



**NOTICE OF A VINEYARD
CITY COUNCIL MEETING
May 25, 2022, at 6:00 PM**

PUBLIC NOTICE is hereby given that the Vineyard City Council will hold a regularly scheduled meeting on Wednesday, May 25, 2022, at 6:00 p.m. at City Hall, 125 South Main Street, Vineyard, Utah. This meeting can also be viewed on our [live stream page](#).

AGENDA

Presiding Mayor Julie Fullmer

1. CALL TO ORDER/INVOCATION/INSPIRATIONAL THOUGHT/PLEDGE OF ALLEGIANCE – *to be announced.*

2. WORK SESSION

No items were submitted

3. PUBLIC COMMENTS

(15 minutes)

“**Public Comments**” is defined as time set aside for citizens to express their views for items not on the agenda. Each speaker is limited to three minutes. Because of the need for proper public notice, immediate action **cannot** be taken in the Council Meeting. If action is necessary, the item will be listed on a future agenda, however, the Council may elect to discuss the item if it is an immediate matter of concern.

Public comments can be submitted ahead of time to pams@vineyardutah.org.

4. MAYOR AND COUNCILMEMBERS’ REPORTS/DISCLOSURES/RECUSALS

5. STAFF, COMMISSION, AND COMMITTEE REPORTS

(3 minutes each)

5.1 City Manager Ezra Nair

5.2 Planning Commission Chair Jeff Knighton

5.3 City Engineer Naseem Ghandour – Quarterly Report

5.4 Vineyard Bicycle Advisory Commission Chair Caden Rhoton - Quarterly Report

5.5 Youth Council Mayor Holland Welch– Quarterly Report

6. CONSENT ITEMS

6.1 [Approval of the May 6, 2022 City Council Executive Luncheon Minutes](#)

6.2 [Approval of the May 11, 2022, City Council Meeting Minutes](#)

6.3 [Approval of a Plat Amendment to The Lochs @ Waters Edge Plat F](#)

- 6.4 [Approval of a Plat Amendment to Lot 22, Edgewater at Geneva, A Planned Unit Development](#)
- 6.5 [Adoption of the CDBG Program Interlocal Agreement Amendment \(Resolution 2022-13\)](#)

7. APPOINTMENTS

- 7.1 [Utah Lake Authority Governing Board](#).....1 vacancy
With the advice and consent of the City Council, the City will appoint Mayor Fullmer to the new Utah Lake Authority Governing Board.

8. PRESENTATIONS/RECOGNITIONS/AWARDS

No items were submitted.

9. BUSINESS ITEMS

9.1 PUBLIC HEARING – [Adopted Tentative Fiscal Year 2022-2023 Budget](#)

The mayor and City Council will hear public comment regarding the adopted Tentative Fiscal Year 2022-2023 Budget. Utah State Code 10-6-115 states that after the conclusion of the public hearing, the mayor and City Council may continue to review the tentative budget. Approval of the final budget is tentatively scheduled for June 22.

9.2 PUBLIC HEARING – [Transfer from Enterprise Funds to Internal Services Fund](#)

Finance Director David Mortensen will present recommendations to transfer enterprise funds to an internal service fund to pay for services such as facilities, fleet, and information systems. The City Council will hear public comment regarding these recommended transfers.

9.3 PUBLIC HEARING – [Zoning Text Amendment \(Ordinance 2022-06\)](#)

Community Development Director Morgan Brim requesting a zoning map amendment for the site known as Geneva Nitrogen located at 1165 North Geneva Road, Vineyard, Utah 84059, Serial No. 17:022:0006 from I-1 Industrial to RC, Regional Commercial. The mayor and City Council will act to adopt (or deny) this request by ordinance.
(Following public comment by any member of the public who wish to be heard, this item will be continued to the July 13, 2022, City Council meeting.)

9.4 DISCUSSION AND ACTION – [Approval of an Increase to the Staffing Plan](#) (5 minutes)

City Manager Ezra Nair is requesting the approval of an increase to the staffing plan in the Communications Department, moving a part-time employee to full-time. The mayor and City Council will take appropriate action. *(This item was continued from the May 11, 2022 City Council meeting.)*

10. CLOSED SESSION

The Mayor and City Council pursuant to Utah Code 52-4-205 may vote to go into a closed session for the purpose of (these are just a few of the items listed, see Utah Code 52-4-205 for the entire list):

- (a) discussion of the character, professional competence, or physical or mental health of an individual
- (b) strategy sessions to discuss collective bargaining
- (c) strategy sessions to discuss pending or reasonably imminent litigation
- (d) strategy sessions to discuss the purchase, exchange, or lease of real property, including any form of a water right or water shares
- (e) strategy sessions to discuss the sale of real property, including any form of a water right or water shares
- (f) discussion regarding deployment of security personnel, devices, or systems;
- (g) the purpose of considering information that is designated as a trade secret, as defined in Section [13-24-2](#), if the public body's consideration of the information is necessary in order to properly conduct a procurement under [Title 63G, Chapter 6a, Utah Procurement Code](#);

11. ADJOURNMENT

The next regularly scheduled meeting is on Wednesday, June 8, 2022.

This meeting may be held in a way that will allow a councilmember to participate electronically. The Public is invited to participate in all City Council meetings. In compliance with the Americans with Disabilities Act, individuals needing special accommodations during this meeting should notify the City Recorder at least 24 hours prior to the meeting by calling (801) 226-1929.

I the undersigned duly appointed Recorder for Vineyard, hereby certify that the foregoing notice and agenda was emailed to the Salt Lake Tribune, posted at the Vineyard City Offices, the Vineyard website, the Utah Public Notice website, and delivered electronically to city staff and to each member of the Governing Body.

AGENDA NOTICING COMPLETED ON: May 24, 2022

CERTIFIED (NOTICED) BY: /s/ Pamela Spencer
PAMELA SPENCER, CITY RECORDER



CITY COUNCIL EXECUTIVE LUNCHEON

Development Services Conference Room
707 E Mill Road Suite 202, Vineyard, Utah
May 6, 2022, at 11:22 AM

Present

Absent

Mayor Julie Fullmer
Councilmember Tyce Flake
Councilmember Amber Rasmussen
Councilmember Mardi Sifuentes
Councilmember Cristy Welsh
City Manager Ezra Nair

Objectives:

1. Align strategic vision of council, mayor, and the city manager.
2. Ensure council goals are supported by the FY23 budget.
3. Establish city government priorities for the next two years.

1.  Mayor Fullmer opened the meeting at 11:22 AM.

2. **INTRODUCTION TO MEETING**

Mr. Nair gave a brief introduction.

3. COUNCIL / MANAGER DISCUSSION

Mr. Nair stated that he wanted to have a unified mission, vision, values, and goals. He felt that the council's decisions were the most important. He said they were at a key place with staff, and as they continued to grow, they were moving past things that they used to do. He wanted to continue Vineyard's vision, but there were things that they needed to change. He felt that they needed to have protocols in place for council and staff interactions. There was a discussion about being unified.

 Mr. Nair said that the mission would be the goal of the city government. The vision was where they wanted to be. The values were the code of ethics. He felt that these things would help them focus on the budget priorities.

 Mr. Nair said that a suggestion was to have a code of conduct.

 Mr. Nair suggested that they start by creating a mission statement. The discussion started by using the current vision statement in the General Plan.

47  Mayor Fullmer felt that they needed to acknowledge one of the biggest roles of Vineyard,
48 which was as a regional development, and she wanted it added to the vision statement. There
49 was a discussion about “regional development” and adding it to the vision statement.

50
51  Councilmember Flake felt that the city needed to do a better job of promoting their vision
52 statement. There was a discussion about marketing what a regional development was.

53
54  Councilmember Sifuentes felt that General Plan was lacking information about the
55 downtown area. There was further discussion about regional development and about
56 development in Utah County. There was also a discussion about transportation in the county
57 and its connection to Vineyard.

58
59  There was a discussion about amenities in Vineyard that would draw people from all over
60 the world.

61
62  There was further discussion about transportation. Mayor Fullmer mentioned the use of 3D
63 airspace for drones. There was a brief discussion about drones.

64
65  Mr. Nair mentioned that inflation was taking a toll on everyone. There was a discussion
66 about how tax rates worked in Utah and how they affected Vineyard’s budget.

67
68  Mayor Fullmer noted that the council had been placed on boards and asked them to contact
69 her and Mr. Nair if they could not make it to an assigned board meeting. She felt that
70 communication was important. She asked them to contact Communications Manager Kathryn
71 Newman, who could schedule their appointments. She asked them to copy her and Mr. Nair on
72 those appointments so they could step in if necessary. There was a discussion about which
73 appointments or events needed to be copied to Mayor Fullmer and or Mr. Nair.

74
75  There was continued discussion about communication and areas of responsibility.

76
77  Mr. Nair recapped that, as a councilmember, they had the right to make comments, on
78 behalf of the council, in the subcommittees as where they sat and give direction to staff.
79 Outside of their subcommittee assignments, he wanted to limit directives to staff that were not
80 to department heads. He wanted those directives to go through the department heads and to
81 copy him on them. Mayor Fullmer gave an example of communication with staff. Mr. Nair
82 stated that staff should be going through their department heads when they are contacting
83 council. There was a discussion about how council should be communicating with staff and
84 reporting to Mayor Fullmer and Mr. Nair.

85
86  There was a discussion about the grievance process.

87 88 **4. CLOSED SESSION**

89
90  Mayor Fullmer called for a motion to go into a closed session.



Motion: COUNCILMEMBER WELSH MOVED TO GO INTO A CLOSED SESSION TO DISCUSS THE CHARACTER, PROFESSIONAL COMPETENCE, OR PHYSICAL OR MENTAL HEALTH OF AN INDIVIDUAL. COUNCILMEMBER FLAKE SECONDED THE MOTION. MAYOR FULLMER, COUNCILMEMBERS FLAKE, RASMUSSEN, SIFUENTES, AND WELSH VOTED YES. THE MOTION CARRIED UNANIMOUSLY.

5. ADJOURN

Motion: COUNCILMEMBER FLAKE MOVED TO ADJOURN THE CLOSED SESSION AT 1:13 PM. COUNCILMEMBER WELSH SECONDED THE MOTION. MAYOR FULLMER, COUNCILMEMBERS FLAKE, RASMUSSEN, SIFUENTES, AND WELSH VOTED YES. THE MOTION CARRIED UNANIMOUSLY.

MINUTES APPROVED ON: _____

CERTIFIED CORRECT BY: /s/ Pamela Spencer

PAMELA SPENCER, CITY RECORDER



VINEYARD
STAY CONNECTED

**MINUTES OF A VINEYARD
CITY COUNCIL MEETING**

City Council Chambers
125 South Main Street, Vineyard, Utah
May 11, 2022, at 6:00 PM

Present

Mayor Julie Fullmer
Councilmember Tyce Flake
Councilmember Amber Rasmussen
Councilmember Mardi Sifuentes
Councilmember Cristy Welsh

Absent

Staff Present: City Manager Ezra Nair, City Attorney Jayme Blakesley, Public Works Director Chris Wilson, Finance Director David Mortensen, City Engineer Naseem Ghandour, Staff Engineer Emily Dicatoldo, Community Development Director Morgan Brim, Planning Technician Cache Hancey, Development Services Technician Anna Nelson, Water Manager Sullivan Love, City Arborist George Schramm, Parks Director Preston Jensen, City Recorder Pamela Spencer

Others speaking: Residents Wayne Glasgow and Norm Holdaway

1. CALL TO ORDER/INVOCATION/INSPIRATIONAL THOUGHT/PLEDGE OF ALLEGIANCE

Mayor Fullmer opened the meeting at 6:02 PM. Councilmember Flake gave the invocation and led the Pledge of Allegiance.

2. WORK SESSION

No items were submitted.

3. PUBLIC COMMENTS

Mayor Fullmer called for public comments

 Resident Wayne Glasgow, living the James Bay Subdivision, asked the council for approval for him to install a six-foot fence in his front yard. There was a discussion about fence heights. Mr. Glasgow requested that he rescind his request for a pocket park. There was a discussion about the park. Mr. Glasgow asked for the property owners (city) who share a property line to share the cost of installing a fence along the trail behind his property. There was a discussion about installing fences. Mayor Fullmer asked Mr. Glasgow to work with city staff on his concerns.

4. MAYOR AND COUNCILMEMBERS' REPORTS/DISCLOSURES/RECUSALS

 No reports were given.

5. STAFF, COMMISSION, AND COMMITTEE REPORTS

5.1  City Manager Ezra Nair had Mr. Ghandour introduce the new staff engineer, Emily Dicataldo. Mr. Nair gave a legislative update.

5.2  Planning Commission Chair Jeff Knighton – Mr. Brim reported that the Planning Commission would be reviewing the Heritage portion of the General Plan. He mentioned that they would be reviewing the Geneva Master Plan zoning district application during a work session. He noted that the public hearing for the staff-initiated rezone of the Geneva Nitrogen property was being postponed. Brigham Young University's Urban Planning class would be presenting, at a future meeting, a design on 400 North and for pedestrian improvements for The Yard development. Staff was looking at a site plan amendment process and amendments to the sign code.

5.3  Planning Technician Cache Hancey presented the quarterly report for Code Enforcement.

5.4  Finance Director David Mortensen presented the quarterly report for the 2021-2022 Budget.

6. CONSENT ITEMS

6.1 Approval of the April 27, 2022, City Council Minutes

6.2 Approval to add City Manager Ezra Nair to the signature card at Zions Bank Resolution 2022-11

 Mayor Fullmer called for a motion.

 **Motion:** COUNCILMEMBER FLAKE MOVED TO APPROVE THE CONSENT ITEMS AS PRESENTED. COUNCILMEMBER WELSH SECONDED THE MOTION. ROLL CALL WENT AS FOLLOWS: MAYOR FULLMER, COUNCILMEMBERS FLAKE, RASMUSSEN, SIFUENTES, AND WELSH VOTED YES. THE MOTION CARRIED UNANIMOUSLY.

7. APPOINTMENTS

7.1 Central Utah 911 (Resolution 2022-12).....2 vacancies
With the advice and consent of the City Council, Mayor Fullmer will appoint City Manager Ezra Nair as a representative and herself as an alternate on the Central Utah 911 Board.

 Mayor Fullmer called for a motion.

 **Motion:** COUNCILMEMBER RASMUSSEN MOVED TO APPROVE RESOLUTION 2022-12 AS PRESENTED. COUNCILMEMBER SIFUENTES SECONDED THE MOTION. ROLL CALL WENT AS FOLLOWS: MAYOR FULLMER, COUNCILMEMBERS FLAKE, RASMUSSEN, SIFUENTES, AND WELSH VOTED YES. THE MOTION CARRIED UNANIMOUSLY.

97 **8. PRESENTATIONS/RECOGNITIONS/AWARDS**

98 No items were submitted.

100
101 **9. BUSINESS ITEMS**

102 **9.1 DISCUSSION AND ACTION – Proposed Tentative Fiscal Year 2022-2023 Budget**

103 Finance Director David Mortensen will present the Tentative Fiscal Year 2022-2023
104 Budget. The mayor and City Council may act to adopt the proposed tentative budget and
105 set a public hearing for May 25, 2022.

106
107  Mr. Mortensen presented the Tentative Fiscal Year 2022-2023 Budget.

108
109  Mayor Fullmer called questions or comments. Hearing none, she called for a motion.

110
111  **Motion:** COUNCILMEMBER FLAKE MOVED TO TENTATIVELY ADOPT THE
112 VINEYARD CITY FISCAL YEAR 2022-2023 TENTATIVE BUDGET AS PRESENTED BY
113 STAFF AND ESTABLISH 6:00 PM ON WEDNESDAY, MAY 25, 2022, AT THE COUNCIL
114 CHAMBERS OF VINEYARD CITY HALL AS THE TIME AND PLACE FOR THE
115 VINEYARD CITY FISCAL YEAR 2022-2023 BUDGET PUBLIC HEARING.
116 COUNCILMEMBER RASMUSSEN SECONDED THE MOTION. ROLL CALL WENT AS
117 FOLLOWS: MAYOR FULLMER, COUNCILMEMBERS FLAKE, RASMUSSEN,
118 SIFUENTES, AND WELSH VOTED YES. THE MOTION CARRIED UNANIMOUSLY.

119
120 **9.2 DISCUSSION AND ACTION – Transfer from Enterprise Fund to General Fund**

121 Finance Director David Mortensen will present a request for the City Council to set a
122 date for a public hearing to be held on May 25, 2022 to discuss and approve (or deny)
123 transfers from the Enterprise Funds to the General Fund. The mayor and City Council
124 will take appropriate action.

125
126  Mayor Fullmer called for questions or a motion.

127
128  **Motion:** COUNCILMEMBER FLAKE MOVED TO SET THE DATE AND TIME FOR
129 THE FISCAL YEAR 2022-2023 ENTERPRISE FUND TRANSFERS PUBLIC HEARING AS
130 6:00 PM ON WEDNESDAY, MAY 25, 2022, AT THE COUNCIL CHAMBERS OF
131 VINEYARD CITY HALL. COUNCILMEMBER WELSH SECONDED THE MOTION. ROLL
132 CALL WENT AS FOLLOWS: MAYOR FULLMER, COUNCILMEMBERS FLAKE,
133 RASMUSSEN, SIFUENTES, AND WELSH VOTED YES. THE MOTION CARRIED
134 UNANIMOUSLY.

135
136 **9.3 DISCUSSION AND ACTION – Approval of an Increase to the Staffing Plan**

137 City Manager Ezra Nair is requesting the approval of an increase to the staffing plan in
138 the Communications Department, moving a part-time employee to full-time. The mayor
139 and City Council will take appropriate action.

140
141  Mayor Fullmer called for a motion to continue Item 9.3.

142
143  **Motion:** COUNCILMEMBER FLAKE MOVED TO CONTINUE ITEM 9.3 TO THE
144 NEXT CITY COUNCIL MEETING. COUNCILMEMBER RASMUSSEN SECONDED THE
145 MOTION. MAYOR FULLMER, COUNCILMEMBERS FLAKE, RASMUSSEN, SIFUENTES,
146 AND WELSH VOTED YES. THE MOTION CARRIED UNANIMOUSLY.

147 **9.4 DISCUSSION AND ACTION – Holdaway Road Speed Limit Ordinance 2022-06**

148 City Engineer Naseem Ghandour is requesting an amendment to Municipal Code
149 Section 10.02.020(C)(A) to amend the speed table to include Holdaway Road. The
150 mayor and City Council will act to adopt (or deny) this request by ordinance.

151  Mr. Ghandour explained the reason for the speed limit change.

152  Mayor Fullmer mentioned that she had a request from the public to lower the speed limit to
153 something that did not fall into the national standards such as 17.5 miles an hour. Mr. Ghandour
154 explained that he was not recommending the change because it did not fall into the 5 mile an
155 hour increments and would cause driver confusion.

156  Mayor Fullmer called for questions. Hearing none, she called for a motion.

157  **Motion:** COUNCILMEMBER RASMUSSEN MOVED TO APPROVE ORDINANCE
158 2022-06 ADDING SOUTH HOLDAWAY ROAD TO TABLE 1 OF THE CITY'S
159 TRANSPORTATION CODE ESTABLISHING THE MAXIMUM SPEED LIMIT AT 20
160 MILES-PER-HOUR AND ALLOCATING FUNDING FOR CITY STAFF TO INSTALL A
161 STOP SIGN AT THE INTERSECTION OF SOUTH HOLDAWAY ROAD AND SOUTH 200
162 EAST. COUNCILMEMBER FLAKE SECONDED THE MOTION. ROLL CALL WENT AS
163 FOLLOWS: MAYOR FULLMER, COUNCILMEMBERS FLAKE, RASMUSSEN,
164 SIFUENTES VOTED YES.

165  Councilmember Welsh asked if they installed a stop sign would it back up into the road and
166 cause and cause other problems. There was a discussion about adding the stop sign.

167  Resident Norm Holdaway, living on Holdaway Road, expressed concerns with the traffic on
168 Holdaway Road. He felt that there needed to be something done besides changing the speed limit
169 and adding a stop sign. He mentioned that the stop sign on Holdaway Road and 400 South was in
170 the wrong location. Sergeant Rockwell replied that the speed limit was being enforced.

171  COUNCILMEMBER WELSH VOTED YES. THE MOTION CARRIED
172 UNANIMOUSLY.

173 **9.5 DISCUSSION AND ACTION – Kindness Committee Establishment and**
174 **Recognition (Resolution 2022-13)**

175 Communications Manager Kathryn Newman will present a resolution recognizing the
176 creation of a Kindness Committee. The committee members will be Councilmember
177 Rasmussen, Communications Manager Kathryn Newman, and resident Kena Matthews.
178 Additional committee members will be selected at the mayor's discretion. The mayor
179 and City Council will act to approve (or deny) the resolution.

180  Mayor recommended that they remove this item from the agenda because it will be an ad
181 hoc committee.

182 **9.6 DISCUSSION AND ACTION – Utah Valley Pediatrics Special Event Permit**

183 Development Services Technician Anna Nelson will present a special event permit for
184 the Utah Valley Pediatrics Company Summer Party. The mayor and City Council will
185 take appropriate action.

197  Ms. Nelson reviewed the special event permit application.

198
199  There was a discussion about fees and sponsorships.

200
201  Councilmember Sifuentes asked if there was a way to set up a standard for fee waiver
202 requests. There was a discussion about the special event code and fee waivers.

203
204  **Motion:** COUNCILMEMBER WELSH MOVED TO APPROVE THE SPECIAL EVENT
205 PERMIT APPLICATION FOR UTAH VALLEY PEDIATRICS ON JUNE 18 WITH THE
206 RENTAL FEES WAIVED. COUNCILMEMBER SIFUENTES SECONDED THE MOTION.
207 MAYOR FULLMER, COUNCILMEMBERS FLAKE, RASMUSSEN, SIFUENTES, AND
208 WELSH VOTED YES. THE MOTION CARRIED UNANIMOUSLY.

209
210 **9.7 DISCUSSION AND ACTION – Lease Agreement for 11-acre Parcel**

211 City Manager Ezra Nair will present the lease agreement for the 11-acre parcel owned
212 by the city, also known as the Robins property. The mayor and City Council will take
213 appropriate action.

214
215  Mr. Nair reviewed the lease agreement. There was a discussion about adding a condition that
216 requires the cleanup of the field at the end of the gleaning.

217
218  Councilmember Sifuentes asked if there was a way to enforce weed mitigation. There was a
219 discussion about weed mitigation.

220
221  **Motion:** COUNCILMEMBER FLAKE MOVED TO APPROVE AND AUTHORIZE THE
222 CITY MANAGER TO ENTER INTO THE LEASE AGREEMENT BETWEEN VINEYARD
223 CITY AND MICHELLE ROJAS AS PRESENTED, WITH THE NOTED ADAPTIONS FOR
224 THE CLEANUP AND THE BILLING OF THE WATER. COUNCILMEMBER SIFUENTES
225 SECONDED THE MOTION. MAYOR FULLMER, COUNCILMEMBERS FLAKE,
226 RASMUSSEN, SIFUENTES, AND WELSH VOTED YES. THE MOTION CARRIED
227 UNANIMOUSLY.

228
229
230 **10. CLOSED SESSION**

231 No closed session was held.

232
233
234 **11. ADJOURNMENT**

235 Mayor Fullmer called for a motion to adjourn the meeting.

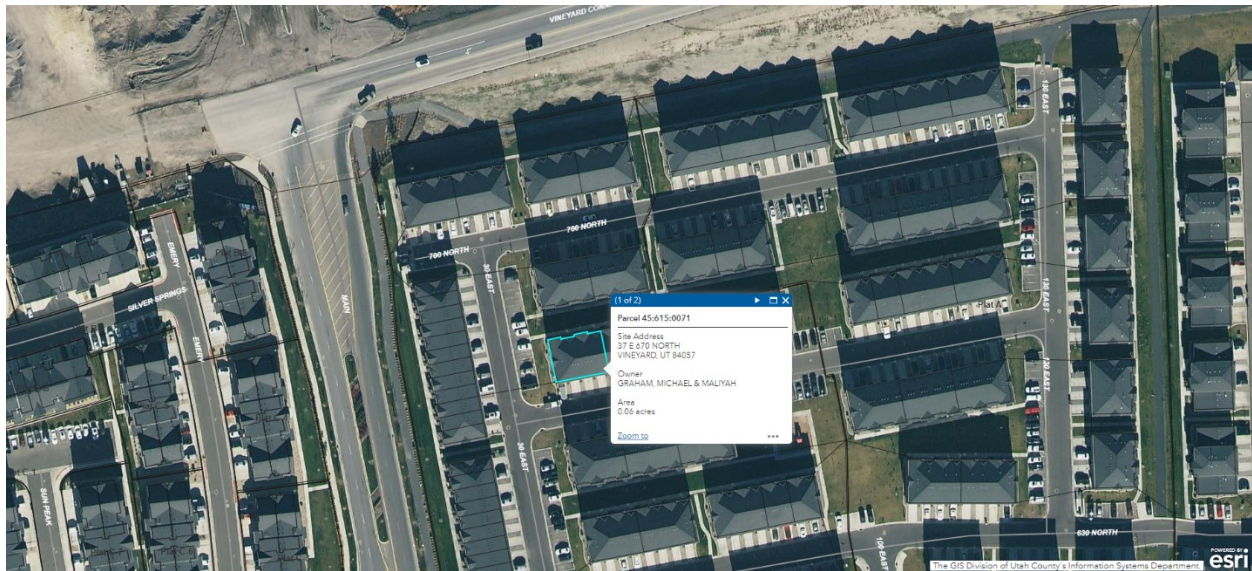
236
237 **Motion:** COUNCILMEMBER FLAKE MOVED TO ADJOURN THE MEETING AT 7:00 PM.
238 COUNCILMEMBER SIFUENTES SECONDED THE MOTION. MAYOR FULLMER,
239 COUNCILMEMBERS FLAKE, RASMUSSEN, SIFUENTES, AND WELSH VOTED YES.
240 THE MOTION CARRIED UNANIMOUSLY.

241
242
243 MINUTES APPROVED ON: _____

244
245 CERTIFIED CORRECT BY: /s/ Pamela Spencer
246 PAMELA SPENCER, CITY RECORDER

Community Development

Date: March 25, 2022
From: Briam Amaya Perez, Planner II
To: City Council
Item: 6.3 The Lochs at Waters Edge Plat F (An Amendment of The Lochs at Waters Edge, Plat B)
Address: 37 E 670 N, Vineyard, Utah, 84059
Applicant: Michael Graham
Owner: Maliyah Graham and Michael Graham



ANALYSIS

The applicant, Michael Graham, is requesting approval of a final plat amendment to The Lochs at Waters Edge Plat 'B'. Mr. Graham's property is Lot 71 of the plat. The applicant is proposing to subdivide parcel 45:615:0071 into four separate, unique parcels. Mr. Graham has provided all the required documentation to move forward with the recording of this amended plat at the Utah County Recorder's Office, including a scope of work, the amended subdivision plat, an affidavit of property ownership, and summary title report. Once subdivided, these new parcels will continue to be governed by the covenants, conditions, and restrictions for the Lochs at Water's Edge Homeowner's Association. This subdivision shall not change the use of these townhomes and will continue to meet the intent of the zoning district.

STAFF RECOMMENDATION

Staff recommends approval of the final amended plat with the conditions listed below.

CONDITIONS

1. The applicant pays any outstanding fees and makes any redline corrections.
2. The applicant is subject to all federal, state, and local laws.

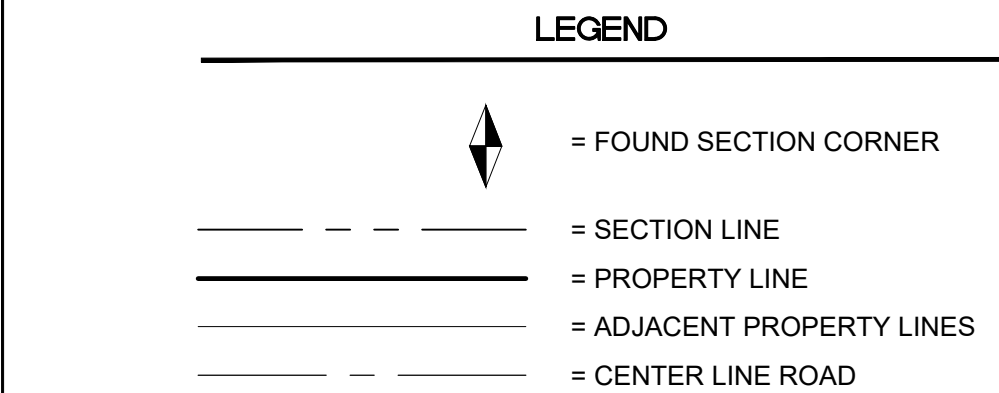
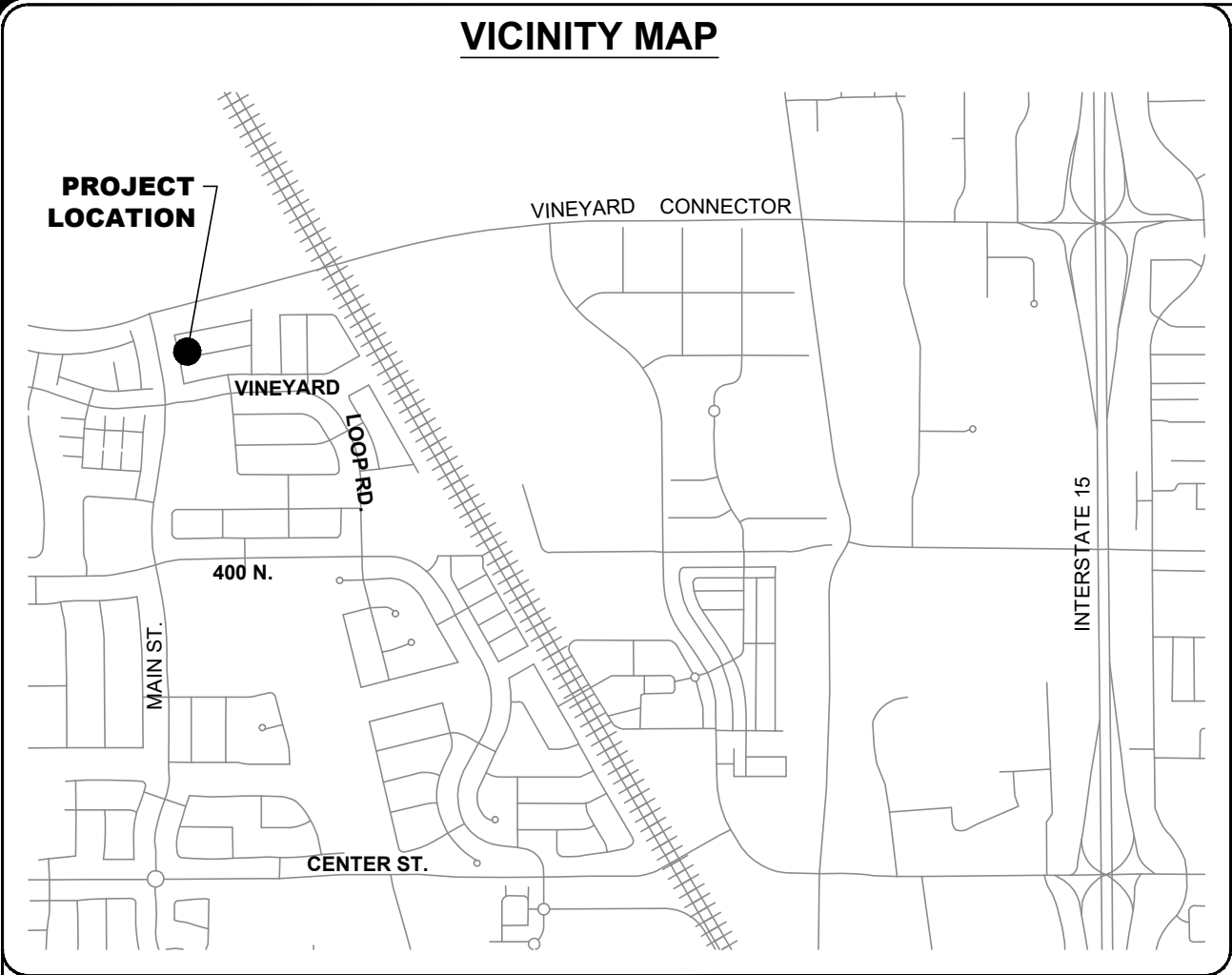
PROPOSED MOTION

"I move to approve the final plat as requested by the applicant, with the proposed conditions."

ATTACHMENTS

Scope of Work

Amended Final Subdivision Plat



PARCEL LINE TABLE		
LINE #	DIRECTION	LENGTH
L1	N10° 52' 37"W	2.00
L2	S10° 52' 37"E	2.00
L3	N10° 52' 37"W	2.00

QUESTAR GAS COMPANY

QUESTAR APPROVES THIS PLAT SOLELY FOR THE PURPOSE OF CONFIRMING THAT THE PLAT CONTAINS PUBLIC UTILITY EASEMENTS. QUESTAR MAY REQUIRE OTHER EASEMENTS IN ORDER TO SERVE THIS DEVELOPMENT. THIS APPROVAL DOES NOT CONSTITUTE ABROGATION OR WAIVER OF ANY OTHER EXISTING RIGHTS, OBLIGATIONS OR LIABILITIES PROVIDE BY LAW OR EQUITY. THIS APPROVAL DOES NOT CONSTITUTE ACCEPTANCE, APPROVAL OR ACKNOWLEDGEMENT OF ANY TERMS CONTAINED IN THE PLAT, INCLUDING THOSE SET FORTH IN THE OWNERS DEDICATION AND THE NOTES AND DOES NOT CONSTITUTE A GUARANTEE OF PARTICULAR TERMS OF NATURAL GAS SERVICE FOR FURTHER INFORMATION PLEASE CONTACT QUESTAR'S RIGHT-OF-WAY DEPARTMENTS AT 800-366-6532.

ROCKY MOUNTAIN POWER

- PURSUANT TO UTAH CODE ANN. 54-3-27 THIS PLAT CONVEYS TO THE OWNER(S) OR OPERATORS OF UTILITY FACILITIES A PUBLIC UTILITY EASEMENT ALONG WITH ALL THE RIGHTS AND DUTIES DESCRIBED THEREIN.
- PURSUANT TO UTAH CODE ANN. 17-27A603(4)(II) ROCKY MOUNTAIN POWER ACCEPTS DELIVERY OF THE PUE AS DESCRIBED IN THIS PLAT SOLELY FOR THE PURPOSE OF CONFIRMING THAT THE PLAT CONTAINS PUBLIC UTILITY EASEMENTS AND APPROXIMATES THE LOCATION OF THE PUBLIC UTILITY EASEMENTS, BUT DOES NOT WARRANT THEIR PRECISE LOCATION. ROCKY MOUNTAIN POWER MAY REQUIRE OTHER EASEMENTS IN ORDER TO SERVE THIS DEVELOPMENT. THIS APPROVAL DOES NOT AFFECT ANY RIGHT THAT ROCKY MOUNTAIN POWER HAS UNDER:
 - A RECORDED EASEMENT OR RIGHT-OF-WAY
 - THE LAW APPLICABLE TO PRESCRIPTIVE RIGHTS
 - TITLE 54, CHAPTER 8A, DAMAGE TO UNDERGROUND FACILITIES OR
 - ANY OTHER PROVISION OF LAW

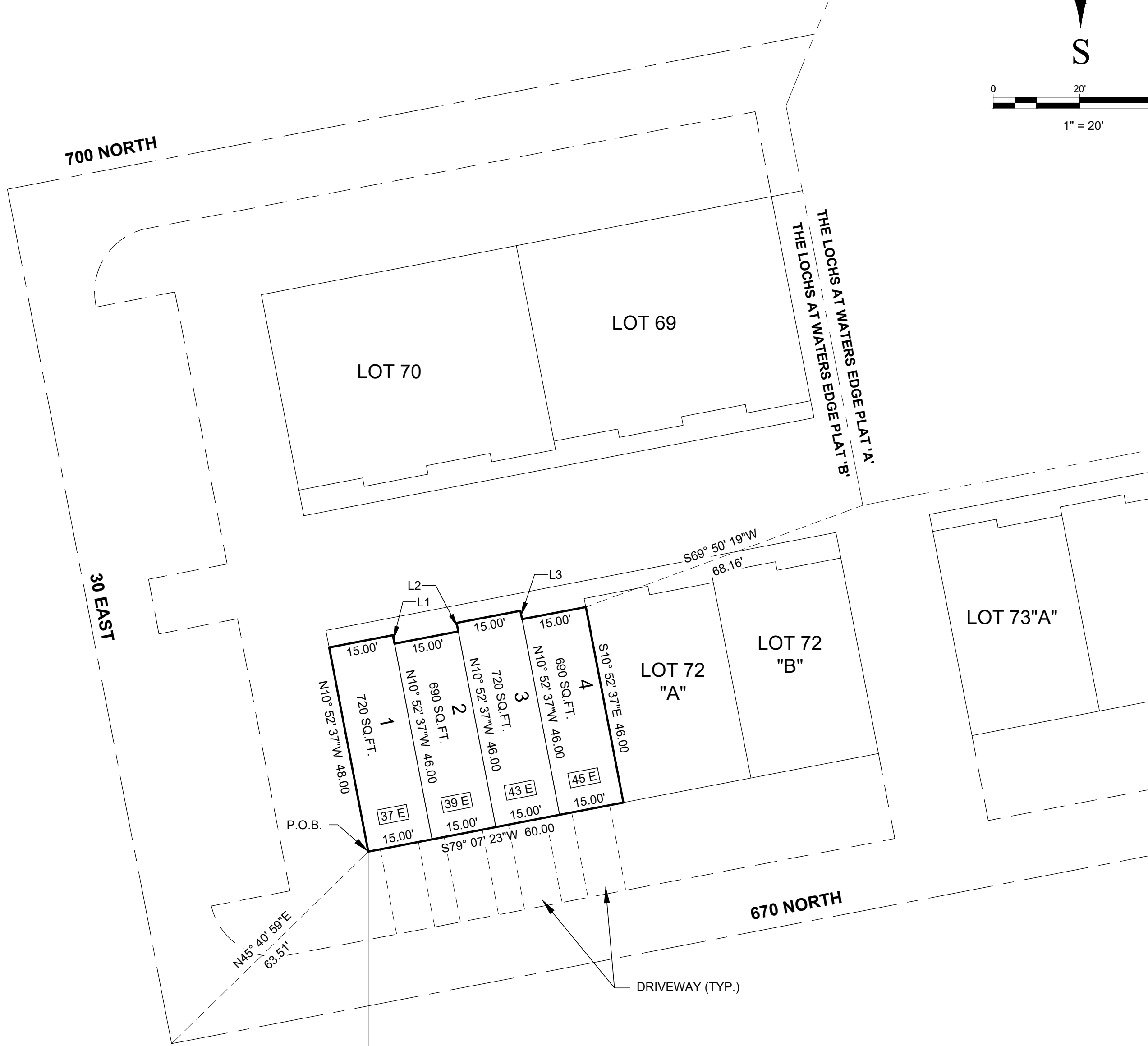
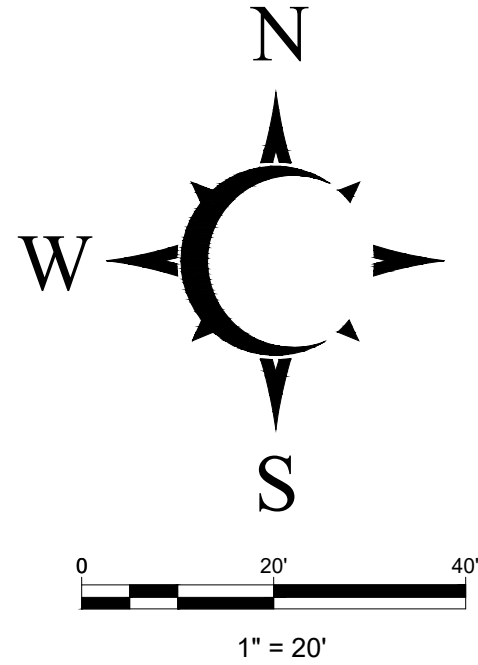
PLAT NOTES:

- PLAT MUST BE RECORDED WITHIN 12 MONTHS OF FINAL PLAT APPROVAL, OR FOR PHASED DEVELOPMENTS, WITHIN 24 MONTHS OF RECORDATION OF MOST RECENT PHASE.
- THE INSTALLATION OF IMPROVEMENTS SHALL CONFORM TO ALL CITY STANDARDS, REGULATIONS, AND ORDINANCES.
- BUILDING PERMITS WILL NOT BE ISSUED UNTIL ALL IMPROVEMENTS HAVE BEEN INSTALLED AND ACCEPTED BY THE CITY IN WRITING OR BONDED FOR.
- NO BUILDING PERMITS SHALL BE ISSUED UNTIL ALL IMPACT AND CONNECTION FEES ARE PAID IN FULL PER CITY REGULATIONS IN EFFECT AT THE TIME OF BUILDING PERMIT ISSUANCE.
- NO CITY MAINTENANCE SHALL BE PROVIDED FOR STREETS DESIGNATED AS "PRIVATE" ON THIS PLAT.
- DRIVEWAYS AND LOT ACCESS SHALL BE LIMITED TO INTERIOR LOCAL SUBDIVISIONS STREETS ONLY.
- DRAINAGE SHALL NOT CROSS PROPERTY LINES. EXCESS OR CONCENTRATED DRAINAGE SHALL BE CONTAINED ON SITE OR DIRECTED TO AN APPROVED DRAINAGE FACILITY.
- VINEYARD ACCEPTS NO RESPONSIBILITY FOR ANY PROPERTY DAMAGE CAUSED BY GROUND WATER FLOODING.
- ALL BUILDING AND DEVELOPMENT SHALL BE IN CONFORMANCE WITH THE VINEYARD ZONING ORDINANCE.

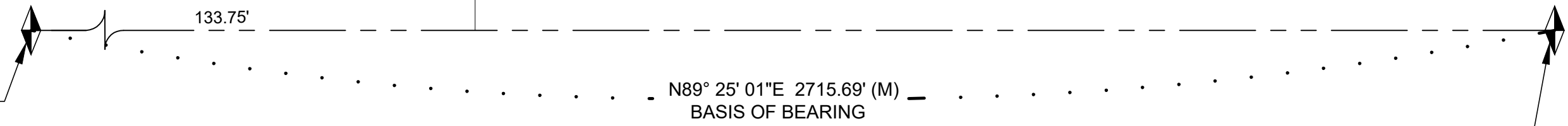
THE LOCHS AT WATERS EDGE PLAT "F"

(AN AMENDMENT OF THE LOCHS AT WATERS EDGE, PLAT 'B')

LOCATED IN THE SOUTHWEST QUARTER OF
SECTION 8, TOWNSHIP 6 SOUTH, RANGE 2 EAST
SALT LAKE BASE AND MERIDIAN



FOUND UTAH COUNTY MONUMENT
SOUTHWEST CORNER OF
SECTION 8, T6S, R2E, SLB&M.



FOUND UTAH COUNTY MONUMENT
SOUTH QUARTER OF SECTION 8,
T6S, R2E, SLB&M.



P: (801) 616-6848
F: (801) 704-9384
surveydanpls@gmail.com
563 North Rees Ave.
Spanish Fork, UT 84660

SURVEYOR'S CERTIFICATE

I, DAN E. KNOWLDEN JR., DO HEREBY CERTIFY THAT I AM A PROFESSIONAL LAND SURVEYOR, AND THAT I HOLD LICENSE NO. 7173588 AS PRESCRIBED UNDER THE LAWS OF THE STATE OF UTAH. I FURTHER CERTIFY BY AUTHORITY OF THE OWNERS, I HAVE MADE A SURVEY OF THE TRACT OF LAND SHOWN ON THIS PLAT AND DESCRIBED BELOW, AND HAVE SUBDIVIDED SAID TRACT OF LAND INTO LOTS, BLOCKS, STREETS, AND EASEMENTS HEREAFTER TO BE KNOWN AS THE LOCHS AT WATERS EDGE PLAT "F" AND THE SAME HAS BEEN CORRECTLY SURVEYED AND STAKED ON THE GROUND AS SHOWN ON THIS PLAT AND THAT THIS PLAT IS TRUE AND CORRECT.

DATE _____ DAN E. KNOWLDEN JR. PLS 7173588
(See Seal Below)

BOUNDARY DESCRIPTION

BEGINNING AT A POINT WHICH IS NORTH 89°25'01" EAST 133.75 FEET ALONG THE SECTION LINE AND NORTH 1668.45 FEET FROM THE SOUTHWEST CORNER OF SECTION 8, TOWNSHIP 6 SOUTH, RANGE 2 EAST, SALT LAKE BASE AND MERIDIAN; RUNNING THENCE NORTH 10°52'37" WEST 48.00 FEET; THENCE NORTH 79°07'23" EAST 15.00 FEET; THENCE SOUTH 10°52'37" EAST 2.00 FEET; THENCE NORTH 79°07'23" EAST 15.00 FEET; THENCE NORTH 10°52'37" WEST 2.00 FEET; THENCE NORTH 79°07'23" EAST 15.00 FEET; THENCE SOUTH 10°52'37" EAST 2.00 FEET; THENCE NORTH 79°07'23" EAST 15.00 FEET; THENCE SOUTH 10°52'37" EAST 46.00 FEET THENCE SOUTH 79°07'23" WEST 60.00 FEET TO THE POINT OF BEGINNING.

CONTAINING 0.065 ACRES OR 2,820 SQFT MORE OR LESS.

OWNER'S DEDICATION AND CONSENT TO RECORD

I (WE), THE UNDERSIGNED OWNERS(S) OF ALL THE PROPERTY DESCRIBED IN THE SURVEYOR'S CERTIFICATE HEREON AND SHOWN ON THIS MAP AND SUBJECT TO ANY CONDITIONS AND RESTRICTIONS STATED HEREON, HAVE CAUSED THE SAME TO BE SUBDIVIDED INTO LOTS, BLOCKS, STREETS, AND EASEMENTS, AND DO HEREBY DEDICATE THE STREETS AND OTHER PUBLIC AREAS AS INDICATED HEREON FOR THE PERPETUAL USE OF THE PUBLIC.

IN WITNESS HEREOF WE HAVE HEREUNTO SET OUR HANDS THIS _____
DAY OF _____, A.D. 2022.

MICHAEL GRAHAM

MALIYAH GRAHAM

ACKNOWLEDGEMENT

State of UTAH }
County of UTAH }

ON THE _____ DAY _____, 2022, PERSONALLY APPEARED BEFORE ME, MICHAEL GRAHAM AND MALIYAH GRAHAM THE SIGNERS OF THE FOREGOING DEDICATION WHO DULY ACKNOWLEDGED TO ME THAT THEY DID EXECUTE THE SAME.

NOTARY PUBLIC
STATE OF UTAH

COMMISSION NUMBER: _____

MY COMMISSION EXPIRES: _____

ACCEPTANCE BY LEGISLATIVE BODY

VINEYARD PLANNING COMMISSION CHAIR	VINEYARD ATTORNEY
DATE	DATE
VINEYARD ENGINEER	CITY MANAGER
DATE	DATE
CLERK / RECORDER	
DATE	

THE LOCHS AT WATERS EDGE PLAT "F"

(AN AMENDMENT OF THE LOCHS AT WATERS EDGE, PLAT 'B')

LOCATED IN THE SOUTHWEST QUARTER OF SECTION 8,
TOWNSHIP 6 SOUTH, RANGE 2 EAST SALT LAKE BASE AND MERIDIAN

SCALE: 1" = 20 FEET JOB # VA647 SHEET 1 OF 1

	CITY ENGINEER'S SEAL	CLERK-RECORDER SEAL	COUNTY RECORDER
--	----------------------	---------------------	-----------------

37 E 670 N VINEYARD, UT 84058 THE LOCHS AT WATER'S EDGE PLAT "F"

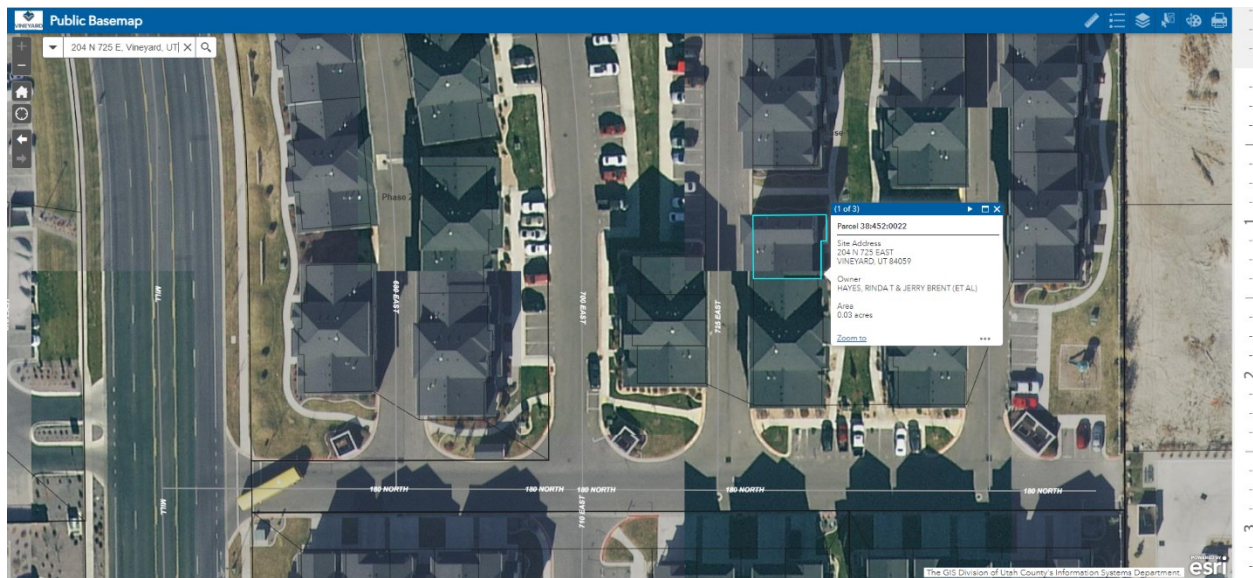
April 27, 2022

SCOPE OF WORK

A major plat amendment to subdivide the parcel 45:615:0071 (fourplex) into four individual single-family homes. This fourplex is currently governed—and will continue to be governed once subdivided—by the covenants, conditions, and restrictions for the Lochs at Water's Edge owners' association. This subdivision will not change the use of these townhomes and will continue to meet the intent of the RMU zoning district.

Community Development

Date: March 25, 2022
From: Briam Amaya Perez, Planner II
To: City Council
Item: 6.4 Lot 22, Edgewater at Geneva A Planned Unit Development (Amendment of Lot 22)
Address: 204 N 725 E, Vineyard, Utah, 84059
Applicant: Tim Johanson, Johanson Land Consultants
Owner: Rinda T. Hayes and Jerry Brent Hayes



ANALYSIS

The applicant, Tim Johanson, with Johanson Land Consultants, is requesting approval of a final plat amendment to the Edgewater at Geneva Phase One, Edgewater Court Side Plat. Mr. and Mrs. Hayes' property is Lot 22 of the plat. The applicant is proposing to subdivide parcel 38:452:0022 into two (2) separate, unique parcels. Mr. Johanson has provided all the required documentation to move forward with the recording of this amended plat at the Utah County Recorder's Office, including a scope of work, the amended subdivision plat, an affidavit of property ownership, and summary title report. Once subdivided, these new parcels will continue to be governed by the covenants, conditions, and restrictions for the WatersEdge Homeowner's Association. This subdivision shall not change the use of these townhomes and will continue to meet the intent of the zoning district.

STAFF RECOMMENDATION

Staff recommends approval of the final amended plat with the conditions listed below.

CONDITIONS

1. The applicant pays any outstanding fees and makes any redline corrections.
2. The applicant is subject to all federal, state, and local laws.

PROPOSED MOTION

"I move to approve the final plat as requested by the applicant, with the proposed conditions."

ATTACHMENTS

Amended Final Subdivision Plat

Scope of Work

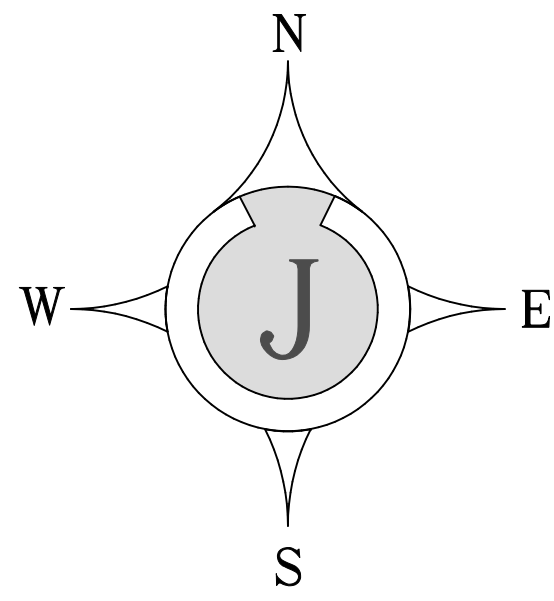
LOT 22, EDGEWATER AT GENEVA
A PLANNED UNIT DEVELOPMENT

(AMENDMENT OF LOT 22)

LOCATED IN THE NORTHEAST QUARTER OF SECTION 17,
TOWNSHIP 6 SOUTH, RANGE 2 EAST,
SALT LAKE BASE AND MERIDIAN.
TOWN OF VINEYARD, UTAH COUNTY, UTAH

EDGEWATER AT GENEVA PHASE 1

PARCEL # 38:452:0033
EDGEWATER AT GENEVA
(OWNERS ASSOCIATION INC)
COMMON AREA



FOUND 3" UTAH COUNTY BRASS
SURVEY MONUMENT (1955)
NORTHEAST 1/4 OF SECTION 17,
TOWNSHIP 6 SOUTH, RANGE 2 EAST
SALT LAKE BASE & MERIDIAN.
400 NORTH GENEVA ROAD
UTAH COUNTY SURVEYOR'S REFERENCE
SHEET FILE # 52-28
NGVD 29 ELEVATION= 4560.50 FEET

LOT 22
PARCEL #38:452:0022
HAYES PROPERTY

P.O.B. NE. COR. LOT 22,
EDGEWATER AT GENEVA PHASE 1, P.U.D.
ENTRY #113355:2013, MAP #14093
RECORDED: DECEMBER 13, 2013

EDGEWATER AT GENEVA
PHASE 13
ENTRY #55838:2018 MAP #16102
LOT 15 AMENDMENT

EDGEWATER AT GENEVA
(OWNERS ASSOCIATION INC)
COMMON AREA

WEST 49.00'

WEST 546.94' (TIE)

43.00'
204 NORTH 725 EAST
LOT 22-A
15.00'
22.00'
202 NORTH 725 EAST
LOT 22-B
40.00'
38.00'
EAST 49.00'

LOT 2
PARCEL # 38:583:0002
CLEMENCE PROPERTY
205 NORTH 750 EAST

LOT 1
PARCEL # 38:583:0001
NICHOLS PROPERTY
201 NORTH 750 EAST

EDGEWATER AT GENEVA
PHASE 13
ENTRY #55838:2018 MAP #16102
S 00°03'06" E 1316.43' W. T 471.04'
FROM THE NE. 1/4 OF SEC. 17,
T. 6 S., R. 2 E., S.L.B. & M.

EDGEWATER AT
GENEVA PHASE 1

EDGEWATER AT GENEVA PHASE 1

PARCEL # 38:452:0023
JONES PROPERTY
198 NORTH 725 EAST

PARCEL # 38:452:0023
HANCOCK PROPERTY
197 NORTH 725 EAST

LOT 23

LOT 16

EDGEWATER AT
GENEVA PHASE 1

(BURIED) 3" UTAH COUNTY BRASS
SURVEY MONUMENT (2014)
EAST QUARTER CORNER OF SECTION 17,
TOWNSHIP 6 SOUTH, RANGE 2 EAST
SALT LAKE BASE & MERIDIAN.
GENEVA ROAD & CENTER STREET
UTAH COUNTY SURVEYOR'S REFERENCE
SHEET FILE # 52-29 (CALC.)

EDGEWATER AT GENEVA PHASE 1
EDGEWATER COURTSIDE PUD
LOT 28 AMENDED
ENTRY #189873:2020 MAP #17399
S 00°03'06" E 1340.55' & W. 624.03'
FROM THE NE. 1/4 OF SEC. 17,
T. 6 S., R. 2 E., S.L.B. & M.

LOT 28-A
199 NORTH 725 EAST

LOT 28-B
197 NORTH 725 EAST

LOT 28-C
195 NORTH 725 EAST

LOT 28-D
193 NORTH 725 EAST

725 EAST
(PRIVATE DRIVE)

180 NORTH (PRIVATE DRIVE)

46.44'

14.0'

40.00'

44.93'

40.00'

30.81'

N 65°20'52" W

30.81'

14.0'

46.44'

180 NORTH (PRIVATE DRIVE)

MAP LEGEND

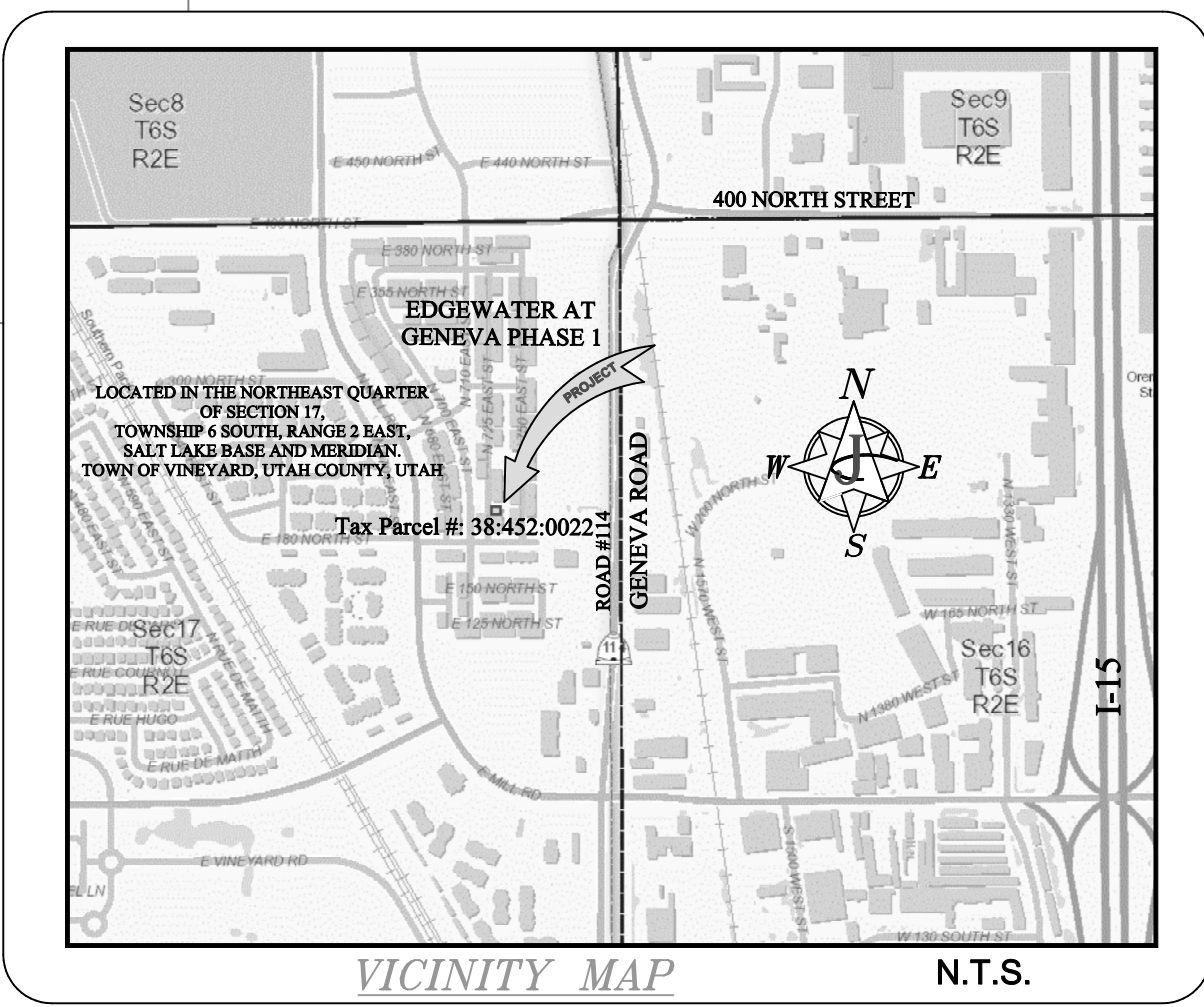
- SECTIONAL MONUMENT
- SURVEY MONUMENT
- FOUND CORNER
- REPRESENTS PROP. LINE
- SURVEY CONTROL POINT
- PHONE BOX
- POWER POLE
- EXISTING GUY WIRE
- CHAINLINK FENCE
- WIRE FENCE
- OVER HEAD UTILITY WIRES
- PROPOSED FIRE HYDRANT

LIMITED COMMON AREA

BOUNDARY LINE
CENTERLINE
RIGHT OF WAY
LOT LINE
DEED LINE

GRAPHIC SCALE

(IN FEET)
1 inch=10ft.



SURVEYOR'S CERTIFICATE

I, TIMOTHY R. JOHANSON, DO HEREBY CERTIFY THAT I AM A PROFESSIONAL LAND SURVEYOR, AND THAT I HOLD CERTIFICATE # 5152650 AS PRESCRIBED UNDER THE LAWS OF THAT STATE OF UTAH. I FURTHER CERTIFY THAT BY AUTHORITY OF THE OWNERS I HAVE SUBDIVIDED SAID TRACT OF LAND INTO LOTS, TO BE HEREAFTER KNOWN AS:

LOT 22, EDGEWATER AT GENEVA
A PLANNED UNIT DEVELOPMENT
(AMENDMENT OF LOT 22)

THE SURVEY WAS PERFORMED IN ACCORDANCE WITH GENERALLY ACCEPTED SURVEYING PRACTICES, AND WAS MARKED ON THE GROUND AS SHOWN ON THIS PLAT.

TIMOTHY R. JOHANSON 04-29-2022 (PRELIMINARY PLAT)
TIMOTHY R. JOHANSON
LICENSE NO. 5152650

LEGAL DESCRIPTION

ALL OF LOT 22, EDGEWATER AT GENEVA PHASE 1
A PLANNED UNIT DEVELOPMENT.
LOCATED IN THE NORTHEAST QUARTER OF SECTION 17, TOWNSHIP 6 SOUTH, RANGE 2 EAST,
SALT LAKE BASE AND MERIDIAN. TOWN OF VINEYARD, UTAH COUNTY, UTAH
BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTHEAST CORNER OF LOT 22, EDGEWATER AT GENEVA PHASE 1, A PLANNED UNIT DEVELOPMENT AS PER THE OFFICIAL PLAT FILE IN THE OFFICE OF THE UTAH COUNTY RECORDERS, AS ENTRY #113355:2013, MAP #14093, RECORDED ON DECEMBER 13, 2013. SAID POINT OF BEGINNING, BEING LOCATED SOUTH 00°03'06" E 1316.43' & 546.94' WEST FROM THE NORTHEAST 1/4 OF SECTION 17, TOWNSHIP 6 SOUTH, RANGE 2 EAST, SALT LAKE BASE & MERIDIAN.
THENCE RUNNING:
WEST A DISTANCE OF 49.00 FEET; THENCE SOUTH A DISTANCE 37 FEET; THENCE EAST A DISTANCE OF 49.00 FEET; THENCE NORTH 37.00 FEET TO THE POINT OF BEGINNING.
(CONTAINING 1,813 Sq. Ft. OR 0.041 ACRES OF LAND MORE OR LESS.)

OWNER'S DEDICATION

KNOWN ALL BY THESE PRESENTS THAT THE UNDERSIGNED OWNER(S) OF THE DESCRIBED TRACT OF LAND ABOVE, HAVING CAUSED THE SAME TO BE SUBDIVIDED INTO LOTS, TO BE HEREAFTER BE KNOWN AS:

LOT 22, EDGEWATER AT GENEVA
A PLANNED UNIT DEVELOPMENT
(AMENDMENT OF LOT 22)

DOES HEREBY DEDICATE FOR PERPETUAL USE OF THE PUBLIC ALL PARCELS OF LAND SHOWN ON THIS PLAT AS INTENDED FOR PUBLIC USE, AND WARRANT, DEFEND, AND SAVE THE CITY HARMLESS AGAINST ANY EASEMENTS OR OTHER ENCUMBRANCES ON THE DEDICATED STREETS WHICH WILL INTERFERE WITH THE CITY'S USE, OPERATION, AND MAINTENANCE OF THE STREETS AND DO FURTHER DEDICATE THE EASEMENTS AS SHOWN FOR THE USE BY ALL SUPPLIERS OF UTILITY OR OTHER NECESSARY SERVICES. IN WITNESS WHEREOF, WE HAVE HEREUNTO SET OUR HANDS THIS ____ DAY OF ____, 20__ A.D.

OWNER'S NAME:

PRINT NAME: _____ TITLE: _____
SIGNATURE: _____ DATE: _____

ACKNOWLEDGEMENT

STATE OF _____ } s.s.
COUNTY OF _____ }
ON THIS ____ DAY OF ____, 20__, PERSONALLY APPEARED BEFORE ME
_____, WHO BEING BY ME DULY SWORN DID SAY THAT

NOTARY PUBLIC
MY COMMISSION EXPIRES:
RESIDING IN _____ COUNTY, _____

ACCEPTANCE BY LEGISLATIVE BODY

THE LEGISLATIVE BODY OF VINEYARD CITY OF UTAH COUNTY, APPROVES THIS SUBDIVISION AND HEREBY ACCEPTS THE DEDICATION OF ALL STREETS, EASEMENTS, AND OTHER PARCELS OF LAND INTENDED FOR PUBLIC PURPOSES FOR THE PERPETUAL USE OF THE PUBLIC THIS ____ DAY OF ____, 2020

VINEYARD CITY PLANNER	VINEYARD ATTORNEY
DATE: _____	DATE: _____
VINEYARD ENGINEER	CITY MANAGER
DATE: _____	DATE: _____
CLERK/RECORDER	
DATE: _____	

LOT 22, EDGEWATER AT GENEVA
A PLANNED UNIT DEVELOPMENT
(AMENDMENT OF LOT 22)

LOCATED IN THE NORTHEAST QUARTER OF SECTION 17,
TOWNSHIP 6 NORTH, RANGE 2 EAST,
SALT LAKE BASE AND MERIDIAN.
TOWN OF VINEYARD, UTAH COUNTY, UTAH

Surveyor Seal	Clerk/Recorders Seal	Notary
		(PRELIMINARY PLAT)

JOHANSON
LAND CONSULTANTS
• SURVEYING • PLANNING • LAND DEVELOPMENT
Professional Land Surveyors
Timothy R. Johanson PLS
(801) 870-0805
johansonsurvey.com
johansonsurvey@gmail.com

DIRECT COMMUNICATIONS:

DIRECT COMMUNICATIONS CEDAR VALLEY, LLC CERTIFIES THAT IT WILL PROVIDE TELECOMMUNICATIONS SERVICES TO THIS SUBDIVISION UTILIZING THE TRENCHES PROVIDED BY THE DEVELOPER AS PER THE DIRECT COMMUNICATION CEDAR VALLEY P.S.C. UTAH NO. 1 TARIFF.

DIRECT COMMUNICATIONS: _____ DATE: _____

DOMINION ENERGY NOTE:

DOMINION ENERGY APPROVES THIS PLAT SOLELY FOR THE PURPOSE OF CONFIRMING THAT THE PLAT CONTAINS PUBLIC UTILITY EASEMENTS. DOMINION MAY REQUIRE OTHER EASEMENTS IN ORDER TO SERVE THIS DEVELOPMENT. THIS APPROVAL DOES NOT CONSTITUTE ABROGATION OR WAIVER OF ANY OTHER EXISTING RIGHTS, OBLIGATIONS OR LIABILITIES PROVIDED BY LAW OR EQUITY. THIS APPROVAL DOES NOT CONSTITUTE ACCEPTANCE, APPROVAL OR ACKNOWLEDGMENT OF ANY TERMS CONTAINED IN THE PLAT, INCLUDING THOSE SET FORTH IN THE OWNERS DEDICATION AND THE NOTES AND DOES NOT CONSTITUTE A GUARANTEE OF PARTICULAR TERMS OF NATURAL GAS SERVICE. FOR FURTHER INFORMATION PLEASE CONTACT DOMINION RIGHT OF WAY DEPARTMENT AT 1-801-366-8532.

APPROVED THIS ____ DAY OF ____, 20__.
DOMINION ENERGY:

BY: _____ TITLE: _____ DATE: _____

ROCKY MOUNTAIN POWER NOTES:

1. PURSUANT TO UTAH CODE ANN. § 54-3-27 THIS PLAT CONVEYS TO THE OWNER(S) OR OPERATORS OF UTILITY FACILITIES A PUBLIC UTILITY EASEMENT ALONG WITH ALL THE RIGHTS AND DUTIES DESCRIBED THEREIN.
2. PURSUANT TO UTAH CODE ANN. § 17-27A-603(4)(C)(II) ROCKY MOUNTAIN POWER ACCEPTS DELIVERY OF THE PUE AS DESCRIBED IN THIS PLAT AND APPROVES THIS PLAT SOLELY FOR PURPOSE OF CONFIRMING THAT THE PLAT CONTAINS PUBLIC UTILITY EASEMENTS AND APPROXIMATES THE LOCATION OF THE PUBLIC UTILITY EASEMENTS, BUT DOES NOT WARRANT THEIR PRECISE LOCATION. ROCKY MOUNTAIN POWER MAY REQUIRE OTHER EASEMENTS IN ORDER TO SERVE THIS DEVELOPMENT. THIS APPROVAL DOES NOT AFFECT ANY RIGHT THAT ROCKY MOUNTAIN POWER HAS UNDER:
2.1 A RECORDED EASEMENT OR RIGHT OF WAY
2.2 THE LAW APPLICABLE TO PRESCRIPTIVE RIGHTS
2.3 TITLE 54, CHAPTER 8A, DAMAGE TO UNDERGROUND UTILITY FACILITIES OR
2.4 ANY OTHER PROVISION OF LAW.

ROCKY MOUNTAIN POWER: _____ DATE: _____

Proposed Plat Amendment Scope of Work

To whom it may concern,

- a. Scope of Work (Project Narrative)
1. We are taking an existing duplex and converting it into 2 separate townhomes. Maintenance will continue through existing PUD.
 2. 2 townhomes instead of 1 duplex.
 3. The manner in which the proposed development meets or exceeds the intent of the associated zoning district, in this case the [Regional Mixed-Use Code](#) – this same thing has been done with various other structures in the same project.
 4. No utility changes.

This plat amendment is a simple splitting of a current duplex into two separate townhouses. It will affect the community by providing 2 separate real estate properties that homeowners can own as opposed to one landlord providing 2 rental units. These converted townhouses will be ideal starter homes which will help contribute to the limited inventory. As far as impact on the current zoning should be minimal as other multi-unit properties in the project subdivision have been converted to individual townhouses already providing a mix of rentals and primary owners.

Thank you, Nate Julian



VINEYARD CITY COUNCIL STAFF REPORT

Meeting Date: 05/25/2022

Agenda Item: 6.5 Amendments to the CBDG Program Agreement

Department: Recorder

Presenter: Pamela Spencer

Background/Discussion:

In 2016, Vineyard entered into an Interlocal Cooperation Agreement with Utah County to participate in the U.S. Department of Housing and Urban Development's (HUD) Community Development Block (CDBG) Grant Program. The Interlocal Cooperation Agreement was for Federal Fiscal Years 2017 through 2019 and successive 3-year periods thereafter. The Interlocal Agreement was amended in 2019 and was due to renew this year. However, due to federal regulations, changes have been made to Agreement 2016-633 Section 7, so it becomes necessary to amend the agreement with Utah County to continue Vineyard's participation in the CDBG program.

Fiscal Impact:

N/A

Recommendation:

Staff recommends adoption of the amendments to CDBG Program agreement.

Sample Motion:

I move to adopt Resolution 2022-13, Amending the Participation Agreement Between Vineyard, Utah and Utah County to Participate in the Community Development Block Grant (CDBG) Program and allow the mayor to sign the amended agreement.

Attachments:

Resolution 2022-13

Amendment to 2016-633 agreement.

RESOLUTION NO. 2022-13

**A RESOLUTION AUTHORIZING THE MAYOR TO
SIGN AN INTERLOCAL AGREEMENT**

WHEREAS, pursuant to the Utah Interlocal Cooperation Act, Utah Code Annotated, Section 11-13-1, et seq., 1953 as amended, governmental entities are allowed to enter into agreements for the joint provision of services; and

WHEREAS, Vineyard, Utah, having determined that it is in the public interest and welfare of its residents, has negotiated an agreement with Utah County to amend the interlocal agreement entered into in 2016, allowing Vineyard to continue participating in the Community Development Block Grant (CDBG) program.

NOW THEREFORE BE IT RESOLVED BY THE GOVERNING BODY OF VINEYARD AS FOLLOWS:

1. The Vineyard City Council authorizes the mayor to sign the agreement titled Amendment to Interlocal Agreement 2016-633 between Utah County and Vineyard City, in the form attached hereto as Exhibit A.

2. This resolution shall take effect upon passing.

Passed and dated this 25th day of May, 2022.

Mayor

Attest:

Recorder

AGREEMENT NO. 2022 - _____

**AMENDMENT TO INTERLOCAL AGREEMENT 2016-633
BETWEEN UTAH COUNTY AND VINEYARD CITY**

THIS AMENDMENT, made and entered into this ____ day of _____ 2022, by and between **UTAH COUNTY**, a corporate and political body of the State of Utah, hereinafter referred to as the **COUNTY**, and Vineyard City, a municipal corporation, hereinafter referred to as **CITY**.

WHEREAS, the above parties previously entered into Agreement No. 2016-633 relating to the Community Development Block Grant Program; and

WHEREAS, the above parties previously entered into Agreement No. 2019-560 amending Agreement No. 2016-633 to update the Department of Housing and Urban Development (“HUD”) requirements; and

WHEREAS, the **COUNTY** and **CITY** desire to further amend Agreement No. 2016-633 to continue CDBG efforts and maintain compliance with HUD requirements.

NOW THEREFORE, in consideration of the foregoing, the mutual covenants made herein, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the **COUNTY** and **CITY** hereby amend Agreement No. 2016-633 Section 7 to read as follows:

7. City agrees to do all things that are appropriate and required of it to comply with the applicable provisions of the grant agreements received by the County from HUD, the provisions of the Act, and all Rules and Regulations, guidelines, circulars, and other requisites promulgated by the various federal departments, agencies, administrations and commissions relating to the CDBG program. The City and the County agree that failure by them to adopt an amendment to the agreement incorporating all changes necessary to meet the requirements for cooperation agreements set forth in the Urban County Qualification Notice applicable for a subsequent three-year qualification period, and to submit the amendment to HUD as provided in the urban county qualification notice, will void the automatic renewal of such qualification period. In addition the City and the County shall

take all actions necessary to assure compliance with the certification required of the County by Section 104(b) of Title I of the Housing and Community Development Act of 1974 as amended, that the grant will be conducted in conformity with Title VI of the Civil Rights Act of 1964, and the implementing regulations at 24 CFR part 1, and the Fair Housing Act, and the implementing regulations at 24 CFR part 100 and other applicable laws. In addition, the City and the County shall take all actions necessary to assure compliance with Title VI of the Civil Rights Act of 1964; the Fair Housing Act; Section 109 of the Title I of the Housing and Community Development Act of 1974, and the implementing regulations at 24 CFR part 6, which incorporates Section 504 of the Rehabilitation Act of 1973, and the implementing regulations at 24 CFR part 8; Title II of the Americans with Disabilities Act, and the implementing regulations at 28 CFR part 35; the Age Discrimination Act of 1975, and the implementing regulation at 24 CFR part 146; Section 3 of the Housing and Urban Development Act of 1968; and other applicable laws, and shall affirmatively further fair housing.

The remaining paragraphs of Agreement No. 2016-633 and 2019-560 which have not been amended herein shall remain in full force and effect.

IN WITNESS WHEREOF the parties have caused this Amendment to be duly executed on the date listed above.

BOARD OF COUNTY COMMISSIONERS
UTAH COUNTY, UTAH

Thomas V. Sakievich, Chair

ATTEST:
JOSH DANIELS
Utah County Clerk/Auditor

By: _____
Deputy Clerk/Auditor

APPROVED AS TO FORM AND COMPLIANCE
WITH APPLICABLE LAWS:
DAVID O. LEAVITT
Utah County Attorney

By: _____
Deputy County Attorney

VINEYARD CITY

VINEYARD CITY

By: _____
Mayor

Attest:

By: _____
City Recorder

REVIEWED AS TO FORM AND
COMPLIANCE WITH APPLICABLE LAW:

By: _____
City Attorney

RESOLUTION NO. 2022-13

**A RESOLUTION MAKING ASSIGNMENTS TO MAYOR AND/OR MEMBERS OF THE
CITY COUNCIL OF THE CITY OF VINEYARD, UTAH, TO THE UTAH LAKE
AUTHORITY GOVERNING BOARD.**

WHEREAS, Section 11-65-101 of the Utah Code creates the Utah Lake Authority.

WHEREAS, Section 11-65-301 of the Utah Code requires the formation of a governing board which shall manage and conduct the business and affairs of the lake authority and shall determine all questions of lake authority policy.

WHEREAS Section 11-65-302 of the Utah Code details the number and representation of the 15 Utah Lake governing board appointments.

WHEREAS the City of Vineyard is included in the list of Utah Lake Authority member organizations in Section 11-65-302 of the Utah Code

WHEREAS, the Mayor to the City of Vineyard, Utah, desires to make assignments to members of the City Council, staff, and residents to certain boards, committees, and entities; and

WHEREAS, The City Council of the City of Vineyard has determined that it would be in the best interest of the community to have councilmember, staff, and resident participation on certain boards, committees, and entities;

NOW THEREFORE, the City Council of the City of Vineyard, Utah, resolves and consents the approval of the mayor's assignment of Mayor Julie Fullmer to serve on the Utah Lake Authority governing board in accordance with the details provided in Section 11-65 of the Utah Code.

PASSED AND APPROVED this 25th day of May, 2022.

By: _____
Julie Fullmer, Mayor

Attest:

Pamela Spencer, City Recorder



VINEYARD CITY COUNCIL STAFF REPORT

Meeting Date: May 25, 2022

Agenda Item: 9.1 Vineyard City Fiscal Year 2022-2023 Tentative Budget Public Hearing

Department: Finance

Presenter: David Mortensen, Finance Director

Background/Discussion:

Utah Code Section 10-6-114 requires that at the time and place advertised, the governing body shall hold a public hearing on the budgets tentatively adopted. All interested persons in attendance shall be given an opportunity to be heard, for or against, the estimates of revenue and expenditures or any item thereof in the tentative budget of any fund.

Fiscal Impact (including transfers in/out from/to other funds):

General Fund - \$9,887,427 Total Revenues; \$9,887,427 Total Expenditures & Transfers Out

Impact Fee Fund - \$655,000 Total Revenues; \$430,000 Total Expenditures

Capital Projects Fund - \$471,905 Total Transfers In; \$185,000 Total Expenditures

Water Fund - \$11,370,174 Total Revenues; \$3,360,482 Fund Balance Appropriation; \$14,730,656 Total Expenses & Transfers Out

Wastewater Fund - \$1,825,770 Total Revenues; \$155,276 Fund Balance Appropriation; \$1,981,046 Total Expenses & Transfers Out

Storm Water Fund - \$310,000 Total Revenues; \$73,801 Fund Balance Appropriation; \$383,801 Total Expenses & Transfers Out

Transportation Fund - \$780,000 Total Transfers In; \$85,625 Fund Balance Appropriation; \$865,625 Total Expenses & Transfers Out

Internal Services Fund - \$1,172,939 Total Revenues & Transfers In; \$60,000 Fund Balance Appropriation; \$1,232,939 Total Expenses



VINEYARD CITY COUNCIL STAFF REPORT

Recommendation:

No action is required

Sample Motion:

No motion is needed

Attachments:

Vineyard City Fiscal Year 2022-2023 Tentative Budget detail

Vineyard City

Fiscal Year 2022-2023 Tentative Budget

GENERAL FUND SUMMARY 2023

	ACTUALS	ADOPTED	TENTATIVE
	FY 20-21	BUDGET	BUDGET
		FY 21-22	FY 22-23
REVENUES:			
PROPERTY TAXES	\$ 2,790,395	\$ 2,800,000	\$ 3,110,000
TRANSPORTATION TAXES	216,487	263,000	280,000
SALES TAXES	2,319,132	2,414,700	2,850,000
RAP TAX	156,692	151,000	210,000
FRANCHISE FEES	434,241	580,000	685,000
BUSINESS LICENSES AND PERMITS	21,622	20,000	15,000
BUILDING PERMITS	1,303,302	500,000	700,000
FIRE INSPECTION AND PLAN REVIEW FEES	31,530	15,000	20,000
CLASS C ROAD FUNDS	424,680	403,000	500,000
GRANT REVENUE	779,143	0	0
DEVELOPMENT FEES	352,976	275,000	250,000
SANITATION FEES	462,097	486,000	556,000
INSPECTION FEES	338,901	250,000	400,000
RECREATION FEES	132,715	200,000	240,000
FINES AND FORFEITURES	351	2,000	1,000
CREDIT CARD FEES	685	-	4,000
INTEREST EARNINGS	35,014	25,000	20,000
RENTS	10,542	2,500	15,000
LIBRARY FEES	1,458	0	0
DONATIONS	19,676	25,000	25,000
MISCELLANEOUS REVENUE	3,044	0	6,427
BEGINNING FUND BALANCE APPROPRIATION	0	0	0
TOTAL REVENUE	\$ 9,834,680	\$ 8,412,200	\$ 9,887,427
TRANSFERS IN:			
TOTAL TRANSFERS IN	\$ 0	\$ 0	\$ 0
TOTAL REVENUE & TRANSFERS IN	\$ 9,834,680	\$ 8,412,200	\$ 9,887,427

GENERAL FUND SUMMARY 2023

	ACTUALS	ADOPTED	TENTATIVE
	FY 20-21	BUDGET	BUDGET
		FY 21-22	FY 22-23
GENERAL FUND EXPENDITURES:			
MAYOR AND COUNCIL		\$ 70,350	\$ 108,921
CITY MANAGER		107,460	92,664
RECORDER		121,630	120,486
FINANCE		99,975	117,560
HUMAN RESOURCES		15,300	87,910
COMMUNICATIONS		90,470	170,650
PLANNING		194,835	307,317
BUILDING		625,700	714,797
POLICE		1,950,800	2,389,839
FIRE		1,489,200	1,577,295
LIBRARY		22,500	43,055
PUBLIC WORKS		371,400	441,735
ENGINEERING		156,660	136,025
SANITATION		474,100	489,100
PARKS		790,700	968,911
RECREATION		272,730	251,894
SPECIAL EVENTS		44,190	61,281
NON-DEPARTMENTAL		60,500	63,000
TOTAL DEPT ALLOCATIONS	\$ 6,025,952	\$ 6,958,500	\$ 8,142,440
TRANSFERS OUT:			
TRANSFER TO WATER FUND			
TRANSFER TO WASTEWATER FUND			
TRANSFER TO STORM WATER FUND			
TRANSFER TO TRANSPORTATION FUND		666,000	780,000
TRANSFER TO CAPITAL PROJECTS FUND	2,203,900	342,000	471,905
TRANSFER TO INTERNAL SERVICE FUND	360,200	445,700	493,082
TOTAL TRANSFERS OUT:	\$ 2,564,100	\$ 1,453,700	\$ 1,744,987
TOTAL EXP. & TRANS.OUT	\$ 8,590,052	\$ 8,412,200	\$ 9,887,427
OPERATING SURPLUS(DEFICIT)	\$ 1,244,628	\$ 0	\$ 0

FY 2023	GENERAL FUND REVENUES	FY19 Actual	FY20 Actual	FY21 Actual	FY22 Budget	FY22 Projected	FY23 Budget
	Property Tax	\$ 2,384,599	\$ 2,485,579	\$ 2,790,395	\$ 2,800,000	\$ 3,107,200	\$ 3,110,000
	Sales Tax	\$ 1,108,008	\$ 1,735,260	\$ 2,319,132	\$ 2,414,700	\$ 2,756,000	\$ 2,850,000
	Transporation Tax		\$ 127,717	\$ 216,487	\$ 263,000	\$ 266,000	\$ 280,000
	RAP Tax		\$ 30,876	\$ 156,692	\$ 151,000	\$ 200,000	\$ 210,000
	Franchise Tax	\$ 421,859	\$ 451,679	\$ 434,241	\$ 580,000	\$ 653,000	\$ 685,000
	Total Taxes	\$ 3,914,467	\$ 4,831,111	\$ 5,916,946	\$ 6,208,700	\$ 6,982,200	\$ 7,135,000
	Business Licenses and Permits	\$ 20,681	\$ 21,088	\$ 21,622	\$ 20,000	\$ 13,998	\$ 15,000
	Building Permits	\$ 909,973	\$ 1,058,300	\$ 1,303,302	\$ 500,000	\$ 540,393	\$ 700,000
	Fire Inspection and Plan Review Fees		\$ 17,620	\$ 31,530	\$ 15,000	\$ 19,571	\$ 20,000
	Total Licenses and Permits	\$ 930,654	\$ 1,097,007	\$ 1,356,454	\$ 535,000	\$ 573,962	\$ 735,000
	Class C Road Fund	\$ 269,816	\$ 352,236	\$ 424,680	\$ 403,000	\$ 503,529	\$ 500,000
	Grant Revenue	\$ 41,230	\$ 7,798	\$ 779,143	\$ -	\$ 5,316	\$ -
	Total Intergovernmental Revenue	\$ 311,046	\$ 360,034	\$ 1,203,822	\$ 403,000	\$ 508,845	\$ 500,000
	Development Fees	\$ 319,747	\$ 350,588	\$ 352,976	\$ 275,000	\$ 238,576	\$ 250,000
	Sanitation Fees	\$ 314,746	\$ 383,832	\$ 462,097	\$ 486,000	\$ 530,009	\$ 556,000
	Inspection Fees	\$ 203,729	\$ 246,462	\$ 338,901	\$ 250,000	\$ 513,588	\$ 400,000
	Recreation Fees	\$ 47,220	\$ 65,091	\$ 132,715	\$ 200,000	\$ 150,000	\$ 240,000
	Fines & Forfeitures	\$ 1,700	\$ 1,984	\$ 351	\$ 2,000	\$ 150	\$ 1,000
	Credit Card Fees			\$ 685		\$ 4,000	\$ 4,000
	Interest Earnings	\$ 170,569	\$ 144,359	\$ 35,014	\$ 25,000	\$ 15,575	\$ 20,000
	Rents	\$ 9,070	\$ 6,394	\$ 10,542	\$ 2,500	\$ 26,718	\$ 15,000
	Library Fees	\$ 60		\$ 1,458		\$ 600	\$ -
	Donations	\$ 24,373	\$ 28,801	\$ 19,676	\$ 25,000	\$ 20,959	\$ 25,000
	Sundry Revenues	\$ 7,676	\$ 706	\$ 3,044	\$ -	\$ 1,000	\$ 6,427
	Beg. Fund Class C				\$ -		
	Beg. Fund Appropriation				\$ -		
	Total Misc Revenue	\$ 1,098,891	\$ 1,228,218	\$ 1,357,458	\$ 1,265,500	\$ 1,501,176	\$ 1,517,427
	TOTAL GENERAL FUND REV	\$ 6,255,058	\$ 7,516,370	\$ 9,834,680	\$ 8,412,200	\$ 9,566,183	\$ 9,887,427
	TOTAL GENERAL FUND EXPEND	\$ 6,810,878	\$ 6,580,374	\$ 8,590,052	\$ 8,412,200	\$ 8,412,200	\$ 9,887,427
	Surplus (Deficit)	\$ (555,820)	\$ 935,996	\$ 1,244,629	\$ -	\$ 1,153,983	\$ 0

MAYOR AND MUNICIPAL COUNCIL

				ADOPTED	PROPOSED
				BUDGET	BUDGET
FUND	ORG	ACCT	DESCRIPTION	FY 21-22	FY 22-23
Mayor & Council					
10	0101	4001	Full Time Regular		
10	0101	4002	Part Time Regular	50,250	54,270
10	0101	4006	Other Compensation		
10	0101	4007	Car Allowance		
10	0101	4051	Retirement & Taxes		4,152
10	0101	4053	Insurance		
10	0101	4105	Membership Dues & Subscriptions		500
10	0101	4108	Meetings	1,500	1,500
10	0101	4151	Equipment	3,100	30,000
10	0101	4152	Supplies		
10	0101	4257	Programs	10,000	10,000
10	0101	4301	Contract Services		
10	0101	4306	Public Engagement		
10	0101	4355	Miscellaneous	2,500	
10	0101	4413	Training	3,000	3,000
10	0101	4414	Travel		5,500
Total Mayor & Council				70,350	108,921

CITY MANAGER

				ADOPTED	PROPOSED
				BUDGET	BUDGET
FUND	ORG	ACCT	DESCRIPTION	FY 21-22	FY 22-23
City Manager					
10	0201	4001	Full Time Regular	37,500	34,992
10	0201	4006	Other Compensation	300	960
10	0201	4007	Car Allowance	3,600	3,600
10	0201	4051	Retirement & Taxes	8,600	8,342
10	0201	4053	Insurance	4,860	5,770
10	0201	4105	Membership Dues & Subscriptions	18,000	18,900
10	0201	4108	Meetings	6,000	6,000
10	0201	4109	Special Events	2,000	3,000
10	0201	4152	Supplies		
10	0201	4301	Contract Services		
10	0201	4306	Public Engagement		
10	0201	4355	Miscellaneous	2,000	
10	0201	4413	Training	6,800	5,800
10	0201	4414	Travel	17,800	5,300
Total City Manager				107,460	92,664

RECORDER

				ADOPTED	PROPOSED
				BUDGET	BUDGET
FUND	ORG	ACCT	DESCRIPTION	FY 21-22	FY 22-23
	Recorder				
10	0301	4001	Full Time Regular	56,400	60,873
10	0301	4002	Part Time Regular	17,900	19,269
10	0301	4003	Seasonal Employee		
10	0301	4004	Contract Employee		
10	0301	4005	Overtime		
10	0301	4006	Other Compensation	480	720
10	0301	4007	Car Allowance		
10	0301	4051	Retirement & Taxes	15,020	17,070
10	0301	4053	Insurance	9,580	11,404
10	0301	4103	Public Notices	7,000	7,000
10	0301	4105	Membership Dues & Subscriptions	350	600
10	0301	4108	Meetings	240	240
10	0301	4110	Postage		
10	0301	4152	Supplies		
10	0301	4301	Contract Services	13,000	
10	0301	4355	Miscellaneous	500	1,000
10	0301	4413	Training	810	810
10	0301	4414	Travel	350	1,500
Total Recorder				121,630	120,486

FINANCE

				ADOPTED	PROPOSED
				BUDGET	BUDGET
FUND	ORG	ACCT	DESCRIPTION	FY 21-22	FY 22-23
Finance					
10	0401	4001	Full Time Regular	37,100	41,170
10	0401	4002	Part Time Regular		
10	0401	4003	Seasonal Employee	8,580	10,193
10	0401	4004	Contract Employee		
10	0401	4005	Overtime		
10	0401	4006	Other Compensation	220	2,040
10	0401	4007	Car Allowance	2,400	2,400
10	0401	4051	Retirement & Taxes	8,390	10,595
10	0401	4053	Insurance	5,640	6,473
10	0401	4102	Printing		
10	0401	4105	Membership Dues & Subscriptions	385	680
10	0401	4108	Meetings	360	360
10	0401	4110	Postage		
10	0401	4151	Equipment		
10	0401	4152	Supplies		
10	0401	4301	Contract Services	12,000	17,000
10	0401	4352	Bank Fees	5,000	5,000
10	0401	4353	Merchant Fees	14,500	14,500
10	0401	4355	Miscellaneous		1,225
10	0401	4413	Training	1,050	1,575
10	0401	4414	Travel	4,350	4,350
Total Finance				99,975	117,560

HUMAN RESOURCES

				ADOPTED	PROPOSED
				BUDGET	BUDGET
FUND	ORG	ACCT	DESCRIPTION	FY 21-22	FY 22-23
			Human Resources		
10	0501	4001	Full Time Regular		50,656
10	0501	4002	Part Time Regular		
10	0501	4003	Seasonal Employee		
10	0501	4004	Contract Employee		
10	0501	4005	Overtime		
10	0501	4006	Other Compensation		960
10	0501	4007	Car Allowance		
10	0501	4051	Retirement & Taxes		12,076
10	0501	4053	Insurance		10,667
10	0501	4102	Printing		
10	0501	4105	Membership Dues & Subscriptions		150
10	0501	4108	Meetings		
10	0501	4110	Postage		
10	0501	4151	Equipment		
10	0501	4152	Supplies		
10	0501	4355	Miscellaneous	10,300	8,000
10	0501	4413	Training	5,000	5,000
10	0501	4414	Travel		400
			Total Human Resources	15,300	87,910

COMMUNICATIONS

				ADOPTED	PROPOSED
				BUDGET	BUDGET
FUND	ORG	ACCT	DESCRIPTION	FY 21-22	FY 22-23
Communications					
10	0601	4001	Full Time Regular	28,200	94,608
10	0601	4002	Part Time Regular	46,520	41,558
10	0601	4003	Seasonal Employee		
10	0601	4004	Contract Employee		
10	0601	4005	Overtime		
10	0601	4006	Other Compensation	560	1,680
10	0601	4007	Car Allowance		
10	0601	4051	Retirement & Taxes	9,070	25,734
10	0601	4053	Insurance	5,280	5,280
10	0601	4108	Meetings	240	240
10	0601	4152	Supplies		
			Equipment		500
10	0601	4306	Public Engagement		
10	0601	4413	Training	200	450
10	0601	4414	Travel	400	600
Total Communications				90,470	170,650

PLANNING

				ADOPTED	PROPOSED
				BUDGET	BUDGET
FUND	ORG	ACCT	DESCRIPTION	FY 21-22	FY 22-23
	Planning				
10	0701	4001	Full Time Regular	118,200	143,185
10	0701	4002	Part Time Regular		29,484
10	0701	4003	Seasonal Employee		16,848
10	0701	4004	Contract Employee		
10	0701	4005	Overtime		
10	0701	4006	Other Compensation	720	1,680
10	0701	4007	Car Allowance	1,200	1,200
10	0701	4051	Retirement & Taxes	27,910	38,609
10	0701	4053	Insurance	24,870	31,581
10	0701	4105	Membership Dues & Subscriptions	575	1,760
10	0701	4108	Meetings	360	500
10	0701	4301	Contract Services	15,000	25,000
10	0701	4355	Miscellaneous	1,200	5,500
10	0701	4413	Training	1,000	7,575
10	0701	4414	Travel	3,800	4,395
			Total Planning	194,835	307,317

BUILDING

				ADOPTED	PROPOSED
				BUDGET	BUDGET
FUND	ORG	ACCT	DESCRIPTION	FY 21-22	FY 22-23
	Building				
10	0801	4001	Full Time Regular	402,200	441,157
10	0801	4002	Part Time Regular	26,480	28,598
10	0801	4003	Seasonal Employee	8,320	11,232
10	0801	4004	Contract Employee		
10	0801	4005	Overtime		
10	0801	4006	Other Compensation	3,282	3,840
10	0801	4007	Car Allowance	2,400	2,400
10	0801	4051	Retirement & Taxes	96,536	111,351
10	0801	4053	Insurance	61,282	67,090
10	0801	4105	Membership Dues & Subscriptions	3,800	3,800
10	0801	4108	Meetings	1,000	2,000
10	0801	4151	Equipment		12,000
10	0801	4152	Supplies	4,800	4,800
10	0801	4154	Uniforms		800
10	0801	4301	Contract Services		
10	0801	4355	Miscellaneous		4,000
10	0801	4413	Training	10,800	9,680
10	0801	4414	Travel	4,800	12,048
Total Building				625,700	714,797

POLICE

				ADOPTED	PROPOSED
				BUDGET	BUDGET
FUND	ORG	ACCT	DESCRIPTION	FY 21-22	FY 22-23
	Police				
10	0901	4002	Part Time Regular	67,600	78,624
10	0901	4051	Retirement & Taxes	4,200	6,015
10	0901	4105	Membership Dues & Subscriptions		
10	0901	4108	Meetings		
10	0901	4151	Equipment		
10	0901	4152	Supplies		
10	0901	4154	Uniforms		3,000
10	0901	4155	Personal Protective Equipment		
10	0901	4301	Contract Services	1,878,000	2,301,200
10	0901	4305	Public Relations		
10	0901	4355	Miscellaneous	1,000	1,000
10	0901	4413	Training		
10	0901	4414	Travel		
			Total Police	1,950,800	2,389,839

FIRE SERVICES

				ADOPTED	PROPOSED
				BUDGET	BUDGET
FUND	ORG	ACCT	DESCRIPTION	FY 21-22	FY 22-23
	Fire Services				
10	1001	4001	Full Time Regular		
10	1001	4002	Part Time Regular		
10	1001	4003	Seasonal Employee		
10	1001	4004	Contract Employee		
10	1001	4005	Overtime		
10	1001	4006	Other Compensation		
10	1001	4007	Car Allowance		
10	1001	4051	Retirement & Taxes		
10	1001	4053	Insurance		
10	1001	4101	Maintenance		
10	1001	4105	Membership Dues & Subscriptions		
10	1001	4108	Meetings		
10	1001	4151	Equipment		
10	1001	4152	Supplies		
10	1001	4154	Uniforms		
10	1001	4301	Contract Services	1,489,200	1,577,295
10	1001	4304	Public Relations		
10	1001	4355	Miscellaneous		
10	1001	4407	Certification and testing		
10	1001	4413	Training		
10	1001	4414	Travel		
		Total Fire Services		1,489,200	1,577,295

LIBRARY

				ADOPTED	PROPOSED
				BUDGET	BUDGET
FUND	ORG	ACCT	DESCRIPTION	FY 21-22	FY 22-23
	Library				
10	1101	4001	Full Time Regular		
10	1101	4002	Part Time Regular		19,094
10	1101	4003	Seasonal Employee		
10	1101	4004	Contract Employee		
10	1101	4005	Overtime		
10	1101	4006	Other Compensation		
10	1101	4007	Car Allowance		
10	1101	4051	Retirement & Taxes		1,461
10	1101	4053	Insurance		
10	1101	4101	Maintenance		
10	1101	4105	Membership Dues & Subscriptions		
10	1101	4108	Meetings		
10	1101	4109	Special Events		
10	1101	4110	Postage		
10	1101	4151	Equipment		
10	1101	4152	Supplies		
10	1101	4257	Programs	18,000	18,000
10	1101	4301	Contract Services	4,500	4,500
10	1101	4355	Miscellaneous		
10	1101	4407	Certification & Testing		
10	1101	4413	Training		
10	1101	4414	Travel		
Total Library				22,500	43,055

PUBLIC WORKS

				ADOPTED	PROPOSED
				BUDGET	BUDGET
FUND	ORG	ACCT	DESCRIPTION	FY 21-22	FY 22-23
	Public Works				
10	1201	4001	Full Time Regular	106,790	129,791
10	1201	4002	Part Time Regular		-
10	1201	4003	Seasonal Employee		
10	1201	4004	Contract Employee		
10	1201	4005	Overtime	7,510	7,510
10	1201	4006	Other Compensation	1,212	2,880
10	1201	4007	Car Allowance	3,600	3,600
10	1201	4051	Retirement & Taxes	24,620	30,942
10	1201	4053	Insurance	22,168	21,612
10	1201	4101	Maintenance	64,000	10,000
10	1201	4102	Printing		
10	1201	4105	Membership Dues & Subscriptions		21,500
10	1201	4108	Meetings	1,680	2,000
10	1201	4151	Equipment	43,000	20,000
10	1201	4152	Supplies	4,000	13,000
10	1201	4359	Signs		3,000
10	1201	4162	Paint		
10	1201	4160	Salt		20,000
10	1201	4161	Asphalt		
10	1201	4154	Clothing	2,200	900
10	1201	4205	Electric Charges	25,000	25,000
10	1201	4301	Contract Services	49,000	115,000
10	1201	4303	Software Maintenance		2,000
10	1201	4355	Miscellaneous	5,000	5,000
10	1201	4407	Certification and testing		1,000
10	1201	4413	Training	8,620	4,000
10	1201	4414	Travel	3,000	3,000
10	1201	4651	Capital Expense		
			Total Public Works	371,400	441,735

ENGINEERING

				ADOPTED	PROPOSED
				BUDGET	BUDGET
FUND	ORG	ACCT	DESCRIPTION	FY 21-22	FY 22-23
	Engineering				
10	1301	4001	Full Time Regular	37,950	64,421
10	1301	4002	Part Time Regular		
10	1301	4003	Seasonal Employee		
10	1301	4004	Contract Employee		
10	1301	4005	Overtime		
10	1301	4006	Other Compensation	384	3,000
10	1301	4007	Car Allowance	2,400	2,400
10	1301	4051	Retirement & Taxes	8,666	15,358
10	1301	4053	Insurance	6,360	14,546
10	1301	4101	Maintenance		
10	1301	4105	Membership Dues & Subscriptions	1,500	1,450
10	1301	4108	Meetings	360	600
10	1301	4151	Equipment		2,100
10	1301	4152	Supplies		-
10	1301	4154	Clothing	600	1,200
10	1301	4301	Contract Services	97,000	24,000
10	1301	4355	Miscellaneous		
10	1301	4407	Certification and testing		2,450
10	1301	4413	Training	1,440	2,800
10	1301	4414	Travel		1,700
Total Engineering				156,660	136,025

SANITATION

				ADOPTED	PROPOSED
				BUDGET	BUDGET
FUND	ORG	ACCT	DESCRIPTION	FY 21-22	FY 22-23
Sanitation					
1401		4001	Full Time Regular		
1401		4002	Part Time Regular		
1401		4003	Seasonal Employee		
1401		4005	Overtime		
1401		4006	Other Compensation		
1401		4007	Car Allowance		
1401		4051	Retirement & Taxes		
1401		4053	Insurance		
1401		4101	Maintenance		
1401		4105	Membership Dues & Subscriptions		
1401		4108	Meetings		
1401		4151	Equipment		
1401		4152	Supplies		
1401		4154	Uniforms		
1401		4301	Contract Services	474,100	489,100
1401		4355	Miscellaneous		
1401		4407	Certification and testing		
1401		4413	Training		
1401		4414	Travel		
Total Sanitation				474,100	489,100

PARKS

				ADOPTED	PROPOSED
				BUDGET	BUDGET
FUND	ORG	ACCT	DESCRIPTION	FY 21-22	FY 22-23
Parks					
10	1501	4001	Full Time Regular	181,444	240,221
10	1501	4002	Part Time Regular	4,214	9,606
10	1501	4003	Seasonal Employee	23,400	67,392
10	1501	4004	Contract Employee		
10	1501	4005	Overtime	30,512	30,512
10	1501	4006	Other Compensation	2,808	4,800
10	1501	4051	Retirement & Taxes	43,008	63,159
10	1501	4053	Insurance	60,114	72,422
10	1501	4101	Maintenance	132,000	86,000
10	1501	4105	Membership Dues & Subscriptions		500
10	1501	4108	Meetings		500
10	1501	4151	Equipment	10,000	10,000
10	1501	4152	Supplies	7,000	15,000
10	1501	4154	Clothing	1,200	2,500
10	1501	4205	Electric Charges		15,000
10	1501	4208	Miscellaneous Facilities Charges		3,000
10	1501	4257	Programs		
10	1501	4301	Contract Services	295,000	315,000
10	1501	4355	Miscellaneous		
10	1501	4365	Trees		25,000
10	1501	4413	Training		4,100
10	1501	4414	Travel		4,200
Total Parks				790,700	968,911

RECREATION

				ADOPTED	PROPOSED
				BUDGET	BUDGET
FUND	ORG	ACCT	DESCRIPTION	FY 21-22	FY 22-23
	Recreation				
10	1601	4001	Full Time Regular	86,780	92,102
10	1601	4002	Part Time Regular		
10	1601	4003	Seasonal Employee	13,520	31,450
10	1601	4004	Contract Employee		
10	1601	4005	Overtime		
10	1601	4006	Other Compensation	720	1,440
10	1601	4007	Car Allowance		
10	1601	4051	Retirement & Taxes	18,980	24,363
10	1601	4053	Insurance	27,600	19,200
10	1601	4102	Printing		
10	1601	4105	Membership Dues & Subscriptions	190	300
10	1601	4108	Meetings	240	240
10	1601	4110	Postage		
10	1601	4151	Equipment		
10	1601	4152	Supplies		
10	1601	4154	Clothing	400	200
10	1601	4257	Programs	116,800	75,099
10	1601	4301	Contract Services		
10	1601	4305	Public Relations		
10	1601	4355	Miscellaneous	6,000	6,000
10	1601	4413	Training	700	700
10	1601	4414	Travel	800	800
Total Recreation				272,730	251,894

SPECIAL EVENTS

				ADOPTED	PROPOSED
				BUDGET	BUDGET
FUND	ORG	ACCT	DESCRIPTION	FY 21-22	FY 22-23
			Special Events		
10	1701	4001	Full Time Regular	10,800	14,213
10	1701	4002	Part Time Regular		
10	1701	4003	Seasonal Employee		
10	1701	4004	Contract Employee		
10	1701	4005	Overtime		
10	1701	4006	Other Compensation	90	-
10	1701	4007	Car Allowance		
10	1701	4051	Retirement & Taxes	2,400	3,388
10	1701	4053	Insurance	2,400	2,880
10	1701	4102	Printing		
10	1701	4105	Membership Dues & Subscriptions		2,000
10	1701	4108	Meetings		
10	1701	4109	Special Events	28,500	37,500
10	1701	4151	Equipment		500
10	1701	4152	Supplies		
10	1701	4257	Programs		
10	1701	4301	Contract Services		
10	1701	4304	Marketing		
10	1701	4355	Miscellaneous		
10	1701	4413	Training		350
10	1701	4414	Travel		450
			Total Special Events	44,190	61,281

NON-DEPARTMENTAL

				ADOPTED	PROPOSED
				BUDGET	BUDGET
FUND	ORG	ACCT	DESCRIPTION	FY 21-22	FY 22-23
Non-Departmental					
10	1801	4152	Supplies	19,500	19,500
10	1801	4154	Clothing	5,000	7,500
10	1801	4301	Contract Services	12,000	12,000
10	1801	4355	Miscellaneous	16,000	16,000
10	1801	4410	Employee Appreciation	8,000	8,000
10	1801		General Fee Waivers		30,000
10	1801	6049	Transfer to Capital Projects	342,000	471,905
10	1801	6051	Transfer to Water Fund		
10	1801	6054	Transfer to Transportation Fund	666,000	780,000
10	1801	6061	Transfer to Internal Service Fund	445,700	493,082
Total Non-Departmental				1,514,200	1,837,987

IMPACT FEES
FUND 23

				ADOPTED	PROPOSED
				BUDGET	BUDGET
FUND	ORG	ACCT	DESCRIPTION	FY 21-22	FY 22-23
Revenue					
23	2301	3xxx	Public Safety Impact Fees	-	
23	2302	3xxx	Roadway Facilities Impact Fees	500,000	600,000
23	2303	3xxx	Park Facilities Impact Fees	-	
23	2304	3xxx	Storm & Ground Water Facilities Impact Fees	50,000	50,000
23	2302	3xxx	Roadway Interest	5,000	5,000
Beginning Fund Balance Appropriation					
Total Revenue				555,000	655,000
Public Safety Facilities					
23	2301	4301	Contract Services		
23	2301	4355	Miscellaneous		
23	2301	4651	Capital Expense		
TOTAL Public Safety Facilities				-	-
Roadway Facilities					
23	2302	4301	Contract Services		205,000
23	2302	4355	Miscellaneous		
23	2302	4651	Capital Expense	349,951	200,000
TOTAL Roadway Facilities				349,951	405,000
Park Facilities					
23	2303	4301	Contract Services		
23	2303	4355	Miscellaneous		
23	2303	4651	Capital Expense		
TOTAL Park Facilities				-	-
Storm & Ground Water Facilities					
23	2304	4301	Contract Services		
23	2304	4355	Miscellaneous		
23	2304	4651	Capital Expense	25,000	25,000
TOTAL Storm & Ground Water Facilities				25,000	25,000

IMPACT FEES
FUND 23

				ADOPTED	PROPOSED
				BUDGET	BUDGET
FUND	ORG	ACCT	DESCRIPTION	FY 21-22	FY 22-23
			Public Safety Facilities	-	-
			Roadway Facilities	349,951	405,000
			Park Facilities	-	-
			Storm & Ground Water Facilities	25,000	25,000
			Total Impact Fees Fund	374,951	430,000
			Surplus (Deficit)	180,049	225,000

REDEVELOPMENT AGENCY**FUND 25**

				ADOPTED	PROPOSED
				BUDGET	BUDGET
FUND	ORG	ACCT	DESCRIPTION	FY 21-22	FY 22-23
Revenue					
25	2501	3xxx	Property Tax Increment	10,240,864	10,270,069
25	2501	3xxx	RDA Admin	409,635	427,920
25	2501	3xxx	Interest Income	300,000	300,000
25	2501	3xxx	Bond Proceeds	50,400,000	-
25	2501	3xxx	Grant Revenue	3,000,000	3,000,000
25	2501	3xxx	Developer Contribution		7,000,000
			Beginning Fund Balance Appropriation	7,499,701	22,012,387
			Total Revenue	71,850,200	43,010,376
RDA					
25	2501	4001	Full Time Regular	349,778	395,362
25	2501	4002	Part Time Regular	7,581	4,817
25	2501	4003	Seasonal Employee		3,707
25	2501	4004	Contract Employee		
25	2501	4005	Overtime		
25	2501	4006	Other Compensation	2,472	-
25	2501	4051	Retirement & Taxes	79,761	96,107
25	2501	4053	Insurance	62,292	72,295
25	2501	4103	Public Notices	2,000	2,000
25	2501	4301	Contract Services	127,700	587,700
25	2501	4355	Miscellaneous		
25	2501	4651	Capital Expense	18,328,200	33,225,000
25	2501	4xxx	TIFF Payments	26,890,300	1,887,124
25	2501	4802	Principal on Debt	22,541,400	4,060,000
25	2501	4803	Interest on Debt	2,037,100	2,604,478
25	2501	4xxx	Bond Issuance Costs	1,400,000	
25	2501	6061	Transfer To Internal Service Fund	65,000	71,786
			Total RDA	71,893,584	43,010,376
			Surplus (Deficit)	(43,384)	0

CAPITAL PROJECTS**FUND 49**

				ADOPTED	PROPOSED
				BUDGET	BUDGET
FUND	ORG	ACCT	DESCRIPTION	FY 21-22	FY 22-23
Revenue					
49	4901	5010	Transfer From General Fund	250,000	471,905
			Beginning Fund Balance Appropriation	784,234	
			Total Revenue	1,034,234	471,905
Capital Projects					
49	4901	4301	Contract Services	30,000	
49	4901	4355	Miscellaneous		
49	4901	4651	Capital Expense	1,004,234	185,000
			TOTAL Capital Projects	1,034,234	185,000
			Surplus (Deficit)	-	286,905

**WATER
FUND 51**

				ADOPTED	PROPOSED
				BUDGET	BUDGET
FUND	ORG	ACCT	DESCRIPTION	FY 21-22	FY 22-23
Revenue					
51	5101	3501	Interest income		
51	5101	3602	Utility Service Sales	2,510,000	2,423,000
51	5101	3754	Impact Fees	174,600	150,000
51	5101	3205	Grant Revenue		3,702,174
51	5101	3803	Connection Fees	109,965	90,000
51	5101	3809	Reconnect fees		
51	5101	3825	Late Fees	5,000	5,000
51	5101	3851	Misc Revenue		
51	5101	3704	Bond Proceeds	3,252,000	5,000,000
51	5101	5010	Transfer from General Fund		
			Beginning Fund Balance Appropriation	1,721,435	3,360,482
			Total Revenue	7,773,000	14,730,656
Water Distribution					
51	5101	4001	Full Time Regular	313,787	417,581
51	5101	4002	Part Time Regular	14,203	13,654
51	5101	4003	Seasonal Employee		1,853
51	5101	4004	Contract Employee		
51	5101	4005	Overtime	12,410	12,410
51	5101	4006	Other Compensation	3,546	3,840
51	5101	4007	Car Allowance	3,000	3,000
51	5101	4051	Retirement & Taxes	73,077	102,470
51	5101	4053	Insurance	61,577	84,649
51	5101	4101	Maintenance	32,000	50,000
51	5101	4103	Public Notices		
51	5101	4105	Membership Dues & Subscriptions	500	1,670
51	5101	4108	Meetings		500
51	5101	4151	Equipment	5,000	7,000
51	5101	4152	Supplies	12,000	20,000
51	5101	4154	Clothing		900
51	5101	4157	Meters	145,000	150,000
51	5101	4205	Electric Charges	24,000	26,000
51	5101	4210	Cellular Phone Bills		
51	5101	4301	Contract Services	1,243,200	1,294,950
51	5101	4303	Software Maintenance	24,000	
51	5101	4352	Bank Fees		
51	5101	4355	Miscellaneous	100,000	100,000
51	5101	4407	Certification and Testing		3,000
51	5101	4413	Training		
51	5101	4414	Travel	1,000	3,000

**WATER
FUND 51**

				ADOPTED	PROPOSED
				BUDGET	BUDGET
FUND	ORG	ACCT	DESCRIPTION	FY 21-22	FY 22-23
51	5101	4651	Capital Expense	4,973,700	11,704,348
51	5101	4802	Principal on Debt		125,000
51	5101	4803	Interest on Debt		155,000
51	5101	4805	Service Fees on Debt		
51	5101	4901	Depreciation	228,100	200,000
51	5101	6061	Transfer to Internal Service Fund	150,000	249,831
Total Water Distribution				7,420,100	14,730,656
Surplus (Deficit)				352,900	0

**WASTEWATER
FUND 52**

**ADOPTED
BUDGET
FY 21-22**

**PROPOSED
BUDGET
FY 22-23**

FUND	ORG	ACCT	DESCRIPTION		
Revenue					
52	5201	3501	Interest income		
52	5201	3602	Utility Service Sales	1,490,200	1,650,000
52	5201	3752	Industrial Pretreatment Fees		
52	5201	3825	Late Fees		
52	5201	3754	Impact Fees	167,400	175,770
52	5201	3851	Misc Revenue		
52	5201	3705	Loan Proceeds		
			Beginning Fund Balance Appropriation		155,276
			Total Revenue	1,657,600	1,981,046
Wastewater Collection					
52	5201	4001	Full Time Regular	280,572	313,628
52	5201	4002	Part Time Regular	1,560	4,551
	5201	4003	Seasonal Employee		1,853
	5201	4004	Contract Employee		
52	5201	4005	Overtime	5,368	5,368
52	5201	4006	Other Compensation	2,970	2,880
52	5201	4007	Car Allowance		
52	5201	4051	Retirement & Taxes	58,060	75,259
52	5201	4053	Insurance	61,070	62,270
52	5201	4101	Maintenance	40,500	55,500
52	5201	4102	Printing		
52	5201	4103	Public Notices		
52	5201	4105	Membership Dues & Subscriptions		1,500
52	5201	4108	Meetings		
52	5201	4151	Equipment	10,000	60,000
52	5201	4152	Supplies	4,000	4,000
52	5201	4154	Clothing		900
52	5201	4205	Electric Charges	20,000	25,000
52	5201	4210	Cellular Phone Bills	2,500	2,500
52	5201	4301	Contract Services	640,000	825,750
52	5201	4303	Software maintenance		
52	5201	4352	Bank Fees		
52	5201	4355	Miscellaneous		
52	5201	4360	Tipping Fees		
52	5201	4407	Certification and testing		1,000
52	5201	4413	Training	2,000	2,000
52	5201	4414	Travel	900	2,000

**WASTEWATER
FUND 52**

				ADOPTED	PROPOSED
				BUDGET	BUDGET
FUND	ORG	ACCT	DESCRIPTION	FY 21-22	FY 22-23
52	5201	4651	Capital Expense	125,000	
52	5201	4802	Principal on Debt		
52	5201	4803	Interest on Debt		
52	5201	4805	Service Fees on Debt		
52	5201	4901	Depreciation	549,800	400,000
52	5201	6061	Transfer to Internal Service Fund	114,100	135,087
Total Wastewater Collection				1,918,400	1,981,046
Surplus (Deficit)				(260,800)	0

**STORM WATER
FUND 53**

				ADOPTED	PROPOSED
				BUDGET	BUDGET
FUND	ORG	ACCT	DESCRIPTION	FY 21-22	FY 22-23
Revenue					
53	5301	3602	Utility Service Sales	215,800	310,000
53	5301	3825	Inspection Fees		
53	5301	3501	Interest Income		
53	5301	3825	Late Fees		
53	5301	3754	Impact Fees		
			Beginning Fund Balance Appropriation		73,801
			Total Revenue	215,800	383,801
Storm Water Administration & Permitting					
53	5301	4001	Full Time Regular	102,820	145,988
53	5301	4002	Part Time Regular	780	-
53	5301	4003	Seasonal Employee		927
53	5301	4004	Contract Employee		
53	5301	4005	Overtime		5,500
53	5301	4006	Other Compensation	822	360
53	5301	4051	Retirement & Taxes	23,192	34,874
53	5301	4053	Insurance	15,886	22,487
53	5301	4101	Maintenance		6,350
53	5301	4103	Public Notices		150
53	5301	4105	Membership Dues & Subscriptions		825
53	5301	4108	Meetings		
53	5301	4151	Equipment		
53	5301	4152	Supplies	1,000	1,400
53	5301	4154	Clothing		300
53	5301	4210	Cellular Phone Bills		
53	5301	4301	Contract Services		85,000
53	5301	4303	Software Maintenance		1,200
53	5301	4306	Public Engagement	550	1,000
53	5301	4352	Bank Fees		
53	5301	4355	Miscellaneous		
53	5301	4407	Certification and Testing		2,750
53	5301	4413	Training		1,870
53	5301	4414	Travel	3,000	3,000
53	5301	4651	Capital Expense		
53	5301	4802	Principal on Debt		
53	5301	4803	Interest on Debt		
53	5301	4805	Service Fees on Debt		

**STORM WATER
FUND 53**

FUND	ORG	ACCT	DESCRIPTION	ADOPTED	PROPOSED
				BUDGET FY 21-22	BUDGET FY 22-23
53	5301	6061	Transfer to Internal Service Fund	52,700	64,820
			Total Storm Water Admin & Permitting	200,750	378,801
Storm Water Maintenance					
53	5302	4101	Maintenance	11,350	5,000
53	5302	4105	Membership Dues & Subscriptions		
53	5302	4151	Equipment		
53	5302	4152	Supplies		
53	5302	4154	Clothing		
53	5302	4301	Contract Services		
53	5302	4355	Miscellaneous		
			Total Storm Water Maintenance	11,350	5,000
			Storm Water Admin & Permitting	200,750	378,801
			Storm Water Maintenance	11,350	5,000
			Total Storm Water	212,100	383,801
			Surplus (Deficit)	3,700	0

TRANSPORTATION
FUND 54

				ADOPTED	PROPOSED
				BUDGET	BUDGET
FUND	ORG	ACCT	DESCRIPTION	FY 21-22	FY 22-23
Revenue					
54	5401	3757	Utility Transportation Fee		
54	5401	3851	Misc Revenue		
54	5401	5010	Transfer From General Fund	666,000	780,000
			Beginning Fund Balance Appropriation	47,400	85,625
			Total Revenue	713,400	865,625
Transportation					
54	5401	4001	Full Time Regular	117,800	181,281
54	5401	4005	Overtime		
54	5401	4006	Other Compensation	1,554	1,920
54	5401	4051	Retirement & Taxes	25,973	43,217
54	5401	4053	Insurance	32,973	31,774
54	5401	4101	Maintenance		31,000
54	5401	4102	Printing		
54	5401	4105	Membership Dues & Subscriptions		
54	5401	4107	Lease		
54	5401	4108	Meetings		
54	5401	4110	Postage		
54	5401	4151	Equipment		88,000
54	5401	4152	Supplies		1,500
54	5401	4154	Clothing		600
54	5401	4162	Paint		
54	5401	4160	Salt		
54	5401	4161	Asphalt		
54	5401	4210	Cellular Phone Bills		
54	5401	4301	Contract Services	464,320	357,500
54	5401	4355	Miscellaneous		
54	5401	4413	Training		500
54	5401	4414	Travel		
54	5401	4651	Capital Expense		
54	5401	6061	Transfer to Internal Service Fund	107,200	128,333
			TOTAL Transportation	749,820	865,625
			Surplus (Deficit)	(36,420)	(0)

INTERNAL SERVICE**FUND 61****ADOPTED****PROPOSED****BUDGET****BUDGET****FUND****ORG****ACCT****DESCRIPTION****FY 21-22****FY 22-23****Revenue**

61	6101	3501	Interest Income		
61	6101	3807	Sale of Vehicles		30,000
61	6101	3852	Insurance Reimbursements		
61	6101	3851	Misc Revenue		
61	6101	5010	Transfer From General Fund	445,700	493,082
61	6101	5051	Transfer From Water Fund	150,000	249,831
61	6101	5052	Transfer From Wastewater Fund	114,100	135,087
61	6101	5053	Transfer From Storm Water Fund	52,700	64,820
61	6101	5054	Transfer from Transportation Fund	107,200	128,333
61	6101	5025	Transfer from RDA Fund	65,000	71,786
			Beginning Fund Balance Appropriation		60,000
			Total Revenue	934,700	1,232,939

Internal Service Administration

61	6101	4001	Full Time Regular	15,510	28,361
61	6101	4005	Overtime		
61	6101	4006	Other Compensation	288	-
61	6101	4051	Retirement & Taxes	3,550	6,761
61	6101	4053	Insurance	2,880	5,789
61	6101	4101	Maintenance		
61	6101	4152	Supplies		
61	6101	4154	Uniforms		
61	6101	4210	Cellular Phone Bills		
61	6101	4301	Contract Services	106,500	112,500
61	6101	4352	Bank Fees		
61	6101	4355	Miscellaneous		
			Total Internal Service Administration	128,728	153,412

Facilities

61	6102	4001	Full Time Regular	48,590	14,040
61	6102	4002	Part Time Regular	15,600	38,189
61	6102	4005	Overtime		
61	6102	4006	Other Compensation	360	-
61	6102	4051	Retirement & Taxes	11,122	6,269
61	6102	4053	Insurance	9,600	2,400

INTERNAL SERVICE**FUND 61****ADOPTED****PROPOSED****BUDGET****BUDGET****FUND****ORG****ACCT****DESCRIPTION****FY 21-22****FY 22-23**

61	6102	4101	Maintenance	2,500	20,000
61	6102	4105	Memberships Dues & Subscriptions		5,000
61	6102	4107	Lease Payments	49,500	72,060
61	6102	4152	Supplies	13,500	15,000
61	6102	4154	Uniforms		
61	6102	4204	Natural Gas Charges	2,000	9,000
61	6102	4205	Electric Charges	7,000	16,000
61	6102	4206	Telephone & Internet	15,000	20,000
61	6102	4208	Misc Facilities Charges	8,000	10,000
61	6102	4210	Cellular Phone Bills	10,000	10,000
61	6102	4301	Contract Services	9,500	18,000
61	6102	4352	Bank Fees		
61	6102	4355	Miscellaneous		

Total Facilities**202,272****255,957****Fleet Management**

61	6103	4101	Maintenance	12,700	16,200
61	6103	4102	Printing		
61	6103	4105	Membership Dues & Subscriptions		
61	6103	4107	Lease Payments	185,900	190,900
61	6103	4108	Meetings		
61	6103	4151	Equipment	3,000	3,000
61	6103	4152	Supplies		
61	6103	4154	Uniforms		
61	6103	4301	Contract Services	10,500	12,000
61	6103	4352	Bank Fees		
61	6103	4355	Miscellaneous		
61	6103	4413	Training		
61	6103	4414	Travel		

61	6103	4751	Vehicle Replacement	176,000	265,000
61	6103	4759	Vehicle Repairs	10,000	15,000
61	6103	4760	Vehicle Fuel	32,000	60,000

61	6103	4651	Capital Expense		
61		4901	Depreciation	55,900	54,670

61	6103	4853	Budget Contingency		
Total Fleet Management				486,000	616,770

INTERNAL SERVICE
FUND 61

				ADOPTED	PROPOSED
				BUDGET	BUDGET
FUND	ORG	ACCT	DESCRIPTION	FY 21-22	FY 22-23
Information Systems					
61	6104	4108	Meetings		
61	6104	4151	Equipment	250	250
61	6104	4152	Supplies		
61	6104	4301	Contract Services	40,000	42,600
61	6104	4303	Software Maintenance	74,450	136,100
61	6104	4210	Cell phone		
61	6104	4413	Training		
61	6104	4414	Travel		
61	6104	4551	Computer Replacement	10,000	27,850
Total Information Systems				124,700	206,800
Internal Service Administration				128,728	153,412
Facilities				202,272	255,957
Fleet Management				486,000	616,770
Information Systems				124,700	206,800
Total Internal Services				941,700	1,232,939
Surplus (Deficit)				(7,000)	(0)

Changes from 4/27/22 Version to 5/11/22 Version

General Fund:

Misc Revenue	(5,090)	Revenue Increase
Transfer to Internal Services	5,090	Expense Increase
Fire Services	88,095	Expense Increase
Transfer to Capital Projects	(88,095)	Expense Decrease
Total	<u>-</u>	

RDA Fund:

Fund Balance Appropriation	(1,144)	Revenue Increase
Transfer to Internal Services	1,144	Expense Increase
Total	<u>-</u>	

Capital Projects Fund:

Transfer from General Fund	88,095	Revenue Decrease
Total	<u>88,095</u>	

Water Fund:

Water Operator Position Removed	(75,992)	Expense Decrease
Transfer to Internal Services	(109,003)	Expense Decrease
Total	<u>(184,995)</u>	

Wastewater Fund:

Fund Balance Appropriation	(932)	Revenue Increase
Transfer to Internal Services	932	Expense Increase
Total	<u>-</u>	

Storm Water Fund:

Fund Balance Appropriation	(420)	Revenue Increase
Transfer to Internal Services	420	Expense Increase
Total	<u>-</u>	

Transportation Fund:

Fund Balance Appropriation	(517)	Revenue Increase
Transfer to Internal Services	517	Expense Increase
Total	<u>-</u>	

Changes from 4/27/22 Version to 5/11/22 Version

Internal Services Fund:

Transfer from General Fund	(5,090)	Revenue Increase
Transfer from RDA Fund	(1,144)	Revenue Increase
Transfer from Wastewater Fund	(932)	Revenue Increase
Transfer from Storm Water Fund	(420)	Revenue Increase
Transfer from Transportation Fund	(517)	Revenue Increase
Transfer from Water Fund	109,003	Revenue Decrease
Water Truck Removed	(100,000)	Expense Decrease
Water Computer Removed	(900)	Expense Decrease
Total	<u>-</u>	



VINEYARD CITY COUNCIL STAFF REPORT

Meeting Date: May 25, 2022

Agenda Item: 9.2 Vineyard City Fiscal Year 2022-2023 Enterprise Transfers Public Hearing

Department: Finance

Presenter: David Mortensen, Finance Director

Background/Discussion:

Utah Code Section 10-6-135.5 requires that a governing body of a city that intends to transfer money in an enterprise fund to another fund shall provide notice of the intended transfer, provide notice of an enterprise fund hearing, and hold an enterprise fund hearing before the adoption of the city's budget. The Vineyard City enterprise funds transfer to an internal service fund to pay for services such as facilities, fleet, and information systems.

Fiscal Impact:

Water Fund - \$249,831
Wastewater Fund - \$135,087
Storm Water - \$64,820
Transportation - \$128,333

Recommendation:

No action required

Sample Motion:

No motion needed

Attachments:

Bill Insert to Customers FY2023



VINEYARD CITY COUNCIL STAFF REPORT

Meeting Date: May 11, 2022

Agenda Item: 9.4 Staffing Plan Adjustment - Communications

Department: City Manager

Presenter: Ezra Nair

Background/Discussion:

While these are administrative decisions, additions to the staffing plan can have significant impacts on future budgets. Moving forward, staffing plan changes that move an employee from part-time to full-time (even if they do not require additional budget in the current fiscal year) will be brought before the council for a vote.

It is proposed that our digital media coordinator position be upgraded to a full-time position in the staffing plan. The communications division has had this position vacant for the past two months so this would cover needed funding for the remainder of this fiscal year, but making this change would impact the FY23 budget. The proposed FY23 tentative budget has this position factored in, so if there is no desire to cut this position from the proposed tentative budget, the workload is already high enough to validate this change now.

Fiscal Impact:

FY22: Covered through vacancies in the current staffing plan

FY23: \$52,983 (Combined salary and benefits)

Recommendation & Additional Options:

Staff recommends the City Council approve the addition to the staffing plan as presented.

Sample Motion:

I move to approve the addition to the staffing plan as presented.

FY22 Staffing Plan

Position	FTE	Supervising Department	Status	FY22 Compensation	Proposed FY23 Compensation	Proposed FY23 Benefits	Proposed FY23 Total Cost	Notes
Development Services Tech	1.00	Building	Full Time	\$ 43,867	\$ 45,622	\$ 21,196	\$ 66,818	
Building Inspector 2	1.00	Building	Full Time	\$ 66,560	\$ 69,222	\$ 31,718	\$ 100,940	
Deputy Building Official	1.00	Building	Full Time	\$ 82,514	\$ 85,814	\$ 30,418	\$ 116,232	
Building Inspector 2	1.00	Building	Full Time	\$ 72,585	\$ 75,488	\$ 27,956	\$ 103,444	
Building Official	1.00	Building	Full Time	\$ 96,258	\$ 100,108	\$ 45,241	\$ 145,349	
Permit Supervisor	1.00	Building	Full Time	\$ 66,693	\$ 69,361	\$ 28,090	\$ 97,451	
Permit Assistant	0.50	Building	Part Time	\$ 26,480	\$ 27,539	\$ 2,467	\$ 30,006	
Seasonal Permit Tech	0.25	Building	Seasonal	\$ 10,400	\$ 10,816	\$ 827	\$ 11,643	
City Manager	1.00	City Manager	Full Time	\$ 108,000	\$ 112,320	\$ 46,970	\$ 159,290	
Digital Media Coordinator	1.00	Communications	Full Time	\$ 21,846	\$ 51,246	\$ 22,537	\$ 73,783	Change from PT to FT
Communications Manager	1.00	Communications	Full Time	\$ 52,000	\$ 72,467	\$ 27,836	\$ 100,303	
Social Media Coordinator	0.50	Communications	Part Time	\$ 20,800	\$ 21,632	\$ 1,655	\$ 23,287	
City Engineer	1.00	Engineering	Full Time	\$ 109,000	\$ 113,352	\$ 47,377	\$ 160,729	
Staff Engineer	1.00	Engineering	Full Time	\$ 60,320	\$ 62,733	\$ 35,070	\$ 97,803	
Treasurer	1.00	Finance	Full Time	\$ 60,320	\$ 62,733	\$ 25,275	\$ 88,008	
Finance Director	1.00	Finance	Full Time	\$ 110,000	\$ 114,400	\$ 47,466	\$ 161,866	
AP/Utilities Clerk	1.00	Finance	Full Time	\$ 40,560	\$ 42,182	\$ 17,478	\$ 59,660	
Admin Intern	0.50	Finance	Seasonal	\$ 17,160	\$ 17,846	\$ 1,365	\$ 19,212	
Custodian	0.50	Internal Services	Part Time	\$ 17,680	\$ 18,387	\$ 1,407	\$ 19,794	
Mayor	0.25	Mayor & Council	Elected	\$ 17,250	\$ 17,940	\$ 1,372	\$ 19,313	
Council	1.00	Mayor & Council	Elected	\$ 33,000	\$ 34,319	\$ 2,625	\$ 36,945	
Parks Tech I	1.00	Parks	Full Time	\$ 38,028	\$ 39,549	\$ 29,783	\$ 69,332	
Parks Tech I	1.00	Parks	Full Time	\$ 37,440	\$ 38,938	\$ 19,843	\$ 58,780	
Arborist	1.00	Parks	Full Time	\$ 48,152	\$ 50,078	\$ 32,132	\$ 82,210	
Parks Manager	1.00	Parks	Full Time	\$ 63,440	\$ 65,985	\$ 26,291	\$ 92,276	
Parks Crew Leader	1.00	Parks	Full Time	\$ 54,080	\$ 56,243	\$ 33,763	\$ 90,006	
PT PW Tech	0.50	Parks	Part Time	\$ 21,071	\$ 21,913	\$ 1,676	\$ 23,590	
PT Parks Tech	0.15	Parks	Part Time	\$ 4,680	\$ 4,867	\$ 372	\$ 5,240	
Seasonal Parks Techs	0.75	Parks	Seasonal	\$ 23,400				
Planner 2	1.00	Planning	Full Time	\$ 53,269	\$ 55,400	\$ 23,167	\$ 78,567	
Planner	1.00	Planning	Full Time	\$ 43,181	\$ 49,754	\$ 26,836	\$ 76,590	
Planning Director	1.00	Planning	Full Time	\$ 96,700	\$ 100,576	\$ 45,361	\$ 145,937	
Crossing Guards	2.50	Police	Part Time	\$ 72,800	\$ 75,712	\$ 5,792	\$ 81,504	
Lead PW Inspector	1.00	Public Works	Full Time	\$ 76,835	\$ 79,900	\$ 29,608	\$ 109,508	
Public Works Director	1.00	Public Works	Full Time	\$ 107,000	\$ 111,280	\$ 46,722	\$ 158,002	
Fleet/Facilities Coordinator	1.00	Public Works	Full Time	\$ 51,646	\$ 53,721	\$ 23,367	\$ 77,088	
Recorder	1.00	Recorder	Full Time	\$ 70,450	\$ 73,273	\$ 33,748	\$ 107,021	

FY22 Staffing Plan

Position	FTE	Supervising Department	Status	FY22 Compensation	Proposed FY23 Compensation	Proposed FY23 Benefits	Proposed FY23 Total Cost	Notes
Records Assistant	0.50	Recorder	Part Time	\$ 22,300	\$ 23,195	\$ 1,774	\$ 24,969	
Recreation Manager	1.00	Recreation	Full Time	\$ 48,880	\$ 50,835	\$ 22,439	\$ 73,274	
Recreation Coordinator	1.00	Recreation	Full Time	\$ 36,400	\$ 37,856	\$ 18,985	\$ 56,841	
Recreation Ref	1.00	Recreation	Seasonal	\$ 29,120	\$ 30,285	\$ 2,677	\$ 32,962	
MS4 Program & Floodplain Manage	1.00	Storm Water	Full Time	\$ 50,877	\$ 60,570	\$ 21,862	\$ 82,431	
Streets Operator III/Facilities Techn	1.00	Transporation	Full Time	\$ 48,589	\$ 54,080	\$ 23,453	\$ 77,533	
Streets Operator III	1.00	Transporation	Full Time	\$ 52,000	\$ 54,080	\$ 23,453	\$ 77,533	
Wastewater Operator II	1.00	Wastewater	Full Time	\$ 42,141	\$ 49,754	\$ 22,421	\$ 72,175	
Wastewater Manager	1.00	Wastewater	Full Time	\$ 70,824	\$ 73,661	\$ 37,754	\$ 111,415	
Wastewater Operator II	1.00	Wastewater	Full Time	\$ 37,440	\$ 49,754	\$ 22,421	\$ 72,175	
Water Operator	1.00	Water	Full Time	\$ 57,304	\$ 59,596	\$ 22,229	\$ 81,826	
Water Manager	1.00	Water	Full Time	\$ 90,126	\$ 93,726	\$ 39,228	\$ 132,954	
Water Operator	1.00	Water	Full Time	\$ 52,000	\$ 54,080	\$ 33,247	\$ 87,327	