



**NOTICE OF A REGULAR  
CITY COUNCIL MEETING  
November 9, 2022, at 6:00 PM**

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PUBLIC NOTICE is hereby given that the Vineyard City Council will hold a regularly scheduled meeting on Wednesday, November 9, 2022, at 6:00 p.m., in the City Council Chambers at City Hall, 125 South Main Street, Vineyard, Utah. This meeting can also be viewed on our [live stream page](#).

**AGENDA**

**Presiding Mayor Julie Fullmer**

**1. CALL TO ORDER/INVOCATION/INSPIRATIONAL THOUGHT/PLEDGE OF ALLEGIANCE – *to be announced.***

**2. WORK SESSION**  
No items were submitted.

**3. PUBLIC COMMENTS** *(15 minutes)*  
“**Public Comments**” is defined as time set aside for citizens to express their views for items not on the agenda. Each speaker is limited to three minutes. Because of the need for proper public notice, immediate action **cannot** be taken in the Council Meeting. If action is necessary, the item will be listed on a future agenda, however, the Council may elect to discuss the item if it is an immediate matter of concern.  
*Public comments can be submitted ahead of time to [pams@vineyardutah.org](mailto:pams@vineyardutah.org).*

**4. MAYOR AND COUNCILMEMBERS’ REPORTS/DISCLOSURES/RECUSALS**

**5. STAFF, COMMISSION, AND COMMITTEE REPORTS** *(3 minutes each)*  
**5.1** City Manager Ezra Nair  
**5.2** Planning Commission Chair Bryce Brady  
**5.3** Water Manager Sullivan Love – General Planning incorporation water conservation pursuant to SB110 that passed during 2022 Legislative Session.



## **6. CONSENT ITEMS**

- 6.1 Approval of the October 26, 2022, City Council Meeting Minutes
- 6.2 Approval of Bid Award to Oak Hollow Electric for the Traffic Signal on 400 North and Main Street (Agreement #2022-45)(Resolution 2022-47)
- 6.3 Approval of Bid Award to University Parking Enforcement for Towing Services in designated areas of the city (Agreement #2022-46) (Resolution 2022-48)
- 6.4 Approval of the Downtown Vineyard Phase 2B Preliminary and Final Plat
- 6.5 Approval of the 2023 City Council Meeting Schedule (Resolution 2022-49)

## **7. APPOINTMENTS**

No names were submitted.

## **8. PRESENTATIONS/RECOGNITIONS/AWARDS/PROCLAMATIONS**

### **8.1 PROCLAMATION – KINDNESS WEEK**

Mayor Fullmer will proclaim the week of November 7, 2022 As Kindness Week.

## **9. BUSINESS ITEMS**

### **9.1 DISCUSSION AND ACTION – Parking Program Recommendations Resolution (2022-50)**

Neighborhood Specialist Tiana Spencer and Planner Cache Hancy will present recommendations for amendments to the parking permit program. The mayor and City Council will act to adopt (or deny) this request by resolution.

### **9.2 PUBLIC HEARING – Consolidated Fee Schedule (Resolution 2022-51)**

Finance Director David Mortensen will present an amendment to the Consolidated Fee Schedule, adding parking permit fees. The mayor and City Council will act to adopt (or deny) this request by resolution.

## **10. CLOSED SESSION**

The Mayor and City Council pursuant to Utah Code 52-4-205 may vote to go into a closed session for the purpose of (these are just a few of the items listed, see Utah Code 52-4-205 for the entire list):

- (a) discussion of the character, professional competence, or physical or mental health of an individual
- (b) strategy sessions to discuss collective bargaining
- (c) strategy sessions to discuss pending or reasonably imminent litigation
- (d) strategy sessions to discuss the purchase, exchange, or lease of real property, including any form of a water right or water shares
- (e) strategy sessions to discuss the sale of real property, including any form of a water right or water shares
- (f) discussion regarding deployment of security personnel, devices, or systems;
- (g) the purpose of considering information that is designated as a trade secret, as defined in Section 13-24-2, if the public body's consideration of the information is necessary in order to properly conduct a procurement under Title 63G, Chapter 6a, Utah Procurement Code;

## **11. ADJOURNMENT**

The next meeting is on Wednesday, December 14, 2022.

This meeting may be held in a way that will allow a councilmember to participate electronically. The Public is invited to participate in all City Council meetings. In compliance with the Americans with Disabilities Act, individuals needing special accommodations during this meeting should notify the City Recorder at least 24 hours prior to the meeting by calling (801) 226-1929.

I the undersigned duly appointed Recorder for Vineyard, hereby certify that the foregoing notice and agenda was emailed to the Salt Lake Tribune, posted at the Vineyard City Offices, the Vineyard website, the Utah Public Notice website, and delivered electronically to city staff and to each member of the Governing Body.

**AGENDA NOTICING COMPLETED ON:** November 8, 2022

**CERTIFIED (NOTICED) BY:** /s/ Pamela Spencer  
PAMELA SPENCER, CITY RECORDER



**MINUTES OF A JOINT WORK SESSION OF THE  
VINEYARD CITY COUNCIL AND PLANNING COMMISSION,  
A SPECIAL PLANNING COMMISSION SESSION  
AND A REGULAR CITY COUNCIL MEETING**

City Council Chambers  
125 South Main Street, Vineyard, Utah  
October 26, 2022, at 6:02 PM

**Present  
Council**

Mayor Julie Fullmer  
Councilmember Tyce Flake  
Councilmember Amber Rasmussen  
Councilmember Mardi Sifuentes

**Absent**

Councilmember Cristy Welsh

**Planning Commission**

Chair Bryce Brady  
Commissioner Craig Bown  
Commissioner Steve Anderson (arrived at 6:35 PM and left at 7:55 PM)  
Commissioner Tay Gudmundson (via zoom)(left at 7:25 PM)  
Commissioner Anthony Jenkins (left at 7:01 PM)

Commissioner Tim Blackburn  
Vice Chair Christopher Bramwell

**Staff present:** City Manager Ezra Nair, Finance Director David Mortensen, City Attorney Jayme Blakesley, Public Works Director Naseem Ghandour, Staff Engineer Emily Dicataldo, Interim Chief Building Official Cris Johnson, Lieutenant Holden Rockwell with the Utah County Sheriff's Office, Community Development Director Morgan Brim, City Planner Cache Hancey, Planning Technician Rachel Stevens, Water Manager Sullivan Love, City Recorder Pamela Spencer

**Others speaking:** Susie Petheram and Will Linscott with FFKR Architects; Pete Evans, Nate Hutchinson, Bronson Tatton with Flagborough (Flagship and Woodbury Corporation; Resident Daria Evans

**1. CALL TO ORDER/INVOCATION/INSPIRATIONAL THOUGHT/PLEDGE OF ALLEGIANCE**

 Mayor Fullmer opened the joint work session at 6:02 PM. Councilmember Flake gave the invocation and led the Pledge of Allegiance. Due to the logistics of having a Planning Commission quorum, items 2.3, 2.2, the Special Planning Commission Session, and item 2.1 were held in the before-mentioned order.

## 2. JOINT WORK SESSION AND PUBLIC HEARINGS

### 2.1 DISCUSSION – Lakefront – Boardwalk Park

Community Development Director Morgan Brim will lead a discussion on the Lakefront Boardwalk Park.

 Mayor Fullmer reopened the work session at 7:55 PM.

 Mr. Brim gave a brief overview of the Waterfront Master Plan process. He then turned the time over to Susie Petheram and Will Linscott with FFKR Architects.

 Ms. Petheram explained that they would be focusing on the area known as the North Waterfront Area. She said that there were seven (7) proposed areas that they would be discussing today. She said that the project would start around the north end by the reclamation pond going to south promenade. She mentioned that the lake road design was still under consideration. She turned the time over to Mr. Linscott.

 Mr. Linscott reviewed each of the seven (7) areas:

 a. Boardwalk, Viewing platform, and Trail – where the retention pond is located now

 b. North Beach Plaza, Terraces, and Pavilion

 c. North Beach Mall – Promenade and Waterfront Connection

 d. Boardwalk Park

 e. Enhanced Tree Grove

 f. Stormwater Garden and Memorial Grove – South Beach Access

 g. Streetscape and Trail Enhancements

 Mayor Fullmer asked about the timeline and the feedback they wanted to see. Ms. Petheram replied that they would like to see initial reactions, from the council to the programming and their priorities in these areas.

 There was a discussion about the wetlands and the projects that could be done. Mr. Brim mentioned that there were grant funds that needed to be used by December 2023. The consensus was to send FFKR their ideas within the next two weeks. The discussion continued.

### 2.2 PUBLIC HEARING – Zoning Text Amendment (Ordinance 2022-18)

The City Council and Planning Commission will hold a joint public hearing to receive comments regarding proposed zoning text amendments to Section 15.34.060 Accessory Dwelling Units. The zoning text amendment would allow accessory dwelling units to be located within a detached accessory structure.

 Mayor Fullmer called for a motion to open the public hearing.

 **Motion:** COUNCILMEMBER FLAKE MOVED TO OPEN THE PUBLIC HEARING AT 7:44 PM. COUNCILMEMBER SIFUENTES SECONDED THE MOTION. MAYOR FULLMER, COUNCILMEMBERS FLAKE, RASMUSSEN, AND SIFUENTES VOTED YES. COUNCILMEMBER WELSH WAS EXCUSED. THE MOTION CARRIED WITH ONE ABSENT.

95  Mr. Brim gave a brief overview of the recommended amendments to the Zoning Code for  
96 accessory dwelling units.

97  
98  Mayor Fullmer asked about Section 9. Mr. Brim replied that the unit did not have to be  
99 connected to the house. There was a brief discussion about utilities.

100  
101  Mayor Fullmer called for public comments.

102  
103  Resident Daria Evans living in The Villas subdivision asked if this was just for new  
104 construction or if it was also for existing homes. Mr. Brim replied, yes to both.

105  
106  Mayor Fullmer called for additional comments. Hearing none, she called for a motion to  
107 close the public hearing.

108  
109  **Motion:** COUNCILMEMBER SIFUENTES MOVED TO CLOSE THE PUBLIC  
110 HEARING AT 7:49 PM. COUNCILMEMBER RASMUSSEN SECONDED THE MOTION.  
111 MAYOR FULLMER, COUNCILMEMBERS FLAKE, RASMUSSEN, AND SIFUENTES  
112 VOTED YES. COUNCILMEMBER WELSH WAS EXCUSED. THE MOTION CARRIED  
113 WITH ONE ABSENT.

114  
115  Mayor Fullmer turned the time over the Planning Commission Chair Bryce Brady to open  
116 the Planning Commission's Special Session.

### 117 118 **2.3 PUBLIC HEARING – Zoning Text Amendment (Ordinance 2022-19)**

119 The City Council and Planning Commission will hold a joint public hearing to receive  
120 public comment regarding proposed zoning text amendments to modify the District Use  
121 Table, change the street façade requirements, modify the parking study section, and  
122 change other minor aesthetic requirements of the Downtown Vineyard Special Purpose  
123 Zoning District.

124  
125  Mayor Fullmer proceeded to item 2.3 Public Hearing Zoning text Amendment (Ordinance  
126 2022-19). She then called for a motion to open the public hearing.

127  
128  **Motion:** COUNCILMEMBER RASMUSSEN MOVED TO OPEN THE PUBLIC  
129 HEARING AT 6:05 PM. COUNCILMEMBER FLAKE SECONDED THE MOTION. MAYOR  
130 FULLMER, COUNCILMEMBERS FLAKE, RASMUSSEN, AND SIFUENTES VOTED YES.  
131 COUNCILMEMBER WELSH WAS EXCUSED. THE MOTION CARRIED WITH ONE  
132 ABSENT.

133  
134  Mr. Brim gave a brief overview of the text amendment requests. He then turned the time  
135 over to Pete Evans with Flagborough.

136  
137  Mr. Evans reviewed the text amendments.

138  
139  **Text Amendment Item #1 - Uses General Requirements 3.08.010**  
140 In Table: 3.08.010(1) Uses by District:

141  
142  Councilmember Sifuentes asked for further details on items a and b of this amendment. Mr.  
143 Evans gave an example of wrapping the parking structure with townhomes. There was a

discussion about the single-household attached product. Chair Jenkins expressed concern with mixed-use zones having mostly residential. The discussion continued. City Attorney Jayme explained that permitted uses with approval from the council would be obligated to permit the use. Conditional uses are still permitted but with conditions. There was a discussion about permitted and conditional uses.



#### **Text Amendment Item #2 - Prohibited Uses 3.08.010.04**



#### **Text Amendment Item #3 - Building Standards 3.10.020**

In Table 3.10.020(1)(3) – Street Façade Requirements:

Mr. Evans reviewed the different types of transparency. There was a discussion about transparency/glazing. Nate Hutchinson with Flagborough and Matt Beaton with Nelson Architects participated in the discussion. Chair Jenkins expressed concern with the downtown being more residential than commercial. Mr. Brim summarized that they would allow 60 percent transparency for retail and 35 percent for residential. There was a discussion about retail and residential.



Mr. Evans reviewed the reasons for changing d. Demise lines. There was a discussion about the building styles and heights.



#### **Text Amendment Item #4 - Building Standards 3.10.040**

Section 3.10.040:

Mr. Beaton explained that they were trying to provide variety with different types of stoops on the ground level. A discussion ensued.



#### **Text Amendment Item #5 - Structures in Open Space**

Section 3.12.030 Open Space Types

Mr. Evans showed examples of covered open spaces. Mr. Brim suggested that they could create a list of amenities for pedestrians, restaurants, eateries, etc.. A discussion ensued.



#### **Text Amendment Item #6 - Building Materials**

Section 3.10.50 Building Standards Additional Design & Mix

Mr. Evans reviewed the recommended changes. A discussion ensued.



#### **Text Amendment Item #7 - Fencing**

3.12.10 Open Space General Requirements

Mr. Evans reviewed the recommended changes. Mr. Brim explained that staff had changed it to a site plan process rather than City Planner approval. Mr. Evans explained that they had plans for the Promenade area and would like to add aquatic use as a permitted use. There was a brief discussion about the site plan process.



#### **Text Amendment Item #8 - Temporary Parking**

3.14.010 Landscape General Requirements

There was a discussion about temporary parking, landscaping, and timing.

 **Text Amendment Item #9 - Tree Branch Height**

3.14.030 Street Trees and Streetscape Design

There was a brief discussion about the wording in this section.

 **Text Amendment Item #10 - Parking Study**

3.16.010.9 Parking

There was a discussion about requirements for the parking study. The consensus was for staff to work with the developers to come up with a solution.

 Mayor Fullmer called for public comments.

 Resident Daria Evans, living in The Villas subdivision, expressed concern about tower heights and not being able to see the lake. Mr. Evans replied that they had not designed most of the buildings but the building they were working on would be four (4) stories. He added that there was no maximum height. Ms. Evans asked who would be responsible to pay for the use of electrical vehicle charging stations. Mr. Brim replied that it would be the vehicle owner's responsibility. Ms. Evans asked about ADA compliance for the stoops, if the development would be family oriented or urban professional, and how many townhomes would be built in Blocks 5 and 6. Mr. Evans replied that there were no townhomes in Blocks 5 and 6, but there would be about 450 apartments. Ms. Evans asked about the milestones in the parking evaluation schedule. Mr. Hutchinson explained that they were reducing density in the requested amendments. Mr. Evans explained that accessibility to the units with stoops would be from the back of the building. Mr. Hutchinson also explained that they wanted the downtown area to be a place for everyone: families and professionals alike.

 Mayor Fullmer called for further public comment. Hearing none, she called for a motion to close the public hearing.

 **Motion:** COUNCILMEMBER RASMUSSEN MOVED TO CLOSE THE PUBLIC HEARING AT 7:42 PM. COUNCILMEMBER FLAKE SECONDED THE MOTION. MAYOR FULLMER, COUNCILMEMBERS FLAKE, RASMUSSEN, AND SIFUENTES VOTED YES. COUNCILMEMBER WELSH WAS EXCUSED. THE MOTION CARRIED WITH ONE ABSENT.

 Mayor Fullmer proceeded to item 2.2 PUBLIC HEARING – Zoning Text Amendment (Ordinance 2022-18)

**PLANNING COMMISSION SPECIAL SESSION**

 Chair Brady opened the special session at 7:49 PM.

**3. BUSINESS ITEMS**

**3.1 DISCUSSION AND ACTION - Zoning Text Amendment (Ordinance 2022-18)**

The Planning Commission will consider and discuss the proposed zoning text amendments to Section 15.34.060 Accessory Dwelling Units. The zoning text amendment would allow accessory dwelling units to be located within a detached



accessory structure. The Planning Commission will consider and discuss a recommendation to the City Council.



Chair Brady called for questions. Hearing none, he called for a motion.



**Motion:** COMMISSIONER BOWN MOVED TO RECOMMEND APPROVAL OF ORDINANCE 2022-18 ACCESSORY DWELLING UNITS. COMMISSIONER ANDERSON SECONDED THE MOTION. ROLL CALL WENT AS FOLLOWS: CHAIR BRADY, ALTERNATE COMMISSIONERS ANDERSON AND BOWN VOTED YES. COMMISSIONERS BLACKBURN, BRAMWELL, GUDMUNDSON, AND JENKINS WERE EXCUSED. THE MOTION CARRIED WITH FOUR ABSENT.

### 3.2 DISCUSSION AND ACTION - Zoning Text Amendment (Ordinance 2022-19)

The Planning Commission will consider and discuss the proposed zoning text amendments to modify the District Use Table, change the street façade requirements, modify the parking study section, and change other minor aesthetic requirements of the Downtown Vineyard Special Purpose Zoning District. The Planning Commission will consider and discuss a recommendation to the City Council.



Chair Brady turned the time over the Mr. Brim.



Mr. Brim read the suggested amendments:

1. 3.08.010(1) Use section:
  - a. Single-household detached uses are to be listed as a conditional use in the Downtown Station, Downtown Mixed-Use, Village General, and Lakefront Commercial districts with a limit of five (5) percent of total units.
  - b. Single-household attached uses are to be listed as a conditional use in the Downtown Station, Downtown Mixed-Use, and Lakefront Commercial Districts with a limit of five (5) percent total units.
2. 3.10.020(1)(1) Street Façade Requirements:
  - a. Minimum Ground Story Transparency shall be 35 percent for residential uses and 60 percent for commercial uses.
3. 3.10.040 Entrance Types
  - a. Provide an exception to stoops and porch requirements for buildings containing a paseo or courtyard. The requirements in the current code will remain as a default standard. A discussion ensued.
4. 3.12.030 Open Space Type:
  - a. Add language to the plaza and open space area sections that spaces in excess of the requirements will require site plan approval for non-residential structures.



Chair Brady called for a motion.



**Motion:** COMMISSIONER BOWN MOVE TO RECOMMEND ADOPTION OF ORDINANCE 2022-19 DOWNTOWN VINEYARD SPECIAL PURPOSE DISTRICT AS MENTIONED IN THE RECORD WITH THE CONDITIONS AND SUGGESTED AMENDMENTS. COMMISSIONER ANDERSON SECONDED THE MOTION. ROLL CALL WENT AS FOLLOWS: CHAIR BRADY, ALTERNATE COMMISSIONERS ANDERSON AND BOWN VOTED YES. COMMISSIONERS BLACKBURN, BRAMWELL, GUDMUNDSON, AND JENKINS WERE EXCUSED. THE MOTION CARRIED WITH FOUR ABSENT.



 The City Council took a break at 8:30 PM. The meeting resumed at 8:40 PM.

## **CITY COUNCIL REGULAR SESSION**

 Mayor Fullmer opened the regular session at 8:40 PM.

### **4. PUBLIC COMMENTS**

 Mayor Fullmer called for public comments.

 Ms. Evans thanked staff for the 4-way stop at the intersection near Trailside Elementary. She stated that she appreciated the Utah County Sheriffs for watching the area. She also asked to have stop lights at Vineyard Loop Road and 400 North. Mr. Ghandour replied that the signal for 400 North and Main was out for bid. He explained that it should take about five (5) months to install the lights once the bid was approved. There was a discussion about the process for installing traffic calming measures in the city. Ms. Evans expressed concern with children's safety crossing streets. Mr. Ghandour explained that he was working with a consultant on safe routes to schools. The discussion continued.

 Mayor Fullmer called for further public comments. Hearing none, she closed the public comments session.

### **5. MAYOR AND COUNCILMEMBERS' REPORTS/DISCLOSURES/RECUSALS**

 Councilmember Sifuentes reported that the Boo-a-Palooza event was well attended. She gave an update on the Orem School District proposition. She said that she was working with Orem and the city's state legislature on how this would affect Vineyard.

### **6. STAFF, COMMISSION, AND COMMITTEE REPORTS**

**6.1**  City Manager Ezra Nair tuned the time over to the new Planning Technician Rachel Stevens who introduced herself. Mr. Nair reported that the road striping was continuing and that they would be striping the crosswalk at the intersection near the Trailside Elementary. He mentioned that there would be two open houses for the Central Corridor Master Plan on November 3; one at the Edgewater Clubhouse and one at the Utah Valley Homebuilders Association building. He also mentioned that staff would be working on job audits for the market and organizational study.

### **7. CONSENT ITEMS**

#### **7.1 [Approval of the October 12, 2022, City Council Meeting Minutes](#)**

 Mayor Fullmer called for a motion.

 **Motion:** COUNCILMEMBER RASMUSSEN MOVED TO APPROVE CONSENT ITEM 7.1. COUNCILMEMBER FLAKE SECONDED THE MOTION. MAYOR FULLMER, COUNCILMEMBERS FLAKE, RASMUSSEN, AND SIFUENTES VOTED YES. COUNCILMEMBER WELSH WAS EXCUSED. THE MOTION CARRIED WITH ONE ABSENT.

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344  
345 **8. APPOINTMENTS**

346 **8.1 Youth Council Executive Committee**

347 With the advice and consent of the City Council, Mayor Fullmer will appoint members to  
348 the Youth Council Executive Committee.  
349

350  Mayor Fullmer read the names for the Youth Council Executive Committee and called for a  
351 motion. The name were: Youth Mayor - Alexa Dadson; Recorder - McKensey Scott; Youth City  
352 Manager - vacant; Meeting and Elections Chair - Shean Gudmundson; Service Chair - Natalie  
353 Welsh; Activity Chair - vacant; Beautification Chair - Ashlyn May.  
354

355  **Motion:** COUNCILMEMBER FLAKE MOVED TO APPROVE THE APPOINTMENTS  
356 AS PRESENTED. COUNCILMEMBER SIFUENTES SECONDED THE MOTION. MAYOR  
357 FULLMER, COUNCILMEMBERS FLAKE, RASMUSSEN, AND SIFUENTES VOTED YES.  
358 COUNCILMEMBER WELSH WAS EXCUSED. THE MOTION CARRIED WITH ONE  
359 ABSENT.  
360  
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362 **9. PRESENTATIONS/RECOGNITIONS/AWARDS**

363 No items were submitted.  
364  
365

366 **10. BUSINESS ITEMS**

367 **10.1 DISCUSSION AND ACTION - Zoning Text Amendment (Ordinance 2022-18)**

368 The City Council will discuss the proposed zoning text amendments to Section  
369 15.34.060 Accessory Dwelling Units. The zoning text amendment would allow  
370 accessory dwelling units to be located within a detached accessory structure. The  
371 mayor and City Council will act to adopt (or deny) this request by ordinance.  
372

373  Mayor Fullmer called for further comments or questions. Hearing none, she called for a  
374 motion.  
375

376  **Motion:** COUNCILMEMBER SIFUENTES MOVED TO ADOPT ORDINANCE 2022-18  
377 ACCESSORY DWELLING UNITS. COUNCILMEMBER RASMUSSEN SECONDED THE  
378 MOTION. ROLL CALL WENT AS FOLLOWS: MAYOR FULLMER, COUNCILMEMBERS  
379 FLAKE, RASMUSSEN, AND SIFUENTES VOTED YES. COUNCILMEMBER WELSH  
380 WAS EXCUSED. THE MOTION CARRIED WITH ONE ABSENT.  
381  
382

383 **10.2 DISCUSSION AND ACTION - Zoning Text Amendment (Ordinance 2022-19)**

384 The City Council will discuss the proposed zoning text amendments to modify the  
385 District Use Table, change the street façade requirements, modify the parking study  
386 section, and change other minor aesthetic requirements of the Special Purpose Zoning  
387 District. The mayor and City Council will act to adopt (or deny) this request by  
388 ordinance.  
389

390  Mayor Fullmer added additional stipulations.

- 391 1. Demise lines requirements are not applicable to buildings over six stories. A  
392 discussion ensued.  
393

- 394 2. Building materials being conditional. Mr. Evans mentioned that they had already  
395 added the architectural metal panels to the ordinance.  
396

397  Parking study – Mr. Blakesley explained that he had put together some language for the  
398 parking study. He read the language.  
399

400  Mr. Brim stated that under the “Uses” during the Planning Commission Special Session he  
401 had listed the single-household detached as a conditional use. He said that the developers would  
402 prefer a five (5) percent cap and keep the use permitted. Mr. Evans explained that the cap would  
403 meet the original code and keep the character of the area.  
404

405  Mr. Hutchinson said that if they both agreed with the first consultant then they could agree  
406 to use the same consultant moving forward. A discussion ensued about the length of time to use  
407 the consultants.  
408

409  Mayor Fullmer asked for clarification on the green space for the temporary parking lot. Mr.  
410 Brim clarified that it was 25 percent for 7 years.  
411

412  The discussion continued about the parking study.  
413

414  3.16.010.9 Parking Study

415 The parking study shall be completed by a qualified professional with demonstrated experience  
416 in conducting parking studies (a “parking expert”). The parking expert and the criteria for the  
417 parking study shall be established jointly by the city and the developer. If the city and developer  
418 cannot agree on a parking expert or the criteria for the parking study, then the dispute shall be  
419 resolved as follows: the city and the developer shall each nominate a Parking expert within thirty  
420 (30) days from the date of a request for a parking study. The two parking experts shall consult  
421 and select a third parking expert to conduct the parking study. The selected parking expert shall  
422 conduct the parking study using criteria he or she develops following consultation with the city  
423 and the developer, which study shall be used to establish new parking requirements. To avoid the  
424 need to re-select a parking expert, the process of selecting a parking expert shall not occur more  
425 frequently than at seven-year intervals.  
426

427  Mayor Fullmer called for a motion.  
428

429  **Motion:** COUNCILMEMBER FLAKE MOVED TO ADOPT ORDINANCE 2022-19  
430 DOWNTOWN VINEYARD SPECIAL PURPOSE DISTRICT, WITH THE FOLLOWING  
431 MODIFICATIONS AS STATED IN THE RECORD:

432 1. 3.08.010(1) Use section:

433 a. Single-household detached uses are to be listed as a permitted use in the  
434 Downtown Station, Downtown Mixed-Use, Village General, and Lakefront  
435 Commercial districts with a limit of five (5) percent of total units per district.

436 b. Single-household attached uses are to be listed as a permitted use in the  
437 Downtown Station, Downtown Mixed-Use, and Lakefront Commercial Districts  
438 with a limit of five (5) percent total units per district.

439 2. 3.10.020(1)(3) Street Façade Requirements:

440 a. Minimum Ground Story Transparency shall be 35 percent for residential uses and  
441 60 percent for commercial uses.

442 3. 3.10.040 Entrance Types

- 443 a. Provide an exception to stoops and porch requirements for buildings containing a  
444 paseo or courtyard. The requirements in the current code will remain as a default  
445 standard.
- 446 4. 3.12.030 Open Space Type:
- 447 a. Add language to the plaza and open space area sections that spaces in excess of  
448 the requirements will require site plan approval for non-residential structures.
- 449 5. 3.16.010(9) Minimum Vehicular Parking
- 450 The parking study shall be completed by a qualified professional with demonstrated  
451 experience in conducting parking studies (a “parking expert”). The parking expert and the  
452 criteria for the parking study shall be established jointly by the city and the developer. If  
453 the city and developer cannot agree on a parking expert or the criteria for the parking  
454 study, then the dispute shall be resolved as follows: the city and the developer shall each  
455 nominate a Parking expert within thirty (30) days from the date of a request for a parking  
456 study. The two parking experts shall consult and select a third parking expert to conduct  
457 the parking study. The selected parking expert shall conduct the parking study using  
458 criteria he or she develops following consultation with the city and the developer, which  
459 study shall be used to establish new parking requirements. To avoid the need to re-select  
460 a parking expert, the process of selecting a parking expert shall not occur more frequently  
461 than at seven-year intervals.

462

463 COUNCILMEMBER RASMUSSEN SECONDED THE MOTION. ROLL CALL WENT AS  
464 FOLLOWS: MAYOR FULLMER, COUNCILMEMBERS FLAKE, RASMUSSEN, AND  
465 SIFUENTES VOTED YES. COUNCILMEMBER WELSH WAS EXCUSED. THE MOTION  
466 CARRIED WITH ONE ABSENT.

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469 **11. CLOSED SESSION**

470 No closed session was held.

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473 **12. ADJOURNMENT**



474 Mayor Fullmer called for motion to adjourn the meeting.

475



476 **Motion:** COUNCILMEMBER FLAKE MOVED TO ADJOURN THE MEETING AT 9:13  
477 PM. COUNCILMEMBER SIFUENTES SECONDED THE MOTION. MAYOR FULLMER,  
478 COUNCILMEMBERS FLAKE, RASMUSSEN, AND SIFUENTES VOTED YES.  
479 COUNCILMEMBER WELSH WAS EXCUSED. THE MOTION CARRIED WITH ONE  
480 ABSENT.

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484 **MINUTES APPROVED BY CITY COUNCIL ON:** \_\_\_\_\_

485 **MINUTES APPROVED BY PLANNING COMMISSION ON:** \_\_\_\_\_

486

487 **CERTIFIED CORRECT BY:** /s/ Pamela Spencer  
488 PAMELA SPENCER, CITY RECORDER



## VINEYARD CITY COUNCIL STAFF REPORT

**Meeting Date: 11-09-2022**

**Agenda Item: 6.2 - 400 North & Main Street Traffic Signal**

**Department: Public Works Department, Engineering**

**Presenter: Emily Kofoed, Staff Engineer**

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### **Background/Discussion:**

Due to city wide growth has drawn attention to congestion and safety at the Main Street and 400 North intersection. Currently there is a reduced speed school zone and school crossing at this intersection along the north side. The City installed a HAWK (High-Intensity Activated crossWalk) beacon at the north side of the intersection in 2021.

City Staff had conducted a signal study warrant study at this intersection in early 2022 by Horrocks Engineering and budgeted for a 4-way traffic signal design and construction based on recommendation that a traffic signal is warranted at this intersection.

City Staff completed a design of the 4-Way Traffic Signal to include adding signalized pedestrian crossings along all the sides of the 400 North and Main Street. City Staff posted a Request For Proposal (RFP), on the state procurement site, for construction and received three quotes, a summary of the bids are below.

| <b>Bidder</b>                | <b>Bid For Construction</b>                       |            |
|------------------------------|---------------------------------------------------|------------|
|                              | (price does not include City Furnished Materials) |            |
| <b>Oak Hollow Electric</b>   | \$                                                | 230,270.00 |
| <b>Hunt Electric</b>         | \$                                                | 255,320.00 |
| <b>Cache Valley Electric</b> | \$                                                | 311,950.00 |

Based on the received quotes, Oak Hollow Electric was the lowest bidder at \$230,270.00 and met the requirements for the RFP. The scope of the construction will include the contractor removing the existing HAWK signal and installing City furnished materials from Utah Department of Transportation (UDOT), utilizing as much of the existing HAWK infrastructure as possible, new stripping and other related improvements at the intersection, and installing a fiber conduit for connection to a future UDOT fiber network at 800 North and Main Street. A copy of the official RFP can be provided upon request.

The work is expected to take approximately 3 months from when materials are received from UDOT. UDOT materials is expected to be ready within 1 to 2 months. The Fiscal Impact section shows a breakdown of the estimated project cost, note that 30% contingency was



### VINEYARD CITY COUNCIL STAFF REPORT

placed to allow for current market conditions and for unforeseeable conditions arising from utilizing existing materials and fiber connections.

#### Fiscal Impact:

| ITEM                             | Cost                 |
|----------------------------------|----------------------|
| Signal Installation by Contract  | \$ 230,270.00        |
| ADA Ramps Conversion by Contract | \$ 60,000.00         |
| City Furnished, Materials        | \$ 87,591.50         |
| City Furnished, ITS System       | \$ 4,507.62          |
|                                  |                      |
| Subtotal                         | \$ 382,369.12        |
| Contingency, 30%                 | \$ 114,710.74        |
| <b>Total</b>                     | <b>\$ 497,079.86</b> |

Funding Source: Budgeted from FY 23 RDA

#### Recommendation:

City Staff recommends approval

#### Sample Motion:

I move to allow the City Manager to enter into a contract with Oak Hollow Electric to construct the 4-way traffic signal at 400 North and Main Street improvements AND allow City Staff to proceed with procuring the state furnished materials from UDOT as presented.

#### Attachments:

1. Resolution 2022-47, 400 North & Main Traffic Signal awarded to Oak Hollow Electric
2. 400 North & Main Street Design by Horrocks Engineering
3. Construction bid proposal document by Oak Hollow Electric Company

## RESOLUTION 2022-47

### **A RESOLUTION OF THE VINEYARD CITY COUNCIL AWARDING THE BID TO THE LOWEST BIDDER, OAK HOLLOW ELECTRIC, INSTALLATION OF A TRAFFIC SIGNAL AT THE INTERSECTION OF 400 NORTH AND MAIN STREET**

WHEREAS, notice to bidders has been duly given as required by law; and

WHEREAS, after consideration of all bids filed (see exhibit A or see attached bid sheet), it was determined that Oak Hollow Electric is the best and lowest bidder for the public improvement as is herein outlined.

NOW THEREFORE BE IT RESOLVED BY THE GOVERNING BODY OF VINEYARD AS FOLLOWS:

Section 1. The bid be awarded to Oak Hollow Electric for the installation of a traffic signal at the intersection of 400 North and Main Street and that the contract for the construction of same is now awarded to said contractor, not to exceed the approved budget.

Section 2. That city staff are hereby authorized and directed to execute the contract with the contractor for the public improvement as is herein referred to.

Section 3. This resolution shall take effect upon passing.

Passed and dated this 9th day of November, 2022.

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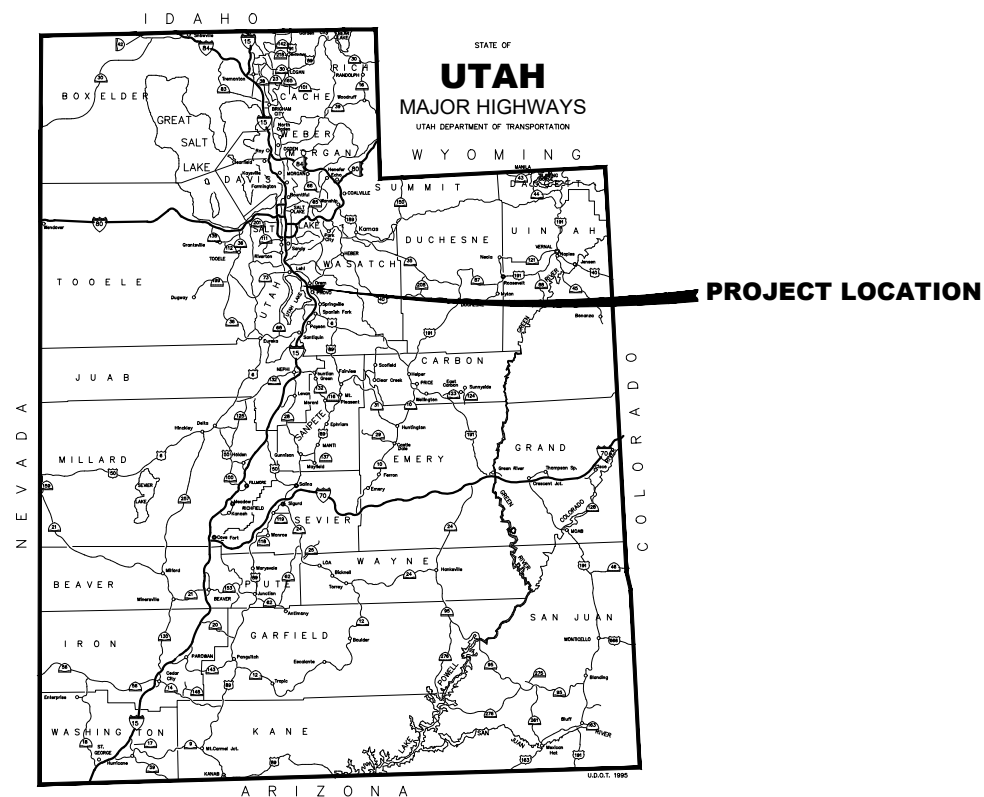
Mayor

Attest:

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Recorder





# 400 NORTH & MAIN STREET SIGNAL AND FIBER SHEETS

AUGUST 2022

| INDEX TO SHEETS       |              |                      |
|-----------------------|--------------|----------------------|
| DRAWING NUMBER        | SHEET NUMBER | SHEET TITLE          |
| <b>GENERAL</b>        |              |                      |
| G-01                  | 1            | COVER                |
| <b>SIGNAL DESIGN</b>  |              |                      |
| SG-01                 | 2            | SIGNAL LAYOUT        |
| SG-01                 | 3            | CIRCUIT LAYOUT       |
| <b>SIGNAL SUMMARY</b> |              |                      |
| SH-S01                | 4            | REMOVALS             |
| SG-S02                | 5            | CONTRACTOR FURNISHED |
| SG-S03                | 6            | CITY FURNISHED       |
| <b>FIBER DESIGN</b>   |              |                      |
| FP-01                 | 7            | FIBER PLAN           |
| FP-02                 | 8            | FIBER PLAN           |
| FP-03                 | 9            | FIBER PLAN           |
| FP-4                  | 10           | FIBER PLAN           |

APPROVALS



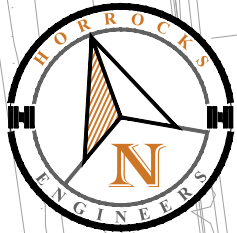
CITY ENGINEER, NASEEM GHANDOUR

DATE

## VINEYARD CITY COUNCIL

JULIE FULLMER..... MAYOR  
 TYCE FLAKE..... COUNCIL MEMBER  
 AMBER RASMUSSEN.....COUNCIL MEMBER  
 MARDI SIFUENTES.....COUNCIL MEMBER  
 CRISTY WELSH.....COUNCIL MEMBER

**HORROCKS**  
**ENGINEERS**



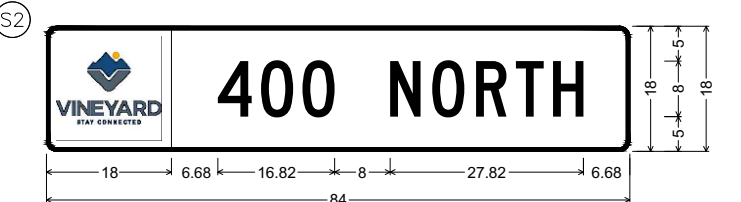
| POLE SCHEDULE |                     |                    |                 |                        |                      |                      |                     | REMARKS               |
|---------------|---------------------|--------------------|-----------------|------------------------|----------------------|----------------------|---------------------|-----------------------|
| POLE ID       | SIGNAL POLE STATION | SIGNAL POLE OFFSET | MAST ARM LENGTH | LUMINAIRE MOUNT HEIGHT | LUMINAIRE ARM LENGTH | END MAST ARM STATION | END MAST ARM OFFSET |                       |
| P1            | 1+20.4              | 61.32RT            | 50              | 40                     | 10                   | 1+60.16              | 65.26RT             | SIGNAL POLE/LUMINAIRE |
| P2            | 0+93.27             | 41.57LT            | 45              | 40                     | 10                   | 0+97.11              | 3.26RT              | SIGNAL POLE/LUMINAIRE |
| P3            | 1+90.96             | 60.77LT            | 45              | 40                     | 10                   | 1+46.01              | 60.28LT             | SIGNAL POLE/LUMINAIRE |
| P4            | 2+05.64             | 56.25RT            | 55              | 40                     | 10                   | 2+02.33              | 1.35RT              | SIGNAL POLE/LUMINAIRE |
| P5            | 1+17.97             | 60.75RT            |                 |                        |                      |                      |                     | PED POLE              |
| P6            | 1+07.53             | 49.58LT            |                 |                        |                      |                      |                     | EXISTING PED POLE     |
| P7            | 1+83.98             | 50.09LT            |                 |                        |                      |                      |                     | PED POLE              |
| P8            | 1+95.85             | 50.25RT            |                 |                        |                      |                      |                     | PED POLE              |

GENERAL SHEET NOTES

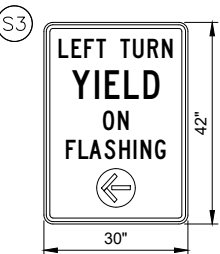
1. GENERAL
- A. MAINTAIN 12" MINIMUM CLEARANCE TO ALL COMMUNICATIONS UTILITIES, 10' CLEARANCE TO ALL POWER LINES, AND 3' CLEARANCE TO ALL GAS LINES.
- B. NOTIFY VINEYARD CITY A MINIMUM OF 72 HOURS IN ADVANCE OF SIGNAL TURN ON.
- C. ALL SIGNING AND ROADWAY STRIPING WILL BE PROVIDED BY CONTRACTOR.
- D. REFER TO UDOT STANDARD DRAWINGS FOR ALL TRAFFIC SIGNAL & LUMINAIRE EXTENSION RELATED DETAILS.
- E. MAINTAIN 3' HORIZONTAL CLEARANCE FROM WATER AND STORM DRAINS, 5' HORIZONTAL CLEARANCE FROM SANITARY SEWERS. 18" OVER AND 12" UNDER ANY VINEYARD PUBLIC WORKS PIPE. ALL DISTANCES ARE TO BE MEASURED OUTSIDE TO OUTSIDE.
- F. STRIPING AND ROADWAY DESIGN ELEMENTS ARE APPROXIMATE AND INTENDED FOR ILLUSTRATION PURPOSES ONLY.
- G. ALL WORK AND MATERIALS TO BE CONDUCTED AND PRODUCED TO MEET CURRENT UDOT STANDARD DRAWINGS AND SPECIFICATIONS.
2. PRODUCT
- A. MAST ARM SIGN: INCLUDE VINEYARD LOGO. COORDINATE WITH VINEYARD CITY TO OBTAIN LOGO.
3. EXECUTION
- A. SET ALL JUNCTION BOXES TO MATCH GRADE OF SURROUNDING TERRAIN
- B. REPAIR LANDSCAPING AND IRRIGATION SYSTEMS DAMAGED DURING CONSTRUCTION.
- C. PLACE CONCRETE FOUNDATION SO BOTTOM OF TRAFFIC SIGNAL HEAD IS 18'-6" TO 19'-6" ABOVE PAVEMENT SURFACE BELOW.
- D. LASER-LEVEL BOTTOM OF TRAFFIC SIGNAL HEADS TO ± 2" ACROSS ANY GIVEN ARM.
- E. CENTER ALL SIGNAL HEADS OVER RESPECTIVE LANES ± 1 FOOT.
- F. INSTALL 3-INCH CONDUIT FROM POWER SOURCE TO UNDERGROUND SERVICE PEDESTAL. ROCKY MOUNTAIN POWER TO INSTALL CABLE. COORDINATE WITH ROCKY MOUNTAIN POWER FOR CONNECTION AND POWER TURN-ON.
- G. INSTALL RADAR DETECTORS PER MANUFACTURER'S STANDARDS.
- H. ADA RAMP BUILT PER APWA STD. PLAN 236 EXAMPLE 1
- I. VERIFY PEDESTRIAN POLE LOCATIONS (P2,P3) WITH CITY BEFORE INSTALLING
- J. REMOVE ANY EXISTING STRIPING BACK TO STOP BAR.
- K. ENSURE ALL STOP BARS ARE MINIMUM 4' FROM EXISTING CROSSWALK LINES
- L. REMOVE EXISTING CROSSWALK STRIPING THAT CONFLICTS WITH NEW CROSSWALK PATHS
- M) REMOVE EXISTING PED POLE AND SALVAGE TO VINEYARD.
- N. MOVE EXISTING PED COUNTDOWN HEAD TO NEW POLE P1.
- O. INSTALL ADA COMPLIANT PED RAMPS ACCORDING TO UDOT STANDARD PA5
- P. INSTALL CCTV CAMERA ON LUMINAIRE EXTENSION



DS3-3 Single Street Name Sign Mast Arm;  
1.50" Radius, 0.50" Border, White on Green;  
"MAIN STREET", C;

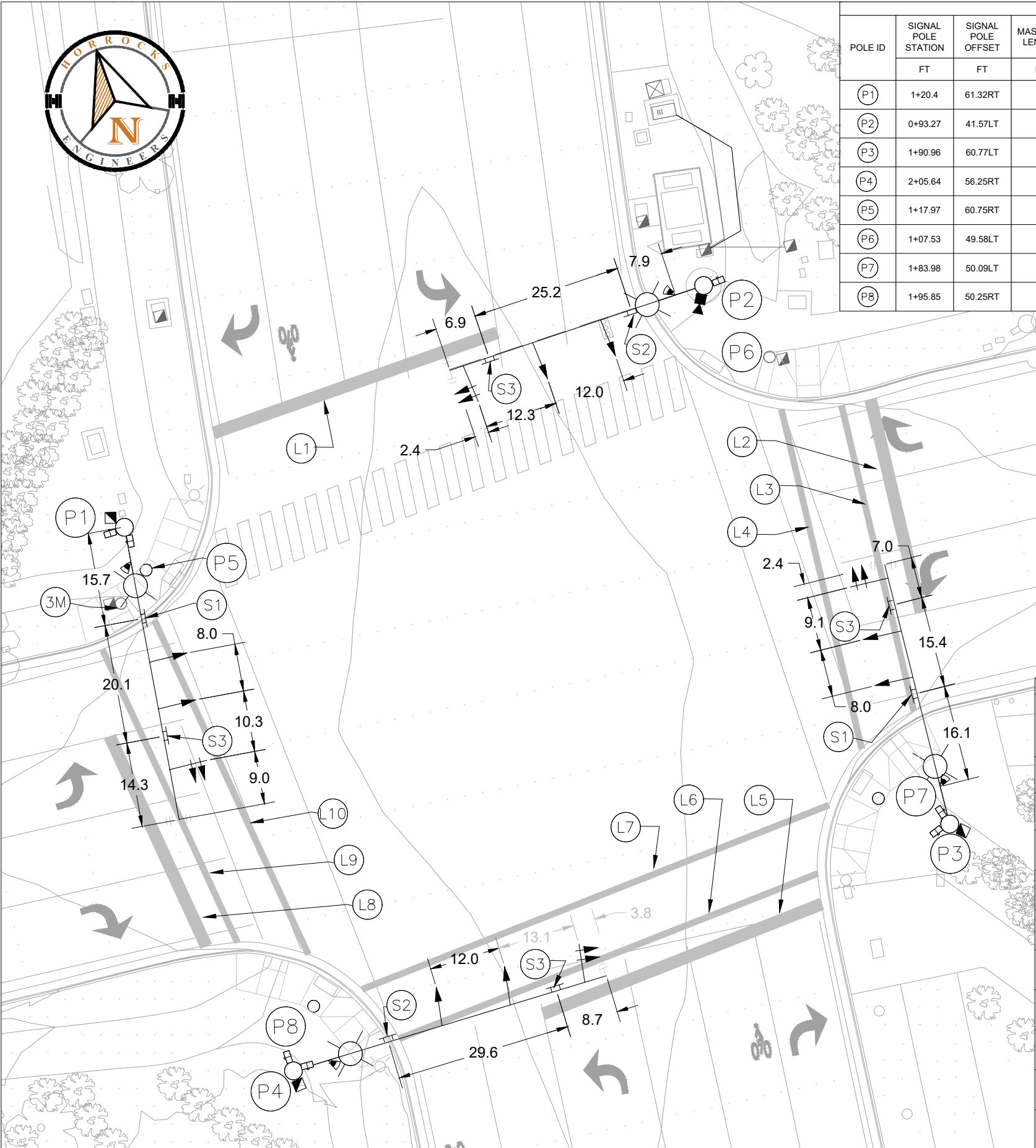


DS3-3 Single Street Name Sign Mast Arm;  
1.50" Radius, 0.50" Border, White on Green;  
"400 NORTH", C;



MUTCD SIGN RS10-21 EX  
30"x 42"

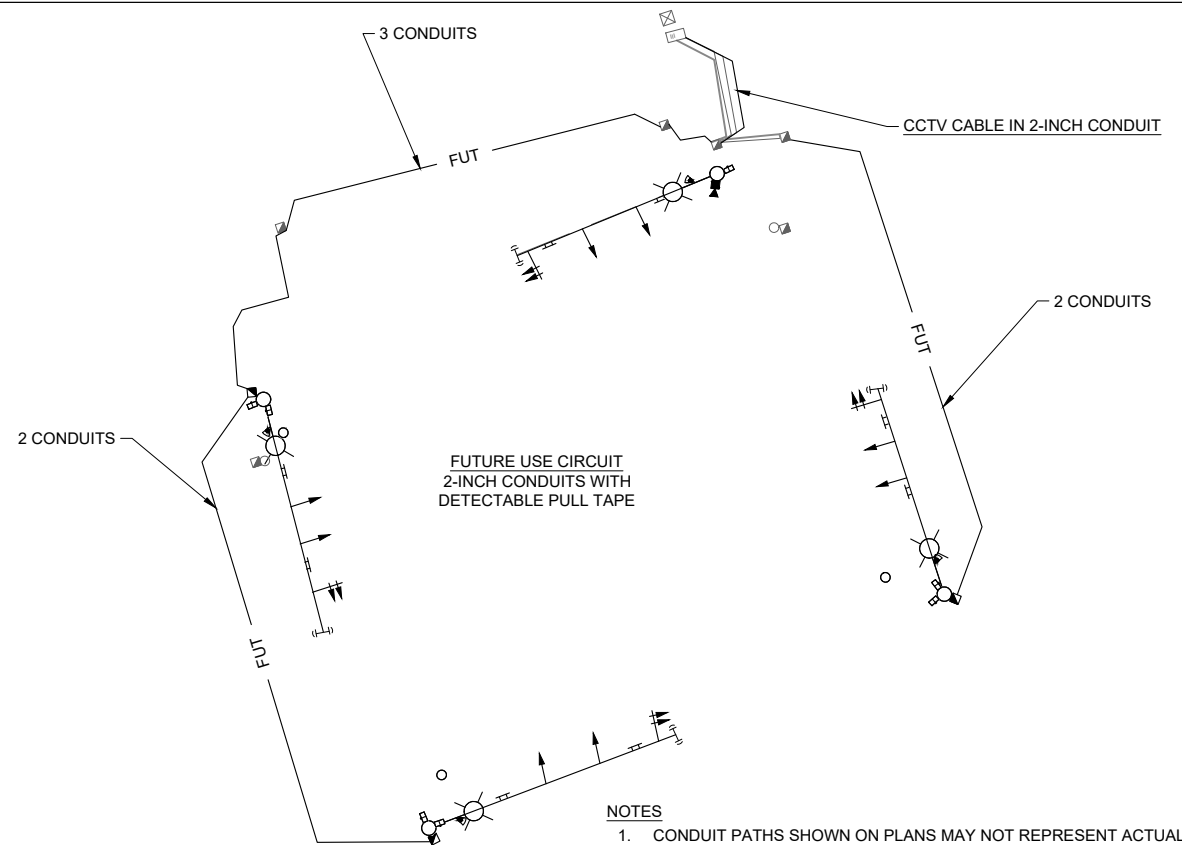
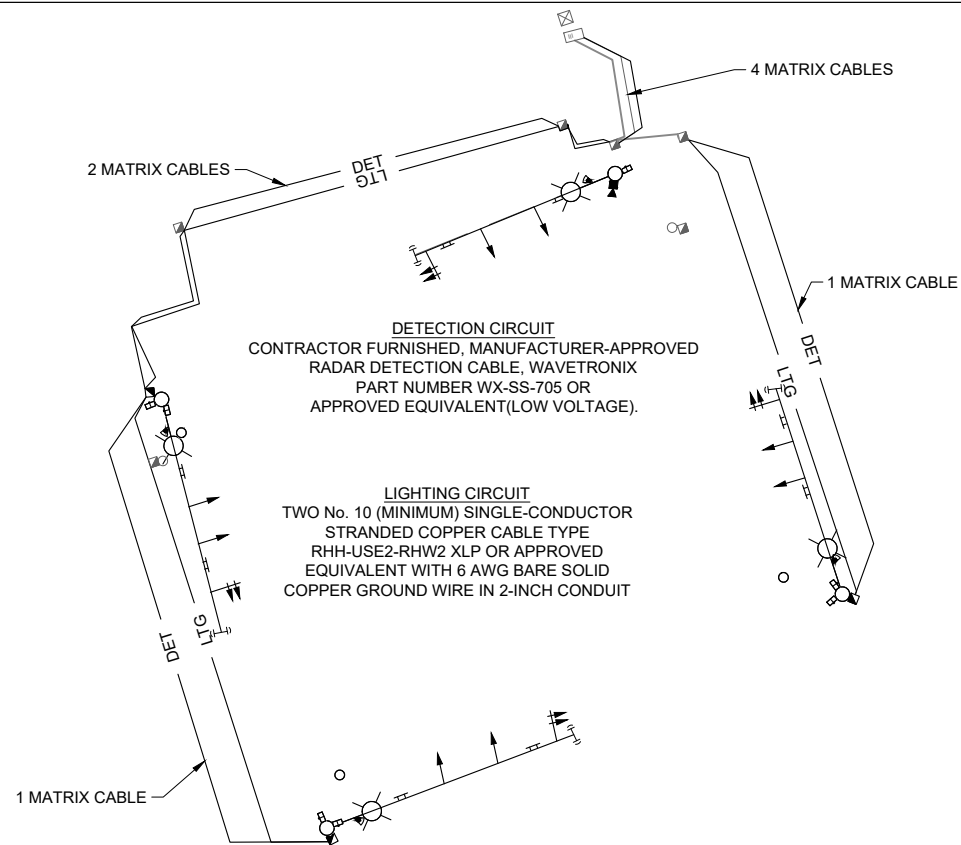
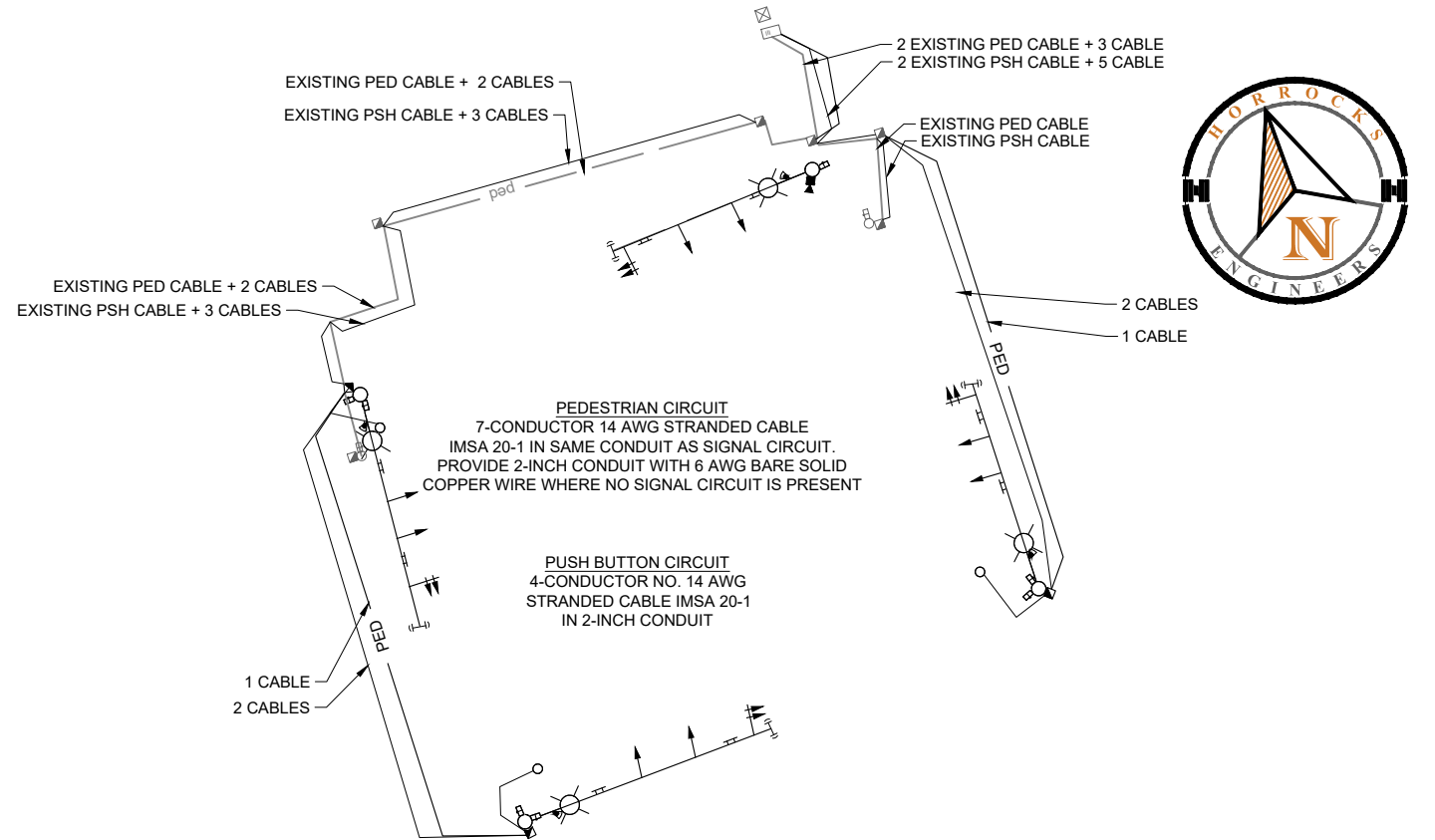
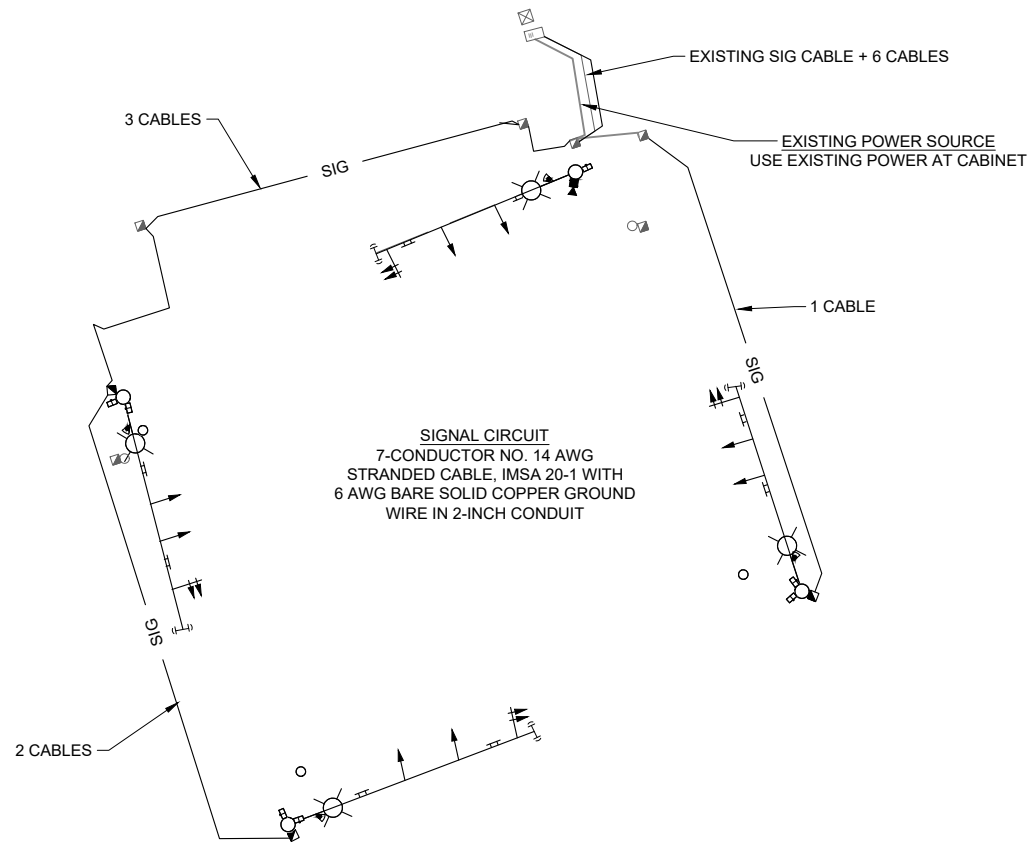
| STRIPING SCHEDULE |                                |                                |               |
|-------------------|--------------------------------|--------------------------------|---------------|
| STRIPING ID       | START STATION/OFFSET           | END STATION/OFFSET             | REMARKS       |
|                   | FT                             | FT                             |               |
| L1                | STA: 0+98.18<br>OFF: 44.29' RT | STA: 0+93.02<br>OFF: 6.00' LT  | 12" STOP BAR  |
| L2                | STA: 1+18.42<br>OFF: 64.62' LT | STA: 1+55.21<br>OFF: 64.35' LT | 12" STOP BAR  |
| L3                | STA: 1+18.32<br>OFF: 59.46' LT | STA: 1+71.03<br>OFF: 59.30' LT | 12" CROSSWALK |
| L4                | STA: 1+16.60<br>OFF: 49.46' LT | STA: 1+75.20<br>OFF: 49.29' LT | 12" CROSSWALK |
| L5                | STA: 1+99.02<br>OFF: 36.68' LT | STA: 2+06.07<br>OFF: 13.14' RT | 12" STOP BAR  |
| L6                | STA: 1+93.89<br>OFF: 37.22' LT | STA: 2+04.49<br>OFF: 37.69' RT | 12" CROSSWALK |
| L7                | STA: 1+83.16<br>OFF: 41.73' LT | STA: 1+94.86<br>OFF: 41.88' RT | 12" CROSSWALK |
| L8                | STA: 1+81.81<br>OFF: 65.64' RT | STA: 1+43.81<br>OFF: 73.38' RT | 12" STOP BAR  |
| L9                | STA: 1+82.40<br>OFF: 60.53' RT | STA: 1+29.21<br>OFF: 71.17' RT | 12" CROSSWALK |
| L10               | STA: 1+87.15<br>OFF: 42.29' RT | STA: 1+26.56<br>OFF: 61.33' RT | 12" CROSSWALK |



|                                                   |  |                                                    |                                                                                    |                           |                                                                                    |                                                              |                           |                 |                        |
|---------------------------------------------------|--|----------------------------------------------------|------------------------------------------------------------------------------------|---------------------------|------------------------------------------------------------------------------------|--------------------------------------------------------------|---------------------------|-----------------|------------------------|
| <b>PRELIMINARY</b><br><b>NOT FOR CONSTRUCTION</b> |  | SCALE<br>HORIZONTAL<br>1" = 20'<br>VERTICAL<br>N/A | WARNING<br>0 1/2 1<br>IF THIS BAR DOES NOT MEASURE 1" THEN DRAWING IS NOT TO SCALE | <b>HORROCKS ENGINEERS</b> | 2162 West Grove Parkway<br>Suite 400<br>Pleasant Grove, UT 84062<br>(801) 763-5100 | 400 NORTH & MAIN ST INTERSECTION DESIGN<br><br>SIGNAL DESIGN | DESIGNED<br>TS<br>08/2022 | DATE<br>08/2022 | PROJECT NO.<br>UT-5528 |
| REVISIONS                                         |  |                                                    |                                                                                    |                           |                                                                                    |                                                              | DRAWN<br>TS<br>08/2022    | DATE<br>08/2022 | SHEET NO.<br>2 OF 10   |
|                                                   |  |                                                    |                                                                                    |                           |                                                                                    |                                                              | CHECKED<br>KJC<br>08/2022 | DATE<br>08/2022 | DRAWING NO.<br>SG-01   |

Q:\2022\UT-5528-22 Vineyard 400 N - Main Street Signal\Project Data\02 CAD\02 03 Sheet Files\Construction Drawings\UT-5528 SG-01.dwg - SG-01 - 8/12/2022 05:26pm - taylor.seipal

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NOTES

- CONDUIT PATHS SHOWN ON PLANS MAY NOT REPRESENT ACTUAL FIELD LOCATION AND CONDITIONS. FIELD LOCATE ALL NEW CONDUIT, EXISTING CONDUIT, JUNCTION BOXES, AND UTILITIES BEFORE CONSTRUCTION.

|                      |      |    |             |
|----------------------|------|----|-------------|
| PRELIMINARY          |      |    |             |
| NOT FOR CONSTRUCTION |      |    |             |
| REV                  | DATE | BY | DESCRIPTION |
| REVISIONS            |      |    |             |

|            |          |
|------------|----------|
| SCALE      |          |
| HORIZONTAL | 1" = 40' |
| VERTICAL   | N/A      |

**WARNING**

0 1/2 1

IF THIS BAR DOES NOT  
MEASURE 1" THEN  
DRAWING IS NOT TO SCALE



2162 West Grove Parkway  
Suite 400  
Pleasant Grove, UT 84062  
(801) 763-5100

400 NORTH & MAIN ST INTERSECTION DESIGN

CIRCUIT LAYOUT

|          |     |      |         |             |         |
|----------|-----|------|---------|-------------|---------|
| DESIGNED | TS  | DATE | 08/2022 | PROJECT NO. | UT-5528 |
| DRAWN    | TS  | DATE | 08/2022 | SHEET NO.   | 3 OF 10 |
| CHECKED  | KJC | DATE | 08/2022 | DRAWING NO. | SG-02   |







## CONTRACTOR FURNISHED MATERIAL

|                                                 | STRUCTURAL SUPPORT                                      |                                                         |                                                         |                                              |                                               |                    |                                         | POWER                        |                                         |                                                                 | CONDUIT    |                |            |                                                   |                         |                           | JUNCTION BOX       |        |        | SIGN   |                                              |                                       |
|-------------------------------------------------|---------------------------------------------------------|---------------------------------------------------------|---------------------------------------------------------|----------------------------------------------|-----------------------------------------------|--------------------|-----------------------------------------|------------------------------|-----------------------------------------|-----------------------------------------------------------------|------------|----------------|------------|---------------------------------------------------|-------------------------|---------------------------|--------------------|--------|--------|--------|----------------------------------------------|---------------------------------------|
|                                                 | MAST ARM SIGNAL POLE FOUNDATION - 3' x 12' (30' TO 65') | MAST ARM SIGNAL POLE FOUNDATION - 3' x 14' (70' TO 75') | MAST ARM SIGNAL POLE FOUNDATION - 4' x 14' (80' TO 85') | TRAFFIC SIGNAL/PEDESTAL FOUNDATION - 2' x 3' | HIGHWAY LUMINAIRE POLE FOUNDATION - 2.5' x 8' | CABINET FOUNDATION | UNDERGROUND SERVICE PEDESTAL FOUNDATION | UNDERGROUND SERVICE PEDESTAL | DUAL METER UNDERGROUND SERVICE PEDESTAL | POWER SOURCE (120 VOLT)                                         | 2" CONDUIT | 2 1/2" CONDUIT | 3" CONDUIT | 2" CONDUIT WITH DETECTABLE PULL TAPE (FUTURE USE) | TRENCHING PAVED SURFACE | TRENCHING UNPAVED SURFACE | DIRECTIONAL BORING | TYPE A | TYPE B | TYPE C | MAST ARM MOUNTED SIGN WITH MOUNTING BRACKETS | BLANK-OUT SIGN WITH MOUNTING BRACKETS |
| LOCATION                                        | EA                                                      | EA                                                      | EA                                                      | EA                                           | EA                                            | EA                 | EA                                      | EA                           | EA                                      | EA                                                              | LIN FT     | LIN FT         | LIN FT     | LIN FT                                            | LIN FT                  | LIN FT                    | LIN FT             | EA     | EA     | EA     | EA / SQ FT                                   | EA                                    |
| 400 NORTH & MAIN STREET                         | 3                                                       |                                                         |                                                         |                                              |                                               |                    |                                         |                              |                                         |                                                                 | 1750       |                |            | 900                                               |                         | 30                        | 400                |        | 3      |        | 8                                            |                                       |
|                                                 |                                                         |                                                         |                                                         |                                              |                                               |                    |                                         |                              |                                         |                                                                 |            |                |            |                                                   |                         |                           |                    |        |        |        |                                              |                                       |
|                                                 |                                                         |                                                         |                                                         |                                              |                                               |                    |                                         |                              |                                         |                                                                 |            |                |            |                                                   |                         |                           |                    |        |        |        |                                              |                                       |
|                                                 |                                                         |                                                         |                                                         |                                              |                                               |                    |                                         |                              |                                         |                                                                 |            |                |            |                                                   |                         |                           |                    |        |        |        |                                              |                                       |
| TOTAL                                           | 3                                                       |                                                         |                                                         |                                              |                                               |                    |                                         |                              |                                         |                                                                 | \$         | \$             | \$         | \$                                                | \$                      | \$                        | \$                 |        | 3      |        | 8                                            |                                       |
| USE                                             | *                                                       | *                                                       | *                                                       | *                                            | *                                             | *                  | *                                       | *                            | *                                       | *                                                               | *          | *              | *          | *                                                 | *                       | *                         | *                  | *      | *      | *      | *                                            | *                                     |
| \$ THESE ITEMS ARE CALCULATED BY THE CONTRACTOR |                                                         |                                                         |                                                         |                                              |                                               |                    |                                         |                              |                                         | * THESE ITEMS ARE COMBINED ON ESTIMATE AS TRAFFIC SIGNAL SYSTEM |            |                |            |                                                   |                         |                           |                    |        |        |        |                                              |                                       |

## CONTRACTOR FURNISHED MATERIAL

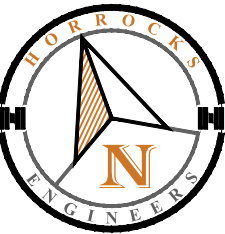
|                                                 | SIGNAL AND PEDESTRIAN                        |                                              |                                           |                                               |                                     |                                                                 |                                        | LIGHTING                     |                              |                               | GROUNDING  |                               | DETECTION                                           |                                            |                                           |                                          |
|-------------------------------------------------|----------------------------------------------|----------------------------------------------|-------------------------------------------|-----------------------------------------------|-------------------------------------|-----------------------------------------------------------------|----------------------------------------|------------------------------|------------------------------|-------------------------------|------------|-------------------------------|-----------------------------------------------------|--------------------------------------------|-------------------------------------------|------------------------------------------|
|                                                 | 4 CONDUCTOR NO. 14 CABLE<br>(SIGNAL CIRCUIT) | 7 CONDUCTOR NO. 14 CABLE<br>(SIGNAL CIRCUIT) | 7 CONDUCTOR NO. 14 CABLE (PED<br>CIRCUIT) | 4 CONDUCTOR NO. 14 CABLE (PUSH<br>BUTTON CIR) | COUNTDOWN PEDESTRIAN SIGNAL<br>HEAD | PUSH BUTTON AND SIGN<br>ASSEMBLY                                | PUSH BUTTON FRAME STAND-OFF<br>BRACKET | NO. 4 SINGLE CONDUCTOR CABLE | NO. 6 SINGLE CONDUCTOR CABLE | NO. 10 SINGLE CONDUCTOR CABLE | GROUND ROD | NO. 6 BARE COPPER GROUND WIRE | NO. 12 STRANDED GROUND WIRE<br>(STOP BAR DETECTION) | SMART SENSOR ADVANCE CABLE<br>(SEE NOTE 5) | SMART SENSOR MATRIX CABLE<br>(SEE NOTE 5) | PREEMPTION CONTROL CABLE<br>(SEE NOTE 6) |
| LOCATION                                        | LIN<br>FT                                    | LIN<br>FT                                    | LIN<br>FT                                 | LIN<br>FT                                     | EA                                  | EA                                                              | EA                                     | LIN<br>FT                    | LIN<br>FT                    | LIN<br>FT                     | EA         | LIN<br>FT                     | LIN<br>FT                                           | LIN<br>FT                                  | LIN<br>FT                                 | LIN<br>FT                                |
| 400 NORTH & MAIN STREET                         |                                              | 1020                                         | 620                                       | 1060                                          | 7                                   | 6                                                               |                                        |                              |                              | 350                           | 3          |                               |                                                     |                                            | 470                                       |                                          |
|                                                 |                                              |                                              |                                           |                                               |                                     |                                                                 |                                        |                              |                              |                               |            |                               |                                                     |                                            |                                           |                                          |
|                                                 |                                              |                                              |                                           |                                               |                                     |                                                                 |                                        |                              |                              |                               |            |                               |                                                     |                                            |                                           |                                          |
|                                                 |                                              |                                              |                                           |                                               |                                     |                                                                 |                                        |                              |                              |                               |            |                               |                                                     |                                            |                                           |                                          |
| TOTAL                                           | \$                                           | \$                                           | \$                                        | \$                                            | 7                                   | 6                                                               |                                        | \$                           | \$                           | \$                            | \$         | \$                            | \$                                                  | \$                                         | \$                                        | \$                                       |
| USE                                             | *                                            | *                                            | *                                         | *                                             | *                                   | *                                                               | *                                      | *                            | *                            | *                             | *          | *                             | *                                                   | *                                          | *                                         | *                                        |
| \$ THESE ITEMS ARE CALCULATED BY THE CONTRACTOR |                                              |                                              |                                           |                                               |                                     | * THESE ITEMS ARE COMBINED ON ESTIMATE AS TRAFFIC SIGNAL SYSTEM |                                        |                              |                              |                               |            |                               |                                                     |                                            |                                           |                                          |

1

**NOTES:**

1. SEE UDOT STD DWG SL SERIES AND SECTIONS 02892 AND 16530.
2. CONTACT THE SERVING POWER COMPANY A MINIMUM OF THIRTY (30) DAYS BEFORE POWER SERVICE IS REQUIRED. SEE UDOT STD DWG SL 4C FOR UNDERGROUND SERVICE PEDESTAL DETAILS. CONTACT REGION SIGNAL CREW (SEE SG-S01 FOR CONTACT INFORMATION) THREE (3) DAYS IN ADVANCE OF UNDERGROUND SERVICE PEDESTAL INSPECTION. MAKE ALL ARRANGEMENTS WITH LOCAL POWER COMPANY FOR INSTALLATION.
3. PLACE ALL CONDUIT IN SAME TRENCH OR BORE SHOT WHERE POSSIBLE.
4. CONSTRUCT SIGNAL IN A MANNER TO AVOID DAMAGE TO EXISTING UTILITIES. ASSUME RESPONSIBILITY FOR ANY UTILITY DAMAGED BY CONSTRUCTION OPERATIONS. THE PLANS SHOW BURIED UTILITY LOCATIONS IN THEIR APPROXIMATE LOCATION ONLY.
5. SMART SENSOR CABLE: COLOR-CODED, TWISTED PAIR, 6 - CONDUCTOR WIRE WITH 20 AWG FOR POWER AND 22 AWG FOR COMMUNICATION. WAVETRONIX PART # WX-SS-705 OR APPROVED EQUIVALENT.
6. SEE MANUFACTURER'S REQUIREMENTS FOR CABLE TYPE.

|                                                        |  |  |  |            |  |                                                                                                                                                         |  |                                                                 |  |                                                                                                  |  |                                                                                        |  |         |  |          |  |             |  |             |  |
|--------------------------------------------------------|--|--|--|------------|--|---------------------------------------------------------------------------------------------------------------------------------------------------------|--|-----------------------------------------------------------------|--|--------------------------------------------------------------------------------------------------|--|----------------------------------------------------------------------------------------|--|---------|--|----------|--|-------------|--|-------------|--|
| <div>PRELIMINARY</div> <div>NOT FOR CONSTRUCTION</div> |  |  |  | SCALE      |  | <div>WARNING</div> <div><div><div>0</div><div>1/2</div><div>1</div></div></div> <div>IF THIS BAR DOES NOT MEASURE 1" THEN DRAWING IS NOT TO SCALE</div> |  | <div>HORROCKS</div> <div><div></div></div> <div>ENGINEERS</div> |  | <div>2162 West Grove Parkway<br/>Suite 400<br/>Pleasant Grove, UT 84062<br/>(801) 763-5100</div> |  | <div>400 NORTH &amp; MAIN ST INTERSECTION DESIGN</div> <div>CONTRACTOR FURNISHED</div> |  |         |  | DESIGNED |  | DATE        |  | PROJECT NO. |  |
|                                                        |  |  |  | TS         |  |                                                                                                                                                         |  |                                                                 |  |                                                                                                  |  |                                                                                        |  |         |  | 08/2022  |  | UT-5528     |  |             |  |
| <div>REVDATEBYDESCRIPTION</div> <div>REVISIONS</div>   |  |  |  | HORIZONTAL |  | N/A                                                                                                                                                     |  |                                                                 |  |                                                                                                  |  |                                                                                        |  | DRAWN   |  | DATE     |  | SHEET NO.   |  |             |  |
|                                                        |  |  |  | VERTICAL   |  |                                                                                                                                                         |  |                                                                 |  |                                                                                                  |  |                                                                                        |  | N/A     |  | TS       |  | 08/2022     |  | 5 OF 10     |  |
|                                                        |  |  |  |            |  |                                                                                                                                                         |  |                                                                 |  |                                                                                                  |  |                                                                                        |  | CHECKED |  | DATE     |  | DRAWING NO. |  |             |  |
|                                                        |  |  |  |            |  |                                                                                                                                                         |  |                                                                 |  |                                                                                                  |  |                                                                                        |  | KJC     |  | 08/2022  |  | SG-S02      |  |             |  |



| CITY FURNISHED MATERIAL |                 |        |                |                                |                |                    |                                        |                                       |                                       |                                             |                                             |                                             |                                            |                 |                 |                 |              |              |              |              |              |              |              |                           |              |                   |              |              |                     |                                      |                                         |                                           |                                       |                    |                                                           |                                                           |                                                            |                                                            |                              |                   |                   |                        |                        |                            |                            |  |  |  |
|-------------------------|-----------------|--------|----------------|--------------------------------|----------------|--------------------|----------------------------------------|---------------------------------------|---------------------------------------|---------------------------------------------|---------------------------------------------|---------------------------------------------|--------------------------------------------|-----------------|-----------------|-----------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|---------------------------|--------------|-------------------|--------------|--------------|---------------------|--------------------------------------|-----------------------------------------|-------------------------------------------|---------------------------------------|--------------------|-----------------------------------------------------------|-----------------------------------------------------------|------------------------------------------------------------|------------------------------------------------------------|------------------------------|-------------------|-------------------|------------------------|------------------------|----------------------------|----------------------------|--|--|--|
|                         | SIGNAL SCHEDULE |        |                |                                |                |                    |                                        |                                       |                                       |                                             |                                             |                                             |                                            |                 |                 |                 |              |              |              |              |              |              |              | HIGHWAY LIGHTING SCHEDULE |              |                   |              |              |                     |                                      |                                         |                                           |                                       |                    |                                                           |                                                           |                                                            |                                                            |                              |                   |                   |                        |                        |                            |                            |  |  |  |
|                         | TRAFFIC SIGNAL  |        |                |                                |                | POLES              |                                        |                                       |                                       |                                             |                                             |                                             |                                            | MAST ARMS       |                 |                 |              |              |              |              |              |              |              | ANCHOR BOLTS              |              | POLE / EXTENSIONS |              |              |                     | ARMS                                 |                                         |                                           | LED's                                 |                    |                                                           |                                                           |                                                            |                                                            |                              |                   |                   |                        |                        |                            |                            |  |  |  |
|                         | CONTROLLER      | M.M.U. | SIGNAL CABINET | BATTERY BACKUP<br>(IN CABINET) | POWDER COATING | BASE PLATE ADAPTER | 5'6" TRAFFIC / PED POLE<br>(SLIP BASE) | 11" TRAFFIC / PED POLE<br>(SLIP BASE) | 15" TRAFFIC / PED POLE<br>(SLIP BASE) | TYPE-A MAST ARM SIGNAL POLE<br>(30' TO 55') | TYPE-B MAST ARM SIGNAL POLE<br>(60' TO 75') | TYPE-C MAST ARM SIGNAL POLE<br>(80' TO 85') | TYPE-DC DUAL MAST ARM POLE<br>(30' TO 45') | TYPE-A POLE CAP | TYPE-B POLE CAP | TYPE-C POLE CAP | 30' MAST ARM | 35' MAST ARM | 40' MAST ARM | 45' MAST ARM | 50' MAST ARM | 55' MAST ARM | 60' MAST ARM | 65' MAST ARM              | 70' MAST ARM | 75' MAST ARM      | 80' MAST ARM | 85' MAST ARM | VIBRATION MITIGATOR | 2" x 66" ANCHOR BOLT<br>(MAST POLES) | 1" x 36" ANCHOR BOLT<br>(TRAFFIC POLES) | 40' HIGHWAY LUMINAIRE POLE<br>(SLIP BASE) | 30' HIGHWAY LIGHT POLE<br>(SLIP BASE) | LUMINAIRE POLE CAP | 25' LUMINAIRE EXTENSION (2' 6")<br>(FOR TYPE-A MAST POLE) | 30' LUMINAIRE EXTENSION (7' 6")<br>(FOR TYPE-A MAST POLE) | 40' LUMINAIRE EXTENSION (17' 6")<br>(FOR TYPE-A MAST POLE) | 40' LUMINAIRE EXTENSION (12' 6")<br>(FOR TYPE-B MAST POLE) | VERTICAL LUMINAIRE EXTENSION | 10' LUMINAIRE ARM | 15' LUMINAIRE ARM | 10' DUAL LUMINAIRE ARM | 15' DUAL LUMINAIRE ARM | MULTI-VOLT / TYPE-A (250W) | MULTI-VOLT / TYPE-B (400W) |  |  |  |
| LOCATION                | EA              | EA     | EA             | EA                             | LUMP           | EA                 | EA                                     | EA                                    | EA                                    | EA                                          | EA                                          | EA                                          | EA                                         | EA              | EA              | EA              | EA           | EA           | EA           | EA           | EA           | EA           | EA           | EA                        | EA           | EA                | EA           | EA           | EA                  | EA                                   | EA                                      | EA                                        | EA                                    | EA                 | EA                                                        | EA                                                        | EA                                                         | EA                                                         | EA                           | EA                | EA                | EA                     | EA                     | EA                         | EA                         |  |  |  |
| 400 NORTH & MAIN STREET | 1               | 1      |                |                                | 1              |                    | 3                                      |                                       |                                       | 4                                           |                                             |                                             |                                            |                 |                 |                 |              |              |              |              | 2            | 1            | 1            |                           |              |                   |              |              |                     | 4                                    | 16                                      | 12                                        |                                       |                    |                                                           |                                                           |                                                            |                                                            |                              |                   |                   |                        |                        |                            |                            |  |  |  |
|                         |                 |        |                |                                |                |                    |                                        |                                       |                                       |                                             |                                             |                                             |                                            |                 |                 |                 |              |              |              |              |              |              |              |                           |              |                   |              |              |                     |                                      |                                         |                                           |                                       |                    |                                                           |                                                           |                                                            |                                                            |                              |                   |                   |                        |                        |                            |                            |  |  |  |
|                         |                 |        |                |                                |                |                    |                                        |                                       |                                       |                                             |                                             |                                             |                                            |                 |                 |                 |              |              |              |              |              |              |              |                           |              |                   |              |              |                     |                                      |                                         |                                           |                                       |                    |                                                           |                                                           |                                                            |                                                            |                              |                   |                   |                        |                        |                            |                            |  |  |  |
| TOTALS                  | 1               | 1      |                |                                | 1              |                    | 3                                      |                                       |                                       | 4                                           |                                             |                                             |                                            |                 |                 |                 |              |              |              |              | 2            | 1            | 1            |                           |              |                   |              |              |                     | 4                                    | 16                                      | 12                                        |                                       |                    |                                                           |                                                           |                                                            |                                                            |                              |                   |                   |                        |                        |                            |                            |  |  |  |

| CITY FURNISHED MATERIAL |                                        |                                  |              |    |                        |                        |                  |    |                                          |                                          |                    |                    |                                                 |                                                      |                             |                                                     |          |             |                                      |           |              |             |                       |                                             |                       |                       |                                     |                                  |                               |                                    |            |               |                  |                      |                                                       |                                                      |    |  |
|-------------------------|----------------------------------------|----------------------------------|--------------|----|------------------------|------------------------|------------------|----|------------------------------------------|------------------------------------------|--------------------|--------------------|-------------------------------------------------|------------------------------------------------------|-----------------------------|-----------------------------------------------------|----------|-------------|--------------------------------------|-----------|--------------|-------------|-----------------------|---------------------------------------------|-----------------------|-----------------------|-------------------------------------|----------------------------------|-------------------------------|------------------------------------|------------|---------------|------------------|----------------------|-------------------------------------------------------|------------------------------------------------------|----|--|
|                         | DETECTION SCHEDULE                     |                                  |              |    |                        |                        |                  |    |                                          |                                          |                    |                    |                                                 | SIGNAL HEAD SCHEDULE                                 |                             |                                                     |          |             |                                      |           |              |             |                       | RRFB                                        |                       |                       |                                     |                                  |                               |                                    |            |               |                  |                      |                                                       |                                                      |    |  |
|                         | RADAR DETECTION                        |                                  |              |    |                        |                        |                  |    |                                          |                                          |                    |                    | AUDIBLE PED BUTTONS                             | LED MODULES                                          |                             |                                                     |          |             | POLYMER SIGNAL HEADS<br>(SEE NOTE 4) |           |              |             |                       | RECTANGULAR RAPID FLASHING BEACON<br>(RRFB) |                       |                       |                                     |                                  |                               |                                    |            |               |                  |                      |                                                       |                                                      |    |  |
|                         | ADVANCE RADAR SENSOR<br>(DILEMMA ZONE) | STOPBAR RADAR SENSOR<br>(MATRIX) | SENSOR MOUNT |    | 100' CABLE W-CONNECTOR | 120' CABLE W-CONNECTOR | EPOXY SPLICE KIT |    | CLICK-650 RADAR INTERFACE<br>(4 SENSORS) | CLICK-656 RADAR INTERFACE<br>(6 SENSORS) | 2-SENSOR BACKPLATE | 4-SENSOR BACKPLATE | 2 / 4 CHANNEL RACK CARDS<br>(USED W-BACKPLATES) | 2-WIRE AUDIBLE PED BUTTON<br>(FOR FULL INTERSECTION) | 2-WIRE CENTRAL CONTROL UNIT | 4-WIRE AUDIBLE PED BUTTON<br>(FOR 1 OR 2 CROSSINGS) | RED BALL | YELLOW BALL | GREEN BALL                           | RED ARROW | YELLOW ARROW | GREEN ARROW | 1-SECTION SIGNAL HEAD | 3-SECTION SIGNAL HEAD                       | 4-SECTION SIGNAL HEAD | 5-SECTION SIGNAL HEAD | HYBRID BEACON SIGNAL HEAD<br>(HAWK) | TYPE-7 SIGNAL HEAD<br>(DUAL-RED) | 3 SECTION ASTRO-BRAC ASSEMBLY | 4/5 SECTION ASTRO BRAC<br>ASSEMBLY | LED BEACON | AC CONTROLLER | SOLAR CONTROLLER | SOLAR PANEL ASSEMBLY | MOUNTING KIT FOR SIDE-OF-POLE<br>SOLAR PANEL ASSEMBLY | MOUNTING KIT FOR TOP-OF-POLE<br>SOLAR PANEL ASSEMBLY |    |  |
| LOCATION                | EA                                     | EA                               | EA           | EA | EA                     | EA                     | EA               | EA | EA                                       | EA                                       | EA                 | EA                 | EA                                              | EA                                                   | EA                          | EA                                                  | EA       | EA          | EA                                   | EA        | EA           | EA          | EA                    | EA                                          | EA                    | EA                    | EA                                  | EA                               | EA                            | EA                                 | EA         | EA            | EA               | EA                   | EA                                                    | EA                                                   | EA |  |
| 400 NORTH & MAIN STREET |                                        | 4                                | 4            | 4  |                        |                        |                  | 1  |                                          |                                          |                    |                    |                                                 |                                                      |                             |                                                     | 8        | 8           | 8                                    | 4         | 8            | 4           |                       | 8                                           | 4                     |                       |                                     |                                  |                               |                                    |            |               |                  |                      |                                                       |                                                      |    |  |
|                         |                                        |                                  |              |    |                        |                        |                  |    |                                          |                                          |                    |                    |                                                 |                                                      |                             |                                                     |          |             |                                      |           |              |             |                       |                                             |                       |                       |                                     |                                  |                               |                                    |            |               |                  |                      |                                                       |                                                      |    |  |
|                         |                                        |                                  |              |    |                        |                        |                  |    |                                          |                                          |                    |                    |                                                 |                                                      |                             |                                                     |          |             |                                      |           |              |             |                       |                                             |                       |                       |                                     |                                  |                               |                                    |            |               |                  |                      |                                                       |                                                      |    |  |
|                         |                                        |                                  |              |    |                        |                        |                  |    |                                          |                                          |                    |                    |                                                 |                                                      |                             |                                                     |          |             |                                      |           |              |             |                       |                                             |                       |                       |                                     |                                  |                               |                                    |            |               |                  |                      |                                                       |                                                      |    |  |
| TOTALS                  |                                        | 4                                | 4            | 4  |                        |                        |                  | 1  |                                          |                                          |                    |                    |                                                 |                                                      |                             |                                                     | 8        | 8           | 8                                    | 4         | 8            | 4           |                       | 8                                           | 4                     |                       |                                     |                                  |                               |                                    |            |               |                  |                      |                                                       |                                                      |    |  |

- NOTES:
- NOTIFY RESIDENT ENGINEER 4-6 WEEKS PRIOR TO THE DATE CITY FURNISHED MATERIALS ARE NEEDED.
  - PICK UP CITY FURNISHED CONTROLLER CABINET AND CONTROLLER EQUIPMENT AT THE REGION SIGNAL LAB. CONTACT REGION SIGNAL CREW, 10 DAYS PRIOR TO DESIRED PICK UP DATE. SEE SG-S01 FOR CONTACT INFORMATION.
  - PICK UP CITYFURNISHED ANCHOR BOLTS, SIGNAL POLE STEEL, AND OTHER ELECTRONICS HARDWARE AT STATE WAREHOUSE. PROVIDE LOADING EQUIPMENT AND PERSONNEL FOR PICK-UP. CONTACT GREG PALMER, (801) 965-4258, TO SCHEDULE PICK-UP. MINIMUM 48 HOURS ADVANCE NOTICE REQUIRED.
  - POLYMER SIGNAL HEAD ASSEMBLIES INCLUDE SIGNAL HEAD HOUSING, VISORS, AND LOUVERED BACK PLATE WITH RETROREFLECTIVE TAPE WHEN APPLICABLE.
  - CITY TO PROVIDE LUMINAIRE POLE EXTENSION. CONTRACTOR TO INSTALL LUMINAIRE POLE EXTENSION AND TO PROVIDE ELECTRICAL SUPPLY TO THE LIGHTS. LIGHTS INSTALLED BY OTHERS.
  - SIGNAL POLE STEEL TO BE POWDER COATED BLACK.

PRELIMINARY

NOT FOR CONSTRUCTION

REVISIONS

SCALE

HORIZONTAL

N/A

VERTICAL

N/A

WARNING

0 1/2 1

IF THIS BAR DOES NOT MEASURE 1" THEN DRAWING IS NOT TO SCALE

HORROCKS

ENGINEERS

2162 West Grove Parkway  
Suite 400  
Pleasant Grove, UT 84062  
(801) 763-5100

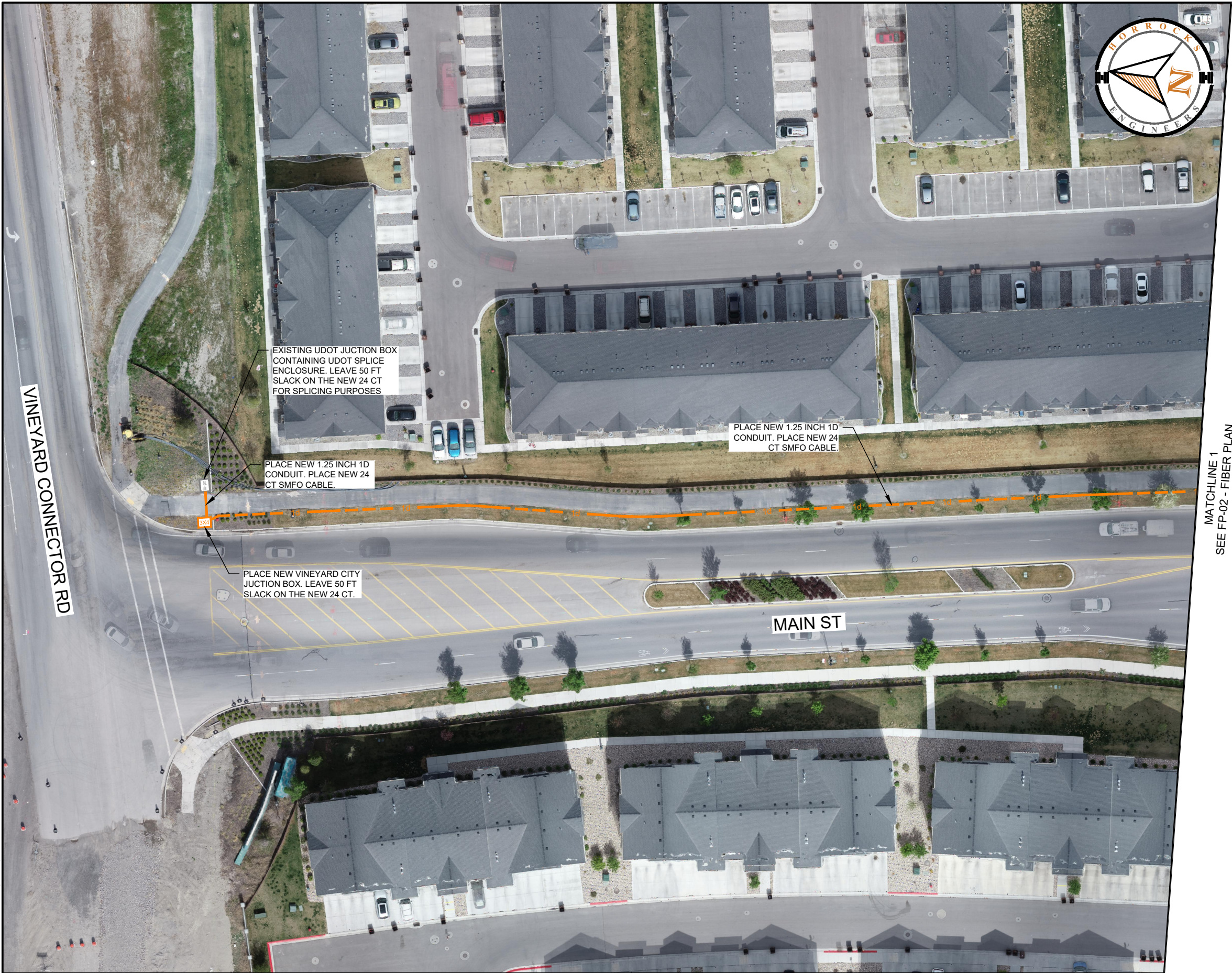
400 NORTH & MAIN ST INTERSECTION DESIGN

CITY FURNISHED

|          |     |      |         |             |         |
|----------|-----|------|---------|-------------|---------|
| DESIGNED | TS  | DATE | 08/2022 | PROJECT NO. | UT-5528 |
| DRAWN    | TS  | DATE | 08/2022 | SHEET NO.   | 6 OF 10 |
| CHECKED  | KJC | DATE | 08/2022 | DRAWING NO. | SG-S03  |



Q:\2022\UT-5528-22 Vineyard 400 N - Main Street Signal\Project Data\02 CAD\02 01 Base Files\Basilife\_FIBER DESIGN.dwg - FP-01 FIBER PLAN - 8/12/2022 02:08pm, taylor.seipel



MATCHLINE 1  
SEE FP-02 - FIBER PLAN

- GENERAL SHEET NOTES
1. CONTRACTOR SHALL LOCATE AND VERIFY ALL UTILITIES PRIOR TO CONSTRUCTION TO ENSURE THERE ARE NO CONFLICTS. ANY UTILITY CONFLICTS ENCOUNTERED SHALL BE SUBMITTED TO ENGINEER FOR SOLUTION.
  2. ALL CONSTRUCTION TO BE INSTALLED AND PLACED PER CURRENT "UDOT 2017 STANDARDS AND SUPPLEMENTAL SPECIFICATIONS AND DRAWINGS" AND VINEYARD CITY STANDARDS.

|                      |      |
|----------------------|------|
| PRELIMINARY          |      |
| NOT FOR CONSTRUCTION |      |
| REV                  | DATE |
| REVISIONS            |      |

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| SCALE      |
| HORIZONTAL |
| #####      |
| VERTICAL   |
| N/A        |

WARNING

0 1/2 1

IF THIS BAR DOES NOT MEASURE 1" THEN DRAWING IS NOT TO SCALE



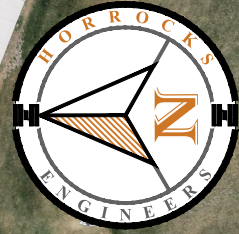
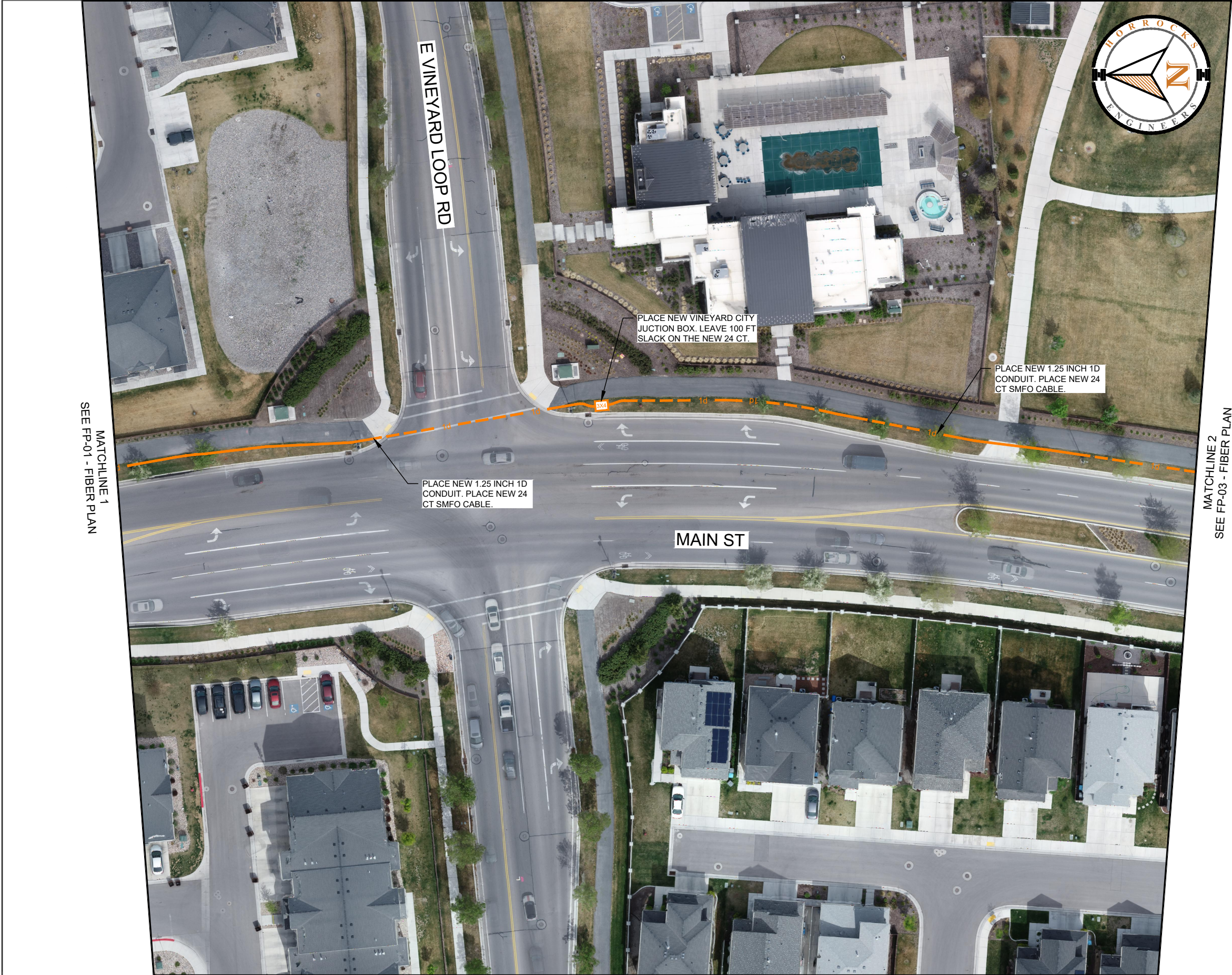
2162 West Grove Parkway  
Suite 400  
Pleasant Grove, UT 84062  
(801) 763-5100

|                                         |
|-----------------------------------------|
| 400 NORTH & MAIN ST INTERSECTION DESIGN |
| FP-01 FIBER PLAN                        |

|          |         |             |
|----------|---------|-------------|
| DESIGNED | DATE    | PROJECT NO. |
| SW       | 08/2022 | UT-5528     |
| DRAWN    | DATE    | SHEET NO.   |
| SW       | 08/2022 | 7 OF 10     |
| CHECKED  | DATE    | DRAWING NO. |
| KJC      | 08/2022 | FP-01       |



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- GENERAL SHEET NOTES
1. CONTRACTOR SHALL LOCATE AND VERIFY ALL UTILITIES PRIOR TO CONSTRUCTION TO ENSURE THERE ARE NO CONFLICTS. ANY UTILITY CONFLICTS ENCOUNTERED SHALL BE SUBMITTED TO ENGINEER FOR SOLUTION.
  2. ALL CONSTRUCTION TO BE INSTALLED AND PLACED PER CURRENT "UDOT 2017 STANDARDS AND SUPPLEMENTAL SPECIFICATIONS AND DRAWINGS" AND VINEYARD CITY STANDARDS.

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| PRELIMINARY          |      |
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| REV                  | DATE |
| REVISIONS            |      |

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| SCALE      |
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| VERTICAL   |
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|                                                              |
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| WARNING                                                      |
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| IF THIS BAR DOES NOT MEASURE 1" THEN DRAWING IS NOT TO SCALE |



2162 West Grove Parkway  
Suite 400  
Pleasant Grove, UT 84062  
(801) 763-5100

|                                         |
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| 400 NORTH & MAIN ST INTERSECTION DESIGN |
| FP-02 FIBER PLAN                        |

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|----------|---------|-------------|
| DESIGNED | DATE    | PROJECT NO. |
| SW       | 08/2022 | UT-5528     |
| DRAWN    | DATE    | SHEET NO.   |
| SW       | 08/2022 | 8 OF 10     |
| CHECKED  | DATE    | DRAWING NO. |
| KJC      | 08/2022 | FP-02       |



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- GENERAL SHEET NOTES
1. CONTRACTOR SHALL LOCATE AND VERIFY ALL UTILITIES PRIOR TO CONSTRUCTION TO ENSURE THERE ARE NO CONFLICTS. ANY UTILITY CONFLICTS ENCOUNTERED SHALL BE SUBMITTED TO ENGINEER FOR SOLUTION.
  2. ALL CONSTRUCTION TO BE INSTALLED AND PLACED PER CURRENT "UDOT 2017 STANDARDS AND SUPPLEMENTAL SPECIFICATIONS AND DRAWINGS" AND VINEYARD CITY STANDARDS.

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| PRELIMINARY          |      |
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| REV                  | DATE |
| REVISIONS            |      |

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| SCALE      |
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| WARNING                                                      |
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| IF THIS BAR DOES NOT MEASURE 1" THEN DRAWING IS NOT TO SCALE |



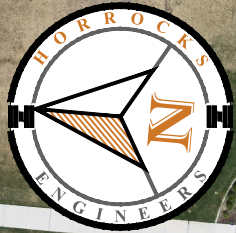
2162 West Grove Parkway  
Suite 400  
Pleasant Grove, UT 84062  
(801) 763-5100

|                                         |
|-----------------------------------------|
| 400 NORTH & MAIN ST INTERSECTION DESIGN |
| FP-03 FIBER PLAN                        |

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| DESIGNED | DATE    | PROJECT NO. |
| SW       | 08/2022 | UT-5528     |
| DRAWN    | DATE    | SHEET NO.   |
| SW       | 08/2022 | 9 OF 10     |
| CHECKED  | DATE    | DRAWING NO. |
| KJC      | 08/2022 | FP-03       |



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- GENERAL SHEET NOTES
1. CONTRACTOR SHALL LOCATE AND VERIFY ALL UTILITIES PRIOR TO CONSTRUCTION TO ENSURE THERE ARE NO CONFLICTS. ANY UTILITY CONFLICTS ENCOUNTERED SHALL BE SUBMITTED TO ENGINEER FOR SOLUTION.
  2. ALL CONSTRUCTION TO BE INSTALLED AND PLACED PER CURRENT "UDOT 2017 STANDARDS AND SUPPLEMENTAL SPECIFICATIONS AND DRAWINGS" AND VINEYARD CITY STANDARDS.

|                      |      |
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| PRELIMINARY          |      |
| NOT FOR CONSTRUCTION |      |
| REV                  | DATE |
| REVISIONS            |      |

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| SCALE      |
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| VERTICAL   |
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| WARNING                                                      |
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| IF THIS BAR DOES NOT MEASURE 1" THEN DRAWING IS NOT TO SCALE |



|                                                                                    |
|------------------------------------------------------------------------------------|
| 2162 West Grove Parkway<br>Suite 400<br>Pleasant Grove, UT 84062<br>(801) 763-5100 |
|------------------------------------------------------------------------------------|

|                                         |
|-----------------------------------------|
| 400 NORTH & MAIN ST INTERSECTION DESIGN |
| FP-04 FIBER PLAN                        |

|          |         |             |
|----------|---------|-------------|
| DESIGNED | DATE    | PROJECT NO. |
| SW       | 08/2022 | UT-5528     |
| DRAWN    | DATE    | SHEET NO.   |
| SW       | 08/2022 | 10 OF 10    |
| CHECKED  | DATE    | DRAWING NO. |
| KJC      | 08/2022 | FP-04       |



## PROPOSAL

Place: 400N/ Main Vineyard UT  
Date: 11-3-2022

Vineyard City  
125 South Main Street  
Vineyard, Utah 84059

In compliance with your invitation for bids and all conditions of the Contract Documents for the construction of the 400 NORTH TRAFFIC SIGNAL AT MAIN STREET the undersigned Oak Hollow Elec., a corporation organized under the laws of the State of Utah, a partnership consisting of Oak Hollow Electric Company or individuals trading as Oak Hollow Electric Company of the City of Salt Lake City, hereby proposes and agrees to furnish any and all materials, labor, construction equipment, services, and transportation required for performing all work for the construction described in the NOTICE INVITING BIDS and to construct the same and install the material therein for the Owner in a good and workmanlike and substantial manner acceptable to the Owner, through its Engineer, or his properly authorized agents, and strictly pursuant to and in conformity with the Specifications and Plans prepared by the Engineer for the Owner, and with such modification of the same and other documents that may be made by the Owner through its Engineer or his properly authorized agents, as provided herein, at the following lump sum and unit prices for the work described in the bid schedule.

The undersigned hereby declares that he has visited the site and has carefully examined the Contract Documents, consisting of one volume, relating to the work covered by the above bid or bids.

The project shall be completed 90 days from Notice of Proceed.

The undersigned hereby declares, as bidder, that the only persons or parties interested in this PROPOSAL as principals are those named herein; that no elected official or employee of the Owner is in any manner interested directly or indirectly in this PROPOSAL or in the profits to be derived from the Contract proposed to be taken, other than as permitted by law; that this bid is made without any connection with any other person or persons making a separate bid for the same purpose; that the bid is in all respects fair and without collusion or fraud; that he has read the NOTICE INVITING BIDS and the INFORMATION FOR BIDDERS hereto attached, and agrees to all the stipulations contained therein; that he has examined the form of Contract attached hereto, and the Specifications, and he proposes and agrees that if his bid as submitted, and as more fully described in the attached sheets, be accepted, he will contract in the form so attached to furnish the items and perform work called for in accordance with the provisions of said form of Contract and the Specifications and to deliver the same within the time stipulated therein; and that he will accept in full payment, therefore, the prices named in this PROPOSAL.

The bidder further agrees that, upon receipt of written notice of the acceptance of this PROPOSAL, within 60 calendar days after the date of opening of the bids, he will execute the Contract in accordance with the PROPOSAL as accepted and furnish the required bond within 10 days from date of mailing of said notice of acceptance to him at his address as given below, or within such additional time as may be allowed by the Owner; and that upon his failure or refusal to do so within said time, then the certified or



cashier's check or bid bond accompanying this bid shall be cashed or enforced and the money payable pursuant thereto shall be forfeited to and become the property of the Owner as liquidated damages for such failure or refusal; provided, that if said bidder shall execute the Contract and furnish the required bonds within the aforesaid time, his certified or cashier's check, if furnished, shall be returned to him within three days thereafter, and the bid bond, if furnished, shall become void.

VINEYARD CITY  
400 NORTH TRAFFIC SIGNAL AT MAIN STREET  
BID SCHEDULE

All applicable sales taxes, State, and/or Federal, and any other special taxes, patent rights, or royalties are included in the price quoted in this Proposal. Figures to be typewritten or clearly and legibly printed in ink. LS is equal to lump sum, LF is equal to linear-feet, SF is equal to square-feet, EA is equal to each, and SY is equal to square-yard. Lump sums are paid separately as applicable, by bid item number as shown.

| Item No.                                                                                | Description                        | Quantity     | Units | Unit Cost | Total Cost |
|-----------------------------------------------------------------------------------------|------------------------------------|--------------|-------|-----------|------------|
| Schedule No. 1 – Traffic Signal at 400 North                                            |                                    |              |       |           |            |
| 1                                                                                       | MOBILIZATION AND DEMOBILIZATION    | 1            | LUMP  | 2,475     | 2,475.00   |
| 2                                                                                       | TRAFFIC CONTROL                    | 1            | LUMP  | 8,865     | 8,865.00   |
| 3                                                                                       | SURVEYING                          | 1            | LUMP  | 2,000     | 2,000.00   |
| 4                                                                                       | LANDSCAPE RESTORATION              | 1            | LUMP  | 3,500     | 3,500.00   |
| 5                                                                                       | TRAFFIC SIGNAL SYSTEM AT 400 NORTH | 1            | LUMP  | 213,430   | 213,430.00 |
| 6                                                                                       | SIGN OM-3R (12" X 36")             |              | EACH  | 1,000     |            |
|                                                                                         | BID SCHEDULE NO. 1 TOTAL (1-6)     | \$230,270.00 |       |           |            |
| BID SCHEDULE NO. 1 TOTAL (IN WORD FORM) Two Hundred Thirty Thousand Two Hundred Seventy |                                    |              |       |           |            |



TOTAL OF ALL SCHEDULES \$ 230,270.00

TOTAL OF ALL SCHEDULES (IN WORD FORM) \$ Two Hundred Thirty Thousand Two Hundred Seventy

Documents and the INSTRUCTIONS FOR PREPARING PROPOSAL relating to what is to be furnished under each item of the PROPOSAL and to submittal of bid.

Bidder understands and agrees that the Owner reserves the right to reject any or all bids and to waive any informality in the bidding.

The bidder agrees that this bid shall be good and may not be withdrawn for a period of 75 calendar days after the scheduled closing time for receiving bids. Bidder acknowledges receipt of the following addenda:

The undersigned bidder shall acknowledge receipt of the following addenda, if any.

Addenda No(s).

N/A

Respectfully submitted,

Oak Hollow Electric Company

Travis Lee

Bidder

(Corporate Seal)  
If bid is by corporation

By: Project Manager

Title

Witness: if bidder is an individual  
Bidder's post office address:

Name and address of all members of  
the firm or names and titles of all  
officers of the corporation

Name and Title:

Travis Lee/ PM

Bidder's post office address (if applicable):

PO Box 71099

SLC, UT 84171 (mailing address only)

Bidder's address:

3075 West 900 South

SLC, UT 84104 (physical address only)

SEAL

Bidder's phone number: 801-520-9995

INFORMATION REQUIRED OF BIDDER

VINEYARD CITY  
400 NORTH TRAFFIC SIGNAL AT MAIN STREET  
GENERAL INFORMATION

The bidder shall furnish the following information. Failure to comply with this requirement will render the Proposal informal and will cause its rejection. Additional sheets shall be attached as required.

- (1) Contractor's name and address:

Oak Hollow Electric Company

PO Box 71099 - SLC, UT 84171

- (2) Contractor's telephone number: 801-520-9995

- (3) Contractor's license: Primary classification: Electrical Contractor: E200

State License No.: 10190825-5501

- (4) Number of years as a contractor in construction work of this type: 6yrs

- (5) Names and titles of all officers of contractor's firm:

Travis Lee - PM/ Owner

## LIST OF SUBCONTRACTORS

The Bidder shall list below the names and location of place of business of each subcontractor who will perform work or labor or who will render service to the prime contractor in or about the construction of the Work or improvement, or a subcontractor duly licensed who, under subcontract to the prime Contractor, specially fabricates and installs a portion of the Work or improvement according to detailed drawings contained in the Contract Documents, in an amount in excess of one-half of one percent of the prime Contractor's total bid, or \$10,000, whichever is greater. After the opening of bids, no changes or substitutions will be allowed except as otherwise provided by law. The listing of more than one subcontractor for each item of Work to be performed with the words "and/or" will not be permitted. Does the subcontractor have insurance? Write "yes" or "no" under the column for "Subcontractor Insurance".

| Work to be Performed  | Contractor License Number | Percent of Total Contract | Subcontractor's Name, Address, and Contact Person | Sub-contractor Insurance |
|-----------------------|---------------------------|---------------------------|---------------------------------------------------|--------------------------|
| 1. Directional boring |                           | 30%                       | LightLink                                         | InfiniTTeam Insurance    |
|                       |                           |                           | 2947E Fort Hill Rd.                               |                          |
|                       |                           |                           | Eagle Mtn UT, 84005                               |                          |
|                       |                           |                           | Cameron Young                                     |                          |
| 2.                    |                           |                           |                                                   |                          |
|                       |                           |                           |                                                   |                          |
|                       |                           |                           |                                                   |                          |
|                       |                           |                           |                                                   |                          |
| 3.                    |                           |                           |                                                   |                          |
|                       |                           |                           |                                                   |                          |
|                       |                           |                           |                                                   |                          |
|                       |                           |                           |                                                   |                          |
| 4.                    |                           |                           |                                                   |                          |
|                       |                           |                           |                                                   |                          |
|                       |                           |                           |                                                   |                          |
|                       |                           |                           |                                                   |                          |
|                       |                           |                           |                                                   |                          |



NOTE - THE FOLLOWING INFORMATION SHALL BE PROVIDED AS SEPARATE ATTACHMENTS AND SHALL BE SUBMITTED WITH BID:

- (6) Individual experience resumes of person who will be designated chief construction superintendent.
- (7) The bidder must demonstrate the ability to perform at least fifty percent (50%) of the work without subcontracting. Information on the bidder's ability to staff the project, both in the field and in his office, and the bidder's ability to directly supply major construction equipment to the project shall be submitted for review with the bidder's proposal.

**Project Related Experience Chart**  
**Traffic Signals and ATMS/ ITS/ Fiber Install**

| Project Name, Location, Type of Project, Year |                                                                                                                       | Name of Project Manager/Team Members                                                                                                                                                                                                                                                                                                                                                                        | Project Description/Services Provided/Specific Project Roles                                                                                                                                                                                                               | Client Contact and Phone Number                     |
|-----------------------------------------------|-----------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------|
| 1                                             | ATMS Support Procurement, State of Utah, ITS/ATMS Maintenance and Repair, 2019- Present.                              | Travis Lee- IMSA 2/Master Electrician/ PM, Chris Perkins- IMSA 2/4th year apprentice electrician/Foreman, Rick Pollock- Superintendent, Anselmo Cruz- IMSA 2, Eric Perkins - Lead Operator/Traffic Signal Technician/Electrical Apprentice Justin Jarvis - Lead Operator, Jean Ohnon- Lead Operator, Dino Pacheco- Skilled laborer/Installer, Manny Ramirez - Lead Operator, Adrian Cruz - Lead Installer.  | Repair and maintain UDOT ATMS/ITS Systems Statewide. Over 60 projects delivered under this contract since 2019. Total project cost(s) 2M.                                                                                                                                  | Mike Wright, 801-556-5018                           |
|                                               |                                                                                                                       | Travis Lee- IMSA 2/Master Electrician/ PM, Chris Perkins- IMSA 2/4th year apprentice electrician/Foreman, Rick Pollock- Superintendent, Anselmo Cruz- IMSA 2, Eric Perkins - Lead Operator/Traffic Signal Technician/Electrical Apprentice Justin Jarvis - Lead Operator, Jean Ohnon- Lead Operator, Dino Pacheco- Skilled laborer/Installer, Manny Ramirez - Lead Operator, Adrian Cruz - Lead Installer.  | Over 100 traffic signals maintained throughout state of Utah for UDOT - Total Project costs over 2M.                                                                                                                                                                       | Mike Wright, 801-556-5018                           |
| 2                                             | Traffic signal maintenance and builds                                                                                 | Travis Lee- IMSA 2/Master Electrician/ PM, Chris Perkins- IMSA 2/4th year apprentice electrician/Foreman, Rick Pollock- Superintendent, Anselmo Cruz- IMSA 2, Eric Perkins - Lead Operator/Traffic Signal Technician/Electrical Apprentice, Justin Jarvis - Lead Operator, Jean Ohnon- Lead Operator, Dino Pacheco- Skilled laborer/Installer, Manny Ramirez - Lead Operator, Adrian Cruz - Lead Installer. | Install new traffic signal for Lehi City - Project Cost \$129,800                                                                                                                                                                                                          | Mike Wright, 801-556-5018                           |
| 3                                             | TMS GAP Projects, Region 1,2,3, ATMS/ITS, 2020-2021.                                                                  | Travis Lee- IMSA 2/Master Electrician/ PM, Chris Perkins- IMSA 2/4th year apprentice electrician/Foreman, Rick Pollock- Superintendent, Anselmo Cruz- IMSA 2, Eric Perkins - Lead Operator/Traffic Signal Technician/Electrical Apprentice, Justin Jarvis - Lead Operator, Jean Ohnon- Lead Operator, Dino Pacheco- Skilled laborer/Installer, Manny Ramirez - Lead Operator, Adrian Cruz - Lead Installer. | Traffic signal build for UDOT - Rebuild and concrete median at Indiana/ Redwood Road S/C, UT                                                                                                                                                                               | Brad Benson, 385-439-2464                           |
| 4                                             | Willard Power Upgrades Region 1, ATMS/ITS, 2021.                                                                      | Travis Lee- IMSA 2/Master Electrician/ PM, Chris Perkins- IMSA 2/4th year apprentice electrician/Foreman, Rick Pollock- Superintendent, Anselmo Cruz- IMSA 2, Eric Perkins - Lead Operator/Traffic Signal Technician/Electrical Apprentice, Justin Jarvis - Lead Operator, Jean Ohnon- Lead Operator, Dino Pacheco- Skilled laborer/Installer, Manny Ramirez - Lead Operator, Adrian Cruz - Lead Installer. | 20+ locations along I-15. Remove existing ramp meter static signs and blankout signs. Install new static ramp meter signs and flashing yellow LEDs. Install new traffic signal foundation, pole/mast arm for new ramp meter site.                                          | Dan Swell, 801-854-8998                             |
| 5                                             | Ramp Meter Upgrades, Region 3, ATMS/ITS, 2020.                                                                        | Travis Lee- IMSA 2/Master Electrician/ PM, Chris Perkins- IMSA 2/4th year apprentice electrician/Foreman, Rick Pollock- Superintendent, Anselmo Cruz- IMSA 2, Eric Perkins - Lead Operator/Traffic Signal Technician/Electrical Apprentice, Justin Jarvis - Lead Operator, Jean Ohnon- Lead Operator, Dino Pacheco- Skilled laborer/Installer, Manny Ramirez - Lead Operator, Adrian Cruz - Lead Installer. | Operator/Installer, Dino Pacheco- Skilled laborer/Installer, Adrian Cruz - Skilled laborer.                                                                                                                                                                                | Mike Wright, 801-556-5018                           |
| 6                                             | Park City VMS and Fiber Mods, Park City, ATMS/ITS, 2019.                                                              | Travis Lee- IMSA 2/Master Electrician/ PM, Chris Perkins- IMSA 2/4th year apprentice electrician/Foreman, Rick Pollock- Superintendent, Anselmo Cruz- IMSA 2, Eric Perkins - Lead Operator/Traffic Signal Technician/Electrical Apprentice, Justin Jarvis - Lead Operator, Jean Ohnon- Lead Operator, Dino Pacheco- Skilled laborer/Installer, Adrian Cruz - Lead Installer.                                | Install 2 new VMS signs, including power sources. Provide and install new fiber, GSMD drop cable, and splicing. Install 2 new post-mounted static signs.                                                                                                                   | Mike Wright, 801-556-5018                           |
| 7                                             | WANGO Sign Replacements, UDOT Region 1,2,3, VMS Sign Replacement, 2019.                                               | Travis Lee- IMSA 2/Master Electrician/ PM, Chris Perkins- IMSA 2/4th year apprentice electrician/Foreman, Rick Pollock- Superintendent, Anselmo Cruz- IMSA 2, Eric Perkins - Lead Operator/Traffic Signal Technician/Electrical Apprentice, Justin Jarvis - Lead Operator, Jean Ohnon- Lead Operator, Dino Pacheco- Skilled laborer/Installer, Adrian Cruz - Lead Installer.                                | Remove existing VMS signs and replace with new WANGO signs. Provide traffic control as needed. Return removed signs to UDOT. Travis Lee- PM, Eric Perkins - Operator/Installer, Anselmo Cruz- Operator/Installer, Adrian Cruz - Skilled laborer.                           | Mike Wright, 801-556-5018                           |
| 8                                             | Washington Blvd and 12th Street, Ogden Utah, Traffic Signal Install, 2018                                             | Travis Lee- IMSA 2/Master Electrician/ PM, Chris Perkins- IMSA 2/4th year apprentice electrician/Foreman, Anselmo Cruz- IMSA 2                                                                                                                                                                                                                                                                              | Reconstructed new traffic signal. Installed new 3-inch conduit, junction boxes, pull out and replace SMF, install new drop cable, relocate CCTV device. Coordinate with Pinetop for LEOT.                                                                                  | Shelby Hansen, 801-915-9726                         |
| 9                                             | S/C 600 South/200 East Traffic Signal Reconstruct Project, S/C, UT, Traffic Signals and Fiber Relocation, 2018.       | Travis Lee- IMSA 2/Master Electrician/ PM, Chris Perkins- IMSA 2/4th year apprentice electrician/Foreman, Anselmo Cruz- IMSA 2                                                                                                                                                                                                                                                                              | Reconstructed new traffic signal. Installation of new fiber box, relocation/new 6 SMF drop cable, splicing. Relocation of fiber switch within traffic signal cabinet. Travis Lee- PM/Superintendent, Chris Perkins - Superintendent/Foreman, Anselmo Cruz- Lead Installer. | Darin Funnell, 801-509-4714                         |
| 10                                            | S/C 500 South/500 East Traffic Signal Reconstruct Project, S/C, UT, Traffic Signals and Fiber Relocation, 2018.       | Travis Lee- IMSA 2/Master Electrician/ PM, Chris Perkins- IMSA 2/4th year apprentice electrician/Foreman, Anselmo Cruz- IMSA 2                                                                                                                                                                                                                                                                              | Reconstructed new traffic signal. Installation of new fiber box, relocation/new 6 SMF drop cable. Relocation of fiber switch within traffic signal cabinet.                                                                                                                | Darin Funnell, 801-509-4714                         |
| 11                                            | S/C 2700 South/900 East Traffic Signal Reconstruct Project, S/C, UT, Traffic Signals and Fiber Relocation, 2018.      | Travis Lee- IMSA 2/Master Electrician/ PM, Chris Perkins- IMSA 2/4th year apprentice electrician/Foreman, Anselmo Cruz- IMSA 2                                                                                                                                                                                                                                                                              | Reconstructed new traffic signal. Installation of new fiber box, reline radio install.                                                                                                                                                                                     | Darin Funnell, 801-509-4714                         |
| 12                                            | Laser and TSI Upgrade Project, Utah County, Salt Lake County, Davis County, UT, ATMS, 2018.                           | Travis Lee- IMSA 2/Master Electrician/ PM, Chris Perkins- IMSA 2/4th year apprentice electrician/Foreman, Anselmo Cruz- IMSA 2                                                                                                                                                                                                                                                                              | Remove and install new laser system including all cabling back to control cabinet. Install new TSI devices and modify ATMS cabinets for new terminations.                                                                                                                  | Kent Thurston, 801-514-9793                         |
| 13                                            | First Digital Telecom, 4700 South/ Redwood Road to 13400 South and 2700 West, South Jordan, UT, Fiber Install, 2018.  | Travis Lee- IMSA 2/Master Electrician/ PM, Chris Perkins- IMSA 2/4th year apprentice electrician/Foreman, Anselmo Cruz- IMSA 2                                                                                                                                                                                                                                                                              | Repair and Reconstruct existing UDOT conduit and 3 miles of fiber installation. Proof existing UDOT conduit, repair damage ducts within roadway and ROW, install T3 junction boxes, install 288 SMF for First Digital Telecom.                                             | Ryan Finch, 801-636-5350<br>Bob Strong 801-599-9528 |
| 14                                            | First Digital Telecom, Redwood Road/ 10400 South to 13400 South and 2700 West, South Jordan, UT, Fiber Install, 2018. | Travis Lee- IMSA 2/Master Electrician/ PM, Chris Perkins- IMSA 2/4th year apprentice electrician/Foreman, Anselmo Cruz- IMSA 2                                                                                                                                                                                                                                                                              | Repair and Reconstruct existing UDOT conduit and 6 miles of fiber installation. Proof existing UDOT conduit, repair damage ducts within roadway and ROW, install T3 junction boxes, install 288 SMF for First Digital Telecom.                                             | Ryan Finch, 801-636-5350<br>Bob Strong 801-599-9528 |

Use this chart to demonstrate project related experience for both your company and key employees.

Bond No. N/A

**BID BOND**  
The American Institute of Architects,  
AIA Document No. A310 (February, 1970 Edition)

KNOW ALL MEN BY THESE PRESENTS, that we Oak Hollow Electric, Inc.

P.O. Box 71099 Salt Lake City, UT 84171

as Principal hereinafter called the Principal, and Old Republic Surety Company  
a corporation duly organized under the laws of the state of Wisconsin as Surety, hereinafter called the Surety,  
are held and firmly bound unto Vineyard City  
125 South Main Street  
Vineyard, UT 84059

as Oblige, hereinafter called the Oblige, in the sum of \*\*\*\*\*5% of Bid Amount\*\*\*\*\*

Dollars (\$ \*\*\*\*25,000\*\*\*\* ), for the payment of which sum well and truly to be made, the said Principal and the said Surety, bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has submitted a bid for THE 400 NORTH TRAFFIC SIGNAL AT MAIN STREET

NOW, THEREFORE, if the Oblige shall accept the bid of the Principal and the Principal shall enter into a Contract with the Oblige in accordance with the terms of such bid, and give such bond or bonds as may be specified in the bidding or Contract Documents with good and sufficient surety for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof, or in the event of the failure of the Principal to enter such Contract and give such bond or bonds, if the Principal shall pay to the Oblige the difference not to exceed the penalty hereof between the amount specified in said bid and such larger amount for which the Oblige may in good faith contract with another party to perform the Work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect.

Signed and sealed this 31st day of October, 2022

\_\_\_\_\_  
Witness

Oak Hollow Electric, Inc.  
Principal (Seal)

By: Travis Lee PM  
Name/Title

Old Republic Surety Company  
Surety



By: Matthew D Hunter  
Attorney-in-Fact

\_\_\_\_\_  
Witness





# OLD REPUBLIC SURETY COMPANY

## POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That OLD REPUBLIC SURETY COMPANY, a Wisconsin stock insurance corporation, does make, constitute and appoint:

MATTHEW D HUNTER, OF SANDY, UT

its true and lawful Attorney(s)-in-Fact, with full power and authority, for and on behalf of the company as surety, to execute and deliver and affix the seal of the company thereto (if a seal is required), bonds, undertakings, recognizances or other written obligations in the nature thereof, (other than bail bonds, bank depository bonds, mortgage deficiency bonds, mortgage guaranty bonds, guarantees of installment paper and note guaranty bonds, self-insurance workers compensation bonds guaranteeing payment of benefits or black lung bonds), as follows:

### ALL WRITTEN INSTRUMENTS

and to bind OLD REPUBLIC SURETY COMPANY thereby, and all of the acts of said Attorneys-in-Fact, pursuant to these presents, are ratified and confirmed. This appointment is made under and by authority of the board of directors at a special meeting held on February 18, 1982. This Power of Attorney is signed and sealed by facsimile under and by the authority of the following resolutions adopted by the board of directors of the OLD REPUBLIC SURETY COMPANY on February 18, 1982.

RESOLVED that, the president, any vice-president, or assistant vice president, in conjunction with the secretary or any assistant secretary, may appoint attorneys-in-fact or agents with authority as defined or limited in the instrument evidencing the appointment in each case, for and on behalf of the company to execute and deliver and affix the seal of the company to bonds, undertakings, recognizances, and suretyship obligations of all kinds; and said officers may remove any such attorney-in-fact or agent and revoke any Power of Attorney previously granted to such person.

RESOLVED FURTHER, that any bond, undertaking, recognizance, or suretyship obligation shall be valid and binding upon the Company

- (i) when signed by the president, any vice president or assistant vice president, and attested and sealed (if a seal be required) by any secretary or assistant secretary; or
- (ii) when signed by the president, any vice president or assistant vice president, secretary or assistant secretary, and countersigned and sealed (if a seal be required) by a duly authorized attorney-in-fact or agent; or
- (iii) when duly executed and sealed (if a seal be required) by one or more attorneys-in-fact or agents pursuant to and within the limits of the authority evidenced by the Power of Attorney issued by the company to such person or persons.

RESOLVED FURTHER, that the signature of any authorized officer and the seal of the company may be affixed by facsimile to any Power of Attorney or certification there of authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the company; and such signature and seal when so used shall have the same force and effect as though manually affixed.

IN WITNESS WHEREOF, OLD REPUBLIC SURETY COMPANY has caused these presents to be signed by its proper officer, and its corporate seal to be affixed this 18TH day of OCTOBER, 2022.

*Karen J. Haffner*

Assistant Secretary



OLD REPUBLIC SURETY COMPANY

*Alan Pavlic*

President

STATE OF WISCONSIN, COUNTY OF WAUKESHA-SS

On this 18TH day of OCTOBER, 2022, personally came before me, Alan Pavlic and Karen J Haffner, to me known to be the individuals and officers of the OLD REPUBLIC SURETY COMPANY who executed the above instrument, and they each acknowledged the execution of the same, and being by me duly sworn, did severally depose and say; that they are the said officers of the corporation aforesaid, and that the seal affixed to the above instrument is the seal of the corporation, and that said corporate seal and their signatures as such officers were duly affixed and subscribed to the said instrument by the authority of the board of directors of said corporation.



*Kathryn R. Pearson*

Notary Public

My commission expires: 9/28/2026

(Expiration of notary commission does not invalidate this instrument)

### CERTIFICATE

I, the undersigned, assistant secretary of the OLD REPUBLIC SURETY COMPANY, a Wisconsin corporation, CERTIFY that the foregoing and attached Power of Attorney remains in full force and has not been revoked; and furthermore, that the Resolutions of the board of directors set forth in the Power of Attorney, are now in force.

48-0030



Signed and sealed at the City of Brookfield, WI this 31st day of October, 2022.

*Karen J. Haffner*

Assistant Secretary

RELiance RISK MNMT & INS LLC





Date: November 9, 2022  
From: Cache Hancey, Planner  
To: City Council  
Item: 6.3 – Towing RFP

---

**INTRODUCTION:**

To help facilitate the expansion of the parking permit program, we have created a Request for Proposal for towing companies to respond to. This would allow for the city to contract with a towing company that would monitor and enforce parking restrictions in all designated neighborhoods or public streets that have city-imposed restrictions.

**Financial Impact:**

There is no financial cost to the city for this contract as the towing companies receive funds only from vehicles that they tow or boot.

**Recommendations:**

With the closing date of the Towing Request of Proposal on November 2, 2022, we have received two contracts from local towing companies. University Towing is the recommended company to award the bid to.

**PROPOSED CITY COUNCIL MOTION:**

“I move to adopt Resolution 2022-48 and allow the City Manager to enter into further negotiations with University Parking Enforcement to provide citywide towing services.”

**Attachments:**

Resolution 2022-48  
Bids

## RESOLUTION 2022-48

### **A RESOLUTION OF THE VINEYARD CITY COUNCIL AWARDING THE BID TO UNIVERSITY PARKING ENFORCEMENT AND ALLOWING THE CITY MANAGER TO ENTER INTO NEGOTIATIONS FOR TOWING SERVICES.**

WHEREAS, notice to bidders has been duly given as required by law; and

WHEREAS, after consideration of all bids filed (see exhibit A or see attached bid sheet), it was determined that University Parking Enforcement is the recommended company for towing services.

NOW THEREFORE BE IT RESOLVED BY THE GOVERNING BODY OF VINEYARD AS FOLLOWS:

Section 1. The bid be awarded to University Parking Enforcement.

Section 2. That city staff are hereby authorized and directed to enter negotiations and execute the contract with the contractor for towing services.

Section 3. This resolution shall take effect upon passing.

Passed and dated this 9th day of November, 2022.

---

Mayor

Attest:

---

Recorder





November 1, 2022

University Parking Enforcement (UPE) submits this official proposal to be considered for Vineyard City's parking enforcement booting and towing needs. UPE has been Utah County's leader in parking enforcement since 2001 and has a well established service reputation among private property owners, police departments, as well as local city and state governments. UPE provides accident, state impound, and recovery towing services to Provo City, Orem City and has partnered with the Utah County Sheriff's office since 2004. UPE also provides parking services to 684 private HOA's, churches, retail establishments, and apartment complexes in Utah County.

University Parking Enforcement has been approved by Vineyard City as an authorized towing company and is contracted with the majority of Vineyard's private property owners and homeowner's associations. UPE has worked closely with Vineyard City officials and the Sheriff's Department to enhance their ordinances regarding parking and implement new strategies.

University Parking Enforcement currently offers two UDOT approved state impound yards serving Vineyard City. Customers may text or call our 24 hour dispatch line (801-377-8200) to retrieve their vehicles at any time, day or night.

**State Impound Yard #829**  
**1218 South 1840 West**  
**Orem, UT 84058**  
**(3.5 mi to Vineyard City Hall)**

State Impound Yard #828 (*Corporate Office*)  
1530 Riverside Avenue  
Provo, UT 84604  
(7 mi to Vineyard City Hall)

UPE allows access and retrieval to customers 24/7/365, at no additional charge after normal business hours. Impound and storage fees are regulated by the Utah Department of Transportation and Vineyard City.

Currently, the Vineyard City ordinance reads:

10.04.060 Towing Regulations:

(G)(3)(b)(4) That the towing or parking enforcement operator's total maximum fees and charges for towing a vehicle, including the first day of storage (subsequent days of storage may be charged in accordance with the rules and rates set forth in Rule 909-19-13, Utah Administrative Code), shall not exceed eighty percent (80%) of the maximum fees set through Rule 909-19-11, Utah Administrative Code.

801.377.8200 - 1530 Riverside Ave, Provo, Utah 84604  
[universityparkingenforcement.com](http://universityparkingenforcement.com)



(l)(3) A parking enforcement business shall be limited to a maximum booting fee, per vehicle, as established in UCA 41-6a-1409(4) and may not charge any other fee for a parking enforcement operation. If an immobilized vehicle is towed, no fee of any kind relating to booting may be charged in addition to towing, storage, or other applicable fees. If a vehicle is towed or booted unlawfully, no fee shall be payable

UPE will work closely with the City, Sheriff's Department, and vehicle owner on any stolen/recovered vehicle. In the event the vehicle was reported stolen prior to being towed, UPE will release the stolen vehicle at no charge to the vehicle owner. Company policy currently allows anyone with a valid photo ID and keys to the vehicle to pay for and release a vehicle from the impound yard. State impounds require an additional release form from the DMV. UPE is open to allowing Vineyard City to dictate the method of release, allowing rental vehicles and out of state owners to be released without hassle.

University Parking Enforcement currently offers an in-house appeals process at [universityparkingenforcement.com/appeal](http://universityparkingenforcement.com/appeal). This committee reviews complaints and allows customers to dispute charges. It may be appropriate for UPE and Vineyard City to set up a secondary appeals process to accommodate potential city street complaints. UPE will continue to provide the city time-stamped evidence video of the violation at any time upon request.

It is expected that all fees will be paid by the vehicle owner that has been found to be in violation of the parking regulations. UPE expects that no payment will be required of Vineyard City.

We look forward to working with Vineyard City and continuing to provide a high level of parking service to this community. Please let us know if you require any further information or have any questions.

Best Regards,

Michael Lamont, President  
University Parking Enforcement  
Direct: 801-420-0407  
[management@upesupport.com](mailto:management@upesupport.com)



**1. Where will vehicle owners recover their vehicles? Will the vehicles be stored in one or more lots, and how will the location be communicated to vehicle owners? Please state the location of all proposed storage lots and their proximity to Vineyard City.**

University Parking Enforcement currently offers two UDOT approved state impound yards serving Vineyard City.

|                                |                              |
|--------------------------------|------------------------------|
| State Impound Yard #829        | State Impound Yard #828      |
| 1218 South 1840 West           | 1530 Riverside Avenue        |
| Orem, UT 84058                 | Provo, UT 84604              |
| (3.5 mi to Vineyard City Hall) | (7 mi to Vineyard City Hall) |

Towed vehicles are reported to the Utah County Sheriff in Vineyard and are reported to the Utah State Impounded Vehicle Service (IVS). UPE's 24 hour number is also posted on the parking signs at each entrance to the property. Customers may text or call our 24 hour dispatch line (801-377-8200) to retrieve their vehicles at any time, day or night.

Once a customer has texted into our dispatch center for a "Tow Release", all information including the Utah Consumer Bill of Rights Regarding Towing, as well as our address, will be sent to them via text.

**OREM YARD RELEASE TEMPLATE:**

---

Your vehicle is being stored at State Impound Yard #829 located at 1218 South 1840 West, Orem, UT 84058. Take University Parkway west which turns into Business Park Drive. Impound lot is located on the north side at the dead end roundabout. (Please note: GPS may take you to a different location)

Please let us know your estimated time of arrival (ETA) to the impound yard and we will dispatch a parking attendant to open the gate. 30 minute notice is recommended.

**2. How will the proposer handle recovery or rental vehicles? May vehicle renters recover vehicles if there is an active rental agreement in their name?**

Yes, a customer may recover a rented vehicle once they have provided a valid email address, driver's license, and if they have a functioning key to the vehicle.





**3. How will proposer assist vehicle owners to save storage fees by enhancing owner's ability to pay charges and recover vehicles quickly?**

UPE utilizes the texting and payment platform, PODIUM, to process all parking enforcement transactions. This payment process is quick and contactless and our response time for text responses is less than 1 minute. UPE is available 24/7 for vehicle releases, once payment has been received. Typical response time is less than 30 minutes to any of our impound yards.

**4. What is the amount of any of proposers' fees and charges that are not determined by statute or regulation? Describe when and how they are imposed?**

All towing and booting charges are set by the state of Utah and city of Vineyard. A typical boot in Vineyard is \$75 and a typical patrol tow, within the first 24 hours, is currently \$253.13. There is a 3% processing fee for digital transactions. Storage charges are assessed at \$25/day for a boot and \$40/day for a tow.

**5. How will proposer document, investigate and resolve vehicle owner complaints?**

University Parking Enforcement currently offers an in-house appeals process at [universityparkingenforcement.com/appeal](http://universityparkingenforcement.com/appeal). This committee reviews complaints and allows customers to dispute charges.

It may be appropriate for UPE and Vineyard City to set up a secondary appeals form to accommodate potential city street complaints. UPE will continue to provide the city time-stamped evidence video of the violation at any time, upon request, to validate an enforcement action.

**6. How will proposer document, investigate and resolve city concerns and complaints?**

UPE management will work to resolve city concerns and complaints immediately, as we have done in the past. Please reach out to us 24/7 with any concerns.

**7. Is proposer aware of and does it comply with all city towing ordinances, Towing Service Provider RFP | 8 including those affecting private tows outside the scope of this RFP?**



UPE is aware of and complies with all city towing ordinances.

***8. What is your experience towing within Vineyard City and your prior experience with the Utah County Sheriff; include number of years of experience and notable tow work.***

UPE has been booting and towing in and around Vineyard City since 2001, offering twenty two years of parking enforcement experience. University Parking Enforcement is approved by Vineyard City as an authorized towing company and has been the first choice for the majority of Vineyard's private property owners and homeowner's associations. We have worked really closely with Sgt. Rockwell from the Utah County Sheriff's office in Vineyard. He has the direct phone numbers to our management staff.

Some of our Vineyard clients are: The Yard (Megaplex), Edgewater at Geneva, The Vine, Concord at Geneva, The Preserve at Waters Edge HOA (townhomes, condos and clubhouse), Lakefront, Tucker Row, Solstice, The Springs, Windsor, and the Gateway Village shopping center.

***9. It is expected that proposers' compensation for towing services will be paid by owners of towed vehicles consistent with state law, and City will not guarantee any payments owed to proposer. Are there any towing services described in this RFP for which tower expects payment from the City? If so, please explain.***

It is expected that all fees will be paid by the vehicle owner that has been found to be in violation of the posted parking regulations. UPE expects that no payment will be required of Vineyard City.

***10. What is your experience using boots as a means of parking enforcement? Do you currently have boots that could be dedicated for use within Vineyard City?***

Vehicle immobilization (booting) is an enforcement tool used to maintain an organized parking area for authorized vehicles. The vehicle owner found to be in violation of the parking regulations has the opportunity to release the boot at a fraction of the cost of towing. UPE is one of the only companies in Utah County that promotes and offers booting as a form of parking enforcement, prior to towing.



Booting is a major component of our business model and we have been implementing this service since 2001. UPE currently owns 175 parking enforcement booting devices and can dedicate at least 50 of these boots to Vineyard City. UPE also owns and operates 3 state of the art parking enforcement repossession tow trucks.

**Vineyard City proposes each of these requirements for the protection and safety of its citizens:**

***A. Maintain a tow truck exclusively for Vineyard calls for service and have a current written agreement with the tow truck/wrecker services dispatch;***

UPE also owns and operates 3 state of the art parking enforcement repossession tow trucks.

***B. All trucks responding to Vineyard calls for service shall have the following:***

All UPE tow trucks are current with UDOT inspections, insurance, tools and resources. UPE does not own heavy duty tow trucks, but can work with local heavy duty towing companies to service Vineyard's needs.

- a. Current DOT inspection Towing Service Provider RFP | 4**
- b. Current insurance**
- c. Proper tools**
- d. The resources to tow all vehicles (Light, Medium, and Heavy as outlined in Utah Administrative Code R909-19)**

***C. Be available 24-hours a day, 7-days a week. When requested by the City to tow and/or store a vehicle, the operator shall respond within the maximum twenty minute time frame (except heavy duty), unless otherwise excused by the Coordinator because of inclement weather, unusual traffic conditions, or excessive distance.***

University Parking Enforcement is always available 24/7/365 and can respond to Vineyard towing requests within 20 minutes.

***D. Provide Owner access to vehicles towed on a 24-hour, 7-days a week basis. If the Owner is requesting a release of a vehicle or access to the vehicle to obtain life essential property as defined in R909-19-3, the Company shall make personnel***





***available to release the vehicle or provide access to the vehicle within two hours of when the Owner makes the request. Any fee for other than regular business hours retrieval shall be reasonable and shall comply with any applicable statute or rule.***

UPE is available for releases 24/7/365.

#### Life Essential Property (UPE - Podium Customer Template)

Life Essential items may be retrieved from an impounded vehicle by the registered vehicle owner/agent. All other items may be retrieved after the vehicle has been paid for and released from impound.

#### R909-19-25 - Life Essential Property

Property which is deemed as life essential shall be given to the vehicle owner regardless of payment for rendered services.

"Life-essential personal property" includes those items essential to sustain life or health including: prescription medication, medical equipment, essential clothing (e.g. shoes, coat), food and water, child safety seats, and government issued photo-identification.

#### ***E. Perform background check on all employees (to be included with final contract with city).***

PROVIDED IN PACKET. All UPE employees are on auto renew for background checks through The Bureau of Criminal Investigation (BCI).

#### ***F. Maintain complete and accurate records of all tows (to include which yards vehicles were towed to) which shall be provided to the Coordinator with such records as requested.***

UPE utilizes the towing software, OMADI. Each booting and towing record is stored and backed up on the cloud for 5 years. Evidence Video is uploaded each night to Google Drive. Towing records and individual evidence videos can be shared with the city via email or text immediately upon request. We have included a sample of our towing receipts that are emailed to customers in this packet.

#### ***G. Maintain a Utah State Tax Commission approved storage area and a secure area for seized items or vehicles. Within a five-mile radius of Vineyard city limits Towing Service Provider RFP | 5***



University Parking Enforcement  
State Impound Yard #829  
1218 South 1840 West  
Orem, UT 84058

(3.5 mi to Vineyard City Hall)

***H. Provide a secure storage area for personal belongings removed from towed vehicles.***

UPE does not enter or retrieve items from impounded, stored customer vehicles.

***I. Provide records and documentation for compliance of all applicable Utah State Laws including but not limited to business license, evidence of insurability, and the most current Utah State Tax Commission Impound Yard and Inspection form.***

PROVIDED IN PACKET

***J. Fee schedule.***

PROVIDED IN PACKET

***K. Waive all storage and impound fees for reported stolen/recovered vehicles. All tow fees apply.***

UPE will work closely with the City, Sheriff's Department, and vehicle owner on any stolen/recovered vehicle. In the event the vehicle was reported stolen prior to being towed, UPE will release the stolen vehicle at no charge to the vehicle owner.

***L. Centralized location for customer service response to inquiries of all vehicles towed.***

24 Hour Dispatch Center - TEXT (801) 377-8200



**M. Offer booting services upon the city's request.**

UPE will set up each parking agreement/contract according to the property needs, as dictated by Vineyard City. The city may decide to boot or tow as a means of enforcement.

Please Note: Due to increased liability with stolen and vandalized booting equipment, booted vehicles will automatically be towed after 24 hours, if payment or arrangements haven't been made by the vehicle owner.

***N. Disclosure. The company agrees to disclose to City all incidents or occurrences of accident, injury, and/or property damage that may result in a claim.***

AGREED.

***O. The Company agrees to indemnify, save harmless, and release Vineyard City, Participating Agencies, and all its officers, agents, volunteers, and employees from and against any and all loss, damages, injury, liability, suits, and proceedings arising out of the performance of this contract which are caused in whole or in part by the acts or negligence of the Company's officers, agents, volunteers, or employees, but not for claims arising from the City's sole negligence.***

AGREED.





**1. Company Information: Name, address, email, and telephone number of the company submitting the proposal.**

UNIVERSITY PARKING ENFORCEMENT  
1530 RIVERSIDE AVE, PROVO, UT 84604  
[management@upesupport.com](mailto:management@upesupport.com)  
801-377-8200

**a. The name and contact information of the person designated as the firm's representative.**

Michael Lamont, CEO 801-420-0407  
Clint Black, VP 801-367-6229  
Andrew Copling, Director of Operations 801-995-0214

**b. A description of the firm's experience and capability of fulfilling this contract if awarded.**

UPE is fully capable of fulfilling this contract with Vineyard City and providing 22 years of experience to ensure a smooth transition and successful parking plan.

**2. Fee schedule.**

PROVIDED IN PACKET

**3. Copy of the business license for place of business and each yard, or receipt (if license has not yet been received) showing that Company is licensed as a towing company and has paid all applicable regulatory fees.**

PROVIDED IN PACKET

**a. Provide the centralized location for customer service response to inquiries of all vehicles towed.**

24 Hour Dispatch Center - (801) 377-8200

801.377.8200 - 1530 Riverside Ave, Provo, Utah 84604  
[universityparkingenforcement.com](http://universityparkingenforcement.com)



***b. Issue statement that the centralized location will be available 24-hours a day /7-days per week.***

The 24 hour dispatch center is active and available 24/7/365.

**4. Other records and documentation for compliance of all applicable Utah State laws.**

UPE is currently compliant and will remain compliant with all state and municipal laws.

***5. Tow truck information – Provide the following: a. Current DOT inspection b. Current insurance c. Proper tools d. The resources to tow all vehicles (Light, Medium, and Heavy as outlined in Utah Administrative Code R909-19)***

PROVIDED IN PACKET

***6. Provide information on the required State-Tax approved storage area for seized items or vehicles.***

R873-22M-17. Standards for State Impound Lots Pursuant to Utah Code Ann. Section 41-1a-1101.

(1) An impound yard may be used by the Motor Vehicle Division and peace officers only if all of the following requirements are satisfied:

(a) The yard must be identified by a conspicuously placed, well-maintained sign that:

(i) is at least 24 square feet in size;

(ii) includes the business name, address, phone number, and hours of business; and

(iii) displays the impound yard identification number issued by the Motor Vehicle Division in characters at least four inches high.

(b) The yard shall maintain a hard-surfaced storage area of concrete, black top, gravel, road base, or other similar material.

(c) The yard must have adequate lighting.

(d) A six-foot chain link or other similar fence that is topped with three strands of barbed wire or razor security wire must surround the yard.

(e) The yard must have opaque fencing, which may be opaque chain link fencing, on any side that has frontage with a highway.

(f) Spacing between vehicles must be adequate to allow opening of vehicle doors without interfering with other vehicles or objects.

(g) An office shall be located on the premises of the yard.

(i) The yard office shall be staffed and open for public business during normal business hours, Monday through Friday, except for designated state and federal holidays.

(ii) If the yard maintains multiple storage areas, authorization may be requested from the Motor Vehicle Division to maintain a central office facility in a location not to exceed a 10 mile radius from any of its storage areas.

(iii) If a central office facility is authorized under Subsection (1)(g)(ii), the signs of all storage areas must provide the location of the office.

(h) The yard shall provide compressed air and battery boosting capabilities at no additional cost.

(2) Persons who can demonstrate an ownership interest in a car held at a state impound yard are allowed to enter the vehicle during normal business hours and remove personal property not attached to the vehicle upon signing a receipt for the property with the yard.

(a) An individual has ownership interest in the vehicle if he:

(i) is listed as a registered owner or lessee of the vehicle; or

(ii) has possession of the vehicle title.

(b) An individual must show picture identification as evidence of his ownership interest.

(c) The storage yard shall maintain a log of individuals who have been given access to vehicles for the purpose of removing personal property.

(3) Impound yards holding five or less vehicles in a month may be required to tow those vehicles to another yard for the



*purpose of centralizing sales of vehicles or, at the discretion of the Motor Vehicle Division, be required to hold the vehicles until additional impounded vehicles may be included.*

*(4) Operators of impound yards shall remove license plates from impounded vehicles prior to the time of sale and turn them over to the commission at the time the vehicles are sold.*

*(5) The Motor Vehicle Division has the authority to review the qualifications of state impound yards to assure compliance with the requirements set forth in this rule. Any yard not in compliance shall be notified in writing and given 30 days from that notice to rectify any noncompliance. If no action or insufficient action is taken by the impound yard, the Motor Vehicle Division may order it to be suspended as a state impound yard. Any yard contesting suspension, or any yard directly and adversely affected by the Motor Vehicle Division's refusal to designate it a state impound yard, has the right to appeal that suspension to the commission.*

## ***7. Provide information on the required storage for personal belongings removed from the towed vehicles.***

UPE does not enter or retrieve items from impounded, stored customer vehicles.

Life Essential items may be retrieved from an impounded vehicle by the registered vehicle owner during normal business hours. All other items may be retrieved after the vehicle has been paid for and released from impound.

R909-19-25 - Life Essential Property

Property which is deemed as life essential shall be given to the vehicle owner regardless of payment for rendered services.

"Life-essential personal property" includes those items essential to sustain life or health including: prescription medication, medical equipment, essential clothing (e.g. shoes, coat), food and water, child safety seats, and government issued photo-identification.

## ***8. Issue statement that firm will waive all storage and impound fees for reported stolen/recovered vehicles. Towing Service Provider RFP | 7***

UPE will work closely with the City, Sheriff's Department, and vehicle owner on any stolen/recovered vehicle. In the event the vehicle was reported stolen prior to being towed, UPE will release the stolen vehicle at no charge to the vehicle owner.

## ***9. Evidence of Insurability (Refer to section V)***

PROVIDED IN PACKET

## ***10. A list of three prior or current contract accounts.***

PROVIDED IN PACKET





***11. An explanation of anticipated procedures for enforcement***

UPE will work closely with Vineyard City to develop a successful parking plan, post clear signage, and enforce according to each individual property's needs, as dictated by the city. These parking regulations can be modified at any time by Vineyard City.

***12. An explanation of corporate policies and procedures the Company has adopted to ensure compliance with State and Municipal law, including but not limited to Utah Code Ann. § 72-9-601 et seq. and sections 10.04 and 5.18 et seq. of Vineyard City Code.***

UPE is currently compliant and will remain compliant with all state and municipal laws.



**VINEYARD**

125 S MAIN STREET  
VINEYARD, UT 84059

## Towing/Parking Enforcement Certificate #3323

The below named person(s) or firm is hereby granted a license to do business as stated herein in Vineyard, Utah for the period indicated, subject to the provisions of the Vineyard Municipal Code, and applicable state or federal regulations.

Business Owner: Mike Lamont

Employee(s): Brandon Hatch, Johnny Olive, John  
Mogollon, Clint Black, Andrew Copling,  
Dennis Vargas, Josh Kersh

Business Name: University Parking Enforcement

Address: 1530 Riverside Ave  
Provo UT 84604

Phone: (801) 377-8200

Effective Date: 7/12/2022

Expiration Date: 12/31/2022

**Certified for:**

Lakefront at Vineyard Town Center, Edgewater Townhomes,  
Concord at Geneva Apts, The Vine Apts, The Preserve Condos  
and Townhomes, The Springs, Tucker Row, Waters Edge  
Clubhouse at 50 E Vineyard Loop Rd, The Yard Plat A (Megaplex  
and surrounding businesses), The Yard Plat B (Field between  
Megaplex and 400 N), Lots at 114 N and 131 N Mill Rd, private  
property at east end of 400 N (including north side of the pavement  
and the dirt area), Windsor at Waters Edge, Vineyard Gateway -  
773 E Mill Rd; 49, 55, and 61 N Geneva Rd.

  
City Recorder



NON-TRANSFERABLE

Please cut and detach this bottom portion before posting the above certificate

## Towing/Parking Enforcement Certificate



**VINEYARD**

125 S MAIN STREET  
VINEYARD, UT 84059

NAME: University Parking Enforcement

MAILING 1530 Riverside Ave

ADDRESS: Provo UT 84604

FEE PAID: 50.00

EFFECTIVE DATE: 7/12/2022

EXPIRATION DATE: 12/31/2022

**CERTIFIED FOR:** Lakefront at Vineyard Town Center, Edgewater Townhomes,  
Concord at Geneva Apts, The Vine Apts, The Preserve Condos  
and Townhomes, The Springs, Tucker Row, Waters Edge  
Clubhouse at 50 E Vineyard Loop Rd, The Yard Plat A (Megaplex  
and surrounding businesses), The Yard Plat B (Field between  
Megaplex and 400 N), Lots at 114 N and 131 N Mill Rd, private  
property at east end of 400 N (including north side of the  
pavement and the dirt area), Windsor at Waters Edge, Vineyard  
Gateway - 773 E Mill Rd; 49, 55, and 61 N Geneva Rd.

The certificate issued by Vineyard allows the business to provide Towing / Parking Enforcement only at the Certified Addresses listed above.



# PROVO CITY LICENSING

A FUNCTION OF PROVO311



(801) 852-6000 || [PROVO.ORG/LICENSING](https://provo.org/licensing)

351 WEST CENTER ST | PROVO, UT 84601

NOT TRANSFERABLE

|                                                                                   |                                                              |                        |
|-----------------------------------------------------------------------------------|--------------------------------------------------------------|------------------------|
| KIND<br><b>BUSINESS LICENSE // MOBILE</b>                                         |                                                              | NUMBER<br><b>43365</b> |
| BUSINESS NAME<br>UNIVERSITY PARKING ENFORCEMENT                                   | BUSINESS ADDRESS<br>1530 N RIVERSIDE AVE, PROVO, UT<br>84604 |                        |
| ISSUED<br><b>FEBRUARY 15, 2022</b>                                                | EXPIRATION DATE<br><b>JANUARY 31, 2023</b>                   |                        |
| ATTN<br>UNIVERSITY PARKING ENFORCEMENT<br>1530 N RIVERSIDE AVE<br>PROVO, UT 84604 |                                                              |                        |

## VEHICLES ASSOCIATED WITH THIS LICENSE

| VEHICLE NUMBER | LICENSE PLATE NUMBER | VEHICLE ID NUMBER (VIN) |
|----------------|----------------------|-------------------------|
|----------------|----------------------|-------------------------|

ATTEST

POST IN A CONSPICUOUS PLACE

NOT TRANSFERABLE





# CITY OF OREM

56 North State Street  
Orem, Utah 84057  
[www.orem.org](http://www.orem.org)

Issued 12/01/2021

License Number: 2005-20956

Business Name: UNIVERSITY PARKING ENFORCEMENT

Address: 1530 Riverside Ave  
Provo, UT 84604

Expires: 12/31/2022

Licensee: University Parking Enforcement

Location: 1218 S 1840 West

Commercial Business  
Established: 02/10/2005

## Business License

POST IN A CONSPICUOUS PLACE - NON-TRANSFERABLE



## Utah Department of Transportation, Motor Carrier Division Tow Truck Motor Carrier Certification

This certifies that

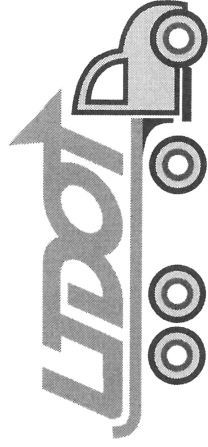
UNIVERSITY PARKING ENFORCEMENT

USDOT 1322890

1649 NORTH 550 WEST PROVO, UTAH 84604

has complied with UCA 72-9-601 and R-909-19 tow truck motor carrier regulations.  
The certificate 2021TT1216-70 must be renewed by 12/16/2023.

Motor Carrier Division  
4501 S 2700 W  
Salt Lake City, UT 84129  
(801) 965-4892



*Motor Carrier Division*

Minchey, Courtney

Tow Truck Safety Investigator  
UDOT Motor Carrier Division



UTAH DEPARTMENT OF TRANSPORTATION  
UNIVERSITY PARKING ENFORCEMENT

## **FEE SCHEDULE**

|                |                                                         |
|----------------|---------------------------------------------------------|
| <b>\$179</b>   | NON-CONSENT IMPOUND FEE                                 |
| <b>\$90</b>    | NON-CONSENT IMPOUND DROP FEE                            |
| <b>\$37</b>    | STATE ADMINISTRATION FEE                                |
| <b>\$40</b>    | DAILY IMPOUND STORAGE FEE                               |
| <b>\$75</b>    | PARKING ENFORCEMENT BOOT FEE                            |
| <b>\$37.50</b> | PARKING ENFORCEMENT BOOT DROP FEE                       |
| <b>\$25</b>    | DAILY BOOT STORAGE FEE                                  |
| <b>\$0-58</b>  | FUEL SURCHARGE<br>(REFER TO STATE FUEL SURCHARGE TABLE) |
| <b>\$80</b>    | SHOP TOW MINIMUM                                        |
| <b>\$65</b>    | LOCKOUT MINIMUM                                         |
| <b>\$229</b>   | IMMOBILIZATION DEVICE (BOOT) REPLACEMENT                |
| <b>3%</b>      | CREDIT CARD PROCESSING FEE                              |



## Tow Truck Vehicle Certification

**Inspection:** T128023642

**Status:** APPROVED

**Expiration Date:** 12/16/2023

### Tow Company

**USDOT:** 1322890

**Legal Name:** UNIVERSITY PARKING ENFORCEMENT

**DBA Name:**

**Servicing County:** UTAH

**Physical Address:** 1649 NORTH 550 WEST PROVO, UTAH 84604

**Mailing Address:** 1649 NORTH 550 WEST PROVO, UTAH 84604

**Phone:** 801-492-0616 **Fax:** 801-373-8697 **Email:**

### Tow Vehicle

**Unit Number:** 1

**Year:** 2017

**Make:** Ford

**GVWR:** 18,000

**VIN:** 1FDUF4GT5HED60964

**Registration Expire Date:** 12/30/2022

**License Plate:** F359DZ

**Insurance:** Wcf Mutual Ins Co

**Policy Number:** RS0002667

**Insurance Effective Date:** 06/02/2021

**Insurance Expire Date:** 06/02/2022

### Tow Vehicle Inspection

**Inspection Date:** 12/16/2021

**Inspector:** Minchey, Courtney

**Driver:** Black, Clint

**Sticker Number:** 0812

**Emergency Flashers:** YES

**Annual Inspection:** YES

**Wipers:** YES

**Portable Turn Signal:** YES

**Debris Container:** YES

**Horn:** YES

**Amber Rotating Lights:** YES

**Fire Extinguisher:** YES

**Brake Lights:** YES

**Cones or Triangles:** YES

**Turn Signals:** YES

**Safety Vest:** YES

**Broom/Scoop Shovel:** YES

**Chock Blocks:** YES

**Headlights:** YES

**Tie Down Chains or Straps:** YES

**Oil Absorbent:** YES

**Tail Lights:** YES

**Door & Steering Wheel Ties:** YES

**Safety Chains:** YES

**Securement:** YES

**Company Information Current:** YES

#### Inspection Notes:

12/16/2021 08:55:17 AM - Minchey, Courtney - The tow truck vehicle inspection has been completed and the certification approved.





## Tow Truck Vehicle Certification

**Inspection:** T128023641

**Status:** APPROVED

**Expiration Date:** 12/16/2023

### Tow Company

**USDOT:** 1322890

**Legal Name:** UNIVERSITY PARKING ENFORCEMENT

**DBA Name:**

**Servicing County:** UTAH

**Physical Address:** 1649 NORTH 550 WEST PROVO, UTAH 84604

**Mailing Address:** 1649 NORTH 550 WEST PROVO, UTAH 84604

**Phone:** 801-492-0616 **Fax:** 801-373-8697 **Email:**

### Tow Vehicle

**Unit Number:** 2

**Year:** 2015

**Make:** Chevrolet

**GVWR:** 16,000

**VIN:** 1GB3CYC85FF594597

**Registration Expire Date:** 09/30/2022

**License Plate:** X722XX

**Insurance:** Wcf Mutual Ins Co

**Policy Number:** RS0002667

**Insurance Effective Date:** 06/02/2021

**Insurance Expire Date:** 06/02/2022

### Tow Vehicle Inspection

**Inspection Date:** 12/16/2021

**Inspector:** Minchey, Courtney

**Driver:** Black, Clint

**Sticker Number:** 0811

**Emergency Flashers:** YES

**Annual Inspection:** YES

**Wipers:** YES

**Portable Turn Signal:** YES

**Debris Container:** YES

**Horn:** YES

**Amber Rotating Lights:** YES

**Fire Extinguisher:** YES

**Brake Lights:** YES

**Cones or Triangles:** YES

**Turn Signals:** YES

**Safety Vest:** YES

**Broom/Scoop Shovel:** YES

**Chock Blocks:** YES

**Headlights:** YES

**Tie Down Chains or Straps:** YES

**Oil Absorbent:** YES

**Tail Lights:** YES

**Door & Steering Wheel Ties:** YES

**Safety Chains:** YES

**Securement:** YES

**Company Information Current:** YES

#### Inspection Notes:

12/16/2021 08:54:12 AM - Minchey, Courtney - The tow truck vehicle inspection has been completed and the certification approved.



# Tow Truck Certification Report

Tracking:  
Tow Truck Inspection-2011-373  
Page 1

USDOT Number: 1322890

Company: University Parking Ent

Physical Address: 1530 Riverside Ave

Mailing Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Inspection Date: 4/22

City: Provo State: UT Zip: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email Address: \_\_\_\_\_

## Vehicle Information

Vehicle Year: 2022 Vehicle Make: RAM Plate Number/Exp: TEMP 5/26/22

VIN: 3C7WR LA LONG 15 1176

Insurance Company: B5Catsdale Ins Co Policy#: BS0002667 Exp: 6/2/22

GVWR: 16500

Unit Number: 3

Liability Limits: JM

## Required Safety Equipment (All tow trucks)

☒ Amber rotating lights ☒ Headlights ☒ Tail lights ☒ Portable turn signal lights ☒ Emergency flashers ☒ Brake lights

☒ Cones or triangles (3) ☒ Broom / scoop shovel ☒ Debris container (5 gal) ☒ Oil absorbent (5 gal) ☒ Securement (gas cans, etc.) ☒ Turn signals ☒ Wipers ☒ Fire extinguisher (minimum 10BC) ☒ Door and steering wheel ties (1) ☒ Safety chains (minimum grade 7) ☒ Safety vest ☒ Chock blocks (2) or stiff legs ☒ Annual inspection ☒ Tie down chains or straps (4)

Tow Truck Admin Rule R90919-19 - Safety Regulations for Tow Truck Operations. Tow Truck Requirements for Equipment, Operation and Certification.

[www.rules.utah.gov/publicat/code/r909/r909-019.htm](http://www.rules.utah.gov/publicat/code/r909/r909-019.htm)

Comments: \_\_\_\_\_

Did vehicle earn a DOT Certification?:

Please choose YES or NO

Decal Number issued: 0917

Driver Name: Clint Black

Motor Carrier Specialist: Courtney Minchen Badge # 50A283

Driver Signature: [Signature] Date: \_\_\_\_\_

Motor Carrier Specialist Signature: [Signature] Date: 4/22/22



PROPERTY NAME Lakefront @ Vineyard Town Center PHONE 801-256-0465

ADDRESS 300 W Vineyard Loop Rd CITY Vineyard

MANAGEMENT COMPANY FCS Community Management

MAIN CONTACT Tiffany Madsen PHONE 385-266-2604

EMAIL ADDRESS tiffanym@hoaliving.com

AUTHORIZED AGENTS: Management Company Reps

AUTHORIZED AGENT FOR CALL IN BOOTS/TOWS ☐ MANAGER ☐ RESIDENT ☐ BOTH

PARKING ENFORCEMENT OPTIONS ☐ PATROL \* ☒ 24HR CALL IN

ALL UNRELEASED BOOTED VEHICLES WILL BE TOWED NO LATER THAN **24 HOURS** FROM THE BOOT DATE.

PATROL HOURS \_\_\_\_\_ ☐ 24HR PATROL

☒ TOW ☐ PERMIT PARKING ONLY VISITOR PARKING Residents may not park in visitor. Visitors may occupy  
☒ BOOT ☐ CUSTOMER PARKING ONLY any unassigned common area parking for up to 72hrs  
☒ NO STREET PARKING

☐ MOTORCYCLE PARKING ☐ MUST BE IN MOTORCYCLE PARKING ☐ MUST DISPLAY PERMIT

☐ OTHER \_\_\_\_\_

\* PARKING PATROL ADDENDUM MAY BE REQUIRED ☐ ATTACHED ☒ EXEMPT

## VIOLATIONS

THE FOLLOWING VIOLATIONS [if checked] WILL ALWAYS BE **TOWED**, UNLESS OTHERWISE SPECIFIED.

☐ RED ZONE ☐ RESERVED STALLS ☐ NO STALLS ☐ ABANDONED  
☐ HANDICAP STALLS ☐ DOUBLE PARKED ☐ FIRE LANE ☐ UNAUTHORIZED  
☐ BLOCKING DUMPSTER ☐ OTHER \_\_\_\_\_

SPECIFIC GUIDELINES Vehicles may not obstruct sidewalk

## PERMITS

PARKING PERMITS FOR PATROL PROPERTIES ARE COMPLIMENTARY AND MAY BE CONVENIENTLY ORDERED ON UPE'S WEBSITE. [universityparkingenforcement.com/permits](http://universityparkingenforcement.com/permits)

## SIGNS

\_\_\_\_\_ NUMBER OF ENTRANCES

☐ AUTHORIZED PERMIT PARKING ONLY ☐ NUMBERED STALLS ARE RESERVED  
☐ AUTHORIZED CUSTOMER PARKING ONLY ☒ AUTHORIZED PARKING ONLY  
☐ CURRENT CUSTOMER PARKING ONLY ☐ OTHER \_\_\_\_\_

I understand that notification of any changes to ownership or management of stated property must be provided to UPE in order to conform to city and state legal code. I agree to the terms of this agreement and to UPE's Parking Enforcement Policies & Procedures. This is a non-binding, mutually continuous parking contract that may be changed or terminated by either party with 24 hour written notice.

Tiffany Madsen  
Tiffany Madsen (Mar 19, 2020)

Tiffany Madsen

Mar 19, 2020

SIGNATURE

PRINT

DATE

Clint Black  
Clint Black (Mar 19, 2020)

UPE AUTHORIZED SIGNATURE

PROPERTY NAME Edgewater @ Geneva PHONE 801-235-7368ADDRESS 255 North Mill Rd CITY VineyardMANAGEMENT COMPANY Advantage ManagementMAIN CONTACT Jason Sucher PHONE 801-472-4678EMAIL ADDRESS jason@amres.coAUTHORIZED AGENTS: Rachel PatrickAUTHORIZED AGENT FOR CALL IN BOOTS/TOWS ☒ MANAGER ☐ RESIDENT ☐ BOTHPARKING ENFORCEMENT OPTIONS ☒ PATROL \* ☐ 24HR CALL INALL UNRELEASED BOOTED VEHICLES WILL BE TOWED NO LATER THAN **24 HOURS** FROM THE BOOT DATE.PATROL HOURS \_\_\_\_\_ ☒ 24HR PATROL☒ TOW ☐ PERMIT PARKING ONLY VISITOR PARKING 12am-8am  
☐ BOOT ☐ CUSTOMER PARKING ONLY  
☐ NO STREET PARKING☐ MOTORCYCLE PARKING ☐ MUST BE IN MOTORCYCLE PARKING ☐ MUST DISPLAY PERMIT☐ OTHER \_\_\_\_\_\* PARKING PATROL ADDENDUM MAY BE REQUIRED ☐ ATTACHED ☐ EXEMPT

## VIOLATIONS

THE FOLLOWING VIOLATIONS [if checked] WILL ALWAYS BE **TOWED**, UNLESS OTHERWISE SPECIFIED.

|                                                       |                                                                |                                               |                                                  |
|-------------------------------------------------------|----------------------------------------------------------------|-----------------------------------------------|--------------------------------------------------|
| <input type="checkbox"/> RED ZONE                     | <input checked="" type="checkbox"/> RESERVED STALLS            | <input type="checkbox"/> NO STALLS            | <input checked="" type="checkbox"/> ABANDONED    |
| <input checked="" type="checkbox"/> HANDICAP STALLS   | <input type="checkbox"/> DOUBLE PARKED                         | <input checked="" type="checkbox"/> FIRE LANE | <input checked="" type="checkbox"/> UNAUTHORIZED |
| <input checked="" type="checkbox"/> BLOCKING DUMPSTER | <input checked="" type="checkbox"/> OTHER <u>Alley Parking</u> |                                               |                                                  |

SPECIFIC GUIDELINES Clubhouse parking requires clubhouse reservation and clubhouse parking permits.

## PERMITS

PARKING PERMITS FOR PATROL PROPERTIES ARE COMPLIMENTARY AND MAY BE CONVENIENTLY ORDERED ON UPE'S WEBSITE. [universityparkingenforcement.com/permits](http://universityparkingenforcement.com/permits)

## SIGNS

4 \_\_\_\_\_ NUMBER OF ENTRANCES

|                                                           |                                                                   |
|-----------------------------------------------------------|-------------------------------------------------------------------|
| <input type="checkbox"/> AUTHORIZED PERMIT PARKING ONLY   | <input checked="" type="checkbox"/> NUMBERED STALLS ARE RESERVED  |
| <input type="checkbox"/> AUTHORIZED CUSTOMER PARKING ONLY | <input type="checkbox"/> AUTHORIZED PARKING ONLY                  |
| <input type="checkbox"/> CURRENT CUSTOMER PARKING ONLY    | <input checked="" type="checkbox"/> OTHER <u>No Alley Parking</u> |

I understand that notification of any changes to ownership or management of stated property must be provided to UPE in order to conform to city and state legal code. I agree to the terms of this agreement and to UPE's Parking Enforcement Policies & Procedures. This is a non-binding, mutually continuous parking contract that may be changed or terminated by either party with 24 hour written notice.

Jason Sucher  
Jason Sucher (May 19, 2020 15:54 MDT)

Jason Sucher

May 19, 2020

SIGNATURE

PRINT

DATE

Clint Black  
Clint Black (May 20, 2020 07:58 MDT)

UPE AUTHORIZED SIGNATURE



PROPERTY NAME Solstice @ Watersedge PHONE 801-641-1844ADDRESS 105 East 580 North CITY VineyardMANAGEMENT COMPANY Advanced Community ServicesMAIN CONTACT Jeremy Johnson PHONE \_\_\_\_\_EMAIL ADDRESS jeremy@acs-hoa.comAUTHORIZED AGENTS: Aaron Stephenson, Joe Herndon Clayton Prete, Brian Kocherhans Alexandra SorensonAUTHORIZED AGENT FOR CALL IN BOOTS/TOWS ☐ MANAGER ☐ RESIDENT ☐ BOTHPARKING ENFORCEMENT OPTIONS ☐ PATROL\* ☒ 24HR CALL INALL UNRELEASED BOOTED VEHICLES WILL BE TOWED NO LATER THAN **24 HOURS** FROM THE BOOT DATE.PATROL HOURS \_\_\_\_\_ ☐ 24HR PATROL☒ TOW ☐ PERMIT PARKING ONLY VISITOR PARKING \_\_\_\_\_  
☐ BOOT ☐ CUSTOMER PARKING ONLY \_\_\_\_\_  
☒ NO STREET PARKING \_\_\_\_\_☐ MOTORCYCLE PARKING ☐ MUST BE IN MOTORCYCLE PARKING ☐ MUST DISPLAY PERMIT☐ OTHER \_\_\_\_\_\* PARKING PATROL ADDENDUM MAY BE REQUIRED ☐ ATTACHED ☒ EXEMPT

## VIOLATIONS

THE FOLLOWING VIOLATIONS [if checked] WILL ALWAYS BE **TOWED**, UNLESS OTHERWISE SPECIFIED.

|                                            |                                          |                                    |                                                  |
|--------------------------------------------|------------------------------------------|------------------------------------|--------------------------------------------------|
| <input type="checkbox"/> RED ZONE          | <input type="checkbox"/> RESERVED STALLS | <input type="checkbox"/> NO STALLS | <input checked="" type="checkbox"/> ABANDONED    |
| <input type="checkbox"/> HANDICAP STALLS   | <input type="checkbox"/> DOUBLE PARKED   | <input type="checkbox"/> FIRE LANE | <input checked="" type="checkbox"/> UNAUTHORIZED |
| <input type="checkbox"/> BLOCKING DUMPSTER | <input type="checkbox"/> OTHER _____     |                                    |                                                  |

SPECIFIC GUIDELINES \_\_\_\_\_

## PERMITS

PARKING PERMITS FOR PATROL PROPERTIES ARE COMPLIMENTARY AND MAY BE CONVENIENTLY ORDERED ON UPE'S WEBSITE. [universityparkingenforcement.com/permits](http://universityparkingenforcement.com/permits)

## SIGNS

3 \_\_\_\_\_ NUMBER OF ENTRANCES

|                                                           |                                                                                    |
|-----------------------------------------------------------|------------------------------------------------------------------------------------|
| <input type="checkbox"/> AUTHORIZED PERMIT PARKING ONLY   | <input type="checkbox"/> NUMBERED STALLS ARE RESERVED                              |
| <input type="checkbox"/> AUTHORIZED CUSTOMER PARKING ONLY | <input type="checkbox"/> AUTHORIZED PARKING ONLY                                   |
| <input type="checkbox"/> CURRENT CUSTOMER PARKING ONLY    | <input checked="" type="checkbox"/> OTHER <u>Private Roads - No Parking 24 HRS</u> |

I understand that notification of any changes to ownership or management of stated property must be provided to UPE in order to conform to city and state legal code. I agree to the terms of this agreement and to UPE's Parking Enforcement Policies & Procedures. This is a non-binding, mutually continuous parking contract that may be changed or terminated by either party with 24 hour written notice.

Jeremy Johnson  
Jeremy Johnson (Apr 2, 2021 12:04 MDT)

Jeremy Johnson

Apr 2, 2021

SIGNATURE

PRINT

DATE

Clint Black  
Clint Black (Apr 2, 2021 12:47 MDT)

UPE AUTHORIZED SIGNATURE

# University Parking Enforcement

# RELEASE INVOICE

1530 Riverside Ave  
Provo, UT 84604  
(801) 377-8200

Invoice #: 88662  
Invoice Date: Nov 2, 2022

|                   |                       |                |                                           |
|-------------------|-----------------------|----------------|-------------------------------------------|
| Start Time:       | Nov 1, 2022 @ 11:12PM | Property:      | Lakefront @ Vineyard Town Center          |
| End Time:         | Nov 1, 2022 @ 11:22PM | Address:       | 300 W Vineyard Loop Rd Vineyard, UT 84059 |
| Release Time:     | Nov 2, 2022 @ 08:19AM | Tow Yard:      | 1218 South 1840 West Orem, UT 84058       |
| Police Impound #: | 8296879               | Violations:    | No Street Parking                         |
| UT Confirm #:     | 2022305imp9850203     | Vehicle:       | Ford F150                                 |
| 1st Filling:      |                       | Color:         | Red                                       |
| 2nd Filling:      |                       | Year:          | 1999                                      |
| Driver:           | Brandon H             | VIN:           | 2FTRX18WXXCA07980                         |
| Truck:            | Chevy Tow 2           | License Plate: | AZ CNR7408                                |

| Releasee                    | Payer          |
|-----------------------------|----------------|
| Release To: Tyler Rowell    | Payer Name:    |
| Releasee License: D09808724 | Payer License: |

| Description        | Details | Qty    | Price    | Total    |
|--------------------|---------|--------|----------|----------|
| Tow Fee            |         | 1.00   | \$179.00 | \$179.00 |
| Fuel Surcharge     |         | 179.00 | 27%      | \$48.33  |
| Storage            |         | 1      | \$40.00  | \$40.00  |
| Administration Fee |         | 1.00   | \$37.00  | \$37.00  |

| Release Notes | Sales Tax: \$0.00                |
|---------------|----------------------------------|
|               | Processing Fee: 7.59             |
|               | Patrol Discount (\$51.20)        |
|               | Total Due: \$260.72              |
|               | Total Credits:                   |
|               | Total Payments: Credit: \$260.72 |
|               | <b>Total Owed: \$0.00</b>        |



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

11/02/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER

**iDrive Insurance Agency**  
**PO BOX 1689**  
**Spanish Fork, UT 84660**

CONTACT NAME:

Brynlie Nielsen

PHONE

(A/C, No, Ext): (801)343-0514

FAX

(A/C, No):

E-MAIL ADDRESS:

brynlie@goamericanbenefits.com

INSURER(S) AFFORDING COVERAGE

NAIC #

INSURER A :

Nationwide Casualty Company

INSURER B :

Colony Management Services, Inc.

INSURER C :

INSURER D :

INSURER E :

INSURER F :

INSURED

**University Parking Enforcement**  
**Mike Lamont**  
**1649 Riverside Ave**  
**Provo, UT 84604**

## COVERAGES

CERTIFICATE NUMBER: 00000128-0

REVISION NUMBER: 1

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR TR | TYPE OF INSURANCE                                                           | ADDL INSD | SUBR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS                                           |
|---------|-----------------------------------------------------------------------------|-----------|----------|---------------|-------------------------|-------------------------|--------------------------------------------------|
|         | COMMERCIAL GENERAL LIABILITY                                                |           |          |               |                         |                         |                                                  |
|         | CLAIMS-MADE                                                                 |           |          |               |                         |                         | EACH OCCURRENCE \$                               |
|         |                                                                             |           |          |               |                         |                         | DAMAGE TO RENTED PREMISES (Ea occurrence) \$     |
|         |                                                                             |           |          |               |                         |                         | MED EXP (Any one person) \$                      |
|         |                                                                             |           |          |               |                         |                         | PERSONAL & ADV INJURY \$                         |
|         |                                                                             |           |          |               |                         |                         | GENERAL AGGREGATE \$                             |
|         |                                                                             |           |          |               |                         |                         | PRODUCTS - COMP/OP AGG \$                        |
|         |                                                                             |           |          |               |                         |                         | \$                                               |
|         | GEN'L AGGREGATE LIMIT APPLIES PER:                                          |           |          |               |                         |                         |                                                  |
|         | POLICY                                                                      |           |          |               |                         |                         |                                                  |
|         | PROJECT                                                                     |           |          |               |                         |                         |                                                  |
|         | LOC                                                                         |           |          |               |                         |                         |                                                  |
|         | OTHER:                                                                      |           |          |               |                         |                         |                                                  |
| A       | AUTOMOBILE LIABILITY                                                        |           |          | RSO 0065275   | 06/10/2022              | 06/10/2023              |                                                  |
|         | ANY AUTO                                                                    |           |          |               |                         |                         | COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 |
|         | OWNED AUTOS ONLY                                                            |           |          |               |                         |                         | BODILY INJURY (Per person) \$                    |
|         | HIRED AUTOS ONLY                                                            |           |          |               |                         |                         | BODILY INJURY (Per accident) \$                  |
|         |                                                                             |           |          |               |                         |                         | PROPERTY DAMAGE (Per accident) \$                |
|         |                                                                             |           |          |               |                         |                         | \$                                               |
|         | UMBRELLA LIAB                                                               |           |          |               |                         |                         | EACH OCCURRENCE \$                               |
|         | EXCESS LIAB                                                                 |           |          |               |                         |                         | AGGREGATE \$                                     |
|         | DED                                                                         |           |          |               |                         |                         | \$                                               |
|         | RETENTION \$                                                                |           |          |               |                         |                         |                                                  |
|         | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY                               |           |          |               |                         |                         |                                                  |
|         | ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) |           |          |               |                         |                         | PER STATUTE                                      |
|         | If yes, describe under DESCRIPTION OF OPERATIONS below                      |           |          |               |                         |                         | OTH-ER                                           |
|         |                                                                             |           |          |               |                         |                         | E.L. EACH ACCIDENT \$                            |
|         |                                                                             |           |          |               |                         |                         | E.L. DISEASE - EA EMPLOYEE \$                    |
|         |                                                                             |           |          |               |                         |                         | E.L. DISEASE - POLICY LIMIT \$                   |
| B       | Garage Liability                                                            |           |          | GP8541922     | 07/22/2022              | 07/22/2023              | Garage Aggregate 2,000,000                       |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

## CERTIFICATE HOLDER

**Vineyard City**  
**125 S Main Street**  
**Vineyard, UT 84059**

## CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

(BMN)

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# National Casualty Company

## SCHEDULE OF COVERED AUTOS YOU OWN

Policy No.: RSO0065275

Effective Date: 06-10-22

12:01 A.M. Standard Time

Named Insured: UNIVERSITY PARKING

Agent No.: 43011

| Covered Auto Number | Description |                                      |                                           |
|---------------------|-------------|--------------------------------------|-------------------------------------------|
|                     | Year        | Model; Trade Name; Body Type         | Serial Number(s); Vehicle ID Number (VIN) |
| UT1                 | 2015        | GMC\CHEVY 4X2 3500 CAB & CHASSIS SIL | 1GB3CYC85FF594597                         |
| UT2                 | 2017        | FORD F450                            | 1FDUF4GT5HED60964                         |
| UT3                 | 2022        | RAM 4500                             | 3C7WRLAL0NG151176                         |

| Covered Auto Number | Town & State Where Covered Auto Will Be Principally Garaged | Territory | Original Cost New | Stated Amount |
|---------------------|-------------------------------------------------------------|-----------|-------------------|---------------|
| UT1                 | PROVO, UT                                                   | 106       |                   | \$ 40,000     |
| UT2                 | PROVO, UT                                                   | 106       |                   | \$ 50,000     |
| UT3                 | PROVO, UT                                                   | 106       |                   | \$ 98,634     |

| Covered Auto Number | Radius of Operation in Miles | Business Use<br>S=Service<br>R=Retail<br>C=Commercial | Size GVW, GCW or Vehicle Seating Capacity | Age Group | Code   |
|---------------------|------------------------------|-------------------------------------------------------|-------------------------------------------|-----------|--------|
| UT1                 | 100                          | C                                                     | 13,200                                    | 6         | 231030 |
| UT2                 | 100                          | C                                                     | 16,500                                    | 6         | 231030 |
| UT3                 | 100                          | C                                                     | 16,000                                    | 1         | 231030 |



A. Each Proposal must include, as a minimum, the following information:

1. Company Information: Name, address, email, and telephone number of the company submitting the proposal.

**Express Towing & Recovery**

**1469 W Center Street Orem Utah 84057**

**KPETOWING@GMAIL.COM**

**801-377-6202**

a. The name and contact information of the person designated as the firm's representative. **Bowdy Workman**

b. A description of the firm's experience and capability of fulfilling this contract if awarded. **We as a company have been doing private impounding for over 30 years, we take each of our accounts very seriously. We have multiple trucks and yards to make sure that we can always have room for more cars.**

2. Fee schedule.

**Tow \$179. Storage \$40 per day. Fuel \$48.33. State doc \$37 based on the Utah bill of right, Vineyard is 80% price is Negotiable.**

3. Copy of the business license for place of business and each yard, or receipt (if license has not yet been received) showing that Company is licensed as a towing company and has paid all applicable regulatory fees. **See attached**

a. Provide the centralized location for customer service response to inquiries of all vehicles towed. **1469 W Center Street Orem Utah**

b. Issue statement that the centralized location will be available 24-hours a day /7-days per week. **We will always release Private impounded cars 24/7 upon calling and making an appointment**

4. Other records and documentation for compliance of all applicable Utah State laws. **We are a certified tow company with Udot and we are on multiple towing rotations. We have multiple private impounding accounts in different cities and have to be in compliance with each city and rotation**

5. Tow truck information – Provide the following:

a. Current DOT inspection **see attached**

b. Current insurance

c. Proper tools

d. The resources to tow all vehicles (Light, Medium, and Heavy as outlined in Utah Administrative Code R909-19)

6. Provide information on the required State-Tax approved storage area for seized items or vehicles.

**Our yard is a state tax approved storage yard where we store all of the cars**

7. Provide information on the required storage for personal belongings removed from the towed vehicles.

**We follow Utah state law. We also try to work something out with the owner if they do not want the car but just want stuff out of the car. We will always try to come to an agreement with the owner**

8. Issue statement that firm will waive all storage and impound fees for reported stolen/recovered vehicles. **Express Towing will wave all fees for a stole vehicle**

9. Evidence of Insurability (Refer to section V) **See attached**

10. A list of three prior or current contract accounts.

**1. Providence Neighborhood contract with Vineyard city**

**2. Mill Point**

**3 The Alloy at Geneva**

**4. Long term contract 20+ years Carriage cove apartments**

11. An explanation of anticipated procedures for enforcement

**We will set up the contract however you want us to enforce the parking, you are the boss. We will work with you however you guys want to set up the account. Example, Providence Neighborhood is from only 1am to 5am we go through and check for parking permits each morning at that time.**

12. An explanation of corporate policies and procedures the Company has adopted

to ensure compliance with State and Municipal law, including but not limited to

Utah Code Ann. § 72-9-601 et seq. and sections 10.04 and 5.18 et seq. of

Vineyard City Code. **Each of our drivers have to read each city policies and has to do multiple training certifications. Each of our drivers must be certified with Udot and have a background check. I as a manager will make sure we all know the rules of each city.**

## Section 2

1. Where will vehicle owners recover their vehicles? Will the vehicles be stored in one or more lots, and how will the location be communicated to vehicle owners?

**Please state the location of all proposed storage lots and their proximity to**

**Vineyard City. All cars will be stored at our Orem lot located at 1469 W center street. Our tow signs will have our phone number on them posted at each entrance of the property. If owner does not contact us within 2 business days, the owner will get a certified mail letting them know we have the car**

2. How will the proposer handle recovery or rental vehicles? May vehicle renters recover vehicles if there is an active rental agreement in their name? **Yes we will let them get the vehicle**

3. How will proposer assist vehicle owners to save storage fees by enhancing owner's ability to pay charges and recover vehicles quickly? **By being open 24/7 we will be able to get vehicles back right away**

4. What is the amount of any of proposers' fees and charges that are not determined by statute or regulation? Describe when and how they are imposed? **We go off the bill of rights which is from Udot**

5. How will proposer document, investigate and resolve vehicle owner complaints? **I the manager will deal with all complaints Monday through Friday 8am to 5pm**

6. How will proposer document, investigate and resolve city concerns and complaints? **We will work together and come to agreement together.**

7. Is proposer aware of and does it comply with all city towing ordinances  
**Yes we comply with all city ordinances**

8. What is your experience towing within Vineyard City and your prior experience with the Utah County Sheriff; include number of years of experience and notable tow work. **We have been on the Utah county sheriff rotation ever since we have been in business and have worked with each Sargent. We have been a certified tow company to work within vineyard ever since vineyard has been a city. We have multiple contracts within vineyard with business and apartment complexes**

9. It is expected that proposers' compensation for towing services will be paid by owners of towed vehicles consistent with state law, and City will not guarantee

any payments owed to proposer. Are there any towing services described in this RFP for which tower expects payment from the City? If so, please explain.

**We only get paid from the owner of the towed vehicle. We do not charge fees to the city**

10. What is your experience using boots as a means of parking enforcement? Do

you currently have boots that could be dedicated for use within Vineyard City? **We do boot but try to stay away from booting. In our opinion it does not solve a problem because the car is still in violation and its not fixing the parking problem. Booting gets a lot more complaints then towing**

C. Being selected and entering into an agreement does not guarantee proposer will extended any specific amount of work.

**We understand that and look forward to continuing our working relationship with Vineyard city.**  
**Thanks for the opportunity**

**Express Towing & Recovery: Bowdy Workman, General Manager**

**Office 801-377-6202**

**Cell 801-400-4119**





**VINEYARD**

125 S MAIN STREET  
VINEYARD, UT 84059

## Towing/Parking Enforcement Certificate #3326

The below named person(s) or firm is hereby granted a license to do business as stated herein in Vineyard, Utah for the period indicated, subject to the provisions of the Vineyard Municipal Code, and applicable state or federal regulations.

Business Owner: Derek Habel  
Employee(s): Bowdy Workman, Lance Wininger, Michael Brown, Steven Majers

Business Name: Express Towing & Recovery /  
Knights Parking Enforcement

Address: 1452 S 1700 W  
Springville, UT 84663

Phone: (801) 377-6202

Effective Date: 1/1/2022

Expiration Date: 12/31/2022

Certified for: The Alloy @ Geneva Apartments, Mill Point Apartments and south side of 400 N just north of Mill Point Apartments, UVHBA lot at 707 E Mill Rd, Starbucks at 774 E Mill Rd, Maverik lots at 24, 48 and 78 S Geneva Rd, Providence subdivision

  
City Recorder



NON-TRANSFERABLE

Please cut and detach this bottom portion before posting the above certificate

## Towing/Parking Enforcement Certificate



**VINEYARD**

125 S MAIN STREET  
VINEYARD, UT 84059

NAME: Express Towing & Recovery / Knights Parking En EFFECTIVE DATE: 1/1/2022

MAILING 1452 S 1700 W

ADDRESS: Springville, UT 84663

FEE PAID: 50.00

EXPIRATION DATE: 12/31/2022

CERTIFIED FOR: The Alloy @ Geneva Apartments, Mill Point Apartments and south side of 400 N just north of Mill Point Apartments, UVHBA lot at 707 E Mill Rd, Starbucks at 774 E Mill Rd, Maverik lots at 24, 48 and 78 S Geneva Rd, Providence subdivision

The certificate issued by Vineyard allows the business to provide Towing / Parking Enforcement only at the Certified Addresses listed above.



Utah Department of Transportation Motor Carrier Division  
*Tow Truck Motor Carrier Certification*

This certifies that

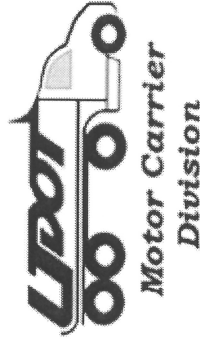
**EXPRESS TOWING & RECOVERY**

USDOT: 808509

has complied with UCA 72-9-601 and R-909-19 tow truck motor carrier regulations.

This Certificate must be renewed by: 9/14/2023

Motor Carrier Division  
4501 S. 2700 W.  
Salt Lake City, UT 84114



**C. Minckey**

Courtney Minckey  
Tow Company Investigator  
UDOT Motor Carrier Division

**Tow Truck Vehicle Certification****Inspection:** T228026042**Status:** APPROVED**Expiration Date:** 10/02/2024**Tow Company****USDOT:** 808509**Legal Name:** EXPRESS TOWING & RECOVERY LLC**DBA Name:****Servicing County:** UTAH**Physical Address:** 1652 W GRANDVIEW LANE PROVO, UTAH 84604**Mailing Address:** 1652 W GRANDVIEW LANE PROVO, UTAH 84604**Phone:** 801-691-3740 **Fax:****Email:** KPETOWING@GMAIL.COM**Tow Vehicle****Unit Number:** 0**Year:** 2020**Make:** Dodge**GVWR:** 14,000**VIN:** 3C7WRS AJ1LG212380**Registration Expire Date:** 06/30/2023**License Plate:** G612JC**Insurance:** United Fin Cas Co**Policy Number:** 04349324-0**Insurance Effective Date:** 02/08/2022**Insurance Expire Date:** 02/08/2023**Tow Vehicle Inspection****Inspection Date:** 10/03/2022**Inspector:** Minchey, Courtney**Driver:** Workman, Bowdy**Sticker Number:** 2780**Emergency Flashers:** YES**Annual Inspection:** YES**Wipers:** YES**Portable Turn Signal:** YES**Debris Container:** YES**Horn:** YES**Amber Rotating Lights:** YES**Fire Extinguisher:** YES**Brake Lights:** YES**Cones or Triangles:** YES**Turn Signals:** YES**Safety Vest:** YES**Broom/Scoop Shovel:** YES**Chock Blocks:** YES**Headlights:** YES**Tie Down Chains or Straps:** YES**Oil Absorbent:** YES**Tail Lights:** YES**Door & Steering Wheel Ties:** YES**Safety Chains:** YES**Securement:** YES**Company Information Current:** YES**Inspection Notes:**

10/03/2022 02:33:55 PM - Minchey, Courtney - The tow truck vehicle inspection has been completed and the certification approved.

Utah Department of Transportation  
Motor Carrier Division  
4501 South 2700 West, Salt Lake City, UT 84114

1 / 1



## Tow Truck Vehicle Certification

**Inspection:** T128018621

**Status:** APPROVED

**Expiration Date:** 05/11/2023

### Tow Company

**USDOT:** 808509      **Legal Name:** EXPRESS TOWING & RECOVERY LLC  
**DBA Name:**      **Servicing County:** UTAH  
**Physical Address:** 1652 W GRANDVIEW LANE PROVO, UTAH 84604  
**Mailing Address:** 1652 W GRANDVIEW LANE PROVO, UTAH 84604  
**Phone:** 801-691-3740    **Fax:**      **Email:** KPETOWING@GMAIL.COM

### Tow Vehicle

**Unit Number:** 2      **Year:** 2017      **Make:** Dodge      **GVWR:** 16,000  
**VIN:** 3C7WRKAJ4HG530890      **Registration Expire Date:** 04/30/2022      **License Plate:** 0E8VY  
**Insurance:** Amguard Ins Co      **Policy Number:** K2GP212793  
**Insurance Effective Date:** 01/24/2021      **Insurance Expire Date:** 01/24/2022

### Tow Vehicle Inspection

**Inspection Date:** 05/11/2021      **Inspector:** Minchey, Courtney  
**Driver:** Workman, Bowdy      **Sticker Number:** 0458  
**Emergency Flashers:** YES      **Annual Inspection:** YES      **Wipers:** YES  
**Portable Turn Signal:** YES      **Debris Container:** YES      **Horn:** YES  
**Amber Rotating Lights:** YES      **Fire Extinguisher:** YES      **Brake Lights:** YES  
**Cones or Triangles:** YES      **Turn Signals:** YES      **Safety Vest:** YES  
**Broom/Scoop Shovel:** YES      **Chock Blocks:** YES      **Headlights:** YES  
**Tie Down Chains or Straps:** YES      **Oil Absorbent:** YES      **Tail Lights:** YES  
**Door & Steering Wheel Ties:** YES      **Safety Chains:** YES      **Securement:** YES  
**Company Information Current:** YES  
**Inspection Notes:**  
05/11/2021 03:26:35 PM - MINCHEY, COURTNEY - The tow truck vehicle inspection has been completed and the certification approved.





Utah Department of Transportation Motor Carrier Division  
Tow Truck Operator Certification

This certifies that

*Bowdy Workman*

Of Express Towing & Recovery (UDOT 808509) has complied with UCA 72-9-601 and R-909-8 tow truck motor carrier regulations. This Certificate must be renewed by: 9/14/2023

Motor Carrier Division  
4501 S. 2700 W.  
Salt Lake City, UT 84114



*C. Minchey*

Courtney Minchey  
Tow Company Investigator  
UDOT Motor Carrier Division



*Utah Department of Transportation Motor Carrier Division  
Tow Truck Operator Certification*

*This certifies that*

*Lance Winger*

Of Express Towing & Recovery (UDOT 808509) has complied with UCA 72-9-601 and R-909-8 tow truck motor carrier regulations. This Certificate must be renewed by: 9/14/2023

Motor Carrier Division  
4501 S. 2700 W.  
Salt Lake City, UT 84114



*C. Minchey*

Courtney Minchey  
Tow Company Investigator  
UDOT Motor Carrier Division



*Utah Department of Transportation Motor Carrier Division*  
*Tow Truck Operator Certification*

*This certifies that*

*Steven Majers*

Of Express Towing & Recovery (UDOT 808509) has complied with UCA 72-9-601 and R-909-8 tow truck motor carrier regulations. This Certificate must be renewed by: 11/23/2023

Motor Carrier Division  
4501 S. 2700 W.  
Salt Lake City, UT 84114



*C. Minchey*

Courtney Minchey  
Tow Company Investigator  
UDOT Motor Carrier Division



## CITY OF OREM

56 North State Street  
Orem, Utah 84057  
[www.orem.org](http://www.orem.org)

Issued: 12/29/2021

Expires: 12/31/2022

License Number: 2014-29039

Licensed: Habel, Derek

Business Name: EXPRESS TOWING & RECOVERY

Address:

1452 S 1700 W

Location:

1469 W Center Street

Springville, UT 84663

### Business License

Commercial Business

Established: 07/31/2014

POST IN A CONSPICUOUS PLACE - NON-TRANSFERABLE





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

2/28/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

| <b>PRODUCER</b><br>Express Insurance<br>1982 W Pleasant Grove Blvd, Ste H1<br><br>Pleasant Grove UT 84062 | <b>CONTACT NAME:</b> Angela Johnson<br><b>PHONE (A/C, No, Ext):</b> (801) 655-1823<br><b>E-MAIL ADDRESS:</b> angela@expressinsurance.net<br><b>FAX (A/C, No):</b>                                                                                                                                                                                                                                    |                               |  |        |            |                    |       |            |  |  |            |  |  |            |  |  |            |  |  |            |  |  |
|-----------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|--|--------|------------|--------------------|-------|------------|--|--|------------|--|--|------------|--|--|------------|--|--|------------|--|--|
| <b>INSURED</b><br>Express Towing & Recovery<br>PO Box 773<br><br>Spanish Fork UT 84660                    | <table><tr><th colspan="2">INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr><tr><td>INSURER A:</td><td>UNITED FNCL CAS CO</td><td>11770</td></tr><tr><td>INSURER B:</td><td></td><td></td></tr><tr><td>INSURER C:</td><td></td><td></td></tr><tr><td>INSURER D:</td><td></td><td></td></tr><tr><td>INSURER E:</td><td></td><td></td></tr><tr><td>INSURER F:</td><td></td><td></td></tr></table> | INSURER(S) AFFORDING COVERAGE |  | NAIC # | INSURER A: | UNITED FNCL CAS CO | 11770 | INSURER B: |  |  | INSURER C: |  |  | INSURER D: |  |  | INSURER E: |  |  | INSURER F: |  |  |
| INSURER(S) AFFORDING COVERAGE                                                                             |                                                                                                                                                                                                                                                                                                                                                                                                      | NAIC #                        |  |        |            |                    |       |            |  |  |            |  |  |            |  |  |            |  |  |            |  |  |
| INSURER A:                                                                                                | UNITED FNCL CAS CO                                                                                                                                                                                                                                                                                                                                                                                   | 11770                         |  |        |            |                    |       |            |  |  |            |  |  |            |  |  |            |  |  |            |  |  |
| INSURER B:                                                                                                |                                                                                                                                                                                                                                                                                                                                                                                                      |                               |  |        |            |                    |       |            |  |  |            |  |  |            |  |  |            |  |  |            |  |  |
| INSURER C:                                                                                                |                                                                                                                                                                                                                                                                                                                                                                                                      |                               |  |        |            |                    |       |            |  |  |            |  |  |            |  |  |            |  |  |            |  |  |
| INSURER D:                                                                                                |                                                                                                                                                                                                                                                                                                                                                                                                      |                               |  |        |            |                    |       |            |  |  |            |  |  |            |  |  |            |  |  |            |  |  |
| INSURER E:                                                                                                |                                                                                                                                                                                                                                                                                                                                                                                                      |                               |  |        |            |                    |       |            |  |  |            |  |  |            |  |  |            |  |  |            |  |  |
| INSURER F:                                                                                                |                                                                                                                                                                                                                                                                                                                                                                                                      |                               |  |        |            |                    |       |            |  |  |            |  |  |            |  |  |            |  |  |            |  |  |

|                  |                            |                         |
|------------------|----------------------------|-------------------------|
| <b>COVERAGES</b> | <b>CERTIFICATE NUMBER:</b> | <b>REVISION NUMBER:</b> |
|------------------|----------------------------|-------------------------|

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE                                                                                                                                         | ADDL INSD                      | SUBR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS |
|----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------|----------|---------------|-------------------------|-------------------------|--------|
| A        | <b>COMMERCIAL GENERAL LIABILITY</b>                                                                                                                       |                                |          |               |                         |                         |        |
|          | <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR                                                                            |                                |          |               |                         |                         |        |
|          |                                                                                                                                                           |                                |          |               |                         |                         |        |
|          |                                                                                                                                                           |                                |          |               |                         |                         |        |
|          | GEN'L AGGREGATE LIMIT APPLIES PER:<br><input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC<br>OTHER: |                                |          |               |                         |                         |        |
| A        | <b>AUTOMOBILE LIABILITY</b>                                                                                                                               |                                |          |               |                         |                         |        |
|          | <input type="checkbox"/> ANY AUTO                                                                                                                         |                                |          |               |                         |                         |        |
|          | <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS                                                             |                                |          |               |                         |                         |        |
|          | <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY                                                                   |                                |          |               |                         |                         |        |
|          |                                                                                                                                                           |                                |          |               |                         |                         |        |
|          | <b>UMBRELLA LIAB</b>                                                                                                                                      |                                |          |               |                         |                         |        |
|          | <b>EXCESS LIAB</b>                                                                                                                                        |                                |          |               |                         |                         |        |
|          | <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE                                                                                       |                                |          |               |                         |                         |        |
|          | DED <input type="checkbox"/> RETENTION \$                                                                                                                 |                                |          |               |                         |                         |        |
|          | <b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b>                                                                                                      |                                |          |               |                         |                         |        |
|          | ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)<br>If yes, describe under DESCRIPTION OF OPERATIONS below                     | Y / N <input type="checkbox"/> | N / A    |               |                         |                         |        |
| A        | Garagekeepers-Legal                                                                                                                                       |                                |          |               |                         |                         |        |
|          | On-hook & Cargo                                                                                                                                           |                                |          |               |                         |                         |        |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

|                                                                                                         |                                                                                                                                                                                                                                                 |
|---------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>CERTIFICATE HOLDER</b><br>Utah County Government<br><br>100 East Center Street<br><br>Provo UT 84604 | <b>CANCELLATION</b><br>SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.<br><br>AUTHORIZED REPRESENTATIVE<br><i>Angela Johnson</i> |
|---------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|



AGENCY CUSTOMER ID: \_\_\_\_\_

LOC #: \_\_\_\_\_

## ADDITIONAL REMARKS SCHEDULE

Page 1 of 1

|                             |           |                                            |  |
|-----------------------------|-----------|--------------------------------------------|--|
| AGENCY<br>Express Insurance |           | NAMED INSURED<br>Express Towing & Recovery |  |
| POLICY NUMBER               |           | EFFECTIVE DATE:                            |  |
| CARRIER                     | NAIC CODE |                                            |  |

### ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,

FORM NUMBER: 25 FORM TITLE: Certificate Of Liability Insurance

2017, Dodge, Ram 3500, TRUCKT, 3C7WRKAJ4HG530890  
2020, Dodge, Ram 3500, TRUCKT, 3C7WRS AJ1LG212380



**State of Utah**

SPENCER J. COX  
*Governor*

DEIDRE M. HENDERSON  
*Lieutenant Governor*

**Utah State Tax Commission**

JOHN L. VALENTINE  
*Commission Chair*

MICHAEL J. CRAGUN  
*Commissioner*

REBECCA L. ROCKWELL  
*Commissioner*

JENNIFER N. FRESQUES  
*Commissioner*

SCOTT W. SMITH  
*Executive Director*

March 31, 2022

EXPRESS TOWING & RECOVERY  
1452 S 1700 W  
SPRINGVILLE UT 84663-3194

**RE: Impound Yard Reinspection**

To Whom It May Concern:

Pursuant to R873-22M-17, the following yard has passed their 2022 yard inspection:

EXPRESS TOWING & RECOVERY #3  
1479 W CENTER ST  
OREM UT 84057  
Yard # 809  
CENTRAL OFFICE: 2023 TRACY HALL PARKWAY PROVO UT

The above information has been included in the approved State Tax Commission Impound Yards list. If you have any questions you may call (801) 297-3568 or 1-800-368-8824.

Respectfully,

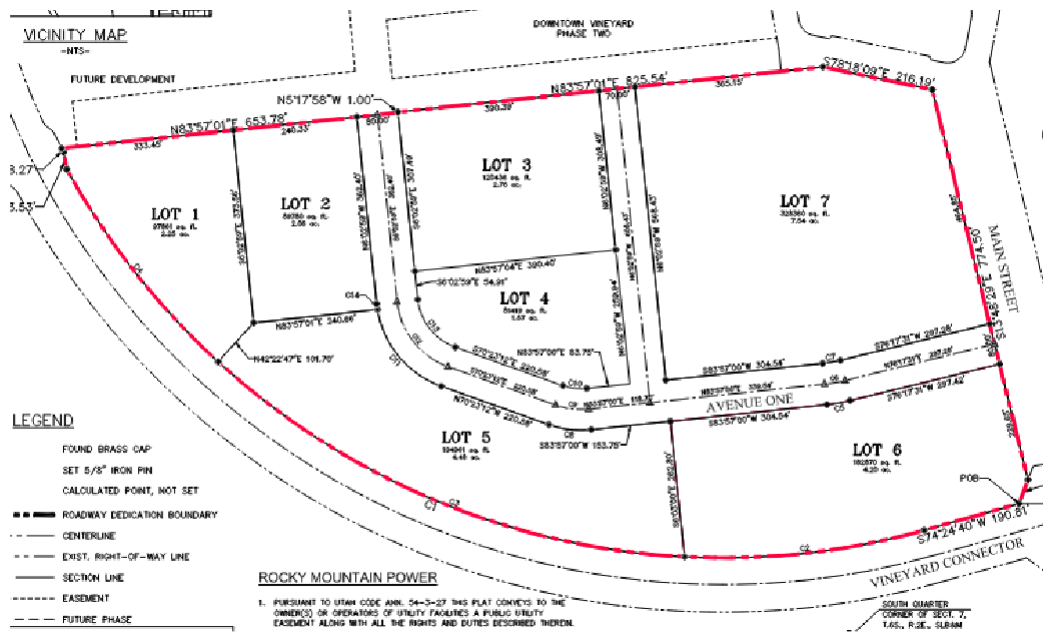
Misc Services Unit  
Division of Motor Vehicles



# VINEYARD

## COMMUNITY DEVELOPMENT

**Date:** November 9, 2022  
**From:** Cache Hancey, Planner  
**To:** City Council  
**Item:** 6.4 – Downtown Vineyard Phase 2B (Preliminary Plat Application)  
**Address:** 800 N Main Street  
**Owner:** Flagborough



### INTRODUCTION:

The applicant is requesting preliminary plat approval. The subject property is within the Downtown Vineyard Mixed-Use (DTMU) zoning district and contains 29.03 acres of land. The subject property would be composed of seven unique lots. This plat will allow for the completion of the street network on the southwest corner of the DTMU. This will provide building lots for Block 5 Buildings A-E and Block 6 Building A which are currently in site plan review.

Staff has reviewed this plat and provided comments back to the applicant. Prior to recording the plat, the applicant will need to meet all city and county plat requirements. A condition has been added to ensure compliance below.

On November 2, 2022, the Planning Commission gave a recommendation for approval of the Preliminary Plat to the City Council.



**RECOMMENDATION:**

Staff is recommending approval of the preliminary plat for the Downtown Vineyard Phase 2B with the following conditions:

1. The applicant pays any outstanding fees.
2. The applicant makes any redline corrections prior to the recordation of the plat.
3. All city and county requirements will need to be met prior to recordation of the plat.

**PROPOSED CITY COUNCIL MOTION:**

"I move to approve the Downtown Vineyard Phase 2B preliminary and final plat with the conditions as proposed."

**ATTACHMENTS:**

Scope of Work Narrative

Downtown Vineyard Phase 2B

## **Phase 2B Scope of Work Narrative**

**October 20, 2022**

Vineyard City Staff –

Phase 2B our next RDA Backbone Roadway and Infrastructure project which will open up access through completing the street network on the southwest corner of the Downtown Vineyard Mixed-Use district. Sewer, Water, Storm Drain, Power, Gas, & Communication will all be provided to blocks 2, 3, 4, 5, & 6 of the Downtown Vineyard Master Plan.

Roadway and infrastructure will tie into the 1<sup>st</sup> intersection on Main Street north of 800 North and run west along Concord Street which turns north up to the Lake Promenade. Reliant Street tees into Concord Street and runs north to the Lake Promenade.

This plat will provide building lots for Block 5 Buildings A-E and Block 6 Building A which are currently in for Site Plan review.

Please let us know if any additional information is needed at this time.

Best,

A handwritten signature in black ink, appearing to read "Bronson Tatton". The signature is fluid and cursive, with a large initial "B" and "T".

Bronson Tatton

Flagborough, LLC







## VINEYARD CITY COUNCIL STAFF REPORT

**Meeting Date:** November 9, 2022

**Agenda Item:** 6.5 – 2023 City Council Meeting Schedule

**Department:** Recorder

**Presenter:** City Recorder Pamela Spencer

---

**Background/Discussion:**

It has been the practice of the council to discuss and approve set dates for City Council meetings at a meeting in November or December for the next calendar year.

Utah State Code requires that public notice be given of the annual meeting schedule at least once a year.

***Utah State Code 52-4-202 2(a) and (b)***

2 (a) ..., a public body which holds regular meetings that are scheduled in advance over the course of a year shall give public notice at least once each year of its annual meeting schedule as provided in this section.

(b)The public notice under Subsection [\(2\)\(a\)](#) shall specify the date, time, and place of the scheduled meetings.

**Fiscal Impact:**

N/A

**Recommendation:**

To hold City Council meetings on the 2nd and 4th Wednesday of each month, beginning at 6:00 PM as per city code, except November and December to only hold one regular meeting each month due to holidays.

**Sample Motion:**

“I move to adopt Resolution 2022-49; 2023 City Council Meeting Schedule, as presented.”





## VINEYARD CITY COUNCIL STAFF REPORT

### **Alternatives:**

If the council wishes to change the date or time when the meetings are to be held, it must be done by Ordinance at a future meeting.

*Utah State Code 10-3-502. Regular and special council meetings.*

(1) The council of each municipality shall:

- (a) by ordinance prescribe the time and place for holding its regular meeting, subject to Subsection [\(1\)\(b\)](#); and
- (b) hold a regular meeting at least once each month

### **Attachments:**

Resolution 2022-49

2023 Calendar

**RESOLUTION NO. 2022-49**

**A RESOLUTION OF THE CITY COUNCIL OF VINEYARD, UTAH COUNTY, UTAH,  
ADOPTING THE 2023 VINEYARD CITY PUBLIC MEETING SCHEDULE FOR THE  
CITY COUNCIL, AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, Utah State Code 52-4-202 2(a) and (b) requires that public notice be given of the annual meeting schedule at least once a year; and

**WHEREAS**, the City Council desires to adopt the 2023 regular meeting schedule.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of Vineyard, Utah County, State of Utah, as follows:

SECTION I. The 2023 Vineyard City Council regular meeting schedule is adopted as shown in the attached 'Exhibit A'.

SECTION II. This resolution shall take effect immediately upon passage.

PASSED AND ADOPTED by the Vineyard City Council on this 9th day of November, 2022.

\_\_\_\_\_  
Mayor Julie Fullmer

Attest:

\_\_\_\_\_  
Pamela Spencer, City Recorder

# 2023

JANUARY

| Mo | Tu | We | Th | Fr | Sa | Su |
|----|----|----|----|----|----|----|
| 26 | 27 | 28 | 29 | 30 | 31 | 1  |
| 2  | 3  | 4  | 5  | 6  | 7  | 8  |
| 9  | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | 31 | 1  | 2  | 3  | 4  | 5  |

FEBRUARY

| Mo | Tu | We | Th | Fr | Sa | Su |
|----|----|----|----|----|----|----|
| 30 | 31 | 1  | 2  | 3  | 4  | 5  |
| 6  | 7  | 8  | 9  | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 1  | 2  | 3  | 4  | 5  |
| 6  | 7  | 8  | 9  | 10 | 11 | 12 |

MARCH

| Mo | Tu | We | Th | Fr | Sa | Su |
|----|----|----|----|----|----|----|
| 27 | 28 | 1  | 2  | 3  | 4  | 5  |
| 6  | 7  | 8  | 9  | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | 31 | 1  | 2  |
| 3  | 4  | 5  | 6  | 7  | 8  | 9  |

APRIL

| Mo | Tu | We | Th | Fr | Sa | Su |
|----|----|----|----|----|----|----|
| 27 | 28 | 29 | 30 | 31 | 1  | 2  |
| 3  | 4  | 5  | 6  | 7  | 8  | 9  |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 1  | 2  | 3  | 4  | 5  | 6  | 7  |

MAY

| Mo | Tu | We | Th | Fr | Sa | Su |
|----|----|----|----|----|----|----|
| 1  | 2  | 3  | 4  | 5  | 6  | 7  |
| 8  | 9  | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | 1  | 2  | 3  | 4  |
| 5  | 6  | 7  | 8  | 9  | 10 | 11 |

JUNE

| Mo | Tu | We | Th | Fr | Sa | Su |
|----|----|----|----|----|----|----|
| 29 | 30 | 31 | 1  | 2  | 3  | 4  |
| 5  | 6  | 7  | 8  | 9  | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | 1  | 2  |
| 3  | 4  | 5  | 6  | 7  | 8  | 9  |

JULY

| Mo | Tu | We | Th | Fr | Sa | Su |
|----|----|----|----|----|----|----|
| 26 | 27 | 28 | 29 | 30 | 1  | 2  |
| 3  | 4  | 5  | 6  | 7  | 8  | 9  |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 31 | 1  | 2  | 3  | 4  | 5  | 6  |

AUGUST

| Mo | Tu | We | Th | Fr | Sa | Su |
|----|----|----|----|----|----|----|
| 31 | 1  | 2  | 3  | 4  | 5  | 6  |
| 7  | 8  | 9  | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 | 1  | 2  | 3  |
| 4  | 5  | 6  | 7  | 8  | 9  | 10 |

SEPTEMBER

| Mo | Tu | We | Th | Fr | Sa | Su |
|----|----|----|----|----|----|----|
| 28 | 29 | 30 | 31 | 1  | 2  | 3  |
| 4  | 5  | 6  | 7  | 8  | 9  | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | 1  |
| 2  | 3  | 4  | 5  | 6  | 7  | 8  |

OCTOBER

| Mo | Tu | We | Th | Fr | Sa | Su |
|----|----|----|----|----|----|----|
| 25 | 26 | 27 | 28 | 29 | 30 | 1  |
| 2  | 3  | 4  | 5  | 6  | 7  | 8  |
| 9  | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | 31 | 1  | 2  | 3  | 4  | 5  |

NOVEMBER

| Mo | Tu | We | Th | Fr | Sa | Su |
|----|----|----|----|----|----|----|
| 30 | 31 | 1  | 2  | 3  | 4  | 5  |
| 6  | 7  | 8  | 9  | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | 1  | 2  | 3  |
| 4  | 5  | 6  | 7  | 8  | 9  | 10 |

DECEMBER

| Mo | Tu | We | Th | Fr | Sa | Su |
|----|----|----|----|----|----|----|
| 27 | 28 | 29 | 30 | 1  | 2  | 3  |
| 4  | 5  | 6  | 7  | 8  | 9  | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | 31 |
| 1  | 2  | 3  | 4  | 5  | 6  | 7  |

PROCLAMATION 2022-03

WHEREAS, the City of Vineyard recognizes the value of kindness that is performed and how these acts can positively impact the person offering kindness, the person receiving kindness, and those witnessing it; and,

WHEREAS, kindness can be performed by any person in the city of Vineyard regardless of age, origin, education, gender, religious beliefs, lifestyle, or abilities for the good of those around them; and,

WHEREAS, kind individuals can create a more caring community and help to perpetuate genuine kindness within their city, state and even throughout the world; and,

WHEREAS, we seek to cultivate thoughtful and compassionate residents by teaching our youth to make a difference through kindness; and,

WHEREAS, Vineyard Kindness Week is recognized as a celebration intended to encourage all of us to practice acts of kindness in our homes, schools, businesses, and communities.

NOW, THEREFORE, BE IT RESOLVED that I, Julie Fullmer, Mayor of Vineyard, Utah do hereby proclaim the week of November 7, 2022, as Kindness Week and encourage the people of Vineyard to practice kindness, in the spirit of compassion and goodwill toward all persons.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the official seal of the City of Vineyard, Utah to be affixed this 9th day of November 2022.

CITY OF VINEYARD, UTAH

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Recorder





# VINEYARD

## COMMUNITY DEVELOPMENT

**Date:** November 8, 2022  
**From:** Cache Hancey, Planner  
**To:** City Council  
**Item:** 9.1 – Parking Program Recommendations

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### INTRODUCTION:

In 2021, a parking permit program was implemented to help control parking issues throughout different neighborhoods in the city. To qualify for the parking permit program, a neighborhood must have at least 75% of the property owners sign a petition agreeing to the program. Currently, only the Providence Neighborhood and part of the Springs Neighborhood have qualified.

Before the 2023 program begins, we have some recommended changes to the program we would like to implement.

1. Change the price of the permit. This change will be reflected in the updated Consolidated Fee Schedule.
  - a. Option 1: Change the price from **\$25.00** to **\$60.00** when purchased from January-June. The price would remain at **\$30.00** when purchased from July-December. This option will charge the total cost for the administration
  - b. Option 2: Change the price from **\$25.00** to **\$80.00** when purchased from January to June. From July-December, change the price to **\$40.00**. This option helps offset the unrealized costs of operating the parking permit program. This option helps ensure that the program is self-funding.
2. Change the restricted parking hours from **11:00pm-5:00am** to **12:00am-5:00am**.

With these included changes, there are a few neighborhoods that have been identified for an overnight parking permit program: The Springs and 300 West in Lakefront at Town Center.

### PROPOSED CITY COUNCIL MOTION:

"I move to adopt resolution 2022-50 amending parking permit regulations as presented."

### AND

"I move to adopt resolution 2022-50 superseding Resolution 2021-11 Parking Regulations in Various Subdivisions within the city and adopt parking restrictions for certain areas within The Springs Neighborhood and 300 West within the Lakefront at Town Center Neighborhood as presented."

### Attachments:

**Permit Pricing Estimate**  
**Resolution 2022-50**

**Option 1 Pricing Estimate:**

| Task                        | Time      | Amount | Total Time | Wage       | Wage Cost   |
|-----------------------------|-----------|--------|------------|------------|-------------|
| Review Petition             | 5 Minutes | 305    | 30.5       | \$ 34.00   | \$ 1,037.00 |
| Verify Ownership            | 5 Minutes | 305    | 30.5       | \$ 34.00   | \$ 1,037.00 |
| Notice Programing           | 5 Minutes | 305    | 30.5       | \$ 34.00   | \$ 1,037.00 |
| Contact Towing Agency       | 6 Hours   | 1      | 6          | \$ 34.00   | \$ 204.00   |
| Design & Order Permit       | 1 Hour    | 1      | 1          | \$ 34.00   | \$ 34.00    |
| Review Applications         | 5 Minutes | 305    | 30.5       | \$ 34.00   | \$ 1,037.00 |
| Collect Fee & Assign Permit | 5 Minutes | 305    | 30.5       | \$ 34.00   | \$ 1,037.00 |
|                             |           |        |            | Total Wage | \$ 5,423.00 |
|                             |           |        |            | Per Permit | \$ 42.37    |
|                             |           |        |            | Admin Fee  | \$ 8.47     |
|                             |           |        |            | Total Cost | \$ 50.84    |
| Per Permit Wage Cost        | \$ 50.84  |        |            |            |             |
| Per Permit Tag Order        | \$ 4.50   |        |            |            |             |
| Credit Card Fee             | \$ 1.80   |        |            |            |             |
| Total Cost                  | \$ 57.14  |        |            |            |             |
| Proposed Price              | \$ 60.00  |        |            |            |             |

**Option 2 Pricing Estimate:**

| Task                        | Time      | Amount | Total Time | Wage       | Wage Cost   |
|-----------------------------|-----------|--------|------------|------------|-------------|
| Review Petition             | 5 Minutes | 305    | 30.5       | \$ 34.00   | \$ 1,037.00 |
| Verify Ownership            | 5 Minutes | 305    | 30.5       | \$ 34.00   | \$ 1,037.00 |
| Notice Programing           | 5 Minutes | 305    | 30.5       | \$ 34.00   | \$ 1,037.00 |
| Contact Towing Agency       | 6 Hours   | 1      | 6          | \$ 34.00   | \$ 204.00   |
| Design & Order Permit       | 1 Hour    | 1      | 1          | \$ 34.00   | \$ 34.00    |
| Review Applications         | 5 Minutes | 305    | 30.5       | \$ 34.00   | \$ 1,037.00 |
| Collect Fee & Assign Permit | 5 Minutes | 305    | 30.5       | \$ 34.00   | \$ 1,037.00 |
|                             |           |        |            | Total Wage | \$ 5,423.00 |
|                             |           |        |            | Per Permit | \$ 42.37    |
|                             |           |        |            | Admin Fee  | \$ 8.47     |
|                             |           |        |            | Total Cost | \$ 50.84    |
| Per Permit Wage Cost        | \$ 50.84  |        |            |            |             |
| Per Permit Tag Order        | \$ 4.50   |        |            |            |             |
| Credit Card Fee             | \$ 2.40   |        |            |            |             |
| Unrealized Costs            | \$ 22.26  |        |            |            |             |
| Total Cost                  | \$ 80.00  |        |            |            |             |

RESOLUTION NO. 2022-50  
Superseding Resolution 2021-11

A RESOLUTION ADOPTING A POLICY TO ESTABLISH PARKING REGULATIONS IN  
VARIOUS SUBDIVISIONS WITHIN VINEYARD CITY

WHEREAS, Vineyard City has the power to regulate public parking on Vineyard City public streets pursuant to Utah Code 10-8-11 and Utah Code 41-6a-208(2); and

WHEREAS, the City recognizes that parking on City streets may not be appropriate at certain times and places; and

WHEREAS, the City has at times received requests from neighborhoods to limit or restrict parking on the public streets; and

WHEREAS, the City does not want to make decisions about parking on public streets without involving the residents that live in the area; and

WHEREAS, by Resolution 2019-14 dated December 19, 2019, the City established a policy to help guide decisions about limiting parking on public streets to ensure that these decisions are made with the best interest of the neighborhood and the public in mind; and

WHEREAS, the City has received and reviewed a request to implement a uniform parking policy; and

WHEREAS, the City Council has consulted with city staff members and representatives from the Utah County Sheriff's Office to determine the feasibility of proposed parking programs.

NOW THEREFORE BE IT RESOLVED BY THE GOVERNING BODY OF  
VINEYARD CITY AS FOLLOWS:

A. On a neighborhood-by-neighborhood basis, the City may restrict overnight parking to those vehicles displaying a City-issued overnight parking pass.

B. When implemented, overnight parking restrictions shall be on the following terms:

1. No more than a single overnight parking pass shall be issued per parcel;
2. Overnight parking passes shall be issued on a calendar-year basis;
3. The annual fee for an overnight parking pass shall be as established by the City's fee schedule;

4. Within a neighborhood that has adopted an overnight parking restriction, no vehicles may be parked on public streets within such neighborhood between the hours of ~~12:00 a.m. 11:00 p.m.~~ and 5:00 a.m. except those displaying a City-issued overnight parking permit; and
5. Violations of the overnight parking restriction may be enforced by all available legal means, up to and including towing the offending vehicles.

C. The following shall be the policy and procedure that the City shall follow when a representative from a neighborhood, requests that the City implement overnight parking restrictions on public streets in the neighborhood:

1. For purposes of this policy a neighborhood is defined as a distinct area developed as a named development such as the following:
  - a. Leisure Villas
  - b. Providence
  - c. Cascade
  - d. Hamptons
  - e. Providence
  - f. Westbrook
  - g. The Willows
  - h. Bridge Port
  - i. LeCheminant
  - j. Orchards
  - k. Waters Edge Pod 2

Any questions about the boundaries of a particular neighborhood shall be decided by the City Engineer.

2. All requests for neighborhood overnight parking regulations must be submitted to the City Manager using the application form published on the City's website.
3. The application shall provide a description of the issues related to parking and how restricting overnight parking will alleviate these issues.
4. No request for overnight parking restrictions shall be implemented unless it is supported by at least 75 % of the property owners in the affected neighborhood. Support shall be determined using an online survey on the City's website.
5. If the neighborhood is less than 50% developed, the HOA shall provide their written consent for the proposed overnight parking restrictions.
6. The City Manager, after verifying signatures and property records, shall work with city staff and representatives from the Utah County Sheriff's Office to implement the parking restrictions, including the installation and content of signage.
7. Once adopted, neighborhood parking restrictions shall remain in effect for at least one calendar year before the City will entertain an application to remove the restrictions

D. The intent of this resolution is to establish a procedure for public petition and participation in neighborhood parking decisions. Nothing in this resolution shall be construed to require or prevent the City from installing or removing parking regulation signs on public streets with or without public consent or participation, or from enforcing the City's existing parking restrictions. The City reserves the right to make decisions on the use of the public streets as it feels will be in the best interest of the public in general and consistent with State law.

E. This resolution will not modify neighborhood parking restrictions in place prior to its adoption. All previously adopted neighborhood parking restrictions—including the scope and enforcement of such restrictions—will remain in effect unless and until they neighborhood approves and implements new restrictions.

C. This resolution shall take effect upon passing.

Passed and dated this 9th day of November 2022.

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
Recorder





## VINEYARD CITY COUNCIL STAFF REPORT

**Meeting Date:** November 9, 2022

**Agenda Item:** 9.2 Consolidated Fee Schedule

**Department:** Finance

**Presenter:** David Mortensen, Finance Director

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### **Background/Discussion:**

Utah Code section 10-3-17 authorizes cities to create, amend, and set a fee schedule appropriate for the services rendered by the municipality by way of a resolution. The provided attachment shows recommended changes to Vineyard's current fee schedule to assure our fees are up to date. The specific amendment being considered at this meeting is to add an annual parking permit fee of \$50 if the permit is purchased during the months of January through June, and \$25 if purchased from July through December.

### **Fiscal Impact:**

The proposed changes should have minimal fiscal impact as fees are increased and added to assure that the City's costs (supplies, labor, overhead, etc.) are covered for the provided services.

### **Recommendation:**

The Finance Department recommends accepting all changes as they are presented in the attachment.

### **Sample Motion:**

I move to adopt Resolution 2022-51; the amend Consolidated Fee Schedule as presented.

### **Attachments:**

Resolution

Consolidated Fee Schedule – Amended

## **RESOLUTION NO. 2022-51**

### **A RESOLUTION AMENDING THE CONSOLIDATED FEE SCHEDULE**

**WHEREAS**, Section 10-3-717 UCA authorizes cities to establish the amounts of fees to be charged for municipal services to be set by resolution, and

**WHEREAS**, The City Ordinances, in various locations, provides for the establishment of fee amounts for certain municipal services, by resolution of the City Council.

**WHEREAS**, a Public Hearing was duly noticed and was held on the 9<sup>th</sup> day of November 2022 on the proposed amendments.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF VINEYARD, UTAH AS FOLLOWS:**

- Section 1. The City Council hereby adopts the amended Consolidated Fee Schedule, which is attached hereto and incorporated herein by reference.
- Section 2. A copy of the Consolidated Fee Schedule shall be placed in the Vineyard City Offices and be available for review.
- Section 3. This resolution shall take effect upon passage.
- Section 4. All other resolutions, ordinances, and policies in conflict herewith, either in whole or in part, are hereby repealed.

PASSED and ADOPTED by the City Council of Vineyard, Utah this 9<sup>th</sup> day of November 2022.

**APPROVED:**

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Julie Fullmer, Mayor

**ATTEST:**

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Pamela Spencer, City Recorder



## Consolidated Fee Schedule 2022-2023 Fiscal Year

|                                |                |
|--------------------------------|----------------|
| Administrative .....           | 2              |
| Recreation.....                | <del>32</del>  |
| Utilities .....                | <del>54</del>  |
| Sanitation .....               | 5              |
| Facilities Rental .....        | <del>65</del>  |
| Special Event Permit.....      | <del>76</del>  |
| Code Enforcement Fees.....     | <del>87</del>  |
| Business Licensing .....       | 8              |
| Land Use Applications .....    | 9              |
| Building Permit Fees .....     | 11             |
| Building Inspection Fees ..... | <del>132</del> |
| Impact Fees .....              | 13             |
| Pass Through Fees .....        | <del>143</del> |
| Water Department Fees .....    | 14             |

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## ADMINISTRATIVE FEES

|                                                                   |                                                                                                                                        |
|-------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------|
| Records (GRAMA) Requests                                          | per hour for staff time after first 15 minutes (based on lowest paid employee working on the request)<br>Copies \$0.10 per page        |
| Returned Checks                                                   | \$10.00                                                                                                                                |
| Colored Map Copies – 8 1/2 x 11                                   | \$3.00                                                                                                                                 |
| <del>Black and White Map Copies</del>                             | <del>Free</del>                                                                                                                        |
| Notarization                                                      | Free                                                                                                                                   |
| Library Card/Fitness Center Reimbursement                         | \$80 annual reimbursement per Vineyard household (can be used toward non-resident library card OR municipal fitness center membership) |
| Weed Abatement                                                    | Actual Abatement Costs                                                                                                                 |
| Bond Processing Fee                                               | \$60                                                                                                                                   |
| Administrative Citation                                           | \$100                                                                                                                                  |
| Credit Card Fee                                                   | 3% of Transaction Total                                                                                                                |
| Candidate Filing Fee                                              | \$35                                                                                                                                   |
| City Offense Fines                                                | Class B misdemeanor—not to exceed \$1000<br>Class C misdemeanor or infraction—not to exceed \$750                                      |
| <u>Annual Overnight Parking Permit Fee (Purchased Jan – June)</u> | <del>\$650</del>                                                                                                                       |
| <u>Annual Overnight Parking Permit Fee (Purchased Jul – Dec)</u>  | <del>\$2530</del>                                                                                                                      |
|                                                                   |                                                                                                                                        |
|                                                                   |                                                                                                                                        |
|                                                                   |                                                                                                                                        |



## RECREATION FEES

|                             |                                   |
|-----------------------------|-----------------------------------|
| 3v3 Adult Soccer            | Team - \$250<br>Individual - \$50 |
| 3v3 Adult Soccer Tournament | Team - \$80<br>Individual - \$20  |
| 3v3 Basketball Tournament   | Team - \$80<br>Individual - \$20  |
| Adult Flag Football         | Team - \$500<br>Individual - \$50 |
| Adult Kickball Tournament   | Team - \$150<br>Individual - \$20 |
| Adult Pickleball            | \$50                              |
| Adult Soccer                | Team - \$500<br>Individual - \$50 |
| Adult Soccer Tournament     | Team - \$160<br>Individual - \$20 |
| Adult Tennis Clinic         | \$50                              |
| Adult Tennis Tournament     | \$50                              |
| Adult Volleyball            | Team - \$350<br>Individual - \$50 |
| Adult Volleyball Tournament | Team - \$120<br>Individual - \$50 |
| Adult Ultimate Frisbee      | Team - \$350<br>Individual - \$50 |
| Cornhole Tournament         | Team - \$30<br>Individual - \$15  |
| CUTA Tennis                 | \$100                             |
| E-Sports                    | \$50                              |
| Exercise Class              | \$50                              |
| Pickleball Tournament       | Team - \$30<br>Individual - \$15  |
| Race Registration           | 5k/10k - \$20                     |





|                             |                                                                                  |
|-----------------------------|----------------------------------------------------------------------------------|
|                             | Kids 1k - \$10<br>Family Rate \$45 per household<br>Group Rate - \$15 per person |
| Race T-Shirts               | \$10                                                                             |
| Senior Program              | \$50                                                                             |
| Spikeball Tournament        | Team - \$30<br>Individual - \$15                                                 |
| Sports Trivia/Fantasy Class | \$50                                                                             |
| Toddler Sports Clinic       | \$60                                                                             |
| Virtual Races               | \$25                                                                             |
| Youth Arts                  | \$50                                                                             |
| Youth Baseball Clinic       | \$50                                                                             |
| Youth Basketball Clinic     | \$50                                                                             |
| Youth Coach Pitch           | \$50                                                                             |
| Youth Flag Football         | \$50                                                                             |
| Youth Jr Jazz Basketball    | \$100                                                                            |
| Youth Kickball              | \$50                                                                             |
| Youth Machine Pitch         | \$70                                                                             |
| Youth Pickleball Programs   | \$50                                                                             |
| Youth Soccer Programs       | \$70                                                                             |
| Youth T-Ball                | \$50                                                                             |
| Youth Tennis Clinic         | \$50                                                                             |
| Youth Ultimate Frisbee      | \$50                                                                             |
| Youth Volleyball Programs   | \$50                                                                             |
| Youth Wrestling             | \$50                                                                             |
| Additional Non-Resident Fee | Team - \$50<br>Individual - \$10                                                 |
| Late Registration           | \$50 – Team<br>\$10 - Individual                                                 |
| Cancellation Fee            | Up to 75% of Registration Cost                                                   |
|                             |                                                                                  |



### UTILITY FEES

|                                |                              |
|--------------------------------|------------------------------|
| Water Base Rate ¾" Meter       | \$27.09 first 5,000 gallons  |
| Water Base Rate 1" Meter       | \$37.93 first 5,000 gallons  |
| Water Base Rate 1 ½" Meter     | \$48.76 first 5,000 gallons  |
| Water Base Rate 2" Meter       | \$78.56 first 5,000 gallons  |
| Water Base Rate 3" Meter       | \$297.99 first 5,000 gallons |
| Water Base Rate 4" Meter       | \$386.48 first 5,000 gallons |
| Water Base Rate 6" Meter       | \$568.89 first 5,000 gallons |
| Water Base Rate 8" Meter       | \$758.52 first 5,000 gallons |
| Residential Water Usage Rates: |                              |
| Tier 1 (5,001 – 15,000)        | \$1.77 per 1,000 gallons     |
| Tier 2 (15,001– 30,000+)       | \$2.03 per 1,000 gallons     |
| Tier 3 (30,001 – 50,000)       | \$2.50 per 1,000 gallons     |
| Tier 4 (50,001+)               | \$2.75 per 1,000 gallons     |
| Commercial Water Usage Rates:  |                              |
| Tier 1 (5,001 – 30,000)        | \$1.77 per 1,000 gallons     |
| Tier 2 (30,001 – 100,000)      | \$2.50 per 1,000 gallons     |
| Tier 3 (100,001+)              | \$2.75 per 1,000 gallons     |
| Sewer Base Rate                | \$17.25                      |
| Sewer Usage Rate               | \$3.50 per 1,000 gallons     |
| Transportation Utility         | \$3.5 Per ERU                |
| Storm Water Utility            | \$5 Per ERU                  |

### SANITATION FEES

|                                  |      |
|----------------------------------|------|
| 90-Gallon Residential Can        | \$13 |
| Second 90-Gallon Residential Can | \$8  |
| Recycling Can                    | \$6  |
|                                  |      |



## FACILITIES RENTAL FEES

|                                                                        |                                                                                      |
|------------------------------------------------------------------------|--------------------------------------------------------------------------------------|
| Council Chambers Rental                                                | \$75 per hour for Resident, \$150 per hour for Non-Resident                          |
| Council Chambers Cleaning Deposit                                      | \$75 for Resident, \$150 for Non-Resident                                            |
| Small Park Pavilion Rental                                             | \$40 for Resident, \$80 for Non-Resident                                             |
| Small Park Pavilion Cleaning Deposit                                   | \$40 for Resident, \$80 for Non-Resident                                             |
| Large Park Pavilion Rental                                             | \$75 for Resident, \$150 for Non-Resident                                            |
| Large Park Pavilion Cleaning Deposit                                   | \$75 for Resident, \$150 for Non-Resident                                            |
| Special Event Rental Deposit                                           | \$300                                                                                |
| Multi-Day Special Event Rental Deposit                                 | \$500 per day                                                                        |
| Pavilion Rental Cancellation Fee                                       | \$5                                                                                  |
| 4 Hour Field Rental at Gammon Park (Monday—Thursday)                   | \$300 Deposit + \$75 for Residents, \$150 for Non-Resident or Holiday Reservations   |
| 4 Hour Field Rental at Gammon Park (Weekend)                           | \$300 Deposit + \$100 for Residents, \$200 for Non-Residents or Holiday Reservations |
| All other parks, Single Soccer 4 Hour Field Rental (Monday – Thursday) | \$300 Deposit + \$150 for Residents, \$300 for Non-Resident or Holiday Reservations  |
| All other parks, Single Soccer 4 Hour Field Rental (Weekend)           | \$300 Deposit + \$200 for Residents, \$400 for Non-Residents or Holiday reservations |
| Court Rental                                                           | \$25 per hour per court                                                              |
| Pickleball Net Rental                                                  | \$50 Refundable Deposit                                                              |
| Pickleball Net Repair/Replacement Fee                                  | Up to \$300                                                                          |
| Outdoor Basketball Court Rental                                        | \$25 per hour per ½ court                                                            |
| Non-Existing Line Painting – Per Field                                 | 1-499 Feet - \$100<br>500-999 Feet - \$125<br>1000+ Feet - \$150                     |



|                                     |                                                               |
|-------------------------------------|---------------------------------------------------------------|
| Remarking Line Painting – Per Field | 1-499 Feet - \$20<br>500-999 Feet - \$25<br>1000+ Feet - \$30 |
|-------------------------------------|---------------------------------------------------------------|

#### SPECIAL EVENT FEES\*

|                                                                                      |                                                                                          |
|--------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------|
| Special Event Permit                                                                 | \$50                                                                                     |
| Special Event with Vendors                                                           | \$75                                                                                     |
| Special Events with >250 participants                                                | \$100                                                                                    |
| Special Events longer than 6 hours                                                   | \$150                                                                                    |
| Multi-Day Special Events                                                             | \$200                                                                                    |
| Film Permit                                                                          | \$50                                                                                     |
| Summer Celebration Food Vendor                                                       | \$100 per day                                                                            |
| Summer Celebration Vendor Booth                                                      | \$100                                                                                    |
| Boo-A-Palooza Vendor Fee                                                             | \$50                                                                                     |
| Bounce House Deposit                                                                 | \$100                                                                                    |
| Onsite Dumpster or Equipment Permit                                                  | \$72 per dumpster                                                                        |
| Additional Dumpster Reserved                                                         | \$174 per 6 yard dumpster                                                                |
| Excess Garbage Pickup                                                                | Up to \$600 based on quantity picked up                                                  |
| Extra trash can with bags                                                            | \$15 per 5 cans                                                                          |
| Personnel (total compensation per employee, per hour, during regular business hours) | Parks Department - \$35<br>Streets Department - \$35<br>Special Events Department - \$32 |
| Penalty for operating without a permit                                               | Double the application fee and any damage caused by the special event                    |

\*Special event and facility rental fees may be waived at the discretion of city council. See special event code for fee waiver consideration reasons.



### CODE ENFORCEMENT FEES

|                                                                  |                                                                                                                 |
|------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------|
| Code Violation Fee (per calendar year from first offense)        | 1 <sup>st</sup> Offense - \$100<br>2 <sup>nd</sup> Offense - \$200<br>3 <sup>rd</sup> (or more) Offense - \$400 |
| Civil Penalty Fee                                                | \$25 minimum to \$1,000 maximum per day, per violation                                                          |
| Civil Penalty Fee- Occupancy Violation                           | \$100 per day, per violation                                                                                    |
| Civil Penalty Fee- Home Occupation Operating without License     | \$25 per day, per violation                                                                                     |
| Civil Penalty Fee- Commercial Business Operating without License | \$50 per day, per violation                                                                                     |
| Code Violation Fee - Interest                                    | 20% per annum of total outstanding amounts                                                                      |
| Default/Administrative Code Enforcement Hearing Fee              | \$100                                                                                                           |
| Animal Defecation without Removal Fine                           | \$250                                                                                                           |
| Off-Leash Animal Fine                                            | \$250                                                                                                           |

### BUSINESS LICENSING FEES

|                                                            |                                       |
|------------------------------------------------------------|---------------------------------------|
| Home-Based Occupation (exceeds residential impact)         | \$50                                  |
| Home-Based Occupation (does not exceed residential impact) | \$0                                   |
| Accessory Dwelling Unit Business License (Biennial)        | Initial Fee \$100<br>Renewal Fee \$50 |
| Industrial Manufacturing/Distribution                      | \$250                                 |
| Restaurant/Food                                            | \$190                                 |
| Food Truck Fee                                             | \$25 per truck                        |





|                                                                               |                                                              |
|-------------------------------------------------------------------------------|--------------------------------------------------------------|
| Retail                                                                        | \$215                                                        |
| Service Related                                                               | \$150                                                        |
| Renewal Fee (all license types except Alcohol and Towing/Parking Enforcement) | \$25                                                         |
| Alcohol and Towing/Parking Enforcement Renewal Fee                            | Same as Initial Fee                                          |
| Solicitor License                                                             | \$30                                                         |
| Itinerant Merchant                                                            | \$50                                                         |
| Itinerant Merchant Refundable Deposit                                         | \$300                                                        |
| Towing/Parking Enforcement Certificate                                        | \$50                                                         |
| Class A- D Beer License                                                       | \$400 + Proof of \$5,000 Bond                                |
| Class E Beer License                                                          | \$400 + Proof of \$10,000 Bond                               |
| A or B Liquor License                                                         | \$300 + Proof of \$10,000 Bond                               |
| Class C Liquor License                                                        | \$300 + Proof of \$1,000 Bond                                |
| Unclassified Business                                                         | \$25 Base fee until classification established by Resolution |
| Business fitting in 2+ Categories                                             | Higher rate                                                  |
| Late Renewal Fee (during renewal grace period)                                | \$25                                                         |
| Daily penalty fee if license not renewed by end of renewal grace period       | Half of the license fee                                      |
| Penalty Fee for doing business without a Vineyard Business License            | Equivalent to the license fee                                |

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#### LAND USE APPLICATION FEES

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|                                                    |                          |
|----------------------------------------------------|--------------------------|
| Development Agreement                              | \$1,500                  |
| Development Agreement Amendment                    | \$1,500                  |
| Subdivision – Preliminary Plat                     | \$1,930 + \$6.20 per lot |
| Subdivision – Preliminary Plat – Additional Review | \$786 + \$2.50 per lot   |



|                                                     |                                                         |
|-----------------------------------------------------|---------------------------------------------------------|
| Subdivision – Final Plat                            | \$1,940 + \$6.20 per lot                                |
| Subdivision – Final Plat<br>Additional Reviews      | \$1010 + \$2.50 per lot                                 |
| Condominium Plat – New or<br>Conversion             | \$1,406 + \$25 per unit                                 |
| Major Plat Amendment                                | \$1,706                                                 |
| Minor Plat Amendment                                | \$1,406                                                 |
| Neighborhood Plan                                   | ≥ 10 acres = \$2663<br>< 10 acres = \$500               |
| Planned Unit Development                            | \$1000                                                  |
| Recording Fees                                      | As charged by Utah County Recorder                      |
| Site Plan – Residential                             | \$2,663                                                 |
| Site Plan – Non-residential                         | \$3,756                                                 |
| Site Plan – Non-residential –<br>Additional Reviews | \$1,693 for each additional review after<br>two reviews |
| Site Plan – Minor Amendment                         | \$500                                                   |
| General Plan Text Amendment                         | \$1,000                                                 |
| General Plan Map Amendment                          | \$1000                                                  |
| Land Use Text Amendment                             | \$1,000                                                 |
| Land Use Map Amendment                              | \$1000                                                  |
| Lot Line/Property Boundary Line<br>Adjustment       | \$300                                                   |
| Conditional Use Permit                              | \$400                                                   |
| Temporary Use Permit                                | \$75                                                    |
| Variance                                            | \$100                                                   |
| Appeals                                             | \$100                                                   |
| Zoning Verification                                 | \$100                                                   |
| Sign Permit                                         | \$150                                                   |
| Sign Standard Waiver                                | \$250                                                   |
| Commercial Temporary Sign Permit                    | \$25                                                    |
| Street and Traffic Control Signs                    | \$350 per post                                          |
| Land Disturbance Permit                             | \$50 + \$20 per acre + \$30 per month                   |



|                                                                                                  |                                                                   |
|--------------------------------------------------------------------------------------------------|-------------------------------------------------------------------|
| Land Disturbance Permit – Subdivision and Site Plan                                              | Included in engineering inspection fees                           |
| Engineering Inspection Fees – Subdivision Related                                                | 3% of bid tabulation placed in escrow before construction begins. |
| Engineering Inspection Fees – Non-Subdivision Related                                            | \$150 per hour, rounded up to nearest hour                        |
| Engineering Re-Inspection Fees                                                                   | \$150 per hour, 2-hour minimum                                    |
| Street Light Fee                                                                                 | \$10,000 per light                                                |
| Street Sign Fee                                                                                  | \$300 per sign                                                    |
| Demolition                                                                                       | Up to \$500 plan review fee                                       |
| Encroachment Permit                                                                              | \$150 + \$1 per square foot                                       |
| Jet Truck Work Request                                                                           | \$190/hour – Minimum of 2 hours                                   |
| Fine for Use of Public Right of Way without Approved Permit                                      | \$300 + \$150 per hour inspector is onsite past initial hour      |
| Infrastructure Construction                                                                      | Bond/Escrow account as determined by bid tabulation               |
| Building Relocation                                                                              | \$500 Plan Review Fee                                             |
| Full or Partial Road Closure                                                                     | \$50                                                              |
| Use of City Barricades for Road Closure                                                          | \$300 refundable deposit per set of barricades                    |
| Additional plan review required by changes, additions, or revisions to any land use applications | \$65 per hour, half hour minimum                                  |
| Special Planning Commission Meeting                                                              | \$390 per meeting                                                 |

#### BUILDING PERMIT FEES

| TOTAL VALUATION | FEE  |
|-----------------|------|
| \$1 to \$1,300  | \$48 |



|                            |                                                                                                                           |
|----------------------------|---------------------------------------------------------------------------------------------------------------------------|
| \$1,301 to \$2,000         | \$48 for the first \$1,300; plus \$3 for each additional \$ 100 or fraction thereof, to and including \$2,000             |
| \$2,001 to \$40,000        | \$69 for the first \$2,000; plus \$11 for each additional \$1,000 or fraction thereof, to and including \$40,000          |
| \$40,001 to \$100,000      | \$487 for the first \$40,000; plus \$9 for each additional \$1,000 or fraction thereof, to and including \$100,000        |
| \$100,001 to \$500,000     | \$1,027 for the first \$100,000; plus \$7 for each additional \$1,000 or fraction thereof, to and including \$500,000     |
| \$500,001 to \$1,000,000   | \$3,827 for the first \$500,000; plus \$5 for each additional \$1,000 or fraction thereof, to and including \$1,000,000   |
| \$1,000,001 to \$5,000,000 | \$6,327 for the first \$1,000,000; plus \$3 for each additional \$1,000 or fraction thereof, to and including \$5,000,000 |
| \$5,000,001 and over       | \$18,327 for the first \$ 5,000,000; plus \$1 for each additional \$1,000 or fraction thereof                             |
| Residential Plan Review    | 25% of Building Permit Fee                                                                                                |
| Commercial Plan Review     | 35% of Building Permit Fee                                                                                                |
| Duplicate Plan Review      | 15% of Building Permit Fee                                                                                                |



|                               |                                   |
|-------------------------------|-----------------------------------|
| Reinstating an Expired Permit | \$50 + any additional review time |
| Fire Inspection & Plan Review | 10% of Building Permit Fee        |

#### BUILDING INSPECTION FEES

|                                                                               |                                                           |
|-------------------------------------------------------------------------------|-----------------------------------------------------------|
| Inspections outside of normal business hours                                  | \$48 per hour, two-hour minimum                           |
| Re-inspection                                                                 | \$48 per hour                                             |
| Inspection for which no specific fee is indicated                             | \$48 per hour, one-hour minimum                           |
| Additional plan review required by changes, additions, or revisions to plans, | \$85 per hour, one-hour minimum                           |
| Use of outside consultants for plan checking and inspections, or both         | Actual costs, including administrative and overhead costs |
| Fire Inspection                                                               | Included in Business License Fee                          |
| Work Without a Permit*                                                        | \$100 per infraction                                      |
| Working Beyond a Stop Work Order*                                             | \$200 per infraction                                      |

\*Fines doubled for each subsequent infraction

#### IMPACT FEES

(Impact Fee Area Maps may be found on the City's Website)

|                                                                          |                                                                                                                        |
|--------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------|
| Sewer Facilities<br>Per Equivalent Residential Unit (ERU) <sup>1,2</sup> | <ul style="list-style-type: none"> <li>Area A - \$539</li> <li>Area B - \$2,391</li> <li>Area C/RDA - \$539</li> </ul> |
| Culinary and Irrigation Water Systems<br>Per ERU <sup>1,3</sup>          | <ul style="list-style-type: none"> <li>Area A - \$873</li> <li>Area B (RDA) - \$521</li> </ul>                         |
| Roadway Facilities<br>Per Trip End Unit based on ITE                     | <ul style="list-style-type: none"> <li>Area A - \$3,586</li> <li>Area B (RDA) - \$1,286</li> </ul>                     |





|                                                  |                                                                                                                        |
|--------------------------------------------------|------------------------------------------------------------------------------------------------------------------------|
| Storm and Ground Water<br>Per ERU <sup>1,4</sup> | <ul style="list-style-type: none"> <li>• Area A - \$222</li> <li>• Area B - \$337</li> <li>• Area C - \$237</li> </ul> |
|--------------------------------------------------|------------------------------------------------------------------------------------------------------------------------|

<sup>1</sup> ¾ inch water connection is 1 ERU

<sup>2</sup> Additional fees may apply to units with more than 5 bathroom equivalent drains

<sup>3</sup> Additional fee may apply to certain high water uses (e.g., Car Wash) without water reduction measures in place

<sup>4</sup> Additional fee may apply to certain sites if above city's maximum impervious area requirement

#### PASS THROUGH FEES

|                                     |                                                                                                 |
|-------------------------------------|-------------------------------------------------------------------------------------------------|
| Timpanogos Special Service District | Equal to District's impact fee as dictated by the current Impact Fee Facilities Plan/Schedule.  |
| Orem Water Reclamation              | Equal to Orem City's impact fee as dictated by the current Impact Fee Facilities Plan/Schedule. |
| Orem Water Rights                   | Equal to Orem City's Water Rights as dictated in their up-to-date Consolidated Fee Schedule.    |

All impact fees will be assessed at the time building permits are issued. All other development Impact Fees will be calculated based on Equivalent Residential Units.

#### WATER DEPARTMENT FEES

|                                  |         |
|----------------------------------|---------|
| ¾" Water Meter & Connection Fee  | \$363   |
| 1" Water Meter & Connection Fee  | \$495   |
| 1½" Water Meter & Connection Fee | \$775   |
| 2" Water Meter & Connection Fee  | \$1,206 |
| Water Lateral Inspection Fee     | \$50    |
| Water Meter Reconnect Fee        | \$50    |



|                                    |                                                                                                                                                                                                                                      |
|------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Utility Application Fee            | \$20                                                                                                                                                                                                                                 |
| Fire Hydrant Meter Rental Deposit  | \$1625                                                                                                                                                                                                                               |
| Fire Hydrant Meter Penalty Fees    | 1 <sup>st</sup> missed read = \$50<br>2 <sup>nd</sup> missed read = \$100<br>3 <sup>rd</sup> missed read = \$200<br>Any missed reads after the 3 <sup>rd</sup> month<br>will be penalized \$400 per month until<br>meter is returned |
| Daily Rate – Fire Hydrant Meter    | \$10/100 month                                                                                                                                                                                                                       |
| Water Rate – Fire Hydrant Meter    | \$2 Per 1,000 gallons of water                                                                                                                                                                                                       |
| Residential Construction Water     | \$50 minimum                                                                                                                                                                                                                         |
| Non-Residential Construction Water | \$50 minimum                                                                                                                                                                                                                         |
| Illegal Connection to Water System | \$1,000 per occurrence                                                                                                                                                                                                               |