**NOTICE OF A REGULAR**
**CITY COUNCIL MEETING**
**June 14, 2023, at 6:00 PM**

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PUBLIC NOTICE is hereby given that the Vineyard City Council will hold a regularly scheduled City Council meeting on Wednesday, June 14, 2023, at 6:00 p.m., in the City Council Chambers at City Hall, 125 South Main Street, Vineyard, Utah. This meeting can also be viewed on our live stream page.

## AGENDA

**Presiding Mayor Julie Fullmer**

**1. CALL TO ORDER/INVOCATION/INSPIRATIONAL THOUGHT/PLEDGE OF ALLEGIANCE – *to be announced.***

**2. WORK SESSION**
No items were submitted.

**3. PUBLIC COMMENTS** *(15 minutes)*
"**Public Comments"** is defined as time set aside for citizens to express their views for items not on the agenda. Each speaker is limited to three minutes. Because of the need for proper public notice, immediate action **cannot** be taken in the Council Meeting. If action is necessary, the item will be listed on a future agenda, however, the Council may elect to discuss the item if it is an immediate matter of concern.
*Public comments can be submitted ahead of time to pams@vineyardutah.org.*

**4. MAYOR AND COUNCILMEMBERS' REPORTS/DISCLOSURES/RECUSALS**

**5. STAFF, COMMISSION, AND COMMITTEE REPORTS** *(3 minutes each)*
**5.1** City Manager Ezra Nair
**5.2** Planning Commission

**6. CONSENT ITEMS**
**6.1** Approval of the May 24, 2023, City Council Meeting Minutes
**6.2** Approval of the Final Plat for the Orchards PUD Phase 2
**6.3** Approval of the Final Plat for the Orchards PUD Phase 3
**6.4** Approval of the Orchards Clubhouse PUD
**6.5** Approval Authorizing the City Manager to sign a Contract with Consor Engineers for the design of the "Slide Hill" at Vineyard Grove Park (Resolution 2023-27)

## 7. APPOINTMENTS

No names were submitted.

## 8. PRESENTATIONS/RECOGNITIONS/AWARDS/PROCLAMATIONS

No item were submitted.

## 9. BUSINESS ITEMS

**9.1 PUBLIC HEARING – Consolidated Fee Schedule (Resolution 2023-26)**

Accountant Koby Johnston will present proposed amendments to the Consolidated Fee Schedule. The Mayor and City Council will act to adopt (or deny) this request by resolution.

**9.2 PUBLIC HEARING – Transfer from Enterprise Funds to Internal Services Fund**

*(This item was continued from the May 24, 2023, City Council Meeting.)*

City Manager Ezra Nair will present recommendations to transfer enterprise funds to an internal service fund to pay for services such as facilities, fleet, and information systems. The City Council will hear public comment regarding these recommended transfers. No action will be taken.

**9.3 PUBLIC HEARING – Adopted Tentative Fiscal Year 2023-2024 Budget**

The mayor and City Council will hear public comment regarding the adopted Tentative Fiscal Year 2023-2024 Budget. Utah State Code 10-6-115 states that after the conclusion of the public hearing, the mayor and City Council may continue to review the tentative budget. Approval of the final budget is tentatively scheduled for June 28.

**9.4 DISCUSSION AND ACTION – Approval of Amendments to Municipal Code Section 2.08.020 City Manager; Powers and Duties; Obligations** *(15 minutes)*

Mayor Fullmer will lead a discussion about amending Municipal Code Section 2.08 City Manager's administrative powers and duties; The mayor and City Council will act to adopt (or deny) this request by ordinance.

## 10. CLOSED SESSION

The Mayor and City Council pursuant to Utah Code 52-4-205 may vote to go into a closed session for the purpose of (these are just a few of the items listed, see Utah Code 52-4-205 for the entire list):

(a) discussion of the character, professional competence, or physical or mental health of an individual

(b) strategy sessions to discuss collective bargaining

(c) strategy sessions to discuss pending or reasonably imminent litigation

(d) strategy sessions to discuss the purchase, exchange, or lease of real property, including any form of a water right or water shares

(e) strategy sessions to discuss the sale of real property, including any form of a water right or water shares

(f) discussion regarding deployment of security personnel, devices, or systems;

(g) the purpose of considering information that is designated as a trade secret, as defined in Section 13-24-2, if the public body's consideration of the information is necessary in order to properly conduct a procurement under Title 63G, Chapter 6a, Utah Procurement Code;

**11. ADJOURNMENT**

The next meeting is on Wednesday, June 28, 2023.

This meeting may be held in a way that will allow a councilmember to participate electronically. The Public is invited to participate in all City Council meetings. In compliance with the Americans with Disabilities Act, individuals needing special accommodations during this meeting should notify the City Recorder at least 24 hours prior to the meeting by calling (801) 226-1929.

I the undersigned duly appointed Recorder for Vineyard, hereby certify that the foregoing notice and agenda was emailed to the Salt Lake Tribune, posted at the Vineyard City Offices, the Vineyard website, the Utah Public Notice website, and delivered electronically to city staff and to each member of the Governing Body.

**AGENDA NOTICING COMPLETED ON:** June 13, 2023

**CERTIFIED (NOTICED) BY:** /s/ Pamela Spencer
PAMELA SPENCER, CITY RECORDER

**MINUTES OF A REGULAR**
**CITY COUNCIL MEETING**
City Council Chambers
125 South Main Street, Vineyard Utah
May 24, 2023, at 6:03 PM

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| **Present** | **Absent** |
|---|---|
| Mayor Julie Fullmer | Councilmember Tyce Flake |
| Councilmember Amber Rasmussen | |
| Councilmember Mardi Sifuentes | |
| Councilmember Cristy Welsh | |

**Staff present:** City Manager Ezra Nair, City Attorney Jayme Blakesley, Lieutenant Holden Rockwell with the Utah County Sheriff's Office, Public Works Director Naseem Ghandour, Accountant Koby Johnston, Environmental Utilities Manager Sullivan Love, City Recorder Pamela Spencer

**Others speaking:** Residents Russell Evans and Alexander Teemsma; Orem resident Roland Robison with Heartland Farms

## 1. CALL TO ORDER/INVOCATION/INSPIRATIONAL THOUGHT/PLEDGE OF ALLEGIANCE

Mayor Fullmer opened the meeting at 6:03PM. Councilmember Welsh gave the invocation and led the Pledge of Allegiance.

## 2. WORK SESSION

No items were submitted.

## 3. PUBLIC COMMENTS

Mayor Fullmer called for public comments.

Resident Russell Evans, living in the Villas subdivision, thanked the city for their work on the bike ride that took place last weekend.

## 4. MAYOR AND COUNCILMEMBERS' REPORTS/DISCLOSURES/RECUSALS

Councilmember Rasmussen reported that she had attended a Utah Valley University (UVU) conference on domestic violence, and a Chamber of Commerce Valley Vision Conference, where they discussed the growth in the state. She reported on the town halls that had taken place. She noted that a UVU professor was bringing her class to Vineyard, and that they would be labeling plants along the lakeshore. She also mentioned that the Community Garden was in full swing.

Councilmember Sifuentes reported on Vineyard Days coming next week.

Councilmember Welsh reported that the city had created an Arts Recreation and Parks, Cultural and Heritage (ARCH) Commission and that they were looking for more members to join the commission. She explained that there was a survey that residents could fill out to give the city their feedback on what they would like to see in the community. Mayor Fullmer added that she had a good response for the remaining seats and would be appointing new members soon.

## 5. STAFF, COMMISSION, AND COMMITTEE REPORTS

**5.1** City Manager Ezra Nair reported that it was Public Works Week, and wanted to thank the Public Works staff for all the work they did for the city. He reported that the city hosted a tour of the new water tank. He reported that they were working on a pedestrian refuge for the Center Street crossing at Gammon Park and that the left turn out of Franklin Discover Academy was nearing completion. He said that they were finalizing the aesthetics design for the pedestrian overpass on the Vineyard Connector expansion. He noted that a new staff engineer, Patrick James, would start on Tuesday. He reported that the splash pad would be opening on Friday May 26 at 10 am and that the city offices would be closed on Monday in observation of Memorial Day. He noted that there would be a flag display, near the city offices, to honor those who made the ultimate sacrifice for us.

**5.2** Planning Commission – Mr. Brim gave an update on the last Planning Commission meeting.

**5.3** Lieutenant Rockwell gave an update on the NOVA program held in the elementary schools. He added that Deputy Stilson was leaving the city and that Deputy Ryan would be taking his place.

Mayor Fullmer gave an update on the long-range plans for streets, transit lines, and integration into the regional transit systems.

## 6. CONSENT ITEMS

**6.1** Approval of the April 26, 2023, City Council Meeting Minutes
**6.2** Approval of the April 27, 2023, City Council Special Session Minutes
**6.3** Approval of City Red Curb Plan (Resolution 2023-21)
**6.4** Authorization for the City Manager to Enter into an Industrial Stormwater Connection Agreement with Anderson Geneva for the North Storm Drain System (Resolution 2023-22)
**6.5** Approval of an ILA with UDOT for the Industrial Stormwater Agreement (Resolution 2023-23)
**6.6** Approval of a City-wide Grounds Maintenance Contract Extension with Reel Cut LLC
**6.7** Approval of a Mutual Aid Interlocal Agreement for Utah Public Works Emergency Management (Resolution 2023-24)
**6.8** Approval of Bout Time Pub & Grub Vineyard – DABS Restructuring of Ownership Local Consent
**6.9** Approval of a Special Event Permit for Authority Heating and Cooling

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**6.10** Approval of Budget Expense for a Task Order Modification for Consor Engineers' Master Plan Work

**6.11** Approval of Vineyard Municipal Code Amendments (Ordinance 2023-20), amending Titles 6, 8, 10, and 13.

Mayor Fullmer called for a motion.

**Motion:** COUNCILMEMBER RASMUSSEN MOVED TO APPROVE THE CONSENT ITEMS AS PRESENTED. COUNCILMEMBER SIFUENTES SECONDED THE MOTION. ROLL CALL WENT AS FOLLOWS: MAYOR FULLMER, COUNCILMEMBERS RASMUSSEN, SIFUENTES, AND WELSH VOTED YES. COUNCILMEMBER FLAKE WAS ABSENT. THE MOTION CARRIED WITH ONE ABSENT.

**7. APPOINTMENTS**

**7.1 <u>Community Garden Director for Gammon Park</u>**

With the advice and consent of the City Council, Mayor Fullmer will appoint Mark Legerski as the director of the Gammon Park Community Garden.

Mayor Fullmer explained that the community gardens were underway and that she wanted to appoint Mark Legerski as the director of the Gammon Park Community Garden. She then called for a motion.

**Motion:** COUNCILMEMBER WELSH MOVED TO APPROVE THE MAYOR'S APPOINTMENT AS PRESENTED. COUNCILMEMBER RASMUSSEN SECONDED THE MOTION. MAYOR FULLMER, COUNCILMEMBERS RASMUSSEN, SIFUENTES, AND WELSH VOTED YES. COUNCILMEMBER FLAKE WAS ABSENT. THE MOTION CARRIED WITH ONE ABSENT.

**8. PRESENTATIONS/RECOGNITIONS/AWARDS/PROCLAMATIONS**

**8.1 PRESENTATION – <u>Foodscaping Utah</u>**

Dr. John Trimble with Foodscaping Utah will present information on how the city can welcome, facilitate, and educate residents about landscaping with edible plants.

Mayor Fullmer turned the time over to Dr. John Trimble with Foodscaping Utah.

Dr. Trimble presented information about foodscaping in Utah.

Mr. Brim asked for ideas for backyards. Dr. Trimble gave some suggestions for where to plant vegetables.

Mayor Fullmer asked if the code allowed foodscaping the park strips. Mr. Brim replied that he would do a code audit and talk to the homeowner's associations about it.

Orem resident Roland Robison, with Heartland Farms, mentioned that he was a master gardener and liked the idea of planting edible plants in the front yard.

Mayor Fullmer asked about classes that people could attend. Dr. Trimble replied that they held in-person classes in Ogden. He added that they also had some classes on YouTube. Mayor Fullmer explained everything the city was doing to promote agriculture. Dr. Trimble felt that

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Utah was in a situation where the growth was exponential, and they needed to think about the best ways they could use their space and save water.

Mr. Brim asked if the city had residents who were interested in retrofitting their homes, would his organization be able to help. Dr. Trimble said that he could serve in an advisory role and suggested that they get volunteers from the area that he could help train.

## 9. BUSINESS ITEMS

### 9.1 DISCUSSION AND ACTION –<u>Municipal Code Amendments (Ordinance 2023-19)</u>

Special Events Coordinator Anna Nelson will present proposed amendments to the Vineyard Municipal Code Title 6 Criminal Code, amending Section 13.12.120 and adding Chapter 13.14 Special Events. The mayor and City Council will act to adopt (or deny) this request by ordinance.

Mayor Fullmer turned the time over to City Manager Ezra Nair.

Mr. Nair explained that as the city had grown, the code needed to be updated to reflect the current practices. He gave a brief review of the amended code.

Mayor Fullmer called for questions. Hearing none, she called for a motion.

**Motion:** COUNCILMEMBER SIFUENTES MOVED TO ADOPT ORDINANCE 2023-19 SPECIAL EVENTS CODE AS PRESENTED BY STAFF. COUNCILMEMBER RASMUSSEN SECONDED THE MOTION. ROLL CALL WENT AS FOLLOWS: MAYOR FULLMER, COUNCILMEMBERS RASMUSSEN, SIFUENTES, AND WELSH VOTED YES. COUNCILMEMBER FLAKE WAS ABSENT. THE MOTION CARRIED WITH ONE ABSENT.

### 9.2 PUBLIC HEARING – <u>Transfer from Enterprise Funds to Internal Services Fund</u>

City Manager Ezra Nair will present recommendations to transfer enterprise funds to an internal service fund to pay for services such as facilities, fleet, and information systems. The City Council will hear public comment regarding these recommended transfers. No action will be taken.

Mayor Fullmer mentioned that she had a request from the council to continue the public hearing on this item to the June 14, 2023, City Council meeting.

**Motion:** COUNCILMEMBER RASMUSSEN MOVED TO CONTINUE THE PUBLIC HEARING ON 9.2 ON THE TRANSFER FROM THE ENTERPRISE FUNDS TO INTERNAL SERVICES FUND TO THE JUNE 14, 2023, CITY COUNCIL MEETING. COUNCILMEMBER WELSH SECONDED THE MOTION. ROLL CALL WENT AS FOLLOWS: MAYOR FULLMER, COUNCILMEMBERS RASMUSSEN, SIFUENTES, AND WELSH VOTED YES. COUNCILMEMBER FLAKE WAS ABSENT. THE MOTION CARRIED WITH ONE ABSENT.

### 9.3 DISCUSSION AND ACTION – <u>Proposed Tentative Fiscal Year 2023-2024 Budget</u>

City Manager Ezra Nair will present the Tentative Fiscal Year 2023-2024 Budget. The mayor and City Council will act to adopt (or deny) the proposed tentative budget and set a public hearing for June 14, 2023.

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Mayor Fullmer turned the time over to City Manager Ezra Nair.

Mr. Nair expressed his excitement about the budget and reviewed the budget timeline. He then reviewed the tentative budget. There was a brief discussion about the Youth Council budget.

Mayor Fullmer called for questions from the council. Hearing none, she called for a motion.

COUNCILMEMBER SIFUENTES MOVED TO TENTATIVELY ADOPT THE VINEYARD CITY FISCAL YEAR 2023-2024 TENTATIVE BUDGET AS PRESENTED BY STAFF AND ESTABLISH 6:00 PM ON WEDNESDAY, MAY 24, 2023, AT THE COUNCIL CHAMBERS OF VINEYARD CITY HALL AS THE TIME AND PLACE FOR THE VINEYARD CITY FISCAL YEAR 2023-2024 BUDGET PUBLIC HEARING. COUNCILMEMBER RASMUSSEN SECONDED THE MOTION. ROLL CALL WENT AS FOLLOWS: MAYOR FULLMER, COUNCILMEMBERS RASMUSSEN, SIFUENTES, AND WELSH VOTED YES. COUNCILMEMBER FLAKE WAS ABSENT. THE MOTION CARRIED WITH ONE ABSENT.

**9.4 PUBLIC HEARING – <u>Consolidated Fee Schedule (Resolution 2023-25)</u>**

Accountant Koby Johnston will present proposed amendments to the Consolidated Fee Schedule. The Mayor and City Council will act to adopt (or deny) this request by resolution.

Mayor Fullmer called for a motion to open the public hearing.

**Motion:** COUNCILMEMBER WELSH MOVED TO OPEN THE PUBLIC HEARING AT 6:52 PM. COUNCILMEMBER RASMUSSEN SECONDED THE MOTION. MAYOR FULLMER, COUNCILMEMBERS RASMUSSEN, SIFUENTES, AND WELSH VOTED YES. COUNCILMEMBER FLAKE WAS ABSENT. THE MOTION CARRIED WITH ONE ABSENT.

Mr. Johnston reviewed the amendments to the Consolidated Fee Schedule.

Lieutenant Rockwell explained why they needed to add these fines to the Consolidated Fee Schedule.

Mayor Fullmer called for public comments

Alexander Teemsma, living in the Solstice subdivision, asked for clarification on what was meant by driving on sidewalks and if that included golf carts. Lieutenant Rockwell explained that the code amendment prohibited off-highway vehicles as described by the state code. He said that the state had specific rules for golf carts. A brief discussion ensued.

Mayor Fullmer called for further public comments. Hearing none, she called for a motion to close the public hearing.

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**Motion:** COUNCILMEMBER RASMUSSEN MOVED TO CLOSE THE PUBLIC HEARING AT 6:57 PM. COUNCILMEMBER WELSH SECONDED THE MOTION. MAYOR FULLMER, COUNCILMEMBERS RASMUSSEN, SIFUENTES, AND WELSH VOTED YES. COUNCILMEMBER FLAKE WAS ABSENT. THE MOTION CARRIED WITH ONE ABSENT.

Mayor Fullmer called for questions from the council.

Councilmember Welsh asked how much a trash can cost. Mr. Nair replied that it cost $120.00. Councilmember Welsh asked about the fee for trash can fee and questioned the wisdom of the city subsidizing replacements cans, and proposed that they charge the residents the full cost of a trash can. A discussion ensued. Mayor Fullmer asked about the curfew law, which fine was also listed in the amendment. Lieutenant Rockwell replied that it was consistent with other cities' codes. He explained how the code would be used. Mayor Fullmer asked if they could waive the trash can fee if the trash cans were lost on accident. Mr. Nair replied that they could create an administrative policy. The discussion continued. Mr. Blakesley suggested that they adopt the amendments and include "with a $120.00 replacement can fee and then insert a line that would be a no-fault replacement of $50.00 as determined by the city manager or designee.

Councilmember Welsh asked about the increase in the plan review fee.  Mr. Nair replied that this was to be consistent with surrounding agencies. He said that it would be the same amount for commercial as for multi-family housing.

Mayor Fullmer called for a motion.

**Motion:** COUNCILMEMBER WELSH MOVED TO ADOPT BY RESOLUTION THE AMENDED CONSOLIDATED FEE SCHEDULE AS PRESENTED AND WITH THE ADJUSTMENTS AS STATED EARLIER WITH A REPLACEMENT TRASH CAN FEE OF $120.00 AND A NO-FAULT FEE OF $70.00. COUNCILMEMBER RASMUSSEN SECONDED THE MOTION. ROLL CALL WENT AS FOLLOWS: MAYOR FULLMER, COUNCILMEMBERS RASMUSSEN, SIFUENTES, AND WELSH VOTED YES. COUNCILMEMBER FLAKE WAS ABSENT. THE MOTION CARRIED WITH ONE ABSENT.

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**9.5 PUBLIC HEARING – <u>Zoning Text Amendment - Domestic Livestock and Fowl (Ordinance 2023-15)</u>** *(This item was postponed from the April 26, 2023, City Council meeting.) (This item is being postponed to the June 28, 2023, City Council Meeting.)* Planner Cache Hancey will present an ordinance which would provide greater allowance for domestic fowl in lots less than 1 acre and would permit a certain number of chickens based on lot size. The mayor and City Council will act to adopt (or deny) this request by ordinance.

Mayor Fullmer noted that this item was being postponed to the June 28, 2023 City Council meeting and called for a motion.

**Motion:** COUNCILMEMBER WELSH MOVED TO POSTPONE ITEM 9.5 TO THE JUNE 28, 2023, CITY COUNCIL MEETING. COUNCILMEMBER RASMUSSEN SECONDED THE MOTION. MAYOR FULLMER, COUNCILMEMBERS RASMUSSEN, SIFUENTES, AND WELSH VOTED YES. COUNCILMEMBER FLAKE WAS ABSENT. THE MOTION CARRIED WITH ONE ABSENT.

Mayor Fullmer restated the date for the motion.

**Restated Motion:** COUNCILMEMBER WELSH MOVED TO POSTPONE ITEM 9.5 TO THE JUNE 28, 2023, CITY COUNCIL MEETING. COUNCILMEMBER RASMUSSEN SECONDED THE MOTION. MAYOR FULLMER, COUNCILMEMBERS RASMUSSEN, SIFUENTES, AND WELSH VOTED YES. COUNCILMEMBER FLAKE WAS ABSENT. THE MOTION CARRIED WITH ONE ABSENT.

**9.6 DISCUSSION AND ACTION – <u>Vineyard Municipal Code Amendments (Ordinance 2023-21)</u>**

City Attorney Jayme Blakesley will present proposed amendments to the Vineyard Municipal Code Chapter 2.14 Elections. The mayor and City Council will act to adopt (or deny) this request by ordinance.

Mayor Fullmer turned the time over to City Attorney Jayme Blakesley.

Mr. Blakesley explained the amendments to the Election Code.

Mayor Fullmer called for questions. Hearing none, she called for a motion.

**Motion:** COUNCILMEMBER WELSH MOVED TO ADOPT ORDINANCE 2023-21 AS PRESENTED BY STAFF. COUNCILMEMBER SIFUENTES SECONDED THE MOTION. ROLL CALL WENT AS FOLLOWS: MAYOR FULLMER, COUNCILMEMBERS RASMUSSEN, SIFUENTES, AND WELSH VOTED YES. COUNCILMEMBER FLAKE WAS ABSENT. THE MOTION CARRIED WITH ONE ABSENT.

**10. CLOSED SESSION**

No closed session was held.

**11. ADJOURNMENT**

Mayor Fullmer called for a motion to adjourn the meeting.

**Motion:** COUNCILMEMBER WELSH MOVED TO ADJOURN THE MEETING AT 7:08 PM. COUNCILMEMBER RASMUSSEN SECONDED THE MOTION. MAYOR FULLMER, COUNCILMEMBERS RASMUSSEN, SIFUENTES, AND WELSH VOTED YES. COUNCILMEMBER FLAKE WAS ABSENT. THE MOTION CARRIED WITH ONE ABSENT.

**MINUTES APPROVED ON:** ______________________________

**CERTIFIED CORRECT BY:** /s/Pamela Spencer______________________

**PAMELA SPENCER, CITY RECORDER**

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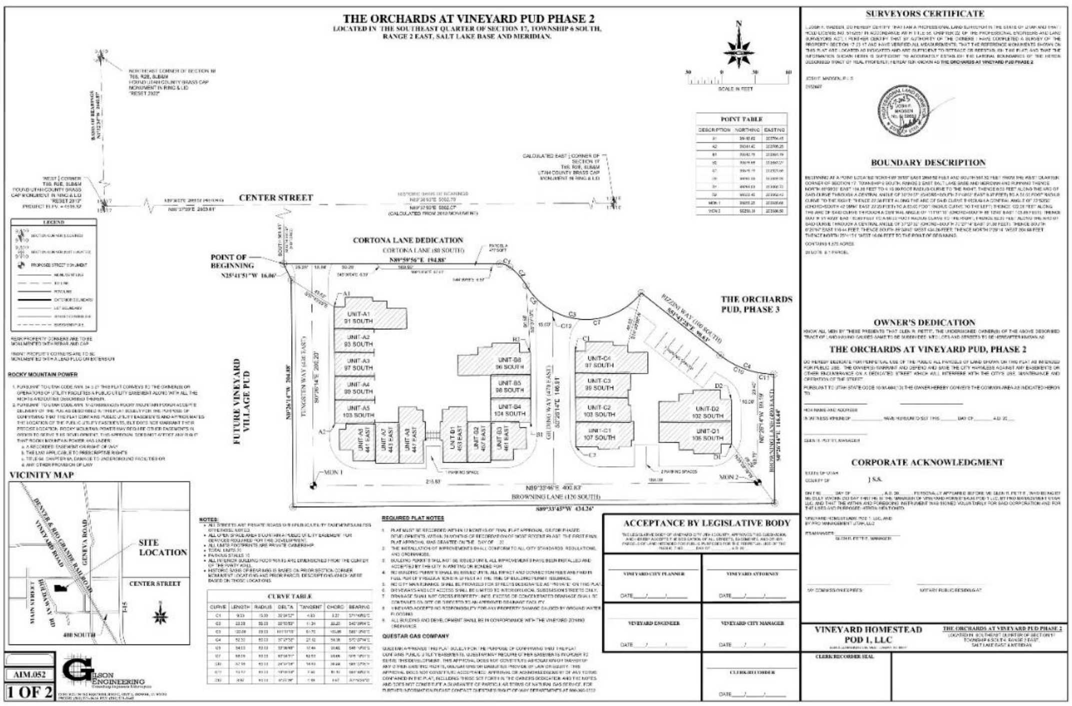
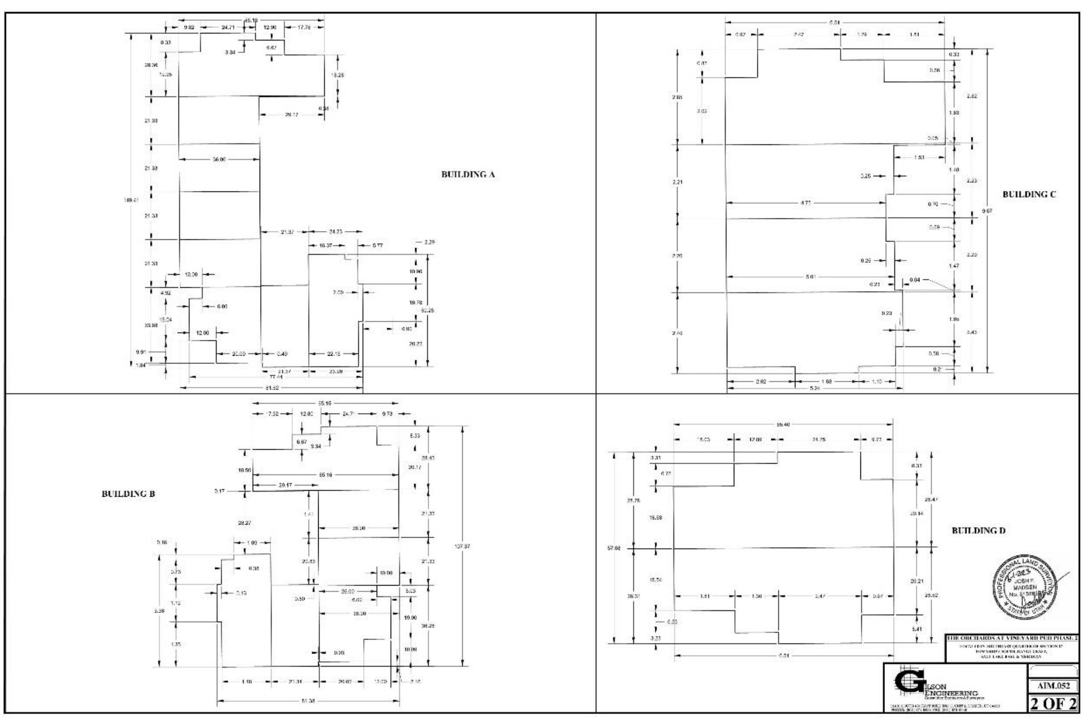
VINEYARD COMMUNITY DEVELOPMENT

VINEYARD CITY COUNCIL STAFF REPORT

**Date:** June 14, 2023
**From:** Community Development Department
**To:** City Council
**Item:** 6.2 The Orchards at Vineyard PUD Phase 2 (Final Plat Application)
**Owner:** Glen Pettit



**INTRODUCTION:**

The applicant is requesting a final plat approval. The subject property is within the High Density Residential-2 (HDR-2) zoning district and contains approximately 0.83 acres of land. The subject property would be composed of twenty (20) unique lots. This plat will allow for Phase 2 of the Orchards Development.

Staff has reviewed this plat and provided comments back to the applicant. It meets the requirements set forth in the Subdivision Code. Prior to recording the plat, the applicant will need to meet all city and county plat requirements. A condition has been added to ensure compliance below.

**RECOMMENDATION:**

Staff is recommending approval of the final plat for The Orchards at Vineyard PUD Phase 2 Subdivision Final Plat with the following conditions:

1. The applicant pays any outstanding fees.
2. The applicant makes any redline corrections prior to the recordation of the plat.
3. All city and county requirements will need to be met prior to recordation of the plat.

**PROPOSED CITY COUNCIL MOTION:**

"I move to approve The Orchards at Vineyard PUD Phase 2 final plat with the conditions as proposed."

**ATTACHMENTS:**

The Orchards at Vineyard PUD Phase 2 Final Plat

# THE ORCHARDS,
# TOWNHOMES, PHASE 2
# Development Narrative

The Orchards, Phase 2 is the 2nd phase of The Orchards townhome development that has Final Plat and Development Agreement approval totaling 288 units developed in 8 separate phases. Phase 2 is on 1.88 acres with four separate buildings (one 8-plex buildings, one six-plex building, one four-plex building and one duplex building) totaling 20 townhomes. These buildings house 1-, 2- & 3-bedroom units with the same elevations, architecture, colors and materials, and landscaping as Phase 1.

All construction and development shall meet Vineyard City, State and Federal building codes and standards as agreed upon by the approved Development Agreement.

The HOA is to be managed by the same company for the entire Orchards project and will be responsible for maintaining the exterior finishes and materials, landscaping, fencing, roads, trash removal, and be responsible for snow removal.

The developed subdivision to the south will not be connected by any through streets and will be separated by solid vinyl fencing.

All improvements in this phase are consistent with Phase 1 including:

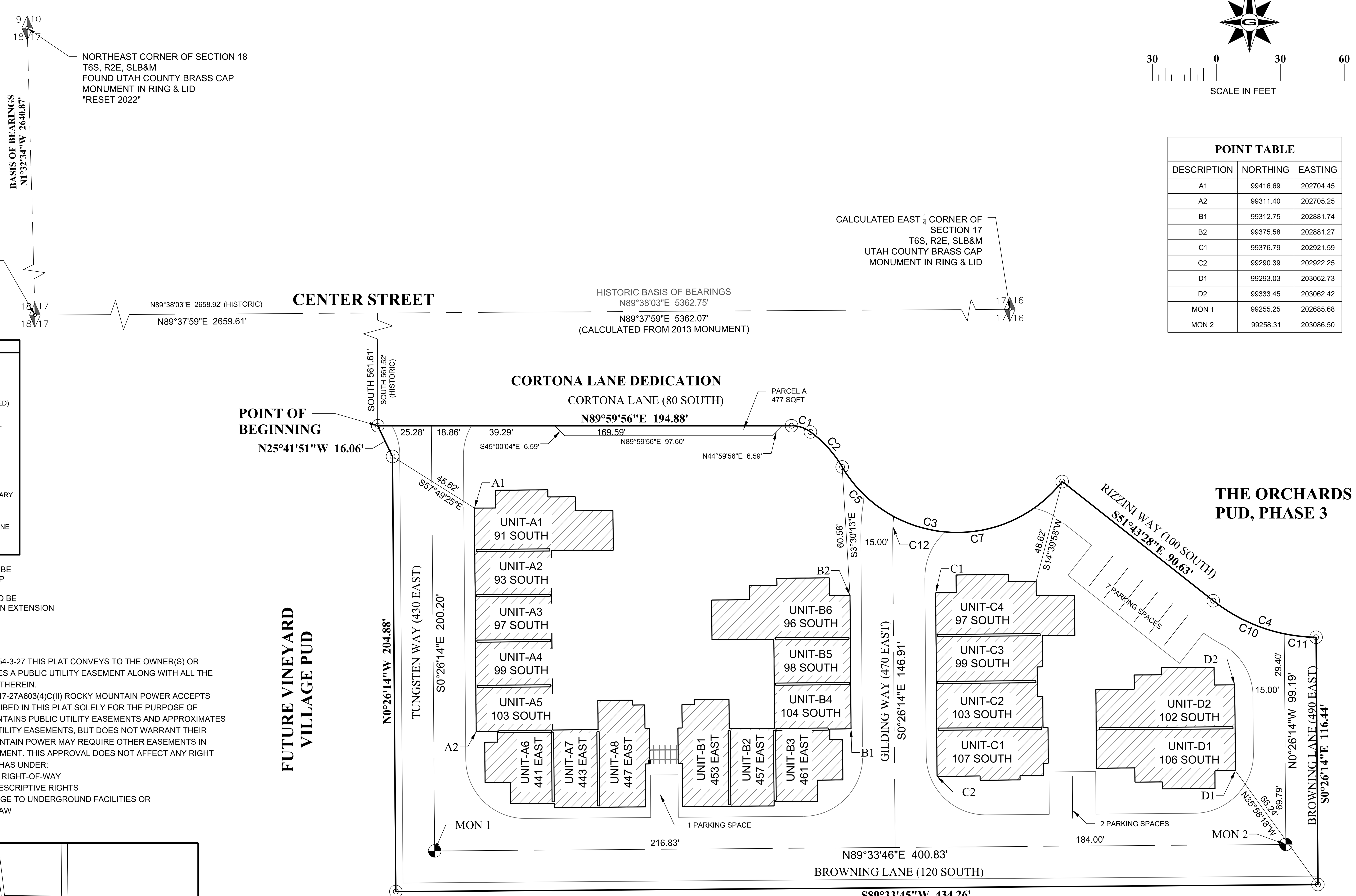
- **Buildings:** Architecture will be “New Farm” style and will be well constructed with exterior finishes consistent with city ordinances that include hardy-plank siding with vinyl windows, aluminum soffit and facia with asphalt shingles. All units will have rear loaded two-car garages for each townhome. Overnight parking will be limited, and 167 additional parking stalls will be installed in the development to meet extra parking requirements. The interiors are well designed for the targeted user with quality standard features. (See the included renderings).

- **Asphalt Roads**: Private roads with curb & gutter and adjacent sidewalks that are currently developed to curb & gutter with asphalt base in place. The asphalt will be installed at the end of the vertical build to help preserve long term integrity.

- **Landscaping:** Consistent with the approved landscape plan for Phase 1 all grounds will be professionally landscaped with trees, bushes, and lawns, with bollard lighting to limit night sky light except at the Cortana Lane entries which will have traditional street light poles matching the rest of the Homestead Development. All landscaping will be maintained by the HOA.

# THE ORCHARDS AT VINEYARD PUD PHASE 2

**LOCATED IN THE SOUTHEAST QUARTER OF SECTION 17, TOWNSHIP 6 SOUTH, RANGE 2 EAST, SALT LAKE BASE AND MERIDIAN.**




| LEGEND | |
|---|---|
| | SECTION CORNER (LOCATED) |
| | SECTION CORNER (NOT-LOCATED) |
| | PROPOSED STREET MONUMENT |
| | MONUMENT LINE |
| | TIE LINE |
| | ROW LINE |
| | EXTERIOR BOUNDARY |
| | LOT BOUNDARY |
| | STREET CENTERLINE |
| | EASEMENT/P.U.E. |

REAR PROPERTY CORNERS ARE TO BE MONUMENTED WITH REBAR AND CAP

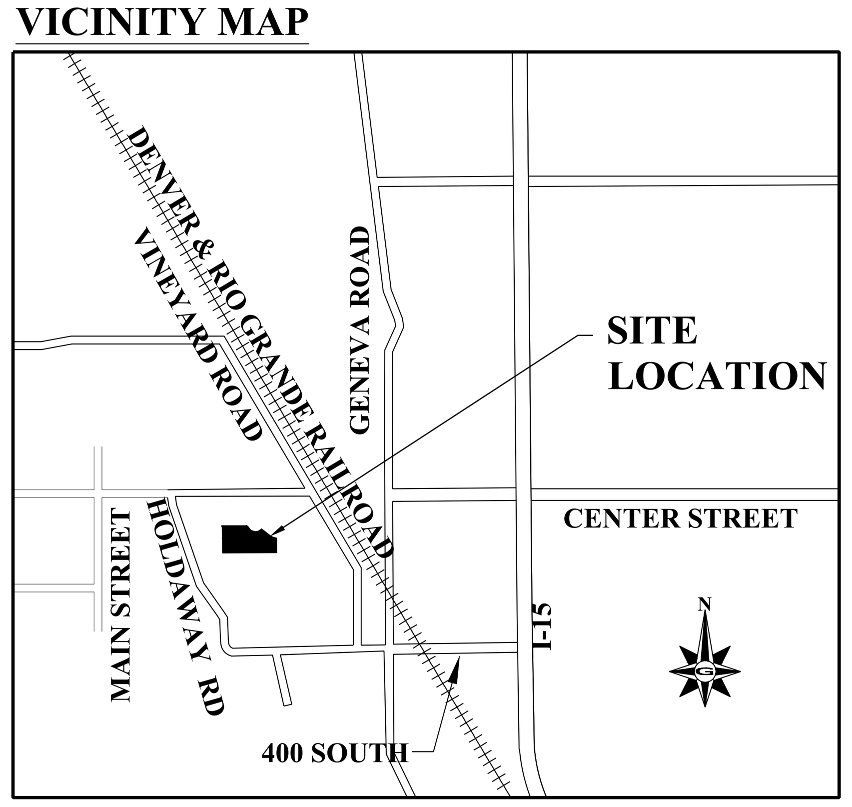
FRONT PROPERTY CORNERS ARE TO BE MONUMENTED WITH A LEAD PLUG ON EXTENSION

| POINT TABLE | | |
|---|---|---|
| DESCRIPTION | NORTHING | EASTING |
| A1 | 99416.69 | 202704.45 |
| A2 | 99311.40 | 202705.25 |
| B1 | 99312.75 | 202881.74 |
| B2 | 99375.58 | 202881.27 |
| C1 | 99376.79 | 202921.59 |
| C2 | 99290.39 | 202922.25 |
| D1 | 99293.03 | 203062.73 |
| D2 | 99333.45 | 203062.42 |
| MON 1 | 99255.25 | 202685.68 |
| MON 2 | 99258.31 | 203086.50 |

## ROCKY MOUNTAIN POWER

1. PURSUANT TO UTAH CODE ANN. 54-3-27 THIS PLAT CONVEYS TO THE OWNER(S) OR OPERATORS OF UTILITY FACILITIES A PUBLIC UTILITY EASEMENT ALONG WITH ALL THE RIGHTS AND DUTIES DESCRIBED THEREIN.
2. PURSUANT TO UTAH CODE ANN. 17-27A603(4)C(II) ROCKY MOUNTAIN POWER ACCEPTS DELIVERY OF THE PUE AS DESCRIBED IN THIS PLAT SOLELY FOR THE PURPOSE OF CONFIRMING THAT THE PLAT CONTAINS PUBLIC UTILITY EASEMENTS AND APPROXIMATES THE LOCATION OF THE PUBLIC UTILITY EASEMENTS, BUT DOES NOT WARRANT THEIR PRECISE LOCATION. ROCKY MOUNTAIN POWER MAY REQUIRE OTHER EASEMENTS IN ORDER TO SERVE THIS DEVELOPMENT. THIS APPROVAL DOES NOT AFFECT ANY RIGHT THAT ROCKY MOUNTAIN POWER HAS UNDER:
   a. A RECORDED EASEMENT OR RIGHT-OF-WAY
   b. THE LAW APPLICABLE TO PRESCRIPTIVE RIGHTS
   c. TITLE 54, CHAPTER 8A, DAMAGE TO UNDERGROUND FACILITIES OR
   d. ANY OTHER PROVISION OF LAW

## VICINITY MAP




**NOTES:**
- ALL STREETS ARE PRIVATE ROADS WITH PUBLIC UTILITY EASEMENTS UNLESS OTHERWISE NOTED.
- ALL OPEN SPACE AREA'S CONTAIN A PUBLIC UTILITY EASEMENT FOR SERVICES REQUIRED FOR THIS DEVELOPMENT.
- ALL UNITS FOOTPRINTS ARE PRIVATE OWNERSHIP.
- TOTAL UNITS 20
- PARKING STALLS 10
- ALL INTERIOR BUILDING FOOTPRINTS ARE DIMENSIONED FROM THE CENTER OF THE PARTY WALL.
- HISTORIC BASIS OF BEARINGS IS BASED ON PRIOR SECTION CORNER MONUMENT LOCATIONS AND PRIOR PARCEL DESCRIPTIONS WHICH WERE BASED ON THOSE LOCATIONS.

| CURVE TABLE | | | | | | |
|---|---|---|---|---|---|---|
| CURVE | LENGTH | RADIUS | DELTA | TANGENT | CHORD | BEARING |
| C1 | 9.53 | 15.00 | 36°24'07" | 4.93 | 9.37 | S71°48'02"E |
| C2 | 22.38 | 56.00 | 22°53'50" | 11.34 | 22.23 | S42°09'04"E |
| C3 | 122.08 | 63.00 | 111°01'19" | 91.70 | 103.85 | S86°12'49"E |
| C4 | 52.30 | 80.00 | 37°27'32" | 27.12 | 51.38 | S70°27'14"E |
| C5 | 34.03 | 63.00 | 30°56'48" | 17.44 | 33.62 | S46°10'33"E |
| C7 | 88.05 | 63.00 | 80°04'31" | 52.93 | 81.05 | N78°18'47"E |
| C10 | 37.18 | 80.00 | 26°37'38" | 18.93 | 36.84 | S65°02'15"E |
| C11 | 15.12 | 80.00 | 10°49'56" | 7.58 | 15.10 | S83°46'02"E |
| C12 | 8.97 | 80.00 | 6°25'29" | 4.49 | 8.97 | S2°46'26"W |

## REQUIRED PLAT NOTES

1. PLAT MUST BE RECORDED WITHIN 12 MONTHS OF FINAL PLAT APPROVAL, OR FOR PHASED DEVELOPMENTS, WITHIN 24 MONTHS OF RECORDATION OF MOST RECENT PHASE. THE FIRST FINAL PLAT APPROVAL WAS GRANTED ON THE DAY OF , 20 .
2. THE INSTALLATION OF IMPROVEMENTS SHALL CONFORM TO ALL CITY STANDARDS, REGULATIONS, AND ORDINANCES.
3. BUILDING PERMITS WILL NOT BE ISSUED UNTIL ALL IMPROVEMENTS HAVE BEEN INSTALLED AND ACCEPTED BY THE CITY IN WRITING OR BONDED FOR.
4. NO BUILDING PERMITS SHALL BE ISSUED UNTIL ALL IMPACT AND CONNECTION FEES ARE PAID IN FULL PER CITY REGULATIONS IN EFFECT AT THE TIME OF BUILDING PERMIT ISSUANCE.
5. NO CITY MAINTENANCE SHALL BE PROVIDED FOR STREETS DESIGNATED AS "PRIVATE" ON THIS PLAT.
6. DRIVEWAYS AND LOT ACCESS SHALL BE LIMITED TO INTERIOR LOCAL SUBDIVISION STREETS ONLY.
7. DRAINAGE SHALL NOT CROSS PROPERTY LINES. EXCESS OR CONCENTRATED DRAINAGE SHALL BE CONTAINED ON SITE OR DIRECTED TO AN APPROVED DRAINAGE FACILITY.
8. VINEYARD ACCEPTS NO RESPONSIBILITY FOR ANY PROPERTY DAMAGE CAUSED BY GROUND WATER FLOODING.
9. ALL BUILDING AND DEVELOPMENT SHALL BE IN CONFORMANCE WITH THE VINEYARD ZONING ORDINANCE.

## QUESTAR GAS COMPANY

QUESTAR APPROVES THIS PLAT SOLELY FOR THE PURPOSE OF CONFIRMING THAT THE PLAT CONTAINS PUBLIC UTILITY EASEMENTS. QUESTAR MAY REQUIRE OTHER EASEMENTS IN ORDER TO SERVE THIS DEVELOPMENT. THIS APPROVAL DOES NOT CONSTITUTE ABROGATION OR WAIVER OF ANY OTHER EXISTING RIGHTS, OBLIGATIONS OR LIABILITIES PROVIDE BY LAW OR EQUITY. THIS APPROVAL DOES NOT CONSTITUTE ACCEPTANCE, APPROVAL OR ACKNOWLEDGEMENT OF ANY TERMS CONTAINED IN THE PLAT, INCLUDING THOSE SET FORTH IN THE OWNERS DEDICATION AND THE NOTES AND DOES NOT CONSTITUTE A GUARANTEE OF PARTICULAR TERMS OF NATURAL GAS SERVICE. FOR FURTHER INFORMATION PLEASE CONTACT QUESTAR'S RIGHT-OF-WAY DEPARTMENTS AT 800-366-6532.

## ACCEPTANCE BY LEGISLATIVE BODY

THE LEGISLATIVE BODY OF VINEYARD CITY UTAH COUNTY, APPROVES THIS SUBDIVISION AND HEREBY ACCEPTS THE DEDICATION OF ALL STREETS, EASEMENTS, AND OTHER PARCELS OF LAND INTENDED FOR PUBLIC PURPOSES FOR THE PERPETUAL USE OF THE PUBLIC. THIS ______DAY OF _________, A.D. 20__.

**VINEYARD CITY PLANNER**

DATE_____/_______/________

**VINEYARD ATTORNEY**

DATE_____/_______/________

**VINEYARD ENGINEER**

DATE_____/_______/________

**VINEYARD CITY MANAGER**

DATE_____/_______/________

**CLERK/RECORDER**

DATE_____/_______/________

## SURVEYORS CERTIFICATE

I, JOSH F. MADSEN, DO HEREBY CERTIFY THAT I AM A PROFESSIONAL LAND SURVEYOR IN THE STATE OF UTAH AND THAT I HOLD LICENSE NO. 5152657 IN ACCORDANCE WITH TITLE 58, CHAPTER 22, OF THE PROFESSIONAL ENGINEERS AND LAND SURVEYORS ACT; I FURTHER CERTIFY THAT BY AUTHORITY OF THE OWNERS I HAVE COMPLETED A SURVEY OF THE PROPERTY SECTION 17-23-17 AND HAVE VERIFIED ALL MEASUREMENTS; THAT THE REFERENCE MONUMENTS SHOWN ON THIS PLAT ARE LOCATED AS INDICATED AND ARE SUFFICIENT TO RETRACE OR REESTABLISH THIS PLAT; AND THAT THE INFORMATION SHOWN HERIN IS SUFFICIENT TO ACCURATELY ESTABLISH THE LATERAL BOUNDARIES OF THE HEREIN DESCRIBED TRACT OF REAL PROPERLY; HEREAFTER KNOWN AS **THE ORCHARDS AT VINEYARD PUD PHASE 2**.

JOSH F. MADSEN, P.L.S

5152657

PROFESSIONAL LAND SURVEYOR
6-7-2023
JOSH F.
MADSEN
No. 5152657
STATE OF UTAH

## BOUNDARY DESCRIPTION

BEGINNING AT A POINT LOCATED NORTH 89°38'03" EAST 2658.92 FEET AND SOUTH 561.52 FEET FROM THE WEST QUARTER CORNER OF SECTION 17, TOWNSHIP 6 SOUTH, RANGE 2 EAST SALT LAKE BASE AND MERIDIAN AND RUNNING THENCE NORTH 89°59'56" EAST 194.88 FEET TO A 15.00 FOOT RADIUS CURVE TO THE RIGHT; THENCE 9.53 FEET ALONG THE ARC OF SAID CURVE THROUGH A CENTRAL ANGLE OF 36°24'07" (CHORD=SOUTH 71°48'02" EAST 9.37 FEET) TO A 56.00 FOOT RADIUS CURVE TO THE RIGHT; THENCE 22.38 FEET ALONG THE ARC OF SAID CURVE THROUGH A CENTRAL ANGLE OF 22°53'50" (CHORD=SOUTH 42°09'04" EAST 22.23 FEET) TO A 63.00 FOOT RADIUS CURVE TO THE LEFT; THENCE 122.08 FEET ALONG THE ARC OF SAID CURVE THROUGH A CENTRAL ANGLE OF 111°01'19" (CHORD=SOUTH 86°12'49" EAST 103.85 FEET): THENCE SOUTH 51°43'28" EAST 90.63 FEET TO A 80.00 FOOT RADIUS CURVE TO THE RIGHT; THENCE 52.30 FEET ALONG THE ARC OF SAID CURVE THROUGH A CENTRAL ANGLE OF 37°27'32" (CHORD=SOUTH 70°27'14" EAST 51.38 FEET); THENCE SOUTH 0°26'14" EAST 116.44 FEET; THENCE SOUTH 89°33'45" WEST 434.26 FEET; THENCE NORTH 0°26'14" WEST 204.88 FEET; THENCE NORTH 25°41'51" WEST 16.06 FEET TO THE POINT OF BEGINNING.

CONTAINS 1.875 ACRES

20 LOTS & 1 PARCEL

## OWNER'S DEDICATION

KNOW ALL MEN BY THESE PRESENTS THAT GLEN R. PETTIT, THE UNDERSIGNED OWNER(S) OF THE ABOVE DESCRIBED TRACT OF LAND HAVING CAUSED SAME TO BE SUBDIVIDED INTO LOTS AND STREETS TO BE HEREAFTER KNOWN AS

**THE ORCHARDS AT VINEYARD PUD, PHASE 2**

DO HEREBY DEDICATE FOR PERPETUAL USE OF THE PUBLIC ALL PARCELS OF LAND SHOWN ON THIS PLAT AS INTENDED FOR PUBLIC USE. THE OWNER(S) WARRANT AND DEFEND AND SAVE THE CITY HARMLESS AGAINST ANY EASEMENTS OR OTHER ENCUMBRANCE ON A DEDICATED STREET WHICH WILL INTERFERE WITH THE CITY'S USE, MAINTENANCE AND OPERATION OF THE STREET.

PURSUANT TO UTAH STATE CODE 10-9A-604(1D) THE OWNER HEREBY CONVEYS THE COMMON AREA AS INDICATED HERON TO:

____________________________ ____________________________

HOA NAME AND ADDRESS

IN WITNESS WHEREOF _____________ HAVE HEREUNTO SET THIS _______ DAY OF________ A.D. 20___

____________________________

GLEN R. PETTIT, MANAGER

## CORPORATE ACKNOWLEDGMENT

STATE OF UTAH
COUNTY OF ______ } S.S.

ON THE _____ DAY OF _____________, A.D. 20_____ , PERSONALLY APPEARED BEFORE ME GLEN R. PETTIT , WHO BEING BY ME DULY SWORN DID SAY THAT HE IS THE MANAGER OF VINEYARD HOMESTEADS POD 1 LLC, BY PRO MANAGEMENT UTAH, LLC, AND THAT THE WITHIN AND FOREGOING INSTRUMENT WAS SIGNED VOLUNTARILY FOR SAID CORPORATION AND FOR THE USES AND PURPOSED HEREIN MENTIONED.

VINEYARD HOMESTEADS POD 1, LLC, AND
BY PRO MANAGEMENT UTAH, LLC

ITS MANAGER:____________________________
GLEN R. PETTIT, MANAGER

MY COMMISSION EXPIRES: NOTARY PUBLIC RESIDING AT

**VINEYARD HOMESTEAD POD 1, LLC**

2264 WILLIAMSBURG CIR. WEST JORDAN, UT 84047

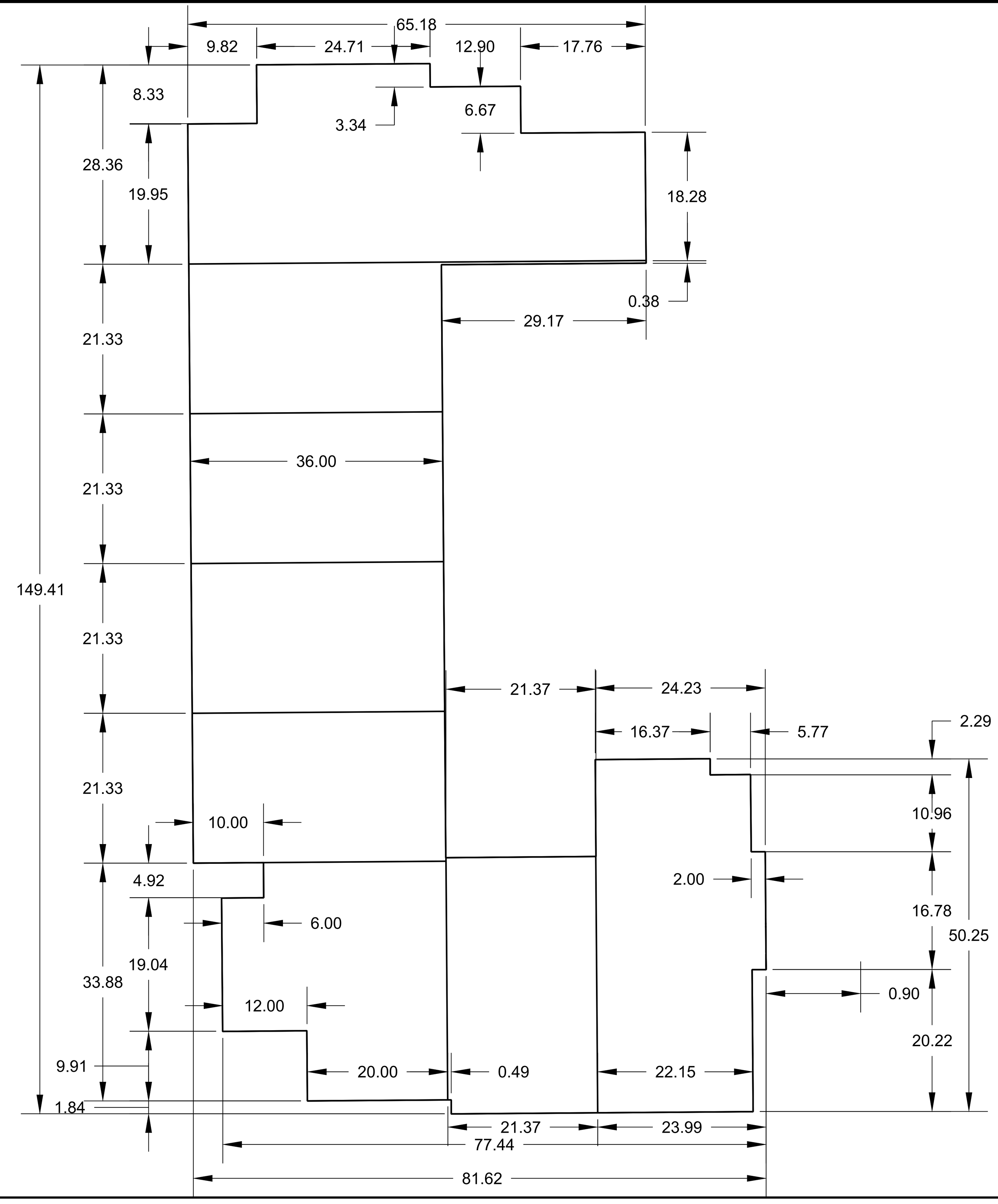
**THE ORCHARDS AT VINEYARD PUD PHASE 2**

LOCATED IN SOUTHEAST QUARTER OF SECTION 17
TOWNSHIP 6 SOUTH, RANGE 2 EAST,
SALT LAKE BASE & MERIDIAN

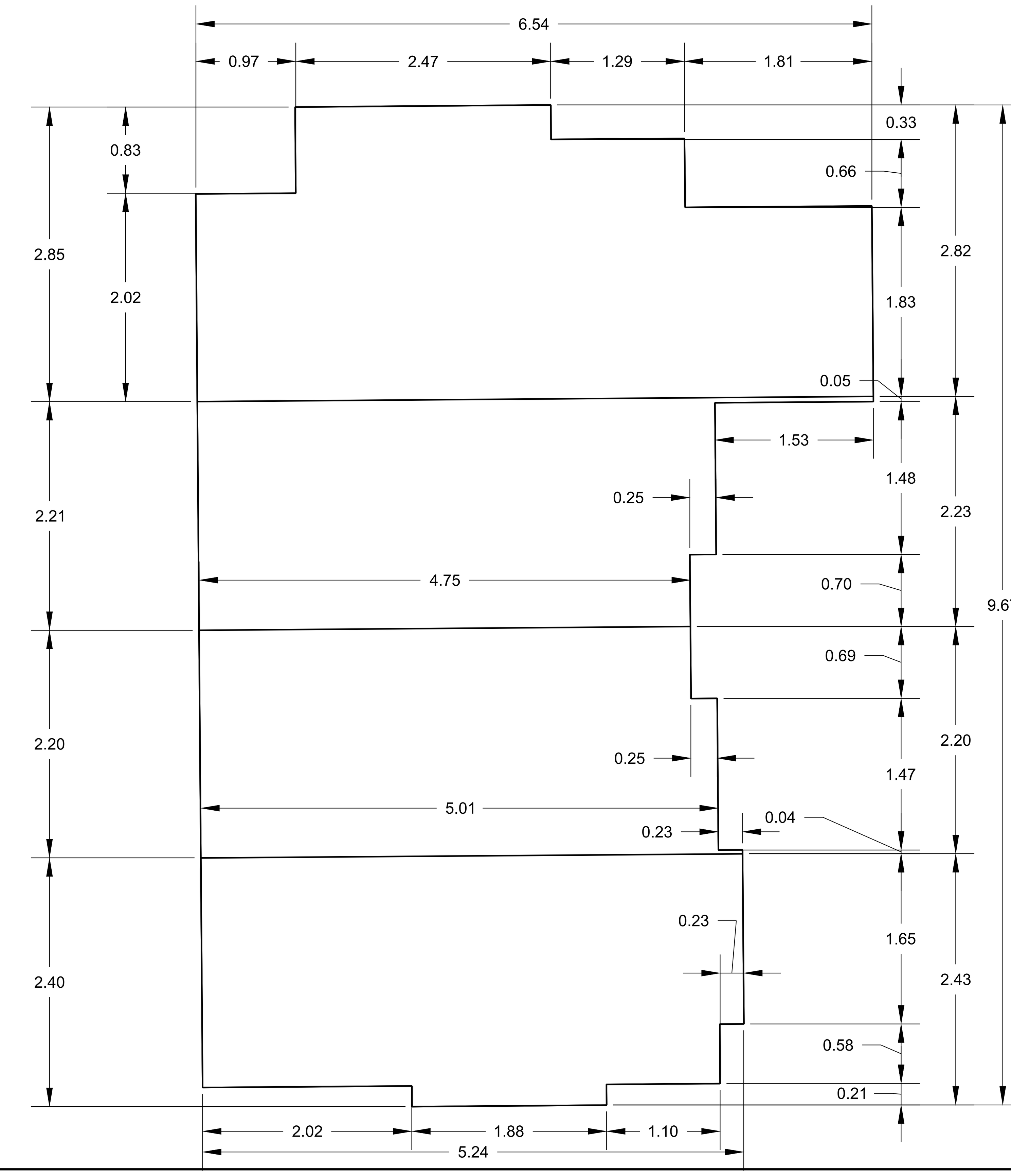
**CLERK/RECORDER SEAL**

**AIM.052**

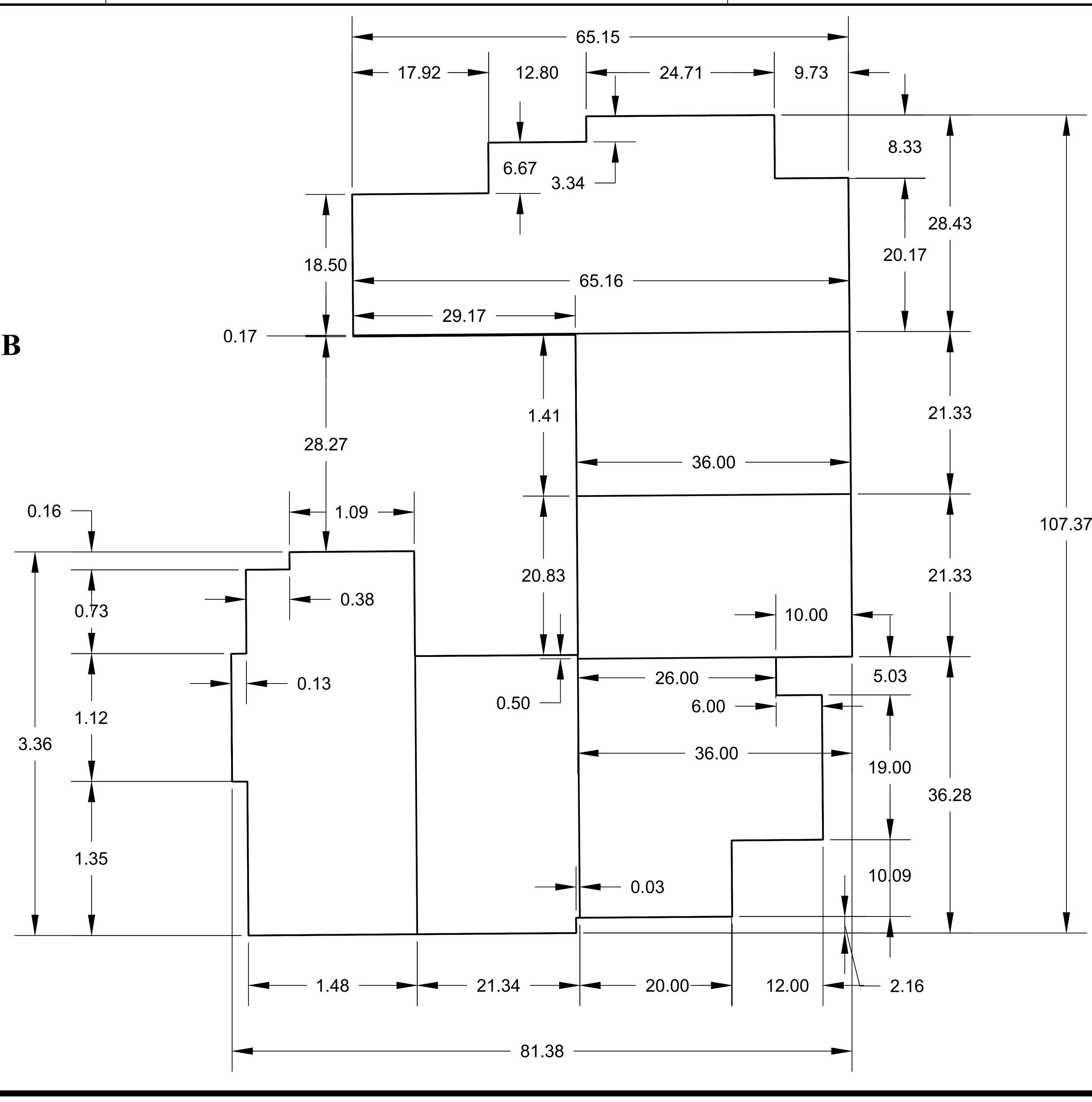

GILSON ENGINEERING
Consulting Engineers & Surveyors
12401 SOUTH 450 EAST BUILDING C, UNIT 2, DRAPER, UT 84020
PHONE: (801) 571-9414 FAX: (801) 571-9449



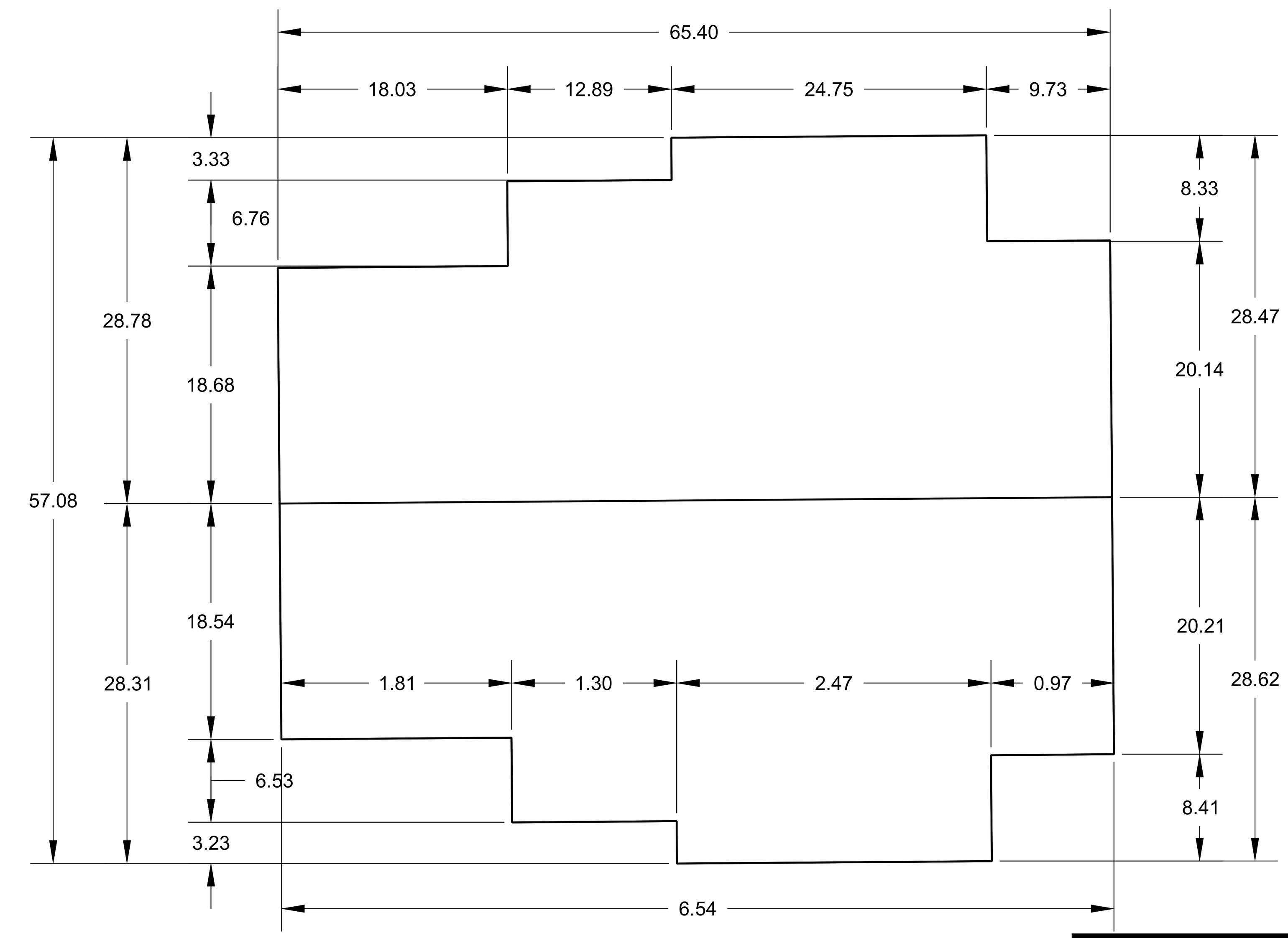

BUILDING A




BUILDING C




BUILDING B




BUILDING D


**THE ORCHARDS AT VINEYARD PUD PHASE 2**

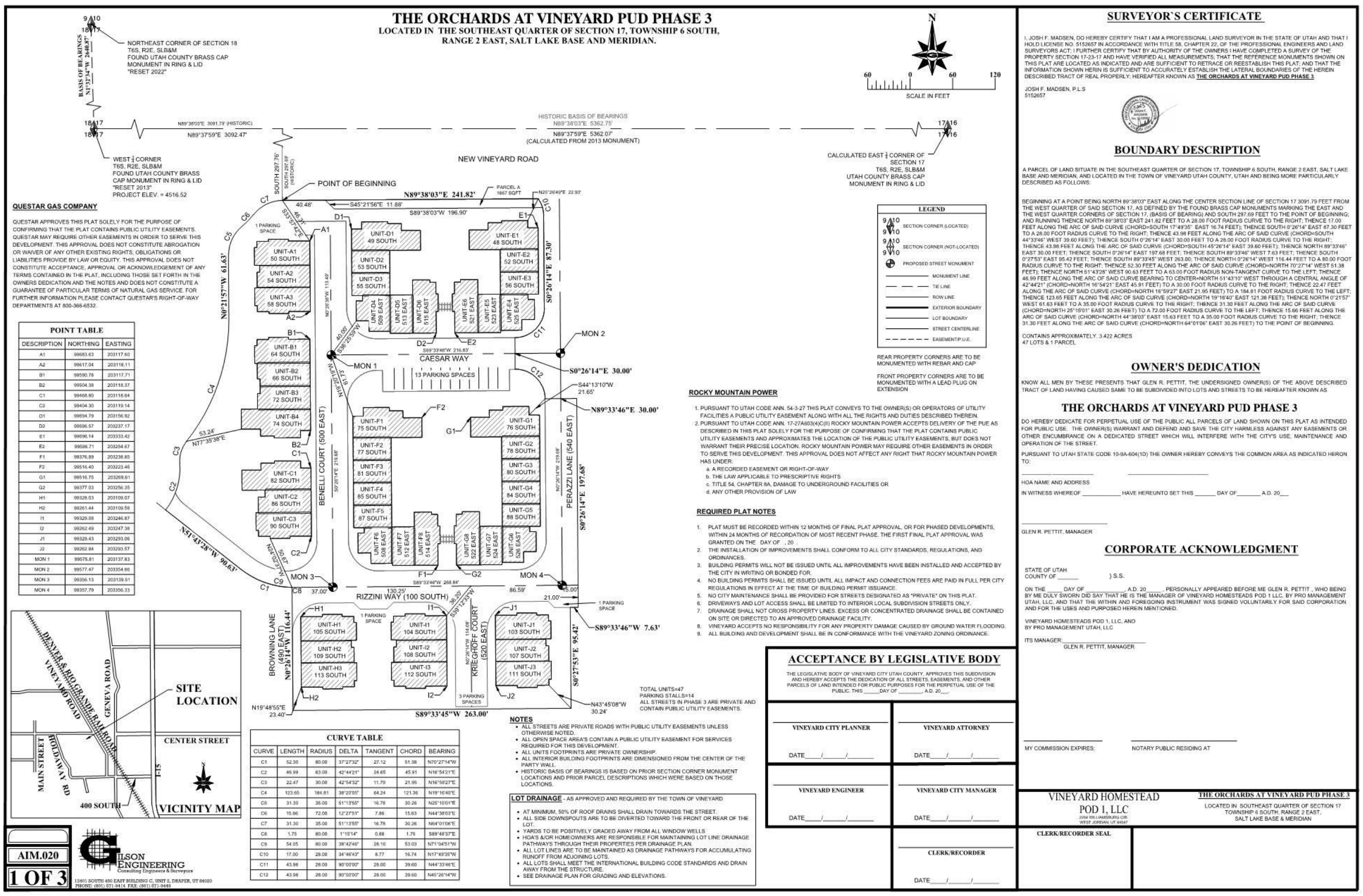
LOCATED IN SOUTHEAST QUARTER OF SECTION 17
TOWNSHIP 6 SOUTH, RANGE 2 EAST,
SALT LAKE BASE & MERIDIAN

GILSON ENGINEERING
Consulting Engineers & Surveyors
12401 SOUTH 450 EAST BUILDING C, UNIT 2, DRAPER, UT 84020
PHONE: (801) 571-9414 FAX: (801) 571-9449

AIM.052

VINEYARD CITY COUNCIL STAFF REPORT

**Date:** June 14, 2023
**From:** Community Development Department
**To:** City Council
**Item:** 6.3 The Orchards at Vineyard PUD Phase 3 (Final Plat Application)
**Owner:** Glen Pettit




## INTRODUCTION:

The applicant is requesting a final plat approval. The subject property is within the High Density Residential-2 (HDR-2) zoning district and contains approximately 7.62 acres of land. The subject property would be composed of forty-seven (47) unique lots. This plat will allow for Phase 3 of the Orchards Development.

Staff has reviewed this plat and provided comments back to the applicant. It meets the requirements set forth in the Subdivision Code. Prior to recording the plat, the applicant will need to meet all city and county plat requirements. A condition has been added to ensure compliance below.

**RECOMMENDATION:**
Staff is recommending approval of the final plat for The Orchards at Vineyard PUD Phase 3 Subdivision Final Plat with the following conditions:

1. The applicant pays any outstanding fees.
2. The applicant makes any redline corrections prior to the recordation of the plat.
3. All city and county requirements will need to be met prior to recordation of the plat.

**PROPOSED CITY COUNCIL MOTION:**
"I move to approve The Orchards at Vineyard PUD Phase 3 final plat with the conditions as proposed."

**ATTACHMENTS:**
The Orchards at Vineyard PUD Phase 3 Final Plat

# THE ORCHARDS,
# TOWNHOMES, PHASE 3
# Development Narrative

The Orchards, Phase 3 is the 3rd phase of The Orchards townhome development that has Final Plat and Development Agreement approval totaling 288 units developed in 8 separate phases. Phase 3 is on 3.55 acres with eight separate buildings (one 16-plex building, one 12-plex building, one four-plex building and five triplex buildings) totaling 47 townhomes. These buildings house 1-, 2- & 3-bedroom units with the same elevations, architecture, colors and materials, and landscaping as Phase 1.

All construction and development shall meet Vineyard City, State and Federal building codes and standards as agreed upon by the approved Development Agreement.

The HOA is to be managed by the same company for the entire Orchards project and will be responsible for maintaining the exterior finishes and materials, landscaping, fencing, roads, trash removal, and be responsible for snow removal.

The developed subdivision to the south will not be connected by any through streets and will be separated by solid vinyl fencing.

All improvements in this phase are consistent with Phase 1 including:

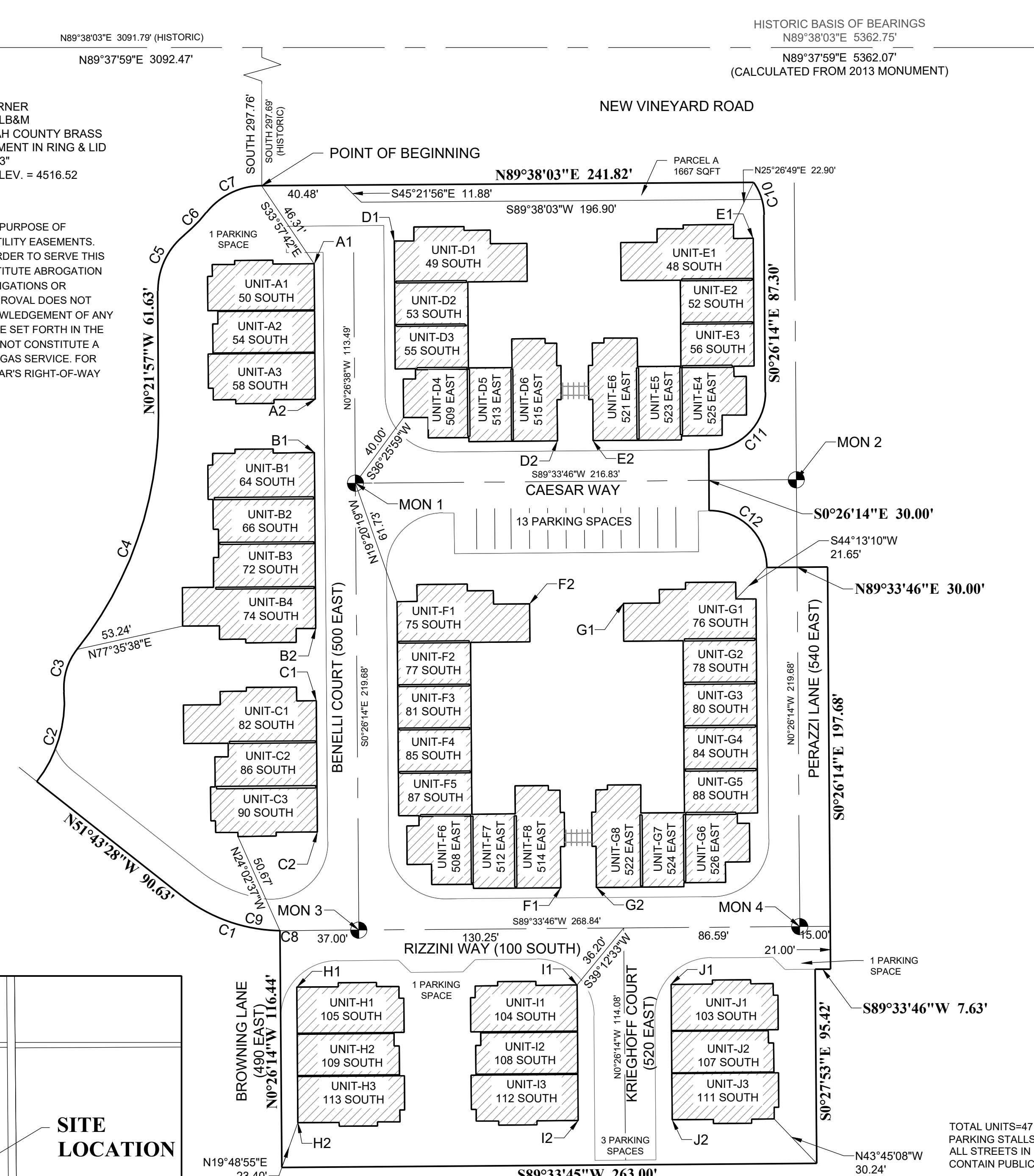
- **Buildings:** Architecture will be “New Farm” style and will be well constructed with exterior finishes consistent with city ordinances that include hardy-plank siding with vinyl windows, aluminum soffit and facia with asphalt shingles. All units will have rear loaded two-car garages for each townhome. Overnight parking will be limited, and 167 additional parking stalls will be installed in the development to meet extra parking requirements. The interiors are well designed for the targeted user with quality standard features. (See the included renderings).

- **Asphalt Roads**: Private roads with curb & gutter and adjacent sidewalks that are currently developed to curb & gutter with asphalt base in place. The asphalt will be installed at the end of the vertical build to help preserve long term integrity.

- **Landscaping:** Consistent with the approved landscape plan for Phase 1 all grounds will be professionally landscaped with trees, bushes, and lawns, with bollard lighting to limit night sky light except at the Cortana Lane entries which will have traditional street light poles matching the rest of the Homestead Development. All landscaping will be maintained by the HOA.

# THE ORCHARDS AT VINEYARD PUD PHASE 3

**LOCATED IN THE SOUTHEAST QUARTER OF SECTION 17, TOWNSHIP 6 SOUTH, RANGE 2 EAST, SALT LAKE BASE AND MERIDIAN.**




SCALE IN FEET: 60 0 60 120

## SURVEYOR`S CERTIFICATE

I, JOSH F. MADSEN, DO HEREBY CERTIFY THAT I AM A PROFESSIONAL LAND SURVEYOR IN THE STATE OF UTAH AND THAT I HOLD LICENSE NO. 5152657 IN ACCORDANCE WITH TITLE 58, CHAPTER 22, OF THE PROFESSIONAL ENGINEERS AND LAND SURVEYORS ACT; I FURTHER CERTIFY THAT BY AUTHORITY OF THE OWNERS I HAVE COMPLETED A SURVEY OF THE PROPERTY SECTION 17-23-17 AND HAVE VERIFIED ALL MEASUREMENTS; THAT THE REFERENCE MONUMENTS SHOWN ON THIS PLAT ARE LOCATED AS INDICATED AND ARE SUFFICIENT TO RETRACE OR REESTABLISH THIS PLAT; AND THAT THE INFORMATION SHOWN HERIN IS SUFFICIENT TO ACCURATELY ESTABLISH THE LATERAL BOUNDARIES OF THE HEREIN DESCRIBED TRACT OF REAL PROPERLY; HEREAFTER KNOWN AS **THE ORCHARDS AT VINEYARD PUD PHASE 3**.

JOSH F. MADSEN, P.L.S
5152657

PROFESSIONAL LAND SURVEYOR 6-7-2023 JOSH F. MADSEN No. 5152657 STATE OF UTAH

## BOUNDARY DESCRIPTION

A PARCEL OF LAND SITUATE IN THE SOUTHEAST QUARTER OF SECTION 17, TOWNSHIP 6 SOUTH, RANGE 2 EAST, SALT LAKE BASE AND MERIDIAN, AND LOCATED IN THE TOWN OF VINEYARD UTAH COUNTY, UTAH AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT A POINT BEING NORTH 89°38'03" EAST ALONG THE CENTER SECTION LINE OF SECTION 17 3091.79 FEET FROM THE WEST QUARTER OF SAID SECTION 17, AS DEFINED BY THE FOUND BRASS CAP MONUMENTS MARKING THE EAST AND THE WEST QUARTER CORNERS OF SECTION 17, (BASIS OF BEARING) AND SOUTH 297.69 FEET TO THE POINT OF BEGINNING; AND RUNNING THENCE NORTH 89°38'03" EAST 241.82 FEET TO A 28.00 FOOT RADIUS CURVE TO THE RIGHT; THENCE 17.00 FEET ALONG THE ARC OF SAID CURVE (CHORD=SOUTH 17°49'35" EAST 16.74 FEET); THENCE SOUTH 0°26'14" EAST 87.30 FEET TO A 28.00 FOOT RADIUS CURVE TO THE RIGHT; THENCE 43.98 FEET ALONG THE ARC OF SAID CURVE (CHORD=SOUTH 44°33'46" WEST 39.60 FEET); THENCE SOUTH 0°26'14" EAST 30.00 FEET TO A 28.00 FOOT RADIUS CURVE TO THE RIGHT; THENCE 43.98 FEET ALONG THE ARC OF SAID CURVE (CHORD=SOUTH 45°26'14" EAST 39.60 FEET); THENCE NORTH 89°33'46" EAST 30.00 FEET; THENCE SOUTH 0°26'14" EAST 197.68 FEET; THENCE SOUTH 89°33'46" WEST 7.63 FEET; THENCE SOUTH 0°27'53" EAST 95.42 FEET; THENCE SOUTH 89°33'45" WEST 263.00; THENCE NORTH 0°26'14" WEST 116.44 FEET TO A 80.00 FOOT RADIUS CURVE TO THE RIGHT; THENCE 52.30 FEET ALONG THE ARC OF SAID CURVE (CHORD=NORTH 70°27'14" WEST 51.38 FEET); THENCE NORTH 51°43'28" WEST 90.63 FEET TO A 63.00 FOOT RADIUS NON-TANGENT CURVE TO THE LEFT; THENCE 46.99 FEET ALONG THE ARC OF SAID CURVE BEARING TO CENTER=NORTH 51°43'10" WEST THROUGH A CENTRAL ANGLE OF 42°44'21" (CHORD=NORTH 16°54'21" EAST 45.91 FEET) TO A 30.00 FOOT RADIUS CURVE TO THE RIGHT; THENCE 22.47 FEET ALONG THE ARC OF SAID CURVE (CHORD=NORTH 16°59'27" EAST 21.95 FEET) TO A 184.81 FOOT RADIUS CURVE TO THE LEFT; THENCE 123.65 FEET ALONG THE ARC OF SAID CURVE (CHORD=NORTH 19°16'40" EAST 121.36 FEET); THENCE NORTH 0°21'57" WEST 61.63 FEET TO A 35.00 FOOT RADIUS CURVE TO THE RIGHT; THENCE 31.30 FEET ALONG THE ARC OF SAID CURVE (CHORD=NORTH 25°15'01" EAST 30.26 FEET) TO A 72.00 FOOT RADIUS CURVE TO THE LEFT; THENCE 15.66 FEET ALONG THE ARC OF SAID CURVE (CHORD=NORTH 44°38'03" EAST 15.63 FEET TO A 35.00 FOOT RADIUS CURVE TO THE RIGHT; THENCE 31.30 FEET ALONG THE ARC OF SAID CURVE (CHORD=NORTH 64°01'06" EAST 30.26 FEET) TO THE POINT OF BEGINNING.

CONTAINS APPROXIMATELY. 3.422 ACRES
47 LOTS & 1 PARCEL

## OWNER'S DEDICATION

KNOW ALL MEN BY THESE PRESENTS THAT GLEN R. PETTIT, THE UNDERSIGNED OWNER(S) OF THE ABOVE DESCRIBED TRACT OF LAND HAVING CAUSED SAME TO BE SUBDIVIDED INTO LOTS AND STREETS TO BE HEREAFTER KNOWN AS

## THE ORCHARDS AT VINEYARD PUD PHASE 3

DO HEREBY DEDICATE FOR PERPETUAL USE OF THE PUBLIC ALL PARCELS OF LAND SHOWN ON THIS PLAT AS INTENDED FOR PUBLIC USE. THE OWNER(S) WARRANT AND DEFEND AND SAVE THE CITY HARMLESS AGAINST ANY EASEMENTS OR OTHER ENCUMBRANCE ON A DEDICATED STREET WHICH WILL INTERFERE WITH THE CITY'S USE, MAINTENANCE AND OPERATION OF THE STREET.

PURSUANT TO UTAH STATE CODE 10-9A-604(1D) THE OWNER HEREBY CONVEYS THE COMMON AREA AS INDICATED HERON TO:

______________________ ____________________

HOA NAME AND ADDRESS

IN WITNESS WHEREOF ____________ HAVE HEREUNTO SET THIS _______ DAY OF________ A.D. 20___

______________________

GLEN R. PETTIT, MANAGER

## CORPORATE ACKNOWLEDGMENT

STATE OF UTAH
COUNTY OF _______ } S.S.

ON THE _____ DAY OF _____________, A.D. 20_____ , PERSONALLY APPEARED BEFORE ME GLEN R. PETTIT , WHO BEING BY ME DULY SWORN DID SAY THAT HE IS THE MANAGER OF VINEYARD HOMESTEADS POD 1 LLC, BY PRO MANAGEMENT UTAH, LLC, AND THAT THE WITHIN AND FOREGOING INSTRUMENT WAS SIGNED VOLUNTARILY FOR SAID CORPORATION AND FOR THE USES AND PURPOSED HEREIN MENTIONED.

VINEYARD HOMESTEADS POD 1, LLC, AND
BY PRO MANAGEMENT UTAH, LLC

ITS MANAGER:____________________________
GLEN R. PETTIT, MANAGER

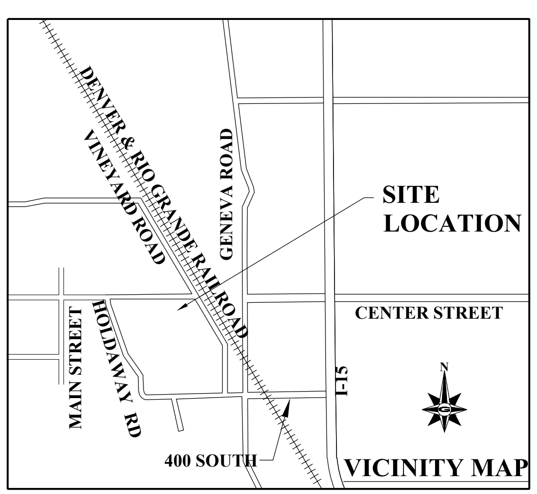
MY COMMISSION EXPIRES: NOTARY PUBLIC RESIDING AT

### QUESTAR GAS COMPANY

QUESTAR APPROVES THIS PLAT SOLELY FOR THE PURPOSE OF CONFIRMING THAT THE PLAT CONTAINS PUBLIC UTILITY EASEMENTS. QUESTAR MAY REQUIRE OTHER EASEMENTS IN ORDER TO SERVE THIS DEVELOPMENT. THIS APPROVAL DOES NOT CONSTITUTE ABROGATION OR WAIVER OF ANY OTHER EXISTING RIGHTS, OBLIGATIONS OR LIABILITIES PROVIDE BY LAW OR EQUITY. THIS APPROVAL DOES NOT CONSTITUTE ACCEPTANCE, APPROVAL OR ACKNOWLEDGEMENT OF ANY TERMS CONTAINED IN THE PLAT, INCLUDING THOSE SET FORTH IN THE OWNERS DEDICATION AND THE NOTES AND DOES NOT CONSTITUTE A GUARANTEE OF PARTICULAR TERMS OF NATURAL GAS SERVICE. FOR FURTHER INFORMATION PLEASE CONTACT QUESTAR'S RIGHT-OF-WAY DEPARTMENTS AT 800-366-6532.

**POINT TABLE**

| DESCRIPTION | NORTHING | EASTING |
|---|---|---|
| A1 | 99683.63 | 203117.60 |
| A2 | 99617.04 | 203118.11 |
| B1 | 99590.78 | 203117.71 |
| B2 | 99504.38 | 203118.37 |
| C1 | 99468.80 | 203118.64 |
| C2 | 99404.30 | 203119.14 |
| D1 | 99694.79 | 203156.92 |
| D2 | 99596.57 | 203237.17 |
| E1 | 99696.14 | 203333.42 |
| E2 | 99596.71 | 203254.67 |
| F1 | 99376.89 | 203238.85 |
| F2 | 99516.40 | 203223.46 |
| G1 | 99516.75 | 203269.61 |
| G2 | 99377.03 | 203256.35 |
| H1 | 99328.03 | 203109.07 |
| H2 | 99261.44 | 203109.58 |
| I1 | 99329.08 | 203246.87 |
| I2 | 99262.49 | 203247.38 |
| J1 | 99329.43 | 203293.06 |
| J2 | 99262.84 | 203293.57 |
| MON 1 | 99575.81 | 203137.83 |
| MON 2 | 99577.47 | 203354.66 |
| MON 3 | 99356.13 | 203139.51 |
| MON 4 | 99357.79 | 203356.33 |




**LEGEND**

- SECTION CORNER (LOCATED)
- SECTION CORNER (NOT-LOCATED)
- PROPOSED STREET MONUMENT
- MONUMENT LINE
- TIE LINE
- ROW LINE
- EXTERIOR BOUNDARY
- LOT BOUNDARY
- STREET CENTERLINE
- EASEMENT/P.U.E.

REAR PROPERTY CORNERS ARE TO BE MONUMENTED WITH REBAR AND CAP

FRONT PROPERTY CORNERS ARE TO BE MONUMENTED WITH A LEAD PLUG ON EXTENSION

### ROCKY MOUNTAIN POWER

1. PURSUANT TO UTAH CODE ANN. 54-3-27 THIS PLAT CONVEYS TO THE OWNER(S) OR OPERATORS OF UTILITY FACILITIES A PUBLIC UTILITY EASEMENT ALONG WITH ALL THE RIGHTS AND DUTIES DESCRIBED THEREIN.
2. PURSUANT TO UTAH CODE ANN. 17-27A603(4)C(II) ROCKY MOUNTAIN POWER ACCEPTS DELIVERY OF THE PUE AS DESCRIBED IN THIS PLAT SOLELY FOR THE PURPOSE OF CONFIRMING THAT THE PLAT CONTAINS PUBLIC UTILITY EASEMENTS AND APPROXIMATES THE LOCATION OF THE PUBLIC UTILITY EASEMENTS, BUT DOES NOT WARRANT THEIR PRECISE LOCATION. ROCKY MOUNTAIN POWER MAY REQUIRE OTHER EASEMENTS IN ORDER TO SERVE THIS DEVELOPMENT. THIS APPROVAL DOES NOT AFFECT ANY RIGHT THAT ROCKY MOUNTAIN POWER HAS UNDER:
   a. A RECORDED EASEMENT OR RIGHT-OF-WAY
   b. THE LAW APPLICABLE TO PRESCRIPTIVE RIGHTS
   c. TITLE 54, CHAPTER 8A, DAMAGE TO UNDERGROUND FACILITIES OR
   d. ANY OTHER PROVISION OF LAW

### REQUIRED PLAT NOTES

1. PLAT MUST BE RECORDED WITHIN 12 MONTHS OF FINAL PLAT APPROVAL, OR FOR PHASED DEVELOPMENTS, WITHIN 24 MONTHS OF RECORDATION OF MOST RECENT PHASE. THE FIRST FINAL PLAT APPROVAL WAS GRANTED ON THE DAY OF , 20 .
2. THE INSTALLATION OF IMPROVEMENTS SHALL CONFORM TO ALL CITY STANDARDS, REGULATIONS, AND ORDINANCES.
3. BUILDING PERMITS WILL NOT BE ISSUED UNTIL ALL IMPROVEMENTS HAVE BEEN INSTALLED AND ACCEPTED BY THE CITY IN WRITING OR BONDED FOR.
4. NO BUILDING PERMITS SHALL BE ISSUED UNTIL ALL IMPACT AND CONNECTION FEES ARE PAID IN FULL PER CITY REGULATIONS IN EFFECT AT THE TIME OF BUILDING PERMIT ISSUANCE.
5. NO CITY MAINTENANCE SHALL BE PROVIDED FOR STREETS DESIGNATED AS "PRIVATE" ON THIS PLAT.
6. DRIVEWAYS AND LOT ACCESS SHALL BE LIMITED TO INTERIOR LOCAL SUBDIVISION STREETS ONLY.
7. DRAINAGE SHALL NOT CROSS PROPERTY LINES. EXCESS OR CONCENTRATED DRAINAGE SHALL BE CONTAINED ON SITE OR DIRECTED TO AN APPROVED DRAINAGE FACILITY.
8. VINEYARD ACCEPTS NO RESPONSIBILITY FOR ANY PROPERTY DAMAGE CAUSED BY GROUND WATER FLOODING.
9. ALL BUILDING AND DEVELOPMENT SHALL BE IN CONFORMANCE WITH THE VINEYARD ZONING ORDINANCE.

TOTAL UNITS=47
PARKING STALLS=14
ALL STREETS IN PHASE 3 ARE PRIVATE AND CONTAIN PUBLIC UTILITY EASEMENTS.

**CURVE TABLE**

| CURVE | LENGTH | RADIUS | DELTA | TANGENT | CHORD | BEARING |
|---|---|---|---|---|---|---|
| C1 | 52.30 | 80.00 | 37°27'32" | 27.12 | 51.38 | N70°27'14"W |
| C2 | 46.99 | 63.00 | 42°44'21" | 24.65 | 45.91 | N16°54'21"E |
| C3 | 22.47 | 30.00 | 42°54'32" | 11.79 | 21.95 | N16°59'27"E |
| C4 | 123.65 | 184.81 | 38°20'05" | 64.24 | 121.36 | N19°16'40"E |
| C5 | 31.30 | 35.00 | 51°13'55" | 16.78 | 30.26 | N25°15'01"E |
| C6 | 15.66 | 72.00 | 12°27'51" | 7.86 | 15.63 | N44°38'03"E |
| C7 | 31.30 | 35.00 | 51°13'55" | 16.78 | 30.26 | N64°01'06"E |
| C8 | 1.75 | 80.00 | 1°15'14" | 0.88 | 1.75 | S89°48'37"E |
| C9 | 54.05 | 80.00 | 38°42'46" | 28.10 | 53.03 | N71°04'51"W |
| C10 | 17.00 | 28.00 | 34°46'43" | 8.77 | 16.74 | N17°49'35"W |
| C11 | 43.98 | 28.00 | 90°00'00" | 28.00 | 39.60 | N44°33'46"E |
| C12 | 43.98 | 28.00 | 90°00'00" | 28.00 | 39.60 | N45°26'14"W |

### NOTES

- ALL STREETS ARE PRIVATE ROADS WITH PUBLIC UTILITY EASEMENTS UNLESS OTHERWISE NOTED.
- ALL OPEN SPACE AREA'S CONTAIN A PUBLIC UTILITY EASEMENT FOR SERVICES REQUIRED FOR THIS DEVELOPMENT.
- ALL UNITS FOOTPRINTS ARE PRIVATE OWNERSHIP.
- ALL INTERIOR BUILDING FOOTPRINTS ARE DIMENSIONED FROM THE CENTER OF THE PARTY WALL.
- HISTORIC BASIS OF BEARINGS IS BASED ON PRIOR SECTION CORNER MONUMENT LOCATIONS AND PRIOR PARCEL DESCRIPTIONS WHICH WERE BASED ON THOSE LOCATIONS.

**LOT DRAINAGE** - AS APPROVED AND REQUIRED BY THE TOWN OF VINEYARD

- AT MINIMUM, 50% OF ROOF DRAINS SHALL DRAIN TOWARDS THE STREET.
- ALL SIDE DOWNSPOUTS ARE TO BE DIVERTED TOWARD THE FRONT OR REAR OF THE LOT.
- YARDS TO BE POSITIVELY GRADED AWAY FROM ALL WINDOW WELLS
- HOA'S &/OR HOMEOWNERS ARE RESPONSIBLE FOR MAINTAINING LOT LINE DRAINAGE PATHWAYS THROUGH THEIR PROPERTIES PER DRAINAGE PLAN.
- ALL LOT LINES ARE TO BE MAINTAINED AS DRAINAGE PATHWAYS FOR ACCUMULATING RUNOFF FROM ADJOINING LOTS.
- ALL LOTS SHALL MEET THE INTERNATIONAL BUILDING CODE STANDARDS AND DRAIN AWAY FROM THE STRUCTURE.
- SEE DRAINAGE PLAN FOR GRADING AND ELEVATIONS.

## ACCEPTANCE BY LEGISLATIVE BODY

THE LEGISLATIVE BODY OF VINEYARD CITY UTAH COUNTY, APPROVES THIS SUBDIVISION AND HEREBY ACCEPTS THE DEDICATION OF ALL STREETS, EASEMENTS, AND OTHER PARCELS OF LAND INTENDED FOR PUBLIC PURPOSES FOR THE PERPETUAL USE OF THE PUBLIC. THIS ______DAY OF _________, A.D. 20___.

**VINEYARD CITY PLANNER** DATE_____/_______/________

**VINEYARD ATTORNEY** DATE_____/_______/________

**VINEYARD ENGINEER** DATE_____/_______/________

**VINEYARD CITY MANAGER** DATE_____/_______/________

**CLERK/RECORDER** DATE_____/_______/________

**CLERK/RECORDER SEAL**

VINEYARD HOMESTEAD POD 1, LLC
2264 WILLIAMSBURG CIR.
WEST JORDAN, UT 84047

**THE ORCHARDS AT VINEYARD PUD PHASE 3**
LOCATED IN SOUTHEAST QUARTER OF SECTION 17
TOWNSHIP 6 SOUTH, RANGE 2 EAST,
SALT LAKE BASE & MERIDIAN


GILSON ENGINEERING
Consulting Engineers & Surveyors
12401 SOUTH 450 EAST BUILDING C, UNIT 2, DRAPER, UT 84020
PHONE: (801) 571-9414 FAX: (801) 571-9449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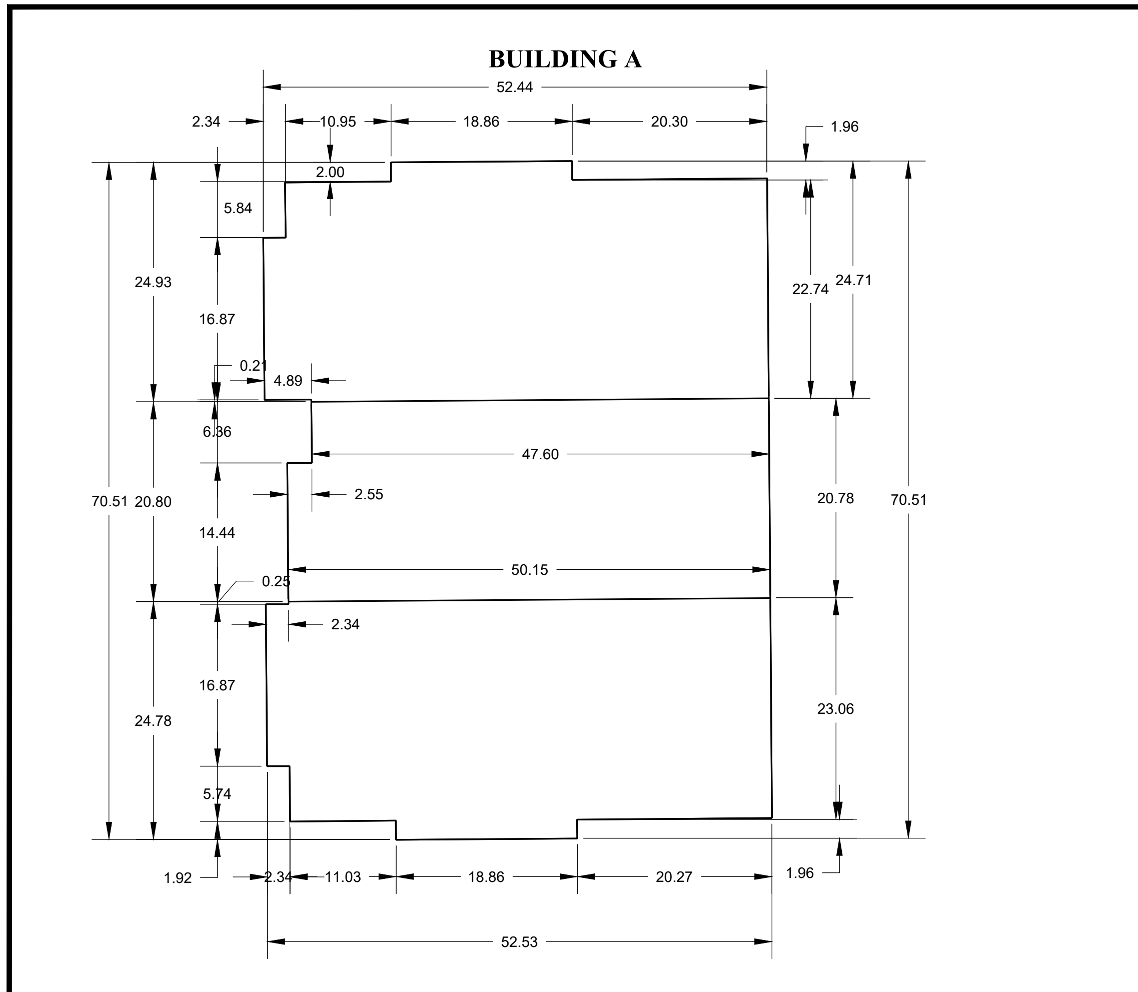


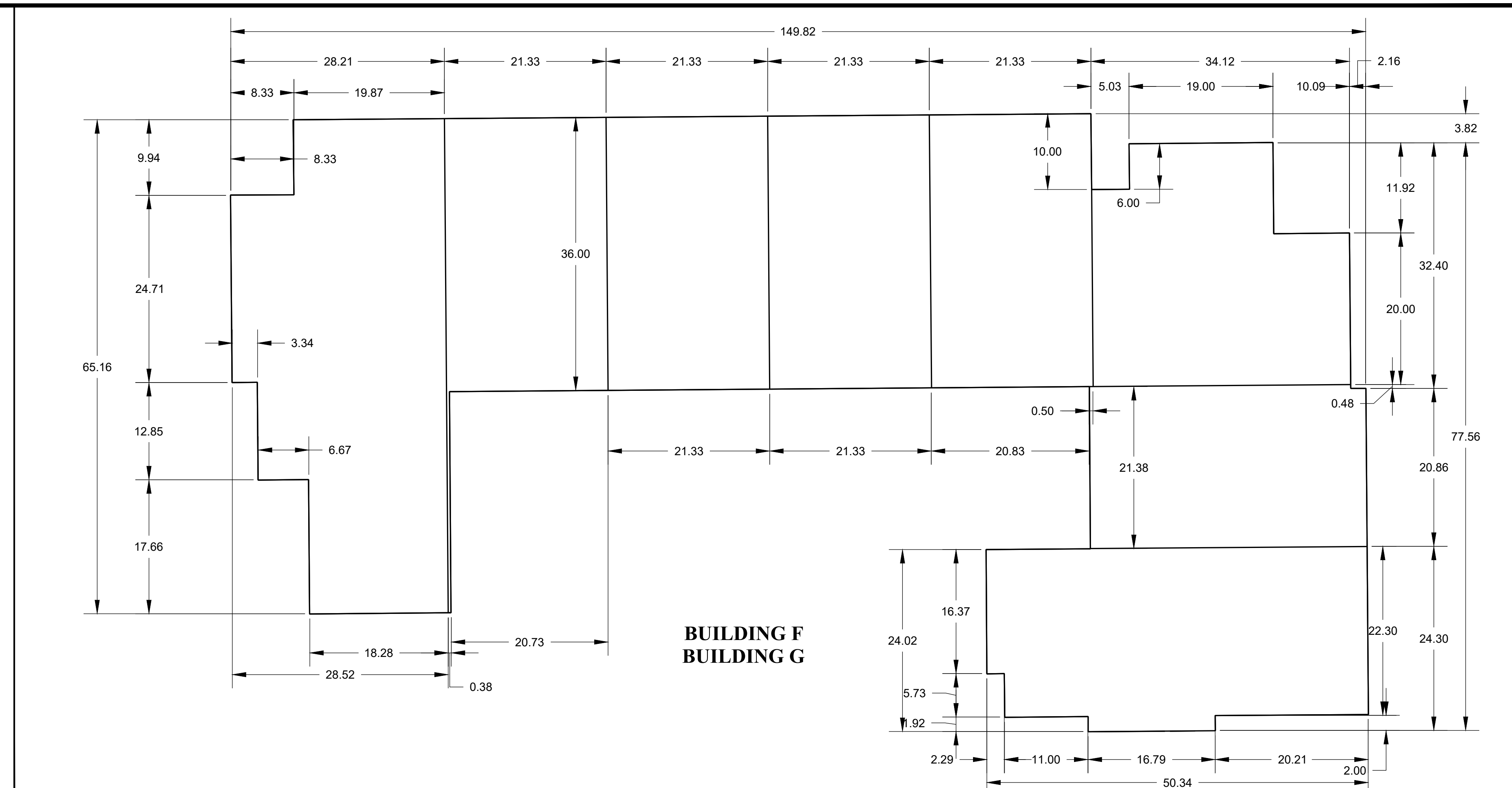


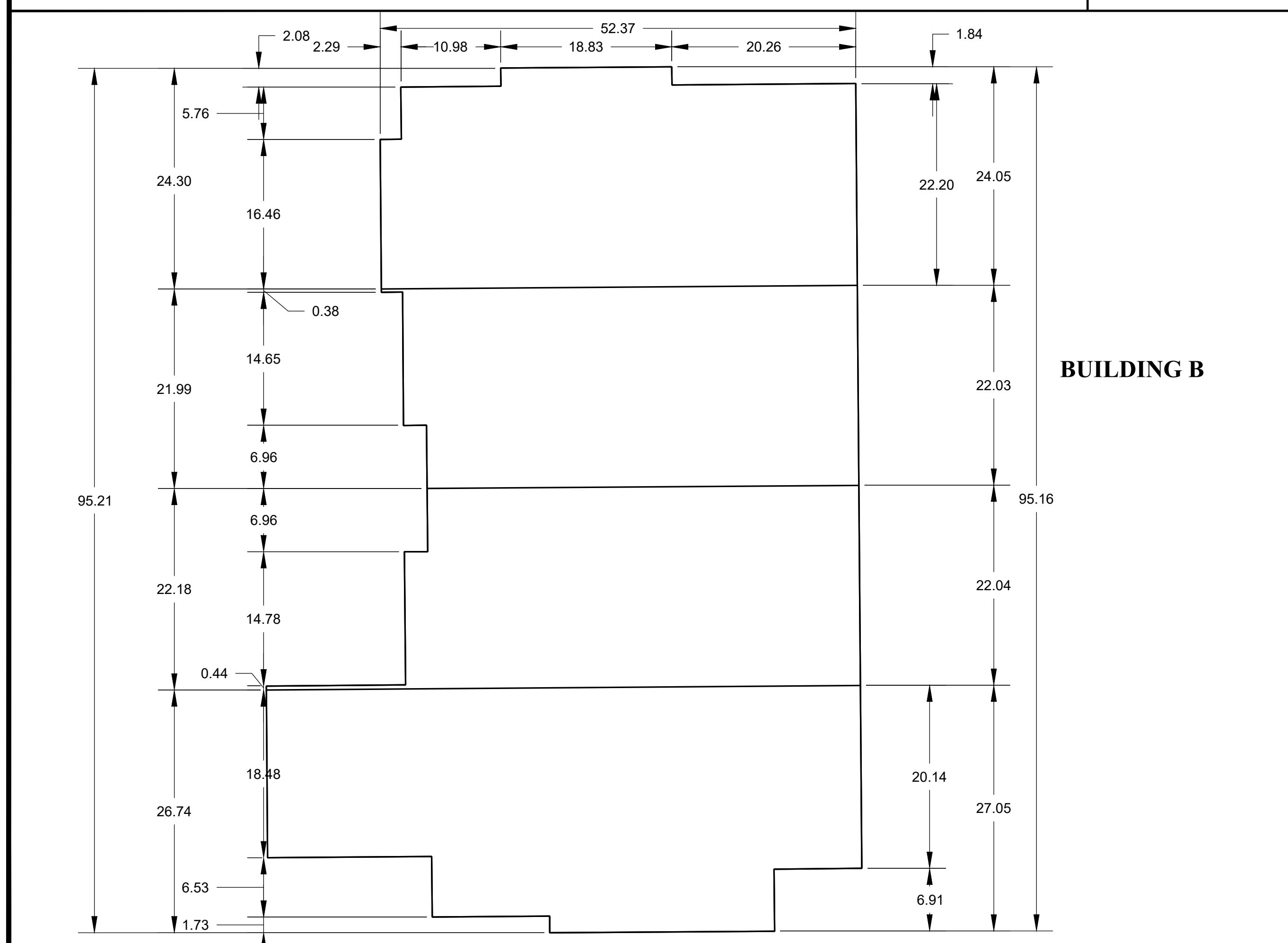


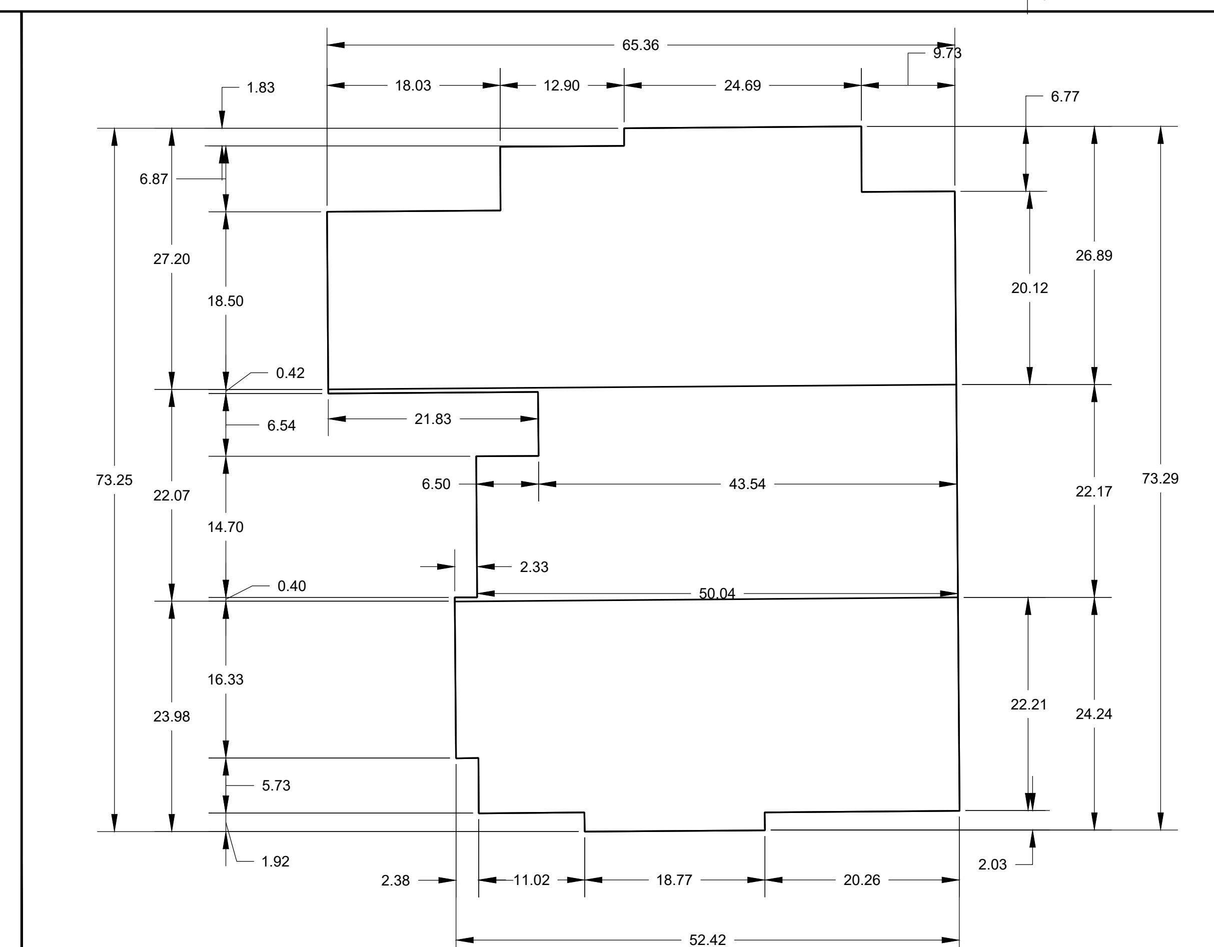



THE ORCHARDS AT VINEYARD PUD PHASE 3

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TOWNSHIP 6 SOUTH, RANGE 2 EAST,
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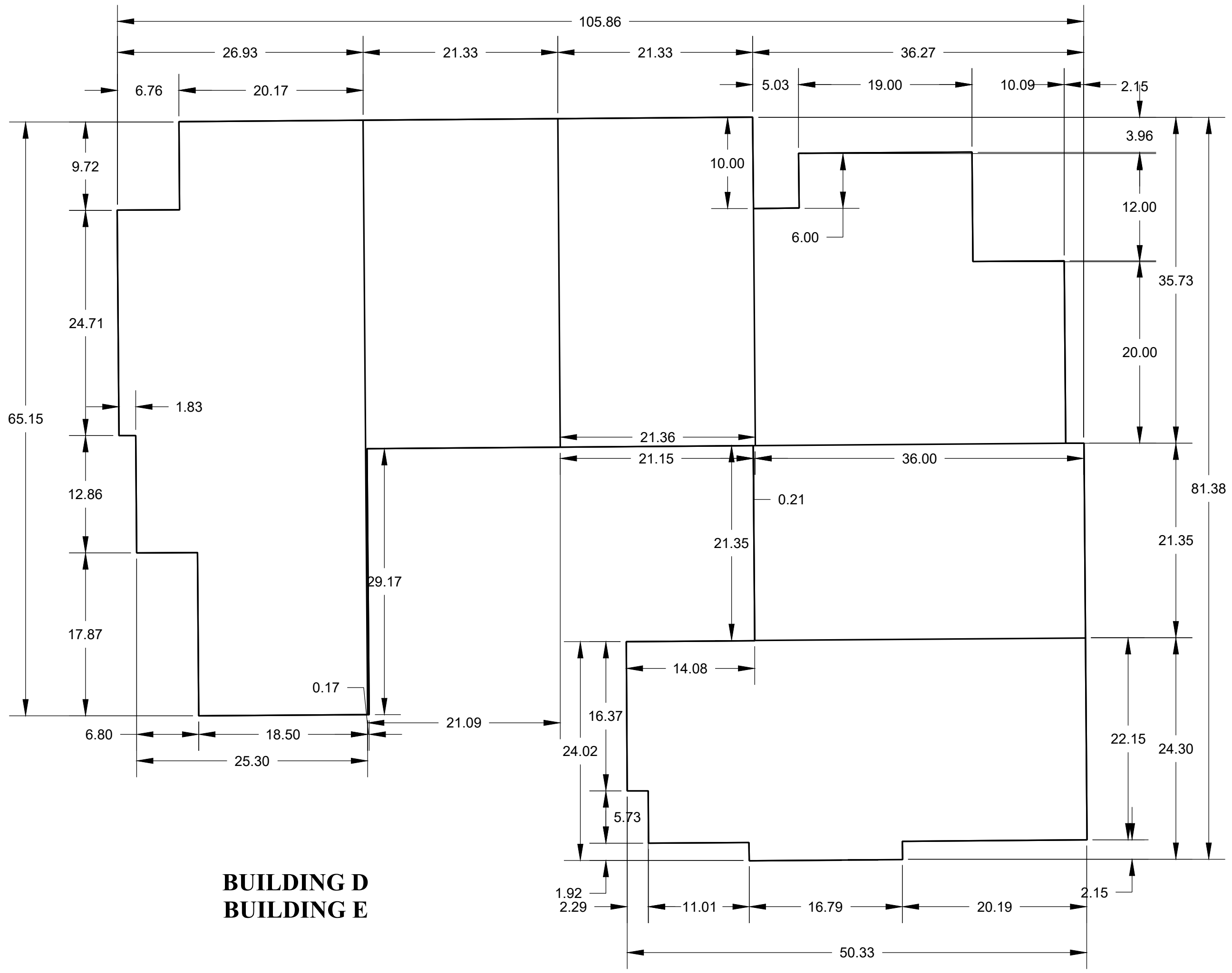
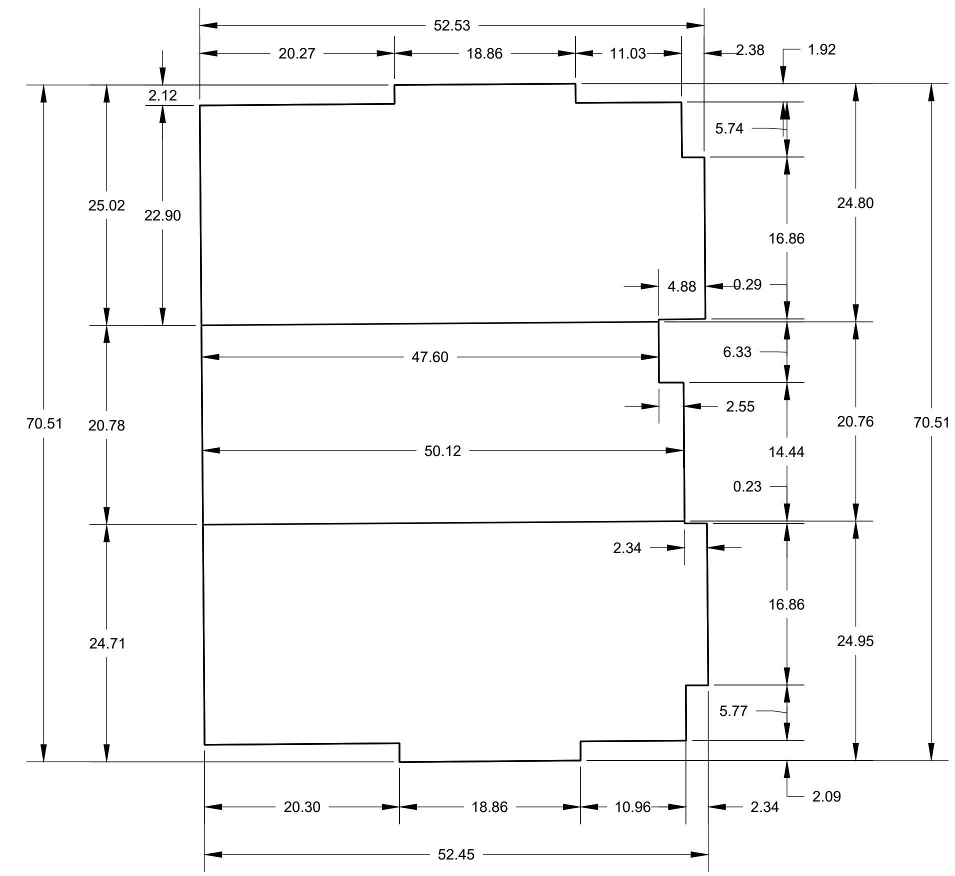



BUILDING D
BUILDING E




BUILDING H
BUILDING I
BUILDING J

PROFESSIONAL LAND SURVEYOR
6-1-2023
JOSH F.
MADSEN
No. 515265
STATE OF UTAH

THE ORCHARDS AT VINEYARD PUD PHASE 3
LOCATED IN SOUTHEAST QUARTER OF SECTION 17
TOWNSHIP 6 SOUTH, RANGE 2 EAST,
SALT LAKE BASE & MERIDIAN

GILSON ENGINEERING
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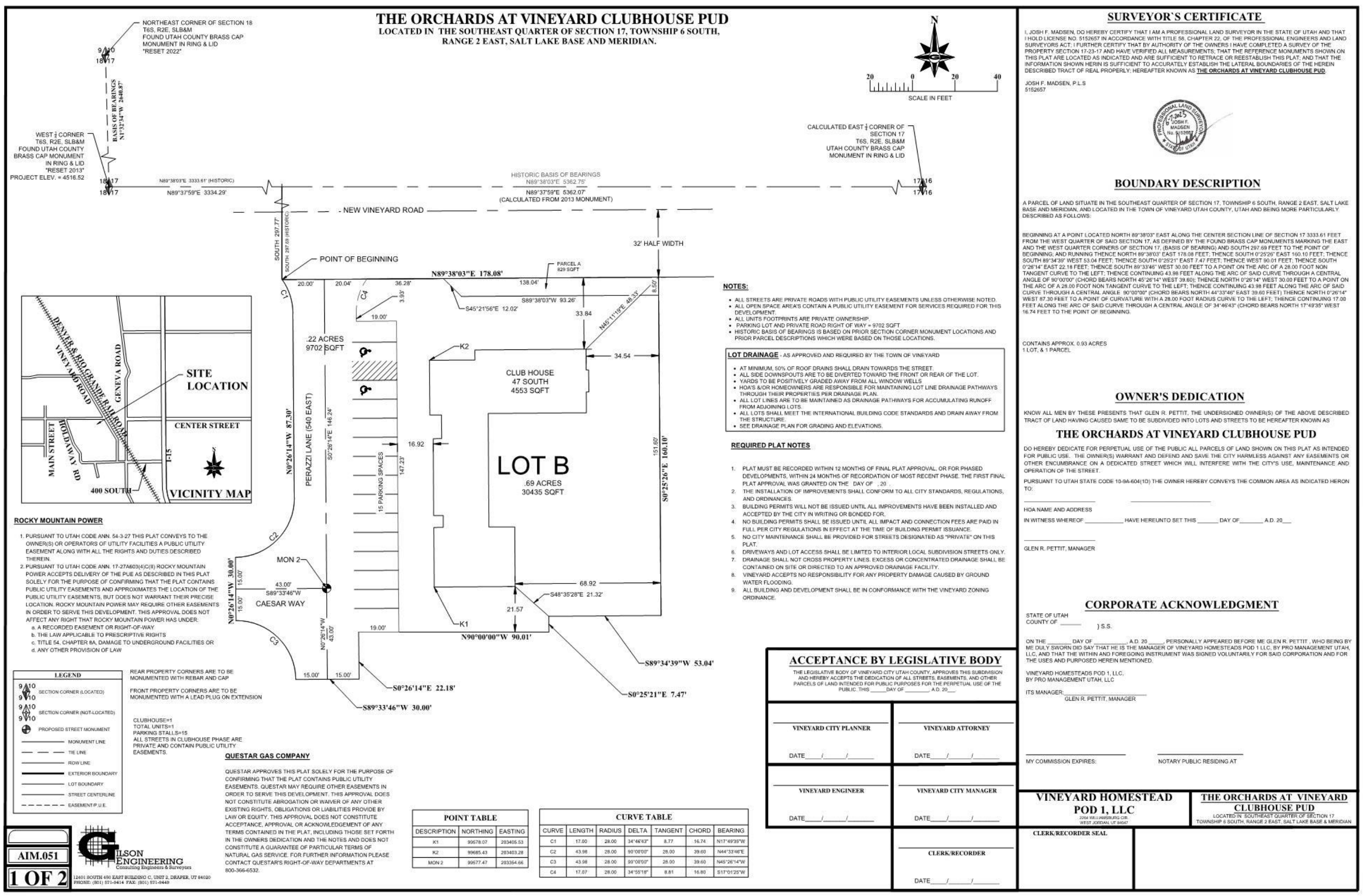
PHONE: (801) 571-9414 FAX: (801) 571-9449

AIM.020

VINEYARD
COMMUNITY DEVELOPMENT

VINEYARD CITY COUNCIL STAFF REPORT

**Date:** June 14, 2023
**From:** Community Development Department
**To:** City Council
**Item:** 6.4 The Orchards PUD Clubhouse (Final Plat Application)
**Owner:** Glen Pettit




## INTRODUCTION:

The applicant is requesting a final plat approval. The subject property is within the High Density Residential-2 (HDR-2) zoning district and contains approximately 0.31 acres of land. The subject property would be composed of one (1) unique lot. This plat will allow for the Orchards HOA Clubhouse.

Staff has reviewed this plat and provided comments back to the applicant. It meets the requirements set forth in the Subdivision Code. Prior to recording the plat, the applicant will need to meet all city and county plat requirements. A condition has been added to ensure compliance below.

**RECOMMENDATION:**

Staff is recommending approval of the final plat for the Orchards PUD Clubhouse Subdivision Final Plat with the following conditions:

1. The applicant pays any outstanding fees.
2. The applicant makes any redline corrections prior to the recordation of the plat.
3. All city and county requirements will need to be met prior to recordation of the plat.

**PROPOSED CITY COUNCIL MOTION:**

"I move to approve the Orchards PUD Clubhouse final plat with the conditions as proposed."

**ATTACHMENTS:**

Orchards PUD Clubhouse Final Plat

# THE ORCHARDS,
# CLUBHOUSE
# Development Narrative

The Orchards Clubhouse for The Orchards townhome development (288 total units) is to be constructed on .93 acres located at 47 S. New Vineyard Road (Lot B). The Modern Farmhouse style building is 4,300 Square Feet on the ground floor with 3,930 Square Feet in the basement.

All construction and development shall meet Vineyard City, State and Federal building codes and standards as agreed upon by the approved Development Agreement.

The HOA is to be managed by the same company for the entire Orchards project and will be responsible for maintaining the exterior finishes and materials, landscaping, fencing, roads, trash removal, and be responsible for snow removal.

- **Building:** Architecture will be Modern Farmhouse style and will be well constructed with exterior finishes consistent with city ordinances that include hardy-plank siding, masonry panels, with vinyl windows, aluminum soffit and facia with asphalt shingles and metal roofing. The ground floor includes a Great Room, Fitness/Exercise Room, Kitchen, Reception and Administration offices. The basement contains a maintenance room, utility room with the balance of space used for storage. (See included rendering)

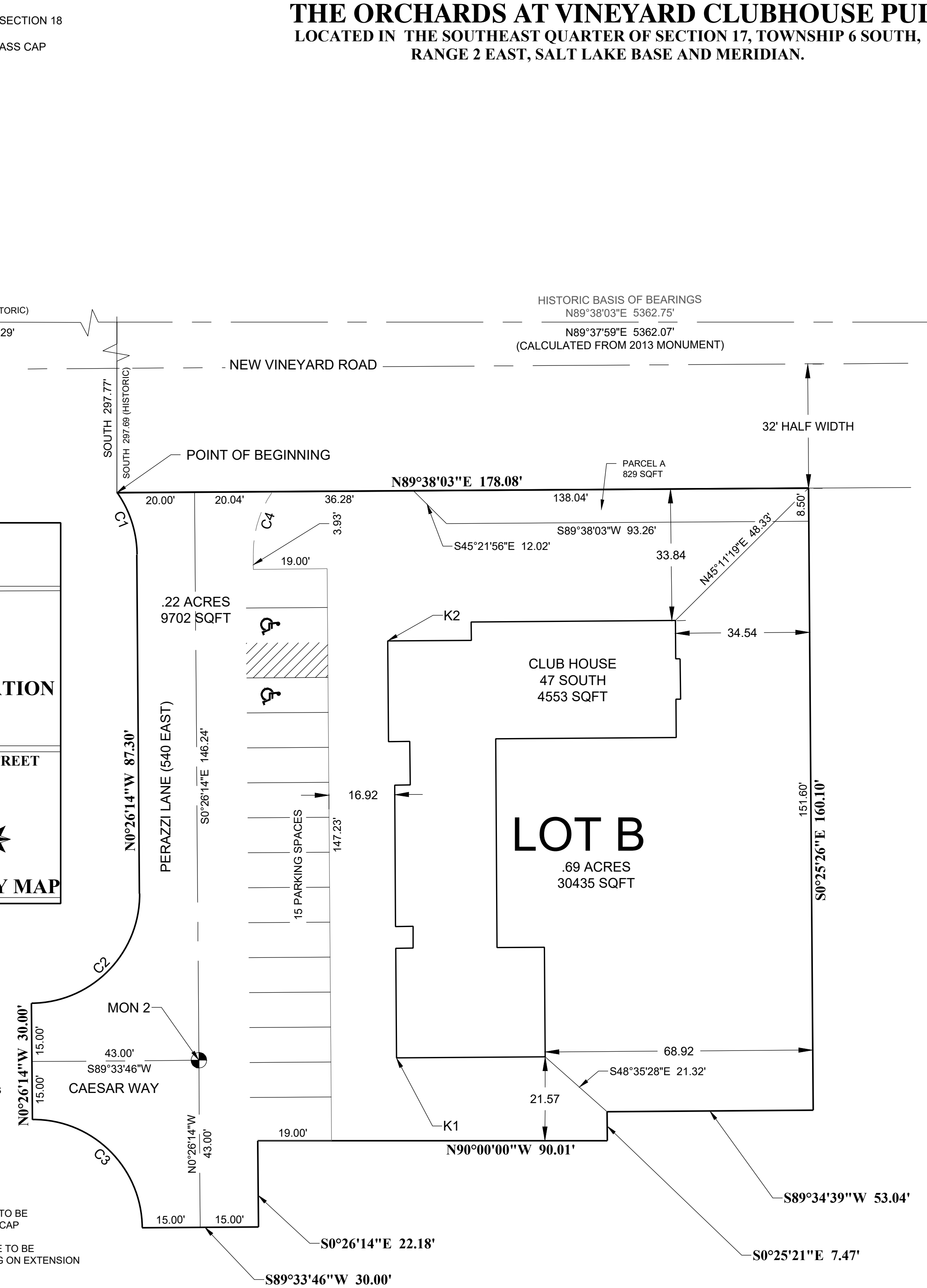
- **Outdoor Amenities**: Include a pool, hot tub. splash pad, BBQ area.

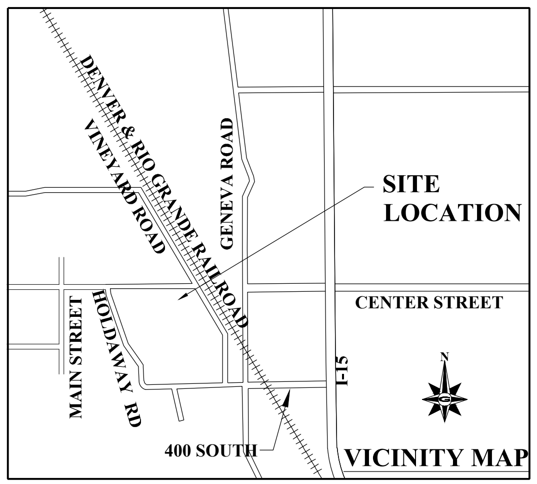
- **Parking**: There are 15 parking stalls (including two handicap stalls) along the west side of the building with an additional 13 clubhouse dedicated parking stalls adjacent to Phase 3.

- **Landscaping:** All grounds will be professionally landscaped with trees, bushes, and lawns, streetlights, and bollard lighting to limit night sky light.

# THE ORCHARDS AT VINEYARD CLUBHOUSE PUD

**LOCATED IN THE SOUTHEAST QUARTER OF SECTION 17, TOWNSHIP 6 SOUTH, RANGE 2 EAST, SALT LAKE BASE AND MERIDIAN.**




**ROCKY MOUNTAIN POWER**

1. PURSUANT TO UTAH CODE ANN. 54-3-27 THIS PLAT CONVEYS TO THE OWNER(S) OR OPERATORS OF UTILITY FACILITIES A PUBLIC UTILITY EASEMENT ALONG WITH ALL THE RIGHTS AND DUTIES DESCRIBED THEREIN.
2. PURSUANT TO UTAH CODE ANN. 17-27A603(4)C(II) ROCKY MOUNTAIN POWER ACCEPTS DELIVERY OF THE PUE AS DESCRIBED IN THIS PLAT SOLELY FOR THE PURPOSE OF CONFIRMING THAT THE PLAT CONTAINS PUBLIC UTILITY EASEMENTS AND APPROXIMATES THE LOCATION OF THE PUBLIC UTILITY EASEMENTS, BUT DOES NOT WARRANT THEIR PRECISE LOCATION. ROCKY MOUNTAIN POWER MAY REQUIRE OTHER EASEMENTS IN ORDER TO SERVE THIS DEVELOPMENT. THIS APPROVAL DOES NOT AFFECT ANY RIGHT THAT ROCKY MOUNTAIN POWER HAS UNDER:
   a. A RECORDED EASEMENT OR RIGHT-OF-WAY
   b. THE LAW APPLICABLE TO PRESCRIPTIVE RIGHTS
   c. TITLE 54, CHAPTER 8A, DAMAGE TO UNDERGROUND FACILITIES OR
   d. ANY OTHER PROVISION OF LAW

**LEGEND**

| | |
|---|---|
| 9 10 / 16 15 | SECTION CORNER (LOCATED) |
| 9 10 / 16 15 | SECTION CORNER (NOT-LOCATED) |
| | PROPOSED STREET MONUMENT |
| | MONUMENT LINE |
| | TIE LINE |
| | ROW LINE |
| | EXTERIOR BOUNDARY |
| | LOT BOUNDARY |
| | STREET CENTERLINE |
| | EASEMENT/P.U.E. |

REAR PROPERTY CORNERS ARE TO BE MONUMENTED WITH REBAR AND CAP

FRONT PROPERTY CORNERS ARE TO BE MONUMENTED WITH A LEAD PLUG ON EXTENSION

CLUBHOUSE=1
TOTAL UNITS=1
PARKING STALLS=15
ALL STREETS IN CLUBHOUSE PHASE ARE PRIVATE AND CONTAIN PUBLIC UTILITY EASEMENTS.

**QUESTAR GAS COMPANY**

QUESTAR APPROVES THIS PLAT SOLELY FOR THE PURPOSE OF CONFIRMING THAT THE PLAT CONTAINS PUBLIC UTILITY EASEMENTS. QUESTAR MAY REQUIRE OTHER EASEMENTS IN ORDER TO SERVE THIS DEVELOPMENT. THIS APPROVAL DOES NOT CONSTITUTE ABROGATION OR WAIVER OF ANY OTHER EXISTING RIGHTS, OBLIGATIONS OR LIABILITIES PROVIDE BY LAW OR EQUITY. THIS APPROVAL DOES NOT CONSTITUTE ACCEPTANCE, APPROVAL OR ACKNOWLEDGEMENT OF ANY TERMS CONTAINED IN THE PLAT, INCLUDING THOSE SET FORTH IN THE OWNERS DEDICATION AND THE NOTES AND DOES NOT CONSTITUTE A GUARANTEE OF PARTICULAR TERMS OF NATURAL GAS SERVICE. FOR FURTHER INFORMATION PLEASE CONTACT QUESTAR'S RIGHT-OF-WAY DEPARTMENTS AT 800-366-6532.

**POINT TABLE**

| DESCRIPTION | NORTHING | EASTING |
|---|---|---|
| K1 | 99578.07 | 203405.53 |
| K2 | 99685.43 | 203403.28 |
| MON 2 | 99577.47 | 203354.66 |

**CURVE TABLE**

| CURVE | LENGTH | RADIUS | DELTA | TANGENT | CHORD | BEARING |
|---|---|---|---|---|---|---|
| C1 | 17.00 | 28.00 | 34°46'43" | 8.77 | 16.74 | N17°49'35"W |
| C2 | 43.98 | 28.00 | 90°00'00" | 28.00 | 39.60 | N44°33'46"E |
| C3 | 43.98 | 28.00 | 90°00'00" | 28.00 | 39.60 | N45°26'14"W |
| C4 | 17.07 | 28.00 | 34°55'18" | 8.81 | 16.80 | S17°01'25"W |

AIM.051

1 OF 2


GILSON ENGINEERING
Consulting Engineers & Surveyors
12401 SOUTH 450 EAST BUILDING C, UNIT 2, DRAPER, UT 84020
PHONE: (801) 571-9414 FAX: (801) 571-9449


**NOTES:**

- ALL STREETS ARE PRIVATE ROADS WITH PUBLIC UTILITY EASEMENTS UNLESS OTHERWISE NOTED.
- ALL OPEN SPACE AREA'S CONTAIN A PUBLIC UTILITY EASEMENT FOR SERVICES REQUIRED FOR THIS DEVELOPMENT.
- ALL UNITS FOOTPRINTS ARE PRIVATE OWNERSHIP.
- PARKING LOT AND PRIVATE ROAD RIGHT OF WAY = 9702 SQFT
- HISTORIC BASIS OF BEARINGS IS BASED ON PRIOR SECTION CORNER MONUMENT LOCATIONS AND PRIOR PARCEL DESCRIPTIONS WHICH WERE BASED ON THOSE LOCATIONS.

**LOT DRAINAGE** - AS APPROVED AND REQUIRED BY THE TOWN OF VINEYARD

- AT MINIMUM, 50% OF ROOF DRAINS SHALL DRAIN TOWARDS THE STREET.
- ALL SIDE DOWNSPOUTS ARE TO BE DIVERTED TOWARD THE FRONT OR REAR OF THE LOT.
- YARDS TO BE POSITIVELY GRADED AWAY FROM ALL WINDOW WELLS
- HOA'S &/OR HOMEOWNERS ARE RESPONSIBLE FOR MAINTAINING LOT LINE DRAINAGE PATHWAYS THROUGH THEIR PROPERTIES PER DRAINAGE PLAN.
- ALL LOT LINES ARE TO BE MAINTAINED AS DRAINAGE PATHWAYS FOR ACCUMULATING RUNOFF FROM ADJOINING LOTS.
- ALL LOTS SHALL MEET THE INTERNATIONAL BUILDING CODE STANDARDS AND DRAIN AWAY FROM THE STRUCTURE.
- SEE DRAINAGE PLAN FOR GRADING AND ELEVATIONS.

**REQUIRED PLAT NOTES**

1. PLAT MUST BE RECORDED WITHIN 12 MONTHS OF FINAL PLAT APPROVAL, OR FOR PHASED DEVELOPMENTS, WITHIN 24 MONTHS OF RECORDATION OF MOST RECENT PHASE. THE FIRST FINAL PLAT APPROVAL WAS GRANTED ON THE DAY OF , 20 .
2. THE INSTALLATION OF IMPROVEMENTS SHALL CONFORM TO ALL CITY STANDARDS, REGULATIONS, AND ORDINANCES.
3. BUILDING PERMITS WILL NOT BE ISSUED UNTIL ALL IMPROVEMENTS HAVE BEEN INSTALLED AND ACCEPTED BY THE CITY IN WRITING OR BONDED FOR.
4. NO BUILDING PERMITS SHALL BE ISSUED UNTIL ALL IMPACT AND CONNECTION FEES ARE PAID IN FULL PER CITY REGULATIONS IN EFFECT AT THE TIME OF BUILDING PERMIT ISSUANCE.
5. NO CITY MAINTENANCE SHALL BE PROVIDED FOR STREETS DESIGNATED AS "PRIVATE" ON THIS PLAT.
6. DRIVEWAYS AND LOT ACCESS SHALL BE LIMITED TO INTERIOR LOCAL SUBDIVISION STREETS ONLY.
7. DRAINAGE SHALL NOT CROSS PROPERTY LINES. EXCESS OR CONCENTRATED DRAINAGE SHALL BE CONTAINED ON SITE OR DIRECTED TO AN APPROVED DRAINAGE FACILITY.
8. VINEYARD ACCEPTS NO RESPONSIBILITY FOR ANY PROPERTY DAMAGE CAUSED BY GROUND WATER FLOODING.
9. ALL BUILDING AND DEVELOPMENT SHALL BE IN CONFORMANCE WITH THE VINEYARD ZONING ORDINANCE.

## ACCEPTANCE BY LEGISLATIVE BODY

THE LEGISLATIVE BODY OF VINEYARD CITY UTAH COUNTY, APPROVES THIS SUBDIVISION AND HEREBY ACCEPTS THE DEDICATION OF ALL STREETS, EASEMENTS, AND OTHER PARCELS OF LAND INTENDED FOR PUBLIC PURPOSES FOR THE PERPETUAL USE OF THE PUBLIC. THIS ______DAY OF ________, A.D. 20__.

| | |
|---|---|
| VINEYARD CITY PLANNER<br>DATE____/______/______ | VINEYARD ATTORNEY<br>DATE____/______/______ |
| VINEYARD ENGINEER<br>DATE____/______/______ | VINEYARD CITY MANAGER<br>DATE____/______/______ |
| | CLERK/RECORDER<br>DATE____/______/______ |

## SURVEYOR'S CERTIFICATE

I, JOSH F. MADSEN, DO HEREBY CERTIFY THAT I AM A PROFESSIONAL LAND SURVEYOR IN THE STATE OF UTAH AND THAT I HOLD LICENSE NO. 5152657 IN ACCORDANCE WITH TITLE 58, CHAPTER 22, OF THE PROFESSIONAL ENGINEERS AND LAND SURVEYORS ACT; I FURTHER CERTIFY THAT BY AUTHORITY OF THE OWNERS I HAVE COMPLETED A SURVEY OF THE PROPERTY SECTION 17-23-17 AND HAVE VERIFIED ALL MEASUREMENTS; THAT THE REFERENCE MONUMENTS SHOWN ON THIS PLAT ARE LOCATED AS INDICATED AND ARE SUFFICIENT TO RETRACE OR REESTABLISH THIS PLAT; AND THAT THE INFORMATION SHOWN HERIN IS SUFFICIENT TO ACCURATELY ESTABLISH THE LATERAL BOUNDARIES OF THE HEREIN DESCRIBED TRACT OF REAL PROPERTY; HEREAFTER KNOWN AS **THE ORCHARDS AT VINEYARD CLUBHOUSE PUD**.

JOSH F. MADSEN, P.L.S
5152657

PROFESSIONAL LAND SURVEYOR
JOSH F. MADSEN
No. 5152657
STATE OF UTAH

## BOUNDARY DESCRIPTION

A PARCEL OF LAND SITUATE IN THE SOUTHEAST QUARTER OF SECTION 17, TOWNSHIP 6 SOUTH, RANGE 2 EAST, SALT LAKE BASE AND MERIDIAN, AND LOCATED IN THE TOWN OF VINEYARD UTAH COUNTY, UTAH AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT A POINT LOCATED NORTH 89°38'03" EAST ALONG THE CENTER SECTION LINE OF SECTION 17 3333.61 FEET FROM THE WEST QUARTER OF SAID SECTION 17, AS DEFINED BY THE FOUND BRASS CAP MONUMENTS MARKING THE EAST AND THE WEST QUARTER CORNERS OF SECTION 17, (BASIS OF BEARING) AND SOUTH 297.69 FEET TO THE POINT OF BEGINNING; AND RUNNING THENCE NORTH 89°38'03" EAST 178.08 FEET; THENCE SOUTH 0°25'26" EAST 160.10 FEET; THENCE SOUTH 89°34'39" WEST 53.04 FEET; THENCE SOUTH 0°25'21" EAST 7.47 FEET; THENCE NORTH 90°00'00" WEST 90.01 FEET; THENCE SOUTH 0°26'14" EAST 22.18 FEET; THENCE SOUTH 89°33'46" WEST 30.00 FEET TO A POINT ON THE ARC OF A 28.00 FOOT NON TANGENT CURVE TO THE LEFT; THENCE CONTINUING 43.98 FEET ALONG THE ARC OF SAID CURVE THROUGH A CENTRAL ANGLE OF 90°00'00" (CHORD BEARS NORTH 45°26'14" WEST 39.60); THENCE NORTH 0°26'14" WEST 30.00 FEET TO A POINT ON THE ARC OF A 28.00 FOOT NON TANGENT CURVE TO THE LEFT; THENCE CONTINUING 43.98 FEET ALONG THE ARC OF SAID CURVE THROUGH A CENTRAL ANGLE 90°00'00" (CHORD BEARS NORTH 44°33'46" EAST 39.60 FEET) THENCE NORTH 0°26'14" WEST 87.30 FEET TO A POINT OF CURVATURE WITH A 28.00 FOOT RADIUS CURVE TO THE LEFT; THENCE CONTINUING 17.00 FEET ALONG THE ARC OF SAID CURVE THROUGH A CENTRAL ANGLE OF 34°46'43" (CHORD BEARS NORTH 17°49'35" WEST 16.74 FEET TO THE POINT OF BEGINNING.

CONTAINS APPROX. 0.93 ACRES
1 LOT, & 1 PARCEL

## OWNER'S DEDICATION

KNOW ALL MEN BY THESE PRESENTS THAT GLEN R. PETTIT, THE UNDERSIGNED OWNER(S) OF THE ABOVE DESCRIBED TRACT OF LAND HAVING CAUSED SAME TO BE SUBDIVIDED INTO LOTS AND STREETS TO BE HEREAFTER KNOWN AS

### THE ORCHARDS AT VINEYARD CLUBHOUSE PUD

DO HEREBY DEDICATE FOR PERPETUAL USE OF THE PUBLIC ALL PARCELS OF LAND SHOWN ON THIS PLAT AS INTENDED FOR PUBLIC USE. THE OWNER(S) WARRANT AND DEFEND AND SAVE THE CITY HARMLESS AGAINST ANY EASEMENTS OR OTHER ENCUMBRANCE ON A DEDICATED STREET WHICH WILL INTERFERE WITH THE CITY'S USE, MAINTENANCE AND OPERATION OF THE STREET.

PURSUANT TO UTAH STATE CODE 10-9A-604(1D) THE OWNER HEREBY CONVEYS THE COMMON AREA AS INDICATED HERON TO:

HOA NAME AND ADDRESS

IN WITNESS WHEREOF ____________ HAVE HEREUNTO SET THIS ______ DAY OF________ A.D. 20___

GLEN R. PETTIT, MANAGER

## CORPORATE ACKNOWLEDGMENT

STATE OF UTAH
COUNTY OF ______ } S.S.

ON THE ________ DAY OF ___________, A.D. 20 _____, PERSONALLY APPEARED BEFORE ME GLEN R. PETTIT , WHO BEING BY ME DULY SWORN DID SAY THAT HE IS THE MANAGER OF VINEYARD HOMESTEADS POD 1 LLC, BY PRO MANAGEMENT UTAH, LLC, AND THAT THE WITHIN AND FOREGOING INSTRUMENT WAS SIGNED VOLUNTARILY FOR SAID CORPORATION AND FOR THE USES AND PURPOSED HEREIN MENTIONED.

VINEYARD HOMESTEADS POD 1, LLC,
BY PRO MANAGEMENT UTAH, LLC

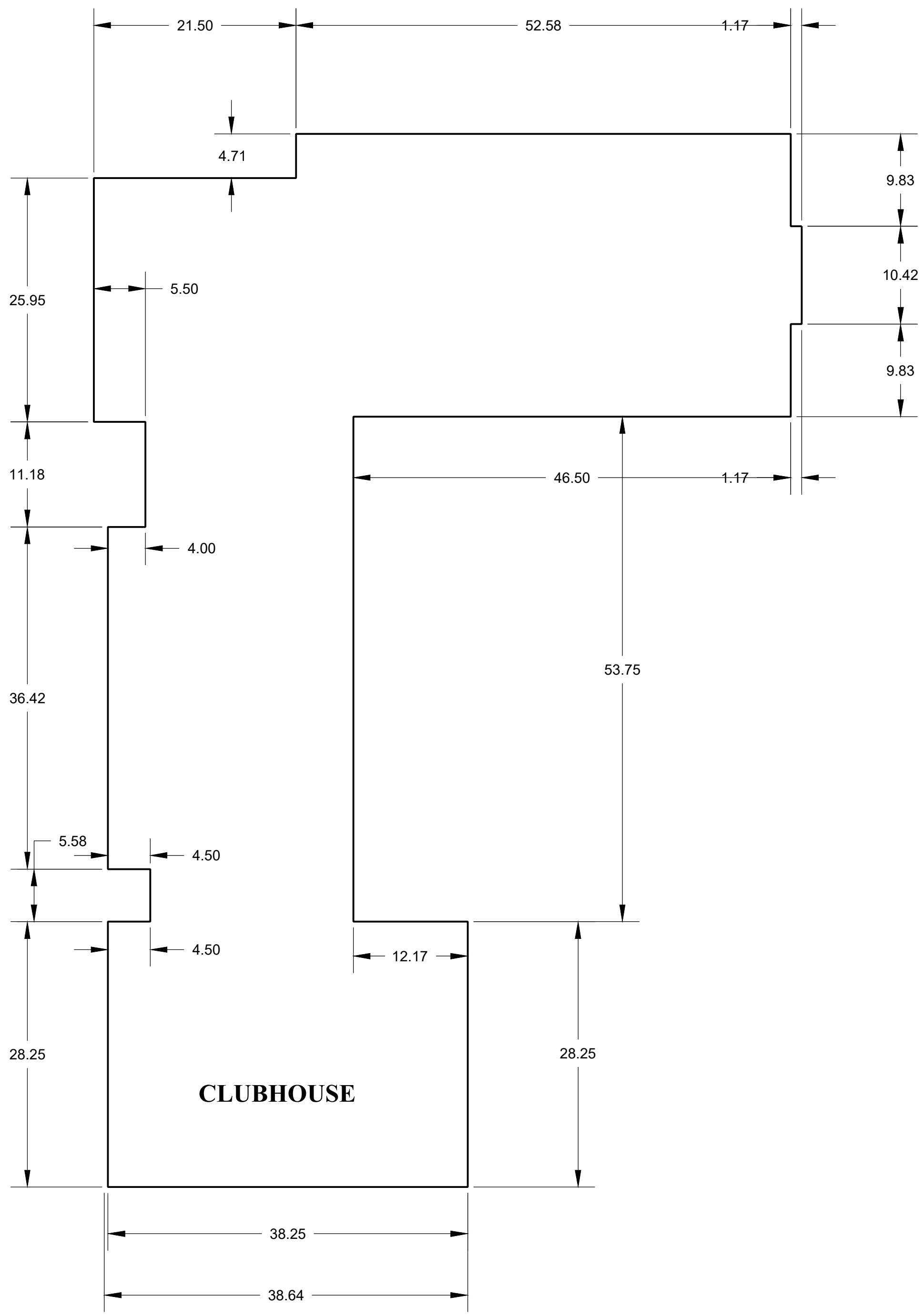
ITS MANAGER:___________________________
GLEN R. PETTIT, MANAGER

MY COMMISSION EXPIRES: NOTARY PUBLIC RESIDING AT

**VINEYARD HOMESTEAD POD 1, LLC**
2264 WILLIAMSBURG CIR
WEST JORDAN, UT 84047

**THE ORCHARDS AT VINEYARD CLUBHOUSE PUD**
LOCATED IN SOUTHEAST QUARTER OF SECTION 17
TOWNSHIP 6 SOUTH, RANGE 2 EAST, SALT LAKE BASE & MERIDIAN

CLERK/RECORDER SEAL




PROFESSIONAL LAND SURVEYOR
8-1-2023
JOSH F.
MADSEN
No. 5152657
STATE OF UTAH

**THE ORCHARDS AT VINEYARD CLUBHOUSE PUD**

LOCATED IN SOUTHEAST QUARTER OF SECTION 17
TOWNSHIP 6 SOUTH, RANGE 2 EAST,
SALT LAKE BASE & MERIDIAN

GILSON ENGINEERING
Consulting Engineers & Surveyors
12401 South 450 East (801)571-9414 Fax: (801) 571-9449

AIM.020

VINEYARD
STAY CONNECTED

# VINEYARD CITY COUNCIL STAFF REPORT

**Meeting Date:** June 14, 2023

**Agenda Item:** 6.5 Slide Hill (Grove Park) Design Contract

**Department:** Community Development

**Presenter:** Morgan Brim, Community Development Director

---

**Background/Discussion:**

During the Central Corridor Open Space master planning process, the City Council directed staff to move forward with the redesign of the hill in Grove Park known as Slide Hill. Staff are asking for approval to allow the City Manager to sign a contract with Consor Engineers, LLC to initiate the design process. The City Council has mentioned in the past that the new design should contemplate privacy to the adjacent homes to the south of the current hill's footprint, possible consideration of relocating the peak of the hill further to the north away from the neighborhood and adding landscaping/recreational features to the hill.

**Fiscal Impact:**

The cost summary in the attached task order includes conceptual design for a dog park. This item will be removed from the task order which will reduce the costs by $6,000. The fiscal impact will be $30,500. An updated task order will be provided prior to the City Council meeting.

**Recommendation:**

Staff are recommending the City Council authorize the City Manager to sign an agreement with Consor Engineers regarding the design of Slide Hill.

**Sample Motion:**

*"Motion to authorize the City Manager to sign a contract with Consor Engineers."*

**Attachments:**
Resolution 2023-27
Consor Engineers Task Order for Slide Park

RESOLUTION NO. 2023-27

A RESOLUTION OF THE VINEYARD CITY COUNCIL AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH CONSOR ENGINEERS FOR THE DESIGN OF SLIDE HILL AT GROVE PARK

WHEREAS, the Vineyard City Council, having determined that it is in the public interest and welfare of its residents, desires to enter into an agreement with Consor Engineers to design Slide Hill at Grove Park.

NOW THEREFORE BE IT RESOLVED BY THE GOVERNING BODY OF VINEYARD, UTAH AS FOLLOWS:

Section 1. Approval. The City Council of the City of Vineyard, Utah, hereby authorizes the city manager to enter into an agreement for and on behalf of the City with Consor Engineers for the design of Slide Hill at Grove Park

Section 2. Severability. If any section, part or provision of this Resolution is held invalid or unenforceable, such invalidity or unenforceability shall not affect any other portion of this Resolution, and all sections, parts and provisions of this Resolution shall be severable.

Section 3. Effective Date. This Resolution shall become effective immediately upon its approval by the City Council.

Passed and dated this 14th day of June 2023.

____________________________________
Julie Fullmer, Mayor

Attest:

____________________________________
Pamela Spencer, City Recorder

DRAFT

986 West 9000 South
West Jordan, UT 84088
801.495.4240

April 28, 2023

Vineyard City
Morgan Brim, Planning Director
125 South Main Street
Vineyard, UT 84058

Project: Slide Hill Construction Documents & Dog Park Concept

Dear Morgan,

**Consor Engineers, LLC (Consor)** Is pleased to submit a scope of work and cost estimate to prepare the construction documents for Slide Hill as well as a conceptual design for a Dog Park located in the northern portion of the Central Corridor. Our scope of work Is based on our conversation related to the projects Including:

1. Revise the Slide Hill Concept to relocate the southernmost slide
2. Provide construction documents for Slide Hill that Include 3 slides of varying degrees of challenge.
3. Grading and drainage plans
4. Planting Plans
5. Irrigation Plans
6. Specifications and Details for full bid package

## SCOPE OF WORK - SLIDE HILL CONSTRUCTION DOCUMENTS

### 1. Topographic Survey

Consor will complete a site topographic survey to accurately map existing features, utilities, structures, vegetation or other facilities that may Impact the proposed design. This does not Include a boundary survey.

**COST ESTIMATE (Survey)**

| Task | Description | Fee |
|---|---|---|
| 1. | Topographic Survey | $2,500.00 |
| | **TOTAL** | **$2,500.00** |

### 2. Site/Civil Engineering

Consor will prepare a revised Schematic Design (30%), Design Development (60%), and Final Design (100%) Construction Documents. Plans shall be drawn at a scale no smaller than 1" = 20'. The final construction documents will be prepared, sealed and signed by a licensed Landscape Architect (PLA) registered with the State of Utah.

All submittal plan sets will be provided in electronic format. This scope does not include design studies, or modeling of utility systems beyond the project site, other than utility tie-ins that are adjacent to the project site. Other Items not pertaining to the documents are listed below and excluded from this scope of work and It Is assumed that, if necessary, this information would be provided to Consor by others. Landscape Architecture deliverables include the following.

- Cover Sheet
- General Notes
- Site Plan for Slide Locations with dimensions
- Grading & Drainage Plan with SWPPP
- Planting Plan
- Irrigation Plan
- Supplementary Construction Details

**3. Landscape Construction Documents**

Consor will prepare landscape construction documents (CD's) that include landscape layout, plant lists and quantities, associated construction details, and required Information for city review and approval. This includes Schematic Design (30%), Design Development (60%), and Construction Documents (60% & 100%) submittal. Each submittal will Include a set of development plans, and reports listed below. Plans shall be drawn at a scale no smaller than 1" = 40'. The final construction documents will be prepared, sealed and signed by a licensed Professional Landscape Architect (PLA) registered with the State of Utah. Submittal sets of plans will be provided in electronic format.

**4. Irrigation Construction Documents**

Consor will prepare Irrigation construction documents (CD's) that include Irrigation layout schedule and quantities, associated construction details, and required Information for city review and approval. This Includes a 40% and 100% submittal (two Iterations based on existing concept plan and in conjunction with Landscape CD's). Each submittal will Include a set of construction plans. Plans shall be drawn at a scale no smaller than 1" = 40'. The final construction documents will be prepared, sealed and signed by a licensed Professional Landscape Architect (PLA) registered with the State of Utah. Submittal sets of plans will be provided in electronic format. Other Items not pertaining to this proposal are excluded from this scope of work as listed below. It Is assumed, that, if necessary, this Information would be provided to Consor by others.

**5. Cost Estimate**

Consor will prepare an Engineer's Cost Estimate for construction activities based on the approved construction documents. One estimate will be provided at Design Development (preliminary cost estimate) and another at the final Construction Document phase (Final Cost Estimate).

## SCOPE OF WORK - DOG PARK CONCEPT

**1. Concept Plan**

Consor will prepare a Schematic Design (30%) to show the overall layout of the dog park with amenities. Plans shall be drawn at a scale no smaller than 1" = 40'. The plans will be accompanied by design precedent Images that show amenities typical of a dog park. The plan will be over an aerial photograph with no actual topographic survey at this time.

## COST SUMMARY

| Slide Hill Construction Documents & Dog Park Concept | Cost Estimate |
|---|---|
| 1. Topographical Survey | $2,500.00 |
| 2. Site/Civil Engineering Construction Documents | $17,500.00 |
| 3. Landscape Construction Documents | $5,500.00 |
| 4. Irrigation Construction Documents | $3,000.00 |
| 5. Cost Estimate | $2,000.00 |
| 6. Dog Park Concept | $6,000.00 |
| TOTAL | **$36,500.00** |

### ASSUMPTIONS

1. Site/Civil Engineering design is based on APWA standards.
2. Vineyard City will prepare the advertising set with Consor completing components. Consor is responsible for providing construction plans and special provisions but will not provide specifications, a bid schedule, or a measurement and payment.
3. Utilities - No utility relocation or design is necessary. A change order will be required if the project includes utility relocation or design.
4. Drainage - The design will include surface drainage but no improvements to existing drainage infrastructure.
5. Right of Way - This project will not require identifying existing right of way or any right of way design.
6. The design will be performed using AutoCAD software.

### PROPOSAL EXCLUSIONS

The following items are either not specifically identified in the Scope of Services section or are to be excluded from Consor's Scope of Services:

1. Agency Fees and Permits (Impact Fees, Application, and Review Fees, etc.)
2. Legal Documents, Title Reports, and Filing Fees
3. Property or Right-of-Way acquisition
4. Gaps/Overlaps and/or Boundary Resolutions
5. Dry Utility Design
6. Off-site improvements, including Drainage, Roadway, Grading, Utilities, etc.
7. Traffic Impact Study (TIS) and Report
8. Geotechnical Study
9. Structural Engineering
10. Extraordinary Requirements Placed on the Project by Governing Agencies
11. Construction Staking

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West Jordan, UT 84088
801.495.4240

12. Construction Administration/ Construction Management (CA/CM), Material Testing, and Special Inspections

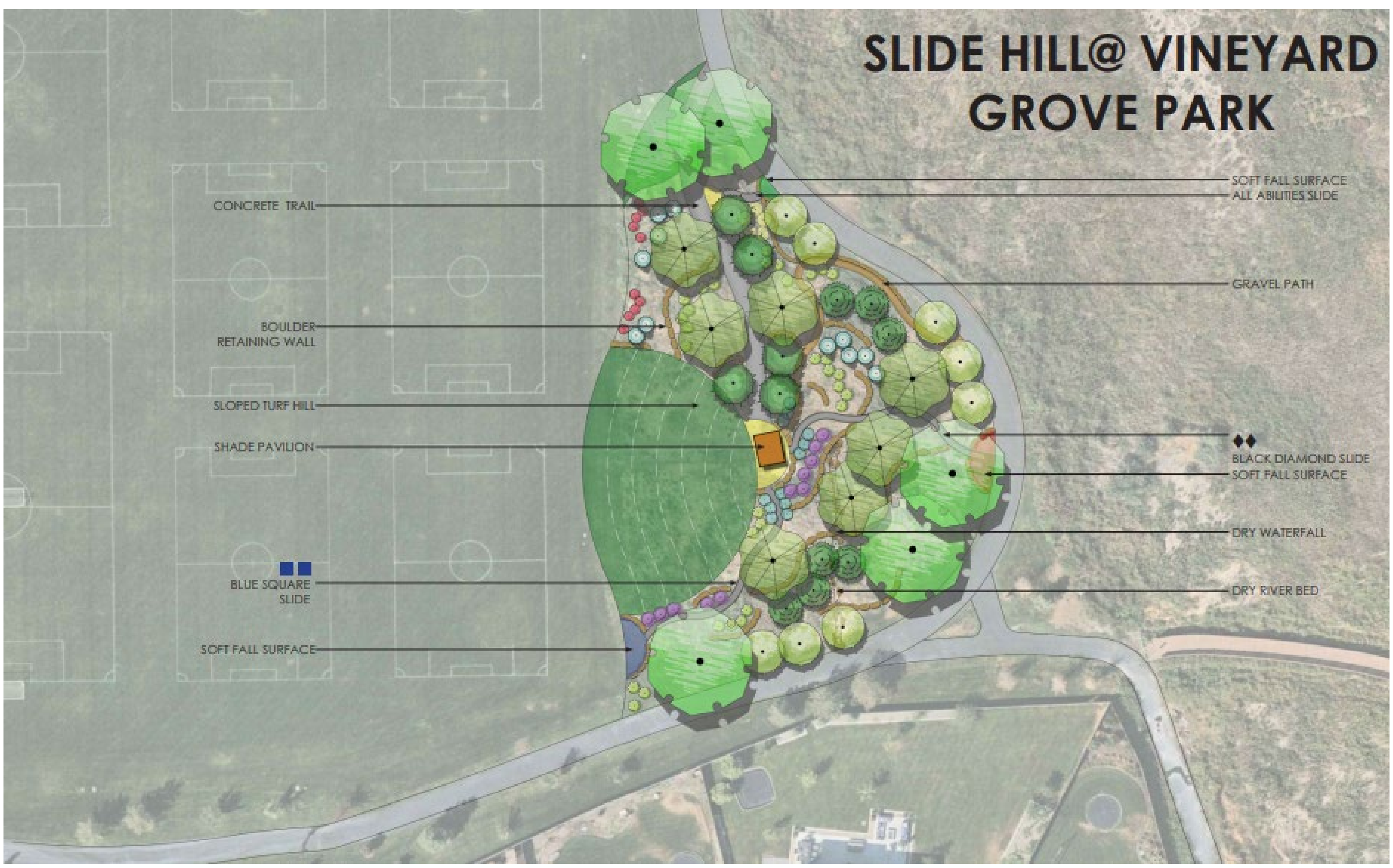
Consor will provide Vineyard City with a full plan set and cost estimate of the Vineyard City Slide Hill Park as well as a Concept Design for the Vineyard City Dog Park. This contract shall not exceed $36,500.00 unless a change In scope is required. Any additional revisions or iterations of the design will be addressed with a separate proposal or change order following Consor's current rate schedule.

We appreciate the great relationship with the City and look forward to this project's success as well as continuing to help Vineyard City in future projects. Please give me a call with any questions.

Respectfully,
Consor North America, Inc.

Mason Bouck, PE

SLIDE HILL CONCEPTUAL DESIGN



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DOG PARK CONCEPT BOUNDS

VINEYARD
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# VINEYARD CITY COUNCIL STAFF REPORT

**Meeting Date:** June 14, 2023

**Agenda Item:** 9.1 Consolidated Fee Schedule

**Department:** Finance

**Presenter:** David Mortensen, Finance Director

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**Background/Discussion:**
Utah Code section 10-3-17 authorizes cities to create, amend, and set a fee schedule appropriate for the services rendered by the municipality by way of a resolution. The provided attachment shows recommended changes to Vineyard's current fee schedule to assure our fees are up to date. The specific amendments being considered at this meeting are as follows:

Under the sanitation fees section, decrease the "replacement can" fee from $120 down to $90. (We pay $90 to the waste collection company for each replacement can)

Also under the sanitation fees section, decrease the "replacement can – no fault" fee from $70 down to $45.

Under the land use application fees section, amend the description of the engineering inspection fees – subdivision related to say "3% of certified bid tabulation". (Adding the word "certified" and removing the phrase "placed in escrow before construction begins")

The changes would be effective July 1, 2023.

**Fiscal Impact:**
The goal of the replacement can fees is to break even when a can needs to be replaced at the fault of the resident, and for the city and a resident to each contribute 50% toward the replacement of a can when there is no fault determined.

**Recommendation:**
The Finance Department recommends accepting all changes as they are presented in the attachment.

**Sample Motion:**
I move to adopt, by Resolution 2023-26, the amended Consolidated Fee Schedule as presented.

**Attachments:**
Resolution 2032-26
Consolidated Fee Schedule – Amended

**RESOLUTION NO. 2023-26**

**A RESOLUTION AMENDING THE CONSOLIDATED FEE SCHEDULE**

**WHEREAS**, Section 10-3-717 UCA authorizes cities to establish the amounts of fees to be charged for municipal services to be set by resolution, and

**WHEREAS**, The City Ordinances, in various locations, provides for the establishment of fee amounts for certain municipal services, by resolution of the City Council.

**WHEREAS,** a Public Hearing was duly noticed and held on the 14th day of June 2023 on the proposed amendments.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF VINEYARD, UTAH AS FOLLOWS:**

Section 1. The City Council hereby adopts the amended Consolidated Fee Schedule, which is attached hereto and incorporated herein by reference.

Section 2. A copy of the Consolidated Fee Schedule shall be placed in the Vineyard City Offices and be available for review.

Section 3. This resolution shall take effect July 1, 2023.

Section 4. All other resolutions, ordinances, and policies in conflict herewith, either in whole or in part, are hereby repealed.

PASSED and ADOPTED by the City Council of Vineyard, Utah this 14th day of June 2023.

**APPROVED:**

____________________________________

Julie Fullmer, Mayor

**ATTEST:**

____________________________________

Pamela Spencer, City Recorder

DRAFT

VINEYARD
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# Consolidated Fee Schedule
# 2023-2024 Fiscal Year

## ADMINISTRATIVE FEES

| | |
|---|---|
| Records (GRAMA) Requests | per hour for staff time after first 15 minutes (based on lowest paid employee working on the request)<br>Copies $0.10 per page |
| Returned Checks | $10.00 |
| Colored Map Copies – 8 ½ x 11 | $3.00 |
| Black and White Map Copies | Free |
| Notarization | Free |
| Library Card/Fitness Center Reimbursement | $80 annual reimbursement per Vineyard household (can be used toward non-resident library card OR municipal fitness center membership) |
| Weed Abatement | Actual Abatement Costs |
| Bond Processing Fee | $60 |
| Administrative Citation | $100 |
| Credit Card Fee | 3% of Transaction Total |
| Candidate Filing Fee | $35 |
| City Offense Fines | Class B misdemeanor—not to exceed $1000<br>Class C misdemeanor or infraction—not to exceed $750 |
| Sixteen-Year-Old Curfew (Class C) | $75 |
| Eighteen-Year-Old-Curfew (Class C) | $75 |
| Parent Liability (Class C) | $125 |
| Prohibited Travel on Trails (Infraction) | $40 |
| Leash Requirement (Infraction) | $40 |
| Sleeping on Public Property (Class C) | $75 |
| Camping Prohibited (Class C) | $75 |
| Unlawful Parking (Infraction) | $40 |
| Parking w/Snow Present (Infraction) | $40 |

| | |
|---|---|
| Driving or Riding on Sidewalk (Infraction) | $40 |
| Hours of Operation (Infraction) | $75 |
| Fires and Campfires (Class C) | $125 |
| Annual Overnight Parking Permit Fee (Purchased Jan – June) | $60 |
| Annual Overnight Parking Permit Fee (Purchased Jul – Dec) | $30 |
| | |

**RECREATION FEES**

| | |
|---|---|
| 3v3 Adult Soccer | Team - $250<br>Individual - $50 |
| 3v3 Adult Soccer Tournament | Team - $80<br>Individual - $20 |
| 3v3 Basketball Tournament | Team - $80<br>Individual - $20 |
| Adult Flag Football | Team - $500<br>Individual - $50 |
| Adult Kickball Tournament | Team - $150<br>Individual - $20 |
| Adult Pickleball | $50 |
| Adult Soccer | Team - $500<br>Individual - $50 |
| Adult Soccer Tournament | Team - $160<br>Individual - $20 |
| Adult Tennis Clinic | $50 |
| Adult Tennis Tournament | $50 |
| Adult Volleyball | Team - $350<br>Individual - $50 |
| Adult Ultimate Frisbee | Team - $350<br>Individual - $50 |

| | |
|---|---|
| Cornhole Tournament | Team - $30<br>Individual - $15 |
| CUTA Tennis | $100 |
| E-Sports | $50 |
| Exercise Class | $50 |
| Pickleball Tournament | Team - $30<br>Individual - $15 |
| Race Registration | 5k/10k - $20<br>Kids 1k - $10<br>Family Rate $45 per household<br>Group Rate - $15 per person |
| Race T-Shirts | $10 |
| Senior Program | $50 |
| Spikeball Tournament | Team - $30<br>Individual - $15 |
| Sports Trivia/Fantasy Class | $50 |
| Toddler Sports Clinic | $60 |
| Virtual Races | $25 |
| Youth Arts | $50 |
| Youth Baseball Clinic | $50 |
| Youth Basketball Clinic | $50 |
| Youth Coach Pitch | $50 |
| Youth Flag Football | $50 |
| Youth Jr Jazz Basketball | $100 |
| Youth Kickball | $50 |
| Youth Machine Pitch | $70 |
| Youth Pickleball Programs | $50 |
| Youth Soccer Programs | $70 |
| Youth T-Ball | $50 |
| Youth Tennis Clinic | $50 |
| Youth Ultimate Frisbee | $50 |
| Youth Volleyball | $80 |
| Youth Wrestling | $50 |

| | |
|---|---|
| Youth Cross Country | $70 |
| Youth Golf | $70 |
| Bingo | $10 |
| Additional Non-Resident Fee | Team - $50<br>Individual - $10 |
| Late Registration | $50 – Team<br>$10 - Individual |
| Recreation Program Cancellation Fee | Up to 100% of Registration Cost (No Refund of Race Registrations) |

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## UTILITY FEES

| | |
|---|---|
| Water Base Rate ¾” Meter | $29.80 first 5,000 gallons |
| Water Base Rate 1” Meter | $41.72 first 5,000 gallons |
| Water Base Rate 1 ½” Meter | $53.64 first 5,000 gallons |
| Water Base Rate 2” Meter | $86.42 first 5,000 gallons |
| Water Base Rate 3” Meter | $327.79 first 5,000 gallons |
| Water Base Rate 4” Meter | $425.13 first 5,000 gallons |
| Water Base Rate 6” Meter | $625.78 first 5,000 gallons |
| Water Base Rate 8” Meter | $834.37 first 5,000 gallons |
| Water Multi-Family Residential Base Rate | $17.50 per unit |
| Residential Water Usage Rates:<br>Tier 1 (5,001 – 15,000)<br>Tier 2 (15,001– 30,000~~+~~)<br>Tier 3 (30,001 – 50,000)<br>Tier 4 (50,001+) | <br>$1.95 per 1,000 gallons<br>$2.23 per 1,000 gallons<br>$2.75 per 1,000 gallons<br>$3.03 per 1,000 gallons |
| Commercial Water Usage Rates:<br>Tier 1 (5,001 – 30,000)<br>Tier 2 (30,001 – 100,000)<br>Tier 3 (100,001+) | <br>$1.95 per 1,000 gallons<br>$2.75 per 1,000 gallons<br>$3.03 per 1,000 gallons |

| | |
|---|---|
| Sewer Base Rate | $17.94 |
| Sewer Multi-Family Residential Base Rate | $10 per unit |
| Sewer Usage Rate | $3.64 per 1,000 gallons |
| Transportation Utility | $3.5 Per ERU |
| Storm Water Utility | $5 Per ERU |

## SANITATION FEES

| | |
|---|---|
| 90-Gallon Residential Can | $13 |
| Second 90-Gallon Residential Can | $8 |
| Recycling Can | $6 |
| Replacement Can | $~~120~~90 |
| Replacement Can – no-fault | $~~70.00~~45 |

## FACILITIES RENTAL FEES

| | |
|---|---|
| Council Chambers Rental | $75 per hour for Resident, $150 per hour for Non-Resident |
| Council Chambers Cleaning Deposit | $75 for Resident, $150 for Non-Resident |
| Small Park Pavilion Rental | $40 for Resident, $80 for Non-Resident |
| Small Park Pavilion Cleaning Deposit | $40 for Resident, $80 for Non-Resident |
| Large Park Pavilion Rental | $75 for Resident, $150 for Non-Resident |
| Large Park Pavilion Cleaning Deposit | $75 for Resident, $150 for Non-Resident |
| Special Event Rental Deposit | $300 |
| Multi-Day Special Event Rental Deposit | $500 per day |
| Pavilion Rental Cancellation Fee | $5 |
| 4 Hour Field Rental at Gammon Park (Monday—Thursday) | $300 Deposit + $75 for Residents, $150 for Non-Resident or Holiday Reservations |
| 4 Hour Field Rental at Gammon Park (Weekend) | $300 Deposit + $100 for Residents, $200 for Non-Residents or Holiday Reservations |

| | |
|---|---|
| All other parks, Single Soccer 4 Hour Field Rental (Monday – Thursday) | $300 Deposit +<br>$150 for Residents, $300 for Non-Resident or Holiday Reservations |
| All other parks, Single Soccer 4 Hour Field Rental (Weekend) | $300 Deposit +<br>$200 for Residents, $400 for Non-Residents or Holiday reservations |
| Court Rental | $25 per hour per court |
| Pickleball Net Rental | $50 Refundable Deposit |
| Pickleball Net Repair/Replacement Fee | Up to $300 |
| Outdoor Basketball Court Rental | $25 per hour per ½ court |
| Non-Existing Line Painting – Per Field | 1-499 Feet - $100<br>500-999 Feet - $125<br>1000+ Feet - $150 |
| Remarking Line Painting – Per Field | 1-499 Feet - $20<br>500-999 Feet - $25<br>1000+ Feet - $30 |

## SPECIAL EVENT FEES*

| | |
|---|---|
| Special Event Permit | $50 |
| Special Event with Vendors | $75 |
| Special Events with >250 participants | $100 |
| Special Events longer than 6 hours | $150 |
| Multi-Day Special Events | $200 |
| Film Permit | $50 |
| Summer Celebration Food Vendor | $100 per day |
| Summer Celebration Vendor Booth | $100 |
| Boo-A-Palooza Vendor Fee | $50 |
| Bounce House Deposit | $100 |
| Onsite Dumpster or Equipment Permit | $72 per dumpster |
| Additional Dumpster Reserved | $174 per 6-yard dumpster |

| | |
|---|---|
| Excess Garbage Pickup | Up to $600 based on quantity picked up |
| Extra trash can with bags | $15 per 5 cans |
| Personnel (total compensation per employee, per hour, during regular business hours) | Parks Department - $35<br>Streets Department - $35<br>Special Events Department - $32 |
| Penalty for operating without a permit | Double the application fee and any damage caused by the special event |

*Special event and facility rental fees may be waived at the discretion of city council. See special event code for fee waiver consideration reasons.

## CODE ENFORCEMENT FEES

| | |
|---|---|
| Code Violation Fee (per calendar year from first offense) | 1$^{st}$ Offense - $100<br>2$^{nd}$ Offense - $200<br>3$^{rd}$ (or more) Offense - $400 |
| Civil Penalty Fee | $25 minimum to $1,000 maximum per day, per violation |
| Civil Penalty Fee- Occupancy Violation | $100 per day, per violation |
| Civil Penalty Fee- Home Occupation Operating without License | $25 per day, per violation |
| Civil Penalty Fee- Commercial Business Operating without License | $50 per day, per violation |
| Code Violation Fee - Interest | 20% per annum of total outstanding amounts |
| Default/Administrative Code Enforcement Hearing Fee | $100 |

| | |
|---|---|
| Animal Defecation without Removal Fine | $250 |
| Off-Leash Animal Fine | $250 |

## BUSINESS LICENSING FEES

| | |
|---|---|
| Home-Based Occupation (exceeds residential impact) | $50 |
| Home-Based Occupation (does not exceed residential impact) | $0 |
| Accessory Dwelling Unit Business License (Biennial) | Initial Fee $100<br>Renewal Fee $50 |
| Industrial Manufacturing/Distribution | $250 |
| Restaurant/Food | $190 |
| Food Truck Fee | $25 per truck |
| Retail | $215 |
| Service Related | $150 |
| Renewal Fee (all license types except Alcohol and Towing/Parking Enforcement) | $25 |
| Alcohol and Towing/Parking Enforcement Renewal Fee | Same as Initial Fee |
| Solicitor License | $30 |
| Itinerant Merchant | $50 |
| Itinerant Merchant Refundable Deposit | $300 |
| Towing/Parking Enforcement Certificate | $50 |
| Class A- D Beer License | $400 + Proof of $5,000 Bond |
| Class E Beer License | $400 + Proof of $10,000 Bond |
| A or B Liquor License | $300 + Proof of $10,000 Bond |
| Class C Liquor License | $300 + Proof of $1,000 Bond |
| Unclassified Business | $25 Base fee until classification established by Resolution |
| Business fitting in 2+ Categories | Higher rate |

| | |
|---|---|
| Late Renewal Fee (during renewal grace period) | $25 |
| Daily penalty fee if license not renewed by end of renewal grace period | Half of the license fee |
| Penalty Fee for doing business without a Vineyard Business License | Equivalent to the license fee |

## LAND USE APPLICATION FEES

| | |
|---|---|
| Development Agreement | $1,500 |
| Development Agreement Amendment | $1,500 |
| Subdivision – Preliminary Plat | $1,930 +$6.20 per lot |
| Subdivision – Preliminary Plat – Additional Review | $786 + $2.50 per lot |
| Subdivision – Final Plat | $1,940 + $6.20 per lot |
| Subdivision – Final Plat Additional Reviews | $1010 + $2.50 per lot |
| Condominium Plat – New or Conversion | $1,406 + $25 per unit |
| Major Plat Amendment | $1,706 |
| Minor Plat Amendment | $1,406 |
| Neighborhood Plan | ≥ 10 acres = $2663<br>< 10 acres = $500 |
| Planned Unit Development | $1000 |
| Recording Fees | As charged by Utah County Recorder |
| Site Plan – Residential | $2,663 |
| Site Plan – Non-residential | $3,756 |
| Site Plan – Non-residential – Additional Reviews | $1,693 for each additional review after two reviews |
| Site Plan – Minor Amendment | $500 |
| General Plan Text Amendment | $1,000 |
| General Plan Map Amendment | $1000 |
| Land Use Text Amendment | $1,000 |

| | |
|---|---|
| Land Use Map Amendment | $1000 |
| Lot Line/Property Boundary Line Adjustment | $300 |
| Conditional Use Permit | $400 |
| Temporary Use Permit | $75 |
| Variance | $100 |
| Appeals | $100 |
| Zoning Verification | $100 |
| Sign Permit | $150 |
| Sign Standard Waiver | $250 |
| Commercial Temporary Sign Permit | $25 |
| Street and Traffic Control Signs | $350 per post |
| Land Disturbance Permit | $50 + $20 per acre + $30 per month |
| Land Disturbance Permit – Subdivision and Site Plan | Included in engineering inspection fees |
| Engineering Inspection Fees – Subdivision Related | 3% of certified bid tabulation ~~placed in escrow before construction begins.~~ |
| Engineering Inspection Fees – Non-Subdivision Related | $150 per hour, rounded up to nearest hour |
| Engineering Re-Inspection Fees | $150 per hour, 2-hour minimum |
| Street Light Fee | $10,000 per light |
| Street Sign Fee | $300 per sign |
| Demolition | Up to $500 plan review fee |
| Encroachment Permit | $150 + $1 per square foot |
| Jet Truck Work Request | $190/hour – Minimum of 2 hours |
| Fine for Use of Public Right of Way without Approved Permit | $300 + $150 per hour inspector is onsite past initial hour |
| Infrastructure Construction | Bond/Escrow account as determined by bid tabulation |
| Building Relocation | $500 Plan Review Fee |
| Full or Partial Road Closure | $50 |
| Use of City Barricades for Road Closure | $300 refundable deposit per set of barricades |

| | |
|---|---|
| Additional plan review required by changes, additions, or revisions to any land use applications | $65 per hour, half hour minimum |
| Special Planning Commission Meeting | $390 per meeting |

## BUILDING PERMIT FEES

| TOTAL VALUATION | FEE |
|---|---|
| $1 to $1,300 | $48 |
| $1,301 to $2,000 | $48 for the first $1,300; plus $3 for each additional $ 100 or fraction thereof, to and including $2,000 |
| $2,001 to $40,000 | $69 for the first $2,000; plus $11 for each additional $1,000 or fraction thereof, to and including $40,000 |
| $40,001 to $100,000 | $487 for the first $40,000; plus $9 for each additional $1,000 or fraction thereof, to and including $100,000 |
| $100,001 to $500,000 | $1,027 for the first $100,000; plus $7 for each additional $1,000 or fraction thereof, to and including $500,000 |
| $500,001 to $1,000,000 | $3,827 for the first $500,000; plus $5 for each additional $1,000 or fraction thereof, to and including $1,000,000 |

| | |
|---|---|
| $1,000,001 to $5,000,000 | $6,327 for the first $1,000,000; plus $3 for each additional $1,000 or fraction thereof, to and including $5,000,000 |
| $5,000,001 and over | $18,327 for the first $ 5,000,000; plus $1 for each additional $1,000 or fraction thereof |
| Residential Plan Review | 65% of Building Permit Fee |
| Commercial Plan Review | 65% of Building Permit Fee |
| Simple/Duplicate Plan Review | 25% of Building Permit Fee |
| Reinstating an Expired Permit | $50 + any additional review time |
| Fire Inspection & Plan Review | 10% of Building Permit Fee |

## BUILDING INSPECTION FEES

| | |
|---|---|
| Inspections outside of normal business hours | $75 per hour, two-hour minimum |
| Re-inspection | $75 per hour |
| Inspection for which no specific fee is indicated | $75 per hour, one-hour minimum |
| Additional plan review required by changes, additions, or revisions to plans, | $85 per hour, one-hour minimum |
| Use of outside consultants for plan checking and inspections, or both | Actual costs, including administrative and overhead costs |
| Fire Inspection | Included in Business License Fee |
| Work Without a Permit* | $100 per infraction |
| Working Beyond a Stop Work Order* | $200 per infraction |

*Fines doubled for each subsequent infraction

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## IMPACT FEES

(Impact Fee Area Maps may be found on the City's Website)

| | |
|---|---|
| Sewer Facilities<br>Per Equivalent Residential Unit (ERU)[1,2] | • Area A - $539<br>• Area B - $2,391<br>• Area C/RDA - $539 |
| Culinary and Irrigation Water Systems<br>Per ERU[1,3] | • Area A - $873<br>• Area B (RDA) - $521 |
| Roadway Facilities<br>Per Trip End Unit based on ITE | • Area A - $3,586<br>• Area B (RDA) - $1,286 |
| Storm and Ground Water<br>Per ERU[1,4] | • Area A - $222<br>• Area B - $337<br>• Area C - $237 |

¾ inch water connection is 1 ERU
[2] Additional fees may apply to units with more than 5 bathroom equivalent drains
[3] Additional fee may apply to certain high water uses (e.g., Car Wash) without water reduction measures in place
[4] Additional fee may apply to certain sites if above city's maximum impervious area requirement

## PASS THROUGH FEES

| | |
|---|---|
| Timpanogos Special Service District | Equal to District's impact fee as dictated by the current Impact Fee Facilities Plan/Schedule. |
| Orem Water Reclamation | Equal to Orem City's impact fee as dictated by the current Impact Fee Facilities Plan/Schedule. |
| Orem Water Rights | Equal to Orem City's Water Rights as dictated in their up-to-date Consolidated Fee Schedule. |

All impact fees will be assessed at the time building permits are issued. All other development Impact Fees will be calculated based on Equivalent Residential Units.

## WATER DEPARTMENT FEES

| | |
|---|---|
| ¾” Water Meter & Connection Fee | $363 |
| 1” Water Meter & Connection Fee | $495 |
| 1½” Water Meter & Connection Fee | $775 |
| 2” Water Meter & Connection Fee | $1,206 |
| Water Lateral Inspection Fee | $50 |
| Water Meter Reconnect Fee | $50 |
| Utility Application Fee | $20 |
| Fire Hydrant Meter Rental Deposit | $1625 |
| Fire Hydrant Meter Penalty Fees | 1st missed read = $50<br>2nd missed read = $100<br>3rd missed read = $200<br>Any missed reads after the 3rd month will be penalized $400 per month until meter is returned |
| Daily Rate – Fire Hydrant Meter | $10/100 month |
| Water Rate – Fire Hydrant Meter | $2 Per 1,000 gallons of water |
| Residential Construction Water | $50 minimum |
| Non-Residential Construction Water | $50 minimum |
| Illegal Connection to Water System | $1,000 per occurrence |

VINEYARD
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# VINEYARD CITY COUNCIL STAFF REPORT

**Meeting Date:** June 14, 2023

**Agenda Item:** 9.2 Vineyard City Fiscal Year 2023-2024 Enterprise Transfers Public Hearing

**Department:** Finance

**Presenter:** David Mortensen, Finance Director

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## Background/Discussion:

Utah Code Section 10-6-135.5 requires that a governing body of a city that intends to transfer money in an enterprise fund to another fund shall provide notice of the intended transfer, provide notice of an enterprise fund hearing, and hold an enterprise fund hearing before the adoption of the city's budget.

It is more cost effective and operationally efficient for certain functions such as facilities, fleet, information systems, and human resources to be administered on a city-wide basis. Transfers from the utility funds receiving the benefit of these services to the Internal Services Fund totaling $713,772 have been included in the proposed fiscal year 2023-2024 budget.

## Fiscal Impact:

Water Fund - $261,288
Wastewater Fund - $146,158
Storm Water - $92,331
Transportation - $213,995

## Recommendation:

No action required

## Sample Motion:

No motion needed

## Attachments:

Bill Insert to Customers FY2024

NOTICE TO VINEYARD CITY UTILITY CUSTOMERS

State law requires that Vineyard City provide an annual disclosure of funds transferred from the utility enterprise funds to other funds. The following paragraph explains the transfers from enterprise funds to other funds in the proposed fiscal year 2023-2024 budget.

It is more cost effective and operationally efficient for certain functions such as facilities, fleet, information systems, and human resources to be administered on a city-wide basis. Transfers from the utility funds receiving the benefit of these services to the Internal Services Fund totaling $713,772 have been included in the proposed fiscal year 2023-2024 budget.

This table outlines the transfers described above:

| | Transfer To | | |
|---|---|---|---|
| Transfer From | Internal Services Fund | Total | % of Total Exp |
| Water | 261,288 | 261,288 | 10% |
| Wastewater | 146,158 | 146,158 | 9% |
| Stormwater | 92,331 | 92,331 | 21% |
| Transportation | 213,995 | 213,995 | 18% |
| Total | $ 713,772 | $ 713,772 | 12% |

A public hearing regarding transfers from the enterprise funds to other funds for the fiscal year beginning July 1, 2023, and ending June 30, 2024, will be held during the Council Meeting on Wednesday, June 14, 2023. The meeting starts at 6:00 p.m. and will be held in the Council Chambers of the Vineyard City Hall, 125 S Main Street, Vineyard, Utah.

Thank you for your support and involvement as a customer of Vineyard City’s utilities.

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# VINEYARD CITY COUNCIL STAFF REPORT

**Meeting Date:** June 14, 2023

**Agenda Item:** 9.3 Vineyard City Fiscal Year 2023-2024 Tentative Budget Public Hearing

**Department:** Finance

**Presenter:** David Mortensen, Finance Director

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**Background/Discussion:**

Utah Code Section 10-6-111 requires that a tentative budget for the next fiscal year be filed with and tentatively adopted by the governing body of the city on or before the first regularly scheduled meeting of the governing body in May of the current fiscal year.

Utah Code Section 10-6-113 requires that at the meeting at which the tentative budget is adopted, the governing body of the city shall establish the time and place of a public hearing to consider its adoption and shall order that notice of the public hearing to be published at least seven days prior to the hearing. At the May 24, 2023 meeting, the City Council established 6:00 PM on June 14, 2023, at the Council Chambers at Vineyard City Hall as the time and place of the Fiscal Year 2023-2024 Budget public hearing.

**Fiscal Impact (including transfers in/out from/to other funds):**

General Fund - $11,261,854 Total Revenues; $1,155,866 Fund Balance Appropriation; $12,417,720 Total Expenditures & Transfers Out

Impact Fee Fund - $442,000 Total Revenues; $170,000 Total Expenditures

Capital Projects Fund - $1,000,000 Total Transfers In; $2,887,500 Fund Balance Appropriation; $3,882,500 Total Expenditures

Water Fund - $17,175,000 Total Revenues; $12,094 Fund Balance Appropriation; $17,187,094 Total Expenses & Transfers Out

Wastewater Fund - $3,821,264 Total Revenues and Transfers In; $3,821,264 Total Expenses & Transfers Out

VINEYARD
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**VINEYARD CITY COUNCIL STAFF REPORT**

Storm Water Fund - $376,689 Total Revenues & Transfers In; $65,000 Fund Balance Appropriation; $441,689 Total Expenses & Transfers Out

Transportation Fund - $927,963 Total Transfers In; $276,500 Fund Balance Appropriation; $1,204,463 Total Expenses & Transfers Out

Internal Services Fund - $1,641,969 Total Revenues & Transfers In; $1,641,969 Total Expenses

**Recommendation:**

No action is required at this time. Final budget adoption is anticipated to occur during the June 28, 2023 City Council Meeting.

**Sample Motion:**

No motion

**Attachments:**

Vineyard City Fiscal Year 2023-2024 Tentative Budget detail

# Vineyard City

## Fiscal Year 2023-2024 Tentative Budget

## GENERAL FUND SUMMARY 2024

| | ACTUALS FY 21-22 | ADOPTED BUDGET FY 22-23 | PROPOSED BUDGET FY 23-24 |
|---|---|---|---|
| **BEGINNING FUND BALANCE:** | | **$ 3,351,453** | **$ 3,325,449** |
| **REVENUES:** | | | |
| PROPERTY TAXES | $ 2,972,664 | $ 3,099,914 | $ 3,296,000 |
| TRANSPORTATION TAXES | 274,123 | 280,000 | 305,000 |
| SALES TAXES | 2,914,591 | 3,101,756 | 3,205,000 |
| RAP TAX | 207,967 | 210,000 | 215,000 |
| FRANCHISE FEES | 633,292 | 685,000 | 765,000 |
| BUSINESS LICENSES AND PERMITS | 14,264 | 15,000 | 20,000 |
| BUILDING PERMITS | 577,026 | 700,000 | 715,000 |
| FIRE INSPECTION AND PLAN REVIEW FEES | 11,930 | 20,000 | 15,000 |
| CLASS C ROAD FUNDS | 457,462 | 500,000 | 525,000 |
| GRANT REVENUE | 7,700 | 12,700 | - |
| DEVELOPMENT FEES | 242,372 | 250,000 | 260,000 |
| SANITATION FEES | 525,107 | 556,000 | 580,000 |
| INSPECTION FEES | 437,637 | 400,000 | 445,000 |
| RECREATION FEES | 155,874 | 240,000 | 202,000 |
| FINES AND FORFEITURES | 290 | 1,000 | 1,000 |
| CREDIT CARD FEES | 4,871 | 4,000 | 8,000 |
| INTEREST EARNINGS | 21,990 | 20,000 | 150,000 |
| RENTS | 25,755 | 30,000 | 35,000 |
| LIBRARY FEES | 406 | - | - |
| SPONSORSHIPS | 34,605 | 31,000 | 35,000 |
| MISCELLANEOUS REVENUE | 6,446 | 1,663 | 7,803 |
| BEGINNING FUND BALANCE APPROPRIATION | - | 26,004 | 1,155,866 |
| **TOTAL REVENUE** | **$ 9,526,372** | **$ 10,184,037** | **$ 11,940,669** |
| **TRANSFERS IN:** | | | |
| TRANSFER FROM RDA FUND | - | 427,920 | 477,051 |
| **TOTAL TRANSFERS IN** | **$ 0** | **$ 427,920** | **$ 477,051** |
| **TOTAL REVENUE & TRANSFERS IN** | **$ 9,526,372** | **$ 10,611,957** | **$ 12,417,720** |

# GENERAL FUND SUMMARY 2024

| | ACTUALS FY 21-22 | ADOPTED BUDGET FY 22-23 | PROPOSED BUDGET FY 23-24 |
|---|---|---|---|
| **GENERAL FUND EXPENDITURES:** | | | |
| MAYOR AND COUNCIL | Unknown | $ 84,483 | $ 235,726 |
| CITY MANAGER | Unknown | 158,084 | 149,784 |
| RECORDER | Unknown | 183,993 | 237,911 |
| FINANCE | Unknown | 309,052 | 306,683 |
| HUMAN RESOURCES | Unknown | 124,482 | 0 |
| COMMUNICATIONS | Unknown | 145,471 | 178,776 |
| PLANNING | Unknown | 399,942 | 505,893 |
| BUILDING | Unknown | 662,957 | 597,135 |
| POLICE | Unknown | 2,531,166 | 2,913,984 |
| FIRE | Unknown | 1,577,295 | 1,511,067 |
| LIBRARY | Unknown | 48,376 | 62,839 |
| PUBLIC WORKS | Unknown | 850,030 | 666,424 |
| ENGINEERING | Unknown | 297,828 | 180,818 |
| SANITATION | Unknown | 489,100 | 541,942 |
| PARKS | Unknown | 622,936 | 889,179 |
| RECREATION | Unknown | 351,227 | 388,128 |
| SPECIAL EVENTS | Unknown | 156,086 | 170,217 |
| NON-DEPARTMENTAL | Unknown | 81,450 | 55,000 |
| **TOTAL DEPT ALLOCATIONS** | **$ 7,189,902** | **$ 9,073,956** | **$ 9,591,505** |
| | | | |
| **TRANSFERS OUT:** | | | |
| TRANSFER TO WASTEWATER FUND | | | 16,264 |
| TRANSFER TO STORMWATER FUND | | | 26,689 |
| TRANSFER TO TRANSPORTATION FUND | 872,379 | 780,000 | 927,963 |
| TRANSFER TO CAPITAL PROJECTS FUND | 645,535 | 325,000 | 1,000,000 |
| TRANSFER TO INTERNAL SERVICE FUND | 445,700 | 433,001 | 855,299 |
| **TOTAL TRANSFERS OUT:** | **$ 1,963,614** | **$ 1,538,001** | **$ 2,826,215** |
| | | | |
| **TOTAL EXP. & TRANS.OUT** | **$ 9,153,516** | **$ 10,611,957** | **$ 12,417,720** |
| | | | |
| **OPERATING SURPLUS(DEFICIT)** | **$ 372,856** | **$ 0** | **$ 0** |

| GENERAL FUND REVENUES | FY19 Actual | FY20 Actual | FY21 Actual | FY22 Actual | FY23 Budget | FY23 Projected | FY24 Budget |
|---|---|---|---|---|---|---|---|
| | | | | | | | |
| Property Tax | $ 2,384,599 | $ 2,485,579 | $ 2,790,395 | $ 2,972,664 | $ 3,099,914 | $ 3,200,000 | $ 3,296,000 |
| Sales Tax | $ 1,108,008 | $ 1,735,260 | $ 2,319,132 | $ 2,914,591 | $ 3,101,756 | $ 3,180,000 | $ 3,205,000 |
| Transporation Tax | | $ 127,717 | $ 216,487 | $ 274,123 | $ 280,000 | $ 300,000 | $ 305,000 |
| RAP Tax | | $ 30,876 | $ 156,692 | $ 207,967 | $ 210,000 | $ 210,000 | $ 215,000 |
| Franchise Tax | $ 421,859 | $ 451,679 | $ 434,241 | $ 633,292 | $ 685,000 | $ 750,000 | $ 765,000 |
| Total Taxes | $ 3,914,467 | $ 4,831,111 | $ 5,916,946 | $ 7,002,637 | $ 7,376,670 | $ 7,640,000 | $ 7,786,000 |
| | | 23% | 22% | 18% | | 9% | 2% |
| Business Licenses and Permits | $ 20,681 | $ 21,088 | $ 21,622 | $ 14,264 | $ 15,000 | $ 20,000 | $ 20,000 |
| Building Permits | $ 909,973 | $ 1,058,300 | $ 1,303,302 | $ 577,026 | $ 700,000 | $ 500,000 | $ 715,000 |
| Fire Inspection and Plan Review Fees | | $ 17,620 | $ 31,530 | $ 11,930 | $ 20,000 | $ 10,000 | $ 15,000 |
| Total Licenses and Permits | $ 930,654 | $ 1,097,007 | $ 1,356,454 | $ 603,220 | $ 735,000 | $ 530,000 | $ 750,000 |
| | | | | | | | |
| Class B&C Road Funds | $ 269,816 | $ 352,236 | $ 424,680 | $ 457,462 | $ 500,000 | $ 515,698 | $ 525,000 |
| Grant Revenue | $ 41,230 | $ 7,798 | $ 779,143 | $ 7,700 | $ 12,700 | $ 12,700 | $ - |
| Total Intergovernmental Revenue | $ 311,046 | $ 360,034 | $ 1,203,822 | $ 465,162 | $ 512,700 | $ 528,398 | $ 525,000 |
| | | | | | | | |
| Development Fees | $ 319,747 | $ 350,588 | $ 352,976 | $ 242,372 | $ 250,000 | $ 159,245 | $ 260,000 |
| Sanitation Fees | $ 314,746 | $ 383,832 | $ 462,097 | $ 525,107 | $ 556,000 | $ 558,616 | $ 580,000 |
| Inspection Fees | $ 203,729 | $ 246,462 | $ 338,901 | $ 437,637 | $ 400,000 | $ 250,000 | $ 445,000 |
| Recreation Fees | $ 47,220 | $ 65,091 | $ 132,715 | $ 155,874 | $ 240,000 | $ 200,000 | $ 202,000 |
| Fines & Forfeitures | $ 1,700 | $ 1,984 | $ 351 | $ 290 | $ 1,000 | $ 1,000 | $ 1,000 |
| Credit Card Fees | | | $ 685 | $ 4,871 | $ 4,000 | $ 7,000 | $ 8,000 |
| Interest Earnings | $ 170,569 | $ 144,359 | $ 35,014 | $ 21,990 | $ 20,000 | $ 150,000 | $ 150,000 |
| Rents | $ 9,070 | $ 6,394 | $ 10,542 | $ 25,755 | $ 30,000 | $ 30,000 | $ 35,000 |
| Library Fees | $ 60 | | $ 1,458 | $ 406 | $ - | $ 10 | $ - |
| Sponsorships | $ 24,373 | $ 28,801 | $ 19,676 | $ 34,605 | $ 31,000 | $ 31,000 | $ 35,000 |
| Miscellaneous Revenues | $ 7,676 | $ 706 | $ 3,044 | $ 6,446 | $ 1,663 | $ 28,000 | $ 7,803 |
| Beg. Fund Appropriation | | | | | $ 26,004 | $ 26,000 | **$ 1,155,866** |
| Total Misc Revenue | $ 1,098,891 | $ 1,228,218 | $ 1,357,458 | $ 1,455,353 | $ 1,559,667 | $ 1,440,871 | $ 2,879,669 |
| | | | | | | | |
| Transfer From RDA Fund | | | | | $ 427,920 | $ 330,138 | $ 477,051 |
| | | | | | | | |
| TOTAL GENERAL FUND REV | $ 6,255,058 | $ 7,516,370 | $ 9,834,680 | $ 9,526,372 | $ 10,611,957 | $ 10,469,407 | $ 12,417,720 |
| TOTAL GENERAL FUND EXPEND | $ 6,810,878 | $ 6,580,374 | $ 8,590,052 | $ 9,153,516 | $ 10,611,957 | $ 9,909,410 | $ 12,417,720 |
| Surplus (Deficit) | $ (555,820) | $ 935,996 | $ 1,244,629 | $ 372,856 | $ (0) | $ 559,997 | $ 0 |

## MAYOR AND MUNICIPAL COUNCIL

| FUND | ORG | ACCT | DESCRIPTION | ADOPTED BUDGET FY 22-23 | PROPOSED BUDGET FY 23-24 |
|---|---|---|---|---|---|
| | **Mayor & Council** | | | | |
| 10 | 0101 | 4001 | Full Time Regular | | 72,842 |
| 10 | 0101 | 4002 | Part Time Regular | 52,260 | 92,708 |
| 10 | 0101 | 4008 | Compensation Adjustments | 1,725 | 1,852 |
| 10 | 0101 | 4051 | Retirement & Taxes | 3,998 | 24,458 |
| 10 | 0101 | 4053 | Insurance | | 20,651 |
| 10 | 0101 | 4105 | Membership Dues & Subscriptions | 500 | 500 |
| 10 | 0101 | 4108 | Meetings | 1,500 | 4,500 |
| 10 | 0101 | 4257 | Programs | 16,000 | 9,715 |
| 10 | 0101 | 4413 | Training | 3,000 | 3,000 |
| 10 | 0101 | 4414 | Travel | 5,500 | 5,500 |
| | | | **Total Mayor & Council** | **84,483** | **235,726** |

# CITY MANAGER

| FUND | ORG | ACCT | DESCRIPTION | ADOPTED BUDGET FY 22-23 | PROPOSED BUDGET FY 23-24 |
|---|---|---|---|---|---|
| | **City Manager** | | | | |
| 10 | 0201 | 4001 | Full Time Regular | 78,624 | 80,983 |
| 10 | 0201 | 4006 | Other Compensation | 960 | 960 |
| 10 | 0201 | 4007 | Car Allowance | 3,600 | 3,600 |
| 10 | 0201 | 4008 | Compensation Adjustments | 3,000 | 979 |
| 10 | 0201 | 4051 | Retirement & Taxes | 18,744 | 19,306 |
| 10 | 0201 | 4053 | Insurance | 14,156 | 14,456 |
| | | | | | |
| 10 | 0201 | 4105 | Membership Dues & Subscriptions | 18,900 | 12,400 |
| 10 | 0201 | 4108 | Meetings | 6,000 | 3,000 |
| 10 | 0201 | 4109 | Special Events | 3,000 | 3,000 |
| 10 | 0201 | 4413 | Training | 5,800 | 5,800 |
| 10 | 0201 | 4414 | Travel | 5,300 | 5,300 |
| | | | **Total City Manager** | **158,084** | **149,784** |

# RECORDER

| FUND | ORG | ACCT | DESCRIPTION | ADOPTED BUDGET FY 22-23 | PROPOSED BUDGET FY 23-24 |
|---|---|---|---|---|---|
| | **Recorder** | | | | |
| 10 | 0301 | 4001 | Full Time Regular | 73,273 | 139,085 |
| 10 | 0301 | 4002 | Part Time Regular | 29,695 | - |
| 10 | 0301 | 4006 | Other Compensation | 720 | 1,440 |
| 10 | 0301 | 4008 | Compensation Adjustments | 3,603 | 1,696 |
| 10 | 0301 | 4051 | Retirement & Taxes | 20,547 | 34,528 |
| 10 | 0301 | 4053 | Insurance | 15,005 | 35,973 |
| | | | | | |
| 10 | 0301 | 4103 | Public Notices | 7,000 | 5,000 |
| 10 | 0301 | 4105 | Membership Dues & Subscriptions | 600 | 900 |
| 10 | 0301 | 4108 | Meetings | 240 | 240 |
| 10 | 0301 | 4110 | Postage | | 50 |
| 10 | 0301 | 4151 | Equipment | 30,000 | |
| 10 | 0301 | 4301 | Contract Services | | 15,000 |
| 10 | 0301 | 4355 | Miscellaneous | 1,000 | 1,000 |
| 10 | 0301 | 4413 | Training | 810 | 1,000 |
| 10 | 0301 | 4414 | Travel | 1,500 | 2,000 |
| | | | **Total Recorder** | **183,993** | **237,911** |

# FINANCE

| FUND | ORG | ACCT | DESCRIPTION | ADOPTED BUDGET FY 22-23 | PROPOSED BUDGET FY 23-24 |
|---|---|---|---|---|---|
| | **Finance** | | | | |
| 10 | 0401 | 4001 | Full Time Regular | 128,239 | 111,697 |
| 10 | 0401 | 4002 | Part Time Regular | 51,106 | 53,442 |
| 10 | 0401 | 4003 | Seasonal Employees | 13,385 | 13,786 |
| 10 | 0401 | 4006 | Other Compensation | 2,040 | 2,040 |
| 10 | 0401 | 4007 | Car Allowance | 2,400 | 2,400 |
| 10 | 0401 | 4008 | Compensation Adjustments | 7,021 | 2,066 |
| 10 | 0401 | 4051 | Retirement & Taxes | 35,506 | 32,925 |
| 10 | 0401 | 4053 | Insurance | 24,666 | 18,170 |
| | | | | | |
| 10 | 0401 | 4105 | Membership Dues & Subscriptions | 680 | 830 |
| 10 | 0401 | 4108 | Meetings | 360 | 600 |
| 10 | 0401 | 4301 | Contract Services | 17,000 | 25,000 |
| 10 | 0401 | 4352 | Bank Fees | 5,000 | 10,000 |
| 10 | 0401 | 4353 | Merchant Fees | 14,500 | 20,000 |
| 10 | 0401 | 4355 | Miscellaneous | 1,225 | 2,025 |
| 10 | 0401 | 4413 | Training | 1,575 | 3,700 |
| 10 | 0401 | 4414 | Travel | 4,350 | 8,000 |
| | | | **Total Finance** | **309,052** | **306,683** |

# HUMAN RESOURCES

| FUND | ORG | ACCT | DESCRIPTION | ADOPTED BUDGET FY 22-23 | PROPOSED BUDGET FY 23-24 |
|---|---|---|---|---|---|
| | **Human Resources** | | | | |
| 10 | 0501 | 4001 | Full Time Regular | 60,840 | |
| 10 | 0501 | 4006 | Other Compensation | 960 | |
| 10 | 0501 | 4008 | Compensation Adjustments | 2,322 | |
| 10 | 0501 | 4051 | Retirement & Taxes | 14,504 | |
| 10 | 0501 | 4053 | Insurance | 14,546 | |
| 10 | 0501 | 4105 | Membership Dues & Subscriptions | 150 | |
| 10 | 0501 | 4355 | Miscellaneous | 25,760 | |
| 10 | 0501 | 4413 | Training | 5,000 | |
| 10 | 0501 | 4414 | Travel | 400 | |
| | | | **Total Human Resources** | **124,482** | **-** |

**HR Moved to Internal Services Fund in FY24**

# COMMUNICATIONS

| FUND | ORG | ACCT | DESCRIPTION | ADOPTED BUDGET FY 22-23 | PROPOSED BUDGET FY 23-24 |
|---|---|---|---|---|---|
| | **Communications** | | | | |
| 10 | 0601 | 4001 | Full Time Regular | 105,598 | 109,820 |
| 10 | 0601 | 4002 | Part Time Regular | - | 10,798 |
| 10 | 0601 | 4006 | Other Compensation | 1,680 | 1,680 |
| 10 | 0601 | 4008 | Compensation Adjustments | 4,029 | 1,441 |
| 10 | 0601 | 4051 | Retirement & Taxes | 25,174 | 27,007 |
| 10 | 0601 | 4053 | Insurance | 7,200 | 16,800 |
| | | | | | |
| 10 | 0601 | 4105 | Membership Dues & Subscriptions | | |
| 10 | 0601 | 4108 | Meetings | 240 | 600 |
| 10 | 0601 | 4152 | Supplies | | 500 |
| 10 | 0601 | 4151 | Equipment | 500 | 730 |
| 10 | 0601 | 4257 | Communities that Care | | 7,000 |
| 10 | 0601 | 4355 | Miscellaneous | | 600 |
| 10 | 0601 | 4413 | Training | 450 | 1,200 |
| 10 | 0601 | 4414 | Travel | 600 | 600 |
| | | | **Total Communications** | **145,471** | **178,776** |

# PLANNING

| FUND | ORG | ACCT | DESCRIPTION | ADOPTED BUDGET FY 22-23 | PROPOSED BUDGET FY 23-24 |
|---|---|---|---|---|---|
| | **Planning** | | | | |
| 10 | 0701 | 4001 | Full Time Regular | 234,089 | 270,114 |
| 10 | 0701 | 4002 | Part Time Regular | - | 65,798 |
| 10 | 0701 | 4006 | Other Compensation | 1,680 | 2,040 |
| 10 | 0701 | 4007 | Car Allowance | 1,200 | 1,200 |
| 10 | 0701 | 4008 | Compensation Adjustments | 8,872 | 3,978 |
| 10 | 0701 | 4051 | Retirement & Taxes | 53,920 | 71,641 |
| 10 | 0701 | 4053 | Insurance | 55,451 | 50,364 |
| | | | | | |
| 10 | 0701 | 4105 | Membership Dues & Subscriptions | 1,760 | 8,253 |
| 10 | 0701 | 4108 | Meetings | 500 | 8,000 |
| 10 | 0701 | 4301 | Contract Services | 25,000 | - |
| 10 | 0701 | 4355 | Miscellaneous | 5,500 | 4,800 |
| 10 | 0701 | 4413 | Training | 7,575 | 10,065 |
| 10 | 0701 | 4414 | Travel | 4,395 | 9,640 |
| | | | **Total Planning** | **399,942** | **505,893** |

## BUILDING

| FUND | ORG | ACCT | DESCRIPTION | ADOPTED BUDGET FY 22-23 | PROPOSED BUDGET FY 23-24 |
|---|---|---|---|---|---|
| | **Building** | | | | |
| 10 | 0801 | 4001 | Full Time Regular | 399,993 | 360,130 |
| 10 | 0801 | 4002 | Part Time Regular | 27,539 | - |
| 10 | 0801 | 4003 | Seasonal Employee | 10,816 | 10,712 |
| 10 | 0801 | 4006 | Other Compensation | 3,120 | 3,120 |
| 10 | 0801 | 4007 | Car Allowance | 2,400 | 2,400 |
| 10 | 0801 | 4008 | Compensation Adjustments | 16,623 | 4,481 |
| 10 | 0801 | 4051 | Retirement & Taxes | 101,309 | 88,009 |
| 10 | 0801 | 4053 | Insurance | 64,028 | 70,103 |
| | | | | | |
| 10 | 0801 | 4105 | Membership Dues & Subscriptions | 3,800 | 2,760 |
| 10 | 0801 | 4108 | Meetings | 2,000 | 2,720 |
| 10 | 0801 | 4151 | Equipment | | 2,000 |
| 10 | 0801 | 4152 | Supplies | 4,800 | 6,000 |
| 10 | 0801 | 4154 | Uniforms | 800 | 900 |
| 10 | 0801 | 4301 | Contract Services | | 20,000 |
| 10 | 0801 | 4355 | Miscellaneous | 4,000 | 4,000 |
| 10 | 0801 | 4413 | Training | 9,680 | 9,800 |
| 10 | 0801 | 4414 | Travel | 12,048 | 10,000 |
| | | | **Total Building** | **662,957** | **597,135** |

# POLICE

| FUND | ORG | ACCT | DESCRIPTION | ADOPTED BUDGET FY 22-23 | PROPOSED BUDGET FY 23-24 |
|---|---|---|---|---|---|
| | **Police** | | | | |
| 10 | 0901 | 4001 | Full Time Regular | | 16,068 |
| 10 | 0901 | 4002 | Part Time Regular | 75,712 | 43,510 |
| 10 | 0901 | 4008 | Compensation Adjustments | 2,499 | 650 |
| 10 | 0901 | 4051 | Retirement & Taxes | 5,792 | 7,159 |
| 10 | 0901 | 4053 | Insurance | | 2,874 |
| 10 | 0901 | 4151 | Equipment | | 2,850 |
| 10 | 0901 | 4154 | Uniforms | 3,000 | 3,000 |
| 10 | 0901 | 4301 | Contract Services | 2,443,163 | 2,836,872 |
| 10 | 0901 | 4355 | Miscellaneous | 1,000 | 1,000 |
| | | | **Total Police** | **2,531,166** | **2,913,984** |

# FIRE SERVICES

| FUND | ORG | ACCT | DESCRIPTION | ADOPTED BUDGET FY 22-23 | PROPOSED BUDGET FY 23-24 |
|---|---|---|---|---|---|
| | **Fire Services** | | | | |
| 10 | 1001 | 4301 | Contract Services | 1,577,295 | 1,511,067 |
| | | | **Total Fire Services** | **1,577,295** | **1,511,067** |

# LIBRARY

| FUND | ORG | ACCT | DESCRIPTION | ADOPTED BUDGET FY 22-23 | PROPOSED BUDGET FY 23-24 |
|---|---|---|---|---|---|
| | **Library** | | | | |
| 10 | 1101 | 4002 | Part Time Regular | 9,464 | 28,248 |
| 10 | 1101 | 4008 | Compensation Adjustments | 313 | 296 |
| 10 | 1101 | 4051 | Retirement & Taxes | 724 | 2,161 |
| | | | | | |
| 10 | 1101 | 4105 | Membership Dues & Subscriptions | | 95 |
| 10 | 1101 | 4108 | Meetings | | 220 |
| 10 | 1101 | 4151 | Equipment | | 1,825 |
| 10 | 1101 | 4152 | Supplies | | 1,850 |
| 10 | 1101 | 4255 | Library Grant Operations | 11,375 | - |
| 10 | 1101 | 4257 | Programs | 22,000 | 1,100 |
| 10 | 1101 | 4301 | Contract Services | 4,500 | 4,500 |
| 10 | 1101 | 4355 | Miscellaneous | | 22,000 |
| 10 | 1101 | 4413 | Training | | 225 |
| 10 | 1101 | 4414 | Travel | | 320 |
| | | | **Total Library** | **48,376** | **62,839** |

# PUBLIC WORKS

| FUND | ORG | ACCT | DESCRIPTION | ADOPTED BUDGET FY 22-23 | PROPOSED BUDGET FY 23-24 |
|---|---|---|---|---|---|
| | **Public Works Administration** | | | | |
| 10 | 1201 | 4001 | Full Time Regular | 170,924 | 34,872 |
| 10 | 1201 | 4005 | Overtime | 7,510 | 5,231 |
| 10 | 1201 | 4006 | Other Compensation | 2,880 | 1,920 |
| 10 | 1201 | 4007 | Car Allowance | 3,600 | 3,600 |
| 10 | 1201 | 4008 | Compensation Adjustments | 6,521 | 424 |
| 10 | 1201 | 4051 | Retirement & Taxes | 40,748 | 8,504 |
| 10 | 1201 | 4053 | Insurance | 29,996 | 7,728 |
| 10 | 1201 | 4101 | Maintenance | 10,000 | |
| 10 | 1201 | 4105 | Membership Dues & Subscriptions | 21,500 | 14,900 |
| 10 | 1201 | 4108 | Meetings | 2,000 | 840 |
| 10 | 1201 | 4151 | Equipment | 20,000 | 20,200 |
| 10 | 1201 | 4152 | Supplies | 13,000 | 400 |
| 10 | 1201 | 4154 | Uniforms | 1,200 | 4,100 |
| 10 | 1201 | 4160 | Salt | 20,000 | |
| 10 | 1201 | 4205 | Electric Charges | 25,000 | 27,825 |
| 10 | 1201 | 4301 | Contract Services | 430,000 | 79,500 |
| 10 | 1201 | 4303 | Software Maintenance | 2,000 | 1,500 |
| 10 | 1201 | 4359 | Signs | 6,000 | |
| 10 | 1201 | 4365 | Trees | 25,000 | |
| 10 | 1201 | 4407 | Certification and Testing | 1,000 | 7,000 |
| 10 | 1201 | 4413 | Training | 6,050 | 7,200 |
| 10 | 1201 | 4414 | Travel | 5,100 | - |
| | | | **Total Public Works Administration** | **850,030** | **225,743** |
| | **Public Works Grounds Maintenance** | | | | |
| 10 | 1202 | 4001 | Full Time Regular | | 30,568 |
| 10 | 1202 | 4002 | Part Time Regular | | 7,176 |
| 10 | 1202 | 4005 | Overtime | | 4,585 |
| 10 | 1202 | 4006 | Other Compensation | | 1,320 |
| 10 | 1202 | 4008 | Compensation Adjustments | | 445 |
| 10 | 1202 | 4051 | Retirement & Taxes | | 7,836 |
| 10 | 1202 | 4053 | Insurance | | 12,391 |
| 10 | 1202 | 4101 | Maintenance | | 20,000 |
| 10 | 1202 | 4103 | Public Notices | | 250 |
| 10 | 1202 | 4105 | Memberships | | 500 |
| 10 | 1202 | 4108 | Meetings | | 500 |
| 10 | 1202 | 4151 | Equipment | | 34,840 |
| 10 | 1202 | 4152 | Supplies | | 19,535 |
| 10 | 1202 | 4154 | Uniforms | | 1,285 |

## PUBLIC WORKS

| FUND | ORG | ACCT | DESCRIPTION | ADOPTED BUDGET FY 22-23 | PROPOSED BUDGET FY 23-24 |
|---|---|---|---|---|---|
| 10 | 1202 | 4301 | Contract Services | | 262,850 |
| 10 | 1202 | 4365 | Trees | | 26,500 |
| 10 | 1202 | 4407 | Certification and Testing | | 4,500 |
| 10 | 1202 | 4413 | Training | | 3,000 |
| 10 | 1202 | 4414 | Travel | | 2,600 |
| | | | **Total Public Works Grounds Maintenance** | **-** | **440,681** |
| | | | | | |
| | | | Public Works Administration | 850,030 | 225,743 |
| | | | Public Works Grounds Maintenance | - | 440,681 |
| | | | **Total Public Works** | **850,030** | **666,424** |

# ENGINEERING

| FUND | ORG | ACCT | DESCRIPTION | ADOPTED BUDGET FY 22-23 | PROPOSED BUDGET FY 23-24 |
|---|---|---|---|---|---|
| | **Engineering** | | | | |
| 10 | 1301 | 4001 | Full Time Regular | 144,340 | 87,827 |
| 10 | 1301 | 4006 | Other Compensation | 2,640 | 1,320 |
| 10 | 1301 | 4007 | Car Allowance | 3,600 | 3,600 |
| 10 | 1301 | 4008 | Compensation Adjustments | 5,507 | 1,064 |
| 10 | 1301 | 4051 | Retirement & Taxes | 34,411 | 21,129 |
| 10 | 1301 | 4053 | Insurance | 31,031 | 22,184 |
| | | | | | |
| 10 | 1301 | 4105 | Membership Dues & Subscriptions | 1,450 | 4,795 |
| 10 | 1301 | 4108 | Meetings | 600 | 500 |
| 10 | 1301 | 4151 | Equipment | 2,100 | 1,500 |
| 10 | 1301 | 4154 | Uniforms | 1,200 | |
| 10 | 1301 | 4301 | Contract Services | 64,000 | 31,250 |
| 10 | 1301 | 4407 | Certification and Testing | 2,450 | 1,400 |
| 10 | 1301 | 4413 | Training | 2,800 | 1,450 |
| 10 | 1301 | 4414 | Travel | 1,700 | 2,800 |
| | | | **Total Engineering** | **297,828** | **180,818** |

# SANITATION

| FUND | ORG | ACCT | DESCRIPTION | ADOPTED BUDGET FY 22-23 | PROPOSED BUDGET FY 23-24 |
|---|---|---|---|---|---|
| | **Sanitation** | | | | |
| 10 | 1401 | 4301 | Contract Services | 489,100 | 541,942 |
| | | | **Total Sanitation** | **489,100** | **541,942** |

## PARKS

| FUND | ORG | ACCT | DESCRIPTION | ADOPTED BUDGET FY 22-23 | PROPOSED BUDGET FY 23-24 |
|---|---|---|---|---|---|
| | **Parks** | | | | |
| 10 | 1501 | 4001 | Full Time Regular | 231,324 | 256,210 |
| 10 | 1501 | 4002 | Part Time Regular | 9,250 | 6,160 |
| 10 | 1501 | 4003 | Seasonal Employee | 64,896 | 77,126 |
| 10 | 1501 | 4005 | Overtime | 30,512 | 30,512 |
| 10 | 1501 | 4006 | Other Compensation | 4,800 | 4,560 |
| 10 | 1501 | 4008 | Compensation Adjustments | 11,273 | 3,971 |
| 10 | 1501 | 4051 | Retirement & Taxes | 60,820 | 67,452 |
| 10 | 1501 | 4053 | Insurance | 73,412 | 57,558 |
| | | | | | |
| 10 | 1501 | 4101 | Maintenance | 86,000 | 94,800 |
| 10 | 1501 | 4105 | Membership Dues & Subscriptions | 500 | 500 |
| 10 | 1501 | 4108 | Meetings | 500 | 780 |
| 10 | 1501 | 4151 | Equipment | 10,000 | 55,000 |
| 10 | 1501 | 4152 | Supplies | 15,000 | 17,000 |
| 10 | 1501 | 4154 | Uniforms | 2,500 | 1,600 |
| 10 | 1501 | 4205 | Electric Charges | 15,000 | 15,000 |
| 10 | 1501 | 4208 | Miscellaneous Facilities Charges | 3,000 | 4,000 |
| 10 | 1501 | 4301 | Contract Services | - | 176,950 |
| 10 | 1501 | 4355 | Miscellaneous | | 8,000 |
| 10 | 1501 | 4413 | Training | 2,050 | 7,000 |
| 10 | 1501 | 4414 | Travel | 2,100 | 5,000 |
| | | | **Total Parks** | **622,936** | **889,179** |

# RECREATION

| FUND | ORG | ACCT | DESCRIPTION | ADOPTED BUDGET FY 22-23 | PROPOSED BUDGET FY 23-24 |
|---|---|---|---|---|---|
| | **Recreation** | | | | |
| 10 | 1601 | 4001 | Full Time Regular | 150,426 | 149,732 |
| 10 | 1601 | 4002 | Part Time Regular | 16,224 | - |
| 10 | 1601 | 4003 | Seasonal Employee | 30,285 | 32,136 |
| 10 | 1601 | 4006 | Other Compensation | 1,440 | 1,080 |
| 10 | 1601 | 4008 | Compensation Adjustments | 5,290 | 2,147 |
| 10 | 1601 | 4051 | Retirement & Taxes | 36,023 | 38,155 |
| 10 | 1601 | 4053 | Insurance | 27,700 | 35,247 |
| | | | | | |
| 10 | 1601 | 4105 | Membership Dues & Subscriptions | 300 | 475 |
| 10 | 1601 | 4108 | Meetings | 240 | 360 |
| 10 | 1601 | 4154 | Uniforms | 200 | 300 |
| 10 | 1601 | 4257 | Programs | 75,099 | 116,125 |
| 10 | 1601 | 4355 | Miscellaneous | 6,500 | 6,500 |
| 10 | 1601 | 4413 | Training | 700 | 2,870 |
| 10 | 1601 | 4414 | Travel | 800 | 3,000 |
| | | | **Total Recreation** | **351,227** | **388,128** |

## SPECIAL EVENTS

| FUND | ORG | ACCT | DESCRIPTION | ADOPTED BUDGET FY 22-23 | PROPOSED BUDGET FY 23-24 |
|---|---|---|---|---|---|
| | **Special Events** | | | | |
| 10 | 1701 | 4001 | Full Time Regular | 59,458 | 62,837 |
| 10 | 1701 | 4006 | Other Compensation | 720 | 720 |
| 10 | 1701 | 4008 | Compensation Adjustments | 2,002 | 760 |
| 10 | 1701 | 4051 | Retirement & Taxes | 12,506 | 14,980 |
| 10 | 1701 | 4053 | Insurance | 9,600 | 9,600 |
| | | | | | |
| 10 | 1701 | 4105 | Membership Dues & Subscriptions | 2,000 | 2,300 |
| 10 | 1701 | 4108 | Meetings | | 120 |
| 10 | 1701 | 4109 | Special Events | 63,500 | 71,800 |
| 10 | 1701 | 4151 | Equipment | 5,500 | 4,500 |
| 10 | 1701 | 4301 | Contract Services | | 1,200 |
| 10 | 1701 | 4304 | Marketing | | 1,200 |
| 10 | 1701 | 4413 | Training | 350 | 200 |
| 10 | 1701 | 4414 | Travel | 450 | - |
| | | | **Total Special Events** | **156,086** | **170,217** |

## NON-DEPARTMENTAL

| FUND | ORG | ACCT | DESCRIPTION | ADOPTED BUDGET FY 22-23 | PROPOSED BUDGET FY 23-24 |
|---|---|---|---|---|---|
| | **Non-Departmental** | | | | |
| 10 | 1801 | 4110 | Postage | | 2,000 |
| 10 | 1801 | 4152 | Supplies | 19,500 | 17,500 |
| 10 | 1801 | 4154 | Uniforms | 7,500 | 7,500 |
| 10 | 1801 | 4301 | Contract Services | 12,000 | - |
| 10 | 1801 | 4355 | Miscellaneous | 26,000 | - |
| 10 | 1801 | 4356 | Community Garden | 8,450 | - |
| 10 | 1801 | 4410 | Employee Appreciation | 8,000 | |
| 10 | 1801 | 4855 | General Fee Waivers | 30,000 | 30,000 |
| | | | | | |
| 10 | 1801 | 6049 | Transfer to Capital Projects | 325,000 | 1,000,000 |
| 10 | 1801 | 6052 | Transfer to Wastewater Fund | | 16,264 |
| 10 | 1801 | 6053 | Transfer to Stormwater Fund | | 26,689 |
| 10 | 1801 | 6054 | Transfer to Transportation Fund | 780,000 | 927,963 |
| 10 | 1801 | 6061 | Transfer to Internal Service Fund | 433,001 | 855,299 |
| | | | **Total Non-Departmental** | **1,649,451** | **2,881,215** |

# IMPACT FEES
## FUND 23

| FUND | ORG | ACCT | DESCRIPTION | ADOPTED BUDGET FY 22-23 | PROPOSED BUDGET FY 23-24 |
|---|---|---|---|---|---|
| | **Revenue** | | | | |
| 23 | 2301 | 3754 | Public Safety Impact Fees | | |
| 23 | 2302 | 3754 | Roadway Facilities Impact Fees | 600,000 | 400,000 |
| 23 | 2303 | 3754 | Park Facilities Impact Fees | | |
| 23 | 2304 | 3754 | Storm & Ground Water Facilities Impact Fees | 50,000 | 30,000 |
| 23 | 2302 | 3501 | Roadway Interest | 5,000 | 12,000 |
| | | | Beginning Fund Balance Appropriation | | |
| | | | **Total Revenue** | **655,000** | **442,000** |
| | **Public Safety Facilities** | | | | |
| 23 | 2301 | 4301 | Contract Services | | |
| 23 | 2301 | 4651 | Capital Expense | | |
| | | | **TOTAL Public Safety Facilities** | **-** | **-** |
| | **Roadway Facilities** | | | | |
| 23 | 2302 | 4301 | Contract Services | 205,000 | 25,000 |
| 23 | 2302 | 4651 | Capital Expense | 200,000 | 130,000 |
| 23 | 2302 | | Appropriation To Fund Balance | | 257,000 |
| | | | **TOTAL Roadway Facilities** | **405,000** | **412,000** |
| | **Park Facilities** | | | | |
| 23 | 2303 | 4301 | Contract Services | | |
| 23 | 2303 | 4651 | Capital Expense | | |
| | | | **TOTAL Park Facilities** | **-** | **-** |

# IMPACT FEES

## FUND 23

| FUND | ORG | ACCT | DESCRIPTION | ADOPTED BUDGET FY 22-23 | PROPOSED BUDGET FY 23-24 |
|---|---|---|---|---|---|
| | **Storm & Ground Water Facilities** | | | | |
| 23 | 2304 | 4301 | Contract Services | | |
| 23 | 2304 | 4651 | Capital Expense | 25,000 | 15,000 |
| 23 | 2304 | | Appropriation To Fund Balance | | 15,000 |
| | | | **TOTAL Storm & Ground Water Facilities** | **25,000** | **30,000** |
| | | | Public Safety Facilities | - | - |
| | | | Roadway Facilities | 405,000 | 412,000 |
| | | | Park Facilities | - | - |
| | | | Storm & Ground Water Facilities | 25,000 | 30,000 |
| | | | **Total Impact Fees Fund** | **430,000** | **442,000** |
| | | | **Surplus (Deficit)** | **225,000** | **-** |

## CAPITAL PROJECTS
## FUND 49

| FUND | ORG | ACCT | DESCRIPTION | ADOPTED BUDGET FY 22-23 | PROPOSED BUDGET FY 23-24 |
|---|---|---|---|---|---|
| | **Revenue** | | | | |
| 49 | 4901 | 5010 | Transfer From General Fund | 325,000 | 1,000,000 |
| | | | Beginning Fund Balance Appropriation | 791,250 | 2,887,500 |
| | | | **Total Revenue** | **1,116,250** | **3,887,500** |
| | **Capital Projects** | | | | |
| 49 | 4901 | 4301 | Contract Services | | - |
| 49 | 4901 | 4651 | Capital Expense | 791,250 | 3,882,500 |
| | | | Appropriation to Fund Balance | | 5,000 |
| | | | **TOTAL Capital Projects** | **791,250** | **3,887,500** |
| | | | **Surplus (Deficit)** | **325,000** | **-** |

| WATER<br>FUND 51 | | | | ADOPTED<br>BUDGET | PROPOSED<br>BUDGET |
|---|---|---|---|---|---|
| **FUND** | **ORG** | **ACCT** | **DESCRIPTION** | **FY 22-23** | **FY 23-24** |
| | **Revenue** | | | | |
| 51 | 5101 | 3501 | Interest income | | |
| 51 | 5101 | 3602 | Utility Service Sales | 2,423,000 | 3,400,000 |
| 51 | 5101 | 3754 | Impact Fees | 150,000 | 150,000 |
| 51 | 5101 | 3205 | Grant Revenue | 2,702,174 | |
| 51 | 5101 | 3803 | Connection Fees | 90,000 | 110,000 |
| 51 | 5101 | 3825 | Late Fees | 5,000 | 15,000 |
| 51 | 5101 | 3704 | Bond Proceeds | 6,000,000 | 13,500,000 |
| | | | Beginning Fund Balance Appropriation | 3,444,640 | 12,094 |
| | | | **Total Revenue** | **14,814,814** | **17,187,094** |
| | **Water Distribution** | | | | |
| 51 | 5101 | 4001 | Full Time Regular | 386,125 | 432,059 |
| 51 | 5101 | 4002 | Part Time Regular | 13,148 | 4,784 |
| 51 | 5101 | 4003 | Seasonal Employee | 1,785 | 2,757 |
| 51 | 5101 | 4005 | Overtime | 12,410 | 12,410 |
| 51 | 5101 | 4006 | Other Compensation | 3,840 | 2,880 |
| 51 | 5101 | 4007 | Car Allowance | 4,200 | 4,200 |
| 51 | 5101 | 4008 | Compensation Adjustments | 15,279 | 5,323 |
| 51 | 5101 | 4051 | Retirement & Taxes | 94,863 | 105,533 |
| 51 | 5101 | 4053 | Insurance | 83,956 | 103,140 |
| | | | | | |
| 51 | 5101 | 4101 | Maintenance | 50,000 | 85,000 |
| 51 | 5101 | 4105 | Membership Dues & Subscriptions | 1,670 | 2,500 |
| 51 | 5101 | 4108 | Meetings | 500 | 720 |
| 51 | 5101 | 4151 | Equipment | 7,000 | 24,800 |
| 51 | 5101 | 4152 | Supplies | 20,000 | 35,000 |
| 51 | 5101 | 4154 | Uniforms | 900 | 1,800 |
| 51 | 5101 | 4157 | Meters | 150,000 | 150,000 |
| 51 | 5101 | 4205 | Electric Charges | 26,000 | 25,000 |
| 51 | 5101 | 4301 | Contract Services | 1,294,950 | 1,365,000 |
| 51 | 5101 | 4355 | Miscellaneous | 100,000 | - |
| 51 | 5101 | 4407 | Certification and Testing | 3,000 | 7,500 |
| 51 | 5101 | 4413 | Training | | 2,400 |
| 51 | 5101 | 4414 | Travel | 3,000 | 3,000 |

## WATER
## FUND 51

| FUND | ORG | ACCT | DESCRIPTION | ADOPTED BUDGET FY 22-23 | PROPOSED BUDGET FY 23-24 |
|---|---|---|---|---|---|
| 51 | 5101 | 4651 | Capital Expense | 11,704,348 | 13,500,000 |
| 51 | 5101 | 4802 | Principal on Debt | 200,000 | 350,000 |
| 51 | 5101 | 4803 | Interest on Debt | 200,000 | 350,000 |
| 51 | 5101 | 4805 | Service Fees on Debt | | |
| 51 | 5101 | 4901 | Depreciation | 200,000 | 200,000 |
| 51 | 5101 | | Appropriation of Impact Fees to Fund Balance | | 150,000 |
| 51 | 5101 | 6061 | Transfer to Internal Service Fund | 237,841 | 261,288 |
| | | | **Total Water Distribution** | **14,814,814** | **17,187,094** |
| | | | **Surplus (Deficit)** | **0** | **(0)** |

**WASTEWATER**
**FUND 52**

| FUND | ORG | ACCT | DESCRIPTION | ADOPTED BUDGET FY 22-23 | PROPOSED BUDGET FY 23-24 |
|---|---|---|---|---|---|
| | **Revenue** | | | | |
| 52 | 5201 | 3602 | Utility Service Sales | 1,650,000 | 2,130,000 |
| 52 | 5201 | 3754 | Impact Fees | 175,770 | 175,000 |
| 52 | 5201 | 3851 | Misc Revenue | | |
| 52 | 5201 | 3704 | Bond Proceeds | | 1,500,000 |
| 52 | 5201 | 5010 | Transfer From General Fund | | 16,264 |
| | | | Beginning Fund Balance Appropriation | 116,091 | |
| | | | **Total Revenue** | **1,941,861** | **3,821,264** |
| | **Wastewater Collection** | | | | |
| 52 | 5201 | 4001 | Full Time Regular | 282,203 | 235,519 |
| 52 | 5201 | 4002 | Part Time Regular | 4,383 | - |
| 52 | 5201 | 4003 | Seasonal Employee | 1,785 | 919 |
| 52 | 5201 | 4005 | Overtime | 5,368 | 5,368 |
| 52 | 5201 | 4006 | Other Compensation | 2,880 | 2,880 |
| 52 | 5201 | 4008 | Compensation Adjustments | 10,971 | 2,868 |
| 52 | 5201 | 4051 | Retirement & Taxes | 67,749 | 57,258 |
| 52 | 5201 | 4053 | Insurance | 61,322 | 56,003 |
| 52 | 5201 | 4101 | Maintenance | 55,500 | 155,500 |
| 52 | 5201 | 4105 | Membership Dues & Subscriptions | 1,500 | 2,000 |
| 52 | 5201 | 4108 | Meetings | | 480 |
| 52 | 5201 | 4151 | Equipment | 60,000 | 33,200 |
| 52 | 5201 | 4152 | Supplies | 4,000 | 6,000 |
| 52 | 5201 | 4154 | Uniforms | 900 | 4,100 |
| 52 | 5201 | 4205 | Electric Charges | 25,000 | 20,360 |
| 52 | 5201 | 4210 | Cellular Phone Bills | 2,500 | |
| 52 | 5201 | 4301 | Contract Services | 825,750 | 805,750 |
| 52 | 5201 | 4407 | Certification and testing | 1,000 | 7,500 |
| 52 | 5201 | 4413 | Training | 2,000 | 2,400 |
| 52 | 5201 | 4414 | Travel | 2,000 | 2,000 |
| 52 | 5201 | 4651 | Capital Expense | | 1,500,000 |
| 52 | 5201 | 4802 | Principal on Debt | | 100,000 |
| 52 | 5201 | 4803 | Interest on Debt | | 100,000 |
| 52 | 5201 | 4805 | Service Fees on Debt | | |
| 52 | 5201 | 4901 | Depreciation | 400,000 | 400,000 |
| 52 | 5201 | | Appropriation of Impact Fees to Fund Balance | | 175,000 |
| 52 | 5201 | 6061 | Transfer to Internal Service Fund | 125,050 | 146,158 |
| | | | **Total Wastewater Collection** | **1,941,861** | **3,821,264** |
| | | | **Surplus (Deficit)** | **0** | **(0)** |

## STORMWATER
## FUND 53

| FUND | ORG | ACCT | DESCRIPTION | ADOPTED BUDGET FY 22-23 | PROPOSED BUDGET FY 23-24 |
|---|---|---|---|---|---|
| | **Revenue** | | | | |
| 53 | 5301 | 3602 | Utility Service Sales | 310,000 | 350,000 |
| 53 | 5301 | 5010 | Transfer From General Fund | | 26,689 |
| | | | Beginning Fund Balance Appropriation | 49,220 | 65,000 |
| | | | **Total Revenue** | **359,220** | **441,689** |
| | **Storm Water Administration & Permitting** | | | | |
| 53 | 5301 | 4001 | Full Time Regular | 127,816 | 169,370 |
| 53 | 5301 | 4003 | Seasonal Employee | 892 | 919 |
| 53 | 5301 | 4005 | Overtime | 5,500 | 5,500 |
| 53 | 5301 | 4006 | Other Compensation | 360 | - |
| 53 | 5301 | 4008 | Compensation Adjustments | 4,906 | 2,064 |
| 53 | 5301 | 4051 | Retirement & Taxes | 30,540 | 41,068 |
| 53 | 5301 | 4053 | Insurance | 20,756 | 36,507 |
| 53 | 5301 | 4101 | Maintenance | 6,350 | 15,000 |
| 53 | 5301 | 4103 | Public Notices | 150 | 200 |
| 53 | 5301 | 4105 | Membership Dues & Subscriptions | 825 | 1,050 |
| 53 | 5301 | 4108 | Meetings | | 180 |
| 53 | 5301 | 4152 | Supplies | 1,400 | 2,900 |
| 53 | 5301 | 4154 | Uniforms | 300 | 450 |
| 53 | 5301 | 4301 | Contract Services | 85,000 | 67,500 |
| 53 | 5301 | 4303 | Software Maintenance | 1,200 | 1,500 |
| 53 | 5301 | 4306 | Public Engagement | 1,000 | 1,350 |
| 53 | 5301 | 4407 | Certification and Testing | 2,750 | 3,200 |
| 53 | 5301 | 4413 | Training | 1,870 | 600 |
| 53 | 5301 | 4414 | Travel | 3,000 | - |
| 53 | 5301 | 4651 | Capital Expense | | - |
| 53 | 5301 | 6061 | Transfer to Internal Service Fund | 59,605 | 92,331 |
| | | | **Total Storm Water Admin & Permitting** | **354,220** | **441,689** |

**STORMWATER**

**FUND 53**

| FUND | ORG | ACCT | DESCRIPTION | ADOPTED BUDGET FY 22-23 | PROPOSED BUDGET FY 23-24 |
|---|---|---|---|---|---|
| | **Storm Water Maintenance** | | | | |
| 53 | 5302 | 4101 | Maintenance | 5,000 | - |
| | | | **Total Storm Water Maintenance** | **5,000** | **-** |
| | | | | | |
| | | | Storm Water Admin & Permitting | 354,220 | 441,689 |
| | | | Storm Water Maintenance | 5,000 | - |
| | | | **Total Storm Water** | **359,220** | **441,689** |
| | | | | | |
| | | | **Surplus (Deficit)** | **0** | **0** |

# TRANSPORTATION

## FUND 54

| FUND | ORG | ACCT | DESCRIPTION | ADOPTED BUDGET FY 22-23 | PROPOSED BUDGET FY 23-24 |
|---|---|---|---|---|---|
| | **Revenue** | | | | |
| 54 | 5401 | 3757 | Utility Transportation Fee | | |
| 54 | 5401 | 5010 | Transfer From General Fund | 780,000 | 927,963 |
| | | | Beginning Fund Balance Appropriation | 68,721 | 276,500 |
| | | | **Total Revenue** | **848,721** | **1,204,463** |
| | **Transportation** | | | | |
| 54 | 5401 | 4001 | Full Time Regular | 167,965 | 142,870 |
| 54 | 5401 | 4002 | Part Time Regular | | 4,784 |
| 54 | 5401 | 4005 | Overtime | | 25,445 |
| 54 | 5401 | 4006 | Other Compensation | 1,920 | 2,880 |
| 54 | 5401 | 4008 | Compensation Adjustments | 6,408 | 1,783 |
| 54 | 5401 | 4051 | Retirement & Taxes | 40,043 | 34,941 |
| 54 | 5401 | 4053 | Insurance | 30,033 | 29,385 |
| 54 | 5401 | 4101 | Maintenance | 31,000 | 35,000 |
| 54 | 5401 | 4105 | Membership Dues & Subscriptions | | 5,500 |
| 54 | 5401 | 4108 | Meetings | | 180 |
| 54 | 5401 | 4151 | Equipment | 88,000 | 22,900 |
| 54 | 5401 | 4152 | Supplies | 1,500 | 45,000 |
| 54 | 5401 | 4154 | Uniforms | 600 | 950 |
| 54 | 5401 | 4301 | Contract Services | 357,500 | 633,500 |
| 54 | 5401 | 4413 | Training | 500 | 3,400 |
| 54 | 5401 | 4414 | Travel | | 1,950 |
| 54 | 5401 | 4651 | Capital Expense | | - |
| 54 | 5401 | 6061 | Transfer to Internal Service Fund | 123,253 | 213,995 |
| | | | **TOTAL Transportation** | **848,721** | **1,204,463** |
| | | | **Surplus (Deficit)** | **(0)** | **(0)** |

| INTERNAL SERVICE<br>FUND 61 | | | | ADOPTED<br>BUDGET | PROPOSED<br>BUDGET |
|---|---|---|---|---|---|
| **FUND** | **ORG** | **ACCT** | **DESCRIPTION** | **FY 22-23** | **FY 23-24** |
| | **Revenue** | | | | |
| 61 | 6101 | 3807 | Sale of Vehicles | 30,000 | 10,000 |
| 61 | 6101 | 5010 | Transfer From General Fund | 433,001 | 855,299 |
| 61 | 6101 | 5051 | Transfer From Water Fund | 237,841 | 261,288 |
| 61 | 6101 | 5052 | Transfer From Wastewater Fund | 125,050 | 146,158 |
| 61 | 6101 | 5053 | Transfer From Storm Water Fund | 59,605 | 92,331 |
| 61 | 6101 | 5054 | Transfer from Transportation Fund | 123,253 | 213,995 |
| 61 | 6101 | 5025 | Transfer from RDA Fund | 56,420 | 62,898 |
| | | | Beginning Fund Balance Appropriation | 60,000 | |
| | | | **Total Revenue** | **1,125,170** | **1,641,969** |
| | **Internal Service Administration** | | | | |
| 61 | 6101 | 4001 | Full Time Regular | 20,172 | 25,602 |
| 61 | 6101 | 4008 | Compensation Adjustments | 770 | 312 |
| 61 | 6101 | 4051 | Retirement & Taxes | 4,809 | 6,294 |
| 61 | 6101 | 4053 | Insurance | 3,850 | 3,597 |
| 61 | 6101 | 4301 | Contract Services | 127,250 | 142,500 |
| | | | **Total Internal Service Administration** | **156,851** | **178,305** |
| | **Facilities** | | | | |
| 61 | 6102 | 4001 | Full Time Regular | 13,520 | 30,568 |
| 61 | 6102 | 4002 | Part Time Regular | 18,387 | 7,176 |
| 61 | 6102 | 4006 | Other Compensation | - | 1,320 |
| 61 | 6102 | 4008 | Compensation Adjustments | 1,123 | 445 |
| 61 | 6102 | 4051 | Retirement & Taxes | 4,630 | 7,836 |
| 61 | 6102 | 4053 | Insurance | 2,400 | 12,391 |
| 61 | 6102 | 4101 | Maintenance | 20,000 | 46,500 |
| 61 | 6102 | 4105 | Memberships Dues & Subscriptions | 5,000 | - |
| 61 | 6102 | 4107 | Lease Payments | 72,060 | 74,222 |
| 61 | 6102 | 4152 | Supplies | 15,000 | 12,400 |
| 61 | 6102 | 4204 | Natural Gas Charges | 9,000 | 13,000 |
| 61 | 6102 | 4205 | Electric Charges | 16,000 | 16,000 |
| 61 | 6102 | 4206 | Telephone & Internet | 20,000 | 24,000 |
| 61 | 6102 | 4208 | Misc Facilities Charges | 10,000 | 4,000 |
| 61 | 6102 | 4210 | Cellular Phone Bills | 12,000 | 14,500 |
| 61 | 6102 | 4301 | Contract Services | 30,500 | 65,118 |
| 61 | 6102 | 4355 | Miscellaneous | | 2,000 |
| | | | **Total Facilities** | **249,620** | **331,475** |

# INTERNAL SERVICE

## FUND 61

| FUND | ORG | ACCT | DESCRIPTION | ADOPTED BUDGET FY 22-23 | PROPOSED BUDGET FY 23-24 |
|---|---|---|---|---|---|
| | **Fleet Management** | | | | |
| 61 | 6103 | 4101 | Maintenance | 16,200 | 27,590 |
| 61 | 6103 | 4107 | Lease Payments | 190,900 | 190,898 |
| 61 | 6103 | 4151 | Equipment | 3,000 | 4,500 |
| 61 | 6103 | 4301 | Contract Services | 12,000 | 12,361 |
| 61 | 6103 | 4751 | Vehicle Replacement | 225,000 | 225,000 |
| 61 | 6103 | 4759 | Vehicle Repairs | 15,000 | 15,000 |
| 61 | 6103 | 4760 | Vehicle Fuel | 60,000 | 67,400 |
| 61 | 6103 | 4901 | Depreciation | 54,670 | 88,920 |
| | | | **Total Fleet Management** | **576,770** | **631,669** |
| | **Information Systems** | | | | |
| 61 | 6104 | 4151 | Equipment | 250 | 5,000 |
| 61 | 6104 | 4301 | Contract Services | 63,600 | 77,600 |
| 61 | 6104 | 4303 | Software Maintenance | 116,100 | 112,100 |
| 61 | 6104 | 4551 | Computer Replacement | 35,950 | 35,500 |
| | | | **Total Information Systems** | **215,900** | **230,200** |
| | **Human Resources** | | | | |
| 61 | 6105 | 4001 | Full Time Regular | | 137,756 |
| 61 | 6105 | 4006 | Other Compensation | | 1,920 |
| 61 | 6105 | 4008 | Compensation Adjustments | | 1,666 |
| 61 | 6105 | 4051 | Retirement & Taxes | | 32,841 |
| 61 | 6105 | 4053 | Insurance | | 29,967 |
| 61 | 6105 | 4105 | Membership Dues & Subscriptions | | 750 |
| 61 | 6105 | 4108 | Meetings | | 120 |
| 61 | 6105 | 4152 | Supplies | | 100 |
| 61 | 6105 | 4355 | Miscellaneous | | 37,400 |
| 61 | 6105 | 4410 | Employee Appreciation | | 15,750 |
| 61 | 6105 | 4413 | Training | | 8,450 |
| 61 | 6105 | 4414 | Travel | | 3,600 |
| | | | **Total Human Resources** | **-** | **270,320** |

# INTERNAL SERVICE
## FUND 61

| FUND | ORG | ACCT | DESCRIPTION | ADOPTED BUDGET FY 22-23 | PROPOSED BUDGET FY 23-24 |
|---|---|---|---|---|---|
| | | | Internal Service Administration | 156,851 | 178,305 |
| | | | Facilities | 249,620 | 331,475 |
| | | | Fleet Management | 576,770 | 631,669 |
| | | | Information Systems | 215,900 | 230,200 |
| | | | Human Resources | - | 270,320 |
| | | | **Total Internal Services** | **1,199,141** | **1,641,969** |
| | | | Surplus (Deficit) | **(73,971)** | **(0)** |

# Changes from 4/26/23 Version to 5/24/23 Tentative Version

**General Fund:**

| | | |
|---|---|---|
| **General Fund Revenues** | | |
| Increase Building Permit Revenue | | 90,000 |
| Increase Miscellaneous Revenue | | 161 |
| | **Total Revenues** | **90,161** |
| **General Fund Expenditures** | | |
| Remove Primary Election from Recorder Budget | | (15,000) |
| Add Rollover of Youth Council Unspent Budget | | 4,715 |
| Change Sheriff Sergeant to Start July 1 | | 100,446 |
| | **Total Expenditures** | **90,161** |
| | **Total General Fund** | - |

**Water Fund:**

| | | |
|---|---|---|
| **Water Fund Revenues** | | |
| Add Bond Proceeds Revenue | | 13,500,000 |
| Decrease Beginning Fund Balance Appropriation | | (8,750,000) |
| | **Total Revenues** | **4,750,000** |
| **Water Fund Expenditures** | | |
| Increase Capital Expense - Water Tank and Water Pipeline Projects | | 4,750,000 |
| | **Total Expenditures** | **4,750,000** |
| | **Total Water Fund** | - |

**Wastewater Fund:**

| | | |
|---|---|---|
| **Wastewater Revenues** | | |
| Add Bond Proceeds Revenue | | 1,500,000 |
| Decrease Beginning Fund Balance Appropriation | | (1,150,000) |
| | **Total Revenues** | **350,000** |
| **Wastewater Expenditures** | | |
| Increase Capital Expense - Sewer System Improvements | | 350,000 |
| | **Total Expenditures** | **350,000** |
| | **Total Wastewater Fund** | - |

# Changes from 5/24/23 Tentative Version to 6/14/23 Tentative Public Hearing Version

**General Fund:**

| | | |
|---|---|---|
| **General Fund Revenues** | | |
| Increase Property Tax Revenue | | 71,000 |
| Decrease Sales Tax Revenue | | (110,000) |
| Increase Franchise Tax Revenue | | 35,000 |
| Decrease Credit Card Fees Revenue | | (2,000) |
| Increase Interest Revenue | | 40,000 |
| Decrease Miscellaneous Revenue | | (2,082) |
| Decrease Beginning Fund Balance Appropriation | | (58,018) |
| | **Total Revenues** | **(26,100)** |
| | | |
| **General Fund Expenditures** | | |
| Increase Mayor & Council Full-Time Wages | | 72,842 |
| Decrease Mayor & Council Part-Time Wages | | (23,300) |
| Decrease Mayor & Council Compensation Adjustments | | (3,143) |
| Increase Mayor & Council Retirement & Taxes | | 15,583 |
| Increase Mayor & Council Insurance | | 20,651 |
| Increase City Manager Full-Time Wages | | 2,359 |
| Decrease City Manager Compensation Adjustments | | (2,916) |
| Increase City Manager Retirement & Taxes | | 562 |
| Increase Recorder Full-Time Wages | | 4,051 |
| Decrease Recorder Compensation Adjustments | | (5,046) |
| Increase Recorder Retirement & Taxes | | 1,006 |
| Increase Finance Full-Time Wages | | 3,253 |
| Decrease Finance Part-Time Wages | | (19,244) |
| Increase Finance Seasonal Wages | | 401 |
| Decrease Finance Compensation Adjustments | | (7,057) |
| Decrease Finance Retirement & Taxes | | (632) |
| Decrease Communications Full-Time Wages | | (12,402) |
| Decrease Communications Part-Time Wages | | (9,950) |
| Decrease Communications Compensation Adjustments | | (5,507) |
| Decrease Communications Retirement & Taxes | | (3,718) |
| Decrease Communications Insurance | | (2,874) |
| Decrease Communications Communities That Care | | (3,000) |
| Increase Planning Full-Time Wages | | 3,188 |
| Increase Planning Part-Time Wages | | 1,916 |
| Decrease Planning Compensation Adjustments | | (12,081) |
| Increase Planning Retirement & Taxes | | 971 |
| Increase Building Full-Time Wages | | 6,329 |
| Increase Building Seasonal Wages | | 312 |
| Decrease Building Compensation Adjustments | | (13,545) |
| Increase Building Retirement & Taxes | | 1,571 |
| Increase Police Full-Time Wages | | 16,068 |
| Increase Police Part-Time Wages | | 1,267 |
| Decrease Police Compensation Adjustments | | (1,169) |
| Increase Police Retirement & Taxes | | 3,927 |
| Increase Police Insurance | | 2,874 |
| Decrease Police Contract Services | | (31,200) |
| Increase Library Part-Time Wages | | 896 |
| Decrease Library Compensation Adjustments | | (882) |
| Increase Library Retirement & Taxes | | 69 |
| Decrease PW Admin Full-Time Wages | | (13,028) |
| Decrease PW Admin Overtmie | | (1,954) |
| Decrease PW Admin Compensation Adjustments | | (1,949) |
| Decrease PW Admin Retirement & Taxes | | (2,915) |
| Decrease PW Admin Insurance | | (1,347) |
| Increase PW Maintenance Full-Time Wages | | 891 |
| Increase PW Maintenance Part-Time Wages | | 209 |
| Increase PW Maintenance Overtime | | 133 |
| Decrease PW Maintenance Compensation Adjustments | | (1,325) |
| Increase PW Maintenance Retirement & Taxes | | 228 |
| Decrease Engineering Full-Time Wages | | (20,548) |
| Decrease Engineering Other Compensation | | (360) |
| Decrease Engineering Compensation Adjustments | | (4,304) |
| Decrease Engineering Retirement & Taxes | | (4,708) |
| Increase Engineering Insurance | | 573 |
| Increase Parks Full-Time Wages | | 7,463 |

## Changes from 5/24/23 Tentative Version to 6/14/23 Tentative Public Hearing Version

| | | |
|---|---|---|
| Increase Parks Part-Time Wages | | 179 |
| Increase Parks Seasonal Wages | | 2,246 |
| Decrease Parks Compensation Adjustments | | (11,833) |
| Increase Parks Retirement & Taxes | | 1,965 |
| Increase Recreation Full-Time Wages | | 4,361 |
| Increase Recreation Seasonal Wages | | 936 |
| Decrease Recreation Compensation Adjustments | | (6,398) |
| Increase Recreation Retirement & Taxes | | 1,112 |
| Increase Special Events Full-Time Wages | | 7,759 |
| Decrease Special Events Compensation Adjustments | | (1,968) |
| Increase Special Events Retirement & Taxes | | 1,849 |
| Decrease Transfer to Wastewater Fund | | (33,736) |
| Decrease Transfer to Stormwater Fund | | (24,732) |
| Increase Transfer to Transportation Fund | | 450 |
| Increase Transfer to Internal Service Fund | | 72,223 |
| Rounding Adjustment | | (2) |
| | **Total Expenditures** | **(26,100)** |
| | **Total General Fund** | **-** |

## Changes from 5/24/23 Tentative Version to 6/14/23 Tentative Public Hearing Version

### Capital Projects Fund:

| | |
|---|---|
| **Capital Projects Revenue** | |
| **Capital Projects Revenue Total** | - |
| | |
| **Capital Projects Expense** | |
| Decrease Capital Expense | (5,000) |
| Increase Appropriation to Fund Balance | 5,000 |
| **Capital Projects Expense Total** | - |
| | |
| **Capital Projects Fund Total** | - |

### Water Fund:

| | |
|---|---|
| **Water Revenue** | |
| Decrease Beginning Fund Balance Appropriation | (56,274) |
| **Water Revenue Total** | **(56,274)** |
| | |
| **Water Expense** | |
| Decrease Water Full-Time Wages | (29,481) |
| Increase Water Part-Time Wages | 139 |
| Increase Water Seasonal Wages | 80 |
| Decrease Water Other Compensation | (960) |
| Decrease Water Compensation Adjustments | (17,948) |
| Decrease Water Retirement & Taxes | (7,391) |
| Decrease Water Insurance | (6,036) |
| Increase Transfer to Internal Service Fund | 5,323 |
| **Water Expense Total** | **(56,274)** |
| | |
| **Water Fund Total** | - |

## Changes from 5/24/23 Tentative Version to 6/14/23 Tentative Public Hearing Version

### Wastewater Fund:

| | |
|---|---|
| **Wastewater Revenue** | |
| Decrease Transfer from General Fund | (33,736) |
| **Wastewater Revenue Total** | **(33,736)** |
| **Wastewater Expense** | |
| Decrease Wastewater Full-Time Wages | (18,728) |
| Increase Wastewater Seasonal Wages | 27 |
| Decrease Wastewater Compensation Adjustments | (9,810) |
| Decrease Wastewater Retirement & Taxes | (4,553) |
| Decrease Wastewater Insurance | (2,972) |
| Increase Transfer to Internal Service Fund | 2,300 |
| **Wastewater Expense Total** | **(33,736)** |
| **Wastewater Fund Total** | - |

### Stormwater Fund:

| | |
|---|---|
| **Stormwater Revenue** | |
| Decrease Transfer from General Fund | (24,732) |
| **Stormwater Revenue Total** | **(24,732)** |
| **Stormwater Expense** | |
| Decrease Stormwater Full-Time Wages | (15,365) |
| Increase Stormwater Seasonal Wages | 27 |
| Decrease Stormwater Compensation Adjustments | (7,146) |
| Decrease Stormwater Retirement & Taxes | (3,550) |
| Decrease Stormwater Insurance | (194) |
| Increase Transfer to Internal Service Fund | 1,496 |
| **Stormwater Expense Total** | **(24,732)** |
| **Stormwater Fund Total** | - |

### Transportation Fund:

| | |
|---|---|
| **Transportation Revenue** | |
| Increase Transfer from General Fund | 450 |
| **Transportation Revenue Total** | **450** |
| **Transportation Expense** | |
| Increase Transportation Full-Time Wages | 3,882 |
| Increase Transportation Part-Time Wages | 139 |
| Decrease Transportation Compensation Adjustments | (5,318) |
| Increase Transportation Retirement & Taxes | 1,044 |
| Decrease Transportation Insurance | (194) |
| Decrease Contract Services | (5,000) |
| Increase Transfer to Internal Service Fund | 5,897 |
| **Transportation Expense Total** | **450** |
| **Transportation Fund Total** | - |

# Changes from 5/24/23 Tentative Version to 6/14/23 Tentative Public Hearing Version

## Internal Services Fund:

| | |
|---|---|
| **Internal Services Revenue** | |
| Increase Transfer from General Fund | 72,223 |
| Increase Transfer from Water Fund | 5,323 |
| Increase Transfer from Wastewater Fund | 2,300 |
| Increase Transfer from Stormwater Fund | 1,496 |
| Increase Transfer from Transportation Fund | 5,897 |
| **Internal Service Revenue Total** | **87,239** |
| | |
| **Internal Services Expense** | |
| Increase Internal Service Admin Full-Time Wages | 5,667 |
| Decrease Internal Service Admin Compensation Adjustments | (676) |
| Increase Internal Service Admin Retirement & Taxes | 1,542 |
| Increase Internal Service Admin Insurance | 572 |
| Increase Internal Service Facilities Full-Time Wages | 890 |
| Increase Internal Service Facilities Part-Time Wages | 209 |
| Decrease Internal Service Facilities Compensation Adjustments | (1,325) |
| Increase Internal Service Facilities Retirement & Taxes | 228 |
| Decrease Information Systems Computer Replacement | (1,000) |
| Increase Internal Service HR Full-Time Wages | 58,799 |
| Increase Internal Service HR Other Compensation | 960 |
| Decrease Internal Service HR Compensation Adjustments | (2,245) |
| Increase Internal Service HR Retirement & Taxes | 14,018 |
| Increase Internal Service HR Insurance | 9,600 |
| **Internal Service Expense Total** | **87,239** |
| | |
| **Internal Service Fund Total** | - |

VINEYARD
STAY CONNECTED

# VINEYARD CITY COUNCIL STAFF REPORT

**Meeting Date:** June 14, 2023

**Agenda Item:** 9.4 Amend Municipal Code 2.08.020 City Manager; powers and duties; obligations

**Department:** City Council

**Presenter:** Ezra Nair/ Mayor

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**Background/Discussion:**
The purpose of this report is to present general amendments to the municipal code 2.08.020 City Manager, powers and duties; obligations.

1. The Vineyard City Council will look to amend administrative powers and duties; obligations ordinance addressing communications and administrative powers and duties; obligations, and resources.

The changes will create clearer communication between staff, the council, and outside entities, and allow the city to allocate and utilize resources more effectively.

**Fiscal Impact:**

**Recommendation:**

**Sample Motion:**
"I move to adopt ordinance 2023-22, amending Vineyard Municipal Code Section 2.08.020, as presented."

**Attachments:**
Ordinance 2023-22

**VINEYARD**
**ORDINANCE 2023-22**

**AN ORDINANCE OF THE VINEYARD CITY COUNCIL AMENDING MUNICIPAL CODE SECTION 2.08.020 CITY MANAGER; POWERS AND DUTIES; OBLIGATIONS**

**WHEREAS,** the Vineyard City Council under the authority of Utah Code 10-3b-403 created the city manager position and provided for the powers and duties of that position; and

**WHEREAS,** the Vineyard City Council now desires to amend the city managers powers and duties.

**NOW THEREFORE,** be it ordained by the City Council of Vineyard, in the State of Utah, as follows:

**SECTION 1:** **AMENDMENT** “2.08.020 Powers; Duties; Obligations” of the Vineyard Municipal Code is hereby *amended* as follows:

A M E N D M E N T

2.08.020 Powers; Duties; Obligations

A. City Manager Duties: Pursuant to the policies and programs established by the governing body, and under the direction and oversight of the governing body and except as otherwise set forth by the governing body in ordinance, resolution, motion, or this code, the city manager shall:
    1. Be responsible for managing the internal affairs of the city; ~~develop, recommend~~ assist the mayor in developing, recommending, and implementing city policies, practices, rules, regulations and procedures; report to the governing body; advise the governing body regarding policy options and implementation procedures; ~~carry~~assist the mayor in carring out legislative directives and decisions; ~~be responsible for~~and contracts administration.
    2. Establish and maintain effective working relationships with the governing body, the city attorney, management employees, citizen committees, special interest groups, employees, press, contractors, public vendors, and representatives from other city, county, special district, state, and federal agencies; work with the mayor and city Public Information Officer to issue public statements to the press and respond to questions from the press related to city management, policies, procedures, and administrative decisions,~~and is~~which statements and responses shall be consistent with the majority opinion or direction of the governing body.
    3. Consistent with the direction of the governing body, be responsible for the full

and effective use of designated city personnel by establishing, in consultation with the mayor and city attorney, department directors, division heads ~~or~~and other management employees~~,~~; establish overall department objectives, priorities, and standards consistent with the goals, direction, and objectives of the governing body; ~~serve as a facilitator~~assist the mayor in facilitating in the achievement by city divisions of governing body goals and in coordinating with the management employees for effective implementation of city service levels, ordinances, resolutions, rules, regulations, and directives; exercise managerial control to ensure that the city government and its respective departments function in the most efficient and effective manner.

4. Represent the city at various meetings or other functions and respond to requests or inquiries about city policies, rules, ordinances, regulations, resolutions, or services rendered by the city government.
5. ~~Enforce~~Assist the mayor in enforcing all applicable laws, ordinances, rules, regulations, and policies of the city. ~~Assure~~Assist the mayor in assuring that all franchises, leases, permits, licenses, contracts and privileges granted by the city are fully performed and observed.
6. ~~Recommend~~Assist the mayor in recommending and prepar~~e~~ing for consideration by the governing body and advisory committees long-~~-~~range strategic plans and programs to provide for the health, safety, and welfare of the current and future inhabitants of the city; furnish reports to the governing body as requested.
7. Except as otherwise provided, be responsible for the overall personnel management function; implement city personnel ordinances, rules, and regulations that have been adopted, approved, or revised by the governing body; coordinate personnel ordinances and rules and regulations adopted by the governing body; coordinate personnel functions with management employees such as recruitment, selection, and appointment; have authority to appoint and remove any employees of the city, except the city recorder, the city treasurer, employees in the mayor's office (communications director, executive assistant communication staff) who shall be appointed, hired, removed, or terminated by the mayor or by a majority vote of the governing body, the human resource director, and the city attorney who shall be appointed, removed, or terminated by a majority vote of the governing body~~,~~; serve as a step in the appeals process available to employees with grievances; ~~monitor~~assist the mayor in monitoring personnel actions, promotion, discipline, demotion, separation, and reclassification; coordinate personnel decisions with department directors; ~~coordinate~~assist the mayor in coordinating activities of individuals rendering professional services under contract with the city.
    a. The hiring process for department directors~~will~~shall include panel interviews with ~~City Council~~the full governing body.
8. ~~Investigate~~In coordination with the mayor, investigate into the affairs of the city and any department or division thereof, and any contract for the proper performance of any obligations of the city.

9. Create all necessary departments as approved by the governing body. As directed by the governing body, ~~C~~create all necessary divisions, sections, and offices necessary for the government of the city; prepare recommendations for the governing body regarding the addition, deletion, or reduction ~~in~~of municipal services.
10. Attend and participate in all meetings of the governing body unless otherwise excluded by the governing body ~~in an executive session meeting~~, but shall not have a right to vote or act in lieu of a member of the city council in said meetings.
11. Approve and sign commercial and residential subdivision plats on behalf of the city.
12. Perform all other duties, and obligations, and exercise the powers set forth by ordinance, resolution, regulation, or directive imposed by the governing body.
13. Hold a closed session with the City Council prior to termination of any city department director. Nothing herein shall limit the city manager's ability to institute temporary employee suspensions or temporary administrative leave of city employees.

B. Department Cooperation: It shall be the duty of all subordinate employees to cooperate with the city manager in administering the affairs of the city efficiently, economically, and harmoniously.

C. Planning and Land Use: Notwithstanding the foregoing, the city manager shall exercise no authority over the planning commission or an appeal and variance hearing board or officer.

D. Performance Evaluation: The governing body shall evaluate, at least annually, the performance of the city manager. The mayor shall conduct performance reviews with the city manager at least quarterly.

E. Powers of The Mayor Not Delegated: Except as delegated herein to obligate assistance to the mayor and allow for the full administrative powers over the management of designated staff and delegated duties, ~~N~~nothing in this chapter shall be construed to delegate to the city manager the administrative, legislative ~~and~~or judicial powers of the mayor, the mayor's position as chief executive officer of the city pursuant to Utah code section 10-3b-104(1)(a), chairperson of the governing body, or any ex officio position which the mayor shall hold.

**SECTION 2:** **REPEALER CLAUSE** All ordinances or resolutions or parts thereof, which are in conflict herewith, are hereby repealed.

**SECTION 3:** **SEVERABILITY CLAUSE** Should any part or provision of this Ordinance be declared by the courts to be unconstitutional or invalid, such decision shall not affect the validity of the Ordinances a whole or any part thereof other than the part so declared to be unconstitutional or invalid.

**SECTION 4:** **EFFECTIVE DATE** This Ordinance shall be in full force and effect from June 14, 2023, and after the required approval and publication according to law.

PASSED AND ADOPTED BY THE VINEYARD COUNCIL
________________________________.

| | AYE | NAY | ABSENT | ABSTAIN |
|---|---|---|---|---|
| Mayor Julie Fullmer | _______ | _______ | _______ | _______ |
| Tyce Flake | _______ | _______ | _______ | _______ |
| Amber Rasmussen | _______ | _______ | _______ | _______ |
| Mardi Sifuentes | _______ | _______ | _______ | _______ |
| Cristy Welsh | _______ | _______ | _______ | _______ |

Presiding Officer

________________________________
Julie Fullmer, Mayor, Vineyard

Attest

________________________________
Pamela Spencer, City Recorder, Vineyard