Council as pollinator garden boxes and by the Garden Director as an educational box.

Additionally, an extra park bench, leftover from construction of the parks, could be installed in the Community Garden area. The bench would be portable and could be moved to a future location.

If approved, lottery applications would be opened on March 14, applicants notified on April 4, boxes constructed by a group of volunteers beginning late March and completed by April 15th. Gardeners will be able to plant beginning on April 22, Earth Day. The boxes and vegetable stand are mobile and can be moved to other locations in future years and as park plans are solidified.



VINEYARD CITY COUNCIL STAFF REPORT

City Staff is recommending Brittnee Voorheis be appointed as Community Garden Director, with Wendy Purrington as Volunteer Coordinator and Anai Salazar as Communications Coordinator. Other volunteer committee members would be chosen by Brittnee.

Fiscal Impact:

The cost of the material for the new boxes is estimated at \$1400 and will include irrigation set up. Other costs would include staff time (approx. 40 – 50 hrs. 2 employees) to import dirt for the expansion, oversee construction of the boxes, installation of the boxes, irrigation system installation and assist volunteers in collecting lottery applications and other garden related maintenance tasks. Of the \$1400.00 dollar request, if there are funds remaining after construction of the boxes, they would be used to purchase gardening tools, or other supplies needed for the garden operation.

Recommendation:

City Staff is recommending Council approve the expansion of the Community Garden from 11 boxes to 22 boxes.

Sample Motion:

I move to approve the expansion of the Community Garden as presented.

Attachments:

Two maps

Google Maps



Imagery ©2022 Google, Imagery ©2022 Maxar Technologies, State of Utah, Map data ©2022 20 ft

Tennis Court

