

**NOTICE OF A REGULAR
CITY COUNCIL MEETING
October 25, 2023, at 6:00 PM**

PUBLIC NOTICE is hereby given that the Vineyard City Council will hold a regularly scheduled City Council meeting on Wednesday, October 25, 2023, at 6:00 p.m., in the City Council Chambers at City Hall, 125 South Main Street, Vineyard, Utah. This meeting can also be viewed on our [live stream page](#).

AGENDA

Presiding Mayor Julie Fullmer

1. CALL TO ORDER/INVOCATION/INSPIRATIONAL THOUGHT/PLEDGE OF ALLEGIANCE – *to be announced*.

2. WORK SESSION

No items were submitted.

3. PUBLIC COMMENTS

(15 minutes)

“**Public Comments**” is defined as time set aside for citizens to express their views for items not on the agenda. Each speaker is limited to three minutes. Because of the need for proper public notice, immediate action **cannot** be taken in the Council Meeting. If action is necessary, the item will be listed on a future agenda, however, the Council may elect to discuss the item if it is an immediate matter of concern.

Public comments can be submitted ahead of time to pams@vineyardutah.org.

4. MAYOR AND COUNCILMEMBERS’ REPORTS/DISCLOSURES/RECUSALS

5. STAFF, COMMISSION, AND COMMITTEE REPORTS

(3 minutes each)

5.1 City Manager Ezra Nair

6. CONSENT ITEMS

6.1 [Approval of the October 11, 2023, City Council Meeting Minutes](#)

6.2 [Approval of the October 23, 2023, City Council Meeting Minutes](#)

6.3 [Approval of Reduced Speed School Zone Ordinance \(2023-29\)](#)

6.4 [Approval of The Maples Phase 3 Final Plat](#)

6.5 [Approval of The Sycamores Phase 4 Final Plat](#)

6.6 [Approval of Edgewater @ Geneva Phase 19 Final Plat Amendment](#)

6.7 [Approval of Holdaway Fields Phase 1B Final Plat](#)

7. APPOINTMENTS

7.1 Planning Commission

Mayor Fullmer, with the advice and consent of the council, may appoint new members to the Planning Commission.

8. PRESENTATIONS/RECOGNITIONS/AWARDS/PROCLAMATIONS

8.1 Proclamation

Kindness Week Proclamation 2023-08

9. BUSINESS ITEMS

9.1 PUBLIC HEARING – Adoption of the Vineyard City Fiscal Year 2023 – 2024 Budget Amendment #1 (Resolution 2023-41)

Finance Director David Mortensen will present proposed amendments to the Fiscal Year 2023-2024 Budget. The mayor and city council will act to adopt (or deny) this request by resolution.

9.2 DISCUSSION AND ACTION – Qualtrics Service Agreement (Resolution 2023-42)

City Manager Ezra Nair will present a service agreement with Qualtrics for customer service management. The mayor and City Council will act to adopt this request by resolution.

9.3 DISCUSSION AND ACTION – City Manager Appointment (Resolution 2023-43)

In accordance with the Vineyard Municipal Code 2.08.010(C) the mayor and City Council will appoint a new city manager, “who shall be appointed on the basis of experience, and administrative and executive abilities and qualifications”. This appointment will be done by resolution.

10. CLOSED SESSION

The Mayor and City Council pursuant to Utah Code 52-4-205 may vote to go into a closed session for the purpose of (these are just a few of the items listed, see Utah Code 52-4-205 for the entire list):

- (a) discussion of the character, professional competence, or physical or mental health of an individual
- (b) strategy sessions to discuss collective bargaining
- (c) strategy sessions to discuss pending or reasonably imminent litigation
- (d) strategy sessions to discuss the purchase, exchange, or lease of real property, including any form of a water right or water shares
- (e) strategy sessions to discuss the sale of real property, including any form of a water right or water shares
- (f) discussion regarding deployment of security personnel, devices, or systems;
- (g) the purpose of considering information that is designated as a trade secret, as defined in Section [13-24-2](#), if the public body's consideration of the information is necessary in order to properly conduct a procurement under [Title 63G, Chapter 6a, Utah Procurement Code](#);

11. ADJOURNMENT

The next meeting is on Wednesday, November 8, 2023.

This meeting may be held in a way that will allow a councilmember to participate electronically.

The Public is invited to participate in all City Council meetings. In compliance with the Americans with Disabilities Act, individuals needing special accommodations during this meeting should notify the City Recorder at least 24 hours prior to the meeting by calling (801) 226-1929.

I the undersigned duly appointed Recorder for Vineyard, hereby certify that the foregoing notice and agenda was emailed to the Salt Lake Tribune, posted at the Vineyard City Offices, the Vineyard website, the Utah Public Notice website, and delivered electronically to city staff and to each member of the Governing Body.

AGENDA NOTICING COMPLETED ON: October 24, 2023

CERTIFIED (NOTICED) BY: /s/ Pamela Spencer
PAMELA SPENCER, CITY RECORDER



**NOTICE OF A REGULAR
CITY COUNCIL MEETING
October 11, 2023, at 6:00 PM**

Present

Mayor Julie Fullmer
Councilmember Tyce Flake
Councilmember Mardi Sifuentes
Councilmember Cristy Welsh

Absent

Councilmember Amber Rasmussen

Staff Present: City Manager Ezra Nair, City Attorney Jayme Blakesley, Greg Sherwood with the Utah County Sheriff's Office, Finance Director David Mortensen, Planning Commission Chair Bryce Brady, Public Works Director Naseem Ghandour, Environmental Utilities Manager Sullivan Love, and Deputy Recorder Heidi Jackman

Others speaking: Residents Daria and Russell Evans, Kim Cornelius, Brittnee Voorheis

1. CALL TO ORDER/INVOCATION/INSPIRATIONAL THOUGHT/PLEDGE OF ALLEGIANCE

 Mayor Fullmer called the meeting to order at 6:00 PM. She gave the invocation and led the Pledge of Allegiance.

2. WORK SESSION

No items were submitted.

3. PUBLIC COMMENTS

 Resident Kim Cornelius, living in The Villas subdivision, stated that he attended the Planning Commission meeting and felt he could not comment and was concerned about being able to comment on what was presented. Mayor Fullmer responded and clarified about commenting.

 Resident Jordan Christensen, living in The Preserves, expressed concerns about the corner of Main Street and Vineyard Loop Road. He was also concerned about what the Utah Department of Transportation (UDOT) was doing. Public Works Director Naseem Ghandour and Mayor Fullmer responded to his concerns.

 Resident Daria Evans, living in The Villas, thanked the Public Works Department for keeping the trails clean. She expressed concerns about concrete thrown onto the lake shore. There was a brief discussion about illegal dumping.

4. MAYOR AND COUNCILMEMBERS' REPORTS/DISCLOSURES/RECUSALS

 Councilmember Mardi Sifuentes reported about Boo-A-Palooza to be held on Monday October 16.

 Councilmember Cristy Welsh reported about the progress on the mural being painted on the water tank. She thanked Mr. Ghandour and his team for their help with a neighborhood concern. She also reported about Utah Valley University (UVU) and the health collaboration with Huntsman Cancer Institute (HCI) coming to Vineyard, and a large donation from Huntsman. She also addressed some concerns that resident Daria Evans had regarding Utah City. Mayor Fullmer added to Councilmember Welsh's report regarding the Wellness Village and what is coming to Utah City.

 Councilmember Welsh added that she would talk to the developer regarding the dirt that is piling up in the Utah City area.

 Resident Russell Evans, living in The Villas, expressed his concerns about Utah City claiming to be the home of UVU and the drive times previously reported. Mayor Fullmer responded to Mr. Evans concerns.

 Mayor Fullmer reported on the legislative interim session she had attended today.

5. STAFF, COMMISSION, AND COMMITTEE REPORTS

5.1  City Manager Ezra Nair reported on the progress of the water tank mural, the Vineyard extension connection, 1600 North progress, and the progress with installation of concrete pads at the bus stops. He also mentioned that the pedestrian refuge project would start soon, and that Vineyard would be winterizing the irrigation pipes and reminded residents to winterize their sprinkler system soon.

5.2  Planning Commission Chair Bryce Brady gave an update on the downtown area and expressed his concerns regarding the parking study.

5.3  Community Garden Director Brittnee Voorheis gave a presentation about the Community Garden and its progression from the start. Mayor Fullmer thanked Ms. Voorheis and spoke about donations. Councilmember Welsh expressed her thanks and spoke about plans for the gardens.

6. CONSENT ITEMS

6.1 Approval of the September 27, 2023, City Council Meeting Minutes

Mayor Fullmer called for motion.

 **Motion:** COUNCILMEMBER FLAKE MOVED TO APPROVE THE CONSENT ITEM AS PRESENTED. COUNCILMEMBER WELSH SECONDED THE MOTION. ROLL CALL WENT AS FOLLOWS: MAYOR FULLMER, COUNCILMEMBERS FLAKE, SIFUENTES, AND WELSH VOTED YES. THE MOTION CARRIED UNANIMOUSLY.

96 **7. APPOINTMENTS**

97 No names were submitted.

100 **8. PRESENTATIONS/RECOGNITIONS/AWARDS/PROCLAMATIONS**

101 No items were submitted.

104 **9. BUSINESS ITEMS**

105 No business items were submitted.

108 **10. CLOSED SESSION**

109 No closed session was held.

112 **11. ADJOURNMENT**



Mayor Fullmer called for a motion to adjourn the meeting.

116 **Motion:** COUNCILMEMBER FLAKE MOVED TO ADJOURN THE MEETING AT 6:29 PM
117 COUNCILMEMBER SIFUENTES SECONDED THE MOTION. MAYOR FULLMER,
118 COUNCILMEMBERS FLAKE, SIFUENTES, AND WELSH VOTED YES. THE MOTION
119 CARRIED UNANIMOUSLY.

122 **MINUTES APPROVED ON:** _____

124 **CERTIFIED CORRECT BY:** /s/Heidi Jackman

HEIDI JACKMAN, DEPUTY RECORDER



**MINUTES OF A SPECIAL SESSION
OF THE VINEYARD CITY COUNCIL**

City Council Chambers, 125 South Main, Vineyard, Utah
October 23, 2023, at 6:05 PM

Present

Mayor Julie Fullmer
Councilmember Tyce Flake
Councilmember Amber Rasmussen
Councilmember Cristy Welsh

Absent

Councilmember Mardi Sifuentes

Staff Present: City Attorney Jayme Blakesley, City Recorder Pamela Spencer

1. CALL TO ORDER

 Mayor Fullmer opened the meeting at 6:05 PM. She then called for a motion to go into a closed session.

2. CLOSED SESSION

The Mayor and City Council pursuant to Utah Code 52-4-205 may vote to go into a closed session to discuss the character, professional competence, or physical or mental health of an individual.

 **Motion:** COUNCILMEMBER RASMUSSEN MOVED TO GO INTO A CLOSED SESSION TONIGHT, IN THE CONFERENCE ROOM HERE AT THE CITY OFFICES, IMMEDIATELY FOLLOWING THE CITY COUNCIL SPECIAL SESSION, TO DISCUSS THE CHARACTER, PROFESSIONAL COMPETENCE, OR PHYSICAL OR MENTAL HEALTH OF AN INDIVIDUAL. COUNCILMEMBER FLAKE SECONDED THE MOTION. ROLL CALL WENT AS FOLLOWS: MAYOR FULLMER, COUNCILMEMBERS FLAKE, RASMUSSEN AND WELSH VOTED YES. COUNCILMEMBER SIFUENTES WAS ABSENT. THE MOTION CARRIED WITH ONE ABSENT.

3. ADJOURNMENT

Mayor Fullmer called for a motion to adjourn the meeting.

 **Motion:** COUNCILMEMBER FLAKE MOVED TO ADJOURN THE MEETING AT 6:06 PM. COUNCILMEMBER WELSH SECONDED THE MOTION. MAYOR FULLMER, COUNCILMEMBERS FLAKE, RASMUSSEN AND WELSH VOTED YES. COUNCILMEMBER SIFUENTES WAS ABSENT. THE MOTION CARRIED WITH ONE ABSENT.

49 **MINUTES APPROVED ON:** _____

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51 **CERTIFIED CORRECT BY:** /s/Pamela Spencer

52 **PAMELA SPENCER, CITY RECORDER**

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DRAFT



VINEYARD CITY COUNCIL STAFF REPORT

Meeting Date: October 25, 2023

Agenda Item: 6.3 Adoption of City Ordinance - "Establishment and Exception of Reduced Speed School Zones for Elementary Schools"

Department: Public Works Department

Presenter: Naseem Ghandour, P.E.

Background/Discussion:

This staff report presents the proposed City Ordinance titled "Establishment and Exception of Reduced Speed School Zones for Elementary Schools" for the consideration and adoption by the [City Name] City Council. The ordinance outlines guidelines for the establishment and exception of Reduced Speed School Zones at elementary schools within our city. These measures are aimed at enhancing safety for students and pedestrians and are in alignment with the Utah Manual on Uniform Traffic Control Devices (MUTCD) Chapter 7 Rev 2, Section 7A,93 Subsection 18 and Subsection 19, as well as Subsection 19a.

The establishment of Reduced Speed School Zones is crucial for ensuring the safety of students and pedestrians, particularly in areas with unique safety concerns such as limited horizontal sight distance, limited vertical sight distance, obstructions in the Right-of-Way, and proximity to public parks. This ordinance provides a structured framework for addressing these concerns in accordance with both state-level standards and local considerations.

Key Provisions of the Ordinance:

The proposed City Ordinance includes the following key provisions:

1. **Criteria for Establishment:** The ordinance establishes criteria for when a Reduced Speed School Zone may be established, including limited sight distance, visual obstructions, and proximity to public parks. It ensures that these decisions are made in consultation with the Engineer Authority Having Jurisdiction.
2. **Compliance with Utah MUTCD:** The ordinance mandates full compliance with the Utah MUTCD Chapter 7 Rev 2, Section 7A,93 Subsection 18 and Subsection 19, as well as Subsection 19a, to ensure uniformity and consistency in traffic control devices and safety measures.
3. **Consultation and Decision:** It requires a thorough assessment, including consultation with traffic engineering professionals, to determine the need for and safety of establishing or exception of a Reduced Speed School Zone.
4. **Notification:** The ordinance mandates notification to relevant school authorities, the public safety office, and the public regarding any establishment or exception of a Reduced Speed School Zone.



Next Steps:

This would allow the City's Public Works Department to allow the following RSSZ to remain as they meet for the following criteria:

- **Trailside Elementary:** The limited horizontal sight distance on the approach to Trailside Elementary has raised concerns about the safety of students and pedestrians. Establishing a Reduced School Speed Zone is crucial to mitigate potential hazards, in accordance with the Utah MUTCD and the City Ordinance.
- **Franklin Elementary:** Franklin Elementary faces a challenge with limited vertical sight distance. Ensuring the safety of students and pedestrians is a top priority. Additionally, this school is located within 1000 feet of a public park, further necessitating the establishment of a Reduced School Speed Zone, as per the Utah MUTCD and City Ordinance.
- **Freedom Elementary:** At Freedom Elementary, visibility is affected by obstructions within the Right-of-Way. To enhance safety in this area, the establishment of a Reduced School Speed Zone is recommended, in accordance with the Utah MUTCD and City Ordinance. This school is also within 1000 feet of a public park.
- **Vineyard Elementary:** Vineyard Elementary is located within 1000 feet of a public park. This proximity to recreational facilities warrants the creation of a Reduced School Speed Zone to ensure the safety of students and park visitors, as per the Utah MUTCD and City Ordinance.

Conclusion:

The safety of our students and pedestrians around these elementary schools is of paramount importance. The establishment of Reduced School Speed Zones at Trailside Elementary, Franklin Elementary, Freedom Elementary, and Vineyard Elementary, following the guidelines of the Utah MUTCD and the City Ordinance, will contribute significantly to enhancing safety in these areas. We respectfully request the City Council's consideration and approval of these recommendations.

Recommendation: Staff recommend the adoption of the City Ordinance titled "Establishment and Exception of Reduced Speed School Zones for Elementary Schools." The adoption of this ordinance will provide a structured and safety-focused framework for the establishment and exception of Reduced Speed School Zones, ensuring the well-being of our students and pedestrians while adhering to state-level guidelines.

Sample Motion: "I move to adopt the Ordinance 2023-29 titled "Establishment and Exception of Reduced Speed School Zones for Elementary Schools" and instruct the City's Public Works Department to take immediate action to incorporate this ordinance into the city's regulatory framework and initiate the necessary steps for its effective implementation.

Attachments:

Ordinance 2023-29

**VINEYARD
ORDINANCE 2023-29**

**AN ORDINANCE OF THE VINEYARD CITY COUNCIL AMENDING
MUNICIPAL CODE TITLE 10 TRANSPORTATION CODE; ADDING SECTION
10.10 ESTABLISHMENT AND EXCEPTION OF REDUCED SPEED SCHOOL
ZONES FOR ELEMENTARY SCHOOLS**

WHEREAS, the Vineyard City Council has the authority under the Utah Code 10-3 to amend the municipal code; and

WHEREAS, the City Council has determined a need to add Chapter 10.10 Establishment and Exception of Reduced Speed School Zones for Elementary Schools;.

NOW THEREFORE, be it ordained by the Council of the city of Vineyard, in the State of Utah, as follows:

SECTION 1: **AMENDMENT** “10.10.010 Purpose” of the Vineyard Municipal Code is hereby *amended* as follows:

A M E N D M E N T

10.10.010 Purpose

SECTION 2: **ADOPTION** “10.10 Establishment And Exceptions Of Reduced Speed School Zones For Elementary Schools” of the Vineyard Municipal Code is hereby *added* as follows:

A D O P T I O N

10.10 Establishment And Exceptions Of Reduced Speed School Zones For Elementary Schools(*Added*)

SECTION 3: **ADOPTION** “10.10.010 Purpose” of the Vineyard Municipal Code is hereby *added* as follows:

A D O P T I O N

10.10.010 Purpose(*Added*)

To provide guidelines for the establishment of Reduced Speed School Zones for elementary schools and permitting additional Reduced Speed School Zones in situations where visibility is limited due to horizontal or vertical curvature, there are visual obstructions within the right-of-way, the road is a designated collector or arterial roadway, or upon the recommendation of the public safety office. This ordinance aims to ensure safety for students and pedestrians while complying with the guidelines outlined in the Utah Manual on Uniform Traffic Control Devices (MUTCD) and Utah Code Annotated 41-6A-6

SECTION 4: **ADOPTION** “10.10.020 Definitions” of the Vineyard Municipal Code is hereby *added* as follows:

A D O P T I O N

10.10.020 Definitions(*Added*)

- A. Reduced Speed School Zone: A designated section of a highway where reduced speed limits are enforced during certain times, primarily to enhance the safety of students and pedestrians near elementary schools.
- B. Elementary School: A school providing education to students primarily in grades kindergarten through sixth grade.
- C. Superintendent of Streets : Director of Public Works or his designee.
- D. Public Park: An area designated for public recreation, typically maintained by a local government entity.

SECTION 5: **ADOPTION** “10.10.030 Establishment And Exceptions Of Reduced Speed School Zones” of the Vineyard Municipal Code is hereby *added* as follows:

A D O P T I O N

10.10.030 Establishment And Exceptions Of Reduced Speed School Zones(*Added*)

- A. Establishment of Reduced Speed School Zones: Reduced Speed School Zones shall be established for elementary schools by the Superintendent of Streets following the guidelines outlined in the Utah MUTCD and the recommendations of traffic engineering experts. .

B. Additional Reduced Speed School Zones: Additional Reduced Speed School Zones may be established under the following situations, as determined by the Superintendent of Streets:

1. When travel sight distance for drivers is limited due to horizontal or vertical curvature, grade, or
2. When visual obstructions within the right-of-way significantly impact driver visibility.
3. When an elementary school is located along a designated collector or arterial roadway, and the Superintendent of Streets deems it necessary to establish a Reduced Speed School Zone based on safety and traffic flow considerations.
4. When an elementary school is located within 1000 feet of a public park, as measured from the elementary school property line, and the Superintendent of Streets deems it necessary to establish a Reduced Speed School Zone for enhanced safety.
5. When the public safety office, in consultation with traffic engineering experts and the Superintendent of Streets, recommends the establishment of a Reduced Speed School Zone based on safety assessments and traffic conditions.

SECTION 6: **ADOPTION** “10.10.040 Compliance With Utah MUTCD” of the Vineyard Municipal Code is hereby *added* as follows:

ADOPTION

10.10.040 Compliance With Utah MUTCD(*Added*)

Any Reduced Speed School Zone established under this ordinance shall fully adhere to the guidelines outlined in the Utah MUTCD to ensure uniformity and consistency in traffic control devices and safety measures.

SECTION 7: **ADOPTION** “10.10.050 Consultation And Decision” of the Vineyard Municipal Code is hereby *added* as follows:

ADOPTION

10.10.050 Consultation And Decision(*Added*)

- A. Prior to making a determination as outlined in Section 3(b), the Superintendent of Streets shall conduct an assessment, including consultation with the public safety office and traffic engineering experts, to evaluate the need for and safety of establishing or exception of a Reduced Speed School Zone.
- B. The decision shall be made based on the assessment's findings and in the best interest of public safety, while considering compliance with the Utah MUTCD guidelines.

SECTION 8: **ADOPTION** “10.10.060 Notification” of the Vineyard Municipal Code is hereby *added* as follows:

ADOPTION

10.10.060 Notification(*Added*)

Notification of any establishment of a Reduced Speed School Zone and the reasons for it shall be provided to the relevant school authorities, the public safety office, and the public.

SECTION 9: **REPEALER CLAUSE** All ordinances or resolutions or parts thereof, which are in conflict herewith, are hereby repealed.

SECTION 10: **SEVERABILITY CLAUSE** Should any part or provision of this Ordinance be declared by the courts to be unconstitutional or invalid, such decision shall not affect the validity of the Ordinances a whole or any part thereof other than the part so declared to be unconstitutional or invalid.

SECTION 11: **EFFECTIVE DATE** This Ordinance shall be in full force and effect from October 25, 2023 and after the required approval and publication according to law.

PASSED AND ADOPTED BY THE VINEYARD COUNCIL

_____.

	AYE	NAY	ABSENT	ABSTAIN
Mayor Julie Fullmer	_____	_____	_____	_____
Tyce Flake	_____	_____	_____	_____
Amber Rasmussen	_____	_____	_____	_____
Mardi Sifuentes	_____	_____	_____	_____
Cristy Welsh	_____	_____	_____	_____

Presiding Officer

Attest

Julie Fullmer, Mayor, Vineyard

Pamela Spencer, City Recorder,
Vineyard



VINEYARD CITY COUNCIL STAFF REPORT

Date: October 25, 2023
From: Community Development Department
To: City Council
Item: 6.4 The Maples Pod 4, Phase 3 (Final Plat Application)
Owner: Glen Pettit

INTRODUCTION:

The applicant is requesting a final plat approval. The subject property is within the Single Family Residential zone (R-1-8) and is intended to provide average sized lots for single-family dwellings. The proposed plat is approximately 3.91 acres and contains 21 lots, ranging between 5,270 square feet and 8,060 square feet, with the average size being 5,774 square feet. This plat will allow for Phase 3 of Pod 4 of the Maples Development.

Staff has reviewed this plat and determined this request complies with the Vineyard City Code. It meets the requirements set forth in the Subdivision Code. Prior to recording the plat, the applicant will need to meet all county plat requirements. A condition has been added to ensure compliance below.

RECOMMENDATION:

Staff recommends approval for The Maples Phase 3 Subdivision Final Plat with the following conditions:

1. The applicant pays any outstanding fees.
2. The applicant makes any redline corrections prior to the recordation of the plat.
3. All city and county requirements will need to be met prior to recordation of the plat.

PROPOSED CITY COUNCIL MOTION:

"I move to approve The Maples Phase 3 final plat with the conditions as proposed."

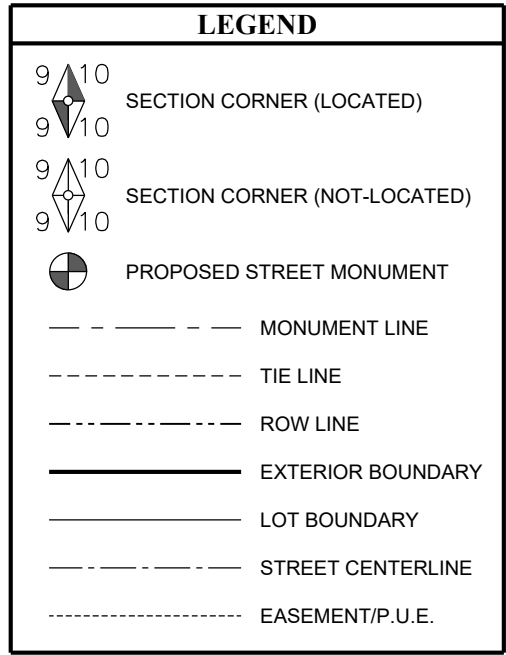
ATTACHMENTS:

The Maples Phase 3 Final Plat

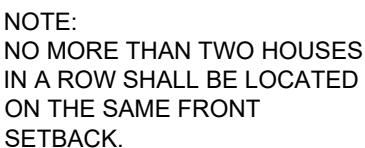
LOCATED IN THE NORTHEAST 1/4 OF SECTION 18,
TOWNSHIP 6 SOUTH, RANGE 2 EAST, SALT LAKE BASE AND MERIDIAN
VINEYARD CITY, UTAH COUNTY, UTAH



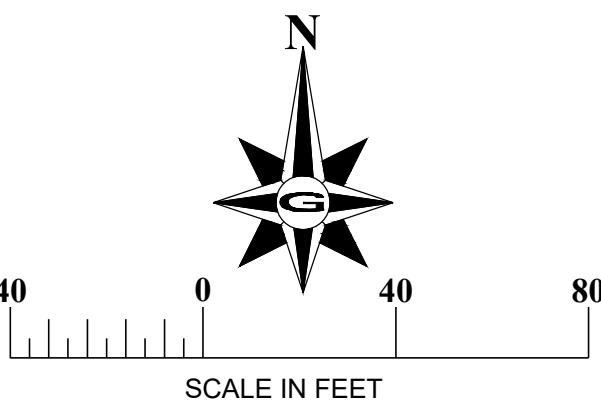
CURVE TABLE						
CURVE	LENGTH	RADIUS	DELTA	TANGENT	CHORD	BEARING
C1	200.05	2000.00	5°43'51"	100.11	199.96	N86°51'05"E
C2	113.30	2000.00	3°14'44"	56.66	113.28	N88°05'39"E
C3	86.75	2000.00	2°29'07"	43.38	86.75	N85°13'43"E
C4	120.58	700.00	9°52'10"	60.44	120.43	N1°36'01"E
C5	200.79	1000.00	11°30'15"	100.73	200.45	N0°46'59"E
C6	74.59	45.00	94°57'54"	49.08	66.34	N42°30'48"E
C7	37.29	45.00	47°28'57"	19.79	36.23	N18°46'19"E
C8	37.29	45.00	47°28'57"	19.79	36.23	N66°15'16"E
C9	29.21	50.00	33°28'29"	15.04	28.80	N73°16'00"W
C10	14.49	61.00	13°36'45"	7.28	14.46	N63°20'08"W
C11	52.78	61.00	49°34'40"	28.17	51.15	N8°54'18"E
C12	49.26	61.00	46°16'09"	26.06	47.93	S37°08'45"E
C13	55.85	61.00	52°27'18"	30.05	53.92	S12°12'59"E
C14	172.38	61.00	161°54'52"	383.29	120.48	S24°30'48"E
C15	17.12	50.00	19°37'10"	8.65	17.04	S28°38'03"E
C16	12.09	50.00	13°51'19"	6.08	12.06	S11°53'49"E
C17	29.21	50.00	33°28'29"	15.04	28.80	S21°42'24"E
C18	30.98	972.00	1°49'35"	15.49	30.98	S4°03'22"E
C19	65.27	972.00	3°50'51"	32.65	65.26	S1°13'09"E
C20	66.07	972.00	3°53'41"	33.05	66.06	S2°39'07"W
C21	32.84	972.00	1°56'09"	16.42	32.84	S5°46'59"W
C22	195.17	972.00	11°30'15"	97.91	194.84	S0°30'52"W
C23	29.06	728.00	2°17'14"	14.53	29.06	S5°23'29"W
C24	52.01	728.00	4°05'36"	26.02	52.00	S2°12'04"W
C25	81.07	728.00	6°22'50"	40.58	81.03	S3°20'41"W
C26	25.99	17.00	87°35'27"	16.30	23.53	S43°56'59"W
C27	62.85	1972.00	1°49'34"	31.43	62.85	N88°39'30"W
C28	28.18	17.00	94°57'54"	18.54	25.06	N42°30'48"E
C29	16.56	1028.00	0°55'22"	8.28	16.56	N4°30'28"W
C30	68.15	1028.00	3°47'54"	34.09	68.14	N2°08'50"W
C31	64.97	1028.00	3°37'17"	32.50	64.96	N1°33'45"E
C32	56.73	1028.00	3°09'43"	28.37	56.72	N4°57'15"E
C33	206.41	1028.00	11°30'15"	103.55	206.06	N0°46'59"E
C34	7.88	672.00	0°40'20"	3.94	7.88	N8°11'56"E
C35	60.93	672.00	5°11'41"	30.48	60.91	N3°15'56"E
C36	68.81	672.00	5°52'01"	34.44	68.78	N3°36'06"E
C37	28.36	17.00	95°34'02"	18.74	25.18	N47°06'56"E
C38	38.37	1972.00	1°06'54"	19.19	38.37	S84°32'36"E
C39	60.01	1972.00	1°14'43"	30.01	60.01	N89°00'39"E
C40	60.53	2028.00	1°42'36"	30.27	60.53	N87°17'38"E
C41	60.62	2028.00	1°42'46"	30.31	60.62	N85°38'38"E
C42	181.16	2028.00	5°07'06"	90.64	181.10	N87°17'59"E
C43	24.18	15.00	92°20'59"	15.63	21.64	S49°05'06"E



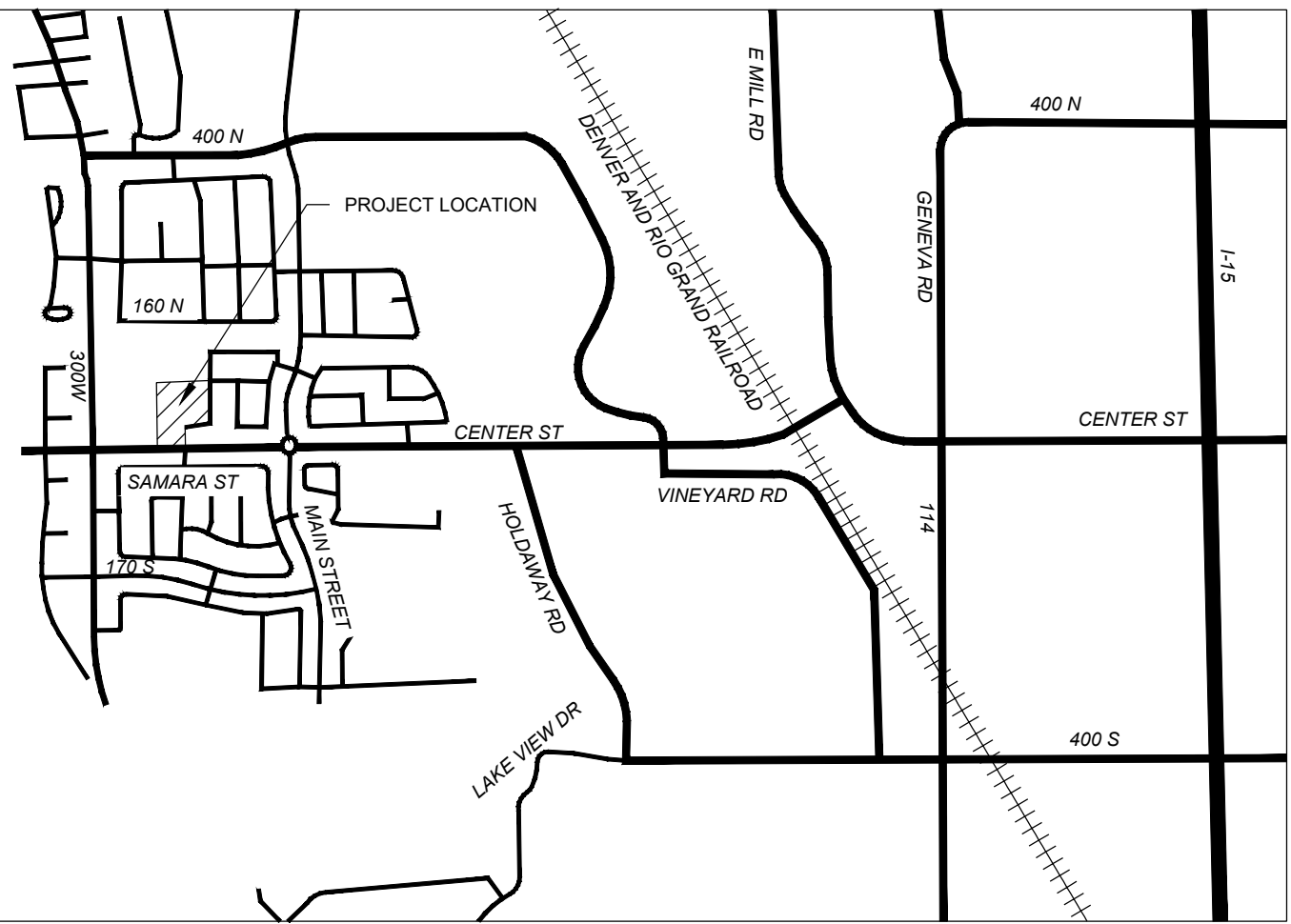
FRONT PROPERTY CORNERS ARE TO BE
MONUMENTED WITH A LEAD PLUG ON EXTENSION



CALCULATED EAST $\frac{1}{4}$ CORNER OF
SECTION 17
T6S, R2E, SLB&M
UTAH COUNTY BRASS CAP
MONUMENT IN RING & LID



VICINITY MAP



PLAT NOTES

1. PLAT MUST BE RECORDED WITHIN 12 MONTHS OF FINAL PLAT APPROVAL, OR FOR PHASED DEVELOPMENTS, WITHIN 24 MONTHS OF RECORDEDATION OF MOST RECENT PHASE. THE FIRST FINAL PLAT APPROVAL WAS GRANTED ON THE _____ DAY OF _____, 20____.
2. THE INSTALLATION OF IMPROVEMENTS SHALL CONFORM TO ALL CITY STANDARDS, REGULATIONS, AND ORDINANCES.
3. BUILDING PERMITS WILL NOT BE ISSUED UNTIL ALL IMPROVEMENTS HAVE BEEN INSTALLED AND ACCEPTED BY THE CITY IN WRITING OR BONDED FOR.
4. NO BUILDING PERMITS SHALL BE ISSUED UNTIL ALL IMPACT AND CONNECTION FEES ARE PAID IN FULL PER CITY REGULATIONS IN EFFECT AT THE TIME OF BUILDING PERMIT ISSUANCE.
5. DRIVEWAYS AND LOT ACCESS SHALL BE LIMITED TO INTERIOR LOCAL SUBDIVISION STREETS ONLY.
6. DRAINAGE SHALL NOT CROSS PROPERTY LINES. EXCESS OR CONCENTRATED DRAINAGE SHALL BE CONTAINED ON SITE OR DIRECTED TO AN APPROVED DRAINAGE FACILITY.
7. VINEYARD ACCEPTS NO RESPONSIBILITY FOR ANY PROPERTY DAMAGE CAUSED BY GROUND WATER FLOODING.
8. ALL BUILDING AND DEVELOPMENT SHALL BE IN CONFORMANCE WITH THE VINEYARD ZONING ORDINANCE.

ROCKY MOUNTAIN POWER

1. PURSUANT TO UTAH CODE ANN. 54-3-27 THIS PLAT CONVEYS TO THE OWNER(S) OR OPERATORS OF UTILITY FACILITIES A PUBLIC UTILITY EASEMENT ALONG WITH ALL THE RIGHTS AND DUTIES DESCRIBED THEREIN.
2. PURSUANT TO UTAH CODE ANN. 17-27A603(4)(C)(I) ROCKY MOUNTAIN POWER ACCEPTS DELIVERY OF THE PUE AS DESCRIBED IN THIS PLAT SOLELY FOR THE PURPOSE OF CONFIRMING THAT THE PLAT CONTAINS PUBLIC UTILITY EASEMENTS AND APPROXIMATES THE LOCATION OF THE PUBLIC UTILITY EASEMENTS, BUT DOES NOT WARRANT THEIR PRECISE LOCATION. ROCKY MOUNTAIN POWER MAY REQUIRE OTHER EASEMENTS IN ORDER TO SERVE THIS DEVELOPMENT. THIS APPROVAL DOES NOT AFFECT ANY RIGHT THAT ROCKY MOUNTAIN POWER HAS UNDER:
 - a. A RECORDED EASEMENT OR RIGHT-OF-WAY
 - b. THE LAW APPLICABLE TO PRESCRIPTIVE RIGHTS
 - c. TITLE 54, CHAPTER 8A, DAMAGE TO UNDERGROUND FACILITIES OR
 - d. ANY OTHER PROVISION OF LAW

DOMINION GAS COMPANY

DOMINION APPROVES THIS PLAT SOLELY FOR THE PURPOSE OF CONFIRMING THAT THE PLAT CONTAINS PUBLIC UTILITY EASEMENTS. DOMINION MAY REQUIRE OTHER EASEMENTS IN ORDER TO SERVE THIS DEVELOPMENT. THIS APPROVAL DOES NOT CONSTITUTE ABROGATION OR WAIVER OF ANY OTHER EXISTING RIGHTS, OBLIGATIONS OR LIABILITIES PROVIDED BY LAW OR EQUITY. THIS APPROVAL DOES NOT CONSTITUTE ACCEPTANCE, APPROVAL OR ACKNOWLEDGEMENT OF ANY TERMS CONTAINED IN THE PLAT, INCLUDING THOSE SET FORTH IN THE OWNERS DEDICATION AND THE NOTES AND DOES NOT CONSTITUTE A GUARANTEE OF PARTICULAR TERMS OF NATURAL GAS SERVICE. FOR FURTHER INFORMATION PLEASE CONTACT DOMINION'S RIGHT-OF-WAY DEPARTMENTS AT 800-366-6532.

ACCEPTANCE BY LEGISLATIVE BODY

THE LEGISLATIVE BODY OF VINEYARD CITY OF UTAH COUNTY, APPROVES THIS SUBDIVISION AND HEREBY ACCEPTS THE DEDICATION OF ALL STREETS, EASEMENTS, AND OTHER PARCELS OF LAND INTENDED FOR PUBLIC PURPOSES FOR THE PERPETUAL USE OF THE PUBLIC THIS _____ DAY OF _____ 20____.

VINEYARD CITY PLANNER DATE ____/____/____	VINEYARD ATTORNEY DATE ____/____/____
VINEYARD ENGINEER DATE ____/____/____	VINEYARD CITY MANAGER DATE ____/____/____
	CLERK/RECORDER DATE ____/____/____

SURVEYOR'S CERTIFICATE

I, JOSH F. MADSEN DO HEREBY CERTIFY THAT I AM A LICENSED LAND SURVEYOR AND THAT I HOLD LICENSE NO. 5162567, IN ACCORDANCE WITH TITLE 58, CHAPTER 22, OF THE PROFESSIONAL ENGINEERS AND LAND SURVEYORS LICENSING ACT; I FURTHER CERTIFY THAT BY THE AUTHORITY OF THE OWNER'S OR OWNER'S AGENT, I HAVE COMPLETED A SURVEY OF THE REAL PROPERTY DESCRIBED ON THIS PLAN AND SHOWN THEREON THE LOCATION OF THE LITHIUM COBALT SECTION 17-2-17. I HAVE VERIFIED ALL MEASUREMENTS AND HAVE SUBDIVIDED SAID REAL PROPERTY INTO LOTS, PARCELS AND STREETS TOGETHER WITH EASEMENTS, HEREAFTER TO BE KNOWN AS **THE MAPLES PHASE 3**. HAVE OR WILL PLACE MONUMENTS AND/OR PROPERTY CORNERS AS REPRESENTED ON THE PLAN. I FURTHER CERTIFY THAT THIS PLAN IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.



JOSH F. MADSEN
LICENSE NO. 5152657

BOUNDARY DESCRIPTION

ALL THAT REAL PROPERTY LOCATED IN VINEYARD, UTAH COUNTY UTAH BEING A PART OF THE NORTHEAST ¼ OF SECTION 18, TOWNSHIP 6 SOUTH RANGE 2 EAST, SALT LAKE BASE & MERIDIAN

SAD PROPERTY IS MORE PARTICULARLY DESCRIBED AS BEGINNING AT POINT LOCATED SOUTH 89°38'03" WEST 1274.90' AND NORTH 45.60' FROM THE UTAH COUNTY BRASS CAP MONUMENT FOUND IN 2023 AND STAMPED "RESET 2013" REPRESENTING THE EAST ¼ CORNER OF SAID SECTION 18. SAID POINT OF BEGINNING IS FURTHER DESCRIBED AS LOCATED SOUTH 89°38'03" WEST 1274.22' AND NORTH 45.50' FROM THE HISTORIC (PER PREVIOUS PHASES OF MAPLES) POSITION OF THE EAST ¼ CORNER OF SAID SECTION 18;

THENCE NORTH 0°08'38" WEST 85.80, NORTH 9°51'41" EAST 56.89 FEET, NORTH 0°35'42" WEST 504.76 FEET, AND NORTH 89°45'35" EAST 345.57 FEET;

THENCE ALONG THE MAPLES PHASE 1 (ENTRY #36068:2014) & THE MAPLES PHASE 2 (ENTRY #36069:2014) SOUTH 0°00'15" EAST 88.75 FEET, NORTH 89°59'45" EAST 4.73 FEET, SOUTH 0°58'22" EAST 56.01 FEET, SOUTH 0°01'13" EAST 90.22 FEET, SOUTH 89°58'47" WEST 122.24 FEET AND SOUTH 0°00'15" EAST 257.01 FEET;

THENCE SOUTH 42°55'35" WEST 42.63 FEET AND SOUTH 9°15'21" WEST 45.23 FEET TO THE BEGINNING OF A NON-TANGENT CURVE CONCAVE WESTERLY, SAID CURVE HAS A RADIUS OF 322.00 FEET, TO WHICH A RADIAL LINE BEARS SOUTH 87°03'53" WEST, SOUTHERLY ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 2°34'10" AN ARC DISTANCE OF 14.44 FEET TO A POINT OF TANGENCY; SOUTH 0°21'57" EAST 49.47 FEET TO THE BEGINNING OF A CURVE CONCAVE NORTHWESTERLY, SAID CURVE HAS A RADIUS OF 15.00 FEET; SOUTHWESTERLY ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 90°00'00" AN ARC DISTANCE OF 23.56 FEET TO A POINT OF TANGENCY; THENCE SOUTH 89°38'03" WEST 182.87 FEET TO THE POINT OF BEGINNING

WITH AN AREA OF 170,456.6 +/- S.F. (3.9131 ACRES) MORE OR LESS
21 RESIDENTIAL LOTS, 1 PARCEL, PUBLIC ROAD DEDICATION AND PUBLIC UTILITY EASEMENT DEDICATION

OWNER'S DEDICATION AND CONSENT TO RECORD

KNOW ALL MEN BY THESE PRESENTS THAT THE UNDERSIGNED ARE THE OWNERS OF THE ABOVE DESCRIBED TRACT OF LAND, AND HEREBY CAUSE THE SAME TO BE DIVIDED INTO LOTS, PARCELS AND STREETS TOGETHER WITH EASEMENTS AS SET FORTH TO BE HEREAFTER KNOW AS:

THE MAPLES PHASE 3

AND DO HEREBY DEDICATE FOR THE PERPETUAL USE OF THE PUBLIC ALL ROADS AND OTHER AREAS SHOWN ON THIS PLAT AS INTENDED FOR PUBLIC USE. THE UNDERSIGNED OWNER HEREBY CONVEYS TO ANY AND ALL PUBLIC UTILITY COMPANIES A PERPETUAL, NON-EXCLUSIVE EASEMENT OVER THE PUBLIC UTILITY EASEMENTS SHOWN ON THIS PLAT, THE SAME TO BE USED FOR THE INSTALLATION, MAINTENANCE AND OPERATION OF UTILITY LINES AND FACILITIES.

} s.s.

THIS _____ DAY OF _____ A.D., 20__.

VINEYARD HOMESTEAD DEVELOPMENT 2012, LLC

BY: GLEN R. PETTIT, MANAGER

CORPORATE ACKNOWLEDGEMENT

STATE OF _____ } S.S.
COUNTY OF _____

ON THIS _____ DAY OF _____ A.D., 20____, PERSONALLY APPEARED BEFORE ME GLEN R. PETTIT WHO BEING BY ME DULY SWORN, DID PROVE TO ME ON THE BASIS OF SATISFACTORY EVIDENCE TO BE THE PERSON(S) WHOSE NAME(S) IS/ARE SUBSCRIBED TO IN THE FOREGOING OWNER'S DEDICATION AND CONSENT REGARDING THE **THE MAPLES PHASE 3** AND WAS SIGNED BY HIM/HER/THEY AND ACKNOWLEDGE THAT HE/SHE/THEY EXECUTED THE SAME FREELY AND VOLUNTARILY AND FOR THE USES AND PURPOSES THEREIN MENTIONED.

COMMISSION #: _____
MY COMMISSION EXPIRES _____
SIGNATURE _____
NAME _____

A NOTARY PUBLIC IN UTAH

THE MAPLES PHASE 3

**LOCATED IN THE NORTHEAST $\frac{1}{4}$ OF SECTION 18,
TOWNSHIP 6 SOUTH, RANGE 2 EAST,
SALT LAKE BASE & MERIDIAN
VINEYARD CITY, UTAH COUNTY, UTAH**

1/1

CLERK/RECORDER SEAL NOTARY PUBLIC SEAL CITY ENGINEER'S SEAL SURVEYOR'S SEAL



LOT DRAINAGE:

- AS APPROVED AND REQUIRED BY THE CITY OF VINEYARD
- AT MINIMUM, 50% OF ROOF DRAINS SHALL DRAIN TOWARDS THE STREET.
- DOWNSPOUTS ARE TO BE LOCATED TO THE FRONT OR REAR OF THE LOT.
- YARDS TO BE POSITIVELY GRADED AWAY FROM ALL WINDOW WELLS
- HOADS AND/OR HOMEOWNERS ARE RESPONSIBLE FOR MAINTAINING LOT DRAINAGE
- DRAINAGE OF THIRD PARTY PROPERTIES PER DRAINAGE PLAN.
- ALL LOT LINES ARE TO BE MAINTAINED AS DRAINAGE PATHWAYS FOR ACCUMULATING RUNOFF FROM ADJOINING LOTS.
- ALL LOTS SHALL MEET THE INTERNATIONAL BUILDING CODE STANDARDS AND DRAIN AWAY FROM THE STRUCTURE
- SEE DRAINAGE PLAN FOR GRADING AND ELEVATIONS



VINEYARD CITY COUNCIL STAFF REPORT

Date: October 25, 2023
From: Community Development Department
To: City Council
Item: 6.5 The Sycamores Phase 4 (Final Plat Application)
Owner: Glen Pettit

INTRODUCTION:

The applicant is requesting a final plat approval. The subject property is within the Single Family Residential zone (R-1-8) which is intended to provide average sized lots for single-family dwellings. The proposed plat is approximately 4.2 acres and contains 16 lots, ranging between 7,200 square feet and 12,100 square feet, with the average size being 8,867 square feet. This plat will allow for Phase 4 of the Sycamores Development.

Staff has reviewed this plat and determined this request complies with the Vineyard City Code. It meets the requirements set forth in the Subdivision Code. Prior to recording the plat, the applicant will need to meet all county plat requirements. A condition has been added to ensure compliance below.

RECOMMENDATION:

Staff recommends approval for The Sycamores Phase 4 Subdivision Final Plat with the following conditions:

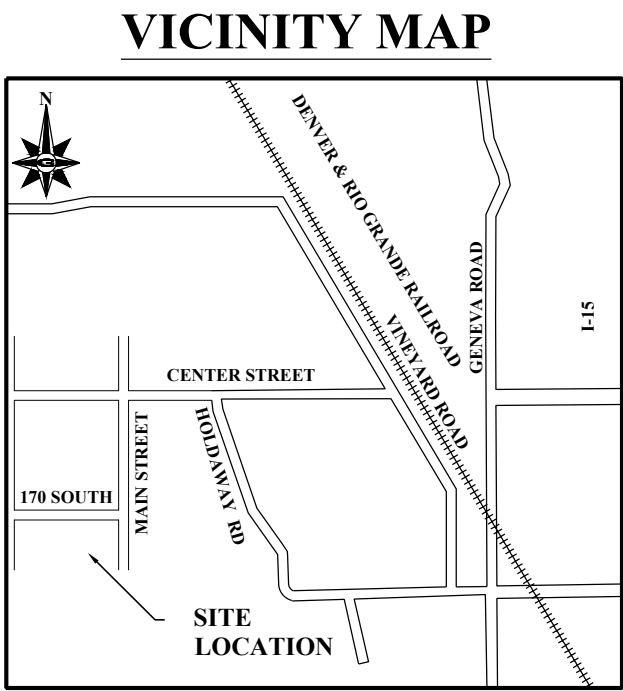
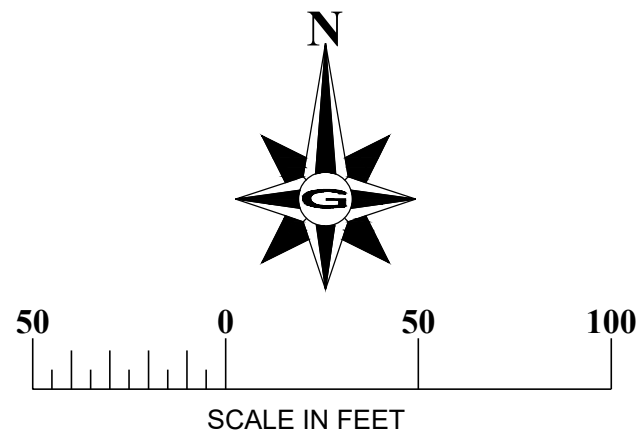
1. The applicant pays any outstanding fees.
2. The applicant makes any redline corrections prior to the recordation of the plat.
3. All city and county requirements will need to be met prior to recordation of the plat.

PROPOSED CITY COUNCIL MOTION:

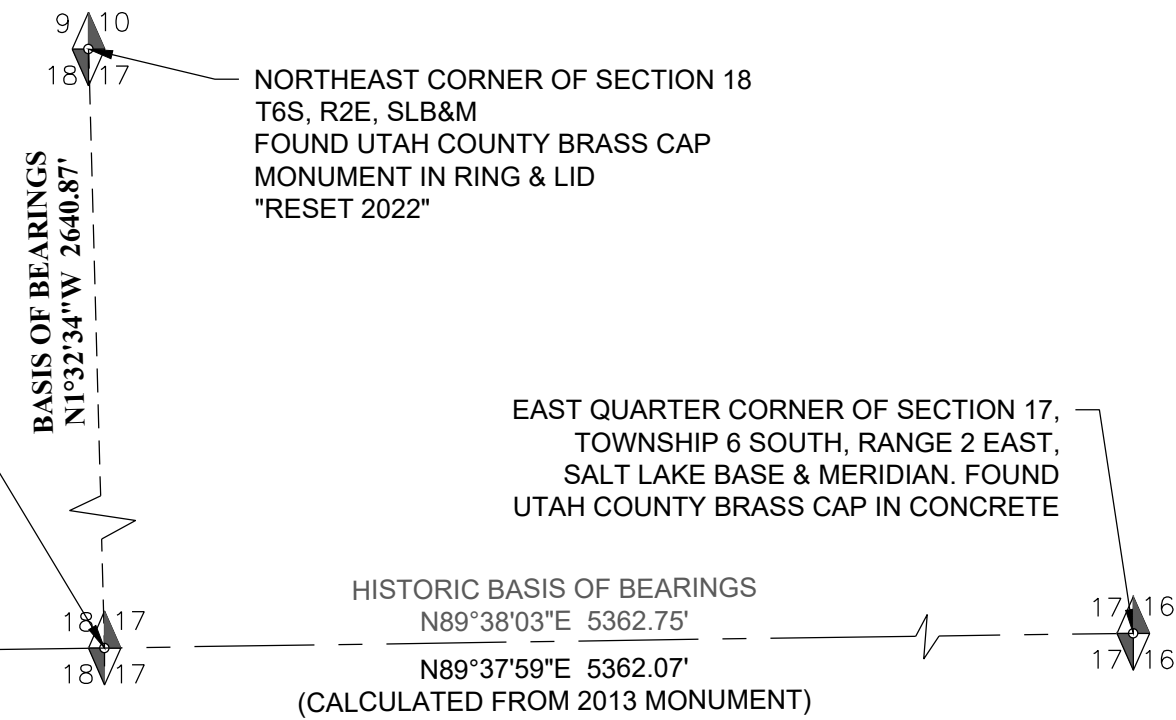
"I move to approve The Sycamores Phase 4 final plat with the conditions as proposed."

ATTACHMENTS:

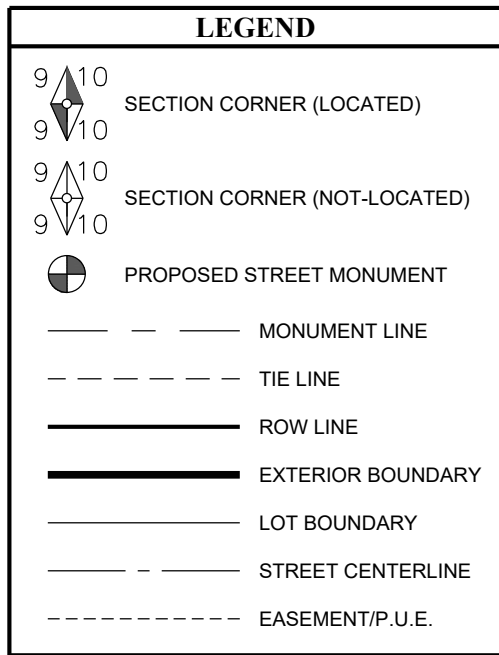
The Sycamores Phase 4 Final Plat



THE SYCAMORES PHASE 4
LOCATED IN SOUTHEAST QUARTER OF SECTION 18, TOWNSHIP 6 SOUTH, RANGE 2 EAST, SALT LAKE BASE AND MERIDIAN.



CURVE TABLE						
CURVE	LENGTH	RADIUS	DELTA	TANGENT	CHORD	BEARING
C1	35.22	350.00	5°45'56"	17.62	35.20	N87°21'34"W
C2	35.34	45.00	45°00'06"	18.64	34.44	N67°44'28"W
C3	35.34	45.00	45°00'06"	18.64	34.44	N22°44'22"W
C4	99.18	344.00	16°31'09"	49.94	98.84	S8°01'16"W
C5	10.31	322.00	1°50'02"	5.15	10.31	N85°23'37"W
C6	33.02	50.00	37°50'12"	17.14	32.42	S74°22'45"W
C7	33.02	50.00	37°50'12"	17.14	32.42	S74°22'45"W
C8	32.75	61.00	30°45'36"	16.78	32.36	S70°50'27"W
C9	62.02	61.00	58°15'26"	33.99	59.39	S64°39'02"E
C10	74.58	61.00	70°03'11"	42.75	70.02	S0°29'44"E
C11	6.53	50.00	7°28'38"	3.27	6.52	S30°47'33"W
C12	17.13	50.00	19°37'34"	8.65	17.04	S17°14'27"W
C13	6.69	50.00	7°39'59"	3.35	6.69	S3°35'41"W
C14	48.80	372.00	7°30'58"	24.43	48.76	S3°31'10"W
C15	58.45	372.00	9°00'11"	29.29	58.39	S11°46'45"W
C16	77.19	316.00	13°59'44"	38.79	77.00	N9°16'58"E
C17	13.92	316.00	2°31'25"	6.96	13.92	N1°01'24"E
C18	26.70	17.00	90°00'13"	17.00	24.04	N45°14'25"W
C19	38.04	378.00	5°45'56"	19.03	38.02	N87°21'34"W

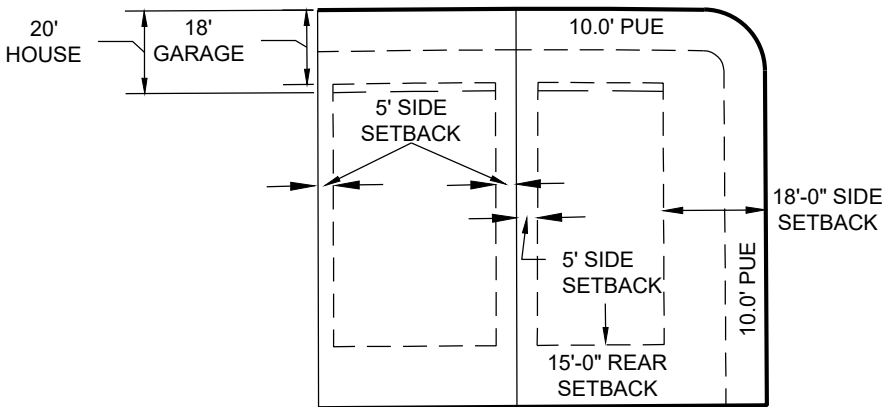


NOTE: NO MORE THAN TWO HOUSES IN A ROW SHALL BE LOCATED ON THE SAME FRONT SETBACK.

REAR PROPERTY CORNERS ARE TO BE MONUMENTED WITH REBAR AND CAP

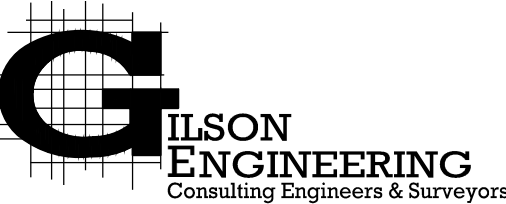
FRONT PROPERTY CORNERS ARE TO BE MONUMENTED WITH A LEAD PLUG ON EXTENSION

TYPICAL SETBACK & PUE DETAIL

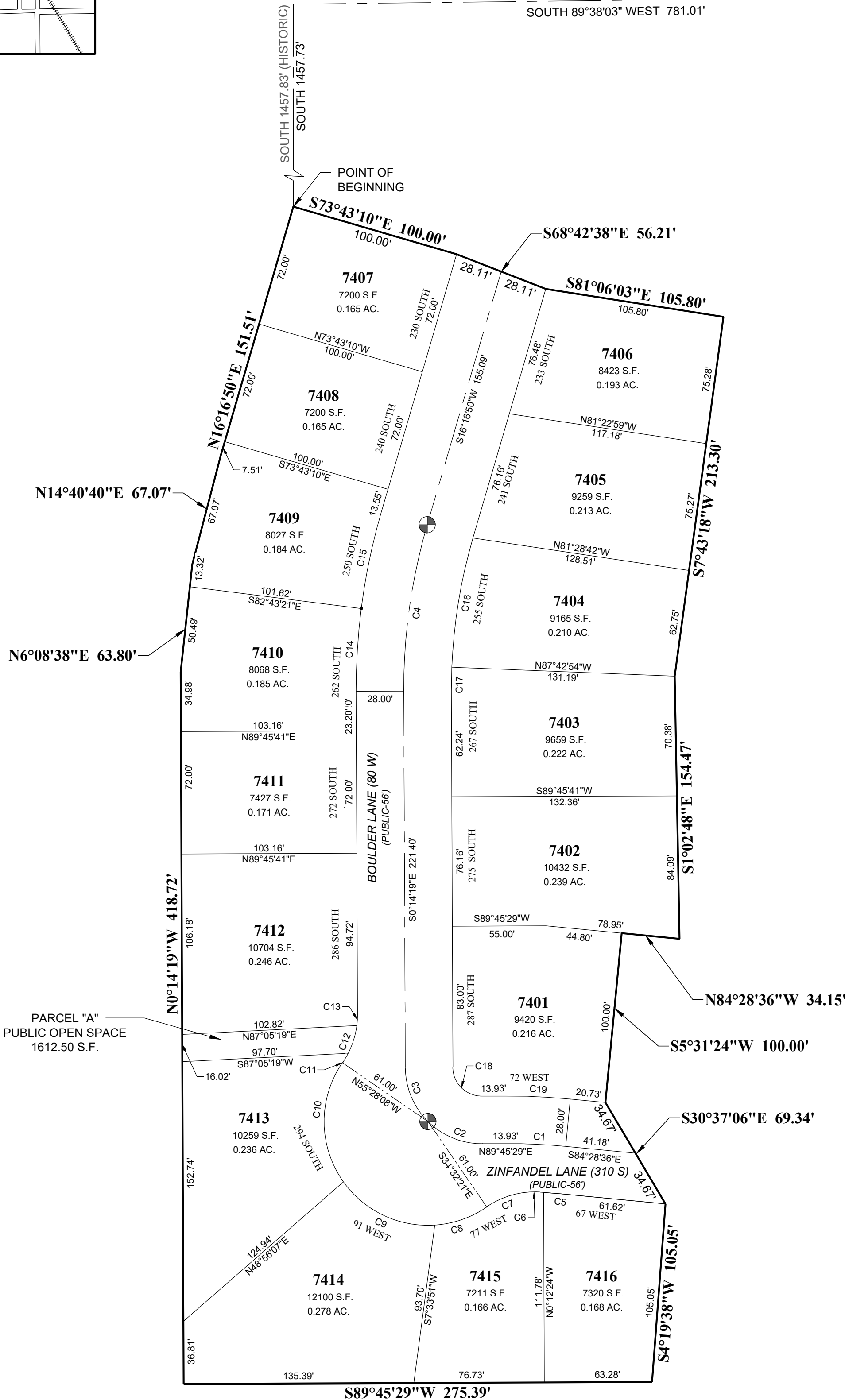


LOT DRAINAGE:

- AS APPROVED AND REQUIRED BY THE CITY OF VINEYARD
- AT MINIMUM, 50% OF ROOF DRAINS SHALL DRAIN TOWARDS THE STREET.
 - ALL SIDE DOWNSPOUTS ARE TO BE DIVERTED TOWARD THE FRONT OR REAR OF THE LOT.
 - YARDS TO BE POSITIVELY GRADED AWAY FROM ALL WINDOW WELLS
 - HOA'S AND/OR HOMEOWNERS ARE RESPONSIBLE FOR MAINTAINING LOT LINE DRAINAGE PATHWAYS THROUGH THEIR PROPERTIES PER DRAINAGE PLAN.
 - ALL LOT LINES ARE TO BE MAINTAINED AS DRAINAGE PATHWAYS FOR ACCUMULATING RUNOFF FROM ADJOINING LOTS.
 - ALL LOTS SHALL MEET THE INTERNATIONAL BUILDING CODE STANDARDS AND DRAIN AWAY FROM THE STRUCTURE.
 - SEE DRAINAGE PLAN FOR GRADING AND ELEVATIONS.



12401 SOUTH 480 EAST BUILDING C, UNIT 2, DRAPER, UT 84020
PHONE: (801) 571-3414 FAX: (801) 571-3449



PLAT NOTES

- PLAT MUST BE RECORDED WITHIN 12 MONTHS OF FINAL PLAT APPROVAL, OR FOR PHASED DEVELOPMENTS, WITHIN 24 MONTHS OF RECORDATION OF MOST RECENT PHASE. THE FIRST FINAL PLAT APPROVAL WAS GRANTED ON THE ____ DAY OF ____, 20__.
- THE INSTALLATION OF IMPROVEMENTS SHALL CONFORM TO ALL CITY STANDARDS, REGULATIONS, AND ORDINANCES.
- BUILDING PERMITS WILL NOT BE ISSUED UNTIL ALL IMPROVEMENTS HAVE BEEN INSTALLED AND ACCEPTED BY THE CITY IN WRITING OR BONDED FOR.
- NO BUILDING PERMITS SHALL BE ISSUED UNTIL ALL IMPACT AND CONNECTION FEES ARE PAID IN FULL PER CITY REGULATIONS IN EFFECT AT THE TIME OF BUILDING PERMIT ISSUANCE.
- DRIVEWAYS AND LOT ACCESS SHALL BE LIMITED TO INTERIOR LOCAL SUBDIVISION STREETS ONLY.
- DRAINAGE SHALL NOT CROSS PROPERTY LINES. EXCESS OR CONCENTRATED DRAINAGE SHALL BE CONTAINED ON SITE OR DIRECTED TO AN APPROVED DRAINAGE FACILITY.
- VINEYARD ACCEPTS NO RESPONSIBILITY FOR ANY PROPERTY DAMAGE CAUSED BY GROUND WATER FLOODING.
- ALL BUILDING AND DEVELOPMENT SHALL BE IN CONFORMANCE WITH THE VINEYARD ZONING ORDINANCE.

ROCKY MOUNTAIN POWER

- PURSUANT TO UTAH CODE ANN. 54-3-27 THIS PLAT CONVEYS TO THE OWNER(S) OR OPERATORS OF UTILITY FACILITIES A PUBLIC UTILITY EASEMENT ALONG WITH ALL THE RIGHTS AND DUTIES DESCRIBED THEREIN.
- PURSUANT TO UTAH CODE ANN. 17-27A603(4)(C)(II) ROCKY MOUNTAIN POWER ACCEPTS DELIVERY OF THE PUE AS DESCRIBED IN THIS PLAT SOLELY FOR THE PURPOSE OF CONFIRMING THAT THE PLAT CONTAINS PUBLIC UTILITY EASEMENTS AND APPROXIMATES THE LOCATION OF THE PUBLIC UTILITY EASEMENTS, BUT DOES NOT WARRANT THEIR PRECISE LOCATION. ROCKY MOUNTAIN POWER MAY REQUIRE OTHER EASEMENTS IN ORDER TO SERVE THIS DEVELOPMENT. THIS APPROVAL DOES NOT AFFECT ANY RIGHT THAT ROCKY MOUNTAIN POWER HAS UNDER:
 - A RECORDED EASEMENT OR RIGHT-OF-WAY
 - THE LAW APPLICABLE TO PRESCRIPTIVE RIGHTS
 - TITLE 54, CHAPTER 8A, DAMAGE TO UNDERGROUND FACILITIES OR
 - ANY OTHER PROVISION OF LAW

DOMINION GAS COMPANY

DOMINION APPROVES THIS PLAT SOLELY FOR THE PURPOSE OF CONFIRMING THAT THE PLAT CONTAINS PUBLIC UTILITY EASEMENTS. DOMINION MAY REQUIRE OTHER EASEMENTS IN ORDER TO SERVE THIS DEVELOPMENT. THIS APPROVAL DOES NOT CONSTITUTE ABROGATION OR WAIVER OF ANY OTHER EXISTING RIGHTS, OBLIGATIONS OR LIABILITIES PROVIDED BY LAW OR EQUITY. THIS APPROVAL DOES NOT CONSTITUTE ACCEPTANCE, APPROVAL OR ACKNOWLEDGEMENT OF ANY TERMS CONTAINED IN THE PLAT, INCLUDING THOSE SET FORTH IN THE OWNERS DEDICATION AND THE NOTES AND DOES NOT CONSTITUTE A GUARANTEE OF PARTICULAR TERMS OF NATURAL GAS SERVICE. FOR FURTHER INFORMATION PLEASE CONTACT DOMINION'S RIGHT-OF-WAY DEPARTMENTS AT 800-366-6532.

ACCEPTANCE BY LEGISLATIVE BODY

THE LEGISLATIVE BODY OF VINEYARD CITY OF UTAH COUNTY, APPROVES THIS SUBDIVISION AND HEREBY ACCEPTS THE DEDICATION OF ALL STREETS, EASEMENTS, AND OTHER PARCELS OF LAND INTENDED FOR PUBLIC PURPOSES FOR THE PERPETUAL USE OF THE PUBLIC THIS ____ DAY OF ____, 20__.

VINEYARD CITY PLANNER	VINEYARD ATTORNEY
DATE ____/____/____	DATE ____/____/____
VINEYARD ENGINEER	VINEYARD CITY MANAGER
DATE ____/____/____	DATE ____/____/____
CLERK/RECORDER	
DATE ____/____/____	

SURVEYOR'S CERTIFICATE

I, JOSH F. MADSEN DO HEREBY CERTIFY THAT I AM A LICENSED LAND SURVEYOR AND THAT I HOLD LICENSE NO. 5152657, IN ACCORDANCE WITH TITLE 58, CHAPTER 22, OF THE PROFESSIONAL ENGINEERS AND LAND SURVEYORS LICENSING ACT; I FURTHER CERTIFY THAT BY THE AUTHORITY OF THE OWNERS OR OWNERS AGENT, I HAVE COMPLETED A SURVEY OF THE REAL PROPERTY DESCRIBED ON THIS PLAT AND SHOWN HEREON IN ACCORDANCE WITH UTAH CODE SECTION 17-23-17, HAVE VERIFIED ALL MEASUREMENTS, AND HAVE SUBDIVIDED SAID REAL PROPERTY INTO LOTS, PARCELS AND STREETS TOGETHER WITH EASEMENTS, HEREAFTER TO BE KNOWN AS **THE SYCAMORES PHASE 4**, HAVE OR WILL PLACE MONUMENTS AND/OR PROPERTY CORNERS AS REPRESENTED ON THE PLAT. I FURTHER CERTIFY THAT THIS PLAT IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.



JOSH F. MADSEN
LICENSE NO. 5152657

BOUNDARY DESCRIPTION

ALL THAT REAL PROPERTY LOCATED IN VINEYARD, UTAH COUNTY UTAH BEING A PART OF THE SOUTHEAST QUARTER OF SECTION 18, TOWNSHIP 6 SOUTH RANGE 2 EAST, SALT LAKE BASE & MERIDIAN

SAID PROPERTY IS MORE PARTICULARLY DESCRIBED AS BEGINNING AT POINT LOCATED SOUTH 89°38'03" WEST 781.01' AND SOUTH 1457.83' WEST 780.32' (HISTORIC) FROM THE HISTORIC 1/4 CORNER OF SAID SECTION 18. SAID POINT OF BEGINNING IS FURTHER DESCRIBED AS LOCATED SOUTH 89°38'03" WEST 780.32' AND SOUTH 1457.83' FROM THE HISTORIC (PER PREVIOUS PHASES OF THE SYCAMORES SUBDIVISIONS) POSITION OF THE EAST 1/4 CORNER OF SAID SECTION 18; (BASIS OF BEARING OF NORTH 01°32'34" WEST AS MEASURED IN 2023 BETWEEN THE FOUND UTAH COUNTY BRASS CAP MONUMENT MARKING THE EAST QUARTER CORNER SECTION 18 AND THE NORTHEAST CORNER OF SECTION 18) AND RUNNING THENCE SOUTH 73°43'10" EAST 100.00 FEET; THENCE SOUTH 68°42'38" EAST 56.21 FEET; THENCE SOUTH 81°06'03" EAST 105.80 FEET; THENCE SOUTH 7°43'18" WEST 213.30 FEET; THENCE SOUTH 1°02'48" EAST 154.47 FEET; THENCE NORTH 84°28'36" WEST 34.15 FEET; THENCE SOUTH 5°31'24" WEST 100.00 FEET; THENCE SOUTH 30°37'06" EAST 69.34 FEET; THENCE SOUTH 4°19'38" WEST 105.05 FEET; THENCE SOUTH 89°45'29" WEST 275.39 FEET; THENCE NORTH 0°14'19" WEST 418.72 FEET; THENCE NORTH 6°08'38" EAST 63.80 FEET; THENCE NORTH 14°40'40" EAST 67.07 FEET; THENCE THENCE NORTH 16°16'50" EAST 151.51 FEET TO THE POINT OF BEGINNING.
CONTAINS: 4.197 ACRES MORE OR LESS
INCLUDES 16 LOTS AND 1 OPEN SPACE PARCEL

OWNER'S DEDICATION AND CONSENT TO RECORD

KNOW ALL MEN BY THESE PRESENTS THAT THE UNDERSIGNED ARE THE OWNERS OF THE ABOVE DESCRIBED TRACT OF LAND, AND HEREBY CAUSE THE SAME TO BE DIVIDED INTO LOTS, PARCELS AND STREETS TOGETHER WITH EASEMENTS AS SET FORTH TO BE HEREAFTER KNOW AS:

THE SYCAMORES PHASE 4

AND DO HEREBY DEDICATE FOR THE PERPETUAL USE OF THE PUBLIC ALL ROADS AND OTHER AREAS SHOWN ON THIS PLAT AS INTENDED FOR PUBLIC USE. THE UNDERSIGNED OWNER HEREBY CONVEYS TO ANY AND ALL PUBLIC UTILITY COMPANIES A PERPETUAL, NON-EXCLUSIVE EASEMENT OVER THE PUBLIC UTILITY EASEMENTS SHOWN ON THIS PLAT, THE SAME TO BE USED FOR THE INSTALLATION, MAINTENANCE AND OPERATION OF UTILITY LINES AND FACILITIES.

THIS ____ DAY OF ____, A.D., 20__.

PVH DEVELOPMENT, LLC
BY PRO MANAGEMENT - UTAH, LLC
A DELAWARE LIMITED LIABILITY COMPANY

BY: GLEN R. PETTIT, MANAGER

CORPORATE ACKNOWLEDGEMENT

STATE OF ____ } S.S.
COUNTY OF ____

ON THIS ____ DAY OF ____, A.D., 20__, PERSONALLY APPEARED BEFORE ME GLEN R. PETTIT WHO BEING BY ME DULY SWORN, DID PROVE TO ME ON THE BASIS OF SATISFACTORY EVIDENCE TO BE THE PERSON(S) WHOSE NAME(S) IS/ARE SUBSCRIBED TO IN THE FOREGOING OWNER'S DEDICATION AND CONSENT REGARDING THE PVH DEVELOPMENT, LLC BY PRO MANAGEMENT UTAH, LLC A DELAWARE LIMITED LIABILITY COMPANY AND THAT THE WITHIN AND FOREGOING INSTRUMENT WAS SIGNED VOLUNTARILY FOR SAID CORPORATION AND FOR THE USES AND PURPOSED HEREIN MENTIONED.

COMMISSION #: _____
MY COMMISSION EXPIRES _____
SIGNATURE _____
FULL NAME PRINT _____

A NOTARY PUBLIC IN UTAH

THE SYCAMORES PHASE 4
LOCATED IN THE SOUTHEAST QUARTER OF SECTION 18,
TOWNSHIP 6 SOUTH, RANGE 2 EAST,
SALT LAKE BASE & MERIDIAN
VINEYARD CITY, UTAH COUNTY, UTAH

1/1

CLERK/RECORDER SEAL, NOTARY PUBLIC SEAL, CITY ENGINEER'S SEAL, SURVEYOR'S SEAL



Date: October 25, 2023
From: Community Development Department
To: City Council
Item: 6.6 Edgewater at Geneva Phase Nineteen Edgewater Court Side
(Final Plat Amendment Application)
Owner: Connor Rockwood

Staff has reviewed this plat and provided comments back to the applicant. It meets the requirements set forth in the Subdivision Code. Prior to recording the plat, the applicant will need to meet all city and county plat requirements. A condition has been added to ensure compliance below.

RECOMMENDATION:

Staff is recommending approval of the Edgewater at Geneva Phase Nineteen Edgewater Court Side Subdivision Final Plat amendment with the following conditions:

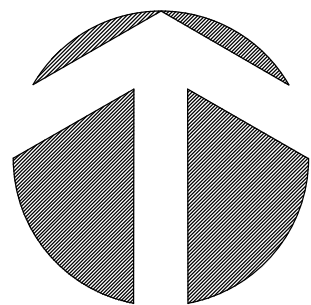
1. The applicant pays any outstanding fees.
2. The applicant makes any redline corrections prior to the recordation of the plat.
3. All city and county requirements will need to be met prior to recordation of the plat.

PROPOSED CITY COUNCIL MOTION:

"I move to approve Edgewater at Geneva final plat amendment with the conditions as proposed."

ATTACHMENTS:

Edgewater at Geneva Phase Nineteen Edgewater Court Side Plat



1" = 10'

Edgewater at Geneva

Phase Nineteen

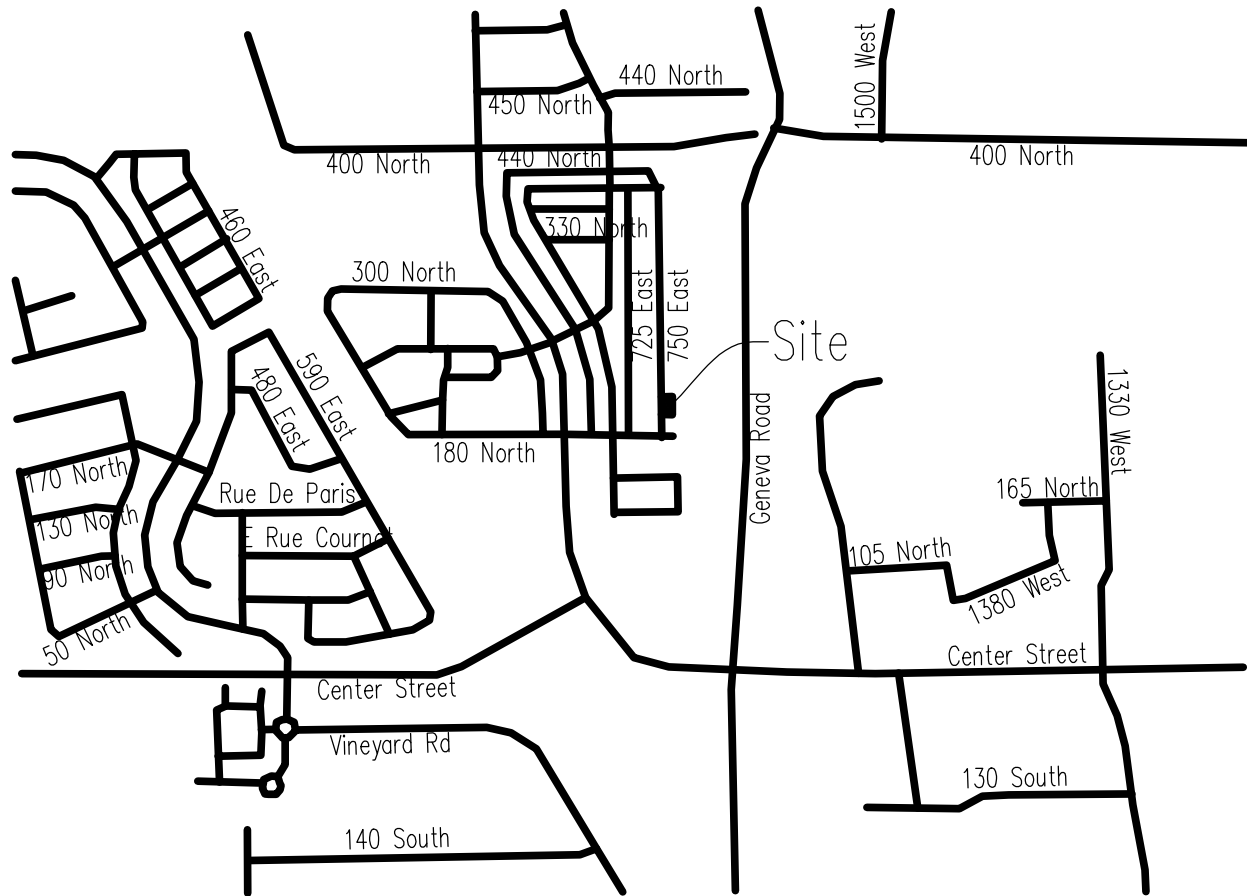
Edgewater Court Side

A Planned Unit Development

(An amendment of Lot 7, Edgewater at Geneva

Phase One Edgewater Court Side Planned Unit Development)

(Located in Section 17, Township 6 South, Range 2 East SLB&M)



Vicinity Map

QUESTAR GAS COMPANY

Questar approves this plat solely for the purpose of confirming that the plat contains public utility easements. Questar may require other easements in order to serve this development. This approval does not constitute abrogation or waiver of any other existing rights, obligations or liabilities provided by law or equity. This approval does not constitute acceptance, approval or acknowledgement of any terms contained in the plat, including those set forth in the owner's dedication and guarantee of particular terms of natural gas service. For further information please contact Questar's right-of-way department at 800-366-6532.

Approved this _____ day of _____ 20____

Questar Gas Company

By _____

Title _____

ROCKY MOUNTAIN POWER

- Pursuant to Utah Codes Ann. 54-3-27 this plat conveys to the owner(s) or operators of utility facilities a public utility easement along with all the rights and duties described therein.
- Pursuant to Utah Code Ann. 17-27a603(4)(c)(ii) Rocky Mountain Power accepts delivery of the PUE as described in this plat and approves this plat solely for the purpose of confirming that the plat contains public utility easements and approximates the location of the public utility easements, but does not warrant their precise location. Rocky Mountain Power may require other easements in order to serve this development. This approval does not affect any right that Rocky Mountain Power has under:
 - A recorded easement or right-of-way
 - The law applicable to prescriptive rights
 - Title 54, Chapter 8a, damage to underground utility facilities or
 - Any other provisions of law.

Approved this _____ day of _____ 20____

Rocky Mountain Power

REQUIRED PLAT NOTES

- PLAT MUST BE RECORDED WITH 12 MONTHS OF FINAL PLAT APPROVAL, OR FOR PHASED DEVELOPMENTS, WITHIN 24 MONTHS OF RECORDED OF MOST RECENT PHASE. THE FIRST FINAL PLAT APPROVAL WAS GRANTED ON THE DAY OF _____ 20____.
- THE INSTALLATION OF IMPROVEMENTS SHALL CONFORM TO ALL CITY STANDARDS, REGULATIONS, AND ORDINANCES.
- BUILDING PERMITS WILL NOT BE ISSUED UNTIL ALL IMPROVEMENTS HAVE BEEN INSTALLED AND ACCEPTED BY THE CITY IN WRITING OR BONDED FOR.
- NO BUILDING PERMITS SHALL BE ISSUED UNTIL ALL IMPACT AND CONNECTION FEES ARE PAID IN FULL PER CITY REGULATIONS IN EFFECT AT THE TIME OF BUILDING PERMIT ISSUANCE.
- NO CITY MAINTENANCE SHALL BE PROVIDED FOR STREETS DESIGNATED AS "PRIVATE" ON THIS PLAT.
- DRIVEWAYS AND LOT ACCESS SHALL BE LIMITED TO INTERIOR LOCAL SUBDIVISION STREET ONLY.
- DRAINAGE SHALL NOT CROSS PROPERTY LINES. EXCESS OR CONCENTRATED DRAINAGE SHALL BE CONTAINED ON SITE OR DIRECTED TO AN APPROVED DRAINAGE FACILITY.
- VINEYARD ACCEPTS NO RESPONSIBILITY FOR ANY PROPERTY DAMAGE CAUSED BY GROUND WATER FLOODING.
- ALL BUILDING AND DEVELOPMENT SHALL BE IN CONFORMANCE WITH THE VINEYARD ZONING ORDINANCE.

Acceptance by the City of Vineyard

The City of Vineyard, County of Utah, approves this subdivision and hereby accepts the dedication of all Streets, Easements, and other parcels of land intended for public purposes for the perpetual use of the public, which specifically are included within the boundary described in this Plat. Signed this _____ day of _____, A.D. 20____.

Approved: _____ Date _____ Approved: _____ Date _____
Vineyard Engineer City Clerk/ Recorder

Approved: _____ Date _____ Approved: _____ Date _____
Vineyard Attorney City Planner

Approved: _____ Date _____
City Manager

Surveyor's Certificate

I, _____ Roger D. Dudley _____, do hereby certify that I am a registered Land Surveyor and that I hold a license, Certificate No. _____ 147089 _____, in accordance with the Professional Engineers and Land Surveyors Licensing Act found in Title 58, Chapter 22 of the Utah Code. I further certify that by authority of the owners, I have made a survey of the tract of land shown on this plat and described below, have subdivided said tract of land into lots, streets, and easements, have completed a survey of the property described on this plat in accordance with Utah Code Section 17-23-17, have verified all measurements, and have placed monuments as represented on the plat. I further certify that every existing right-of-way and easement grant of record for underground facilities, as defined in Utah Code Section 54-8a-2, and for other utility facilities, is accurately described on this plat, and that this plat is true and correct to the best of my knowledge.

Date _____
(Registered Land Surveyor (see seal below))

Boundary Description

Commencing at a point located South 00°03'08" East along the Section line 1206.26 feet and West 402.93 feet from the Northeast corner of Section 17, Township 6 South, Range 2 East, Salt Lake Base and Meridian; thence South 22.00 feet; thence East 3.00 feet; thence South 15.00 feet; thence West 2.00 feet; thence South 15.00 feet; thence West 3.00 feet; thence South 22.00 feet; thence South 38.00 feet; thence North 74.00 feet; thence East 40.00 feet to the point of beginning.

AREA=2,976 sq. ft. or 0.068 acre

Basis of Bearing =South 00°03'08" East along the Section line (NAD 27)

Owner's Dedication

KNOW ALL MEN BY THESE PRESENTS THAT THE UNDERSIGNED ARE THE OWNER(S) OF THE ABOVE-DESCRIBED TRACT OF LAND, AND HEREBY CAUSE THE SAME TO BE DIVIDED INTO LOTS, PARCELS AND STREETS, TOGETHER WITH EASEMENTS AS SET FORTH TO BE HEREAFTER KNOWN AS _____ Edgewater at Geneva Phase 19 Edgewater Court Side _____ AND DO HEREBY DEDICATE FOR THE PERPETUAL USE OF THE PUBLIC ALL ROADS AND OTHER AREAS SHOWN ON THIS PLAT AS INTENDED FOR PUBLIC USE.

THE UNDERSIGNED OWNER(S) ALSO HEREBY CONVEY TO ANY AND ALL PUBLIC UTILITY COMPANIES A PERPETUAL, NON-EXCLUSIVE EASEMENT OVER THE PUBLIC UTILITY EASEMENTS SHOWN ON THIS PLAT, THE SAME TO BE USED FOR THE INSTALLATION, MAINTENANCE AND OPERATION OF UTILITY LINES AND FACILITIES.

IN WITNESS WHEREOF, WE HAVE HERE UNTO SET OUR HANDS THIS _____ DAY OF _____ A.D. 20____

Connor Rockwood

Acknowledgement

STATE OF UTAH } S.S.
COUNTY OF UTAH }

The foregoing instrument was acknowledged before me this _____ day of _____, 20____, by _____ Connor Rockwood _____ who represented that he is the _____ Owner _____ of the _____ Edgewood at Geneva Phase 19 _____ and has the authority to execute this instrument.

My Commission Number _____ Signed (a Notary Public Commissioned in Utah)

My Commission Expires _____ Print name of Notary

County Recorder

Edgewater at Geneva

Phase 19

Edgewater Court Side

A Planned Unit Development

(An amendment of Lot 7, Edgewater at Geneva

Phase One Edgewater Court Side Planned Unit Development)

City of Vineyard _____ Scale: 1" = 10 Feet _____ Utah County, Utah

SURVEYOR'S SEAL

NOTARY PUBLIC SEAL

CITY-COUNTY ENGINEER SEAL

CLERK-RECORDER SEAL

750 East Street (Private Drive)

Edgewater at Geneva
Phase 1
Lot 6

Edgewater at Geneva
Phase 1
Lot 13

Edgewater at Geneva
Phase 1
Lot 14

Edgewater at Geneva
Phase 1
Lot 15

Edgewater at Geneva
Phase 18

Northeast corner
Section 17
Township 6 South
Range 2 East
S.L.B. & M.

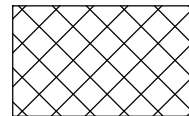
Section Line
2660.29

East 1/4 corner
Section 17
Township 6 South
Range 2 East
S.L.B. & M.

Point of Beginning

Line Table

Line	Length	Direction
T1	3.00'	N 90°00'00" W
T2	15.00'	S 00°00'00" E
T3	2.00'	N 90°00'00" W
T4	15.00'	S 00°00'00" E
T5	3.00'	N 90°00'00" E



Limited Common Area



Private Area

GRAPHIC SCALE



(IN FEET)
1 inch = 10 ft.

Prepared by:

Dudley and Associates, Inc.
353 East 1200 South
Orem, Utah 84058
office 801-224-1252
fax 801-224-1264



Date: October 25, 2023
From: Community Development Department
To: City Council
Item: 6.7 Holdaway Fields Phase 1b (Final Plat Application)
Owner: Goodboro Vineyard Holdaway, LLC.
Applicant: Nate Birchall

Staff has reviewed this plat and provided comments back to the applicant. It meets the requirements set forth in the Subdivision Code. Prior to recording the plat, the applicant will need to meet all city and county plat requirements. A condition has been added to ensure compliance below.

RECOMMENDATION:

Staff is recommending approval of the final plat for Holdaway Fields Phase 1b Subdivision Final Plat with the following conditions:

1. The applicant pays any outstanding fees.
2. The applicant makes any redline corrections prior to the recordation of the plat.
3. All city and county requirements will need to be met prior to recordation of the plat.

PROPOSED CITY COUNCIL MOTION:

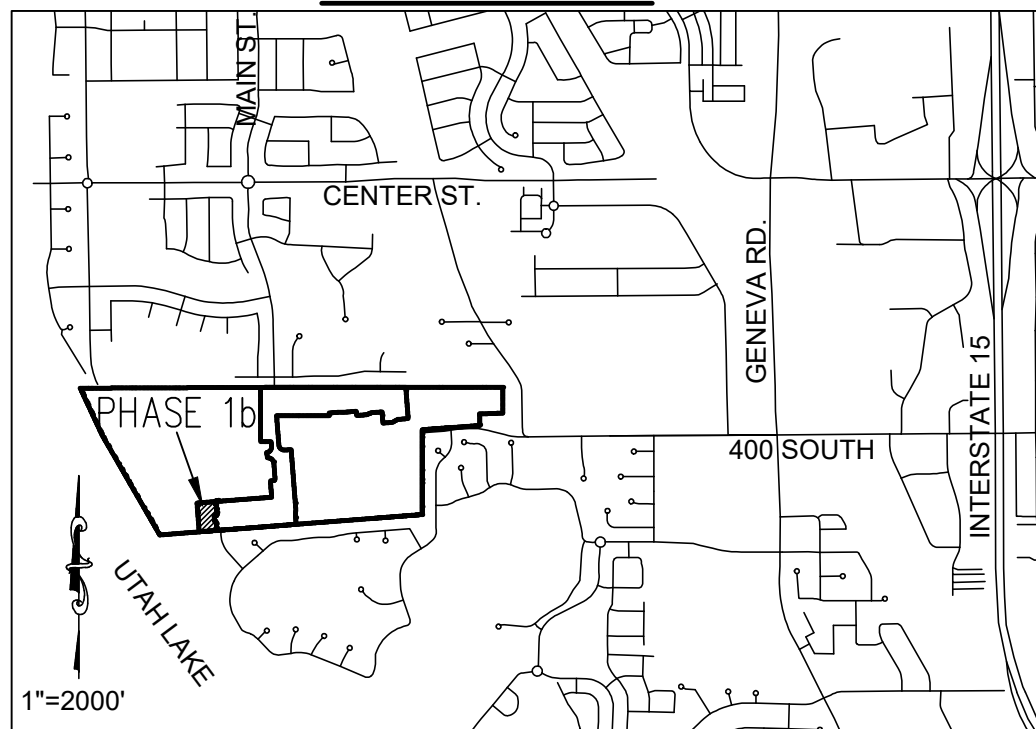
"I move to approve Holdaway Fields Phase 1b final plat application, as requested by Nate Birchall (with Goodboro Vineyard Holdaway, LLC.) with the ~~proposed~~ conditions."

ATTACHMENTS:

Holdaway Fields Phase 1b Plat

HOLDAWAY FIELDS PHASE 1b

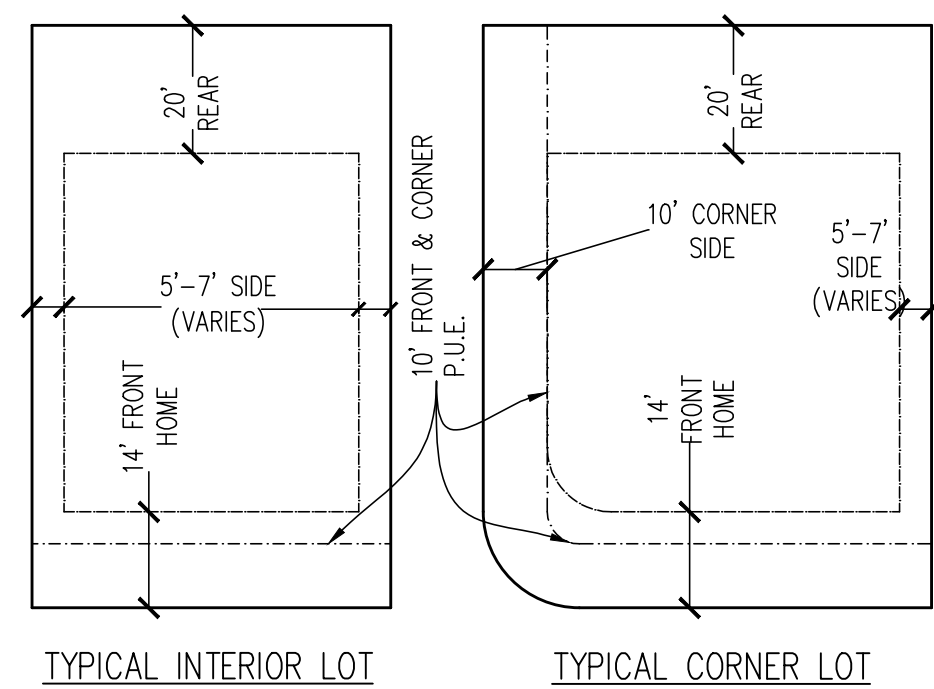
VICINITY MAP



PLAT NOTES:

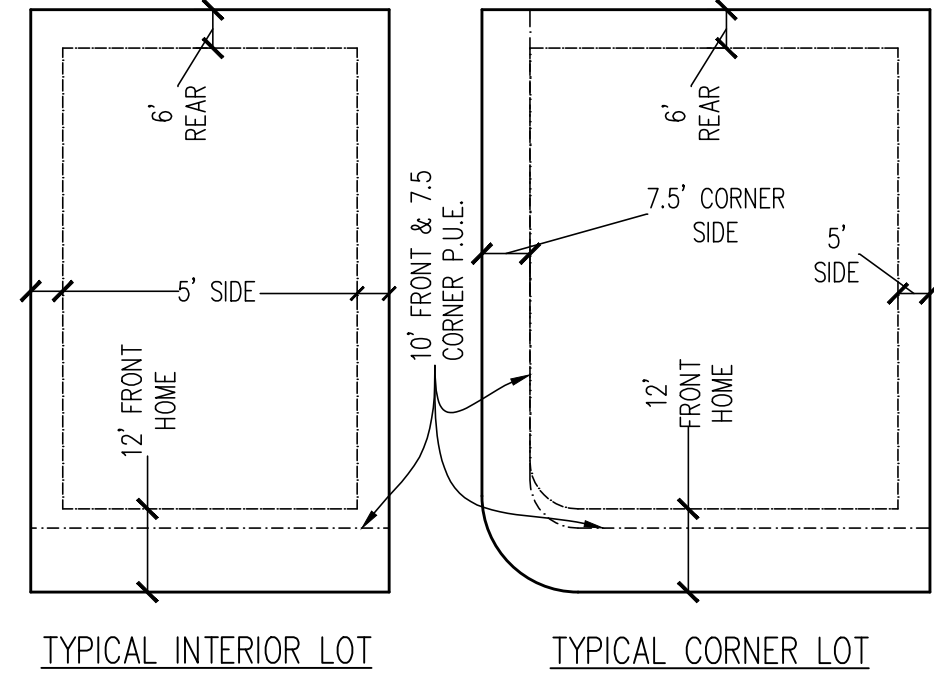
1. PLAT MUST BE RECORDED WITHIN 12 MONTHS OF FINAL APPROVAL, OR FOR PHASED DEVELOPMENTS, WITHIN 24 MONTHS OF RECORDATION OF THE MOST RECENT PHASE. THE FIRST FINAL PLAT APPROVAL WAS GRANTED ON THE DAY OF 20.
2. THE INSTALLATION OF IMPROVEMENTS SHALL CONFORM TO ALL CITY STANDARDS, REGULATIONS AND ORDINANCES.
3. BUILDING PERMITS WILL NOT BE ISSUED UNTIL ALL IMPROVEMENTS HAVE BEEN INSTALLED AND ACCEPTED BY THE CITY IN WRITING OR BONDED FOR.
4. NO BUILDING PERMITS SHALL BE ISSUED UNTIL ALL IMPACT AND CONNECTION FEES ARE PAID IN FULL PER CITY REGULATIONS IN EFFECT AT THE TIME OF BUILDING PERMIT ISSUANCE.
5. NO CITY MAINTENANCE SHALL BE PROVIDED FOR STREETS DESIGNATED AS "PRIVATE" ON THIS PLAT.
6. DRIVEWAYS AND LOT ACCESS SHALL BE LIMITED TO INTERIOR LOCAL SUBDIVISION STREETS ONLY.
7. DRAINAGE SHALL NOT CROSS PROPERTY LINES. EXCESS OR CONCENTRATED DRAINAGE SHALL BE CONTAINED ON SITE OR DIRECTED TO AN APPROVED DRAINAGE FACILITY.
8. VINEYARD ACCEPTS NO RESPONSIBILITY FOR ANY PROPERTY DAMAGE CAUSED BY GROUND WATER FLOODING.
9. ALL BUILDING AND DEVELOPMENT SHALL BE IN CONFORMANCE WITH THE VINEYARD ZONING ORDINANCE.
10. LANDSCAPE MAINTENANCE NOTE:
AN HOA WILL MAINTAIN THE PARK STRIPS LOCATED ALONG THE FRONTAGES OF LOTS 201-204.
LOT OWNER WILL MAINTAIN THE PARK STRIP LOCATED ALONG FRONTAGE OF LOT 205.

SEC 18 SEC 17
SEC 19 SEC 20
S 89°46'4" W 2639.80'
BASIS OF BEARING (NAD83)
S 1/4 SEC 17
T6S, R2E, SLB&M
ELEV = 4533.89



SETBACK & EASEMENT DIAGRAM ESTATE LOTS (10,000+ S.F.)

NOTE: THE COMBINED TOTAL WIDTH OF ADJACENT INTERIOR SIDE YARDS SHALL NOT BE LESS THAN 12 FEET WITH NO ONE INTERIOR SIDE YARD BEING LESS THAN 5 FEET.



SETBACK & EASEMENT DIAGRAM COTTAGE LOTS (5,000 TO 6,000 S.F.)

CURVE TABLE

CURVE	RADIUS	LENGTH	DELTA	CHORD	BEARING
C1	10.00	15.71	90°0'0"	14.14	N 49°25'36" W
C2	15.00	23.56	90°0'0"	21.21	N 49°25'36" W

PLAT PHASE 1b TABULATIONS

TOTAL AREA:	56,469 S.F.	1.296 ACRES
PUBLIC ROW DEDICATION AREA:	9,447 S.F.	0.217 ACRES
PUBLIC PATH DEDICATION AREA:	0 S.F.	0 ACRES
PUBLIC PARK DEDICATION AREA:	0 S.F.	0 ACRES
TOTAL LOT AREA:	41,322 S.F.	0.949 ACRES
PRIVATE DRIVE AREA:	5,700 S.F.	0.131 ACRES
PRIVATE PARK AREA:	0 S.F.	0 ACRES
CHURCH PARCELS:	0 S.F.	0 ACRES



SURVEYOR: **AZTEC**
ENGINEERING
732 N. 780 W. AMERICAN FORK, UT. 84003
aztecengineering@gmail.com

SURVEYOR'S CERTIFICATE

I, AARON D. THOMAS, DO HEREBY CERTIFY THAT I AM A REGISTERED LAND SURVEYOR, AND THAT I HOLD CERTIFICATE NO. 6418780 AS PRESCRIBED UNDER THE LAWS OF THE STATE OF UTAH, I FURTHER CERTIFY BY AUTHORITY OF THE OWNERS, I HAVE MADE A SURVEY OF THE TRACT OF LAND SHOWN ON THIS PLAT AND DESCRIBED BELOW, AND HAVE SUBDIVIDED SAID TRACT OF LAND IN LOTS, BLOCKS, STREETS, AND EASEMENTS AND THE SAME HAS BEEN CORRECTLY SURVEYED AND STAKED ON THE GROUND AS SHOWN ON THIS PLAT AND THAT THIS PLAT IS TRUE AND CORRECT.

DATE: AARON D. THOMAS (SEE SEAL BELOW)

BOUNDARY DESCRIPTION

Beginning at a point located South 683.35 feet and West 726.12 feet from the Southwest Corner of Section 17, Township 6 South, Range 2 East, Salt Lake Base and Meridian;

thence S 04°25'36" E, a distance of 30.00 feet; thence along the arc of a 10.00 feet curve to the right through a central angle of 90°00'00" for 15.71 feet (chord bears S 49°25'36" E 14.14 feet); thence S 04°25'36" E, a distance of 105.00 feet; thence S 85°34'24" W, a distance of 31.31 feet; thence S 04°25'36" E, a distance of 56.00 feet; thence along the arc of a 15.00 feet curve to the right through a central angle of 90°00'00" for 23.56 feet (chord bears S 49°25'36" E 21.21 feet); thence S 04°25'36" E, a distance of 85.00 feet; thence S 85°34'24" W a distance of 16.28 feet; thence S 85°28'50" W a distance of 167.41 feet; thence N 4°25'36" W a distance of 301.27 feet; thence N 85°34'24" E a distance of 190.00 feet to the POINT OF BEGINNING.

Containing 56,469 square feet or 1.2964 acres, more or less.

OWNER'S DEDICATION

KNOW ALL MEN BY THESE PRESENTS THAT _____, THE UNDERSIGNED OWNER(S) OF THE ABOVE DESCRIBED TRACT OF LAND HAVING CAUSED SAME TO BE SUBDIVIDED INTO LOTS AND STREETS TO BE HEREAFTER KNOW AS

HOLDAWAY FIELDS PHASE 1b

DO HEREBY DEDICATE FOR PERPETUAL USE OF THE PUBLIC ALL PARCELS OF LAND SHOWN ON THIS PLAT AS INTENDED FOR PUBLIC USE. THE OWNER(S) WARRANT AND DEFEND AND SAVE THE CITY HARMLESS AGAINST ANY EASEMENTS OR OTHER ENCUMBRANCE ON A DEDICATED STREET WHICH WILL INTERFERE WITH THE CITY'S USE, MAINTENANCE AND OPERATION OF THE STREET.
IN WITNESS WHEREOF _____ HAVE HEREUNTO SET THIS ____ DAY OF _____ A.D. 20__

OWNER(S):
PRINTED NAME OF OWNER

AUTHORIZED SIGNATURE(S)

ACKNOWLEDGMENT

On the _____ day of _____, 20__, personally appeared before me the persons signing the foregoing Owners Dedication known to me to be authorized to execute the foregoing Owners Dedication for and on behalf of the owners who duly acknowledged to me that the Owners Dedication was executed by them on behalf of the Owners.

MY COMMISSION EXPIRES: _____ NOTARY PUBLIC SIGNATURE

COMMISSION NUMBER _____ PRINTED FULL NAME OF NOTARY

ACCEPTANCE BY THE CITY OF VINEYARD

THE CITY OF VINEYARD, COUNTY OF UTAH, APPROVES THIS SUBDIVISION AND HEREBY ACCEPTS THE DEDICATION OF ALL STREETS, EASEMENTS AND OTHER PARCELS OF LAND INTENDED FOR PUBLIC PURPOSES FOR THE PERPETUAL USE OF THE PUBLIC, WHICH SPECIFICALLY ARE INCLUDED WITHIN THE BOUNDARY DESCRIBED IN THIS PLAT. THIS _____ DAY OF _____, 20__

APPROVED: _____ DATE: _____ APPROVED: _____ DATE: _____
VINEYARD ENGINEER CITY CLERK/ RECORDER

APPROVED: _____ DATE: _____ APPROVED: _____ DATE: _____
VINEYARD ATTORNEY CITY PLANNER

APPROVED: _____ DATE: _____
CITY MANAGER

FINAL PLAT

HOLDAWAY FIELDS PHASE 1b

SUBDIVISION

LOCATED IN SECTION 19 OF TOWNSHIP 6S, RANGE 2E, S.L.B.&M.

VINEYARD UTAH COUNTY, UTAH

SCALE: 1" = 30 FEET

Surveyor's Seal Notary Public Seal City Engineer's Seal Clerk-Recorder Seal

PROCLAMATION 2023-09

WHEREAS, now, more than ever, the world needs more kindness;

WHEREAS, kindness can be as simple as a smile, a thoughtful message to a friend, or just a small, unexpected gesture, the effects can be powerful;

WHEREAS, one act of kindness can brighten a moment, lift someone's spirits, and turn a bad day into a good story;

WHEREAS, can become contagious and one small act of kindness can spark another small act of kindness;

WHEREAS, acts of kindness have been proven to be beneficial for both the giver and the recipient, can promote positive behaviors for others, can provide a sense of purpose and satisfaction for ourselves, and even help us live longer;

WHEREAS, an act of kindness is an act of good health and self-care;

WHEREAS, Vineyard Kindness Week and the One Kind Act a Day movement is intended to encourage all of us to practice acts of kindness in our homes, schools, businesses, and communities.

NOW, THEREFORE, BE IT RESOLVED that I, Julie Fullmer, Mayor of Vineyard, Utah do hereby proclaim the week of November 6, 2023, as Kindness Week and encourage the people of Vineyard to practice One Kind Act a Day, in the spirit of compassion and goodwill toward all persons.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the official seal of the City of Vineyard, Utah to be affixed this 25th day of October 2023.

CITY OF VINEYARD, UTAH

Mayor

Attest:

City Recorder



VINEYARD CITY COUNCIL STAFF REPORT

Meeting Date: October 25, 2023

Agenda Item: 9.1 Vineyard City Fiscal Year 2023 – 2024 Budget Amendment #1

Department: Finance

Presenter: David Mortensen, Finance Director

Background/Discussion:

Utah Code Section 10-6-128 allows for the amendment of the City's budget up until the last day of the fiscal year for which the budget applies. City Staff recommends the amendment of the Vineyard City Fiscal Year 2023 – 2024 Budget for various items as outlined in the attached detail worksheet.

Fiscal Impact:

General Fund: \$146,676 (covered by sales tax above original budget and existing fund balance)

Impact Fee Fund: \$75,000

Capital Projects Fund: \$320,000

Water Fund: \$18,793

Sewer Fund: -\$6,286 (overall reduction of expenses)

Storm Water Fund: -\$41,281 (overall reduction of expenses)

Transportation Fund: \$7,735

Internal Services Fund: \$115,617

Recommendation:

Staff recommends approval of the proposed amendments.

Sample Motion:

I move to adopt resolution 2023-41 approving the Vineyard City Fiscal Year 2023 – 2024 Budget Amendment #1 as presented by staff.

Attachments:

Resolution 2023-41

Vineyard City Fiscal Year 2023 – 2024 Budget Amendment #1 detail

RESOLUTION NO. 2023-41

A RESOLUTION AMENDING THE VINEYARD CITY BUDGET FOR THE 2023-2024 FISCAL YEAR.

WHEREAS, the City Council of Vineyard, Utah has previously adopted a budget for the 2023-2024 fiscal year in accordance with the Utah Fiscal Procedures Act for cities; and

WHEREAS, the city needs to now amend that adopted said budget; and

WHEREAS, a public hearing was held on the 25th day of October 2023, on the proposed amendments to the 2023-2024 fiscal year budget for the city of Vineyard, Utah.

NOW THEREFORE BE IT RESOLVED BY THE VINEYARD CITY COUNCIL AS FOLLOWS:

1. The attached exhibit A shows the amendments to the Fiscal Year 2023-2024 budget for the city of Vineyard, Utah.
2. This resolution shall take effect upon passing.

Passed and dated this 25th day of October 2023.

Mayor Julie Fullmer

Attest:

Pamela Spencer, City Recorder

Vineyard City

Fiscal Year 2023 - 2024 Budget Amendment #1

General Fund

Account #	Account	Original Budget	Adjusted Budget	Change	Notes
10.1801.3004	Sales Tax	\$ 3,205,000	\$ 3,285,246	\$ 80,246	Sales Tax Adjustment
	Beginning Fund Balance Appropriation	1,021,387	1,087,818	66,431	Fund Balance Appropriation Adjustment
		Total Revenue Adjustment		\$ 146,677	
10.0201.4105	City Manager - Membership Dues & Subscriptions	\$ 12,400	\$ 14,200	\$ 1,800	National League of Cities Membership
10.0401.4001	Finance - Full-Time Wages	111,697	138,906	27,209	Reallocation of Personnel Costs
10.0401.4008	Finance - Compensation Adjustments	2,066	2,398	332	Reallocation of Personnel Costs
10.0401.4051	Finance - Retirement & Taxes	32,925	39,621	6,696	Reallocation of Personnel Costs
10.0401.4053	Finance - Insurance	18,170	24,832	6,662	Reallocation of Personnel Costs
10.0601.4355	Communications - Miscellaneous	600	74,600	74,000	Qualtrics Analytics Subscription
10.0801.4001	Building - Full-Time Wages	360,130	388,346	28,216	Reallocation of Personnel Costs
10.0801.4008	Building - Compensation Adjustments	4,481	4,822	341	Reallocation of Personnel Costs
10.0401.4051	Building - Retirement & Taxes	88,009	94,736	6,727	Reallocation of Personnel Costs
10.0801.4053	Building - Insurance	70,103	74,903	4,800	Reallocation of Personnel Costs
10.1201.4001	Public Works - Full-Time Wages	34,872	39,050	4,178	Reallocation of Personnel Costs
10.1201.4005	Public Works - Overtime	5,231	5,857	626	Reallocation of Personnel Costs
10.1201.4008	Public Works - Compensation Adjustments	424	472	48	Reallocation of Personnel Costs
10.1201.4051	Public Works - Retirement & Taxes	8,504	9,309	805	Reallocation of Personnel Costs
10.1201.4053	Public Works - Insurance	7,728	8,261	533	Reallocation of Personnel Costs
10.1202.4001	PW Grounds Maintenance - Full-Time Wages	30,568	44,708	14,140	Reallocation of Personnel Costs
10.1202.4005	PW Grounds Maintenance - Overtime	4,585	6,706	2,121	Reallocation of Personnel Costs
10.1202.4006	PW Grounds Maintenance - Other Compensation	1,320	2,280	960	Reallocation of Personnel Costs
10.1202.4008	PW Grounds Maintenance - Compensation Adjustments	445	616	171	Reallocation of Personnel Costs
10.1202.4051	PW Grounds Maintenance - Retirement & Taxes	7,836	11,207	3,371	Reallocation of Personnel Costs
10.1202.4053	PW Grounds Maintenance - Insurance	12,391	18,586	6,195	Reallocation of Personnel Costs
10.1301.4001	Engineering - Full-Time Wages	80,382	62,225	(18,157)	Reallocation of Personnel Costs
10.1301.4008	Engineering - Compensation Adjustments	974	752	(222)	Reallocation of Personnel Costs
10.1301.4051	Engineering - Retirement & Taxes	19,354	14,834	(4,520)	Reallocation of Personnel Costs
10.1301.4053	Engineering - Insurance	21,151	18,586	(2,565)	Reallocation of Personnel Costs
10.1801.4110	Non-Departmental - Postage	-	2,000	2,000	General Postage
10.1801.6052	Non-Departmental - Transfer to Wastewater Fund	16,483	10,196	(6,287)	Transfer Adjustment
10.1801.6053	Non-Departmental - Transfer to Stormwater Fund	26,844	25,562	(1,282)	Transfer Adjustment
10.1801.6061	Non-Departmental - Transfer to Internal Service Fund	859,522	847,300	(12,222)	Transfer Adjustment
		Total Expenditure Adjustment		\$ 146,676	
		Total General Fund		\$ 1	

Vineyard City

Fiscal Year 2023 - 2024 Budget Amendment #1

Impact Fee Fund

Account #	Account	Original Budget	Adjusted Budget	Change	Notes
	Beginning Fund Balance Appropriation	\$ -	\$ 75,000	\$ 75,000	Fund Balance Appropriation Adjustment
	Total Revenue Adjustment			<u>\$ 75,000</u>	
23.2301.4301	Public Safety Facilities - Contract Services	\$ -	\$ 25,000	\$ 25,000	Carryover FY23 Budget for Impact Fee Study
23.2302.4301	Roadway Facilities - Contract Services	25,000	171,100	146,100	Carryover FY23 Budget for Transportation Master Plan
23.2303.4301	Park Facilities - Contract Services	-	25,000	25,000	Carryover FY23 Budget for Parks Impact Fee Study
23.2304.4301	Stormwater Facilities - Contract Services	-	40,000	40,000	Carryover FY23 Budget for Stormwater Master Plan
	Appropriation to Fund Balance	272,000	110,900	(161,100)	Fund Balance Appropriation Adjustment
	Total Expenditure Adjustment			<u>\$ 75,000</u>	
	Total Impact Fee Fund			<u><u>\$ -</u></u>	

Capital Projects Fund

Account #	Account	Original Budget	Adjusted Budget	Change	Notes
	Beginning Fund Balance Appropriation	\$ 2,250,000	\$ 2,570,000	\$ 320,000	Fund Balance Appropriation Adjustment
	Total Revenue Adjustment			<u>\$ 320,000</u>	
49.4901.4651	Capital Expense	\$ 3,100,000	\$ 3,420,000	\$ 320,000	Carryover FY23 Budget for PW Bldg Improve and 300 W Main St. Landscape
	Total Expenditure Adjustment			<u>\$ 320,000</u>	
	Total Capital Projects Fund			<u><u>\$ -</u></u>	

Vineyard City
Fiscal Year 2023 - 2024 Budget Amendment #1

Water Fund

Account #	Account	Original Budget	Adjusted Budget	Change	Notes
	Beginning Fund Balance Appropriation	\$ 25,005	\$ 43,797	\$ 18,792	Fund Balance Appropriation Adjustment
	Total Revenue Adjustment			\$ 18,792	
51.5101.4001	Full-Time Wages	\$ 439,504	\$ 437,576	\$ (1,928)	Reallocation of Personnel Costs
51.5101.4008	Compensation Adjustments	5,413	5,391	(22)	Reallocation of Personnel Costs
51.5101.4051	Retirement & Taxes	107,308	106,907	(401)	Reallocation of Personnel Costs
51.5101.4053	Insurance	104,172	106,737	2,565	Reallocation of Personnel Costs
51.5101.4651	Capital Expense	13,500,000	13,675,000	175,000	1.5 Additional Water Shares Using Impact Fees
	Appropriation of Impact Fees to Fund Balance	150,000	-	(150,000)	Fund Balance Appropriation Adjustment
51.5101.6061	Transfer to Internal Service Fund	263,856	257,435	(6,421)	Transfer Adjustment
	Total Expense Adjustment			\$ 18,793	
	Total Water Fund			\$ (1)	

Sewer Fund

Account #	Account	Original Budget	Adjusted Budget	Change	Notes
52.5201.5010	Transfer From General Fund	\$ 16,483	\$ 10,196	\$ (6,287)	Transfer Adjustment
	Total Revenue Adjustment			\$ (6,287)	
52.5201.4001	Full-Time Wages	\$ 235,519	\$ 233,966	\$ (1,553)	Reallocation of Personnel Costs
52.5201.4008	Compensation Adjustments	2,868	2,850	(18)	Reallocation of Personnel Costs
52.5201.4051	Retirement & Taxes	57,258	56,932	(326)	Reallocation of Personnel Costs
52.5201.4053	Insurance	56,003	55,504	(499)	Reallocation of Personnel Costs
52.5201.6061	Transfer to Internal Service Fund	146,377	142,487	(3,890)	Transfer Adjustment
	Total Expense Adjustment			\$ (6,286)	
	Total Sewer Fund			\$ (1)	

Vineyard City

Fiscal Year 2023 - 2024 Budget Amendment #1

Storm Water Fund

Account #	Account	Original Budget	Adjusted Budget	Change	Notes
53.5301.5010	Transfer From General Fund	\$ 26,844	\$ 25,562	\$ (1,282)	Transfer Adjustment
	Beginning Fund Balance Appropriation	65,000	25,000	(40,000)	Fund Balance Appropriation Adjustment
	Total Revenue Adjustment			<u>\$ (41,282)</u>	
53.5301.4001	Full-Time Wages	\$ 169,370	\$ 169,905	\$ 535	Reallocation of Personnel Costs
53.5301.4008	Compensation Adjustments	2,064	2,071	7	Reallocation of Personnel Costs
53.5301.4051	Retirement & Taxes	41,068	41,205	137	Reallocation of Personnel Costs
53.5301.4053	Insurance	36,507	36,774	267	Reallocation of Personnel Costs
53.5301.4301	Contract Services	67,500	27,500	(40,000)	Moved Stormwater Master Plan to Impact Fee Fund
53.5301.6061	Transfer to Internal Service Fund	92,486	90,259	(2,227)	Transfer Adjustment
	Total Expense Adjustment			<u>\$ (41,281)</u>	
	Total Stormwater Fund			<u>\$ (1)</u>	

Transportation Fund

Account #	Account	Original Budget	Adjusted Budget	Change	Notes
	Beginning Fund Balance Appropriation	\$ 276,500	\$ 284,236	\$ 7,736	Fund Balance Appropriation Adjustment
	Total Revenue Adjustment			<u>\$ 7,736</u>	
54.5401.4001	Full-Time Wages	\$ 142,870	\$ 146,941	\$ 4,071	Reallocation of Personnel Costs
54.5401.4008	Compensation Adjustments	1,783	1,831	48	Reallocation of Personnel Costs
54.5401.4051	Retirement & Taxes	34,941	35,816	875	Reallocation of Personnel Costs
54.5401.4053	Insurance	29,385	32,749	3,364	Reallocation of Personnel Costs
54.5401.6061	Transfer to Internal Service Fund	214,142	213,519	(623)	Transfer Adjustment
	Total Expense Adjustment			<u>\$ 7,735</u>	
	Total Transportation Fund			<u>\$ 1</u>	

Vineyard City

Fiscal Year 2023 - 2024 Budget Amendment #1

Internal Services Fund

Account #	Account		Original Budget	Adjusted Budget	Change	Notes
61.6101.5010	Transfer From General Fund	\$	859,522	\$ 847,300	\$ (12,222)	Transfer Adjustment
61.6101.5051	Transfer From Water Fund		263,856	257,435	(6,421)	Transfer Adjustment
61.6101.5052	Transfer From Sewer Fund		146,377	142,487	(3,890)	Transfer Adjustment
61.6101.5053	Transfer From Stormwater Fund		92,486	90,259	(2,227)	Transfer Adjustment
61.6101.5054	Transfer From Transportation Fund		214,142	213,519	(623)	Transfer Adjustment
	Beginning Fund Balance Appropriation		-	141,000	141,000	Fund Balance Appropriation Adjustment
			Total Revenue Adjustment		<u>\$ 115,617</u>	
61.6101.4001	Administration - Full-Time Wages	\$	25,602	\$ 9,748	\$ (15,854)	Reallocation of Personnel Costs
61.6101.4008	Administration - Compensation Adjustments		312	120	(192)	Reallocation of Personnel Costs
61.6101.4051	Administration - Retirement & Taxes		6,294	2,497	(3,797)	Reallocation of Personnel Costs
61.6101.4053	Administration - Insurance		3,597	1,532	(2,065)	Reallocation of Personnel Costs
61.6102.4001	Facilities - Full-Time Wages		30,568	44,708	14,140	Reallocation of Personnel Costs
61.6102.4008	Facilities - Compensation Adjustments		445	616	171	Reallocation of Personnel Costs
61.6102.4051	Facilities - Retirement & Taxes		7,836	11,207	3,371	Reallocation of Personnel Costs
61.6102.4053	Facilities - Insurance		12,391	18,586	6,195	Reallocation of Personnel Costs
61.6103.4751	Fleet - Vehicle Replacement		225,000	325,000	100,000	Carryover FY23 Budget for Vehicle Replacement
61.6104.4301	IT - Contract Services		77,600	90,330	12,730	Executech Firewall and Cybersecurity Upgrade
61.6104.4303	IT - Software Maintenance		112,100	153,100	41,000	Brightly SmartGov and Asset Essentials Software Implementation
61.6105.4001	HR - Full-Time Wages		137,756	109,541	(28,215)	Reallocation of Personnel Costs
61.6105.4008	HR - Compensation Adjustments		1,666	1,325	(341)	Reallocation of Personnel Costs
61.6105.4051	HR - Retirement & Taxes		32,841	26,115	(6,726)	Reallocation of Personnel Costs
61.6105.4053	HR - Insurance		29,967	25,167	(4,800)	Reallocation of Personnel Costs
			Total Expense Adjustment		<u>\$ 115,617</u>	
			Total Internal Service Fund		<u>\$ -</u>	



VINEYARD CITY COUNCIL STAFF REPORT

Meeting Date: October 25, 2023

Agenda Item: 9.2 Qualtrics Contract

Department: City Manager

Presenter: Ezra Nair

Background/Discussion:

The city continually seeks to adopt new technology that provides for the better distribution of government services. Qualtrics is an industry leading communications tool that will help improve digital information distribution efforts to our residents.

Vineyard continues to experience high growth and population turnover so it can be difficult to gauge the thoughts and opinions of residents through traditional means. Vineyard City is also uniquely connected with 99.9% of households having access to high-speed internet. This provides the city a unique opportunity to provide nearly all our residents with ways to give feedback through our online communications methods including our newly coming website and on social media. Qualtrics will support data analysis allowing actionable items and trends to be developed from public interaction through our online tools.

Fiscal Impact:

\$75,000 annually: three-year term

Recommendation & Additional Options:

Recommendation:

Staff recommends the City Council approve the agreement for Qualtrics' GovXM services as presented.

Option 1:

Continue our current level of service with Qualtrics that just provides manual surveys.

Option 2:

Discontinue service with Qualtrics and identify other means of receiving digital feedback from residents.

Sample Motion:

I move to adopt Resolution 2023-42 approving and authorizing a service contract with Qualtrics for their GovXM service platform.

Attachments

Resolution 2023-42

Contract

RESOLUTION 2023-43

A RESOLUTION OF THE VINEYARD CITY COUNCIL APPROVING AN AGREEMENT WITH QUALTRICS, LLC

WHEREAS, the City of Vineyard is seeking to better understand the public's experience and needs; and

WHEREAS, Qualtrics, LLC is a software company that specializes in supporting the buildout of software systems needed to accomplish the City's above objectives, and is an authorized vendor with a state contract for the State of Utah; and

. WHEREAS, the Vineyard City Council has reviewed the proposed Agreement with Qualtrics, finds it is in the public interest and will promote the public welfare to approve the agreement as proposed, and desires to enter into said Agreement for the benefit of its residents;

NOW THEREFORE BE IT RESOLVED BY THE GOVERNING BODY OF
VINEYARD AS FOLLOWS:

Section 1. Approval. That certain Agreement with Qualtrics, LLC, attached hereto as Exhibit A and incorporated herein by reference, is hereby approved by the City Council of Vineyard City. The City Manager of the City is hereby authorized to execute the Agreement for and in behalf of the City.

Section 2. Severability. If any section, part or provision of this Resolution is held invalid or unenforceable, such invalidity or unenforceability shall not affect any other portion of this Resolution, and all sections, parts and provisions of this Resolution shall be severable.

Section 3. Effective Date. This Resolution shall become effective immediately upon its approval by the City Council.

Passed and dated this 25th day of October, 2023.

Mayor

Attest:

Recorder



qualtrics[®] XM

September 28, 2023



Executive Summary

The City of Vineyard is seeking to capture, understand, and track customers experience across the various touchpoints in a single, user-friendly and intuitive system that can be managed by Vineyard with training, support, and direction from a partner

Program Business Needs

The city of Vineyard is in need of support in closing their resident's and employee's experience gap for services, overall sentiment of the city, and transparency.

1. Building a two-way communication/conversation model in the city to foster strategic communication
2. A reliable effective digital channel
3. Close the loop on incoming requests and avoid task dropping through organizational cracks
4. Identifying sentiment among customer/resident segments
5. Give a voice to all groups and individuals in the city to avoid a loud minority ruling the day
6. Create a clear resident panel/population to pulse routinely
7. Regular check in with Vineyard employees as things

Key Deliverables

1. **Communication Path:** Understanding your constituents preferences and habits when it comes to communications. "Know your Audience"
2. **Digital Experience:** Web Experience Feedback, including a digital Open Door, an embedded listening tool.
3. **1:1 Workshops and Coaching:** Communication assessment and communication effectiveness. Making sure that you are set up for success.
4. **Gov Accelerator:** Understand Community overall sentiment using Panel created during phase 1.
5. **Employee Experience:** Use EX25 to understand employee engagement and mid year employee pulse
6. **Close Loop Actioning:** reate systematic ticketing internally to close the loop on communications with Vineyard.

Key Roles

Client

- **Executive Sponsor**
Mayor, City Manager, HR Manager

- **Experience Management Specialist**
TBD, recommend FTE

Partners

- **Technology**
Qualtrics
- **Implementation**
Red Pepper

Timeline

Kickoff Target

- October 9th 2023

Go Live Targets

- Digital Website/In-App Intercepts + User Session Recording
 - 10-12 weeks
- Post Transaction Surveys
 - 10-12 weeks
- **OPTIONAL** Customer Journey Analytics
 - 4-6 months

*All dates and timelines are subject to change based on Vineyard preferences

Data Sources

- Website
- Qualtrics Online Feedback Surveys
- Employee Hierarchy

Survey Feedback

- Persistent Online
- Post Transaction
- In-Office (In-Person)
- Listening Post in public venue and locations

Vineyard XM Vision



I believe that everyone has a voice
in this community...

Vineyard needs someone willing to
listen and understand the needs of
the community, while incorporating
the data, and then going to work
skillfully serving the community.

Julie Fullmer - Mayor, Vineyard, UT

What we heard.



1:1 to 1:All governing

We're very responsive when individuals express issues. But as we grow, we need to build the capability to listen, understand, and close the loop with our community – at scale.



Single voice to community voice

Negative voices are drowning out open channels. But we lack the data and the engagement to empower our leaders with the full picture.



Megaphone to conversation

We have many communication channels. But we don't get consistent feedback if we're reaching the right people or whether our communication goal – to affect awareness, attitudes, and behaviors – was achieved.

Customer Experience Maturity

WE ARE
HERE



Stage 1

Investigate

current state, select 1st steps & get buy in.

Stage 2

Initiate

measurement on key touchpoints. Build value and awareness. Set strategy.

Stage 3

Mobilize

measure across customer journeys & drive improvements. Foster customer centric behaviors. Close the loop.

Stage 4

Scale

with customers by using experience insights before, during, & after design. Track impact of CX efforts.

Stage 5

Embed

CX insights into all large-scale strategic decisions. Understand your customer's needs, preferences, & priorities in real time.

Vineyard City XM

Primary Outcome



The City of Vineyard is seeking to capture, understand, and track customers experience across the various touchpoints in a single, user-friendly and intuitive system that can be managed by Vineyard with training, support and direction from their partner

Phase 1

Communication Path/Digital Experience

Communication Path

- a. Communication assessment (one time) "know your audience"
- i-Leverage research services for panel support
- b. Communication effectiveness (continuous – embedding listening)

Digital Experience

- a. Government Web Experience
- i-Including Digital open door
- b. Communication effectiveness (continuous –embedding listening)

Workshops and Coaching

First 90 Days **Communication Path**

- a. Communication assessment (one time) "know your audience"
- i-Leverage research services for panel support
- b. Communication effectiveness (continuous – embedding listening)

Phase 2

Gov Accelerator/Employee Experience/Close Loop Actioning

Gov Accelerator

Understand Community overall sentiment using Panel created during phase 1.

Pulse 1x per quarter to understand impact

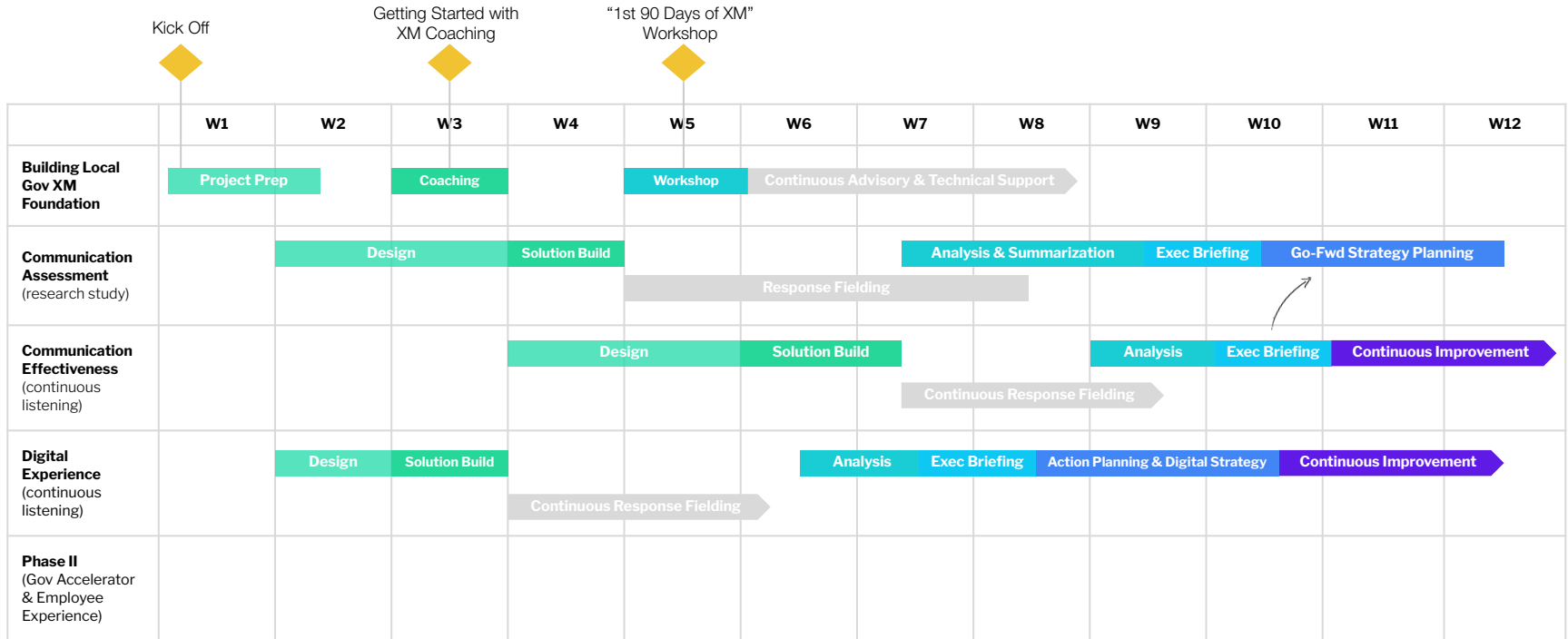
Employee Experience

- Use EX25 to understand employee engagement
- Mid Year Employee Pulse

Close Loop Actioning

Create systematic ticketing internally to close the loop on communications with Vineyard.

Example Timeline: Phase I



This graphic represents an example of how projects could be phased. The exact timeline and approach will be refined with Vineyard leadership.

Enterprise Bundle Pricing - Multi Year Contract

	Year One	Year Two	Year Three
Software CX Digital CX Foundation EX Foundational	\$ 48,000	\$ 75,000	\$75,000
Services Advisory (Qualtrics) Implementation (Red Pepper)	\$ 25,000	\$ -	\$ -
GRAND TOTAL	\$ 73,000	\$ 75,000	\$ 75,000

Key Offer Terms

- 3 year contract
- State of Utah MSA contract vehicle
- Contract execution by October 9, 2023
- **This pricing includes all estimated markup for the MSA contract vehicles**

Bundle Benefits

- Heavily discounted software costs

THANK YOU

Getting Started with XM for Local Government

Best Practices

Resources to support your experience management journey.

See more in our [XM Institute](#) - a one-stop-shop for the “how to” of experience management.

- [How to build an XM program roadmap](#)
- [Maturity assessment](#)
- [Stakeholder mapping](#)
- [Vision statements](#)
- [Journey mapping](#)
- [Customer Journey Mapping Workshop](#)
- [5 Essential Elements of CX Program Governance](#)
- [XM Operating Framework](#)

Experience Management Specialist

1 Develop and implement XM strategy

2 Utilize XM platform

3 Stakeholder engagement

4 Drive XM improvements

5 Evaluate success

Position Title: Experience Management Specialist - Mayor's Office



Position Overview: The Experience Management Specialist will play a critical role in the Mayor's office, working closely with various stakeholders to implement and manage an experience management program. This includes leveraging technology platforms, conducting research, analyzing and interpreting data, and implementing initiatives to enhance the overall experience of residents, businesses, and visitors in the community.

Responsibilities:

1. **Develop and Implement Experience Management Strategy:** Collaborate with key stakeholders, including the Mayor, communications office, IT office, and more, to develop and execute an experience management strategy aligned with the city's goals and vision. This will involve identifying key touchpoints, designing feedback mechanisms, and establishing metrics to evaluate and monitor the success of initiatives.
2. **Utilize Experience Management Platforms:** Leverage experience management platforms, such as Qualtrics, to collect, analyze, and interpret data related to resident satisfaction, feedback, and sentiment. Design and implement surveys, polls, and other feedback mechanisms to gather insights and feedback from residents and other stakeholders.
3. **Analyze Data and Generate Actionable Insights:** Utilize data collected through experience management platforms to identify trends, patterns, and opportunities for improvement. Analyze feedback and survey results to understand the sentiment of different stakeholder groups, pinpoint areas of concern, and recommend strategies to enhance the overall experience.
4. **Stakeholder Engagement and Collaboration:** Work closely with various departments and stakeholders to foster collaboration, align initiatives, and ensure that experience management efforts are integrated across the organization. Collaborate with the communications office to build a two-way communication approach and strategic engagement to foster positive experiences and relationships.
5. **Develop and Implement Improvements:** Based on data and insights, develop and prioritize action plans to address identified issues, enhance service delivery, and improve the overall experience of residents and stakeholders. This may involve process improvements, policy changes, or the implementation of new technologies.
6. **Measure and Evaluate Success:** Establish metrics and performance indicators to track the impact and effectiveness of experience management initiatives. Regularly evaluate progress, measure resident satisfaction, and communicate outcomes to key stakeholders, including the Mayor and relevant departments.

Qualifications:

- Bachelor's degree in Business Administration, Public Administration, Communications, or a related field.
- Proven experience in implementing experience management or customer experience strategies.
- Proficiency in using experience management platforms, such as Qualtrics, to collect, analyze, and interpret data.
- Strong analytical skills with the ability to extract actionable insights from data.
- Excellent communication and interpersonal skills to collaborate with stakeholders and effectively convey information to diverse audiences.
- Project management skills and the ability to prioritize and manage multiple initiatives concurrently.
- Knowledge of local government operations and familiarity with the mayor's office functions is a plus.
- Passion for enhancing the overall experience of residents, businesses, and visitors in the community.

The Experience Management Specialist role offers a unique opportunity to work directly with the Mayor's office, collaborating with cross-functional teams to drive positive change and foster a citizen-centric approach. If you are a motivated and analytical professional passionate about leveraging data and technology to enhance the experience of community members, we invite you to apply for this position and contribute to the Mayor's office's mission in serving the community.

Experience management roles in government

Analytics

Content
management

Design

Entry level/intern

Management

Multi-lingual

Project
management

Social media

User experience

See government position descriptions for all roles [here](#)

XM in Government - 6 Initial Steps



Customer Experience Maturity

Stage 1

Investigate

current state, select 1st steps & get buy in.

Stage 2

Initiate

measurement on key touchpoints. Build value and awareness. Set strategy.

Stage 3

Mobilize

measure across customer journeys & drive improvements. Foster customer centric behaviors. Close the loop.

Stage 4

Scale

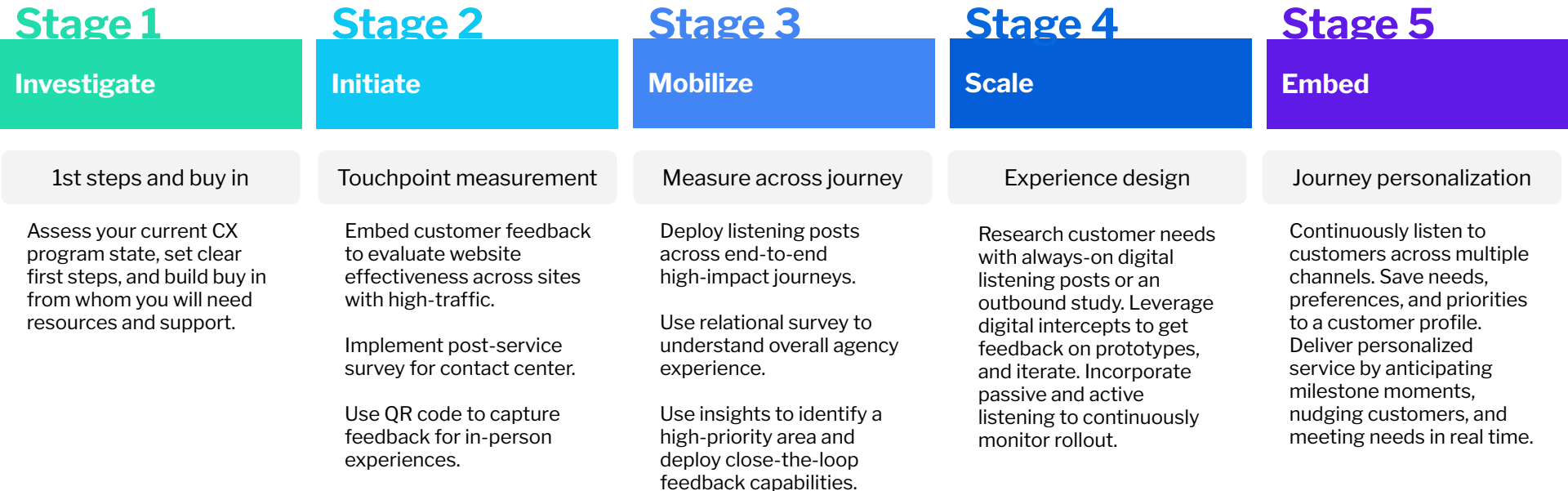
with customers by using experience insights before, during, & after design. Track impact of CX efforts.

Stage 5

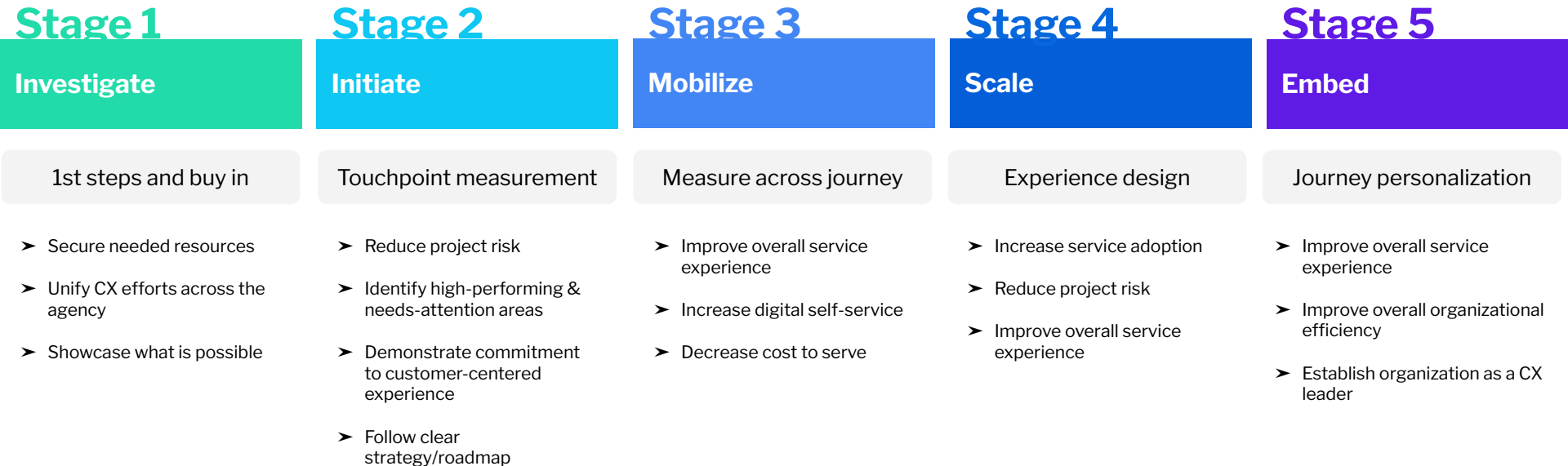
Embed

CX insights into all large-scale strategic decisions. Understand your customer's needs, preferences, & priorities in real time.

Customer Experience Program

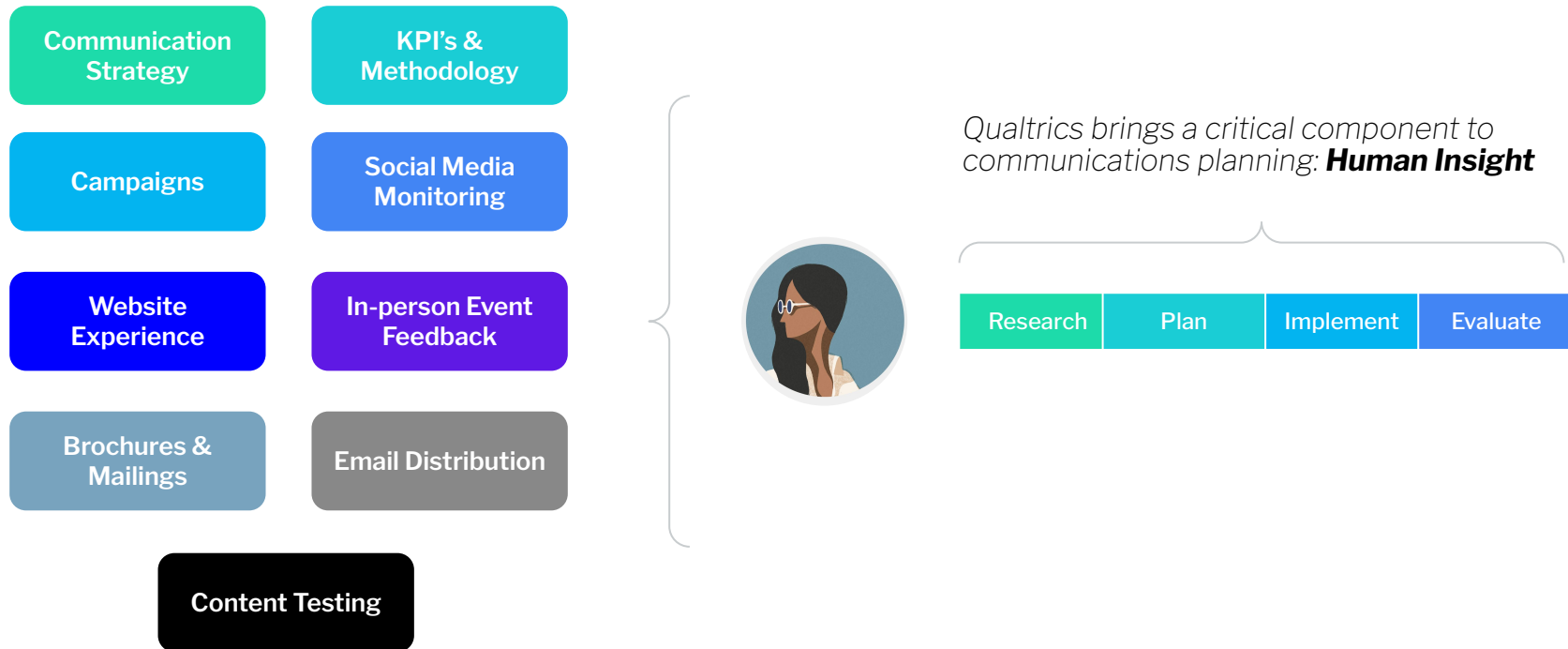


Customer Experience Outcomes



Appendix

Communication Effectiveness



Communication Challenges

STOP ASKING...

Do we really “know our residents”?

Did our message “work”?



START KNOWING.

Have a conversation with your residents.

Capitalize on two-way communication at scale.



Communication Challenges



Measurement is elusive

Difficult to measure effectiveness and show impact on mission and customers.



Output instead of outcome

Report outputs, like # blogs posted & press releases issued. Outcomes unknown.



Data rich and insight poor

Over-reliance on operational data and stats like open rates and page views



Technology gap

Without the right tools to gather and leverage experience data, problems persist



Mission accomplished?

Uncertain if communication goal - to affect human awareness, attitudes, and behaviors - was achieved



Unimpressed leadership

Showcasing value to leadership is labor intensive and lackluster



Order Form

Parties:	Qualtrics LLC 333 W River Park Drive, Provo, UT, 84604 United States ("Qualtrics")	City of Vineyard UT 125 S Main Street Vineyard UT 84059 United States ("Customer")
Effective Date:	The date signed by the last party to sign.	
Governing Document:	This Order Form is subject to the Qualtrics Terms of Service at https://www.qualtrics.com/terms-of-service/ (the "Agreement"). All capitalized terms used but not defined herein have the meanings given to them in the Agreement. If there is a conflict between the terms of the Agreement and this Order Form, this Order Form will control.	
Attachments:	- Service Level Exhibit - Fees Exhibit - Cloud Service Exhibit - Professional Services Exhibit(s)	
Services:	As set forth in the exhibits attached hereto	
Term:	As set forth in the exhibits attached hereto	
Payment Terms:	As set forth in the exhibits attached hereto	
Additional Terms:		
To be completed by Customer		
Regional Data Center:		Purchase Order Number (if any):
Email Address for Invoice Submission:	ezran@vineyardutah.org	Shipping Address:
Invoicing Instructions (if applicable):		Billing Address for Invoice Submission: Attn: City of Vineyard 125 S Main Street Vineyard, UT United States 84059

Qualtrics	Customer
By (signature):	By (signature):
Name:	Name:
Title:	Title:
Date:	Date:
Qualtrics Primary Contact:	Customer Primary Contact:
Name: Chandler Hoopes	Name: Ezra Nair
Phone:	Phone: (801) 678-9341
Email: choopes@qualtrics.com	Email: ezran@vineyardutah.org



Order Form



Order Form

Service Level Exhibit

Service Levels

1. **Availability.** Qualtrics will use commercially reasonable efforts to ensure that the Cloud Service will be available at all times, excluding when the Cloud Service is unavailable due to (a) required system maintenance as determined by Qualtrics ("**Scheduled Maintenance**"); and (b) causes outside of the reasonable control of Qualtrics that could not have been avoided by its exercise of due care, including any outages caused by: (i) the Internet in general; (ii) a Customer-caused event; or (iii) any Force Majeure Event ("**Availability**").
2. **Scheduled Maintenance.** A minimum of five days' advance notice will be provided by email to Customer for all Scheduled Maintenance exceeding two hours. For Scheduled Maintenance lasting less than two hours, notice will be displayed on the login page.
3. **Downtime.** "**Downtime**" is defined as the Cloud Service having no Availability, expressed in minutes.
4. **Remedies for Downtime.** If Downtime exceeds a certain amount per month, Customer will be entitled, upon written request, to a credit ("**Fee Credit**") based on the formula: Fee Credit = Fee Credit Percentage set forth below * (1/12 current annual Fees paid for Software affected by Downtime). All times listed immediately below are per calendar month.
 1. If Downtime is 30 minutes or less, no Fee Credit Percentage is awarded.
 2. If Downtime is from 31 to 120 minutes, Customer is eligible for a Fee Credit Percentage of 5%.
 3. If Downtime is from 121 to 240 minutes, Customer is eligible for a Fee Credit Percentage of 7.5%.
 4. If Downtime is 241 minutes or greater, Customer is eligible for a Fee Credit Percentage of 10.0%

Order Form

Fees Exhibit

License Details

Start Date	End Date	Term in Months
First date of the initial period in the table below	Last date of the final period in the table below	36

Cloud Service Details

Period	Services	Price	Estimated Invoice Date	Payment Terms from Invoice	License Configuration
30-Oct-2023 TO 29-Oct-2024	Cloud Professional	\$50,998.00 \$22,487.50	Effective Date	Net 30	Q-51046
30-Oct-2024 TO 29-Oct-2025	Cloud Professional	\$75,000.00 \$0.00	30-Sep-2024	Net 30	Q-51046
30-Oct-2025 TO 29-Oct-2026	Cloud Professional	\$75,000.00 \$0.00	30-Sep-2025	Net 30	Q-51046
		USD \$223,485.50			
Total					

Prices shown do not include applicable taxes. Applicable taxes will be presented on the invoice.

Press Release

Notwithstanding anything to the contrary in the Agreement, upon mutual execution of this Order Form Customer grants Qualtrics the right to issue a press release naming Customer as a customer of Qualtrics and identifying the product purchased.

CONFIDENTIAL

Order Form

Cloud Service Exhibit

Cloud Service Renewal (not applicable to pilots or proofs of concept). Upon expiration of the full contract term as set out in the Fees Exhibit ("Initial Term") and each subsequent renewal term, the Cloud Service will automatically renew for a successive one-year term with a price increase of no more than 5% at such renewal, unless either party provides written notice of non-renewal or modification at least 90 days prior to the end of the applicable term.

[Description of Services on following page]

Order Form

YEAR 1
Q-51046

CLOUD SERVICE

CX;EX

Digital - Users : 5
Foundation - Users : 10
Employees - EX Foundational : 40
CX Page Views (in millions) : up to 10
Foundation - Responses : 10,000
CX Additional Responses : up to 10,000
CX Responses

YEAR 2
Q-51046

CLOUD SERVICE

CX;EX

CX Additional Responses : up to 10,000
CX Responses
Employees - EX Foundational : 40
Foundation - Responses : 10,000
CX Page Views (in millions) : up to 10
Digital - Users : 5
Foundation - Users : 10

YEAR 3
Q-51046

CLOUD SERVICE

CX;EX

Employees - EX Foundational : 40
Foundation - Users : 10
Digital - Users : 5
CX Additional Responses : up to 10,000
Foundation - Responses : 10,000
CX Page Views (in millions) : up to 10

CONFIDENTIAL

Order Form

CX Responses

The Cloud Services purchased are subject to the Definitions and Product Terms located at: <https://www.qualtrics.com/legal/customers/product-terms>

CONFIDENTIAL

Order Form

Professional Services Exhibit: SSO Configuration

Customer agrees that Qualtrics may use subcontractors to deliver any portion(s) of the Project at Qualtrics' discretion.

1. Definitions

- a. "Delivery Team" refers to the SET of resources assigned for fulfillment of project scope. "Project" refers to the SSO Configuration to be provided under this Professional Services Exhibit.
- b. "Standard Business Hours" are 0900 to 1700 hours according to the time zone of the office in which Delivery Team is located, unless otherwise agreed to in writing during the Project.

2. Project Scope

- a. Inclusions
 - i. SSO (Single Sign-On) Configuration
- b. Assumptions
 - i. For the duration of the Project, Customer will provide the Delivery Team with access to Customer's Qualtrics brand (account) as a brand administrator.

3. Responsibilities

- a. Delivery Team Responsibilities
 - i. Provide documentation, specifications, and requirements for SSO set-up.
 - ii. Conduct Q&A session with Customer and Customer IT/SSO team to identify any potential roadblocks, including a non-standard SSO system.
 - iii. Configure a test brand to validate SSO setup.
 - iv. Provide configuration details for the test brand and a login URL for setup validation.
 - v. Provide support in troubleshooting any errors that arise in the test instance.
 - vi. Test the SSO setup within a test brand before transferring to the live brand.
 - vii. After successful testing of the configuration, provide configuration details to the Customer for the live brand, then transfer the configuration to the live brand.
- b. Customer Responsibilities
 - i. Provide key configuration details of SSO system as requested by Qualtrics, dependent on the type of SSO connection.
 - ii. If customer SSO can support it, ensure SSO is set up to pass any user attributes required for dashboard permissioning.
 - iii. Ensure that a user in the Customer's IdP can successfully login to the Qualtrics platform using their SSO credentials.
 - iv. Manages User Acceptance Testing ("UAT") process and any special testing requirements.

4. Governance

- a. Delivery Team will reach out to Customer after completion of request survey within the timeline specified in request survey to schedule a Project kickoff call or coordinate via email. Timing of kickoff call will be mutually agreed between Delivery Team and Customer based on Delivery Team availability and Customer's milestones.
- b. The Project is complete based on completion of delivery and Customer's acceptance, per the terms of the Acceptance Criteria section.
- c. Unless otherwise agreed by both parties in writing, all interactions and meetings will be conducted in English, and will be conducted remotely, via phone, email, or videoconference.

5. Acceptance Criteria

Order Form

- a. Once SSO Configuration is completed and the Delivery Team provides notification for review and approval, the Customer will either (1) confirm the requirements have reasonably been met and sign off on the approval or (2) reply to the Delivery Team, in writing, detailing the specific requirements that must still be met. Upon mutual agreement, both parties may agree to extend the time period for UAT, though additional time may impact Project timelines and budget and be subject to a Change Order (as defined below).
- b. SSO Configuration will be reviewed and signed off according to the following process:
 - i. Delivery Team will provide configuration details to the Customer for the live brand and transfer the configuration to the live brand at least 5 business days prior to the Deliverable completion date.
 - ii. Customer will sign off or report any issues within 5 business days of submission.
 - iii. The Delivery Team will correct reported issues within a mutually agreed time frame.
 - iv. Customer will provide written feedback and raise issues related to the reworked portion within a mutually agreed time frame, and the Delivery Team will make changes necessary to resolve the issues.
 - v. Customer will provide final review and signoff within 2 business days.
 - vi. SSO Configuration will be considered accepted if the Customer does not provide written notification of SSO Configuration rejection within the timelines specified above.

6. Third Party Vendors and Products

- a. Customer remains responsible for their own vendors and third parties providing services related hereto.
- b. Qualtrics is not responsible for third party products obtained by Customer.

7. Change Orders

- a. If Customer or Delivery Team wishes to change the scope of the Project, they will submit details of the requested change to the other in writing. Delivery Team will, within a reasonable time after such request is received, provide a written estimate to Customer of changes to Project cost, timeline, and/or scope.
- b. Promptly after receipt of the written estimate, Customer and Delivery Team will negotiate and agree in writing on the terms of such change (a "Change Order"). Each Change Order complying with this Section will be considered an amendment to this Service Order.

RESOLUTION 2023-43

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF VINEYARD, UTAH COUNTY, UTAH, APPOINTING _____ AS CITY MANAGER OF THE CITY OF VINEYARD, APPROVING A CONTRACT BETWEEN THE CITY OF VINEYARD AND _____, AND AUTHORIZING THE MAYOR TO EXECUTE SAID CONTRACT ON BEHALF OF THE CITY.

WHEREAS, pursuant to Section 2.08.010, the council the governing body shall appoint the city manager, who shall be appointed on the basis of experience, and administrative and executive abilities and qualifications. The city manager may also be known as the chief administrative officer of the City;

WHEREAS, following the resignation of Ezra Nair as City Manager, City Council initiated an extensive search process to find a qualified candidate for the position of City Manager;

WHEREAS, based on the results of the search, the City Council directed staff to pursue negotiations with _____ for appointment as City Manager; and,

WHEREAS, following such negotiations, a proposed Employment Agreement (“Contract”) was drafted, reviewed, and agreed to by _____ and the City Council. A copy of the Contract is attached hereto as “Exhibit A” and incorporated herein by reference.

NOW, THEREFORE, be it resolved by the City Council of Vineyard, in the State of Utah, as follows:

Section 1. Appoint. The City Council hereby appoints _____ as City Manager, with a start date of _____, 2023.

Section 2. Approval. The City Council of Vineyard City hereby approves the Contract and authorizes the Mayor to execute such contract with _____.

Section 3. Severability Clause. If any section, part, or provision of this Resolution is held invalid or unenforceable, such invalidity or unenforceability shall not affect any other portion of this Ordinance; and all sections, parts, and provisions of this Ordinance shall be severable.

Section 4. Effective Date. This Resolution shall be in full force and effect from January 26, 2022, and after the required approval and publication according to law.

PASSED AND ADOPTED BY THE VINEYARD CITY COUNCIL ON THIS
25th DAY OF October 2023.

Presiding Officer

Attest

Mayor Julie Fullmer

City Recorder Pamela Spencer