



**MINUTES OF
A SPECIAL SESSION CITY COUNCIL MEETING**

City Council Chambers
125 South Main Street, Vineyard, Utah
February 21, 2024, at 6:00 PM

Present

Mayor Julie Fullmer
Councilmember Sara Cameron
Councilmember Jacob Holdaway
Councilmember Amber Rasmussen
Councilmember Mardi Sifuentes

Absent

Staff Present: City Manager Eric Ellis, City Attorney Jayme Blakesley, Lieutenant Holden Rockwell with the Utah County Sheriff's Office, Community Development Director Morgan Brim, City Planner Anthony Fletcher, Public Works Director Naseem Ghandour, Finance Director Kristie Bayles, Parks and Recreation Director Brian Vawdrey, Recreation Coordinator Aaron Kohler, Environmental Utilities Manager Sullivan Love, and Deputy Recorder Heidi Jackman

Others Speaking: Residents Keith Holdaway, David Lauret; Bicycle Advisory Commission Member Anthony Jenkins

1. CALL TO ORDER/INVOCATION/INSPIRATIONAL THOUGHT/PLEDGE OF ALLEGIANCE

► Mayor Fullmer opened the meeting at 6:01 PM. Councilmember Sifuentes gave the invocation and led the Pledge of Allegiance.

2. WORK SESSION /PRESENTATIONS /RECOGNITIONS /AWARDS /PROCLAMATIONS

► Mayor Fullmer moved the presentation from later in the meeting to the work session.

PRESENTATION – Bicycle Advisory Commission award

Planner, Anthony Fletcher will present an award to the Bicycle Advisory Commission.

► Planner Anthony Fletcher introduced the award that the Bicycle Advisory Commission (BAC) earned and turned time over to BAC Commissioner, Anthony Jenkins

► Mr. Jenkins spoke about the biking community and what our city offers to make it enjoyable. He mentioned safety and law enforcement being an important component as well. He presented the award to Mayor Fullmer and the council.

- ▶ Mayor Fullmer accepted the award and mentioned the hard work that went into receiving the award.
- ▶ Mayor Fullmer moved the meeting to the Work Session portion.

2.1 WORK SESSION – Zoning Text Amendment – Landscaping Code

City Attorney Jayme Blakesley will present a Zoning text amendment to the landscaping code.

- ▶ City Attorney Jayme Blakesley presented the zoning text amendment to the landscape code. He spoke about common areas and who is responsible for landscaping. Mr. Blakesley stated that they found that there were areas where the maps and the zoning ordinance were not precise enough to know where the boundaries were and who was responsible for those areas. He said there may need to be a contract between Vineyard City and the Homeowners Associations (HOA). He stated there were essentially three (3) pieces: 1. An agreement with HOA that would amend out of the zoning ordinance, the language related to landscaping. 2. Move the agreement to a contract between the city and the HOA that would spell it out. 3. If the common area designated in the HOA covenants, that apply to the property, didn't accurately reflect where the lines were, to seek amendment of those covenants as part of that agreement. Mr. Blakesley continued that he wanted to engage with the HOA's and start the process.
- ▶ Councilmember Holdaway asked if the goal was to give the property back or have the ability to use it. Mr. Blakesley responded there was no desire to give or receive property, but to find who was responsible. He further explained that there were planting and lawn care areas along the fence that were not being cared for and the city thought they were to be part of the HOA common area. He stated the maps, and the code was not precise enough to know who was responsible. A discussion ensued regarding HOA covenants, common property and amendments needed. Mr. Blakesley said this would be a 6–12-month process. Development Community Director, Morgan Brim, commented that if there were areas that needed to be treated during the process, they would address how to handle those. Mayor Fullmer said she would like those details worked out.

2.2 PRESENTATION – Pavement Condition Assessment

Public Works Director Naseem Ghandour will present the results of the citywide Pavement Condition Assessment completed by Horrocks Engineering

- ▶ Public Works Director Naseem Ghandour shared a slide presentation regarding pavement preservation.
- ▶ Mayor Fuller asked about the data regarding road conditions. Mr. Ghandour responded, and a discussion ensued about the range of conditions for roads. Councilmember Sifuentes asked about the budget. Mr. Ghandour responded that they would have it ready to present at the end of March. Mr. Ghandour continued with his presentation and a discussion ensued with the council.

3. PUBLIC COMMENTS

- ▶ Mayor Fullmer opened public comments.
- ▶ Resident Keith Holdaway, living on Holdaway Road commented that he would like to encourage openness in our government. He said he would like to have more notice for meetings. Mr. Holdaway asked for an answer to a question he had asked previously.

▶ Resident, David Lauret, living on Holdaway Road commented that he liked having items in the work session and to continue with that. He suggested items on the agenda be prolonged through three sessions. He appreciates having the attorney present and that he can explain certain terms that may be used.

▶ Mayor Fullmer closed the public comments and then addressed.

4. MAYOR AND COUNCILMEMBERS' REPORTS/DISCLOSURES/RECUSALS

▶ Councilmember Holdaway apologized to the council and mayor about the special session meetings held over President's Day weekend and the short notice given. Councilmember Holdaway reported on the two special sessions. He stated that he wasn't aware that the retreat meeting was about the budget. He expressed concern about receiving information. A discussion with the council and staff ensued.

▶ Councilmember Rasmussen reported on the legislative session. She reviewed some of the bills that were currently on the agenda that the city was watching. She reported on privacy, the community garden, and the BAC. A discussion ensued with council and staff.

▶ Councilmember Sifuentes reported that she attended a meeting for Huntsman Cancer Institute where Huntsman shared some preliminary designs, goals, and their future. Mayor Fullmer commented that Huntsman was excited to be in our community. Councilmember Cameron expressed that some of the citizens were concerned about the cleanliness of the dirt at the building site. A discussion ensued with the council and staff.

▶ Mayor Fullmer gave an update on infrastructure. She discussed opening transportation across the city lines and over the rail. She stated it was done through the Mountainland Association of Governments (MAG) process. Mayor Fullmer gave updates on 1600 North and all entry points including Geneva Road. Councilmember Holdaway mentioned that the bridge at 1200 North did not go through the MAG process. Mayor Fullmer responded that that was correct, but it was still going through a correct process since it was a local road. A discussion with the council and staff ensued.

5. STAFF, COMMISSION, AND COMMITTEE REPORTS

5.1 Neighborhood Community Services Coordinator, Maria Arteaga will provide an update on current code enforcement activity.

▶ Neighborhood Community Services Coordinator, Maria Arteaga presented a summary of what she has been setting up in her new role. She shared data regarding complaints and other issues such as parking. Mr. Brim added that the issue with occupancy was connected to the parking issues. Lieutenant Holden Rockwell with the Utah County Sheriff's Office commented on the parking issues and that they usually came from cars that were parked for longer periods of time. Mayor Fullmer asked if the parking issues were violating the ordinances in place. A discussion ensued.

6. CONSENT ITEMS

6.1 Approval of the December 6, 2023, Joint Planning Commission and City Council Meeting

6.2 Approval of the January 24, 2024, City Council Meeting Minutes

6.3 Approval of a Background Check Policy for Coaches (Resolution 2024-04)

6.4 Approval of a bid award for the Stormwater Master Plan (Resolution 2024-05)

6.5 Approval of Utah Premier Events Alcohol License

6.6 Approval of a Scholarship Program for Parks and Recreation's Sports Programs (Resolution 2024-06)

► Mayor Fullmer moved consent item 6.3, Approval of a Background Check Policy for Coaches off the list for discussion.

► Councilmember Holdaway asked to move consent item 6.5. Approval of Utah Premier Events Alcohol License for more information.

► **Motion:** COUNCILMEMBER SIFUENTES MOVED TO APPROVE AND ADOPT CONSENT ITEMS 6.1, 6.2, 6.4, AND 6.6 AS PRESENTED. COUNCILMEMBER RASMUSSEN SECONDED THE MOTION. ROLL CALL WENT AS FOLLOWS: MAYOR FULLMER, COUNCILMEMBERS CAMERON, HOLDAWAY, RASMUSSEN, AND SIFUENTES VOTED YES. THE MOTION CARRIED UNANIMOUSLY.

► Mayor Fullmer turned the time over to Mr. Blakesley to discuss consent item 6.3, Approval of a Background Check Policy for Coaches.

► Mr. Blakesley let the council know that the policy in their packet was not the current one and they each should have an updated policy in front of them. He stated that the Parks and Recreation Department wanted to update their background policy to ensure safety in youth sports. Mr. Blakesley stated that the updated policy allows for reform. Councilmember Rasmussen asked if this policy could be used in other aspects of the city that involve minors. Mr. Blakesley stated that the wording would be changed from coaching to any individual that works with the youth.

► **Motion:** COUNCILMEMBER RASMUSSEN MOVED TO APPROVE CONSENT ITEM 6.3 WITH THE CHANGE TO VINEYARD CITY VOLUNTEER BACKGROUND CHECK POLICY FOR ANY INDIVIDUAL THAT WORKS WITH MINORS. COUNCILMEMBER HOLDAWAY SECONDED THE MOTION. ROLL CALL WENT AS FOLLOWS: MAYOR FULLMER, COUNCILMEMBERS CAMERON, HOLDAWAY, RASMUSSEN, AND SIFUENTES VOTED YES. THE MOTION CARRIED UNANIMOUSLY.

► Mayor Fullmer explained consent item 6.5, Approval of Utah Premier Events Alcohol License. She stated that the event needs a waiver at the event because they would be serving alcohol.

► Mr. Brim gave an overview of the Utah Premier Event. He explained that this was a class three (3) license that required local consent, which was approval from the city council, and it would be a onetime event. Mr. Blakesley stated that some items were legislative, but this one was administrative. A discussion ensued.

► **Motion:** COUNCILMEMBER HOLDAWAY MOVED TO APPROVE CONSENT ITEM 6.5 AS PRESENTED. COUNCILMEMBER RASMUSSEN SECONDED THE MOTION. ROLL CALL WENT AS FOLLOWS: MAYOR FULLMER, COUNCILMEMBERS CAMERON, HOLDAWAY, RASMUSSEN, AND SIFUENTES VOTED YES. THE MOTION CARRIED UNANIMOUSLY.

7. APPOINTMENTS

7.1Vineyard Bicycle Commission

With the advice and consent of the City Council, Mayor Fullmer will appoint Jim Price as a member and Chris Wiltsie as an alternate member to the Bicycle Advisory Commission.

► Mayor Fullmer appointed Jim Price as a sitting member of the BAC and Chris Wiltsie as an alternate member of the BAC. She gave an overview of their backgrounds and stated that they were not residents of Vineyard and were considered “at-large” members of the BAC.

► **Motion:** COUNCILMEMBER RASMUSSEN MOVED TO APPROVE THE MAYOR’S APPOINTMENTS TO THE BICYCLE COMMISSION AS PRESENTED. COUNCILMEMBER SIFUENTES SECONDED THE MOTION. MAYOR FULLMER, COUNCILMEMBERS CAMERON, HOLDAWAY, RASMUSSEN, AND SIFUENTES VOTED YES. THE MOTION CARRIED UNANIMOUSLY.

8. PRESENTATIONS/RECOGNITIONS/AWARDS/PROCLAMATIONS

Planner, Anthony Fletcher will present an award to the Bicycle Advisory Commission.

This item was moved to the Work Session portion of the meeting.

9. BUSINESS ITEMS

9.1PUBLIC HEARING –Budget Amendment Resolution 2024-01

(This item was continued from the January 10, and January 24, 2024, City Council Meetings.)

City Manager, Eric Ellis, will present proposed amendments to the Fiscal Year 2023-2024 Budget. The mayor and city council will act to adopt (or deny) this request by resolution. *(A public hearing was held on this item during the January 10, 2024, City Council Meeting.)*

► Councilmember Sifuentes stated that Councilmembers Holdaway and Cameron would like to see the budget and would like to move this item to the next city council meeting, March 13, 2024.

► **Motion:** COUNCILMEMBER SIFUENTES MOVED TO CONTINUE ITEM 9.1 THE BUDGET AMENDMENT RESOLUTION 2024-01 TO THE CITY COUNCIL MEETING ON MARCH 13, 2024. COUNCILMEMBER HOLDAWAY SECONDED THE MOTION. MAYOR FULLMER, COUNCILMEMBERS CAMERON, HOLDAWAY, RASMUSSEN, AND SIFUENTES VOTED YES. THE MOTION CARRIED UNANIMOUSLY.

► Councilmember Holdaway mentioned that resident David Pearce was serving as the Vineyard Cares Board Chair. He wanted to ask council about the board support and how people volunteer. Mayor Fullmer responded with information on how to volunteer.

10. CLOSED SESSION

No closed session was held.

11. ADJOURNMENT

► Mayor Fullmer adjourned the meeting at 8:09 PM.

MINUTES APPROVED ON: March 13, 2024

CERTIFIED CORRECT BY: Heidi Jackman
HEIDI JACKMAN, DEPUTY RECORDER

