



VINEYARD
STAY CONNECTED

**NOTICE OF A VINEYARD
CITY COUNCIL MEETING
May 11, 2022, at 6:00 PM**

PUBLIC NOTICE is hereby given that the Vineyard City Council will hold a regularly scheduled meeting on Wednesday, May 11, 2022, at 6:00 p.m. at City Hall, 125 South Main Street, Vineyard, Utah. This meeting can also be viewed on our [live stream page](#).

AGENDA

Presiding Mayor Julie Fullmer

1. CALL TO ORDER/INVOCATION/INSPIRATIONAL THOUGHT/PLEDGE OF ALLEGIANCE – *to be announced*.

2. WORK SESSION
No items were submitted.

3. PUBLIC COMMENTS *(15 minutes)*
“Public Comments” is defined as time set aside for citizens to express their views for items not on the agenda. Each speaker is limited to three minutes. Because of the need for proper public notice, immediate action **cannot** be taken in the Council Meeting. If action is necessary, the item will be listed on a future agenda, however, the Council may elect to discuss the item if it is an immediate matter of concern.
Public comments can be submitted ahead of time to pams@vineyardutah.org.

4. MAYOR AND COUNCILMEMBERS’ REPORTS/DISCLOSURES/RECUSALS

5. STAFF, COMMISSION, AND COMMITTEE REPORTS *(3 minutes each)*
5.1 City Manager Ezra Nair – legislative update
5.2 Planning Commission Chair Jeff Knighton
5.3 Code Enforcement – Planning Assistant Cache Hancey – Quarterly Report
5.4 Finance – Finance Director David Mortensen – Quarterly Report

6. CONSENT ITEMS

- 6.1** [Approval of the April 27, 2022, City Council Minutes](#)
- 6.2** [Approval to add City Manager Ezra Nair to the signature card at Zions Bank Resolution 2022-11](#)

7. APPOINTMENTS

[Central Utah 911 \(Resolution 2022-12\)](#).....2 vacancies
With the advice and consent of the City Council, Mayor Fullmer will appoint City Manager Ezra Nair as a representative and herself as an alternate on the Central Utah 911 Board.

8. PRESENTATIONS/RECOGNITIONS/AWARDS

No items were submitted.

9. BUSINESS ITEMS

9.1 DISCUSSION AND ACTION – [Proposed Tentative Fiscal Year 2022-2023 Budget](#)

(15 minutes)

Finance Director David Mortensen will present the Tentative Fiscal Year 2022-2023 Budget. The mayor and City Council may act to adopt the proposed tentative budget and set a public hearing for May 25, 2022.

9.2 DISCUSSION AND ACTION – [Transfer from Enterprise Fund to General Fund](#)

(5 minutes)

Finance Director David Mortensen will present a request for the City Council to set a date for a public hearing to be held on May 25, 2022 to discuss and approve (or deny) transfers from the Enterprise Funds to the General Fund. The mayor and City Council will take appropriate action.

9.3 DISCUSSION AND ACTION – [Approval of an Increase to the Staffing Plan](#)

(5 minutes)

City Manager Ezra Nair is requesting the approval of an increase to the staffing plan in the Communications Department, moving a part-time employee to full-time. The mayor and City Council will take appropriate action.

9.4 DISCUSSION AND ACTION – [Holdaway Road Speed Limit Ordinance 2022-06](#)

(5 minutes)

City Engineer Naseem Ghandour is requesting an amendment to Municipal Code Section 10.02.020(C)(A) to amend the speed table to include Holdaway Road. The mayor and City Council will act to adopt (or deny) this request by ordinance.

9.5 DISCUSSION AND ACTION – [Kindness Committee Establishment and Recognition \(Resolution 2022-13\)](#)

(5 minutes)

Communications Manager Kathryn Newman will present a resolution recognizing the creation of the Kindness Committee. The committee members will be Councilmember Rasmussen, Communications Manager Kathryn Newman, and resident Kena Matthews. Additional committee members will be selected at the mayor's discretion. The mayor and City Council will act to approve (or deny) the resolution.

9.6 DISCUSSION AND ACTION – [Utah Valley Pediatrics Special Event Permit](#)

(2 minutes)

Development Services Technician Anna Nelson will present a special event permit for the Utah Valley Pediatrics Company Summer Party. The mayor and City Council will take appropriate action.

9.7 DISCUSSION AND ACTION – [Lease Agreement for 11-acre Parcel](#) (10 minutes)

City Manager Ezra Nair will present the lease agreement for the 11-acre parcel owned by the city, also known as the Robins property. The mayor and City Council will take appropriate action.

10. CLOSED SESSION

The Mayor and City Council pursuant to Utah Code 52-4-205 may vote to go into a closed session for the purpose of (these are just a few of the items listed, see Utah Code 52-4-205 for the entire list):

- (a) discussion of the character, professional competence, or physical or mental health of an individual
- (b) strategy sessions to discuss collective bargaining
- (c) strategy sessions to discuss pending or reasonably imminent litigation
- (d) strategy sessions to discuss the purchase, exchange, or lease of real property, including any form of a water right or water shares
- (e) strategy sessions to discuss the sale of real property, including any form of a water right or water shares
- (f) discussion regarding deployment of security personnel, devices, or systems;
- (g) the purpose of considering information that is designated as a trade secret, as defined in Section [13-24-2](#), if the public body's consideration of the information is necessary in order to properly conduct a procurement under [Title 63G, Chapter 6a, Utah Procurement Code](#);

11. ADJOURNMENT

The next meeting is on Wednesday, May 25, 2022.

This meeting may be held in a way that will allow a councilmember to participate electronically. The Public is invited to participate in all City Council meetings. In compliance with the Americans with Disabilities Act, individuals needing special accommodations during this meeting should notify the City Recorder at least 24 hours prior to the meeting by calling (801) 226-1929.

I the undersigned duly appointed Recorder for Vineyard, hereby certify that the foregoing notice and agenda was emailed to the Salt Lake Tribune, posted at the Vineyard City Offices, the Vineyard website, the Utah Public Notice website, and delivered electronically to city staff and to each member of the Governing Body.

AGENDA NOTICING COMPLETED ON: May 9, 2022

CERTIFIED (NOTICED) BY: /s/ Pamela Spencer
PAMELA SPENCER, CITY RECORDER

**MINUTES OF A VINEYARD
CITY COUNCIL MEETING**

City Council Chambers
125 South Main Street, Vineyard, Utah
April 27, 2022, at 5:00 PM

Present

Mayor Julie Fullmer
Councilmember Tyce Flake
Councilmember Amber Rasmussen
Councilmember Mardi Sifuentes
Councilmember Cristy Welsh (via Zoom)

Absent

Staff Present: City Manager Ezra Nair, City Attorney Jayme Blakesley, Public Works Director Chris Wilson, Finance Director David Mortensen, City Engineer Naseem Ghandour, Community Development Director Morgan Brim, Building Official George Reid, Planning Technician Cache Hancey, Development Services Technician Anna Nelson, Water Manager Sullivan Love, City Arborist George Schramm, Parks Director Preston Jensen, City Recorder Pamela Spencer

Others speaking: Residents David Lauret and Daria Evans; Mike Lamont, owner of University Parking Enforcement; and Jake Oaks, Director of Liberty Defenders

AMENDED AGENDA

1. 5:00 PM Tree Tour – the meeting started with a tree tour held at Gammon Park.

**2. 6:05 PM – CALL TO ORDER/INVOCATION/INSPIRATIONAL
THOUGHT/PLEDGE OF ALLEGIANCE**



Mayor Fullmer opened the City Council meeting at 6:05 PM. Councilmember Flake gave the invocation and led the Pledge of Allegiance.

Mayor Fullmer remarked that the tree tour was a success.

3. WORK SESSION

3.1 Budget Discussion

Finance Director David Mortensen will present the Fiscal Year 2022-2023 Tentative Budget for discussion.



Mr. Mortensen reviewed the Fiscal Year 2022-2023 Tentative Budget. There was a discussion about the overpass expenses. Mayor Fullmer suggested that council meet individually with Mr. Mortensen for further review of the budget. There was a discussion about the budget process.

49 **3.2 Center Street Trailhead Parking**

50 Community Development Director Morgan Brim will lead a discussion about parking
51 for the trailhead on Center Street and 300 West.

52
53  Mr. Brim presented a recommendation for adding a parking lot on 300 West just south of
54 Center Street. There was a discussion about using goats to remove the phragmites. There was
55 also a discussion about the recommended parking lot. Councilmember Flake explained that
56 Home Center Construction was developing that area and was willing to give the funds they
57 would use for curb and gutter to the city to help offset the cost of the parking lot, but it needed to
58 be done soon. The parking lot discussion continued.

59
60 **3.3 Westbrook and Willows Trail Landscape Modifications**

61 Public Works Director Chris Wilson will lead a discussion about landscape
62 modifications for the Westbrook and Willows trails.

63
64  Mr. Wilson Chris reviewed suggested landscaping modifications for the trail behind the
65 Westbrook and Willows subdivisions. Councilmember Rasmussen felt that this might be a good
66 place to include pollinator plants. Councilmember Flake suggested that staff divide up the trail
67 into thirds and start with one section and determine its success before modifying the other
68 sections.

69
70 **4. PUBLIC COMMENTS**

71
72  Resident David Lauret, living on Holdaway Road, expressed concern with the time it was
73 taking to make requested changes to Holdaway Road. Mayor Fullmer asked staff to review
74 where they were in the Holdaway Road plan. Mr. Brim replied that they needed to plan the entire
75 area with 400 South and Main Street before they could change Holdaway Road. Mr. Ghandour
76 mentioned that they had done traffic studies and were going through the proper process. There
77 was a discussion about the timeline for the redesign. Councilmember Flake explained that, seven
78 (7) years ago, the residents on Holdaway Road had said no to improvements on their street. The
79 discussion continued.

80
81  Resident Daria Evans, living in The Villas subdivision, thanked the city for approving
82 alternative landscaping for the pocket park discussed in the previous City Council meeting. She
83 also thanked Law Enforcement for their work. She expressed concern about the intersection on
84 Vineyard Loop Road (600 North) and Main Street. Mr. Ghandour explained that the signal lights
85 at 800 North and 400 South on Main Street would be coordinated and allow for a gap to ease the
86 left turn burden on Vineyard Loop Road. He thought that the 400 North signal light should be
87 ready for the next school year.

88
89
90 **5. MAYOR AND COUNCILMEMBERS' REPORTS/DISCLOSURES/RECUSALS**

91 No reports were given.

92
93
94 **6. STAFF, COMMISSION, AND COMMITTEE REPORTS** – No reports were given.

95 **6.1** City Manager Ezra Nair

96 **6.2** Planning Commission Chair Jeff Knighton

97 **6.3** Code Enforcement – Planning Assistant Cache Hancey – Quarterly Report

98 **6.4** Finance – Finance Director David Mortensen – Quarterly Report

99 7. **CONSENT ITEMS**

100 7.1 Approval of the April 13, 2022, City Council Minutes

101 7.2 Bid Award for 1600 North Water Tank Supply Pipeline (Resolution 2022-10)

102
103  **Motion:** COUNCILMEMBER FLAKE MOVED TO APPROVE CONSENT ITEMS 7.1
104 AND 7.2 AS NOTED. COUNCILMEMBER SIFUENTES SECONDED THE MOTION. ROLL
105 CALL WENT AS FOLLOWS: MAYOR FULLMER, COUNCILMEMBERS FLAKE,
106 RASMUSSEN, SIFUENTES, AND WELSH VOTED AYE. THE MOTION CARRIED
107 UNANIMOUSLY.
108
109

110 8. **APPOINTMENTS**

111 No names were submitted.
112
113

114 9. **PRESENTATIONS/RECOGNITIONS/AWARDS**

115 9.1 Proclamation for Building Safety Month 2022-01

116  Mayor Fullmer read the Building Safety Month Proclamation 2022-01
117

118 9.2 Tree City USA 2021 Award and Arbor Day Proclamation 2022-02

119  Mayor Fullmer read the Arbor Day Proclamation 2022-02.

120  City Arborist George Schramm gave a report on work accomplished this past year by the
121 city tree board and presented the Tree City USA 2021 Award.
122
123

124 10. **BUSINESS ITEMS**

125 10.1  **DISCUSSION AND ACTION – Municipal Code Towing Regulations**
126 **Amendment (Ordinance 2022-05)**

127 Sergeant Holden Rockwell with the Utah County Sheriff's Office will present an
128 amendment to the Municipal Code Section 10.04.060 Towing Regulations. The mayor
129 and City Council will act to adopt (or deny) this request by ordinance.
130

131  Sergeant Rockwell reviewed the recommended amendments to the ordinance.
132

133  Mike Lamont, owner of University Parking Enforcement, felt that there was a huge need for
134 parking enforcement in the city and with the higher gas prices and rates not being revised by the
135 state in at least ten (10) years, it was getting hard to provide a good level of service. Sergeant
136 Rockwell felt that from a staff perspective, contracted towing companies were able to tow more
137 vehicles in a shorter period of time than towing companies on a rotation who were getting called
138 in. He added that he was also responding to residents who complained about the costs. Mr.
139 Lamont said that the companies the city had contracted with were charging the full state fees and
140 his company was being held the city's fees. Sergeant Rockwell explained that they were working
141 with those companies to come into compliance with the city's fees. Mr. Lamont explained the
142 different types of towing and did not understand what the city was trying to accomplish with the
143 code amendments. He felt that they should refer to the state fees because he regulated his fees to
144 the market. He suggested that the city stay out of regulating the towing fees. He said that his
145 company was the only one in Utah County willing to boot vehicles. He felt that changing towing
146 fees without changing booting fees would eliminate booting. There was a discussion about
147 following the state fees for booting cars. It was suggested that they follow the state's fees.
148

 **Motion:** COUNCILMEMBER SIFUENTES MOVED TO ADOPT ORDINANCE 2022-05 MUNICIPAL CODE TOWING REGULATIONS AMENDMENT AS PRESENTED WITH THE ADJUSTMENT OF 100% OF THE POSTED RATE SCHEDULE FOR THE BOOTING FEE. COUNCILMEMBER RASMUSSEN SECONDED THE MOTION. MAYOR FULLMER, COUNCILMEMBERS FLAKE, RASMUSSEN, SIFUENTES, AND WELSH VOTED AYE. THE MOTION CARRIED UNANIMOUSLY.

10.2 DISCUSSION AND ACTION – UDOT Betterments for the Vineyard Connector

City Engineer Naseem Ghandour will present desired betterments for the Vineyard Connector expansion being constructed by the Department of Transportation. The mayor and city council will take appropriate action. *(This item was continued from the April 13, 2022 City Council Meeting.)*

 Mayor Fullmer explained that the council needed to approve the 100-foot or 60-foot overpass.

 **Motion:** COUNCILMEMBER FLAKE MOVED TO APPROVE THE 100-FOOT-WIDE OVERPASS OPTION AS PRESENTED. COUNCILMEMBER RASMUSSEN SECONDED THE MOTION. MAYOR FULLMER, COUNCILMEMBERS FLAKE, RASMUSSEN, SIFUENTES, AND WELSH VOTED AYE. THE MOTION CARRIED UNANIMOUSLY.

10.3 DISCUSSION AND ACTION – Liberty United Festival Special Event Permit

Development Services Technician Anna Nelson will present a special event permit for Liberty United Festival on May 28, 2022. The mayor and city council will take appropriate action.

 Ms. Nelson explained that this would be the third year for this event being held in Vineyard. She reviewed the event permit request and stated that staff was recommending a date change, a parking plan, and a pavilion rental.

 Jake Oaks, Director of Liberty Defenders, stated that his children were the reason he did the festival. He said that they choose Memorial Day weekend because they felt that Vineyard would be a special place to honor the military. He explained that they were going to contract with Trailside Elementary to help with parking. He felt his event would not interfere with the opening of the splash pad because their event would be on the southeast end of the park.

 Mayor Fullmer stated that she was in support of holding the event on the requested date. She suggested that they use Franklin Discovery Preparatory Academy for their parking.

 Mr. Reid asked if they were requesting a fee waiver. Mr. Oaks asked about the pavilion rental rates. Ms. Nelson replied that the pavilion rental rate was \$75 for residents and double for non-residents.

 Councilmember Sifuentes said that a resident had expressed concerns to her about a sniper on the hill at Grove Park during the event last year. Mr. Oaks explained that it was not a sniper; it was scope and that they had removed it after he asked them to. He mentioned that some of the attendees were trying to keep the community safe and that it would not happen again.

 Councilmember Rasmussen asked Ms. Nelson if there was anything they could do to make the event easier for staff. Ms. Nelson replied that her concerns were resident based.

 Councilmember Sifuentes asked about blackout dates that had been discussed during the previous council meeting. There was a discussion about events and dates. Councilmember Flake expressed concern with the event being held on that weekend. He preferred that they black out those dates in the future.

 Mayor Fullmer asked if the city was doing anything to celebrate Memorial Day. Councilmember Flake replied that the city had never done anything.

 Councilmember Rasmussen stated that she was in support of moving the date of the event or moving it to Gammon Park. There was a discussion about the event and parking. Ms. Nelson expressed concern with there being big events two weekends in a row. There was a discussion about restricting firearms in the park.

 **Motion:** COUNCILMEMBER SIFUENTES MOVED TO APPROVE THE SPECIAL EVENT PERMIT FOR SATURDAY MAY 28 AS REQUESTED BY THE APPLICANT. COUNCILMEMBER WELSH SECONDED THE MOTION. MAYOR FULLMER, COUNCILMEMBER SIFUENTES AND WELSH VOTED AYE. COUNCILMEMBERS FLAKE AND RASMUSSEN VOTED NAY. THE MOTION CARRIED THREE TO TWO.

10.4 **DISCUSSION AND ACTION – Water Tank Design Material Proposal**

City Manager Ezra Nair will lead a discussion regarding the Planning Commission's recommendation for the water tank design material proposal. The mayor and city council will take appropriate action.

 Mr. Nair explained that the Planning Commission had reviewed the site plan for the water tank and had made a recommendation to remove the fence design to lower costs. He said that all site plans on public property would come to council for final approval. There was a discussion about the process.

 Councilmember Welsh felt that people would see the tank from the FrontRunner, and it needed to look nice. There was a discussion about the aesthetics of the tank and the form liner.

 **Motion:** COUNCILMEMBER WELSH MOVED TO APPROVAL OF A FORM LINER ON THE WATER TANK WITH APPROVAL ON THE EAST SIDE BASED OFF STAFF'S OPINION. COUNCILMEMBER SIFUENTES SECONDED THE MOTION. MAYOR FULLMER, COUNCILMEMBERS FLAKE, RASMUSSEN, SIFUENTES, AND WELSH VOTED AYE. THE MOTION CARRIED UNANIMOUSLY.

11. **DIRECTION – Public Works Location**

City Manager Ezra Nair is requesting direction on the location of the Public Works staff.
(This item was continued from the April 13, 2022 City Council Meeting.)

 Mr. Nair presented additional floor plans for the Public Works building.



Motion: COUNCILMEMBER FLAKE MOVED TO ACCEPT THE LAYOUT AS PROPOSED BY OUR CITY MANAGER FOR THE UPSTAIRS PORTION OF THE NEW PUBLIC WORKS BUILDING. COUNCILMEMBER SIFUENTES SECONDED THE MOTION. COUNCILMEMBERS FLAKE, SIFUENTES, AND WELSH VOTED AYE. MAYOR FULLMER AND COUNCILMEMBER RASMUSSEN VOTED NAY. THE MOTION CARRIED THREE TO TWO.

12. CLOSED SESSION

No closed session was held.

13. ADJOURNMENT



Motion: COUNCILMEMBER FLAKE MOVED TO ADJOURN THE MEETING AT 8:45 PM. COUNCILMEMBER SIFUENTES SECONDED THE MOTION. MAYOR FULLMER, COUNCILMEMBERS FLAKE, RASMUSSEN, SIFUENTES, AND WELSH VOTED AYE. THE MOTION CARRIED UNANIMOUSLY.

MINUTES APPROVED ON: _____

CERTIFIED CORRECT BY: /s/ Pamela Spencer
PAMELA SPENCER, CITY RECORDER

RESOLUTION NO. 2022-11

**A RESOLUTION OF THE VINEYARD CITY COUNCIL AUTHORIZING
ADDITIONAL OFFICERS OF THE CITY TO ACT FOR THE CITY REGARDING
THE CITY'S BANK ACCOUNTS**

WHEREAS, the city is governed by Utah Code Annotated 10-6-143 with respect to the issuance of checks; and

WHEREAS, the Vineyard City Council wishes to designate persons authorized to sign checks on behalf of the city;

NOW, THEREFORE, BE IT RESOLVED by the City Council of Vineyard, Utah as follows:

Section 1. Authorization. Subject to the requirements of Utah Code Annotated Title 10, Chapter 6, and the constraints of the City's budget, any additional officers and agents of the City designated below are hereby authorized to sign checks on behalf of the City. Before affixing a signature, the designated officer must determine that a sufficient amount is on deposit in the appropriate bank account of the City to honor the check. The person maintaining the City's financial records may not sign any single signature check.

Section 2. Officers Designated. The persons occupying the following offices or positions with the city are authorized to sign checks on behalf of the city: City Manager.

Section 3. Binding Effect. Any agreements, instruments or documents executed and delivered to Zions Bank by any of the above-named additional officers or agents shall be the binding and enforceable obligations of the City, enforceable in accordance with their respective terms.

Section 4. Severability Clause. If any section, part or provision of this Resolution is held invalid or unenforceable, such invalidity or unenforceability shall not affect any other portion of this Resolution, and all sections, parts and provisions of this Resolution shall be severable.

Section 5. Effective Date. This Resolution shall become effective immediately upon its passage.

Passed and dated this 11th day of May 2022.

Julie Fullmer, Mayor

Attest

Pamela Spencer, City Recorder

RESOLUTION NO. 2022-12
Repealing Resolution No. 2018-04

**A RESOLUTION OF THE VINEYARD CITY COUNCIL APPOINTING NEW
REPRESENTATIVES TO THE CENTRAL UTAH 911 COMMITTEE**

WHEREAS, Central Utah 911 is an interlocal entity created by Utah Valley Dispatch Special Service District and Nephi City and Juab County to provide dispatch services to its member agencies; and

WHEREAS, the Vineyard City Council adopted Resolution 2018-14 entering into an interlocal agreement to join Central Utah 911 and Resolution 2020-06 an amendment to the interlocal agreement; and

WHEREAS, Central Utah 911 is governed by a Board of Directors and the Vineyard City Council desires to appoint new representatives to that Board;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF VINEYARD, UTAH, as follows:

1. That Ezra Nair is hereby appointed as its representative to the Central Utah 911 Board, replacing John Earnest.
2. That Julie Fullmer is hereby appointed as its alternate representative to the Central Utah 911 Board, replacing Jacob McHargue.
3. That this resolution shall remain in effect until repealed by another resolution appointing a different representative to the Central Utah 911 Board.
4. The provisions of this resolution shall take effect immediately upon passage.

PASSED and APPROVED this 11th day of May, 2022.

VINEYARD, UTAH

Julie Fullmer, Mayor

ATTEST:

Pamela Spencer, City Recorder



VINEYARD CITY COUNCIL STAFF REPORT

Meeting Date: May 11, 2022

Agenda Item: 9.1 Vineyard City Fiscal Year 2022-2023 Tentative Budget

Department: Finance

Presenter: David Mortensen, Finance Director

Background/Discussion:

Utah Code Section 10-6-111 requires that a tentative budget for the next fiscal year be filed with and tentatively adopted by the governing body of the city on or before the first regularly scheduled meeting of the governing body in May of the current fiscal year. City Staff recommends tentative adoption of the Vineyard City Fiscal Year 2022-2023 Tentative Budget as outlined in the attached detail worksheet.

Utah Code Section 10-6-113 requires that at the meeting at which the tentative budget is adopted, the governing body of the city shall establish the time and place of a public hearing to consider its adoption and shall order that notice of the public hearing to be published at least seven days prior to the hearing. City Staff recommends that the City Council establish 6:00 PM on May 25, 2022, at the Council Chambers at Vineyard City Hall as the time and place of the Fiscal Year 2022-2023 Budget public hearing.

Fiscal Impact (including transfers in/out from/to other funds):

General Fund - \$9,887,427 Total Revenues; \$9,887,427 Total Expenditures & Transfers Out

Impact Fee Fund - \$655,000 Total Revenues; \$430,000 Total Expenditures

Capital Projects Fund - \$471,905 Total Transfers In; \$185,000 Total Expenditures

Water Fund - \$11,370,174 Total Revenues; \$3,360,482 Fund Balance
Appropriation; \$14,730,656 Total Expenses & Transfers Out

Wastewater Fund - \$1,825,770 Total Revenues; \$155,276 Fund Balance
Appropriation; \$1,981,046 Total Expenses & Transfers Out



VINEYARD CITY COUNCIL STAFF REPORT

Storm Water Fund - \$310,000 Total Revenues; \$73,801 Fund Balance
Appropriation; \$383,801 Total Expenses & Transfers Out

Transportation Fund - \$780,000 Total Transfers In; \$85,625 Fund Balance
Appropriation; \$865,625 Total Expenses & Transfers Out

Internal Services Fund - \$1,172,939 Total Revenues & Transfers In; \$60,000 Fund
Balance Appropriation; \$1,232,939 Total Expenses

Recommendation:

Tentative adoption of the Vineyard City Fiscal Year 2022-2023 Tentative Budget and establishing 6:00 PM on Wednesday May 25, 2022, at the City Council Chambers of Vineyard City Hall as the time and place for the Vineyard City Fiscal Year 2022-2023 Budget public hearing.

Sample Motion:

I move to tentatively adopt the Vineyard City Fiscal Year 2022-2023 Tentative Budget as presented by Staff and establish 6:00 PM on Wednesday, May 25, 2022, at the Council Chambers of Vineyard City Hall as the time and place for the Vineyard City Fiscal Year 2022-2023 Budget public hearing.

Attachments:

Vineyard City Fiscal Year 2022-2023 Tentative Budget detail

Vineyard City

Fiscal Year 2022-2023 Tentative Budget

GENERAL FUND SUMMARY 2023

	ACTUALS	ADOPTED	TENTATIVE
	FY 20-21	BUDGET	BUDGET
		FY 21-22	FY 22-23
REVENUES:			
PROPERTY TAXES	\$ 2,790,395	\$ 2,800,000	\$ 3,110,000
TRANSPORTATION TAXES	216,487	263,000	280,000
SALES TAXES	2,319,132	2,414,700	2,850,000
RAP TAX	156,692	151,000	210,000
FRANCHISE FEES	434,241	580,000	685,000
BUSINESS LICENSES AND PERMITS	21,622	20,000	15,000
BUILDING PERMITS	1,303,302	500,000	700,000
FIRE INSPECTION AND PLAN REVIEW FEES	31,530	15,000	20,000
CLASS C ROAD FUNDS	424,680	403,000	500,000
GRANT REVENUE	779,143	0	0
DEVELOPMENT FEES	352,976	275,000	250,000
SANITATION FEES	462,097	486,000	556,000
INSPECTION FEES	338,901	250,000	400,000
RECREATION FEES	132,715	200,000	240,000
FINES AND FORFEITURES	351	2,000	1,000
CREDIT CARD FEES	685	-	4,000
INTEREST EARNINGS	35,014	25,000	20,000
RENTS	10,542	2,500	15,000
LIBRARY FEES	1,458	0	0
DONATIONS	19,676	25,000	25,000
MISCELLANEOUS REVENUE	3,044	0	6,427
BEGINNING FUND BALANCE APPROPRIATION	0	0	0
TOTAL REVENUE	\$ 9,834,680	\$ 8,412,200	\$ 9,887,427
TRANSFERS IN:			
TOTAL TRANSFERS IN	\$ 0	\$ 0	\$ 0
TOTAL REVENUE & TRANSFERS IN	\$ 9,834,680	\$ 8,412,200	\$ 9,887,427

GENERAL FUND SUMMARY 2023

	ACTUALS FY 20-21	ADOPTED BUDGET FY 21-22	TENTATIVE BUDGET FY 22-23
GENERAL FUND EXPENDITURES:			
MAYOR AND COUNCIL		\$ 70,350	\$ 108,921
CITY MANAGER		107,460	92,664
RECORDER		121,630	120,486
FINANCE		99,975	117,560
HUMAN RESOURCES		15,300	87,910
COMMUNICATIONS		90,470	170,650
PLANNING		194,835	307,317
BUILDING		625,700	714,797
POLICE		1,950,800	2,389,839
FIRE		1,489,200	1,577,295
LIBRARY		22,500	43,055
PUBLIC WORKS		371,400	441,735
ENGINEERING		156,660	136,025
SANITATION		474,100	489,100
PARKS		790,700	968,911
RECREATION		272,730	251,894
SPECIAL EVENTS		44,190	61,281
NON-DEPARTMENTAL		60,500	63,000
TOTAL DEPT ALLOCATIONS	\$ 6,025,952	\$ 6,958,500	\$ 8,142,440
TRANSFERS OUT:			
TRANSFER TO WATER FUND			
TRANSFER TO WASTEWATER FUND			
TRANSFER TO STORM WATER FUND			
TRANSFER TO TRANSPORTATION FUND		666,000	780,000
TRANSFER TO CAPITAL PROJECTS FUND	2,203,900	342,000	471,905
TRANSFER TO INTERNAL SERVICE FUND	360,200	445,700	493,082
TOTAL TRANSFERS OUT:	\$ 2,564,100	\$ 1,453,700	\$ 1,744,987
TOTAL EXP. & TRANS.OUT	\$ 8,590,052	\$ 8,412,200	\$ 9,887,427
OPERATING SURPLUS(DEFICIT)	\$ 1,244,628	\$ 0	\$ 0

FY 2023	GENERAL FUND REVENUES	FY19 Actual	FY20 Actual	FY21 Actual	FY22 Budget	FY22 Projected	FY23 Budget
	Property Tax	\$ 2,384,599	\$ 2,485,579	\$ 2,790,395	\$ 2,800,000	\$ 3,107,200	\$ 3,110,000
	Sales Tax	\$ 1,108,008	\$ 1,735,260	\$ 2,319,132	\$ 2,414,700	\$ 2,756,000	\$ 2,850,000
	Transporation Tax		\$ 127,717	\$ 216,487	\$ 263,000	\$ 266,000	\$ 280,000
	RAP Tax		\$ 30,876	\$ 156,692	\$ 151,000	\$ 200,000	\$ 210,000
	Franchise Tax	\$ 421,859	\$ 451,679	\$ 434,241	\$ 580,000	\$ 653,000	\$ 685,000
	Total Taxes	\$ 3,914,467	\$ 4,831,111	\$ 5,916,946	\$ 6,208,700	\$ 6,982,200	\$ 7,135,000
	Business Licenses and Permits	\$ 20,681	\$ 21,088	\$ 21,622	\$ 20,000	\$ 13,998	\$ 15,000
	Building Permits	\$ 909,973	\$ 1,058,300	\$ 1,303,302	\$ 500,000	\$ 540,393	\$ 700,000
	Fire Inspection and Plan Review Fees		\$ 17,620	\$ 31,530	\$ 15,000	\$ 19,571	\$ 20,000
	Total Licenses and Permits	\$ 930,654	\$ 1,097,007	\$ 1,356,454	\$ 535,000	\$ 573,962	\$ 735,000
	Class C Road Fund	\$ 269,816	\$ 352,236	\$ 424,680	\$ 403,000	\$ 503,529	\$ 500,000
	Grant Revenue	\$ 41,230	\$ 7,798	\$ 779,143	\$ -	\$ 5,316	\$ -
	Total Intergovernmental Revenue	\$ 311,046	\$ 360,034	\$ 1,203,822	\$ 403,000	\$ 508,845	\$ 500,000
	Development Fees	\$ 319,747	\$ 350,588	\$ 352,976	\$ 275,000	\$ 238,576	\$ 250,000
	Sanitation Fees	\$ 314,746	\$ 383,832	\$ 462,097	\$ 486,000	\$ 530,009	\$ 556,000
	Inspection Fees	\$ 203,729	\$ 246,462	\$ 338,901	\$ 250,000	\$ 513,588	\$ 400,000
	Recreation Fees	\$ 47,220	\$ 65,091	\$ 132,715	\$ 200,000	\$ 150,000	\$ 240,000
	Fines & Forfeitures	\$ 1,700	\$ 1,984	\$ 351	\$ 2,000	\$ 150	\$ 1,000
	Credit Card Fees			\$ 685		\$ 4,000	\$ 4,000
	Interest Earnings	\$ 170,569	\$ 144,359	\$ 35,014	\$ 25,000	\$ 15,575	\$ 20,000
	Rents	\$ 9,070	\$ 6,394	\$ 10,542	\$ 2,500	\$ 26,718	\$ 15,000
	Library Fees	\$ 60		\$ 1,458		\$ 600	\$ -
	Donations	\$ 24,373	\$ 28,801	\$ 19,676	\$ 25,000	\$ 20,959	\$ 25,000
	Sundry Revenues	\$ 7,676	\$ 706	\$ 3,044	\$ -	\$ 1,000	\$ 6,427
	Beg. Fund Class C				\$ -		
	Beg. Fund Appropriation				\$ -		
	Total Misc Revenue	\$ 1,098,891	\$ 1,228,218	\$ 1,357,458	\$ 1,265,500	\$ 1,501,176	\$ 1,517,427
	TOTAL GENERAL FUND REV	\$ 6,255,058	\$ 7,516,370	\$ 9,834,680	\$ 8,412,200	\$ 9,566,183	\$ 9,887,427
	TOTAL GENERAL FUND EXPEND	\$ 6,810,878	\$ 6,580,374	\$ 8,590,052	\$ 8,412,200	\$ 8,412,200	\$ 9,887,427
	Surplus (Deficit)	\$ (555,820)	\$ 935,996	\$ 1,244,629	\$ -	\$ 1,153,983	\$ 0

MAYOR AND MUNICIPAL COUNCIL

				ADOPTED	PROPOSED
				BUDGET	BUDGET
FUND	ORG	ACCT	DESCRIPTION	FY 21-22	FY 22-23
Mayor & Council					
10	0101	4001	Full Time Regular		
10	0101	4002	Part Time Regular	50,250	54,270
10	0101	4006	Other Compensation		
10	0101	4007	Car Allowance		
10	0101	4051	Retirement & Taxes		4,152
10	0101	4053	Insurance		
10	0101	4105	Membership Dues & Subscriptions		500
10	0101	4108	Meetings	1,500	1,500
10	0101	4151	Equipment	3,100	30,000
10	0101	4152	Supplies		
10	0101	4257	Programs	10,000	10,000
10	0101	4301	Contract Services		
10	0101	4306	Public Engagement		
10	0101	4355	Miscellaneous	2,500	
10	0101	4413	Training	3,000	3,000
10	0101	4414	Travel		5,500
Total Mayor & Council				70,350	108,921

CITY MANAGER

				ADOPTED	PROPOSED
				BUDGET	BUDGET
FUND	ORG	ACCT	DESCRIPTION	FY 21-22	FY 22-23
City Manager					
10	0201	4001	Full Time Regular	37,500	34,992
10	0201	4006	Other Compensation	300	960
10	0201	4007	Car Allowance	3,600	3,600
10	0201	4051	Retirement & Taxes	8,600	8,342
10	0201	4053	Insurance	4,860	5,770
10	0201	4105	Membership Dues & Subscriptions	18,000	18,900
10	0201	4108	Meetings	6,000	6,000
10	0201	4109	Special Events	2,000	3,000
10	0201	4152	Supplies		
10	0201	4301	Contract Services		
10	0201	4306	Public Engagement		
10	0201	4355	Miscellaneous	2,000	
10	0201	4413	Training	6,800	5,800
10	0201	4414	Travel	17,800	5,300
Total City Manager				107,460	92,664

RECORDER

				ADOPTED	PROPOSED
				BUDGET	BUDGET
FUND	ORG	ACCT	DESCRIPTION	FY 21-22	FY 22-23
	Recorder				
10	0301	4001	Full Time Regular	56,400	60,873
10	0301	4002	Part Time Regular	17,900	19,269
10	0301	4003	Seasonal Employee		
10	0301	4004	Contract Employee		
10	0301	4005	Overtime		
10	0301	4006	Other Compensation	480	720
10	0301	4007	Car Allowance		
10	0301	4051	Retirement & Taxes	15,020	17,070
10	0301	4053	Insurance	9,580	11,404
10	0301	4103	Public Notices	7,000	7,000
10	0301	4105	Membership Dues & Subscriptions	350	600
10	0301	4108	Meetings	240	240
10	0301	4110	Postage		
10	0301	4152	Supplies		
10	0301	4301	Contract Services	13,000	
10	0301	4355	Miscellaneous	500	1,000
10	0301	4413	Training	810	810
10	0301	4414	Travel	350	1,500
Total Recorder				121,630	120,486

FINANCE

				ADOPTED	PROPOSED
				BUDGET	BUDGET
FUND	ORG	ACCT	DESCRIPTION	FY 21-22	FY 22-23
	Finance				
10	0401	4001	Full Time Regular	37,100	41,170
10	0401	4002	Part Time Regular		
10	0401	4003	Seasonal Employee	8,580	10,193
10	0401	4004	Contract Employee		
10	0401	4005	Overtime		
10	0401	4006	Other Compensation	220	2,040
10	0401	4007	Car Allowance	2,400	2,400
10	0401	4051	Retirement & Taxes	8,390	10,595
10	0401	4053	Insurance	5,640	6,473
10	0401	4102	Printing		
10	0401	4105	Membership Dues & Subscriptions	385	680
10	0401	4108	Meetings	360	360
10	0401	4110	Postage		
10	0401	4151	Equipment		
10	0401	4152	Supplies		
10	0401	4301	Contract Services	12,000	17,000
10	0401	4352	Bank Fees	5,000	5,000
10	0401	4353	Merchant Fees	14,500	14,500
10	0401	4355	Miscellaneous		1,225
10	0401	4413	Training	1,050	1,575
10	0401	4414	Travel	4,350	4,350
Total Finance				99,975	117,560

HUMAN RESOURCES

				ADOPTED	PROPOSED
				BUDGET	BUDGET
FUND	ORG	ACCT	DESCRIPTION	FY 21-22	FY 22-23
Human Resources					
10	0501	4001	Full Time Regular		50,656
10	0501	4002	Part Time Regular		
10	0501	4003	Seasonal Employee		
10	0501	4004	Contract Employee		
10	0501	4005	Overtime		
10	0501	4006	Other Compensation		960
10	0501	4007	Car Allowance		
10	0501	4051	Retirement & Taxes		12,076
10	0501	4053	Insurance		10,667
10	0501	4102	Printing		
10	0501	4105	Membership Dues & Subscriptions		150
10	0501	4108	Meetings		
10	0501	4110	Postage		
10	0501	4151	Equipment		
10	0501	4152	Supplies		
10	0501	4355	Miscellaneous	10,300	8,000
10	0501	4413	Training	5,000	5,000
10	0501	4414	Travel		400
Total Human Resources				15,300	87,910

COMMUNICATIONS

				ADOPTED	PROPOSED
				BUDGET	BUDGET
FUND	ORG	ACCT	DESCRIPTION	FY 21-22	FY 22-23
Communications					
10	0601	4001	Full Time Regular	28,200	94,608
10	0601	4002	Part Time Regular	46,520	41,558
10	0601	4003	Seasonal Employee		
10	0601	4004	Contract Employee		
10	0601	4005	Overtime		
10	0601	4006	Other Compensation	560	1,680
10	0601	4007	Car Allowance		
10	0601	4051	Retirement & Taxes	9,070	25,734
10	0601	4053	Insurance	5,280	5,280
10	0601	4108	Meetings	240	240
10	0601	4152	Supplies		
			Equipment		500
10	0601	4306	Public Engagement		
10	0601	4413	Training	200	450
10	0601	4414	Travel	400	600
Total Communications				90,470	170,650

PLANNING

				ADOPTED	PROPOSED
				BUDGET	BUDGET
FUND	ORG	ACCT	DESCRIPTION	FY 21-22	FY 22-23
	Planning				
10	0701	4001	Full Time Regular	118,200	143,185
10	0701	4002	Part Time Regular		29,484
10	0701	4003	Seasonal Employee		16,848
10	0701	4004	Contract Employee		
10	0701	4005	Overtime		
10	0701	4006	Other Compensation	720	1,680
10	0701	4007	Car Allowance	1,200	1,200
10	0701	4051	Retirement & Taxes	27,910	38,609
10	0701	4053	Insurance	24,870	31,581
10	0701	4105	Membership Dues & Subscriptions	575	1,760
10	0701	4108	Meetings	360	500
10	0701	4301	Contract Services	15,000	25,000
10	0701	4355	Miscellaneous	1,200	5,500
10	0701	4413	Training	1,000	7,575
10	0701	4414	Travel	3,800	4,395
			Total Planning	194,835	307,317

BUILDING

				ADOPTED	PROPOSED
				BUDGET	BUDGET
FUND	ORG	ACCT	DESCRIPTION	FY 21-22	FY 22-23
	Building				
10	0801	4001	Full Time Regular	402,200	441,157
10	0801	4002	Part Time Regular	26,480	28,598
10	0801	4003	Seasonal Employee	8,320	11,232
10	0801	4004	Contract Employee		
10	0801	4005	Overtime		
10	0801	4006	Other Compensation	3,282	3,840
10	0801	4007	Car Allowance	2,400	2,400
10	0801	4051	Retirement & Taxes	96,536	111,351
10	0801	4053	Insurance	61,282	67,090
10	0801	4105	Membership Dues & Subscriptions	3,800	3,800
10	0801	4108	Meetings	1,000	2,000
10	0801	4151	Equipment		12,000
10	0801	4152	Supplies	4,800	4,800
10	0801	4154	Uniforms		800
10	0801	4301	Contract Services		
10	0801	4355	Miscellaneous		4,000
10	0801	4413	Training	10,800	9,680
10	0801	4414	Travel	4,800	12,048
Total Building				625,700	714,797

POLICE

				ADOPTED	PROPOSED
				BUDGET	BUDGET
FUND	ORG	ACCT	DESCRIPTION	FY 21-22	FY 22-23
	Police				
10	0901	4002	Part Time Regular	67,600	78,624
10	0901	4051	Retirement & Taxes	4,200	6,015
10	0901	4105	Membership Dues & Subscriptions		
10	0901	4108	Meetings		
10	0901	4151	Equipment		
10	0901	4152	Supplies		
10	0901	4154	Uniforms		3,000
10	0901	4155	Personal Protective Equipment		
10	0901	4301	Contract Services	1,878,000	2,301,200
10	0901	4305	Public Relations		
10	0901	4355	Miscellaneous	1,000	1,000
10	0901	4413	Training		
10	0901	4414	Travel		
			Total Police	1,950,800	2,389,839

FIRE SERVICES

				ADOPTED	PROPOSED
				BUDGET	BUDGET
FUND	ORG	ACCT	DESCRIPTION	FY 21-22	FY 22-23
	Fire Services				
10	1001	4001	Full Time Regular		
10	1001	4002	Part Time Regular		
10	1001	4003	Seasonal Employee		
10	1001	4004	Contract Employee		
10	1001	4005	Overtime		
10	1001	4006	Other Compensation		
10	1001	4007	Car Allowance		
10	1001	4051	Retirement & Taxes		
10	1001	4053	Insurance		
10	1001	4101	Maintenance		
10	1001	4105	Membership Dues & Subscriptions		
10	1001	4108	Meetings		
10	1001	4151	Equipment		
10	1001	4152	Supplies		
10	1001	4154	Uniforms		
10	1001	4301	Contract Services	1,489,200	1,577,295
10	1001	4304	Public Relations		
10	1001	4355	Miscellaneous		
10	1001	4407	Certification and testing		
10	1001	4413	Training		
10	1001	4414	Travel		
		Total Fire Services		1,489,200	1,577,295

LIBRARY

				ADOPTED	PROPOSED
				BUDGET	BUDGET
FUND	ORG	ACCT	DESCRIPTION	FY 21-22	FY 22-23
	Library				
10	1101	4001	Full Time Regular		
10	1101	4002	Part Time Regular		19,094
10	1101	4003	Seasonal Employee		
10	1101	4004	Contract Employee		
10	1101	4005	Overtime		
10	1101	4006	Other Compensation		
10	1101	4007	Car Allowance		
10	1101	4051	Retirement & Taxes		1,461
10	1101	4053	Insurance		
10	1101	4101	Maintenance		
10	1101	4105	Membership Dues & Subscriptions		
10	1101	4108	Meetings		
10	1101	4109	Special Events		
10	1101	4110	Postage		
10	1101	4151	Equipment		
10	1101	4152	Supplies		
10	1101	4257	Programs	18,000	18,000
10	1101	4301	Contract Services	4,500	4,500
10	1101	4355	Miscellaneous		
10	1101	4407	Certification & Testing		
10	1101	4413	Training		
10	1101	4414	Travel		
Total Library				22,500	43,055

PUBLIC WORKS

				ADOPTED	PROPOSED
				BUDGET	BUDGET
FUND	ORG	ACCT	DESCRIPTION	FY 21-22	FY 22-23
Public Works					
10	1201	4001	Full Time Regular	106,790	129,791
10	1201	4002	Part Time Regular		-
10	1201	4003	Seasonal Employee		
10	1201	4004	Contract Employee		
10	1201	4005	Overtime	7,510	7,510
10	1201	4006	Other Compensation	1,212	2,880
10	1201	4007	Car Allowance	3,600	3,600
10	1201	4051	Retirement & Taxes	24,620	30,942
10	1201	4053	Insurance	22,168	21,612
10	1201	4101	Maintenance	64,000	10,000
10	1201	4102	Printing		
10	1201	4105	Membership Dues & Subscriptions		21,500
10	1201	4108	Meetings	1,680	2,000
10	1201	4151	Equipment	43,000	20,000
10	1201	4152	Supplies	4,000	13,000
10	1201	4359	Signs		3,000
10	1201	4162	Paint		
10	1201	4160	Salt		20,000
10	1201	4161	Asphalt		
10	1201	4154	Clothing	2,200	900
10	1201	4205	Electric Charges	25,000	25,000
10	1201	4301	Contract Services	49,000	115,000
10	1201	4303	Software Maintenance		2,000
10	1201	4355	Miscellaneous	5,000	5,000
10	1201	4407	Certification and testing		1,000
10	1201	4413	Training	8,620	4,000
10	1201	4414	Travel	3,000	3,000
10	1201	4651	Capital Expense		
Total Public Works				371,400	441,735

ENGINEERING

				ADOPTED	PROPOSED
				BUDGET	BUDGET
FUND	ORG	ACCT	DESCRIPTION	FY 21-22	FY 22-23
	Engineering				
10	1301	4001	Full Time Regular	37,950	64,421
10	1301	4002	Part Time Regular		
10	1301	4003	Seasonal Employee		
10	1301	4004	Contract Employee		
10	1301	4005	Overtime		
10	1301	4006	Other Compensation	384	3,000
10	1301	4007	Car Allowance	2,400	2,400
10	1301	4051	Retirement & Taxes	8,666	15,358
10	1301	4053	Insurance	6,360	14,546
10	1301	4101	Maintenance		
10	1301	4105	Membership Dues & Subscriptions	1,500	1,450
10	1301	4108	Meetings	360	600
10	1301	4151	Equipment		2,100
10	1301	4152	Supplies		-
10	1301	4154	Clothing	600	1,200
10	1301	4301	Contract Services	97,000	24,000
10	1301	4355	Miscellaneous		
10	1301	4407	Certification and testing		2,450
10	1301	4413	Training	1,440	2,800
10	1301	4414	Travel		1,700
Total Engineering				156,660	136,025

SANITATION

				ADOPTED	PROPOSED
				BUDGET	BUDGET
FUND	ORG	ACCT	DESCRIPTION	FY 21-22	FY 22-23
Sanitation					
1401		4001	Full Time Regular		
1401		4002	Part Time Regular		
1401		4003	Seasonal Employee		
1401		4005	Overtime		
1401		4006	Other Compensation		
1401		4007	Car Allowance		
1401		4051	Retirement & Taxes		
1401		4053	Insurance		
1401		4101	Maintenance		
1401		4105	Membership Dues & Subscriptions		
1401		4108	Meetings		
1401		4151	Equipment		
1401		4152	Supplies		
1401		4154	Uniforms		
1401		4301	Contract Services	474,100	489,100
1401		4355	Miscellaneous		
1401		4407	Certification and testing		
1401		4413	Training		
1401		4414	Travel		
Total Sanitation				474,100	489,100

PARKS

				ADOPTED	PROPOSED
				BUDGET	BUDGET
FUND	ORG	ACCT	DESCRIPTION	FY 21-22	FY 22-23
Parks					
10	1501	4001	Full Time Regular	181,444	240,221
10	1501	4002	Part Time Regular	4,214	9,606
10	1501	4003	Seasonal Employee	23,400	67,392
10	1501	4004	Contract Employee		
10	1501	4005	Overtime	30,512	30,512
10	1501	4006	Other Compensation	2,808	4,800
10	1501	4051	Retirement & Taxes	43,008	63,159
10	1501	4053	Insurance	60,114	72,422
10	1501	4101	Maintenance	132,000	86,000
10	1501	4105	Membership Dues & Subscriptions		500
10	1501	4108	Meetings		500
10	1501	4151	Equipment	10,000	10,000
10	1501	4152	Supplies	7,000	15,000
10	1501	4154	Clothing	1,200	2,500
10	1501	4205	Electric Charges		15,000
10	1501	4208	Miscellaneous Facilities Charges		3,000
10	1501	4257	Programs		
10	1501	4301	Contract Services	295,000	315,000
10	1501	4355	Miscellaneous		
10	1501	4365	Trees		25,000
10	1501	4413	Training		4,100
10	1501	4414	Travel		4,200
Total Parks				790,700	968,911

RECREATION

				ADOPTED	PROPOSED
				BUDGET	BUDGET
FUND	ORG	ACCT	DESCRIPTION	FY 21-22	FY 22-23
	Recreation				
10	1601	4001	Full Time Regular	86,780	92,102
10	1601	4002	Part Time Regular		
10	1601	4003	Seasonal Employee	13,520	31,450
10	1601	4004	Contract Employee		
10	1601	4005	Overtime		
10	1601	4006	Other Compensation	720	1,440
10	1601	4007	Car Allowance		
10	1601	4051	Retirement & Taxes	18,980	24,363
10	1601	4053	Insurance	27,600	19,200
10	1601	4102	Printing		
10	1601	4105	Membership Dues & Subscriptions	190	300
10	1601	4108	Meetings	240	240
10	1601	4110	Postage		
10	1601	4151	Equipment		
10	1601	4152	Supplies		
10	1601	4154	Clothing	400	200
10	1601	4257	Programs	116,800	75,099
10	1601	4301	Contract Services		
10	1601	4305	Public Relations		
10	1601	4355	Miscellaneous	6,000	6,000
10	1601	4413	Training	700	700
10	1601	4414	Travel	800	800
Total Recreation				272,730	251,894

SPECIAL EVENTS

				ADOPTED	PROPOSED
				BUDGET	BUDGET
FUND	ORG	ACCT	DESCRIPTION	FY 21-22	FY 22-23
			Special Events		
10	1701	4001	Full Time Regular	10,800	14,213
10	1701	4002	Part Time Regular		
10	1701	4003	Seasonal Employee		
10	1701	4004	Contract Employee		
10	1701	4005	Overtime		
10	1701	4006	Other Compensation	90	-
10	1701	4007	Car Allowance		
10	1701	4051	Retirement & Taxes	2,400	3,388
10	1701	4053	Insurance	2,400	2,880
10	1701	4102	Printing		
10	1701	4105	Membership Dues & Subscriptions		2,000
10	1701	4108	Meetings		
10	1701	4109	Special Events	28,500	37,500
10	1701	4151	Equipment		500
10	1701	4152	Supplies		
10	1701	4257	Programs		
10	1701	4301	Contract Services		
10	1701	4304	Marketing		
10	1701	4355	Miscellaneous		
10	1701	4413	Training		350
10	1701	4414	Travel		450
			Total Special Events	44,190	61,281

NON-DEPARTMENTAL

				ADOPTED	PROPOSED
				BUDGET	BUDGET
FUND	ORG	ACCT	DESCRIPTION	FY 21-22	FY 22-23
Non-Departmental					
10	1801	4152	Supplies	19,500	19,500
10	1801	4154	Clothing	5,000	7,500
10	1801	4301	Contract Services	12,000	12,000
10	1801	4355	Miscellaneous	16,000	16,000
10	1801	4410	Employee Appreciation	8,000	8,000
10	1801		General Fee Waivers		30,000
10	1801	6049	Transfer to Capital Projects	342,000	471,905
10	1801	6051	Transfer to Water Fund		
10	1801	6054	Transfer to Transportation Fund	666,000	780,000
10	1801	6061	Transfer to Internal Service Fund	445,700	493,082
Total Non-Departmental				1,514,200	1,837,987

IMPACT FEES
FUND 23

				ADOPTED	PROPOSED
				BUDGET	BUDGET
FUND	ORG	ACCT	DESCRIPTION	FY 21-22	FY 22-23
Revenue					
23	2301	3xxx	Public Safety Impact Fees	-	
23	2302	3xxx	Roadway Facilities Impact Fees	500,000	600,000
23	2303	3xxx	Park Facilities Impact Fees	-	
23	2304	3xxx	Storm & Ground Water Facilities Impact Fees	50,000	50,000
23	2302	3xxx	Roadway Interest	5,000	5,000
Beginning Fund Balance Appropriation					
Total Revenue				555,000	655,000
Public Safety Facilities					
23	2301	4301	Contract Services		
23	2301	4355	Miscellaneous		
23	2301	4651	Capital Expense		
TOTAL Public Safety Facilities				-	-
Roadway Facilities					
23	2302	4301	Contract Services		205,000
23	2302	4355	Miscellaneous		
23	2302	4651	Capital Expense	349,951	200,000
TOTAL Roadway Facilities				349,951	405,000
Park Facilities					
23	2303	4301	Contract Services		
23	2303	4355	Miscellaneous		
23	2303	4651	Capital Expense		
TOTAL Park Facilities				-	-
Storm & Ground Water Facilities					
23	2304	4301	Contract Services		
23	2304	4355	Miscellaneous		
23	2304	4651	Capital Expense	25,000	25,000
TOTAL Storm & Ground Water Facilities				25,000	25,000

IMPACT FEES
FUND 23

				ADOPTED	PROPOSED
				BUDGET	BUDGET
FUND	ORG	ACCT	DESCRIPTION	FY 21-22	FY 22-23
			Public Safety Facilities	-	-
			Roadway Facilities	349,951	405,000
			Park Facilities	-	-
			Storm & Ground Water Facilities	25,000	25,000
			Total Impact Fees Fund	374,951	430,000
			Surplus (Deficit)	180,049	225,000

REDEVELOPMENT AGENCY**FUND 25**

				ADOPTED	PROPOSED
				BUDGET	BUDGET
FUND	ORG	ACCT	DESCRIPTION	FY 21-22	FY 22-23
Revenue					
25	2501	3xxx	Property Tax Increment	10,240,864	10,270,069
25	2501	3xxx	RDA Admin	409,635	427,920
25	2501	3xxx	Interest Income	300,000	300,000
25	2501	3xxx	Bond Proceeds	50,400,000	-
25	2501	3xxx	Grant Revenue	3,000,000	3,000,000
25	2501	3xxx	Developer Contribution		7,000,000
			Beginning Fund Balance Appropriation	7,499,701	22,012,387
			Total Revenue	71,850,200	43,010,376
RDA					
25	2501	4001	Full Time Regular	349,778	395,362
25	2501	4002	Part Time Regular	7,581	4,817
25	2501	4003	Seasonal Employee		3,707
25	2501	4004	Contract Employee		
25	2501	4005	Overtime		
25	2501	4006	Other Compensation	2,472	-
25	2501	4051	Retirement & Taxes	79,761	96,107
25	2501	4053	Insurance	62,292	72,295
25	2501	4103	Public Notices	2,000	2,000
25	2501	4301	Contract Services	127,700	587,700
25	2501	4355	Miscellaneous		
25	2501	4651	Capital Expense	18,328,200	33,225,000
25	2501	4xxx	TIFF Payments	26,890,300	1,887,124
25	2501	4802	Principal on Debt	22,541,400	4,060,000
25	2501	4803	Interest on Debt	2,037,100	2,604,478
25	2501	4xxx	Bond Issuance Costs	1,400,000	
25	2501	6061	Transfer To Internal Service Fund	65,000	71,786
			Total RDA	71,893,584	43,010,376
			Surplus (Deficit)	(43,384)	0

CAPITAL PROJECTS**FUND 49**

				ADOPTED	PROPOSED
				BUDGET	BUDGET
FUND	ORG	ACCT	DESCRIPTION	FY 21-22	FY 22-23
Revenue					
49	4901	5010	Transfer From General Fund	250,000	471,905
			Beginning Fund Balance Appropriation	784,234	
			Total Revenue	1,034,234	471,905
Capital Projects					
49	4901	4301	Contract Services	30,000	
49	4901	4355	Miscellaneous		
49	4901	4651	Capital Expense	1,004,234	185,000
			TOTAL Capital Projects	1,034,234	185,000
			Surplus (Deficit)	-	286,905

**WATER
FUND 51**

				ADOPTED	PROPOSED
				BUDGET	BUDGET
FUND	ORG	ACCT	DESCRIPTION	FY 21-22	FY 22-23
Revenue					
51	5101	3501	Interest income		
51	5101	3602	Utility Service Sales	2,510,000	2,423,000
51	5101	3754	Impact Fees	174,600	150,000
51	5101	3205	Grant Revenue		3,702,174
51	5101	3803	Connection Fees	109,965	90,000
51	5101	3809	Reconnect fees		
51	5101	3825	Late Fees	5,000	5,000
51	5101	3851	Misc Revenue		
51	5101	3704	Bond Proceeds	3,252,000	5,000,000
51	5101	5010	Transfer from General Fund		
			Beginning Fund Balance Appropriation	1,721,435	3,360,482
			Total Revenue	7,773,000	14,730,656
Water Distribution					
51	5101	4001	Full Time Regular	313,787	417,581
51	5101	4002	Part Time Regular	14,203	13,654
51	5101	4003	Seasonal Employee		1,853
51	5101	4004	Contract Employee		
51	5101	4005	Overtime	12,410	12,410
51	5101	4006	Other Compensation	3,546	3,840
51	5101	4007	Car Allowance	3,000	3,000
51	5101	4051	Retirement & Taxes	73,077	102,470
51	5101	4053	Insurance	61,577	84,649
51	5101	4101	Maintenance	32,000	50,000
51	5101	4103	Public Notices		
51	5101	4105	Membership Dues & Subscriptions	500	1,670
51	5101	4108	Meetings		500
51	5101	4151	Equipment	5,000	7,000
51	5101	4152	Supplies	12,000	20,000
51	5101	4154	Clothing		900
51	5101	4157	Meters	145,000	150,000
51	5101	4205	Electric Charges	24,000	26,000
51	5101	4210	Cellular Phone Bills		
51	5101	4301	Contract Services	1,243,200	1,294,950
51	5101	4303	Software Maintenance	24,000	
51	5101	4352	Bank Fees		
51	5101	4355	Miscellaneous	100,000	100,000
51	5101	4407	Certification and Testing		3,000
51	5101	4413	Training		
51	5101	4414	Travel	1,000	3,000

**WATER
FUND 51**

				ADOPTED	PROPOSED
				BUDGET	BUDGET
FUND	ORG	ACCT	DESCRIPTION	FY 21-22	FY 22-23
51	5101	4651	Capital Expense	4,973,700	11,704,348
51	5101	4802	Principal on Debt		125,000
51	5101	4803	Interest on Debt		155,000
51	5101	4805	Service Fees on Debt		
51	5101	4901	Depreciation	228,100	200,000
51	5101	6061	Transfer to Internal Service Fund	150,000	249,831
Total Water Distribution				7,420,100	14,730,656
Surplus (Deficit)				352,900	0

**WASTEWATER
FUND 52**

**ADOPTED
BUDGET
FY 21-22**

**PROPOSED
BUDGET
FY 22-23**

FUND	ORG	ACCT	DESCRIPTION		
Revenue					
52	5201	3501	Interest income		
52	5201	3602	Utility Service Sales	1,490,200	1,650,000
52	5201	3752	Industrial Pretreatment Fees		
52	5201	3825	Late Fees		
52	5201	3754	Impact Fees	167,400	175,770
52	5201	3851	Misc Revenue		
52	5201	3705	Loan Proceeds		
			Beginning Fund Balance Appropriation		155,276
			Total Revenue	1,657,600	1,981,046
Wastewater Collection					
52	5201	4001	Full Time Regular	280,572	313,628
52	5201	4002	Part Time Regular	1,560	4,551
	5201	4003	Seasonal Employee		1,853
	5201	4004	Contract Employee		
52	5201	4005	Overtime	5,368	5,368
52	5201	4006	Other Compensation	2,970	2,880
52	5201	4007	Car Allowance		
52	5201	4051	Retirement & Taxes	58,060	75,259
52	5201	4053	Insurance	61,070	62,270
52	5201	4101	Maintenance	40,500	55,500
52	5201	4102	Printing		
52	5201	4103	Public Notices		
52	5201	4105	Membership Dues & Subscriptions		1,500
52	5201	4108	Meetings		
52	5201	4151	Equipment	10,000	60,000
52	5201	4152	Supplies	4,000	4,000
52	5201	4154	Clothing		900
52	5201	4205	Electric Charges	20,000	25,000
52	5201	4210	Cellular Phone Bills	2,500	2,500
52	5201	4301	Contract Services	640,000	825,750
52	5201	4303	Software maintenance		
52	5201	4352	Bank Fees		
52	5201	4355	Miscellaneous		
52	5201	4360	Tipping Fees		
52	5201	4407	Certification and testing		1,000
52	5201	4413	Training	2,000	2,000
52	5201	4414	Travel	900	2,000

**WASTEWATER
FUND 52**

				ADOPTED	PROPOSED
				BUDGET	BUDGET
FUND	ORG	ACCT	DESCRIPTION	FY 21-22	FY 22-23
52	5201	4651	Capital Expense	125,000	
52	5201	4802	Principal on Debt		
52	5201	4803	Interest on Debt		
52	5201	4805	Service Fees on Debt		
52	5201	4901	Depreciation	549,800	400,000
52	5201	6061	Transfer to Internal Service Fund	114,100	135,087
Total Wastewater Collection				1,918,400	1,981,046
Surplus (Deficit)				(260,800)	0

**STORM WATER
FUND 53**

				ADOPTED	PROPOSED
				BUDGET	BUDGET
FUND	ORG	ACCT	DESCRIPTION	FY 21-22	FY 22-23
Revenue					
53	5301	3602	Utility Service Sales	215,800	310,000
53	5301	3825	Inspection Fees		
53	5301	3501	Interest Income		
53	5301	3825	Late Fees		
53	5301	3754	Impact Fees		
			Beginning Fund Balance Appropriation		73,801
			Total Revenue	215,800	383,801
Storm Water Administration & Permitting					
53	5301	4001	Full Time Regular	102,820	145,988
53	5301	4002	Part Time Regular	780	-
53	5301	4003	Seasonal Employee		927
53	5301	4004	Contract Employee		
53	5301	4005	Overtime		5,500
53	5301	4006	Other Compensation	822	360
53	5301	4051	Retirement & Taxes	23,192	34,874
53	5301	4053	Insurance	15,886	22,487
53	5301	4101	Maintenance		6,350
53	5301	4103	Public Notices		150
53	5301	4105	Membership Dues & Subscriptions		825
53	5301	4108	Meetings		
53	5301	4151	Equipment		
53	5301	4152	Supplies	1,000	1,400
53	5301	4154	Clothing		300
53	5301	4210	Cellular Phone Bills		
53	5301	4301	Contract Services		85,000
53	5301	4303	Software Maintenance		1,200
53	5301	4306	Public Engagement	550	1,000
53	5301	4352	Bank Fees		
53	5301	4355	Miscellaneous		
53	5301	4407	Certification and Testing		2,750
53	5301	4413	Training		1,870
53	5301	4414	Travel	3,000	3,000
53	5301	4651	Capital Expense		
53	5301	4802	Principal on Debt		
53	5301	4803	Interest on Debt		
53	5301	4805	Service Fees on Debt		

**STORM WATER
FUND 53**

FUND	ORG	ACCT	DESCRIPTION	ADOPTED	PROPOSED
				BUDGET FY 21-22	BUDGET FY 22-23
53	5301	6061	Transfer to Internal Service Fund	52,700	64,820
			Total Storm Water Admin & Permitting	200,750	378,801
Storm Water Maintenance					
53	5302	4101	Maintenance	11,350	5,000
53	5302	4105	Membership Dues & Subscriptions		
53	5302	4151	Equipment		
53	5302	4152	Supplies		
53	5302	4154	Clothing		
53	5302	4301	Contract Services		
53	5302	4355	Miscellaneous		
			Total Storm Water Maintenance	11,350	5,000
			Storm Water Admin & Permitting	200,750	378,801
			Storm Water Maintenance	11,350	5,000
			Total Storm Water	212,100	383,801
			Surplus (Deficit)	3,700	0

TRANSPORTATION
FUND 54

				ADOPTED	PROPOSED
				BUDGET	BUDGET
FUND	ORG	ACCT	DESCRIPTION	FY 21-22	FY 22-23
Revenue					
54	5401	3757	Utility Transportation Fee		
54	5401	3851	Misc Revenue		
54	5401	5010	Transfer From General Fund	666,000	780,000
			Beginning Fund Balance Appropriation	47,400	85,625
			Total Revenue	713,400	865,625
Transportation					
54	5401	4001	Full Time Regular	117,800	181,281
54	5401	4005	Overtime		
54	5401	4006	Other Compensation	1,554	1,920
54	5401	4051	Retirement & Taxes	25,973	43,217
54	5401	4053	Insurance	32,973	31,774
54	5401	4101	Maintenance		31,000
54	5401	4102	Printing		
54	5401	4105	Membership Dues & Subscriptions		
54	5401	4107	Lease		
54	5401	4108	Meetings		
54	5401	4110	Postage		
54	5401	4151	Equipment		88,000
54	5401	4152	Supplies		1,500
54	5401	4154	Clothing		600
54	5401	4162	Paint		
54	5401	4160	Salt		
54	5401	4161	Asphalt		
54	5401	4210	Cellular Phone Bills		
54	5401	4301	Contract Services	464,320	357,500
54	5401	4355	Miscellaneous		
54	5401	4413	Training		500
54	5401	4414	Travel		
54	5401	4651	Capital Expense		
54	5401	6061	Transfer to Internal Service Fund	107,200	128,333
			TOTAL Transportation	749,820	865,625
			Surplus (Deficit)	(36,420)	(0)

INTERNAL SERVICE**FUND 61****ADOPTED****PROPOSED****BUDGET****BUDGET****FUND****ORG****ACCT****DESCRIPTION****FY 21-22****FY 22-23****Revenue**

61	6101	3501	Interest Income		
61	6101	3807	Sale of Vehicles		30,000
61	6101	3852	Insurance Reimbursements		
61	6101	3851	Misc Revenue		
61	6101	5010	Transfer From General Fund	445,700	493,082
61	6101	5051	Transfer From Water Fund	150,000	249,831
61	6101	5052	Transfer From Wastewater Fund	114,100	135,087
61	6101	5053	Transfer From Storm Water Fund	52,700	64,820
61	6101	5054	Transfer from Transportation Fund	107,200	128,333
61	6101	5025	Transfer from RDA Fund	65,000	71,786
			Beginning Fund Balance Appropriation		60,000
			Total Revenue	934,700	1,232,939

Internal Service Administration

61	6101	4001	Full Time Regular	15,510	28,361
61	6101	4005	Overtime		
61	6101	4006	Other Compensation	288	-
61	6101	4051	Retirement & Taxes	3,550	6,761
61	6101	4053	Insurance	2,880	5,789
61	6101	4101	Maintenance		
61	6101	4152	Supplies		
61	6101	4154	Uniforms		
61	6101	4210	Cellular Phone Bills		
61	6101	4301	Contract Services	106,500	112,500
61	6101	4352	Bank Fees		
61	6101	4355	Miscellaneous		
			Total Internal Service Administration	128,728	153,412

Facilities

61	6102	4001	Full Time Regular	48,590	14,040
61	6102	4002	Part Time Regular	15,600	38,189
61	6102	4005	Overtime		
61	6102	4006	Other Compensation	360	-
61	6102	4051	Retirement & Taxes	11,122	6,269
61	6102	4053	Insurance	9,600	2,400

INTERNAL SERVICE
FUND 61

				ADOPTED	PROPOSED
				BUDGET	BUDGET
FUND	ORG	ACCT	DESCRIPTION	FY 21-22	FY 22-23
61	6102	4101	Maintenance	2,500	20,000
61	6102	4105	Memberships Dues & Subscriptions		5,000
61	6102	4107	Lease Payments	49,500	72,060
61	6102	4152	Supplies	13,500	15,000
61	6102	4154	Uniforms		
61	6102	4204	Natural Gas Charges	2,000	9,000
61	6102	4205	Electric Charges	7,000	16,000
61	6102	4206	Telephone & Internet	15,000	20,000
61	6102	4208	Misc Facilities Charges	8,000	10,000
61	6102	4210	Cellular Phone Bills	10,000	10,000
61	6102	4301	Contract Services	9,500	18,000
61	6102	4352	Bank Fees		
61	6102	4355	Miscellaneous		
Total Facilities				202,272	255,957
Fleet Management					
61	6103	4101	Maintenance	12,700	16,200
61	6103	4102	Printing		
61	6103	4105	Membership Dues & Subscriptions		
61	6103	4107	Lease Payments	185,900	190,900
61	6103	4108	Meetings		
61	6103	4151	Equipment	3,000	3,000
61	6103	4152	Supplies		
61	6103	4154	Uniforms		
61	6103	4301	Contract Services	10,500	12,000
61	6103	4352	Bank Fees		
61	6103	4355	Miscellaneous		
61	6103	4413	Training		
61	6103	4414	Travel		
61	6103	4751	Vehicle Replacement	176,000	265,000
61	6103	4759	Vehicle Repairs	10,000	15,000
61	6103	4760	Vehicle Fuel	32,000	60,000
61	6103	4651	Capital Expense		
61		4901	Depreciation	55,900	54,670
61	6103	4853	Budget Contingency		
Total Fleet Management				486,000	616,770

INTERNAL SERVICE
FUND 61

				ADOPTED	PROPOSED
				BUDGET	BUDGET
FUND	ORG	ACCT	DESCRIPTION	FY 21-22	FY 22-23
Information Systems					
61	6104	4108	Meetings		
61	6104	4151	Equipment	250	250
61	6104	4152	Supplies		
61	6104	4301	Contract Services	40,000	42,600
61	6104	4303	Software Maintenance	74,450	136,100
61	6104	4210	Cell phone		
61	6104	4413	Training		
61	6104	4414	Travel		
61	6104	4551	Computer Replacement	10,000	27,850
Total Information Systems				124,700	206,800
Internal Service Administration				128,728	153,412
Facilities				202,272	255,957
Fleet Management				486,000	616,770
Information Systems				124,700	206,800
Total Internal Services				941,700	1,232,939
Surplus (Deficit)				(7,000)	(0)

Changes from 4/27/22 Version to 5/11/22 Version

General Fund:

Misc Revenue	(5,090)	Revenue Increase
Transfer to Internal Services	5,090	Expense Increase
Fire Services	88,095	Expense Increase
Transfer to Capital Projects	(88,095)	Expense Decrease
Total	<u>-</u>	

RDA Fund:

Fund Balance Appropriation	(1,144)	Revenue Increase
Transfer to Internal Services	1,144	Expense Increase
Total	<u>-</u>	

Capital Projects Fund:

Transfer from General Fund	88,095	Revenue Decrease
Total	<u>88,095</u>	

Water Fund:

Water Operator Position Removed	(75,992)	Expense Decrease
Transfer to Internal Services	(109,003)	Expense Decrease
Total	<u>(184,995)</u>	

Wastewater Fund:

Fund Balance Appropriation	(932)	Revenue Increase
Transfer to Internal Services	932	Expense Increase
Total	<u>-</u>	

Storm Water Fund:

Fund Balance Appropriation	(420)	Revenue Increase
Transfer to Internal Services	420	Expense Increase
Total	<u>-</u>	

Transportation Fund:

Fund Balance Appropriation	(517)	Revenue Increase
Transfer to Internal Services	517	Expense Increase
Total	<u>-</u>	

Changes from 4/27/22 Version to 5/11/22 Version

Internal Services Fund:

Transfer from General Fund	(5,090)	Revenue Increase
Transfer from RDA Fund	(1,144)	Revenue Increase
Transfer from Wastewater Fund	(932)	Revenue Increase
Transfer from Storm Water Fund	(420)	Revenue Increase
Transfer from Transportation Fund	(517)	Revenue Increase
Transfer from Water Fund	109,003	Revenue Decrease
Water Truck Removed	(100,000)	Expense Decrease
Water Computer Removed	(900)	Expense Decrease
Total	<u>-</u>	



VINEYARD CITY COUNCIL STAFF REPORT

Meeting Date: May 11, 2022

Agenda Item: 9.2 Vineyard City Fiscal Year 2022-2023 Enterprise Transfers

Department: Finance

Presenter: David Mortensen, Finance Director

Background/Discussion:

Utah Code Section 10-6-135.5 requires that a governing body of a city that intends to transfer money in an enterprise fund to another fund shall provide notice of the intended transfer, provide notice of an enterprise fund hearing, and hold an enterprise fund hearing before the adoption of the city's budget. The Vineyard City enterprise funds transfer to an internal service fund to pay for services such as facilities, fleet, and information systems. City Staff recommends that an enterprise fund transfer public hearing be scheduled for 6:00 PM on Wednesday, May 25, 2022, at the Council Chambers of Vineyard City Hall.

Fiscal Impact:

Water Fund - \$249,831
Wastewater Fund - \$135,087
Storm Water - \$64,820
Transportation - \$128,333

Recommendation:

Establish 6:00 PM on Wednesday, May 25, 2022, at the Council Chambers of Vineyard City Hall as the time and place for a Fiscal Year 2022-2023 enterprise fund transfers public hearing.

Sample Motion:

I move to set the date and time for the Fiscal Year 2022-2023 enterprise fund transfers public hearing as 6:00 PM on Wednesday, May 25, 2022, at the Council Chambers of Vineyard City Hall.

Attachments:

Bill Insert to Customers FY2023

NOTICE TO VINEYARD CITY UTILITY CUSTOMERS

State law requires that Vineyard City provide an annual disclosure of funds transferred from the utility enterprise funds to other funds. The following paragraph explains the transfers from enterprise funds to other funds in the proposed fiscal year 2022-2023 budget.

It is more cost effective and operationally efficient for certain functions such as facilities, fleet, and information systems to be administered on a city-wide basis. Transfers from the utility funds receiving the benefit of these services to the Internal Services Fund totaling \$578,071 have been included in the proposed fiscal year 2022-2023 budget.

This table outlines the transfers described above:

	Transfer To		
Transfer From	Internal Services Fund	Total	% of Total Exp
Water	249,831	249,831	9%
Wastewater	135,087	135,087	9%
Storm Water	64,820	64,820	17%
Transportation	128,333	128,333	15%
Total	\$ 578,071	\$ 578,071	10%

A public hearing regarding transfers from the enterprise funds to other funds for the fiscal year beginning July 1, 2022, and ending June 30, 2023, will be held during the Council Meeting on Wednesday, May 25, 2022. The meeting starts at 6:00 p.m. and will be held in the Council Chambers of the Vineyard City Hall, 125 S Main Street, Vineyard, Utah.

Thank you for your support and involvement as a customer of Vineyard City's utilities.



VINEYARD CITY COUNCIL STAFF REPORT

Meeting Date: May 11, 2022

Agenda Item: 9.3 Staffing Plan Adjustment - Communications

Department: City Manager

Presenter: Ezra Nair

Background/Discussion:

While these are administrative decisions, additions to the staffing plan can have significant impacts on future budgets. Moving forward, staffing plan changes that move an employee from part-time to full-time (even if they do not require additional budget in the current fiscal year) will be brought before the council for a vote.

It is proposed that our digital media coordinator position be upgraded to a full-time position in the staffing plan. The communications division has had this position vacant for the past two months so this would cover needed funding for the remainder of this fiscal year, but making this change would impact the FY23 budget. The proposed FY23 tentative budget has this position factored in, so if there is no desire to cut this position from the proposed tentative budget, the workload is already high enough to validate this change now.

Fiscal Impact:

FY22: Covered through vacancies in the current staffing plan

FY23: \$52,983 (Combined salary and benefits)

Recommendation & Additional Options:

Staff recommends the City Council approve the addition to the staffing plan as presented.

Sample Motion:

I move to approve the addition to the staffing plan as presented.

FY22 Staffing Plan

Position	FTE	Supervising Department	Status	FY22 Compensation	Proposed FY23 Compensation	Proposed FY23 Benefits	Proposed FY23 Total Cost	Notes
Development Services Tech	1.00	Building	Full Time	\$ 43,867	\$ 45,622	\$ 21,196	\$ 66,818	
Building Inspector 2	1.00	Building	Full Time	\$ 66,560	\$ 69,222	\$ 31,718	\$ 100,940	
Deputy Building Official	1.00	Building	Full Time	\$ 82,514	\$ 85,814	\$ 30,418	\$ 116,232	
Building Inspector 2	1.00	Building	Full Time	\$ 72,585	\$ 75,488	\$ 27,956	\$ 103,444	
Building Official	1.00	Building	Full Time	\$ 96,258	\$ 100,108	\$ 45,241	\$ 145,349	
Permit Supervisor	1.00	Building	Full Time	\$ 66,693	\$ 69,361	\$ 28,090	\$ 97,451	
Permit Assistant	0.50	Building	Part Time	\$ 26,480	\$ 27,539	\$ 2,467	\$ 30,006	
Seasonal Permit Tech	0.25	Building	Seasonal	\$ 10,400	\$ 10,816	\$ 827	\$ 11,643	
City Manager	1.00	City Manager	Full Time	\$ 108,000	\$ 112,320	\$ 46,970	\$ 159,290	
Digital Media Coordinator	1.00	Communications	Full Time	\$ 21,846	\$ 51,246	\$ 22,537	\$ 73,783	Change from PT to FT
Communications Manager	1.00	Communications	Full Time	\$ 52,000	\$ 72,467	\$ 27,836	\$ 100,303	
Social Media Coordinator	0.50	Communications	Part Time	\$ 20,800	\$ 21,632	\$ 1,655	\$ 23,287	
City Engineer	1.00	Engineering	Full Time	\$ 109,000	\$ 113,352	\$ 47,377	\$ 160,729	
Staff Engineer	1.00	Engineering	Full Time	\$ 60,320	\$ 62,733	\$ 35,070	\$ 97,803	
Treasurer	1.00	Finance	Full Time	\$ 60,320	\$ 62,733	\$ 25,275	\$ 88,008	
Finance Director	1.00	Finance	Full Time	\$ 110,000	\$ 114,400	\$ 47,466	\$ 161,866	
AP/Utilities Clerk	1.00	Finance	Full Time	\$ 40,560	\$ 42,182	\$ 17,478	\$ 59,660	
Admin Intern	0.50	Finance	Seasonal	\$ 17,160	\$ 17,846	\$ 1,365	\$ 19,212	
Custodian	0.50	Internal Services	Part Time	\$ 17,680	\$ 18,387	\$ 1,407	\$ 19,794	
Mayor	0.25	Mayor & Council	Elected	\$ 17,250	\$ 17,940	\$ 1,372	\$ 19,313	
Council	1.00	Mayor & Council	Elected	\$ 33,000	\$ 34,319	\$ 2,625	\$ 36,945	
Parks Tech I	1.00	Parks	Full Time	\$ 38,028	\$ 39,549	\$ 29,783	\$ 69,332	
Parks Tech I	1.00	Parks	Full Time	\$ 37,440	\$ 38,938	\$ 19,843	\$ 58,780	
Arborist	1.00	Parks	Full Time	\$ 48,152	\$ 50,078	\$ 32,132	\$ 82,210	
Parks Manager	1.00	Parks	Full Time	\$ 63,440	\$ 65,985	\$ 26,291	\$ 92,276	
Parks Crew Leader	1.00	Parks	Full Time	\$ 54,080	\$ 56,243	\$ 33,763	\$ 90,006	
PT PW Tech	0.50	Parks	Part Time	\$ 21,071	\$ 21,913	\$ 1,676	\$ 23,590	
PT Parks Tech	0.15	Parks	Part Time	\$ 4,680	\$ 4,867	\$ 372	\$ 5,240	
Seasonal Parks Techs	0.75	Parks	Seasonal	\$ 23,400				
Planner 2	1.00	Planning	Full Time	\$ 53,269	\$ 55,400	\$ 23,167	\$ 78,567	
Planner	1.00	Planning	Full Time	\$ 43,181	\$ 49,754	\$ 26,836	\$ 76,590	
Planning Director	1.00	Planning	Full Time	\$ 96,700	\$ 100,576	\$ 45,361	\$ 145,937	
Crossing Guards	2.50	Police	Part Time	\$ 72,800	\$ 75,712	\$ 5,792	\$ 81,504	
Lead PW Inspector	1.00	Public Works	Full Time	\$ 76,835	\$ 79,900	\$ 29,608	\$ 109,508	
Public Works Director	1.00	Public Works	Full Time	\$ 107,000	\$ 111,280	\$ 46,722	\$ 158,002	
Fleet/Facilities Coordinator	1.00	Public Works	Full Time	\$ 51,646	\$ 53,721	\$ 23,367	\$ 77,088	
Recorder	1.00	Recorder	Full Time	\$ 70,450	\$ 73,273	\$ 33,748	\$ 107,021	

FY22 Staffing Plan

Position	FTE	Supervising Department	Status	FY22 Compensation	Proposed FY23 Compensation	Proposed FY23 Benefits	Proposed FY23 Total Cost	Notes
Records Assistant	0.50	Recorder	Part Time	\$ 22,300	\$ 23,195	\$ 1,774	\$ 24,969	
Recreation Manager	1.00	Recreation	Full Time	\$ 48,880	\$ 50,835	\$ 22,439	\$ 73,274	
Recreation Coordinator	1.00	Recreation	Full Time	\$ 36,400	\$ 37,856	\$ 18,985	\$ 56,841	
Recreation Ref	1.00	Recreation	Seasonal	\$ 29,120	\$ 30,285	\$ 2,677	\$ 32,962	
MS4 Program & Floodplain Manage	1.00	Storm Water	Full Time	\$ 50,877	\$ 60,570	\$ 21,862	\$ 82,431	
Streets Operator III/Facilities Techn	1.00	Transporation	Full Time	\$ 48,589	\$ 54,080	\$ 23,453	\$ 77,533	
Streets Operator III	1.00	Transporation	Full Time	\$ 52,000	\$ 54,080	\$ 23,453	\$ 77,533	
Wastewater Operator II	1.00	Wastewater	Full Time	\$ 42,141	\$ 49,754	\$ 22,421	\$ 72,175	
Wastewater Manager	1.00	Wastewater	Full Time	\$ 70,824	\$ 73,661	\$ 37,754	\$ 111,415	
Wastewater Operator II	1.00	Wastewater	Full Time	\$ 37,440	\$ 49,754	\$ 22,421	\$ 72,175	
Water Operator	1.00	Water	Full Time	\$ 57,304	\$ 59,596	\$ 22,229	\$ 81,826	
Water Manager	1.00	Water	Full Time	\$ 90,126	\$ 93,726	\$ 39,228	\$ 132,954	
Water Operator	1.00	Water	Full Time	\$ 52,000	\$ 54,080	\$ 33,247	\$ 87,327	



VINEYARD CITY COUNCIL STAFF REPORT

Meeting Date: 5-11-2022

Agenda Item: 9.4 Holdaway Road Maximum Speed – Ordinance Revision & Traffic Control Device

Department: Engineering

Presenter: Naseem Ghandour, P.E.

Background/Discussion:

City staff wishes to update the City Code 10.02.020 (Streets; Traffic Control), Appendix 1 (Speed Table) to add South Holdaway Road and establish maximum speed limit of this roadway segment as 20 miles-per-hour (mph) based on the recommendations of the City Engineer.

City staff also wishes to place a 4-way stop sign at the intersection of South Holdaway Road and East 220 South due to the corridor serving as a regional trail connection between Gammon Park, located along the north-west, and Lakeside Park, located along the south-east.

The residents along South Holdaway Road submitted a traffic calming request to the City wishing for traffic control measures to be taken due to the high volume of vehicles along the street. South Holdaway Road is classified as an existing local road per the City General Plan; however, is used as a collector road due to the limited north-south road connections.

The Federal Highway Administration (FHWA) allows two approaches when establishing speed zones, the Engineering (Operating Speed) approach and the Expert System. Due to having data which has been collected during the course of other studies in the surrounding area, the City Engineer utilized the Expert System methodology, where “Speed limits are set by a computer program that uses knowledge and inference procedures that simulate the judgment and behavior of speed limit experts”. Based on the criteria shown in the exhibit, the study determined that the recommended speed limit should be set to 20 mph.

Additionally, South Holdaway Road is a connecting segment for the City’s regional trail that connects the Northern and Southern recreational areas and regional hubs. During a study completed in March of 2022, Mountain land Association of Government (MAG) provided the City Engineer an estimation of pedestrians and bicyclists along this section to be approximately 75,000 pedestrian trips per year. While installing a stop sign has been determined not to be an effective traffic calming method, this will provide Vineyard City residents who utilize South Holdaway Road a pedestrian east-west crossing.



VINEYARD CITY COUNCIL STAFF REPORT

Fiscal Impact:

\$600 paid from the transportation operations fund

Recommendation:

Staff Recommends Approval of lowering the S Holdaway Road speed limit and placing a traffic stop sign at S Holdaway Road and S 200 E

Sample Motion:

Option 1: Motion to approve the Ordinance adding South Holdaway Road to Table 1 of the City's Transportation Code establishing the maximum speed limit at 20 miles-per-hour AND allocating funding for City staff to install a stop sign at the intersection of South Holdaway Road and South 200 East.

Option 2: Motion to approve the Ordinance adding South Holdaway Road to Table 1 of the City's Transportation Code establishing the maximum speed limit at 15 miles-per-hour.

Attachments:

Ordinance 2022-06

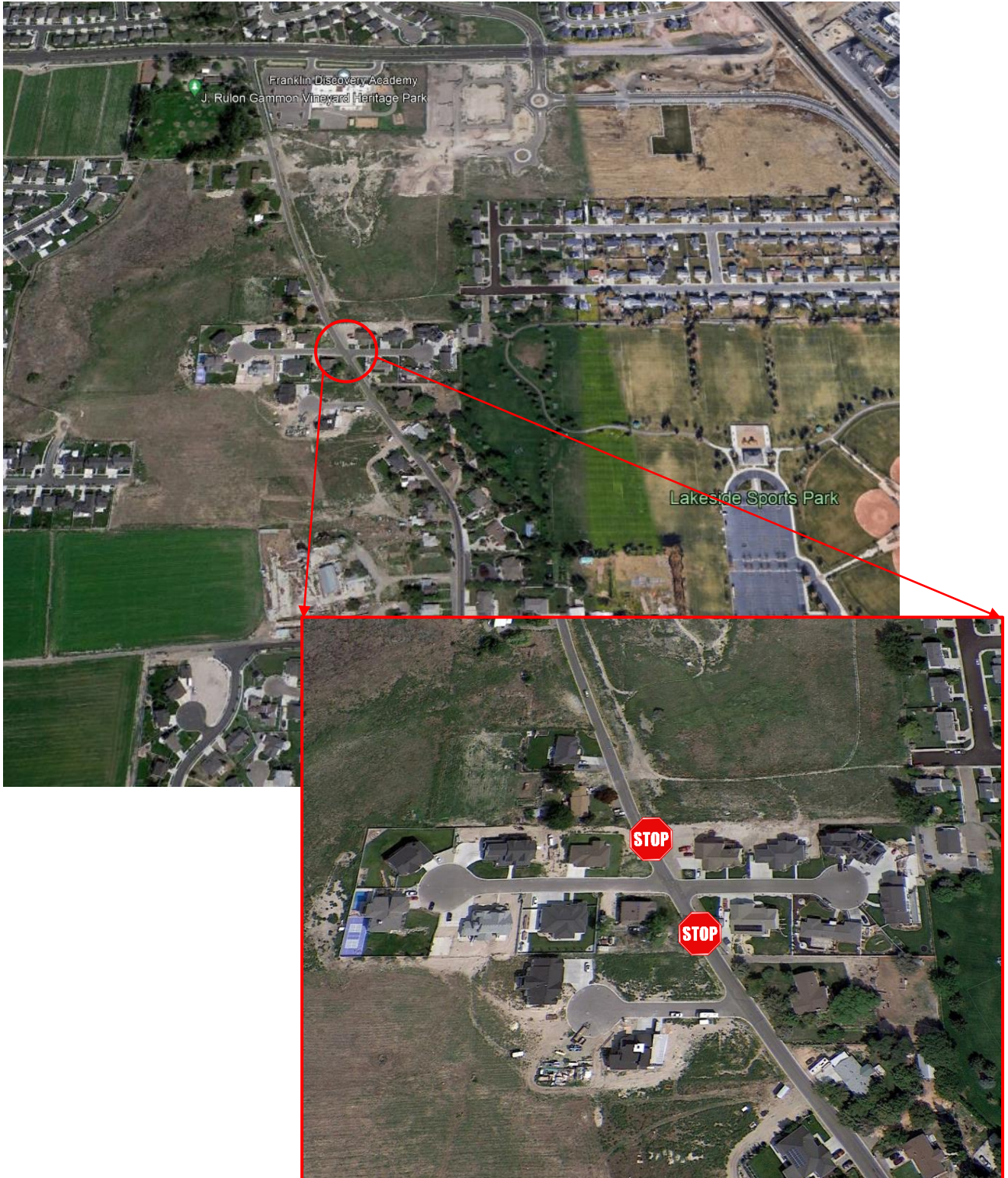
Table 1 – City of Vineyard Streets and Speed Table

USLIMITS2 Speed Zoning Report – Holdaway Road

Aerial of S Holdaway Road and S 200 E Showing the proposed Stop Sign

VINEYARD CITY COUNCIL STAFF REPORT

Aerial of S Holdaway Road and S 200 E Showing the proposed Stop Sign



**VINEYARD
ORDINANCE 2022-06**

**AN ORDINANCE OF THE VINEYARD CITY COUNCIL AMENDING MUNICIPAL
CODE 10.02.020(C)(A) STREETS; TRAFFIC CONTROL**

WHEREAS, the Vineyard City Council has the authority under the Utah Code 10-3 to amend the municipal code; and

WHEREAS, the City Council has determined a need to amend Section 10.020020(C) (1) Streets; Traffic Control amending the speed table to include Holdaway Road.

NOW THEREFORE, be it ordained by the Council of the Vineyard, in the State of Utah, as follows:

SECTION 1: AMENDMENT “10.02.020 Streets; Traffic Control” of the Vineyard Municipal Code is hereby *amended* as follows:

AMENDMENT

10.02.020 Streets; Traffic Control

- A. **ADOPTION OF MOTOR VEHICLE AND TRAFFIC CODE.** The Motor Vehicle Act, Chapter 1 of Title 41, U.C.A., as amended, is hereby adopted as a Vineyard City ordinance, including The Uniform Act Regulating Traffic on Highways, Chapter 6 of Title 41, U.C.A., as amended. Provided, however, that any provision of the foregoing having a penalty which cannot be imposed for violation of a City ordinance is not adopted.
- B. **DEFINITIONS CONTAINED IN CODE.** Unless the context otherwise requires, all references in the traffic code to:
 - 1. The State Road Commission or State Department of Transportation shall mean this municipality and its officers, departments, agencies, and agents.
 - 2. Local Authorities shall mean the City Council of this municipality.
 - 3. The Department of Public Safety of the State of Utah shall mean the chief of police of this municipality or his agent.
 - 4. Magistrate shall mean the justice of the peace or judge of this municipality.
- C. **PRIMA FACIE SPEED — DESIGNATED STREETS**
 - 1. When appropriate street signs giving notice of the maximum permitted speed thereon are erected, the prima facie speed limits designated in the appropriate appendix (Table-1 Street and Speed Table) of this code shall apply to the appropriate streets listed therein.
 - 2. Unless otherwise provided in this section or in any other ordinance of this municipality, the prima facie speed limits on the streets of this municipality shall be 25 miles per hour.

Appendix: Speed Table -1

City of Vineyard Street and Speed Table	
Street Name	Speed (mph)
Mill Road	35
Main Street ¹	35
Center Street ¹	35
Vineyard Road/400 North ¹	35
Vineyard Loop Road/600 North ¹	35
Vineyard Road/Lake Road	35
<u>Holdaway Road</u>	<u>TBD</u>
East 400 South Street ¹	30
Sleepy Ridge Subdivision which includes	20
South Lake View Drive	
East 430 South Street	
West 475 South Street	
East Lake View Drive	
South 195 East	
South 150 East	
South 5 West Street	
South 30 West Street	
South 45 East Street	
South 80 East Street	
South 125 East Street	
East 660 South Street	

¹ Contains street segments with Reduced Speed School Zones (RSSZ) in accordance with Utah Manual for Uniform Traffic Control Devices (MUTCD) and per Utah State Code 41-6a-603(2)(a) and Utah State Code 41-6a-604

A. ADOPTING OF THE OFF-HIGHWAY VEHICLES ACT

The Off-Highway Vehicles Act, [Chapter 22 of Title 41 of the Utah Code](#), as amended, is hereby adopted as a chapter of the Vineyard Municipal Code. Provided, however, that any provision of the foregoing having a penalty which cannot be imposed for violation of a City ordinance is not adopted (Vineyard has not adopted any code that designates any public roads for off highway vehicle use.)

PASSED AND ADOPTED BY THE VINEYARD COUNCIL

_____.

	AYE	NAY	ABSENT	ABSTAIN
Mayor Julie Fullmer	_____	_____	_____	_____
Tyce Flake	_____	_____	_____	_____
Amber Rasmussen	_____	_____	_____	_____
Mardi Sifuentes	_____	_____	_____	_____
Cristy Welsh	_____	_____	_____	_____

Presiding Officer

Attest

Julie Fullmer, Mayor, Vineyard

Pamela Spencer, City Recorder
Vineyard

City of Vineyard Street and Speed Table

City of Vineyard Street and Speed Table	
Street Name	Speed (mph)
Mill Road	35
Main Street ¹	35
Center Street ¹	35
Vineyard Road/400 North ¹	35
Vineyard Loop Road/600 North ¹	35
Vineyard Road/Lake Road	35
East 400 South Street ¹	30
South Holdaway Road	15
Sleepy Ridge Subdivision which includes	20
South Lake View Drive	
East 430 South Street	
West 475 South Street	
East Lake View Drive	
South 195 East	
South 150 East	
South 5 West Street	
South 30 West Street	
South 45 East Street	
South 80 East Street	
South 125 East Street	
East 660 South Street	

City of Vineyard Street and Speed Table	
Street Name	Speed (mph)
Mill Road	35
Main Street ¹	35
Center Street ¹	35
Vineyard Road/400 North ¹	35
Vineyard Loop Road/600 North ¹	35
Vineyard Road/Lake Road	35
East 400 South Street ¹	30
South Holdaway Road	20
Sleepy Ridge Subdivision which includes	20
South Lake View Drive	
East 430 South Street	
West 475 South Street	
East Lake View Drive	
South 195 East	
South 150 East	
South 5 West Street	
South 30 West Street	
South 45 East Street	
South 80 East Street	
South 125 East Street	
East 660 South Street	

USLIMITS2 Speed Zoning Report

Project Overview

Project Name: Holdaway Road

Analyst: Naseem Ghandour

Date: 2022-05-04

Basic Project Information

Project Number: 22-001
Route Name: Holdaway Road
From: 0
To: 0.5
State: Utah
County: Utah County
City: Vineyard town
Route Type: Road Section in Developed Area
Route Status: Existing

Roadway Information

Section Length: 0.5 mile(s)
Statutory Speed Limit: 25 mph
Existing Speed Limit: 25 mph
Adverse Alignment: No
One-Way Street: No
Divided/Undivided: Undivided
Number of Through Lanes: 2
Area Type: Residential-Collector/Arterial
Number of Driveways: 27
Number of Signals: 0

Crash Data Information

Crash Data Years: 2.00
Crash AADT: 1500 veh/day
Total Number of Crashes: 2
Total Number of Injury Crashes: 0
Section Crash Rate: 365 per 100 MVM
Section Injury Crash Rate: 0 per 100 MVM
Crash Rate Average for Similar Roads: 315
Injury Rate Average for Similar Roads: 75

Traffic Information

85th Percentile Speed: 25 mph
50th Percentile Speed: 20 mph
AADT: 1500 veh/day
On Street Parking and Usage: High
Pedestrian / Bicyclist Activity: High

Project Description: Holdaway Road Speed

Recommended Speed Limit:



Disclaimer: The U.S. Government assumes no liability for the use of the information contained in this report. This report does not constitute a standard, specification, or regulation.

Equations Used in the Crash Data Calculations

Exposure (M)

$M = (\text{Section AADT} * 365 * \text{Section Length} * \text{Duration of Crash Data}) / (100000000)$
 $M = (1500 * 365 * 0.5 * 2.00) / (100000000)$
 $M = 0.0055$

Crash Rate (Rc)

$Rc = (\text{Section Crash Average} * 100000000) / (\text{Section AADT} * 365 * \text{Section Length})$
 $Rc = (1.00 * 100000000) / (1500 * 365 * 0.5)$
 $Rc = 365.30 \text{ crashes per 100 MVM}$

Injury Rate (Ri)

$Ri = (\text{Section Injury Crash Average} * 100000000) / (\text{Section AADT} * 365 * \text{Section Length})$
 $Ri = (0.00 * 100000000) / (1500 * 365 * 0.5)$
 $Ri = 0.00 \text{ injuries per 100 MVM}$

Critical Crash Rate (Cc)

$Cc = \text{Crash Average of Similar Sections} + 1.645 * (\text{Crash Average of Similar Sections} / \text{Exposure}) ^ {1/2} + (1 / (2 * \text{Exposure}))$
 $Cc = 315.48 + 1.645 * (315.48 / 0.0055) ^ {1/2} + (1 / (2 * 0.0055))$
 $Cc = 801.68 \text{ crashes per 100 MVM}$

Critical Injury Rate (Ic)

$I_c = \text{Injury Crash Average of Similar Sections} + 1.645 * (\text{Injury Crash Average of Similar Sections} / \text{Exposure}) ^{(1/2)} + (1 / (2 * \text{Exposure}))$

$I_c = 74.98 + 1.645 * (74.98 / 0.0055) ^{(1/2)} + (1 / (2 * 0.0055))$

$I_c = 358.80$ injuries per 100 MVM



VINEYARD CITY COUNCIL STAFF REPORT

Meeting Date: May 11, 2022

Agenda Item: 9.5 Kindness Committee

Department: Administration

Presenter: Kathyrn Newman

Background/Discussion: In 2020, Vineyard City was asked by Orem City to partner with them for Orem City Kindness Week. We produced a video with Mayor Fullmer, Youth Council Mayor and our USCO Deputies. We also ran a social media campaign to encourage kindness to self, to schools, in the workplace, and being kind to family and friends. We partnered with Freedom Prep for a food drive and Lifting Hands International for warm clothing drive. We also held a virtual QPR training in partnership with the Utah County Health Department.

In 2021, we again partnered with Orem for Kindness Week, and participated in Orem's collection drive for refugee supplies as well as a coat drive with Edge Homes. We produced a social media campaign to encourage kindness in our schools and in our neighborhoods.

For 2022, we would like to create a Vineyard Kindness Committee to plan activities and initiatives to align with World Kindness Week, November 7-13, 2022. By forming a committee and involving community members, we will be able to extend the reach and scope of not only Vineyard Kindness Week but also kindness initiatives throughout the year.

Fiscal Impact: N/A

Recommendation: Council approves the resolution recognizing the creation of a Vineyard Kindness Committee.

Sample Motion:

I move to adopt Resolution 2022-13, as presented.

Attachments:

Resolution 2022-13

RESOLUTION NO 2022-13
RESOLUTION OF THE CITY COUNCIL OF VINEYARD, UTAH
RECOGNIZING THE CREATION OF A KINDNESS COMMITTEE

WHEREAS, the Mayor recognized the need for kindness in the community; and

WHEREAS, the Mayor asked members of the community to serve on the Kindness Committee and promote kindness, compassion, and helpfulness within the city; and

WHEREAS, the Vineyard City Council wishes to recognize the creation of a Kindness Committee; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of Vineyard, Utah, as follows:

1. Recognition. The City Council of Vineyard, Utah, hereby recognizes the creation of a Kindness Committee to promote kindness, compassion, and helpfulness within the City.

Passed and Effective this 11th day of May, 2022.

Julie Fullmer, Mayor

Attest:

Pamela Spencer, City Recorder



VINEYARD CITY COUNCIL STAFF REPORT

Meeting Date: May 11, 2022

Agenda Item: 9.6 Utah Valley Pediatrics Special Event Permit

Department: Admin

Presenter: Anna Nelson

Background/Discussion:

Utah Valley Pediatrics has applied for a special event permit for an event at Grove Park on 6/18/2022 from 2:00 PM to 5:00 PM with setup starting at 1:00 PM and cleanup ending at by 6:15 PM. This is for a company party, and they are anticipating 350 participants in attendance.

They would like to use one of Grove Park's soccer fields to have 2 bounce houses and yard games for the people attending. They would also like to rent the large pavilion and will have 3 food trucks.

We are supportive of hosting events like this and have attempted to facilitate this as much as possible. We have met as staff to make sure that we provide this recommendation that will work for each of the staff members involved.

Impact:

- Youth Soccer will be going on that Saturday morning but will end at 12:00.
- All of the parking is required at the park including the detention area to ensure enough parking is available for the participants at the event.

Recommendation:

We are recommending one condition for approval.

1. Rental fee

We are recommending the following fees for a total of \$475 and \$775 deposit.

Special Event Deposit: \$300

Soccer Field Rental: (1 field per event map): \$200

Soccer field deposit: \$300

Special event application fee: \$100

Bounce house deposit: \$100

Temporary structure permit: \$100.00

Pavilion reservation: \$75.

Pavilion rental deposit: \$75

The applicant is requesting a fee waiver for this event.



VINEYARD CITY COUNCIL STAFF REPORT

Sample Motion:

I move to approve the special event permit application for Utah Valley Pediatrics on June 18th with the one condition recommended by staff.

OR

I move to approve the special event permit application for Utah Valley Pediatrics on June 18th with the rental fees waived.

Attachments:

See attached Special Event Applications and site plans



Special Event Permit Checklist

Who needs to obtain a Special Event Permit?

If you are organizing an event for a group of **fifty or more people** within the boundaries of Vineyard (see the attached Boundary Map page), then you will need a Special Events Permit. If you are planning a block party, you will not need a Special Event Permit. If you are planning a Block Party that will require a road closure, please submit a Block Party Courtesy Notice.

Complete applications must be submitted to the city **no later than thirty (30) days** prior to the event.

Please submit the following with the application:

- ☐ Detailed Event Site Plan. Must include street names, route or boundaries marked on map, placement of any barricades, road/sidewalk closures, fencing, inflatables, tables, vendor booths or portable toilets, etc.
- ☐ Parking Plan
- ☐ Crowd Control Plan
- ☐ Security/Safety Plan
- ☐ Communication Plan
- ☐ Trash collection plan
- ☐ A certificate of insurance evidencing general liability or general liability and umbrella insurance coverage for the applicant in the minimum amount of \$1,000,000 per occurrence, and naming Vineyard as additional insured, in effect on the date of the event. (Please see the attached example insurance certificate.)
- ☐ Written authorization from the property owner for Events held on private property
- ☐ If the event has vendors:
 - a list of the vendors (see the attached Vendor Information sheet)
 - Temporary Sales Tax Number for Event and vendors. Forms available upon request, or contact the State of Utah Special Events Tax Division at 801-297-6303.
 - Utah County Health Department Permit for vendors selling food
- ☐ If alcoholic beverages will be available at the event, a separate Class C Temporary Liquor License or Class D Temporary Beer License is required. Please note that alcohol use is PROHIBITED on City property. (Vineyard Municipal Code Chapter 8-300)
- ☐ Special Event Permit Fee: \$50 for events with 50-250 people, \$75 for events with vendors, \$100 for events with 250+ people. Events with 500+ people gathered for two or more hours will also require a Utah County Health Department Temporary Mass Gathering Permit. Please contact the Utah County Health Department Division of Environmental Health for more details at 801-851-7525.
- ☐ \$200 refundable deposit if the event includes the use of a bounce house or inflatable play equipment.
- ☐ Additional fees may apply, based on Vineyard or Sheriff personnel that may be required for your event.

Special Events Department
125 South Main St.
(801)226-1929
annan@vineyardutah.org



VINEYARD
STAY CONNECTED

FOR OFFICE USE ONLY

Application Received _____

Fee Paid _____

Special Event Permit Application

The following application must be submitted **30 days prior to the scheduled event**, and the permit must be obtained a minimum of one week prior to the event. This application DOES NOT constitute a valid Special Event Permit until approved by the City.

APPLICANT INFORMATION

Name of Applicant: <u>Alyssa Marx</u>		Date of application:	
Applying in behalf of (if other than self): <u>Utah Valley Pediatrics LLC</u>			
Email address: <u>amara@uvpedis.com</u>			
Mailing Address: <u>1355 N University Ave Ste. 220</u>			
City: <u>Vineyard</u>	State: <u>UT</u>	Zip Code: <u>84604</u>	Phone: <u>801 370 3402</u>
Name of Event: <u>Company Summer Party</u>			
Date of Event: <u>June 18th</u>			

EVENT INFORMATION

Name of Event: <u>Company Summer Party</u>		
Date of Event: <u>June 18th</u>		Number of people anticipated at event: <u>250 - 300</u>
Setup: <u>12 pm</u>	Start time: <u>2 pm</u>	End time: <u>5 pm</u>
Cleanup: <u>5 pm</u>	Start time: <u>5:30 pm</u>	End time:

Type of Event

☐ Athletic ☒ Entertainment ☐ Other: _____

Brief Description of Event: Every other year our company does a company wide event to get all the offices together.

Will Vineyard streets be used? ☒ Yes ☐ No

Will streets need to be closed/blocked to traffic? ☐ Yes ☐ No

If any portion of a street is closed, the event organizer will need to provide barricades. As a consideration for this permit, the applicant agrees to:

1. Rent or secure barricades from a licensed barricade company.
2. Assume all liability of erection and maintenance of barricades.
3. Clean up the area upon termination of the permitted use.
4. Assume all liability for the applicant's use of the street during the specified period.
5. Ensure that barricades will be conspicuously displayed and lighted if the event takes place prior to dawn or after dusk.

Will you be using portable toilets? ☐ Yes ☒ No Have you made arrangements for trash disposal? ☐ Yes ☐ No
Will your event include the use of a Vineyard pavilion? ☒ Yes ☐ No If yes, a pavilion reservation is also required.
Will your event include the use of a bounce house or inflatable play equipment? ☒ Yes ☐ No

If yes, a refundable \$200 deposit is required. Additional fees may be assessed after the event for any damages on city property due to bounce houses/inflatables.

Vendors/Food/Alcohol

Will there be vendors selling products or services? ☐ Yes ☒ No

If yes, we require the Temporary Sales Tax Numbers from the State of Utah Special Events Tax Division for all vendors. Please complete the attached Vendor Information sheet.

If vendors are selling food, submit a copy of their Utah County Health Department Permit.

If vendors are selling alcohol, a separate Class C Temporary Liquor License or Class D Temporary Beer License is required. Please note that alcohol use is PROHIBITED on City property. (Vineyard Municipal Code Chapter 8-300)

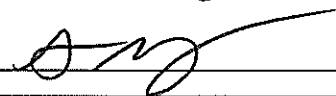
Law Enforcement/Security Services

Each special event permit application will be reviewed, and based on event type and number of attendees, the Utah County Sheriff's Department will determine the number of law enforcement personnel required for the event, if any.

We contract with the Utah County Sheriff's Department. If you are in need of any law enforcement services for your event, please contact them at (801)794-3970. See the attached Agreement for Supplemental Law Enforcement Services.

By submitting a signed application, the applicant certifies that falsifying any information on this application constitutes cause for rejection or revocation of the permit. The applicant agrees to pay additional fees as required for the use of City services and facilities.

Applicant's Name (please print): Alyssa Marx

Applicant's Signature:  Date: _____

CITY APPROVAL

City Personnel for Event _____ Number of Hours _____ Fee Paid \$ _____

Utah County Sheriff Personnel for Event _____ Number of Hours _____ Fee Paid \$ _____

This application has been reviewed, including verification of required insurance and other information, and required fees have been paid.

Vineyard Public Works Department

Date

Utah County Sheriff's Office

Date

Vineyard Special Events Department

Date



VINEYARD
STAY CONNECTED

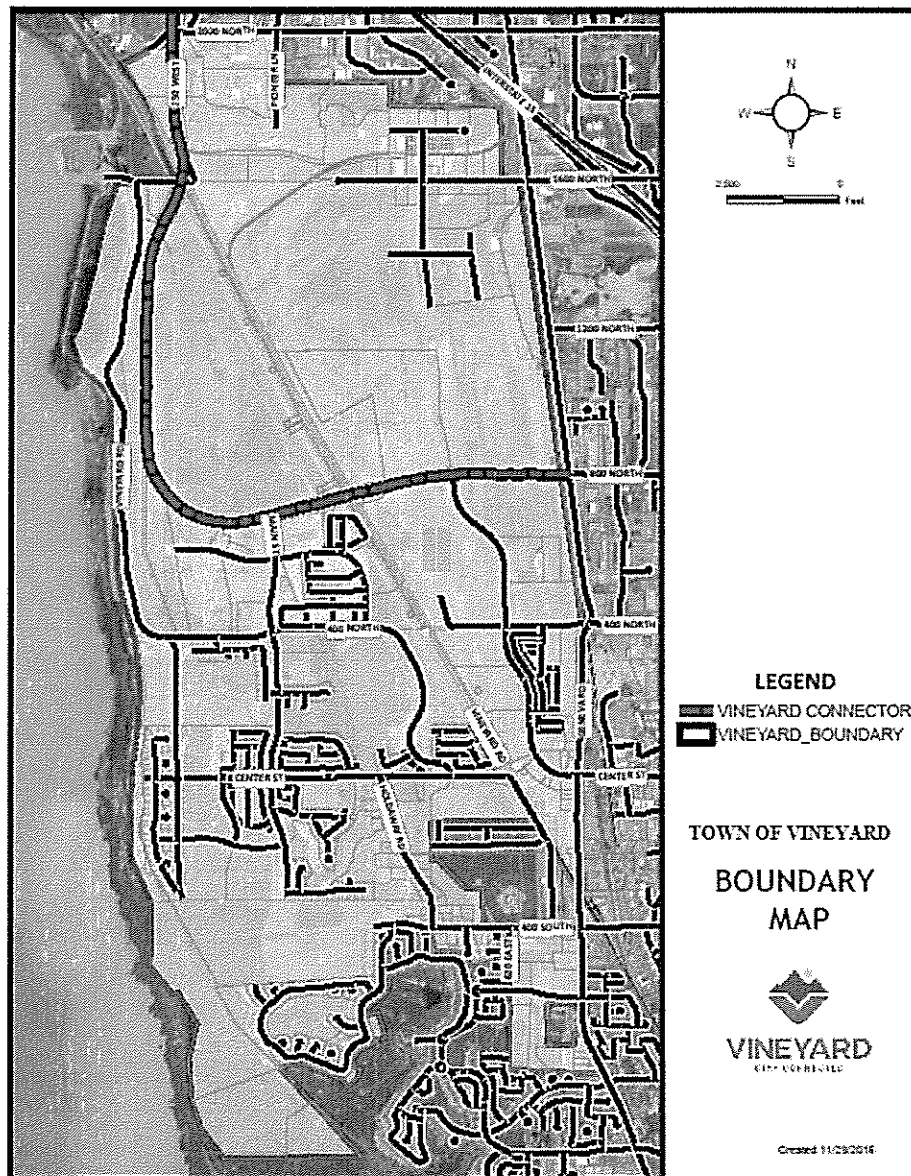
Please provide the following information for each vendor. Utah State Temporary Sales Tax Applications are available upon request, or contact the State of Utah Special Events Tax Division at 801-297-6303. Those selling food will also need to provide a copy of their Utah County Health Department Permit. Any vendors based in Vineyard will also need to have a Vineyard Business License. Once required documents are received and verified, we will issue each vendor a badge for use during the event.

[illegible]

What are the boundaries of Vineyard?

All areas within the shaded area in the map below are in Vineyard. For special events taking place on the shoreline or on Utah Lake, contact:

Sam Braegger, Outreach Coordinator
Utah Lake Commission
(801)851-2904
sbraegger@utahlakecommission.org



The authority to regulate special events within Vineyard is provided in Chapter 13-500, Articles 13-4 and 13-8 of the Vineyard Municipal Code. Copies of the Code are available online at www.vineyard.utah.gov.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Insurance Producer Name Address Phone number	CONTACT NAME:	
	PHONE (A/C, No, Ext):	FAX (A/C, No):
	E-MAIL ADDRESS:	
	INSURER(S) AFFORDING COVERAGE	NAIC #
INSURED Insured name or DBA with address	INSURER A:	
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	GENERAL LIABILITY ☐ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☐ OCCUR ☐ General Liability GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☐ LOC		X				EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ ALL OWNED AUTOS ☐ HIRED AUTOS ☐ SCHEDULED AUTOS ☐ NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB EXCESS LIAB DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) if yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				WC STATUTORY LIMITS OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Vineyard, Utah is listed as an additional insured with respect to (NAME OF INSURED) participation in: (NAME, DATE, AND LOCATION OF EVENT). Vineyard, Utah is Primary & Non-Contributory for ongoing & complete operations; a Waiver of Subrogation applies in favor of Vineyard, Utah. A 30-day Notice of Cancellation will be provided should any of the above described policies be cancelled before the expiration date.

CERTIFICATE HOLDER

CANCELLATION

Vineyard 125 S. Main Street Vineyard UT 84058	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
---	---

Utah Valley Pediatrics Company Summer Party

Date June 18th, 2022

Time 2pm- 6pm

Main point of contact:

Alyssa Marx

909-539-7389

amarx@uvpeds.com

Detailed Event Site Plan:

Utah Valley Pediatrics is planning to have our Company Summer party at Vineyard Grove Park on June 18th 2022. We do a company party every other year and this year we decided to try to get all the offices somewhere we can all mingle. We are planning to have roughly 300-350 individual's show up to this event. We plan to use the park from 2pm- 5pm for our party but will be setting up around 12/1 pm. We will be having 3 food trucks that day Kona Ice, Jurassic Tacos and World Best Corn Dogs. We will be renting a large pavilion and bring 2- 3 foldable tables to have for extra seating or to hold our prizes and drinks. We would need to rent a field or an area so we can set up games. We will be getting an inflatable bounce house, inflatable soccer dart board, a large Janga, and some other yard games. We plan to start cleaning up at 5:15 pm and expect it to be done by 6:15 pm.

Parking Plan:

We plan to park in in the park parking lot.

Crowd Control:

We plan to keep our party on the areas that we rent, just on the field and the large pavilion.

Trash Collection Plan:

We plan on renting or buying extra trash cans for our event.



THE HARTFORD
BUSINESS SERVICE CENTER
3600 WISEMAN BLVD
SAN ANTONIO TX 78251

May 2, 2022

Vineyard
125 S MAIN ST
VINEYARD UT 84058

Account Information:

Policy Holder Details :	Utah Valley Pediatrics, PLLC
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Contact Us

Need Help?

Start a live chat online or call us at
(866) 467-8730.

We're here weekdays from 8:00 AM to
8:00 PM ET.

Enclosed please find a Certificate Of Insurance for the above referenced Policyholder. Please contact us if you have any questions or concerns.

Sincerely,

Your Hartford Service Team



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
05/02/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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PRODUCER MORETON & COMPANY/PHS 34470061 The Hartford Business Service Center 3600 Wiseman Blvd San Antonio, TX 78251	CONTACT NAME: PHONE (866) 467-8730 FAX (888) 443-6112 (A/C, No, Ext): E-MAIL ADDRESS:																					
INSURED Utah Valley Pediatrics, PLLC 1355 N UNIVERSITY AVE 210 PROVO UT 84604-2721	<table border="1"> <thead> <tr> <th colspan="2">INSURER(S) AFFORDING COVERAGE</th><th>NAIC#</th></tr> </thead> <tbody> <tr> <td>INSURER A :</td><td>Hartford Underwriters Insurance Company</td><td>30104</td></tr> <tr> <td>INSURER B :</td><td>Hartford Casualty Insurance Company</td><td>29424</td></tr> <tr> <td>INSURER C :</td><td></td><td></td></tr> <tr> <td>INSURER D :</td><td></td><td></td></tr> <tr> <td>INSURER E :</td><td></td><td></td></tr> <tr> <td>INSURER F :</td><td></td><td></td></tr> </tbody> </table>	INSURER(S) AFFORDING COVERAGE		NAIC#	INSURER A :	Hartford Underwriters Insurance Company	30104	INSURER B :	Hartford Casualty Insurance Company	29424	INSURER C :			INSURER D :			INSURER E :			INSURER F :		
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INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/Y YYYY)	LIMITS
A	COMMERCIAL GENERAL LIABILITY	X		34 SBA AF5LY1	05/02/2022	05/02/2023	EACH OCCURRENCE \$2,000,000
	CLAIMS-MADE ☒ OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence) \$1,000,000
	☒ General Liability						MED EXP (Any one person) \$10,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						PERSONAL & ADV INJURY \$2,000,000
	☒ POLICY ☐ PRO-JECT ☐ LOC						GENERAL AGGREGATE \$4,000,000
	OTHER:						PRODUCTS - COMP/OP AGG \$4,000,000
A	AUTOMOBILE LIABILITY			34 SBA AF5LY1	05/02/2022	05/02/2023	COMBINED SINGLE LIMIT (Ea accident) \$2,000,000
	ANY AUTO						BODILY INJURY (Per person)
	ALL OWNED AUTOS ☐ SCHEDULED AUTOS ☒ NON-OWNED AUTOS						BODILY INJURY (Per accident)
	HIRED AUTOS						PROPERTY DAMAGE (Per accident)
	UMBRELLA LIAB EXCESS LIAB						EACH OCCURRENCE
	OCCUR CLAIMS-MADE						AGGREGATE
	DED RETENTION \$						
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	Y/N	N/A	34 WEC AE0AZ7	10/01/2021	10/01/2022	☒ PER STATUTE ☐ OTHER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)						E.L. EACH ACCIDENT \$1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE -EA EMPLOYEE \$1,000,000
							E.L. DISEASE - POLICY LIMIT \$1,000,000
A	Employment Practices Liability Insurance			34 SBA AF5LY1	05/02/2022	05/02/2023	Each Claim Limit \$100,000 Annual Aggregate Limit \$100,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Those usual to the Insured's Operations. The Business Liability Coverage Part includes a Blanket Additional Insured By Contract Endorsement, Form SL 30 32. RE: 125 S Main St Vineyard UT 84058, June 18th.

CERTIFICATE HOLDER

Vineyard
125 S MAIN ST
VINEYARD UT 84058

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Susan L. Castaneda

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VINEYARD CITY COUNCIL STAFF REPORT

Meeting Date: May 11, 2022

Agenda Item: 9.7 Robbins Property Lease

Department: City Manager

Presenter: Ezra Nair

Background/Discussion:

Historically, after the purchase of the Robbins Property located adjacent to Gammon Park, the city allowed for the land to be farmed to keep the soil healthy and mitigated of weeds and debris. It is proposed that this practice be formalized into an agreement.

Fiscal Impact:

Negligible

Recommendation & Additional Options:

Recommendation:

Staff recommends the City Council approve the agreement as presented.

Analysis: This will formalize our historic practice of leasing this property essentially free of charge and allow for gleanings.

Option 1:

Change the agreement to charge a total of \$1,153.46 per the USDA assessment of average cash rent for irrigated cropland in Utah in the year 2021.

Option 2:

Change the agreement to require that a small portion (specify) of production be donated to the city for distribution to its residents.

Sample Motion:

I move to approve and authorize the City Manager to enter into the lease agreement between Vineyard City and Michelle Rojas as presented / or with the noted changes.

**LEASE AGREEMENT
BETWEEN VINEYARD CITY AND MICHELLE ROJAS**

THIS LEASE AGREEMENT is made and entered into as of the ____ day of May, 2022, by and between the Vineyard City, a Utah municipal corporation, hereinafter referred to as “Lessor”, and Michelle Rojas, an individual, herein after referred to as “Lessee.”

WHEREAS, Lessor is the owner of certain real property located in Vineyard City, Utah County, State of Utah, which property is 10.78 acres located at approximately 150 East Center Street an identified as Utah County Parcel No. 18:015:0109, and is more particularly described in **Exhibit “A”** attached hereto and by this reference made a part hereof; and

WHEREAS, Lessee is willing and desires to lease said property from Lessor, and Lessor is willing to lease to Lessee strictly upon the terms and conditions set forth herein below; and

WHEREAS, the parties’ desire to memorialize their agreement in writing.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereby agree as follows:

1. **Lease and Term.** Lessor hereby leases the subject property described above and depicted in **Exhibit “A”** attached hereto (hereinafter referred to as the “Premises”) to Lessee, and Lessee leases the Premises from Lessor for a term of one (1) year, commencing on the date hereof and ending May 31, 2023, unless sooner terminated pursuant to this Agreement or by law. Upon termination of this Lease, Lessee shall immediately and peaceably surrender the Premises to Lessor and shall remove all of Lessee’s personal property therefrom, and repair any damage to the Premises. Should Lessee fail to remove Lessee’s personal property within fifteen (15) days after surrender, the same shall be deemed abandoned and shall become the property of Lessor.

The parties on mutual approval may extend the lease annually for additional one-year terms. The Lessee shall provide written notice of its desire to extend at least thirty (30) days prior to the expiration of the current period, and upon receipt the Lessor shall provide its written approval or disapproval. No response from the Lessor shall constitute assent. Unless otherwise specified, renewal shall be on the same terms and conditions as are set forth herein.

2. **Rent.** Lessee shall pay Lessor, as rental for the entire term for the above-described Premises, the sum of one dollar (\$1.00). Rent shall be paid upon execution of this Agreement.

3. **Maintenance and Use of Premises.** Lessee accepts the Premises in their present condition “as is,” and agrees, upon vacating the Premises, to leave the Premises and any improvements thereon in as good a condition as when received, reasonable wear and tear excepted. The parties acknowledge that Lessee intends to grow agricultural grain or produce on the Premises. Lessee shall be obligated to maintain the Premises for the intended purpose. Following harvest of any grain or produce grown on the Premises, Lessee shall permit Lessor

and any party invited or assigned by Lessor to glean any grain or produce remaining on the Premises. Lessee shall not suffer, permit, or commit any waste or nuisance and shall not make any alterations to the Premises without the prior written consent of Lessor. Lessee shall maintain the Premises free of weeds, trash, and debris. All alterations permitted to be made shall be made at Lessee's sole expense. Lessee agrees to use the Premises solely for the intended purpose and for Lessee's related, personal activities. Any utilities required for Lessee's use of the Premises shall be the responsibility of Lessee.

4. **Taxes and Fees.** During the term of this Lease, Lessee shall pay any taxes or fees imposed on the Property.

5. **Termination.** In the event that the Premises, or any portion thereof, shall be damaged or destroyed by fire, earthquake, explosion, action of the elements or other natural causes, or in the event Lessor shall determine that Lessor needs the Premises in connection with Lessor's facilities or activities, Lessor shall have the right to terminate this Lease at any time by serving written notice of termination upon the Lessee, no sooner than 120 days after initiation of this Lease or the renewal of a new term, specifying the termination date. The notice may be served personally or by certified mail, return receipt requested, addressed to Lessee's last known address. Lessee may, at Lessee's option, terminate this Lease by giving written notice of termination, no less than thirty (30) days in advance of the termination date, specifying the termination date, to Lessor, and this Lease shall terminate on the date indicated in such notice, in the event of termination by Lessee, no pre-paid rent shall be returned or refunded. Notice of termination by Lessee shall be delivered to the Vineyard City Manager at Vineyard City Hall. This Lease shall also be deemed to have terminated in the event Lessee shall be adjudicated bankrupt or in the event Lessee shall be involuntarily liquidated or have a receiver appointed to handle Lessee's properties. This Lease may be terminated at any time by mutual agreement of the parties hereto.

6. **Default.** If either party defaults in any of the covenants or agreements herein contained, the defaulting party shall pay all costs and expenses, including reasonable attorney's fees, incurred by the other party in enforcing its rights arising under this Agreement, whether incurred through legal action or otherwise.

7. **Inspection or Testing.** Lessor may inspect and/or perform tests on the subject Premises at any time during the term of this Lease, provided such testing does not materially harm Lessee's use of the Premises.

8. **Assignment and Subletting Prohibited.** Lessee shall not transfer, assign, mortgage, or hypothecate this Lease or convey the same in whole, or in part, or permit the use of the Premises by any person or persons other than Lessee, or sublet the Premises or any part thereof. Such prohibition on subletting shall include any assignment or subletting by operation of law.

9. **Indemnification and Insurance.** Lessee hereby agrees to indemnify and hold Lessor harmless from all liability, damage, claims, and costs, including attorney fees, arising out of the use or occupancy of the Premises by Lessee.

10. **Notices.** Any notice to be given by any party hereunder must be given in writing and delivered in person, or by reputable nationwide overnight courier, or forwarded by certified or registered mail, postage prepaid, return receipt requested, at the address indicated below, unless the party giving such notice has been notified, in writing, of a change of address. Notices are effective on the date of delivery (or refusal to accept delivery), if notice is given by personal delivery, on the next succeeding business day after deposit with an overnight courier for next day delivery, or if notice is sent through the United States mail, on the earlier of the date of actual delivery as shown by the addressee's receipt or the expiration of three (3) days following the date of mailing.

If to Lessee:
Michelle Rojas
3519 W 8280 S
West Jordan, Utah 84058

If to Lessor:
Vineyard City
Attn: City Manager Ezra Nair
125 S Main Street
Vineyard, Utah 84059

11. **Miscellaneous Terms.** Any departure from the strict terms of this Lease permitted by Lessor shall in no way effect the right of Lessor thereafter to demand strict compliance with all of the terms and conditions herein. Time is of the essence in this Lease. The provisions contained in this Lease shall be binding upon the parties hereto and their respective heirs and personal representatives. This Lease may be amended only in writing signed by the parties hereto.

IN WITNESS WHEREOF, the parties hereto have executed this Lease as of the day and year first hereinabove written.

“LESSOR”

VINEYARD CITY

ATTEST:

Clerk

By: _____

“LESSEE”

MICHELLE ROJAS

By: _____
Its: _____

ACKNOWLEDGEMENT

STATE OF UTAH)
 : ss.
COUNTY OF UTAH)

On the _____ day of May, 2022, personally appeared before me EZRA NAIR, who being duly sworn, did say that he is the City Manager of VINEYARD CITY, a municipal corporation of the State of Utah, and that the foregoing instrument was signed in behalf of VINEYARD CITY by authority of its governing body and said EZRA NAIR acknowledged to me that VINEYARD CITY executed the same.

Notary Public

My Commission Expires:

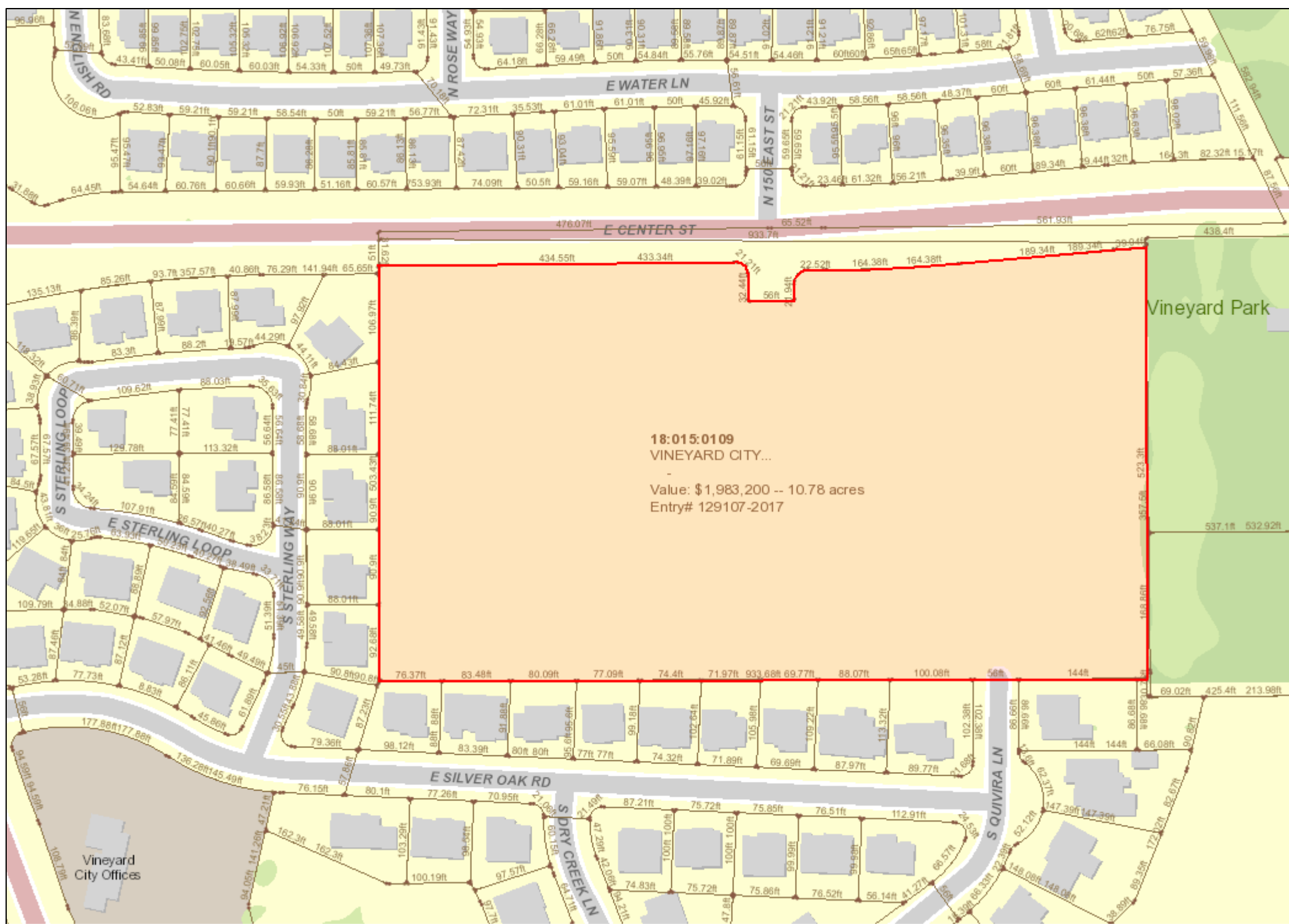
ACKNOWLEDGMENT

STATE OF UTAH)
 : ss.
COUNTY OF UTAH)

On the ____ day of May, 2022, personally appeared before me Michell Rojas, signer of the foregoing instrument who duly acknowledged to me that she executed the same.

Notary Public,

My Commission Expires:





REGIONAL NEWS RELEASE

United States Department of Agriculture
NATIONAL AGRICULTURAL STATISTICS SERVICE
MOUNTAIN REGIONAL FIELD OFFICE
P.O. BOX 150969 · Lakewood, CO 80215-9966



FOR IMMEDIATE RELEASE
August 6, 2021

Contact: Bill Meyer
(800) 392-3202

LAND VALUES AND CASH RENTS

ARIZONA

The 2021 Arizona average farmland real estate value, a measurement of the value of all land and buildings on farms, was \$3,900 per acre. This is an increase of 1.3 percent from 2020 and 2.6 percent from 2019. The average value of cropland and irrigated cropland was \$7,700, up 0.7 percent from 2020. Pasture values were not published for Arizona to avoid disclosing data for individual operations.

Average cash rent for irrigated cropland in Arizona was \$325.00 per acre in 2021, up \$50.00 from the previous year. Average cash rent for pasture was \$1.70 per acre in 2021, down \$0.70 from the previous year.

COLORADO

The 2021 Colorado average farmland real estate value, a measurement of the value of all land and buildings on farms, was \$1,610 per acre. This is an increase of 1.3 percent from 2020 and 2.5 percent from 2019. The average value of cropland was \$2,240, up 1.8 percent from 2020. The average value of irrigated cropland was \$5,400, up 1.9 percent from the previous year, and the average value of non-irrigated cropland was \$1,400, up 2.2 percent from the previous year. Pasture values were up 3.6 percent from 2020 at \$875 per acre.

Average cash rent for irrigated cropland in Colorado was \$160.00 per acre in 2021, up \$18.00 from the previous year. Average cash rent for non-irrigated cropland was \$33.00 per acre in 2021, up \$5.00 from the previous year. Average cash rent for pasture was \$5.90 per acre in 2021, down \$0.30 from the previous year.

MONTANA

The 2021 Montana average farmland real estate value, a measurement of the value of all land and buildings on farms, was \$930 per acre. This is an increase of 1.6 percent from 2020 and 1.6 percent from 2019. The average value of cropland was \$1,050, up 1.9 percent from 2020. The average value of irrigated cropland was \$3,050, up 1.7 percent from the previous year, and the average value of non-irrigated cropland was \$835, up 1.2 percent from the previous year. Pasture values were up 2.9 percent from 2020 at \$700 per acre.

Average cash rent for irrigated cropland in Montana was \$88.00 per acre in 2021, up \$3.00 from the previous year. Average cash rent for non-irrigated cropland was \$29.00 per acre in 2021, up \$1.00 from the previous year. Average cash rent for pasture was \$7.20 per acre in 2021, up \$0.50 from the previous year.

NEW MEXICO

The 2021 New Mexico average farmland real estate value, a measurement of the value of all land and buildings on farms, was \$600 per acre. This is an increase of 4.3 percent from 2020 and 5.3 percent from 2019. The average value of cropland was \$1,660, up 3.8 percent from 2020. The average value of irrigated cropland was \$4,550, up 4.1 percent from the previous year, and the average value of non-irrigated cropland was \$485, up 2.1 percent from the previous year. Pasture values were up 4.8 percent from 2020 at \$440 per acre.

Average cash rent for irrigated cropland in New Mexico was \$136.00 per acre in 2021, unchanged from the previous year. Average cash rent for non-irrigated cropland was \$18.50 per acre in 2021, up \$0.50 from the previous year. Average cash rent for pasture was \$3.20 per acre in 2021, up \$0.20 from the previous year.

UTAH

The 2021 Utah average farmland real estate value, a measurement of the value of all land and buildings on farms, was \$2,620 per acre. This is an increase of 6.9 percent from 2020 and 8.3 percent from 2019. The average value of cropland was \$4,190, up 3.7 percent from 2020. The average value of irrigated cropland was \$6,650, up 3.3 percent from the previous year, and the average value of non-irrigated cropland was \$1,550, up 5.4 percent from the previous year. Pasture values were up 10.5 percent from 2020 at \$1,370 per acre.

Average cash rent for irrigated cropland in Utah was \$107.00 per acre in 2021, up \$6.00 from the previous year. Average cash rent for non-irrigated cropland was \$28.00 per acre in 2021, unchanged from the previous year. Average cash rent for pasture was \$4.50 per acre in 2021, down \$0.40 from the previous year.

WYOMING

The 2021 Wyoming average farmland real estate value, a measurement of the value of all land and buildings on farms, was \$790 per acre. This is an increase of 5.3 percent from 2020 and 6.8 percent from 2019. The average value of cropland was \$1,600, up 3.9 percent from 2020. The average value of irrigated cropland was \$2,550, up 3.2 percent from the previous year, and the average value of non-irrigated cropland was \$890, up 6.0 percent from the previous year. Pasture values were up 5.2 percent from 2020 at \$610 per acre.

Average cash rent for irrigated cropland in Wyoming was \$89.00 per acre in 2021, up \$7.00 from the previous year. Average cash rent for non-irrigated cropland was \$17.50 per acre in 2021, up \$1.50 from the previous year. Average cash rent for pasture was \$4.80 per acre in 2021, down \$0.20 from the previous year.

UNITED STATES

The United States farm real estate value, a measurement of the value of all land and buildings on farms, averaged \$3,380 per acre for 2021, up \$220 per acre (7.0 percent) from 2020. The United States cropland value averaged \$4,420 per acre, an increase of \$320 per acre (7.8 percent) from the previous year. The United States pasture value averaged \$1,480 per acre, an increase of \$80 per acre (5.7 percent) from 2020.

Average cash rent for irrigated cropland in the United States was \$217.00 per acre in 2021, \$1.00 more than the previous year. Average cash rent for non-irrigated cropland in the United States was \$128.00 per acre in 2021, up \$2.00 from the previous year. Cash rent for pasture in 2021 averaged \$13.00 per acre, unchanged from the previous year.

For a full copy of the *Land Values* and *Cash Rents* reports, please visit www.nass.usda.gov. For state specific questions, please contact:

Arizona – Dave DeWalt	1-800-645-7286
Colorado – William R. Meyer	1-800-392-3202
Montana – Eric Sommer	1-800-835-2612
New Mexico – Longino Bustillos	1-800-530-8810
Utah – John Hilton	1-800-747-8522
Wyoming – Rhonda Brandt	1-800-892-1660