MINUTES OF A VINEYARD
CITY COUNCIL SPECIAL SESSION
City Council Chambers
125 South Main Street, Vineyard, Utah
June 29, 2022, at 6:00 PM

Present	**Absent**
City Council	
Mayor Julie Fullmer	
Councilmember Tyce Flake	
Councilmember Amber Rasmussen	
Councilmember Mardi Sifuentes	
Councilmember Cristy Welsh	

Staff Present: City Manager Ezra Nair, City Attorney Jayme Blakesley, Finance Director David Mortensen, Management Intern Marissa Stapley, City Engineer Naseem Ghandour, Community Development Director Morgan Brim, City Planner Briam Amaya Perez, Planning Technician Cache Hancey, Public Works Director Chris Wilson, Water Manager Sullivan Love, Communications Manager Kathryn Newman, Development Services Technician Anna Nelson, Utah County Sheriff's Office Sergeant Holden Rockwell, City Recorder Pamela Spencer

Others speaking: Boy Scouts and residents Peter and Evan Hall, Deputy Fire Chief Jason Earl with the Orem Fire Department, Jason Boal with Snell and Wilmer, Eric Towner with X Development; Ryan Bybee with Cadence Homes

1. CALL TO ORDER/INVOCATION/INSPIRATIONAL THOUGHT/PLEDGE OF ALLEGIANCE

▶ Mayor Fullmer opened the meeting at 6:00 PM. Councilmember Rasmussen gave a thought. Boy Scouts from Troop 5 led the Pledge of Allegiance.

2. WORK SESSION

No items were submitted

3. PUBLIC COMMENTS

▶ Mayor Fullmer called for public comments.

▶ Boy Scouts and residents Peter and Evan Hall, living in Vineyard, expressed concern about safety in the crosswalk at Freedom Preparatory Academy. Mr. Ghandour emphasized that cars should drive slowly and be mindful of their surroundings. He mentioned that the city was working on a stop light for that intersection.

4. MAYOR AND COUNCILMEMBERS' REPORTS/DISCLOSURES/RECUSALS

Councilmember Rasmussen reported that she and Mr. Nair had met with Utah Clean Energy about sustainability. They toured the North Pointe garbage dump and learned about their plans for expansion. She reported that the community garden had been awarded a grant from Healthy Utah to which allow them to expand the garden area and offer gardening classes. There was a discussion about recycling. Councilmember Rasmussen reported that she had participated in a Facebook Live event about water conservation.

Mayor Fullmer mentioned that the city had received a grant from Stacy and Witbeck for the Vineyard Children's Library.

Councilmember Welsh reported that they had their first corridor meeting for the land referred to as the wetlands. She invited residents to keep an eye out for opportunities to engage in the design and have their voices heard. She reported that with the opening of the FrontRunner station they would be finishing the trail connection under the Vineyard Connector.

Councilmember Sifuentes reported that she had met with the principals from Vineyard and Trailside Elementaries.

Councilmember Rasmussen reported that she had attended an affordable housing meeting. Mayor Fullmer mentioned that there were subsidies that builders could use. She felt the city was meeting the affordable housing requirements.

Mayor Fullmer reported that she and Mr. Brim had met with staff from Provo, where they talked about homeless population and their needs.

5. STAFF, COMMISSION, AND COMMITTEE REPORTS

5.1 City Manager Ezra Nair reported that they had a leadership training a couple of weeks ago, with the Arbinger Institute, and that he was looking at getting training for some of the staff. He mentioned that staff was looking at making changes to the Development Review process for the downtown area.

5.2 Deputy Chief Jason Earl with the Orem Fire Department gave a report on the first and second quarters of the year. He explained the significance of the Fire Department coin that he had given to council and city staff who were present.

6. CONSENT ITEMS

6.1 Approval of the June 15, 2022, City Council Meeting Minutes
6.2 Approval of Interlocal Agreement with Utah County for the placement, use, and security of election ballot drop boxes (Vineyard Agreement #2022-28); (Resolution 2022-24)
6.3 Approval of the Water Tank Pipeline Bid Award (Resolution 2022-25)
6.4 Approval of the Bid Award for Special Inspections of 6 MG Water Tank (Resolution 2022-26)
6.5 Approval of an Interlocal Agreement with Utah County for Library Services, (Vineyard Agreement #2022-29); (Resolution 2022-27)
6.6 Approval of an Interlocal Agreement with Utah County – Substance Misuse Prevention Services and Communities that Care Prevention Model(Vineyard Agreement #2022-30) (Resolution 2022-28)

- Mayor Fullmer called for a motion.

- **Motion:** COUNCILMEMBER FLAKE MOVED TO APPROVE THE CONSENT ITEMS AS PRESENTED.

- Councilmember Sifuentes mentioned that she had learned a lot about the Communities that Care program.

- COUNCILMEMBER RASMUSSEN SECONDED THE MOTION. ROLL CALL WENT AS FOLLOWS: MAYOR FULLMER, COUNCILMEMBERS FLAKE, RASMUSSEN, SIFUENTES, AND WELSH VOTED YES. THE MOTION CARRIED UNANIMOUSLY.

7. APPOINTMENTS

7.1 Purchasing Agent……1 vacancy

With the advice and consent of the council, Mayor Fullmer will appoint Finance Director David Mortensen as the purchasing agent. (Resolution 2022-29)

- Mayor Fullmer explained the reason for the appointment. Mr. Mortensen mentioned that they had started a review of the procurement policy but were not ready to discuss it.

- Mayor Fullmer called for a motion.

- **Motion:** COUNCILMEMBER RASMUSSEN MOVED TO APPROVE THE MAYOR'S APPOINTMENT OF FINANCE DIRECTOR DAVID MORTENSEN AS THE PURCHASING AGENT. COUNCILMEMBER FLAKE SECONDED THE MOTION. ROLL CALL WENT AS FOLLOWS: MAYOR FULLMER, COUNCILMEMBERS FLAKE, RASMUSSEN, SIFUENTES, AND WELSH VOTED YES. THE MOTION CARRIED UNANIMOUSLY.

7.2 Vineyard Children's Library Volunteer Coordinator..……...……1 vacancy

With the advice and consent of the council, Mayor Fullmer will appoint Abby Bunn as the Vineyard Children's Library Volunteer Coordinator.

- Mayor Fullmer explained the reason for the appointment. She then called for a motion.

- **Motion:** COUNCILMEMBER SIFUENTES MOVED TO APPROVE THE MAYOR'S APPOINTMENT OF ABBY BUNN AS THE VINEYARD CHILDREN'S LIBRARY VOLUNTEER COORDINATOR. COUNCILMEMBER WELSH SECONDED THE MOTION. MAYOR FULLMER, COUNCILMEMBER RASMUSSEN, SIFUENTES, AND WELSH VOTED YES. THE MOTION CARRIED UNANIMOUSLY.

7.3 Vineyard Youth Council Mayor……1 vacancy

With the advice and consent of the City Council, Mayor Fullmer will appoint Alexa Dadson as the new Youth Council Mayor.

- Mayor Fullmer thanked previous Youth Council Mayor Holland Welch and then called for a motion to appoint a new mayor.

Motion: COUNCILMEMBER FLAKE MOVED TO APPROVE ALEXA DADSON AS THE YOUTH COUNCIL MAYOR. COUNCILMEMBER SIFUENTES SECONDED THE MOTION. MAYOR FULLMER, COUNCILMEMBERS FLAKE, RASMUSSEN, SIFUENTES, AND WELSH VOTED YES. THE MOTION CARRIED UNANIMOUSLY.

8. PRESENTATIONS/RECOGNITIONS/AWARDS

8.1 Finance Director David Mortensen will present the annual Fraud Risk Assessment.

Mayor Fullmer turned the time over to Finance Director David Mortensen.

Mr. Mortensen reviewed the Fraud Risk Assessment report**.**

Mayor Fullmer asked Mr. Brim to review the SAP (Station Area Plan) meeting they had attended.

Mr. Brim explained that new legislation required any city which had a Transit, Bus Rapid Transit, FrontRunner, or light rail station to have a Station Area Plan. The mayors of each of the cities were included in this meeting. They will be allowed to apply for funding to hire a consultant to help them with the plan.

9. BUSINESS ITEMS

9.1 DISCUSSION AND ACTION – Purchasing Policy Amendments

The mayor and city council will discuss possible amendments to the purchasing policy. The mayor and City Council will act to adopt (or deny) this request by resolution.

Mayor Fullmer reviewed changes that had been made to the policy in the past. She asked for comments or a motion to continue this item to the next meeting.

Councilmember Flake felt that they should continue the discussion to a future meeting.

Motion: COUNCILMEMBER FLAKE MOVED TO CONTINUE ITEM 9.1 TO THE SECOND CITY COUNCIL MEETING IN JULY. COUNCILMEMBER SIFUENTES SECONDED THE MOTION. MAYOR FULLMER, COUNCILMEMBERS FLAKE, RASMUSSEN, SIFUENTES, AND WELSH VOTED YES. THE MOTION CARRIED UNANIMOUSLY.

9.2 PUBLIC HEARING – Amended Fiscal Year 2021-2022 Budget Amendment #2 (Resolution 2022-30)

Finance Director David Mortensen will present proposed amendments to the Fiscal Year 2021-2022 Budget. The mayor and city council will act to adopt (or deny) this request by resolution.

Mayor Fullmer called for a motion to open the public hearing.

- **Motion:** COUNCILMEMBER FLAKE MOVED TO OPEN THE PUBLIC HEARING AT 6:30 PM. COUNCILMEMBER RASMUSSEN SECONDED THE MOTION. MAYOR FULLMER, COUNCILMEMBERS FLAKE, RASMUSSEN, SIFUENTES, AND WELSH VOTED YES. THE MOTION CARRIED UNANIMOUSLY.

- Mayor Fullmer turned the time over to Finance Director David Mortensen.

- Mr. Mortensen gave a brief overview of the amendments.

- Councilmember Sifuentes asked about the change being proposed. Mr. Mortensen replied that this was for the current year's budget. There was a discussion about adopting the current budget. Mr. Mortensen continued his budget review.

- Mayor Fullmer called for public comments. Hearing none, she called for a motion to close the public hearing.

- **Motion:** COUNCILMEMBER FLAKE MOVED TO CLOSE THE PUBLIC HEARING AT 6:39 PM. COUNCILMEMBER SIFUENTES SECONDED THE MOTION. MAYOR FULLMER, COUNCILMEMBERS FLAKE, RASMUSSEN, SIFUENTES, AND WELSH VOTED YES. THE MOTION CARRIED UNANIMOUSLY.

- Mayor Fullmer called for questions.

- Councilmember Rasmussen asked if the changes were typical. Mr. Mortensen replied that the changes were for anything that came up in the year that was not budgeted for. He said that this was the final analysis and to compensate for unanticipated funds.

- Councilmember Sifuentes asked if there were any notable categories that were under budget. Mr. Mortensen replied that they were not concerned with anything that was under budget.

- Mayor Fullmer called for a motion.

- **Motion:** COUNCILMEMBER SIFUENTES MOVED TO ADOPT RESOLUTION 2022-30, THE VINEYARD CITY FISCAL YEAR 2021 – 2022 BUDGET AMENDMENT #2 AS PRESENTED BY STAFF. COUNCILMEMBER FLAKE SECONDED THE MOTION. ROLL CALL WENT AS FOLLOWS: MAYOR FULLMER, COUNCILMEMBERS FLAKE, RASMUSSEN, SIFUENTES, AND WELSH VOTED YES. THE MOTION CARRIED UNANIMOUSLY.

- **Amended Motion:** COUNCILMEMBER FLAKE MOVED TO ADOPT RESOLUTION 2022-30, THE VINEYARD CITY FISCAL YEAR 2021 – 2022 BUDGET AMENDMENT #2 AS PRESENTED BY STAFF WITH NOTED CHANGES**.** COUNCILMEMBER SIFUENTES SECONDED THE MOTION. ROLL CALL WENT AS FOLLOWS: MAYOR FULLMER, COUNCILMEMBERS FLAKE, RASMUSSEN, SIFUENTES, AND WELSH VOTED YES. THE MOTION CARRIED UNANIMOUSLY.

9.3 PUBLIC HEARING – Consolidated Fee Schedule Amendments (Resolution 2022-31)

Management Intern Marissa Stapley will present recommended amendments to the Consolidated Fee Schedule. The mayor and City Council will act to approve (or deny) this request by resolution.

- Mayor Fullmer called for a motion to open the public hearing.

- **Motion:** COUNCILMEMBER FLAKE MOVED TO OPEN THE PUBLIC HEARING AT 6:42 PM. COUNCILMEMBER WELSH SECONDED THE MOTION. MAYOR FULLMER, COUNCILMEMBERS FLAKE, RASMUSSEN, SIFUENTES, AND WELSH VOTED YES. THE MOTION CARRIED UNANIMOUSLY.

- Mayor Fullmer turned the time over to Management Intern Marissa Stapley.

- Ms. Stapley gave a brief overview of the amendments.

- Mayor Fullmer asked about the business license fees. City Recorder Pamela Spencer replied that these fit with the state's requirements.

- Councilmember Sifuentes asked about the increase in soccer fees. Ms. Stapley replied that staff wanted to have the flexibility to charge the higher rate if it became necessary. Mr. Nair explained that staff was working on a program that would help families who could not afford sports programs. There was a discussion about the soccer fees. Mr. Nair said that the Recreation Department was starting a new division and the fees were competitive with other cities. The discussion continued.

- Mayor Fullmer called for public comments. Hearing none, she called for a motion to close the public hearing.

- **Motion:** COUNCILMEMBER FLAKE MOVED TO CLOSE THE PUBLIC HEARING AT 6:53 PM. COUNCILMEMBER RASMUSSEN SECONDED THE MOTION. MAYOR FULLMER, COUNCILMEMBERS FLAKE, RASMUSSEN, SIFUENTES, AND WELSH VOTED YES. THE MOTION CARRIED UNANIMOUSLY.

- Mayor Fullmer called for questions. Hearing none, she called for a motion.

- **Motion:** COUNCILMEMBER RASMUSSEN MOVED TO ADOPT RESOLUTION 2022-31 THE AMENDED CONSOLIDATED FEE SCHEDULE AS PRESENTED. COUNCILMEMBER FLAKE SECONDED THE MOTION. ROLL CALL WENT AS FOLLOWS: MAYOR FULLMER, COUNCILMEMBERS FLAKE, RASMUSSEN, SIFUENTES, AND WELSH VOTED YES. THE MOTION CARRIED UNANIMOUSLY.

9.4 PUBLIC HEARING – Geneva Road Mixed-use Zoning text and map amendment (Ordinance 2022-09)

Community Development Director Morgan Brim will present a Zoning Text Amendment and Zoning Map Amendment request from X Development regarding their property located along Geneva Road, known as the Geneva Retail Frontage Subdivision. The applications propose a new zoning code and amends the current zoning map to create the

Geneva Road Mixed-Use Zone. The subject properties are approximately 11.3 acres in size. The mayor and City Council will act to approve (or deny) this request by ordinance.

Mayor Fullmer called for a motion to open the public hearing.

Motion: COUNCILMEMBER FLAKE MOVED TO OPEN THE PUBLIC HEARING AT 6:53 PM. COUNCILMEMBER RASMUSSEN SECONDED THE MOTION. MAYOR FULLMER, COUNCILMEMBERS FLAKE, RASMUSSEN, SIFUENTES, AND WELSH VOTED YES. THE MOTION CARRIED UNANIMOUSLY.

Mayor Fullmer turned the time over to Community Development Director Morgan Brim.

Mr. Brim gave a brief overview of the text and map amendments.

Mayor Fullmer asked the council if they had reviewed the recommended conditions from the Planning Commission. Mr. Brim reviewed the conditions.

Councilmember Sifuentes asked how many acres the new district covered. Mr. Brim replied that it covered nine (9) acres. He mentioned that residential would only be allowed through a development agreement. City Attorney Jayme Blakesley explained how that worked.

Mr. Brim continued his review of the conditions.

Mayor Fullmer turned the time over to the developer.

Jason Boal with Snell and Wilmer explained that they had gone through several revisions of the code. He said that they wanted to take the existing Regional Mixed-Use Zone and add additional flexibility and counterbalance it with additional design and site criteria. He said the lots were unique because they had shared access between them. He said that some of the changes would allow car washes by-right and allow light automotive repair as a permitted use. He noted that they had eliminated the residential as a permitted use, added the compatible building designs, connectivity with adjacent developments, shared parking, and specific use standards for cars washes and light vehicle repair and drive-thrus. He felt that by adopting the set standards in the code the developers would know what standards to build to.

Mr. Boal mentioned that there were a few items in the code, Section 7.10 The Design Guidelines, they would like changed.

- "9b Site Design and Access." He felt that this did not need to be in the code. Mr. Brim explained that access would not be proved for lot 13.
- "9g Light vehicle Repair Uses." He said that under there was a typo in referencing car washes, it should say light vehicle repair.
- They were requesting that the number of permitted bays be increased to eight (8). There was a discussion about the change.

Eric Towner with X Development commented that they had reached out to potential users. He said the eight (8) would be adequate for those uses.

There was a brief discussion about some of the requested changes.

- Mr. Boal said that they were requesting changing the footnote to reflect the correct number.

- Mayor Fullmer called for public comments. Hearing none, she called for a motion to close the public hearing.

- **Motion:** COUNCILMEMBER RASMUSSEN MOVED TO CLOSE THE PUBLIC HEARING AT 7:21 PM. COUNCILMEMBER FLAKE SECONDED THE MOTION. MAYOR FULLMER, COUNCILMEMBERS FLAKE, RASMUSSEN, SIFUENTES, AND WELSH VOTED YES. THE MOTION CARRIED UNANIMOUSLY.

- Mayor Fullmer mentioned that it had been requested that they continue this item to July 13th. She called for further comments. hearing none, she called for a motion.

- **Motion:** COUNCILMEMBER FLAKE MOVED CONTINUE THE ITEM TO NEXT MEETING OF THE CITY COUNCIL. The motion was retracted.

- Councilmember Welsh asked for clarification. Councilmember Sifuentes stated that she wanted to have further discussion tonight. She asked what areas of the city car washes were being requested in. Mr. Brim replied that this was the first application that the city had received. He added that they now had three (3) applications. He shared his concern with having too many car washes. Councilmember Sifuentes liked the change in the text amendment to have residential uses approved by council.

- Councilmember Welsh asked about the requirement about the landscape screening the car washes. Mr. Brim replied that they would have to meet the current landscaping code. There was a discussion about car wash requirements.

- Councilmember Welsh asked for clarification that they were not allowing heavy vehicle or equipment repair or sales. Mr. Brim replied that it would be more like a Pep Boys or Jiffy Lube type of service. Councilmember Sifuentes felt that eight (8) bays would not be an issue.

- Councilmember Flake asked about needing flexibility and housing. Mr. Boal replied that the mixed-use residential would be further to the north and anticipated having the more intense uses to the south. Councilmember Flake stated that he did not want housing along Geneva Road. There was a discussion about conditional uses and having a development agreement. Mr. Boal was comfortable removing the residential. There was a discussion about continuing the discussion to another meeting. Mr. Brim suggested that they could make the code specific and limit the number of lots.

- **Motion:** COUNCILMEMBER RASMUSSEN MOVED TO CONTINUE THIS DISCUSSION TO THE NEXT CITY COUNCIL MEETING. MAYOR FULLMER SECONDED THE MOTION. MAYOR FULLMER, COUNCILMEMBERS FLAKE, RASMUSSEN, SIFUENTES, AND WELSH VOTED YES. THE MOTION CARRIED UNANIMOUSLY.

9.5 PUBLIC HEARING – <u>Development Agreement for Holdaway Farms (Ordinance 2022-10)</u>

Community Development Director Morgan Brim will present a development agreement between Cadence Vineyard 400, LLC and Goodboro Vineyard Holdaway, LLC and Vineyard City. The development agreement is regarding the property known as Holdaway Farms. The property is located west of the current 400 South Main Street termination, Serial No. 18:021:0014, 18:021:0016, and 18:021:0015. The mayor and City Council will act to approve (or deny) this request by ordinance.

- Mayor Fullmer called for a motion to open the public hearing.
- **Motion:** COUNCILMEMBER FLAKE MOVED TO OPEN THE PUBLIC HEARING AT 7:35 PM. COUNCILMEMBER RASMUSSEN SECONDED THE MOTION. MAYOR FULLMER, COUNCILMEMBERS FLAKE, RASMUSSEN, SIFUENTES, AND WELSH VOTED YES. THE MOTION CARRIED UNANIMOUSLY.

- Mayor Fullmer turned the time over to Community Development Director Morgan Brim.

- Mr. Brim gave a brief overview of the development agreement.

- Mr. Brim mentioned that staff had received a request from the developer for a different phasing plan. He said that the plan included property owned by the Church of Jesus Christ of Latter-day Saints. The other request was to move a portion of 400 South/Holdaway Road from the phasing plan. Ryan Bybee with Cadence homes explained that The Church of Jesus Christ of Latter-day Saints had asked that their lots be plated so that they had legal parcels. There was a discussion about subdivisions and the church's plan approval.

- Mr. Brim mentioned that 400 South was not included in the agreement. He recommended that council require the developer to go back to the original plan or allow staff to negotiate with the developer. Mr. Bybee stated that they did not own the land from the eastern side of their property to 400 South so their obligation would be to construct the portion of the road that was on their property. He expressed concern with the differing sizes of the rights-of-way and a home being built near the right-of-way. Mr. Ghandour explained that the parcel where the house was being built on the city right-of-way extended into the property. The property to the west of that area was not platted and they would ensure that the city had full width right-of-way. Mr. Bybee asked about the construction of the improvements past their property. Mr. Blakesley felt that they might need to make an amendment to the neighborhood plan and that the expectation was that the road would be completed all the way to Holdaway Road/400 South. There was further discussion about the completion of the road.

- Mr. Brim continued his review of the development agreement.

- Councilmember Sifuentes felt that the setbacks were not what the council had originally approved. Mr. Brim stated that they would amend the neighborhood plan to reflect the previously approved setbacks.

- Mayor Fullmer called for public comments. Hearing none, she called for a motion to close the public hearing.

Motion: COUNCILMEMBER FLAKE MOVED TO CLOSE THE PUBLIC HEARING AT 7:56 PM. COUNCILMEMBER SIFUENTES SECONDED THE MOTION. MAYOR FULLMER, COUNCILMEMBERS FLAKE, RASMUSSEN, SIFUENTES, AND WELSH VOTED YES. COUNCILMEMBER RASMUSSEN WAS ABSENT FOR THIS MOTION. THE MOTION CARRIED WITH ONE ABSENT.

Mayor Fullmer called for a motion

MOTION: COUNCILMEMBER WELSH MOVED TO CONTINUE THIS ITEM TO THE NEXT MEETING. COUNCILMEMBER SIFUENTES SECONDED THE MOTION. MAYOR FULLMER, COUNCILMEMBERS FLAKE, SIFUENTES, AND WELSH VOTED YES. COUNCILMEMBER RASMUSSEN WAS ABSENT FOR THIS MOTION. THE MOTION CARRIED WITH ONE ABSENT.

9.6 DISCUSSION AND ACTION – **Center Street Trailhead Parking Betterment Agreement (Resolution 2022-32)**

City Engineer Naseem Ghandour will present recommended betterments for the construction of a parking lot on 300 West for the Center Street trailhead. The mayor and City Council will take appropriate action.

Mayor Fullmer turned the time over to City Engineer Naseem Ghandour.

Mr. Ghandour gave a brief overview of the parking betterment agreement.

Councilmember Sifuentes asked about the location of the parking lots. There was a discussion about the location.

Mayor Fullmer called a motion.

Motion: COUNCILMEMBER SIFUENTES MOVED TO MOVE THIS TO THE NEXT AGENDA. COUNCILMEMBER RASMUSSEN SECONDED THE MOTION. MAYOR FULLMER, COUNCILMEMBERS FLAKE, RASMUSSEN, SIFUENTES, AND WELSH VOTED YES. THE MOTION CARRIED UNANIMOUSLY.

9.7 DISCUSSION AND ACTION – **Fireworks Restrictions (Ordinance 2022-11)**

City Manager Ezra Nair will present recommended fireworks restrictions for Vineyard and recommend allowing fireworks in certain areas of public property during specific days and times. The mayor and city council will take appropriate action**.**

Mayor Fullmer turned the time over to City Manager Ezra Nair.

Mr. Nair gave a brief overview of the fireworks restrictions. There was a discussion about the fire code, allowed conditions to light fireworks, and times allowed to light fireworks in the park. Mr. Blakesley recommended that they add, “weather conditions permitting.” or “so long as wind speeds remain under 15 miles per hour” and shrink the timeframes. The discussion continued.

Mayor Fullmer called for questions.

- Mayor Fullmer called for a motion.

- **Motion:** COUNCILMEMBER WELSH MOVED TO ADOPT ORDINANCE 2022-11, THE FIREWORKS RESTRICTIONS AND PERMITTED AREAS, WITH THE NOTED CHANGES. COUNCILMEMBER FLAKE SECONDED THE MOTION. ROLL CALL WENT AS FOLLOWS: MAYOR FULLMER, COUNCILMEMBERS FLAKE, RASMUSSEN, SIFUENTES, AND WELSH VOTED YES. THE MOTION CARRIED UNANIMOUSLY.

9.8 DISCUSSION AND ACTION – **Adoption of Final Fiscal Year 2022-2023 Budget and Certified Tax Rate (Resolution 2022-33)**

Finance Director David Mortensen will present the final Fiscal Year 2022-2023 Budget and the certified tax rate. The mayor and City Council will act to adopt (or deny) this request by resolution. (A public hearing was held on the tentative budget during the May 25, 2022 City Council meeting.)

- Mayor Fullmer turned the time over to Finance Director David Mortensen.

- Mr. Mortensen gave an overview of the budget and the certified tax rate.

- Mayor Fullmer asked about the money being transferred from the RDA. Mr. Mortensen replied that they were allowed to use four (4) percent from the RDA for administrative costs. He noted that in recent years they had been using more than the allowed four (4) percent.

- Mr. Mortensen continued his reviewed.

- There was a discussion about the custodian positions.

- Mr. Mortensen continued his review.

- There was a discussion about the site improvements on the old Town Hall site.

- There was a discussion about Council Directed Projects. Mayor Fullmer suggested that they transfer the funds saved on the Public Works building to the Council-Directed Capital Projects Fund.

- Mr. Mortensen continued his review. There was a discussion about the Public Works building renovation costs.

- There was a discussion about changes to the budget:

1. Planning
    a. Part-time Code Enforcement Officer
    b. Part-time Grant Writer (move to finance)
    c. Remove the Full-time Planning Technician and Intern positions
    d. Change title of Economic Development Coordinator/Planner to Planner/Business Advocate

    There was a discussion about the planning positions.
2. One-time Purchases
    a. Remove the kiosk for further research

There was a discussion about the kiosk for the city offices which would interact with staff at the development services building.

3. Administration/Finance
    a. End the Accounts Payable/Utility Billing Clerk position on January 1
    b. Start the Accountant position January 1
    c. Change the Receptionist/Library part-time clerks to:
        i. Receptionist/Utility Clerk/Library Assistant
            1. Two (2) Part-time
            2. 1 Bilingual
            3. Split 75 percent to finance and 25 percent to Library

There was a discussion about the positions.

There was a discussion about the allocated funds Cost of Living Adjustment (COLA) and staff merit increases and market studies.

1. Add COLA to the council positions.
2. Capital Projects
    a. Increase Council-Directed Projects by $150,000
3. Roll over unused Heritage and Youth Council budgets each year

There was a discussion about these budgets.

- Mayor Fullmer called for a motion.

- Mr. Mortensen recapped the discussion.

- **Motion:** COUNCILMEMBER FLAKE MOVED TO ADOPT RESOLUTION 2022-33 THE VINEYARD CITY FISCAL YEAR 2022-2023 BUDGET AS PRESENTED BY STAFF WITH THE NOTED ADDITIONS AND ADOPT THE CERTIFIED TAX RATE OF 0.002903. COUNCILMEMBER WELSH SECONDED THE MOTION. ROLL CALL WENT AS FOLLOWS: MAYOR FULLMER, COUNCILMEMBERS FLAKE, RASMUSSEN, SIFUENTES, AND WELSH VOTED YES. THE MOTION CARRIED UNANIMOUSLY.

- Mayor Fullmer asked about the fireworks change to the map. There was a discussion about changes to the map. Council directed staff to include the soccer fields in the permitted areas for fireworks.

10. CLOSED SESSION

- Mayor Fullmer called for a motion to go into a closed session.

- **Motion:** MAYOR FULLMER MOVED TO GO INTO A CLOSED SESSION ON JUNE 29, AT 9:30 PM, FOLLOWING THE REDEVELOPMENT AGENCY BOARD MEETING, TO DISCUSS THE CHARACTER, PROFESSIONAL COMPETENCE, OR PHYSICAL OR MENTAL HEALTH OF AN INDIVIDUAL. COUNCILMEMBER FLAKE SECONDED THE MOTION. ROLL CALL WENT AS FOLLOWS: MAYOR FULLMER, COUNCILMEMBERS FLAKE, RASMUSSEN, SIFUENTES, AND WELSH VOTED YES. THE MOTION CARRIED UNANIMOUSLY.

11. ADJOURNMENT

- Mayor Fullmer called for a motion to adjourn the meeting.

- **Motion:** COUNCILMEMBER WELSH MOVED TO ADJOURN THE MEETING AT 9:31 PM. COUNCILMEMBER SIFUENTES SECONDED THE MOTION. MAYOR FULLMER, COUNCILMEMBERS FLAKE, RASMUSSEN, SIFUENTES, AND WELSH VOTED YES. THE MOTION CARRIED UNANIMOUSLY.

Motion to adjourn the closed session: COUNCILMEMBER FLAKE MOVED TO ADJOURN THE CLOSED SESSION AT MIDNIGHT. COUNCILMEMBER SIFUENTES SECONDED THE MOTION. MAYOR FULLMER, COUNCILMEMBERS FLAKE, RASMUSSEN, SIFUENTES, AND WELSH VOTED YES. THE MOTION CARRIED UNANIMOUSLY.

MINUTES APPROVED ON: July 13, 2022

CERTIFIED CORRECT BY: /s/ Pamela Spencer
PAMELA SPENCER, CITY RECORDER