



NOTICE OF A REGULAR CITY COUNCIL MEETING

June 26, 2024, at 6:00 PM

PUBLIC NOTICE is hereby given that the Vineyard City Council will hold a regularly scheduled City Council meeting on Wednesday, June 26, 2024, immediately following the RDA meeting, in the City Council Chambers at City Hall, 125 South Main Street, Vineyard, UT. This meeting can also be viewed on our [live stream page](#).

AGENDA

Presiding Mayor Julie Fullmer

1. CALL TO ORDER

2. PRESENTATIONS/RECOGNITIONS/AWARDS/PROCLAMATIONS

2.1. Presentation of GFOA Distinguished Budget Presentation Award

Finance Director Kristie Bayles will present an award to the city from the Government Finance Officers Association. The GFOA's Distinguished Budget Presentation Award recognizes the city's "commitment to producing annual reports that evidence the spirit of full disclosure and transparency".

2.2. Fraud Risk Assessment Presentation

Finance Director Kristie Bayles will present the annual Fraud Risk Assessment. This item is for discussion only, no action will be taken.

3. WORK SESSION

4. PUBLIC COMMENTS

"Public Comments" is defined as time set aside for citizens to express their views for items not on the agenda. During a period designated for public comment, the mayor or chair may allot each speaker a maximum amount of time to present their comments, subject to extension by the mayor or by a majority vote of the council. Speakers offering duplicate comments may be limited. Because of the need for proper public notice, immediate action cannot be taken in the Council Meeting. The Chair of the meeting reserves the right to organize public comments by topic and may group speakers accordingly. If action is necessary, the item will be listed on a future agenda; however, the Council may elect to discuss the item if it is an immediate matter of concern. *Public comments can be submitted ahead of time to pams@vineyardutah.org.*

5. MAYOR AND COUNCILMEMBERS' REPORTS/DISCLOSURES/RECUSALS

6. STAFF, COMMISSION, AND COMMITTEE REPORTS

7. CONSENT ITEMS

7.1. Approval of the June 14th, City Council Meeting Minutes.

7.2. Tucker Row Homeowners Association Property Conveyance

7.3. Business License and Regulation Amendment

8. APPOINTMENTS

9. BUSINESS ITEMS

9.1. Parking Permit Program

Senior Planner Cache Hancey will present an a Parking Permit Program for 300 W and Vineyard Loop Road near the Lakefront at Town Center Neighborhood

9.2. PUBLIC HEARING – Adoption of the Vineyard City FY24 Budget Final Amendment #5 (Resolution 2024-18)

Finance Director Kristie Bayles will present proposed amendments to the Fiscal Year 2023-2024 Budget. The mayor and city council will act to adopt (or deny) this request by resolution.

9.3. PUBLIC HEARING - Proposed Salary Increases for Elective and Statutory Officials.

Per State Code 10-3-818, a public hearing is required to be held for the setting of any elected and statutory staff salaries or increases.

9.4. DISCUSSION AND ACTION - Adoption of the Final Fiscal Year 2025 Budget (Resolution 2024-19)

Finance Director Kristie Bayles will present the final Fiscal Year 2024-2025 Budget and the certified tax rate. The mayor and City Council will act to adopt (or deny) this request by resolution. (A public hearing was held on the adopted tentative budget during the May 22nd City Council meeting.)

9.5. DISCUSSION AND ACTION - Adoption of Ordinance for salary increases (Ordinance 2024-07)

Human Resource Manager Corrie Steeves will present an ordinance proposing salary increases for elected and statutory staff as required per State Code 10-3-818.

9.6. Forms of Government

The mayor and city council will continue the discussion regarding forms of government and possibly act to adopt (or deny) resolution 2024-21.

10. CLOSED SESSION

The Mayor and City Council pursuant to Utah Code 52-4-205 may vote to go into a closed session for the purpose of (these are just a few of the items listed, see Utah Code 52-4-205 for the entire list):

- a discussion of the character, professional competence, or physical or mental health of an individual
- b strategy sessions to discuss collective bargaining

- c strategy sessions to discuss pending or reasonably imminent litigation
- d strategy sessions to discuss the purchase, exchange, or lease of real property, including any form of a water right or water shares
- e strategy sessions to discuss the sale of real property, including any form of a water right or water shares
- f discussion regarding deployment of security personnel, devices, or systems
- g the purpose of considering information that is designated as a trade secret, as defined in Section [13-24-2](#), if the public body's consideration of the information is necessary in order to properly conduct a procurement under [Title 63G, Chapter 6a, Utah Procurement Code](#)

11. ADJOURNMENT

The next meeting is on _____.

This meeting may be held in a way that will allow a councilmember to participate electronically. The Public is invited to participate in all City Council meetings. In compliance with the Americans with Disabilities Act, individuals needing special accommodations during this meeting should notify the City Recorder at least 24 hours prior to the meeting by calling (385) 338-5183.

I, the undersigned Deputy Recorder for Vineyard, hereby certify that the foregoing notice and agenda was emailed to the Salt Lake Tribune, posted at the Vineyard City Offices, the Vineyard website, the Utah Public Notice website, and delivered electronically to staff and to each member of the Governing Body.

AGENDA NOTICING COMPLETED ON:

6/25/2024

CERTIFIED (NOTICED) BY:

/s/Tony Lara

TONY LARA, DEPUTY RECORDER



Fraud Risk Assessment

INSTRUCTIONS:

- Reference the *Fraud Risk Assessment Implementation Guide* to determine which of the following recommended measures have been implemented.
- Indicate successful implementation by marking “Yes” on each of the questions in the table. Partial points may not be earned on any individual question.
- Total the points of the questions marked “Yes” and enter the total on the “Total Points Earned” line.
- Based on the points earned, circle/highlight the risk level on the “Risk Level” line.
- Enter on the lines indicated the entity name, fiscal year for which the Fraud Risk Assessment was completed, and date the Fraud Risk Assessment was completed.
- Print CAO and CFO names on the lines indicated, then have the CAO and CFO provide required signatures on the lines indicated.

Fraud Risk Assessment

Continued

*Total Points Earned: 395/395 *Risk Level: Very Low Low Moderate High Very High
> 355 316-355 276-315 200-275 < 200

	Yes	Pts
1. Does the entity have adequate basic separation of duties or mitigating controls as outlined in the attached Basic Separation of Duties Questionnaire?	✓	200
2. Does the entity have governing body adopted written policies in the following areas:		
a. Conflict of interest?	✓	5
b. Procurement?	✓	5
c. Ethical behavior?	✓	5
d. Reporting fraud and abuse?	✓	5
e. Travel?	✓	5
f. Credit/Purchasing cards (where applicable)?	✓	5
g. Personal use of entity assets?	✓	5
h. IT and computer security?	✓	5
i. Cash receipting and deposits?	✓	5
3. Does the entity have a licensed or certified (CPA, CGFM, CMA, CIA, CFE, CGAP, CPFO) expert as part of its management team?	✓	20
a. Do any members of the management team have at least a bachelor's degree in accounting?	✓	10
4. Are employees and elected officials required to annually commit in writing to abide by a statement of ethical behavior?	✓	20
5. Have all governing body members completed entity specific (District Board Member Training for local/special service districts & interlocal entities, Introductory Training for Municipal Officials for cities & towns, etc.) online training (training.auditor.utah.gov) within four years of term appointment/election date?	✓	20
6. Regardless of license or formal education, does at least one member of the management team receive at least 40 hours of formal training related to accounting, budgeting, or other financial areas each year?	✓	20
7. Does the entity have or promote a fraud hotline?	✓	20
8. Does the entity have a formal internal audit function?	✓	20
9. Does the entity have a formal audit committee?	✓	20

*Entity Name: Vineyard City

*Completed for Fiscal Year Ending: 2024 *Completion Date: 6/25/24

*CAO Name: Eric Ellis *CFO Name: Kristie Bayles

*CAO Signature: Eric Ellis *CFO Signature: Kristie Bayles

*Required

Basic Separation of Duties

Continued

Instructions: Answer questions 1-12 on the Basic Separation of Duties Questionnaire using the definitions provided below.

☑ If all of the questions were answered “Yes” or “No” with mitigating controls (“MC”) in place, or “N/A,” the entity has achieved adequate basic separation of duties. Question 1 of the Fraud Risk Assessment Questionnaire will be answered “Yes.” 200 points will be awarded for question 1 of the Fraud Risk Assessment Questionnaire.

☒ If any of the questions were answered “No,” and mitigating controls are not in place, the entity has not achieved adequate basic separation of duties. Question 1 of the Fraud Risk Assessment Questionnaire will remain blank. 0 points will be awarded for question 1 of the Fraud Risk Assessment Questionnaire.

Definitions:

Board Chair is the elected or appointed chairperson of an entity’s governing body, e.g. Mayor, Commissioner, Councilmember or Trustee. The official title will vary depending on the entity type and form of government.

Clerk is the bookkeeper for the entity, e.g. Controller, Accountant, Auditor or Finance Director. Though the title for this position may vary, they validate payment requests, ensure compliance with policy and budgetary restrictions, prepare checks, and record all financial transactions.

Chief Administrative Officer (CAO) is the person who directs the day-to-day operations of the entity. The CAO of most cities and towns is the mayor, except where the city has a city manager. The CAO of most local and special districts is the board chair, except where the district has an appointed director. In school districts, the CAO is the superintendent. In counties, the CAO is the commission or council chair, except where there is an elected or appointed manager or executive.

General Ledger is a general term for accounting books. A general ledger contains all financial transactions of an organization and may include sub-ledgers that are more detailed. A general ledger may be electronic or paper based. Financial records such as invoices, purchase orders, or depreciation schedules are not part of the general ledger, but rather support the transaction in the general ledger.

Mitigating Controls are systems or procedures that effectively mitigate a risk in lieu of separation of duties.

Original Bank Statement means a document that has been received directly from the bank. Direct receipt of the document could mean having the statement 1) mailed to an address or PO Box separate from the entity’s place of business, 2) remain in an unopened envelope at the entity offices, or 3) electronically downloaded from the bank website by the intended recipient. The key risk is that a treasurer or clerk who is intending to conceal an unauthorized transaction may be able to physically or electronically alter the statement before the independent reviewer sees it.

Treasurer is the custodian of all cash accounts and is responsible for overseeing the receipt of all payments made to the entity. A treasurer is always an authorized signer of all entity checks and is responsible for ensuring cash balances are adequate to cover all payments issued by the entity.

Basic Separation of Duties

See the following page for instructions and definitions.

	Yes	No	MC*	N/A
1. Does the entity have a board chair, clerk, and treasurer who are three separate people?	✓			
2. Are all the people who are able to receive cash or check payments different from all of the people who are able to make general ledger entries?	✓			
3. Are all the people who are able to collect cash or check payments different from all the people who are able to adjust customer accounts? If no customer accounts, check "N/A".	✓			
4. Are all the people who have access to blank checks different from those who are authorized signers?	✓			
5. Does someone other than the clerk and treasurer reconcile all bank accounts OR are original bank statements reviewed by a person other than the clerk to detect unauthorized disbursements?	✓			
6. Does someone other than the clerk review periodic reports of all general ledger accounts to identify unauthorized payments recorded in those accounts?	✓			
7. Are original credit/purchase card statements received directly from the card company by someone other than the card holder? If no credit/purchase cards, check "N/A".	✓			
8. Does someone other than the credit/purchase card holder ensure that all card purchases are supported with receipts or other supporting documentation? If no credit/purchase cards, check "N/A".	✓			
9. Does someone who is not a subordinate of the credit/purchase card holder review all card purchases for appropriateness (including the chief administrative officer and board members if they have a card)? If no credit/purchase cards, check "N/A".	✓			
10. Does the person who authorizes payment for goods or services, who is not the clerk, verify the receipt of goods or services?	✓			
11. Does someone authorize payroll payments who is separate from the person who prepares payroll payments? If no W-2 employees, check "N/A".	✓			
12. Does someone review all payroll payments who is separate from the person who prepares payroll payments? If no W-2 employees, check "N/A".	✓			

* MC = Mitigating Control



**MINUTES OF A SPECIAL SESSION
OF THE CITY COUNCIL**

City Council Chambers
125 South Main Street, Vineyard, Utah
June 14, 2024, at 11:00 AM

Present

Mayor Julie Fullmer
Councilmember Sara Cameron
Councilmember Mardi Sifuentes
Councilmember Amber Rasmussen

Absent

Councilmember Jacob Holdaway

Staff Present: City Manager Eric Ellis, City Attorney Jayme Blakesley, Lieutenant Holden Rockwell with the Utah County Sheriff's Office, Community Development Director Morgan Brim, Finance Director Kristie Bayles, Public Works Director Naseem Ghandour, Parks and Recreation Director Brian Vawdrey, and Deputy Recorder Tony Lara.

Others Speaking: None

1. CALL TO ORDER

 Mayor Fullmer began the meeting at 11:04 am.

 Mayor Fullmer asked that for item 2.3 additional language be added that stipulated that the company installing the shade sails consult the city arborist and use trees approved in the city's tree manual.

2. CONSENT

- 2.1. Approval of the May 22, 2024, City Council Meeting Minutes**
- 2.2. Approval of PTIF Management Authorization (Resolution 2024-14)**
- 2.3. Shade Sails Bid Award (Resolution 2024-16)**
- 2.4. Special Event Fee Waiver - Art in the Park**
- 2.5. Special Event Fee Waiver - Walk-A-Thon & Benefit Concert**

 **MOTION:** COUNCILMEMBER SIFUENTES MOVED TO APPROVE THE CONSENT ITEMS AS PRESENTED, WITH THE STIPULATION THAT FOR ITEM 2.3 THE GROUP WORK WITH THE CITY ARBORIST. COUNCILMEMBER RASMUSSEN SECONDED. MAYOR FULLMER AND COUNCILMEMBERS SIFUENTES, RASMUSSEN, AND CAMERON VOTED IN FAVOR. COUNCILMEMBER HOLDAWAY WAS EXCUSED. THE MOTION PASSED WITH ONE ABSENT.

45 **3. CLOSED SESSION**

46  **MOTION:** COUNCILMEMBER SIFUENTES MOVED TO GO INTO CLOSED SESSION
47 AT 11:05AM, FOR THE PURPOSES OF A STRATEGY SESSION TO DISCUSS PENDING OR
48 REASONABLY IMMINENT LITIGATION. COUNCILMEMBER CAMERON SECONDED.
49 THE ROLL CALL WENT AS FOLLOWS: MAYOR FULLMER, COUNCILMEMBERS
50 CAMERON, RASMUSSEN, AND SIFUENTES VOTED IN FAVOR. COUNCILMEMBER
51 HOLDAWAY WAS EXCUSED. THE MOTION PASSED WITH ONE ABSENT.
52

53  Mayor Fullmer brought the meeting back into open session at 11:12 am.
54
55

56 **4. BUSINESS ITEMS**

57 **4.1. Discussion and Action - Settlement Agreement**

58 City Attorney Jayme Blakesley will present a settlement agreement.
59

60  City Attorney Jayme Blakesley presented a settlement agreement to the public.
61

62  **MOTION:** COUNCILMEMBER SIFUENTES MOVED TO APPROVE THE
63 SETTLEMENT AGREEMENT AS PRESENTED. COUNCILMEMBER CAMERON
64 SECONDED. THE ROLL CALL WENT AS FOLLOWS: MAYOR FULLMER,
65 COUNCILMEMBERS CAMERON, RASMUSSEN, AND SIFUENTES VOTED IN FAVOR.
66 COUNCILMEMBER HOLDAWAY WAS EXCUSED. THE MOTION PASSED WITH ONE
67 ABSENT.
68
69

70 **5. ADJOURNMENT**

71
72  Mayor Fullmer adjourned the meeting at 11:16 am.
73

74 **6. CONSENT ITEMS**

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76 The next meeting is on June 26th, 2024.
77
78
79

80 **MINUTES APPROVED ON:** _____
81

82
83 **CERTIFIED CORRECT BY:**  _____
84

85 **TONY LARA, DEPUTY CITY RECORDER**
86



RESOLUTION 2024-20

A RESOLUTION OF THE VINEYARD CITY COUNCIL APPROVING AN AGREEMENT FOR CONVEYANCE OF PROPERTY WITH THE TUCKER ROW HOMEOWNERS ASSOCIATION

WHEREAS, Vineyard City adopted Resolution 2023-47 approving the acquisition a piece of Tucker Row Homeowners Association (known as HOA) common area property through a warranty deed; and

WHEREAS, included in Resolution 2023-47 the city agreed to install improvements on another section of Tucker Row Homeowners Association common area property in consideration; and

WHEREAS, the city and the HOA wish to enter into an agreement for conveyance of property.

NOW THEREFORE BE IT RESOLVED BY THE GOVERNING BODY OF VINEYARD AS FOLLOWS:

Section 1. Acceptance. That the Property Conveyance Agreement between the Tucker Row Homeowners Association and the City of Vineyard, Utah, attached hereto as Exhibit A and incorporated herein by reference, is hereby accepted by the City Council of Vineyard, Utah

Section 2. Severability. If any section, part or provision of this Resolution is held invalid or unenforceable, such invalidity or unenforceability shall not affect any other portion of this Resolution, and all sections, parts and provisions of this Resolution shall be severable.

Section 3. Effective Date. This Resolution shall become effective immediately upon its approval by the City Council.

Passed and dated this 26th day of June, 2024.

Mayor Julie Fullmer

Attest:

Tony Lara, Deputy Recorder

EXHIBIT A

DRAFT

AGREEMENT FOR CONVEYANCE OF PROPERTY

THIS AGREEMENT FOR CONVEYANCE OF PROPERTY (“**Agreement**”) is made and entered into as of the ____ day of _____, 2024 (the “**Effective Date**”), by and between TUCKER ROW HOMEOWNER’S ASSOCIATION, a Utah nonprofit corporation (“**HOA**”), and VINEYARD CITY, a Utah municipal corporation (“**City**”), collectively, the “**Parties**” and individually, a “**Party**.”

RECITALS

This Agreement is entered into upon the basis of the following facts, understandings and intentions of the Parties:

A. The HOA is the owner of a certain parcel of land that it uses as HOA common area and that is located in a residential project commonly known as “Tucker Row” in Utah County, State of Utah, more specifically described on Exhibit A attached hereto (such real property, together with all rights, titles, and interests appurtenant thereto, and located therein, is referred to herein as the “**Property**”).

B. The HOA has agreed to transfer and the City has agreed to accept the Property, subject to the terms and conditions of this Agreement.

AGREEMENT

NOW THEREFORE, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties enter into this Agreement on the terms and conditions set forth below.

1. Consideration and Terms of Conveyance Generally.

(a) The HOA agrees to transfer the Property to the City and the City agrees to accept it.

(b) After the Property has been conveyed to the City, the City will develop a park on the Property.

(c) In consideration for the Property, the City shall provide to the HOA, at the City’s expense, seventy-five thousand dollars (\$75,000) worth of improvements and repairs to damaged portions of the HOA’s common area, such portions, improvements, and repairs to be mutually agreed upon by the Parties.

2. As-Is Transfer. To the maximum extent permitted by applicable law, this transfer of the Property is made and will be made without representation, covenant or warranty of any kind (whether express or implied) by the HOA. As a material part of the consideration for this Agreement, the City agrees to accept the Property on an “as is” and “where is” basis, with all faults, and without any representation or warranty, all of which the HOA hereby disclaims. The City acknowledges that the City has entered into this Agreement with the intention of making and relying upon its own investigation of the physical, environmental, economic use, compliance and legal condition of the Property and that the City is not now relying, and will not later rely, upon any representations or warranties made by the HOA or anyone acting or claiming to act, by, through, under or on behalf of the HOA concerning the Property.

3. The City's Covenants.

(a) Additional Documents. The City shall execute such documents as may be necessary or appropriate to otherwise accept the Property and consummate this transaction in accordance with the terms of this Agreement.

(b) Indemnification. The City shall indemnify, protect, defend and hold the HOA harmless for, from and against all claims, costs, actions, fees or liability of any kind relating, in any way, to the Property or this transaction if arising out of the negligence or willful acts of the City or the City's agents. The foregoing indemnity shall survive the expiration or early termination of this Agreement.

(c) Costs. The City shall be liable to pay for all costs associated with the Property after the HOA has transferred it to the City and all costs associated with this transaction, including, without limitation, taxes, charges or premiums for insurance, and recording fees.

4. The HOA's Covenants.

(a) Deed and Additional Documents. The HOA shall execute and deliver to the City a warranty deed that effectively conveys the Property to the City. The HOA shall also execute and deliver to the City such other documents as may be necessary or appropriate to transfer and convey the Property to the City and to otherwise consummate this transaction in accordance with the terms of this Agreement.

(b) Indemnification. The HOA shall indemnify, protect, defend and hold the City harmless for, from and against all claims, costs, actions, fees or liability of any kind relating, in any way, to the Property or this transaction if arising out of the negligence or willful acts of the HOA or the HOA's agents. The foregoing indemnity shall survive the expiration or early termination of this Agreement.

5. Assignment. Neither Party may assign this Agreement without the other Party's prior written consent.

6. Time of the Essence. Time is of the essence of this Agreement, and the City and the HOA hereby agree to perform each and every obligation hereunder in a prompt and timely manner.

7. Tax-Free Exchange. The Property may be a part of a tax-free exchange to the HOA or the City (or both). If the Property is to be a part of a tax-free exchange to a Party, the other Party shall reasonably cooperate at no cost to such Party in such exchange.

8. Severability. Wherever possible, each provision of this Agreement shall be interpreted in such manner as to be valid under applicable law, but if any provision of this Agreement shall be invalid or prohibited hereunder, such provision shall be ineffective to the extent of such prohibition or invalidation which shall not invalidate the remainder of such provision or the remaining provisions of this Agreement.

9. Waiver. The waiver by either Party hereto of any right granted to it hereunder shall not be deemed to be a waiver of any other right granted herein, nor shall same be deemed to be a waiver of a subsequent right obtained by reason of the continuation of any matter previously waived.

10. Legal Fees. In the event it becomes necessary for either the HOA or the City to employ legal counsel or to bring action at law or other proceeding to enforce any of the terms, covenants or

conditions of this Agreement, the prevailing Party in any such action or proceeding shall be entitled to recover its costs and expenses incurred, including its reasonable attorneys' fees, from the other Party.

11. Entire Agreement. This Agreement contains the entire agreement of the Parties hereto with respect to the matters covered hereby, and supersedes all prior agreements, arrangements and understandings between the Parties, and no other agreement, statement or promise made by either Party hereto that is not contained herein shall be binding or valid.

12. Amendments. This Agreement may be amended only by written document signed by each of the Parties.

13. Counterparts. This Agreement may be executed simultaneously or in counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same agreement. Electronic and scanned signature pages will be acceptable and shall be conclusive evidence of execution and shall be effective upon transmission to the other Party hereto.

14. Governing Law. This Agreement shall be construed and interpreted under, and governed and enforced according to the laws of the State of Utah, without giving effect to the principles of conflicts of law. The Parties hereby submit to the jurisdiction of the courts of the State of Utah in the event of any action or dispute arising from this Agreement.

15. Headings and Construction. The headings set forth in this Agreement are inserted only for convenience and are not in any way to be construed as part of this Agreement or a limitation on the scope of the particular paragraph to which it refers. Where the context requires herein, the singular shall be construed as the plural, and neuter pronouns shall be construed as masculine and feminine pronouns, and vice versa. This Agreement shall be constructed according to its fair meaning and neither for nor against either Party hereto.

[Signature Page Follows]

IN WITNESS WHEREOF, the City and the HOA have executed this Agreement effective as of the Effective Date.

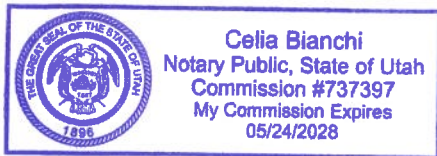
THE HOA:

TUCKER ROW HOMEOWNER'S ASSOCIATION,
a Utah nonprofit corporation

By: [Signature]
Name: James Holm
Its: Board Member

STATE OF UTAH)
) ss
County of UTAH)

Subscribed and sworn before me this 6 day of June, 2024.



[Signature]
Notary Public

THE CITY:

VINEYARD CITY, a Utah municipal corporation

By: _____
Name: _____
Title: _____

STATE OF UTAH)
) ss
County of UTAH)

Subscribed and sworn before me this _____ day of _____, 2024.

Notary Public

EXHIBIT A
DESCRIPTION OF THE PROPERTY

A PARCEL OF LAND LOCATED IN THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 8, TOWNSHIP 6 SOUTH, RANGE 2 EAST, SALT LAKE BASE & MERIDIAN, VINEYARD, UTAH MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT A FOUND BRASS CAP MARKING THE SOUTHWEST CORNER OF SAID SECTION 8; THENCE N.89°25'01"E. A DISTANCE OF 996.10 FEET ALONG THE SOUTH SECTION LINE OF SAID SECTION 8; THENCE NORTH A DISTANCE OF 2107.27 FEET TO THE REAL POINT OF BEGINNING;

THENCE N.01°12'12"W. A DISTANCE OF 24.56 FEET; THENCE N.74°24'40"E. A DISTANCE OF 12.72 FEET; THENCE N.54°11'44"E. A DISTANCE OF 301.08 FEET TO A POINT ON THE WESTERLY RIGHT OF WAY OF THE UNION PACIFIC RAILROAD; THENCE S.30°17'44"E. A DISTANCE OF 228.31 FEET ALONG SAID RIGHT OF WAY; THENCE S.88°55'24"W. A DISTANCE OF 371.16 FEET TO THE REAL POINT OF BEGINNING.

CONTAINING 39,512 SQ.FT. OR 0.91 AC.

BASIS OF BEARING: UTAH STATE PLANE COORDINATE SYSTEM CENTRAL ZONE NAD 83

WHEN RECORDED, PLEASE RETURN TO:

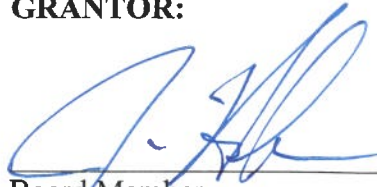
Vineyard City
Attn: City Recorder
Vineyard City
125 South Main Street
Vineyard, Utah 84059

WARRANTY DEED

The undersigned, **Tucker Row Homeowner's Association**, as Grantor, hereby grants, conveys and warrants to **VINEYARD CITY**, a Utah municipal corporation, as Grantee, for good and valuable consideration of ten dollars (\$10.00), the sufficiency of which is hereby acknowledged, parcel(s) of land located within Vineyard City, Utah County, State of Utah, as more particularly described in **Exhibit "A,"** attached hereto and incorporated herein by this reference.

IN WITNESS WHEREOF, the Grantor has executed this Warranty Deed on this 21st day of June, 2024.

GRANTOR:



Board Member
Tucker Row Homeowner's Association

STATE OF UTAH)
 :SS.
COUNTY OF UTAH)

On the 21st day of June, 2024, personally appeared before me Jim Holm
_____, who being by me duly sworn, did say that he is the signer of the foregoing instrument,
who duly acknowledged to me that he executed the same.



Notary Public

My Commission Expires:

05/24/2024

Residing at:

129 E 13800S STE B2

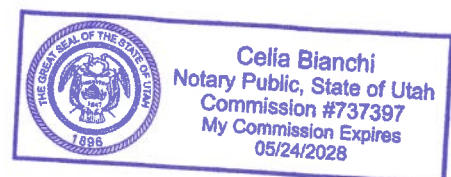


EXHIBIT A

A PARCEL OF LAND LOCATED IN THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 8, TOWNSHIP 6 SOUTH, RANGE 2 EAST, SALT LAKE BASE & MERIDIAN, VINEYARD, UTAH MORE PARTICULARLY DESCRIBED AS FOLLOWS;

COMMENCING AT A FOUND BRASS CAP MARKING THE SOUTHWEST CORNER OF SAID SECTION 8; THENCE N.89°25'01"E. A DISTANCE OF 996.10 FEET ALONG THE SOUTH SECTION LINE OF SAID SECTION 8; THENCE NORTH A DISTANCE OF 2107.27 FEET TO THE REAL POINT OF BEGINNING;

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CONTAINING 39,512 SQ.FT. OR 0.91 AC.

BASIS OF BEARING: UTAH STATE PLANE COORDINATE SYSTEM CENTRAL ZONE NAD 83

RESOLUTION 2023-47

A RESOLUTION OF THE VINEYARD CITY COUNCIL ACCEPTING THE TRANSFER OF PROPERTY FROM TUCKER ROW HOMEOWNERS ASSOCIATION

WHEREAS, Vineyard City desires to develop a public community park within an area of the City known as Tucker Row; and

WHEREAS, Tucker Row Homeowners Association owns property within Tucker Row; and

WHEREAS, Vineyard City desires to acquire a portion of Tucker Row Homeowners Association property currently used as a common area (the "Property"); and

WHEREAS, in consideration for the Property, Vineyard City agrees to install improvements on a different portion of Tucker Row Homeowners Association property; and

WHEREAS, Tucker Row Homeowners Association agrees to transfer the Property to Vineyard City by Warranty Deed;

NOW THEREFORE BE IT RESOLVED BY THE GOVERNING BODY OF VINEYARD AS FOLLOWS:

Section 1. Acceptance. That certain property transfer as indicated in the Warranty Deed issued by Tucker Row Homeowners Association, attached hereto as Exhibit A and incorporated herein by reference, is hereby accepted by the City Council of Vineyard City.

Section 2. Severability. If any section, part or provision of this Resolution is held invalid or unenforceable, such invalidity or unenforceability shall not affect any other portion of this Resolution, and all sections, parts and provisions of this Resolution shall be severable.

Section 3. Effective Date. This Resolution shall become effective immediately upon its approval by the City Council.

Passed and dated this 8th day of November, 2023.

Mayor



Attest:


Deputy Recorder



PASSAGE BY MUNICIPAL COUNCIL
ROLL CALL VOTE

RESOLUTION NO 2023-47

A RESOLUTION AMENDING THE VINEYARD CITY BUDGET FOR THE 2023-2024 FISCAL YEAR.

ROLL CALL VOTE:

MAYOR JULIE FULLMER

COUNCILMEMBER TYCE FLAKE

COUNCILMEMBER AMBER RASMUSSEN

COUNCILMEMBER MARDI SIFUENTES

COUNCILMEMBER CRISTY WELSH

TOTALS

MOTION	SECOND	AYES	NAYS	ABSENT
		X		
X		X		
	X	X		
		X		
		X		
		5		

This Resolution was passed by the City Council of Vineyard Utah on the 8th day of November 2023, by a roll call vote as described above.

CITY RECORDER'S CERTIFICATE AND ATTEST

This Resolution was recorded in the office of the Vineyard City Recorder on the 9th day of November 2023.

I hereby certify and attest that the foregoing constitutes a true and accurate record of proceedings with respect to Resolution No. 2023-47

ATTEST:



Vineyard Deputy Recorder



Vineyard City
Attn: City Recorder
Vineyard City
125 South Main Street
Vineyard, Utah 84059

The undersigned, Tucker Row Homeowner's Association, as Grantor, hereby grants, conveys and warrants to **VINEYARD CITY**, a Utah municipal corporation, as Grantee, for good and valuable consideration of ten dollars (\$10.00), the sufficiency of which is hereby acknowledged, parcel(s) of land located within Vineyard City, Utah County, State of Utah, as more particularly described in **Exhibit "A,"** attached hereto and incorporated herein by this reference.

GRANTOR:

Property Manager
Tucker Row Homeowner's Association

STATE OF UTAH)
)
) ss.
COUNTY OF UTAH)

On the _____ day of November, 2023, personally appeared before me _____, who being by me duly sworn, did say that he is the signer of the foregoing instrument, who duly acknowledged to me that he executed the same.

Notary Public

My Commission Expires:

Residing at:

EXHIBIT A

A PARCEL OF LAND LOCATED IN THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 8, TOWNSHIP 6 SOUTH, RANGE 2 EAST, SALT LAKE BASE & MERIDIAN, VINEYARD, UTAH MORE PARTICULARLY DESCRIBED AS FOLLOWS;

COMMENCING AT A FOUND BRASS CAP MARKING THE SOUTHWEST CORNER OF SAID SECTION 8; THENCE N.89°25'01"E. A DISTANCE OF 996.10 FEET ALONG THE SOUTH SECTION LINE OF SAID SECTION 8; THENCE NORTH A DISTANCE OF 2107.27 FEET TO THE REAL POINT OF BEGINNING;

THENCE N.01°12'12"W. A DISTANCE OF 24.56 FEET; THENCE N.74°24'40"E. A DISTANCE OF 12.72 FEET; THENCE N.54°11'44"E. A DISTANCE OF 301.08 FEET TO A POINT ON THE WESTERLY RIGHT OF WAY OF THE UNION PACIFIC RAILROAD; THENCE S.30°17'44"E. A DISTANCE OF 228.31 FEET ALONG SAID RIGHT OF WAY; THENCE S.88°55'24"W. A DISTANCE OF 371.16 FEET TO THE REAL POINT OF BEGINNING .

CONTAINING 39,512 SQ.FT. OR 0.91 AC.

BASIS OF BEARING: UTAH STATE PLANE COORDINATE SYSTEM CENTRAL ZONE NAD 83



VINEYARD CITY COUNCIL STAFF REPORT

Meeting Date: June 26, 2024

Agenda Item: Business License and Regulation Amendment

Department: Community Development

Presenter: Kelly Kloepper, Business License Administrator

Background/Discussion:

Currently, each Alcohol License application comes before City Council for approval before the mayor signs the Local Consent document which the applicant then attaches to their Utah Department of Alcoholic Beverage Services (DABS) application.

The proposed amendment is to no longer require that City Council review temporary alcohol licenses. City Council will still review all other alcohol license applications, but for the Class C Temporary Liquor License and Class D Temporary Seasonal Beer License types, the Community Development Director or their designee to review and approve these applications. This will help streamline the process for applicants planning events.

It is anticipated that the city will have multiple events in the Downtown area that will benefit from this amendment.

Fiscal Impact:

Recommendation:

The Community Development Department recommends approval of the Municipal Code update as presented.

Sample Motion:

"I move to adopt Ordinance 2024-08 Amending Municipal Code Chapter 5.10 Intoxicants, as presented."

Attachments:

1. Ord_2024-08

**VINEYARD
ORDINANCE 2024-08**

**AN ORDINANCE AMENDING THE VINEYARD MUNICIPAL CODE TITLE 5
BUSINESS LICENSES AND REGULATIONS TO UPDATE LOCAL CONSENT
APPROVAL PROCESS FOR TEMPORARY ALCOHOL LICENSES**

WHEREAS, the Vineyard City Council has the authority under Utah Code 10-3 to amend the municipal code; and

WHEREAS, the City found it necessary to amend Code Section 5.10.070 Application For License to streamline application process for temporary alcohol licenses.

NOW THEREFORE, be it ordained by the Council of the Vineyard, in the State of Utah, as follows:

SECTION 1: **AMENDMENT** “5.10.070 Application For License” of the Vineyard Municipal Code is hereby *amended* as follows:

AMENDMENT

5.10.070 Application For License

- A. All applications for licenses authorized by this section shall be verified and shall be filed with the business license administrator The applications must state the applicant's name in full and that he understands and has read and complied with the requirements and possesses the qualifications specified in the Alcoholic Beverage Control Act and this chapter. If the applicant is a co-partnership, the names and addresses of all partners, and if a corporation, the names and addresses of all officers and directors, must be stated.
- B. The application must be subscribed by the applicant who shall state under oath that the facts therein contained are true.
- C. Class "C" Temporary Liquor and Class "D" Temporary Seasonal Beer Licenses shall be reviewed and either approved, approved with conditions or denied by the Community Development Director or their designee to satisfy the Department of Alcoholic Beverage Services local consent requirements.

SECTION 2: REPEALER CLAUSE All ordinances or resolutions or parts thereof, which are in conflict herewith, are hereby repealed.

SECTION 3: SEVERABILITY CLAUSE Should any part or provision of this Ordinance be declared by the courts to be unconstitutional or invalid, such decision shall not affect the validity of the Ordinances a whole or any part thereof other than the part so declared to be unconstitutional or invalid.

SECTION 4: EFFECTIVE DATE This Ordinance shall be in full force and effect from _____ and after the required approval and publication according to law.

PASSED AND ADOPTED BY THE VINEYARD COUNCIL

_____.

	AYE	NAY	ABSENT	ABSTAIN
Mayor Julie Fullmer	_____	_____	_____	_____
Sara Cameron	_____	_____	_____	_____
Jacob Holdaway	_____	_____	_____	_____
Amber Rasmussen	_____	_____	_____	_____
Mardi Sifuentes	_____	_____	_____	_____

Presiding Officer

Attest

Julie Fullmer, Mayor, Vineyard

Pamela Spencer, City Recorder,
Vineyard

VINEYARD CITY COUNCIL STAFF REPORT

Meeting Date: June 26, 2024

Agenda Item: Parking Permit Program

Department: Community Development Department

Presenter: Cache Hancey

Background/Discussion:

The city is proposing a new resolution that would allow any interested residents to purchase a city parking pass for up to 87 of the parallel parking stalls along 300 West and Vineyard Loop Road adjacent to the Lakefront development for overnight use of available roadside designated amenity public parking stalls.

Passes will be offered with the following stipulations:

- One parking permit per household
- Five parking permits will be given to the HOA for temporary guest parking
- Permits will only be issued to city residents on a first come first served basis
- If the Lakefront HOA parking permits are restricted from parking overnight in the 29 parking stalls at the HOA Clubhouse, the city shall reduce the number of available parking permits offered by the same number reduced at the clubhouse
- The twelve (12) parking stalls on 300 West between 630 North and 560 N will not allow for overnight parking to ensure there is available public parking
- Should additional parking stalls be needed or requested by the Lakefront HOA, the first remedy beyond the 87 street stalls provided shall be implemented by the HOA within their property boundary. After 25 additional parking stalls have been constructed by the HOA and more parking is needed, the city may implement additional parking on 300 west by restriping.

Fiscal Impact:

None

Recommendation:

Staff recommends the City Council approves the proposed parking permit program along 300 West.

Sample Motion:

"I move that the city council adopt resolution 2024-27, parking permit program for 300 west as presented."

Attachments:

1. Lakefront Parking Resolution Updated

RESOLUTION NO. 2024-17

A RESOLUTION ADOPTING A POLICY TO ESTABLISH PARKING REGULATIONS IN THE LAKEFRONT AT TOWNCENTER NEIGHBORHOOD ALONG 300 WEST AND VINEYARD LOOP ROAD

WHEREAS, Vineyard City has the power to regulate public parking on Vineyard City public streets pursuant to Utah Code 10-8-11 and Utah Code 41-6a-208(2); and

WHEREAS, the City recognizes that parking on City streets may not be appropriate at certain times and places; and

WHEREAS, 300 West and Vineyard Loop Road currently do not allow for overnight parking; and

WHEREAS, the Lakefront at Town Center Home Owners Association has requested for overnight parking to be permitted along the public streets within the neighborhood; and

WHEREAS, by Resolution 2019-14 dated December 19, 2019, the City established a policy to help guide decisions about limiting parking on public streets to ensure that these decisions are made with the best interest of the neighborhood and the public in mind; and

NOW THEREFORE BE IT RESOLVED BY THE GOVERNING BODY OF VINEYARD CITY AS FOLLOWS:

- A. The City may restrict overnight parking on 300 West and Vineyard Loop Road to those vehicles displaying a City-issued overnight parking pass.
- B. When implemented, overnight parking restrictions shall be on the following terms:
 1. No more than a single overnight parking pass shall be issued per parcel;
 2. The city shall provide the Lakefront Homeowners Association with five (5) parking passes each year at no cost with the intention that the passes are used for temporary guest parking;
 3. Parking permits for the remaining 82 stalls will be available for purchase by vineyard city residents on a first come first served basis;
 4. If Lakefront HOA parking permits are restricted from parking overnight in the 29 parking stalls at the HOA Clubhouse, the city shall reduce the number of available parking permits offered by the same number reduced at the clubhouse.
 5. The twelve (12) parking stalls on 300 West between 630 North and 560 N will not allow for overnight parking to ensure there is available public parking;
 6. Should additional parking stalls be needed or requested by the HOA, the first remedy

beyond the 87 street stalls provided shall be implemented by the HOA within their property boundary. After 25 additional parking stalls have been constructed by the HOA and more parking is needed, the city may implement additional parking on 300 west by restriping.

7. Overnight parking passes shall be issued on a calendar-year basis;
 8. The annual fee for an overnight parking pass shall be as established by the City's fee schedule;
 9. Within a neighborhood where an overnight parking restriction has been adopted, no vehicles may be parked on public streets within such neighborhoods between the hours of 1:00 a.m. and 5:00 a.m. except those displaying a City-issued overnight parking permit;
 10. Violations of the overnight parking restriction may be enforced by all available legal means, up to and including towing the offending vehicles.
- C. This resolution shall take effect upon passing.

Passed and dated this 26th day of June 2024.

Mayor Julie Fullmer

Attest:

City Recorder Pamela Spencer



VINEYARD CITY COUNCIL STAFF REPORT

Meeting Date: June 26, 2024

Agenda Item: PUBLIC HEARING – Adoption of the Vineyard City FY24 Budget Final Amendment #5 (Resolution 2024-18)

Department: Finance

Presenter: Kristie Bayles

Background/Discussion:

Utah Code Section 10-6-128 allows for the amendment of the City's budget up until the last day of the fiscal year for which the budget applies. City Staff recommends adoption of the Vineyard City Fiscal Year 2023-2024 Budget as outlined in the attached detailed worksheet.

Fiscal Impact:

General Fund - \$11,409,551 Total Revenues; \$897,871 Fund Balance Appropriation; \$12,784,473 Total Expenditures & Transfers Out

Impact Fee Fund - \$442,000 Total Revenues; \$517,000 Total Expenditures

Capital Projects Fund - \$805,500 Total Transfers In; \$805,500 Total Expenditures

Water Fund - \$17,175,000 Total Revenues; \$53,039 Fund Balance Appropriation; \$13,892,530 Total Expenses & Transfers Out

Wastewater Fund - \$3,816,055 Total Revenues; \$3,618,640 Total Expenses & Transfers Out

Storm Water Fund - \$376,661 Total Revenues; \$25,000 Fund Balance Appropriation; \$401,661 Total Expenses & Transfers Out

Transportation Fund - \$929,223 Total Transfers In; \$284,236 Fund Balance Appropriation; \$1,213,459 Total Expenses & Transfers Out

Internal Services Fund - \$1,544,578 Total Revenues & Transfers In; \$141,000 Fund Balance Appropriation; \$1,685,578 Total Expenses

Recommendation:

Adoption of the Vineyard City Fiscal Year 2023-2024 Budget as presented by staff.

Sample Motion:

"I move to adopt..."the Vineyard City Fiscal Year 2023-2024 Budget as presented by Staff

Attachments:

1. Resolution 2024-18 Amend FY 2023-2024 Budget

2. FY24 Working Budget After Amendment #5 06.25.2024 (1)

RESOLUTION NO. 2024-18

A RESOLUTION AMENDING THE VINEYARD CITY BUDGET FOR THE 2023-2024 FISCAL YEAR.

WHEREAS, the City Council of Vineyard, Utah has previously adopted a budget for the 2023-2024 fiscal year in accordance with the Utah Fiscal Procedures Act for cities; and

WHEREAS, the city needs to now amend that adopted said budget; and

WHEREAS, a public hearing was held on the 26th day of June 2024, on the proposed amendments to the 2023-2024 fiscal year budget for the city of Vineyard, Utah.

NOW THEREFORE BE IT RESOLVED BY THE VINEYARD CITY COUNCIL AS FOLLOWS:

1. The attached exhibit A shows the amendments to the Fiscal Year 2023-2024 budget for the city of Vineyard, Utah.
2. This resolution shall take effect upon passing.

Passed and dated this 26th day of June 2024.

Mayor Julie Fullmer

Attest:

Tony Lara, Deputy Recorder

Vineyard City

Fiscal Year 2024-2025 Final Budget

GENERAL FUND SUMMARY 2025

	ACTUAL FY 22-23	ADOPTED BUDGET FY 23-24	PROJECTED BUDGET FY 24-25
BEGINNING FUND BALANCE:		\$ 3,914,901	\$ 3,017,030
REVENUES:			
PROPERTY TAXES	\$ 3,261,171	\$ 3,687,209	\$ 3,953,636
TRANSPORTATION TAXES	\$ 296,945	305,000	310,000
SALES TAXES	\$ 3,150,801	3,285,246	3,450,000
RAP TAX	\$ 208,953	215,000	220,000
FRANCHISE FEES	\$ 892,696	765,000	800,000
BUSINESS LICENSES AND PERMITS	\$ 15,460	20,000	15,000
BUILDING PERMITS	\$ 265,675	715,000	900,000
FIRE INSPECTION AND PLAN REVIEW FEES	\$ 8,420	15,000	15,000
CLASS B&C ROAD FUNDS	\$ 515,957	525,000	495,000
GRANT REVENUE	\$ 9,995	142,500	-
DEVELOPMENT FEES	\$ 219,311	260,000	327,300
SANITATION FEES	\$ 559,156	580,000	590,000
INSPECTION FEES	\$ 120,323	445,000	200,000
RECREATION FEES	\$ 162,334	202,000	198,000
FINES AND FORFEITURES	\$ 0	1,000	1,000
CREDIT CARD FEES	\$ 7,026	8,000	5,000
INTEREST EARNINGS	\$ 166,048	150,000	150,000
RENTS	\$ 20,838	35,000	20,000
LIBRARY FEES	\$ 5	-	-
SPONSORSHIPS	\$ 30,550	35,000	35,000
MISCELLANEOUS REVENUE	\$ 27,689	18,596	9,972
USE OF PRIOR YEAR FUND BALANCE	\$ 26,004	897,871	937,753
TOTAL REVENUE	\$ 9,965,355	\$ 12,307,422	\$ 12,632,661
TRANSFERS IN:			
TRANSFER FROM RDA FUND	330,138	477,051	437,500
TRANSFER FROM CAPITAL PROJECTS	-	-	-
TOTAL TRANSFERS IN	\$ 330,138	\$ 477,051	\$ 437,500
TOTAL REVENUE & TRANSFERS IN	\$ 10,295,493	\$ 12,784,473	\$ 13,070,161

GENERAL FUND SUMMARY 2025

	ACTUAL FY 22-23	ADOPTED BUDGET FY 23-24	PROJECTED BUDGET FY 24-25	# of FTE
GENERAL FUND EXPENDITURES:				
MAYOR AND COUNCIL	\$ 100,366	\$ 143,987	\$ 219,013	3.0
CITY MANAGER	137,192	172,458	223,477	1.0
RECORDER	192,536	237,911	217,191	2.0
FINANCE	247,385	347,580	362,011	5.7
HUMAN RESOURCES	125,254	0	0	-
COMMUNICATIONS	156,960	381,005	395,981	3.2
PLANNING	446,975	622,893	715,554	5.3
BUILDING	386,860	600,618	654,897	5.3
POLICE	2,328,474	2,913,984	3,347,672	1.5
FIRE	1,654,069	1,511,067	2,250,807	-
LIBRARY	29,979	62,839	59,263	1.0
PUBLIC WORKS	745,006	789,638	164,533	6.6
ENGINEERING	152,492	165,729	212,820	2.0
SANITATION	493,381	541,942	595,736	-
PARKS	618,442	866,667	939,963	5.4
RECREATION	359,798	434,603	509,369	5.5
SPECIAL EVENTS	152,440	187,789	257,035	1.5
NON-DEPARTMENTAL	57,076	172,500	139,200	-
TOTAL DEPT ALLOCATIONS	\$ 8,384,686	\$ 10,153,210	\$ 11,264,524	\$ 48.9
TRANSFERS OUT:				
TRANSFER TO WASTEWATER FUND		11,055	-	
TRANSFER TO STORMWATER FUND		26,661	10,847	
TRANSFER TO TRANSPORTATION FUND		929,223	805,000	
TRANSFER TO CAPITAL PROJECTS FUND		805,500	282,177	
TRANSFER TO INTERNAL SERVICE FUND		858,824	707,612	
TOTAL TRANSFERS OUT:	\$ -	\$ 2,631,263	\$ 1,805,636	
TOTAL EXP. & TRANS.OUT		\$ 12,784,473	\$ 13,070,161	
OPERATING SURPLUS(DEFICIT)		\$ 0	\$ 0	

GENERAL FUND REVENUES	FY23 Actual	FY24 Budget	Projected FY25 Budget
Property Tax	\$ 3,261,171	\$ 3,687,209	\$ 3,953,636
Sales Tax	\$ 3,150,801	\$ 3,285,246	\$ 3,450,000
Transportation Tax	\$ 296,945	\$ 305,000	\$ 310,000
RAP Tax	\$ 208,953	\$ 215,000	\$ 220,000
Franchise Tax	\$ 892,696	\$ 765,000	\$ 800,000
Total Taxes	\$ 7,810,565	\$ 8,257,455	\$ 8,733,636
	12%	18%	6%
Business Licenses and Permits	\$ 15,460	\$ 20,000	\$ 15,000
Building Permits	\$ 265,675	\$ 715,000	\$ 900,000
Fire Inspection and Plan Review Fees	\$ 8,420	\$ 15,000	\$ 15,000
Total Licenses and Permits	\$ 289,554	\$ 750,000	\$ 930,000
Class B&C Road Funds	\$ 515,957	\$ 525,000	\$ 495,000
Grant Revenue	\$ 9,995	\$ 142,500	\$ -
Total Intergovernmental Revenue	\$ 525,952	\$ 667,500	\$ 495,000
Development Fees	\$ 219,311	\$ 260,000	\$ 327,300
Sanitation Fees	\$ 559,156	\$ 580,000	\$ 590,000
Inspection Fees	\$ 120,323	\$ 445,000	\$ 200,000
Recreation Fees	\$ 162,334	\$ 202,000	\$ 198,000
Fines & Forfeitures	\$ -	\$ 1,000	\$ 1,000
Credit Card Fees	\$ 7,026	\$ 8,000	\$ 5,000
Interest Earnings	\$ 166,048	\$ 150,000	\$ 150,000
Rents	\$ 20,838	\$ 35,000	\$ 20,000
Library Fees	\$ 5	\$ -	\$ -
Donations	\$ 1,000	\$ -	\$ -
Sponsorships	\$ 30,550	\$ 35,000	\$ 35,000
Miscellaneous Revenues	\$ 27,689	\$ 18,596	\$ 9,972
Beg. Fund Appropriation	\$ 26,004	\$ 897,871	\$ 937,753
Total Misc Revenue	\$ 1,340,283	\$ 2,632,467	\$ 2,474,025
Transfer from RDA Fund - Tax Admin	\$ 330,138	\$ 477,051	\$ 437,500
Transfer from Capital Projects			\$ -
TOTAL GENERAL FUND REV	\$ 10,296,493	\$ 12,784,473	\$ 13,070,161
TOTAL GENERAL FUND EXPEND	\$ 12,784,473	\$ 12,784,473	\$ 13,070,161
Surplus (Deficit)	\$ (2,487,980)	\$ 0	\$ 0

MAYOR AND MUNICIPAL COUNCIL

MAYOR AND MUNICIPAL COUNCIL				ACTUAL	ADOPTED	PROJECTED
FUND	ORG	ACCT	DESCRIPTION	FY 22-23	BUDGET FY 23-24	BUDGET FY 24-25
Mayor & Council						
10	0101	4001	Full Time Regular			93,572
10	0101	4002	Part Time Regular	86,430	112,708	62,108
10	0101	4008	Compensation Adjustments	-	971	2,602
10	0101	4051	Retirement & Taxes	3,473	7,092	23,431
10	0101	4105	Membership Dues & Subscriptions	-	500	500
10	0101	4108	Meetings	625	4,500	4,500
10	0101	4257	Programs	3,799	9,715	11,500
10	0101	4355	Miscellaneous	801	-	1,500
10	0101	4413	Training	4,194	3,000	5,200
10	0101	4414	Travel	1,044	5,500	4,500
Total Mayor & Council				100,366	143,987	219,013

CITY MANAGER

				ACTUAL	ADOPTED	PROJECTED
FUND	ORG	ACCT	DESCRIPTION	FY 22-23	BUDGET FY 23-24	BUDGET FY 24-25
City Manager						
10	0201	4001	Full Time Regular	79,153	96,835	128,299
10	0201	4006	Other Compensation	600	960	420
10	0201	4007	Car Allowance	3,600	3,950	3,950
10	0201	4008	Compensation Adjustments	-	1,171	2,311
10	0201	4051	Retirement & Taxes	18,701	23,086	30,971
10	0201	4053	Insurance	15,411	14,456	22,600
10	0201	4105	Membership Dues & Subscriptions	9,445	14,200	12,825
10	0201	4108	Meetings	3,313	3,000	4,500
10	0201	4109	Special Events	2,525	3,000	3,000
10	0201	4355	Miscellaneous	3,315	700	3,500
10	0201	4413	Training	660	5,800	7,300
10	0201	4414	Travel	469	5,300	3,800
Total City Manager				137,192	172,458	223,477

RECORDER

				ACTUAL	ADOPTED	PROJECTED
				FY 22-23	BUDGET	BUDGET
FUND	ORG	ACCT	DESCRIPTION	FY 22-23	FY 23-24	FY 24-25
Recorder						
10	0301	4001	Full Time Regular	77,493	139,085	116,840
10	0301	4002	Part Time Regular	32,308	-	-
10	0301	4005	Overtime	199	-	-
10	0301	4006	Other Compensation	520	1,440	600
10	0301	4008	Compensation Adjustments	-	1,696	2,130
10	0301	4051	Retirement & Taxes	26,649	34,528	29,337
10	0301	4053	Insurance	15,445	35,973	32,920
10	0301	4103	Public Notices	800	5,000	10,000
10	0301	4105	Membership Dues & Subscriptions	355	900	975
10	0301	4108	Meetings	-	240	240
10	0301	4110	Postage	-	50	50
10	0301	4151	Equipment	36,954	-	-
10	0301	4301	Contract Services	-	15,000	-
10	0301	4355	Miscellaneous	171	1,000	19,000
10	0301	4413	Training	593	1,000	1,100
10	0301	4414	Travel	1,049	2,000	4,000
Total Recorder				192,536	237,911	217,191

FINANCE

				ACTUAL	ADOPTED	PROJECTED
				FY 22-23	BUDGET	BUDGET
FUND	ORG	ACCT	DESCRIPTION		FY 23-24	FY 24-25
Finance						
10	0401	4001	Full Time Regular	113,193	138,906	142,681
10	0401	4002	Part Time Regular	35,439	53,442	51,915
10	0401	4003	Seasonal Employees	6,518	13,786	13,853
10	0401	4005	Overtime	91		
10	0401	4006	Other Compensation	1,947	2,040	588
10	0401	4007	Car Allowance	2,400	2,400	2,400
10	0401	4008	Compensation Adjustments	0	2,398	3,393
10	0401	4051	Retirement & Taxes	27,203	39,621	40,329
10	0401	4053	Insurance	12,590	24,832	29,653
10	0401	4105	Membership Dues & Subscriptions	425	830	1,125
10	0401	4108	Meetings	402	600	600
10	0401	4301	Contract Services	9,275	25,000	31,500
10	0401	4352	Bank Fees	30,354	10,000	10,000
10	0401	4353	Merchant Fees		20,000	20,000
10	0401	4355	Miscellaneous	285	2,025	2,125
10	0401	4413	Training	4,469	3,700	3,850
10	0401	4414	Travel	2,794	8,000	8,000
Total Finance				247,385	347,580	362,011

HUMAN RESOURCES

HUMAN RESOURCES				ADOPTED	PROJECTED	
FUND	ORG	ACCT	DESCRIPTION	ACTUAL FY 22-23	BUDGET FY 23-24	BUDGET FY 24-25
Human Resources						
10	0501	4001	Full Time Regular	68,394	-	-
10	0501	4006	Other Compensation	500	-	-
10	0501	4008	Compensation Adjustments	-	-	-
10	0501	4051	Retirement & Taxes	16,148	-	-
10	0501	4053	Insurance	17,157	-	-
10	0501	4105	Membership Dues & Subscriptions	125	-	-
10	0501	4355	Miscellaneous	22,510	-	-
10	0501	4413	Training	249	-	-
10	0501	4414	Travel	171	-	-
Total Human Resources				125,254	-	-

HR Moved to Internal Services Fund in FY24

COMMUNICATIONS

COMMUNICATIONS

FUND	ORG	ACCT	DESCRIPTION	ACTUAL FY 22-23	ADOPTED BUDGET FY 23-24	PROJECTED BUDGET FY 24-25
			Communications			
10	0601	4001	Full Time Regular	123,300	142,555	114,843
10	0601	4002	Part Time Regular	2,066	26,116	47,491
10	0601	4005	Overtime	180		
10	0601	4006	Other Compensation	1,260	1,680	450
10	0601	4008	Compensation Adjustments	0	2,322	2,574
10	0601	4051	Retirement & Taxes	25,500	45,544	30,191
10	0601	4053	Insurance	510	37,451	39,375
10	0601	4108	Meetings	366	600	600
10	0601	4152	Supplies	0	500	500
10	0601	4151	Equipment	236	730	650
10	0601	4257	Communities that Care	2,950	7,000	31,000
10	0601	4355	Miscellaneous	0	114,707	126,707
10	0601	4413	Training	290	1,200	1,100
10	0601	4414	Travel	305	600	500
Total Communications				156,960	381,005	395,981

PLANNING

				ACTUAL	ADOPTED	PROJECTED
				FY 22-23	BUDGET	BUDGET
FUND	ORG	ACCT	DESCRIPTION	FY 22-23	FY 23-24	FY 24-25
Planning						
10	0701	4001	Full Time Regular	234,314	345,114	354,959
10	0701	4002	Part Time Regular	40,712	65,798	69,002
10	0701	4005	Overtime	3,852		
10	0701	4006	Other Compensation	870	3,000	960
10	0701	4007	Car Allowance	1,286	1,200	1,200
10	0701	4008	Compensation Adjustments	0	3,978	7,616
10	0701	4051	Retirement & Taxes	56,204	89,521	99,806
10	0701	4053	Insurance	36,483	71,024	81,544
10	0701	4105	Membership Dues & Subscriptions	51,054	8,253	8,825
10	0701	4108	Meetings	2,039	8,000	9,000
10	0701	4301	Contract Services	2,658	-	47,000
10	0701	4355	Miscellaneous	7,364	7,300	14,710
10	0701	4413	Training	4,437	10,065	10,959
10	0701	4414	Travel	5,702	9,640	9,973
Total Planning				446,975	622,893	715,554

BUILDING				ACTUAL	ADOPTED	PROJECTED
FUND	ORG	ACCT	DESCRIPTION	FY 22-23	BUDGET FY 23-24	BUDGET FY 24-25
	Building					
10	0801	4001	Full Time Regular	287,583	388,346	413,587
10	0801	4003	Seasonal Employee	6,086	10,712	10,834
10	0801	4006	Other Compensation	180	3,120	960
10	0801	4007	Car Allowance	400	2,400	2,400
10	0801	4008	Compensation Adjustments	0	4,822	7,647
10	0801	4051	Retirement & Taxes	60,448	94,736	101,912
10	0801	4053	Insurance	4,191	74,903	59,686
10	0801	4105	Membership Dues & Subscriptions	1,004	2,760	2,760
10	0801	4108	Meetings	492	2,720	2,160
10	0801	4151	Equipment	0	2,000	3,500
10	0801	4152	Supplies	4,832	6,000	4,000
10	0801	4154	Uniforms	424	900	900
10	0801	4301	Contract Services	900	-	20,000
10	0801	4355	Miscellaneous	1,099	100	4,000
10	0801	4413	Training	2,042	4,800	10,550
10	0801	4414	Travel	2,189	2,300	10,000
Total Building				386,860	600,618	654,897

POLICE

				ACTUAL	ADOPTED	PROJECTED
FUND	ORG	ACCT	DESCRIPTION	FY 22-23	BUDGET FY 23-24	BUDGET FY 24-25
Police						
10	0901	4001	Full Time Regular	-	16,068	-
10	0901	4002	Part Time Regular	35,452	43,510	51,877
10	0901	4008	Compensation Adjustments	-	650	-
10	0901	4051	Retirement & Taxes	1,376	7,159	4,643
10	0901	4053	Insurance	-	2,874	-
10	0901	4151	Equipment	-	2,850	2,850
10	0901	4154	Uniforms	-	3,000	3,000
10	0901	4301	Contract Services	2,291,436	2,836,872	3,284,303
10	0901	4355	Miscellaneous	210	1,000	1,000
Total Police				2,328,474	2,913,984	3,347,672

FIRE SERVICES

				ACTUAL	ADOPTED	PROJECTED
				FY 22-23	BUDGET	BUDGET
FUND	ORG	ACCT	DESCRIPTION		FY 23-24	FY 24-25
Fire Services						
10	1001	4301	Contract Services	1,654,069	1,511,067	2,250,807
Total Fire Services				<u>1,654,069</u>	<u>1,511,067</u>	<u>2,250,807</u>

LIBRARY

LIBRARY				ACTUAL	ADOPTED	PROJECTED
FUND	ORG	ACCT	DESCRIPTION	FY 22-23	BUDGET FY 23-24	BUDGET FY 24-25
	Library					
10	1101	4001	Full Time Regular	-	-	19,506
10	1101	4002	Part Time Regular	6,829	28,248	3,014
10	1101	4008	Compensation Adjustments		296	399
10	1101	4051	Retirement & Taxes	99	2,161	2,624
10	1101	4105	Membership Dues & Subscriptions		95	130
10	1101	4108	Meetings		220	220
10	1101	4151	Equipment		1,825	1,825
10	1101	4152	Supplies	4,855	1,850	1,850
10	1101	4257	Programs	18,197	1,100	1,100
10	1101	4301	Contract Services		4,500	5,700
10	1101	4355	Miscellaneous		22,000	22,000
10	1101	4413	Training		225	525
10	1101	4414	Travel		320	370
Total Library				29,979	62,839	59,263

PUBLIC WORKS

				ACTUAL	ADOPTED	PROJECTED
FUND	ORG	ACCT	DESCRIPTION	FY 22-23	BUDGET FY 23-24	BUDGET FY 24-25
Public Works Administration						
10	1201	4001	Full Time Regular	165,890	61,050	50,476
10	1201	4005	Overtime	-	5,857	7,571
10	1201	4006	Other Compensation	1,950	1,920	120
10	1201	4007	Car Allowance	900	-	-
10	1201	4008	Compensation Adjustments	-	472	911
10	1201	4051	Retirement & Taxes	32,495	13,750	12,305
10	1201	4053	Insurance	10,349	35,100	9,040
10	1201	4101	Maintenance	11,924	-	-
10	1201	4105	Membership Dues & Subscriptions	14,749	14,900	18,520
10	1201	4108	Meetings	3,365	840	2,500
10	1201	4151	Equipment	11,103	20,200	12,100
10	1201	4152	Supplies	4,391	400	1,600
10	1201	4154	Uniforms	2,426	4,100	2,800
10	1201	4160	Salt	29,929	-	-
10	1201	4205	Electric Charges	23,827	27,825	33,390
10	1201	4301	Contract Services	399,850	79,500	-
10	1201	4303	Software Maintenance	-	1,500	2,000
10	1201	4355	Miscellaneous	5,682	-	-
10	1201	4359	Signs	5,834	-	-
10	1201	4365	Trees	17,000	-	-
10	1201	4407	Certification and Testing	422	7,000	7,000
10	1201	4413	Training	1,535	7,200	4,200
10	1201	4414	Travel	860	-	-
Total Public Works Administration				745,006	281,614	164,533
Public Works Grounds Maintenance						
10	1202	4001	Full Time Regular		77,100	61,741
10	1202	4002	Part Time Regular		7,176	19,653
10	1202	4005	Overtime		6,706	9,261
10	1202	4006	Other Compensation		2,280	600
10	1202	4008	Compensation Adjustments		616	1,236
10	1202	4051	Retirement & Taxes		19,200	16,872
10	1202	4053	Insurance		18,586	27,120
10	1202	4101	Maintenance		20,000	10,000
10	1202	4103	Public Notices		250	250
10	1202	4105	Memberships		500	1,400
10	1202	4108	Meetings		500	-
10	1202	4151	Equipment		34,840	4,520
10	1202	4152	Supplies		19,535	27,500
10	1202	4154	Uniforms		1,285	1,250
10	1202	4301	Contract Services		262,850	276,950
10	1202	4365	Trees		26,500	25,000
10	1202	4407	Certification and Testing		4,500	2,300
10	1202	4413	Training		3,000	3,300
10	1202	4414	Travel		2,600	5,400
Total Public Works Grounds Maintenance				-	508,024	494,353
Public Works Administration				745,006	281,614	164,533
Public Works Grounds Maintenance				-	508,024	494,353
Total Public Works				745,006	789,638	658,886

ENGINEERING

				ACTUAL	ADOPTED	PROJECTED
FUND	ORG	ACCT	DESCRIPTION	FY 22-23	BUDGET FY 23-24	BUDGET FY 24-25
Engineering						
10	1301	4001	Full Time Regular	99,494	77,650	85,563
10	1301	4006	Other Compensation	990	1,320	120
10	1301	4007	Car Allowance	3,600	3,600	3,600
10	1301	4008	Compensation Adjustments	-	752	1,545
10	1301	4051	Retirement & Taxes	22,630	18,400	20,895
10	1301	4053	Insurance	12,422	18,586	16,950
10	1301	4105	Membership Dues & Subscriptions	2,062	4,795	6,745
10	1301	4108	Meetings	269	500	500
10	1301	4151	Equipment	761	1,500	8,102
10	1301	4154	Uniforms	358	-	-
10	1301	4301	Contract Services	5,232	31,250	61,250
10	1301	4407	Certification and Testing	378	1,400	2,300
10	1301	4413	Training	1,799	3,175	1,050
10	1301	4414	Travel	2,497	2,800	4,200
Total Engineering				152,492	165,729	212,820

SANITATION

				ACTUAL	ADOPTED	PROJECTED
				FY 22-23	BUDGET	BUDGET
FUND	ORG	ACCT	DESCRIPTION		FY 23-24	FY 24-25
	Sanitation					
10	1401	4301	Contract Services	492,166	541,942	595,736
	1401	4808	Bad Debt Expense	1,215		
Total Sanitation				493,381	541,942	595,736

PARKS

				ACTUAL	ADOPTED	PROJECTED
FUND	ORG	ACCT	DESCRIPTION	FY 22-23	BUDGET FY 23-24	BUDGET FY 24-25
Parks						
10	1501	4001	Full Time Regular	237,558	256,210	271,614
10	1501	4002	Part Time Regular	4,738	6,160	6,378
10	1501	4003	Seasonal Employee	28,494	77,126	47,275
10	1501	4005	Overtime	2,574	8,000	8,000
10	1501	4006	Other Compensation	3,747	4,560	2,700
10	1501	4008	Compensation Adjustments	0	3,971	4,994
10	1501	4051	Retirement & Taxes	53,783	67,452	70,369
10	1501	4053	Insurance	42,740	57,558	60,662
10	1501	4101	Maintenance	56,171	94,800	133,000
10	1501	4105	Membership Dues & Subscriptions	725	500	2,750
10	1501	4108	Meetings	97	780	720
10	1501	4151	Equipment	1,174	55,000	41,000
10	1501	4152	Supplies	11,723	17,000	24,000
10	1501	4154	Uniforms	703	1,600	1,600
10	1501	4201	Water Charges	145,489	-	-
10	1501	4205	Electric Charges	8,312	15,000	15,000
10	1501	4208	Miscellaneous Facilities Charges	3,100	4,000	7,000
10	1501	4301	Contract Services	7,907	176,950	200,000
10	1501	4355	Miscellaneous	7,774	8,000	31,500
10	1501	4413	Training	1,255	7,000	6,400
10	1501	4414	Travel	377	5,000	5,000
Total Parks				618,442	866,667	939,963

RECREATION

RECREATION				ACTUAL	ADOPTED	PROJECTED
FUND	ORG	ACCT	DESCRIPTION	FY 22-23	BUDGET FY 23-24	BUDGET FY 24-25
	Recreation					
10	1601	4001	Full Time Regular	171,415	149,732	212,726
10	1601	4002	Part Time Regular	3,292	37,651	-
10	1601	4003	Seasonal Employee	18,200	32,136	53,820
10	1601	4005	Overtime	2,495	3,000	5,000
10	1601	4006	Other Compensation	733	1,080	1,080
10	1601	4008	Compensation Adjustments	0	2,542	3,833
10	1601	4051	Retirement & Taxes	38,830	41,035	56,169
10	1601	4053	Insurance	27,952	35,247	37,999
10	1601	4105	Membership Dues & Subscriptions	330	475	1,220
10	1601	4108	Meetings	151	360	360
10	1601	4151	Equipment			2,500
10	1601	4154	Uniforms	100	300	350
10	1601	4257	Programs	84,890	116,125	117,512
10	1601	4355	Miscellaneous	9,282	9,050	11,000
10	1601	4413	Training	1,924	2,870	3,350
10	1601	4414	Travel	203	3,000	2,450
Total Recreation				359,798	434,603	509,369

SPECIAL EVENTS

SPECIAL EVENTS				ADOPTED	PROJECTED	
FUND	ORG	ACCT	DESCRIPTION	ACTUAL FY 22-23	BUDGET FY 23-24	BUDGET FY 24-25
Special Events						
10	1701	4001	Full Time Regular	62,451	62,837	93,258
10	1701	4005	Overtime	1,818	-	1,500
10	1701	4006	Other Compensation	592	720	720
10	1701	4008	Compensation Adjustments	0	760	1,619
10	1701	4051	Retirement & Taxes	13,054	14,980	18,286
10	1701	4053	Insurance	262	9,600	9,600
10	1701	4105	Membership Dues & Subscriptions	849	2,300	2,350
10	1701	4108	Meetings	0	120	180
10	1701	4109	Special Events	69,679	89,372	124,072
10	1701	4151	Equipment	1,837	4,500	3,000
10	1701	4301	Contract Services	0	1,200	
10	1701	4304	Marketing	1,669	1,200	1,200
10	1701	4413	Training	0	200	600
10	1701	4414	Travel	230	-	650
Total Special Events				152,440	187,789	257,035

NON-DEPARTMENTAL

				ADOPTED	PROJECTED
				BUDGET	BUDGET
FUND	ORG	ACCT	DESCRIPTION	FY 22-23	FY 24-25
Non-Departmental					
10	1801	4110	Postage	-	2,000
10	1801	4152	Supplies	12,216	17,500
10	1801	4154	Uniforms	1,137	7,500
10	1801	4301	Contract Services	3,686	115,500
10	1801	4355	Miscellaneous	21,586	-
10	1801	4356	Community Garden	6,793	1,200
10	1801	4410	Employee Appreciation	11,658	-
10	1801	4855	General Fee Waivers	-	30,000
10	1801	6049	Transfer to Capital Projects	523,953	805,500
10	1801	6052	Transfer to Wastewater Fund	-	11,055
10	1801	6053	Transfer to Stormwater Fund	-	26,661
10	1801	6054	Transfer to Transportation Fund	689,595	929,223
10	1801	6061	Transfer to Internal Service Fund	433,001	858,824
Total Non-Departmental				1,703,625	2,803,763
					1,976,836

IMPACT FEES

FUND 23

FUND	ORG	ACCT	DESCRIPTION	ACTUAL FY 22-23	ADOPTED BUDGET FY 23-24	PROJECTED BUDGET FY 24-25
BEGINNING FUND BALANCE:					1,401,973	1,326,973
Revenue						
23	2301	3754	Public Safety Impact Fees			
23	2302	3754	Roadway Facilities Impact Fees	195,718	400,000	460,000
23	2303	3754	Park Facilities Impact Fees			-
23	2304	3754	Storm & Groundwater Facilities Impact Fees	10,784	30,000	34,500
23	2302	3501	Roadway Interest	27,654	12,000	13,800
			Use of Prior Year Fund Balance		75,000	95,500
Total Revenue				234,156	517,000	603,800
Public Safety Facilities						
23	2301	4301	Contract Services		25,000	25,000
23	2301	4651	Capital Expense			
Total Public Safety Facilities				-	25,000	25,000
Roadway Facilities						
23	2302	4301	Contract Services	53,938	171,100	25,000
23	2302	4651	Capital Expense	31,373	130,000	130,000
23	2302		Appropriation to Fund Balance		110,900	318,800
Total Roadway Facilities				85,312	412,000	473,800
Park Facilities						
23	2303	4301	Contract Services		25,000	25,000
Total Park Facilities				-	25,000	25,000

IMPACT FEES

FUND 23

				ACTUAL	ADOPTED	PROJECTED
				FY 22-23	BUDGET	BUDGET
FUND	ORG	ACCT	DESCRIPTION		FY 23-24	FY 24-25
Storm & Groundwater Facilities						
23	2304	4301	Contract Services		40,000	40,000
23	2304	4651	Capital Expense	10,784	15,000	40,000
Total Storm & Groundwater Facilities				10,784	55,000	80,000
Public Safety Facilities				-	25,000	25,000
Roadway Facilities				85,312	412,000	473,800
Park Facilities				-	25,000	25,000
Storm & Groundwater Facilities				10,784	55,000	80,000
Total Impact Fees Fund				96,096	517,000	603,800
Surplus (Deficit)				138,061	-	-

CAPITAL PROJECTS

FUND 49

FUND	ORG	ACCT	DESCRIPTION	ACTUAL FY 22-23	ADOPTED BUDGET FY 23-24	PROJECTED BUDGET FY 24-25
BEGINNING FUND BALANCE:						
					4,122,221	4,122,221
Revenue						
49	4901	5010	Transfer from General Fund	523,953	805,500	282,177
49	4901	3205	Grants	-	-	10,000,000
			Beginning Fund Balance Appropriation	-	-	4,122,221
Total Revenue				523,953	805,500	14,404,398

Capital Projects

49	4901	4651	Capital Expense	281,063	805,500	14,404,398
49	4901		Transfer to General Fund	-	-	-
TOTAL Capital Projects				281,063	805,500	14,404,398

Surplus (Deficit) 242,889 - -

WATER**FUND 51**

				ACTUAL	ADOPTED	PROJECTED
				BUDGET	BUDGET	BUDGET
FUND	ORG	ACCT	DESCRIPTION	FY 22-23	FY 23-24	FY 24-25
BEGINNING FUND BALANCE:					\$ 2,249,026	\$ 5,531,497
Revenue						
51	5101	3602	Utility Service Sales	2,288,371	3,400,000	3,200,000
51	5101	3754	Impact Fees	50,191	150,000	130,000
51	5101	3205	Grant Revenue	1,702,174	-	-
51	5101	3803	Connection Fees	23,300	110,000	55,000
51	5101	3825	Late Fees	19,038	15,000	15,000
51	5101	3704	Bond Proceeds	-	13,500,000	
			Beginning Fund Balance Appropriation	-	53,039	4,373,241
Total Revenue				4,083,074	17,228,039	7,773,241
Water Distribution						
51	5101	4001	Full Time Regular	366,892	440,973	489,136
51	5101	4002	Part Time Regular	6,329	4,784	4,999
51	5101	4003	Seasonal Employee	3,568	2,757	14,103
51	5101	4005	Overtime	2,364	12,410	
51	5101	4006	Other Compensation	1,890	2,880	3,138
51	5101	4007	Car Allowance	4,100	4,200	
51	5101	4008	Compensation Adjustments	0	5,432	8,942
51	5101	4051	Retirement & Taxes	84,132	107,717	122,190
51	5101	4053	Insurance	57,154	106,737	134,534
51	5101	4101	Maintenance	45,010	85,000	108,500
51	5101	4105	Membership Dues & Subscriptions	1,181	2,500	2,300
51	5101	4108	Meetings	260	720	680
51	5101	4151	Equipment	1,368	24,800	26,500
51	5101	4152	Supplies	13,102	35,000	40,000
51	5101	4154	Uniforms	365	1,800	2,400
51	5101	4157	Meters	149,095	150,000	150,000
51	5101	4205	Electric Charges	9,290	25,000	200,000
51	5101	4301	Contract Services	1,344,098	1,365,000	1,567,000
51	5101	4306	Public Engagement		-	20,800
51	5101	4355	Miscellaneous	85	-	-
51	5101	4407	Certification and Testing	3,455	7,500	8,500
51	5101	4413	Training	695	2,400	3,500
51	5101	4414	Travel	676	3,000	4,500
51	5101	4651	Capital Expense	-	10,339,491	4,030,509
51	5101	4803	Interest on Debt	-	436,775	610,000
51	5101	4804	Cost of Issuance		268,966	
51	5101	4808	Bad Debt Expense	14,449		
51	5101		Appropriation of Impact Fees to Fund Balance		200,000	
51	5101	6061	Transfer to Internal Service Fund	237,841	256,688	221,009
Total Water Distribution				2,347,399	13,892,529	7,773,241
Surplus (Deficit)				1,735,675	3,335,510	(0)

WASTEWATER

FUND 52

				ADOPTED	PROJECTED
				BUDGET	BUDGET
FUND	ORG	ACCT	DESCRIPTION	FY 22-23	FY 24-25
BEGINNING FUND BALANCE:				841,186	643,771
Revenue					
52	5201	3602	Utility Service Sales	1,679,575	2,982,000
52	5201	3754	Impact Fees	110,004	245,000
52	5201	3851	Misc Revenue		
52	5201	3704	Bond Proceeds	-	1,500,000
52	5201	5010	Transfer from General Fund	-	11,055
			Beginning Fund Balance Appropriation	116,091	304,401
Total Revenue				1,905,670	3,531,401
Wastewater Collection					
52	5201	4001	Full Time Regular	229,258	287,458
52	5201	4002	Part Time Regular	2,110	-
52	5201	4003	Seasonal Employee	455	2,000
52	5201	4005	Overtime	985	5,368
52	5201	4006	Other Compensation	550	1,836
52	5201	4008	Compensation Adjustments	0	5,213
52	5201	4051	Retirement & Taxes	50,334	71,178
52	5201	4053	Insurance	35,941	70,705
52	5201	4101	Maintenance	34,351	223,000
52	5201	4105	Membership Dues & Subscriptions	949	4,000
52	5201	4108	Meetings	0	480
52	5201	4151	Equipment	10,982	40,400
52	5201	4152	Supplies	2,860	73,500
52	5201	4154	Uniforms	456	1,500
52	5201	4205	Electric Charges	17,353	-
52	5201	4301	Contract Services	908,832	1,345,000
52	5201	4306	Public Engagement	-	800
52	5201	4407	Certification and testing	631	7,500
52	5201	4413	Training	0	3,000
52	5201	4414	Travel	0	3,000
52	5201	4651	Capital Expense	-	994,880
52	5201	4802	Principal on Debt		100,000
52	5201	4803	Interest on Debt		100,000
52	5201	4804	Cost of Issuance		29,885
52	5201	4808	Bad Debt Expense	2,687	
52	5201		Appropriation of Impact Fees to Fund Balance		-
52	5201	6061	Transfer to Internal Service Fund	125,050	190,584
Total Wastewater Collection				1,423,784	3,531,401
Surplus (Deficit)				481,886	0

STORMWATER

FUND 53

				ADOPTED	PROJECTED
				BUDGET	BUDGET
FUND	ORG	ACCT	DESCRIPTION	FY 22-23	FY 24-25
BEGINNING FUND BALANCE:				340,654	365,654
Revenue					
53	5301	3602	Utility Service Sales	328,334	270,000
53	5301	5010	Transfer from General Fund	0	10,847
			Beginning Fund Balance Appropriation	49,220	334,692
Total Revenue				377,554	615,539
Stormwater Administration & Permitting					
53	5301	4001	Full Time Regular	79,106	276,169
53	5301	4003	Seasonal Employee	226	2,000
53	5301	4005	Overtime	198	
53	5301	4006	Other Compensation	-	1,098
53	5301	4008	Compensation Adjustments	2,084	4,948
53	5301	4051	Retirement & Taxes	17,280	68,509
53	5301	4053	Insurance	6,458	62,935
53	5301	4101	Maintenance	958	19,800
53	5301	4103	Public Notices	0	200
53	5301	4105	Membership Dues & Subscriptions	963	900
53	5301	4108	Meetings	0	180
53	5301	4152	Supplies	1,141	3,000
53	5301	4154	Uniforms	0	600
53	5301	4301	Contract Services	6,490	30,000
53	5301	4303	Software Maintenance	1,200	2,000
53	5301	4306	Public Engagement	462	2,650
53	5301	4407	Certification and Testing	1,750	3,950
53	5301	4413	Training	85	600
53	5301	4414	Travel	1,339	-
53	5301	4808	Bad Debt Expense	370	-
53	5301	6061	Transfer to Internal Service Fund	59,605	132,050
Total Stormwater Admin & Permitting				177,629	615,539
Stormwater Maintenance					
53	5302	4101	Maintenance	55	-
Total Stormwater Maintenance				55	-
Stormwater Admin & Permitting				177,629	615,539
Stormwater Maintenance				55	-
Total Stormwater				177,684	615,539
Surplus (Deficit)				199,870	0

TRANSPORTATION

FUND 54

TRANSPORTATION				ADOPTED	PROJECTED	
FUND 54				ACTUAL	BUDGET	BUDGET
FUND	ORG	ACCT	DESCRIPTION	FY 22-23	FY 23-24	FY 24-25
BEGINNING FUND BALANCE:					668,386	952,622
Revenue						
54	5401	3401	Road Cut Fee	16		
54	5401	3757	Utility Transportation Fee			
54	5401	5010	Transfer from General Fund	689,595	929,223	805,000
			Beginning Fund Balance Appropriation	0	284,236	639,683
Total Revenue				689,611	1,213,459	1,444,683
Transportation						
54	5401	4001	Full Time Regular	179,291	148,073	251,196
54	5401	4002	Part Time Regular	0	4,784	8,103
54	5401	4005	Overtime	574	25,445	25,445
54	5401	4006	Other Compensation	1,600	2,880	990
54	5401	4008	Compensation Adjustments	0	1,845	4,566
54	5401	4051	Retirement & Taxes	37,611	36,086	63,295
54	5401	4053	Insurance	9,412	32,749	65,610
54	5401	4101	Maintenance	4,376	35,000	51,500
54	5401	4105	Membership Dues & Subscriptions	-	5,500	5,000
54	5401	4108	Meetings	-	180	240
54	5401	4151	Equipment	86,736	22,900	65,900
54	5401	4152	Supplies	1,466	45,000	47,500
54	5401	4154	Uniforms	406	950	1,700
54	5401	4301	Contract Services	272,118	633,500	582,925
54	5401	4355	Miscellaneous		-	5,000
54	5401	4413	Training	-	3,400	2,900
54	5401	4414	Travel	-	1,950	2,800
54	5401	4808	Bad Debt Expense	1,888	-	-
54	5401	6061	Transfer to Internal Service Fund	123,253	213,216	260,012
Total Transportation				718,732	1,213,459	1,444,683
Surplus (Deficit)				(29,121)	0	0

INTERNAL SERVICE

FUND 61

				ADOPTED	PROJECTED
				BUDGET	BUDGET
FUND	ORG	ACCT	DESCRIPTION	FY 22-23	FY 24-25
BEGINNING FUND BALANCE:				331,991	472,990
Revenue					
61	6101	3807	Sale of Vehicles	-	-
61	6101	5010	Transfer from General Fund	433,001	707,612
61	6101	5051	Transfer from Water Fund	237,841	221,009
61	6101	5052	Transfer from Wastewater Fund	125,050	190,584
61	6101	5053	Transfer from Stormwater Fund	59,605	132,050
61	6101	5054	Transfer from Transportation Fund	123,253	260,012
61	6101	5025	Transfer from RDA Fund	56,420	75,000
			Beginning Fund Balance Appropriation	60,000	19,686
Total Revenue				1,095,170	1,605,953
Internal Service Administration					
61	6101	4001	Full Time Regular	19,008	-
61	6101	4008	Compensation Adjustments	0	-
61	6101	4051	Retirement & Taxes	3,857	-
61	6101	4053	Insurance	89	-
61	6101	4301	Contract Services	120,889	166,500
Total Internal Service Administration				143,843	166,500
Facilities					
61	6102	4001	Full Time Regular	20,596	61,741
61	6102	4002	Part Time Regular	8,074	19,653
61	6102	4006	Other Compensation	0	-
61	6102	4008	Compensation Adjustments	0	1,236
61	6102	4051	Retirement & Taxes	4,030	16,872
61	6102	4053	Insurance	2,891	27,120
61	6102	4101	Maintenance	7,244	27,000
61	6102	4105	Memberships Dues & Subscriptions	1,447	-
61	6102	4107	Lease Payments	67,943	76,448
61	6102	4152	Supplies	11,604	15,900
61	6102	4204	Natural Gas Charges	9,877	13,500
61	6102	4205	Electric Charges	11,939	17,600
61	6102	4206	Telephone & Internet	18,638	24,000
61	6102	4208	Misc Facilities Charges	5,020	4,000
61	6102	4210	Cellular Phone Bills	17,195	25,000
61	6102	4301	Contract Services	54,514	92,226
61	6102	4355	Miscellaneous	0	-
Total Facilities				241,010	422,297

INTERNAL SERVICE

FUND 61

				ADOPTED	PROJECTED
				BUDGET	BUDGET
FUND	ORG	ACCT	DESCRIPTION	FY 22-23	FY 24-25
Fleet Management					
61	6103	4101	Maintenance	14,006	21,250
61	6103	4107	Lease Payments	15,593	291,681
61	6103	4151	Equipment	2,516	10,000
61	6103	4301	Contract Services	121	20,300
61	6103	4751	Vehicle Replacement	209	-
61	6103	4759	Vehicle Repairs	7,906	15,000
61	6103	4760	Vehicle Fuel	50,597	82,900
Total Fleet Management				90,948	441,131
Information Systems					
61	6104	4108	Meetings		5,250
61	6104	4151	Equipment	3,210	8,325
61	6104	4301	Contract Services	64,525	102,544
61	6104	4303	Software Maintenance	67,961	127,480
61	6104	4551	Computer Replacement	27,981	37,500
Total Information Systems				163,677	272,774
Human Resources					
61	6105	4001	Full Time Regular	68,394	137,584
61	6105	4006	Other Compensation	500	600
61	6105	4008	Compensation Adjustments	-	2,479
61	6105	4051	Retirement & Taxes	16,148	33,213
61	6105	4053	Insurance	17,157	44,476
61	6105		Wellness	-	18,360
61	6105	4105	Membership Dues & Subscriptions	125	800
61	6105	4108	Meetings	-	240
61	6105	4152	Supplies	-	200
61	6105	4355	Miscellaneous	22,510	42,000
61	6105	4410	Employee Appreciation	-	14,000
61	6105	4413	Training	249	7,300
61	6105	4414	Travel	171	2,000
Total Human Resources				125,254	303,252

INTERNAL SERVICE**FUND 61**

				ADOPTED	PROJECTED
				BUDGET	BUDGET
FUND	ORG	ACCT	DESCRIPTION	FY 22-23	FY 24-25
			Internal Service Administration	143,843	166,500
			Facilities	241,012	422,297
			Fleet Management	90,948	441,131
			Information Systems	163,677	272,774
			Human Resources	-	303,252
			Total Internal Services	639,480	1,605,953
			Surplus (Deficit)	455,690	(0)



VINEYARD CITY COUNCIL STAFF REPORT

Meeting Date: June 26, 2024

Agenda Item: PUBLIC HEARING - Proposed Salary Increases for Elective and Statutory Officials.

Department: Human Resources

Presenter: Corrie Steeves

Background/Discussion:

Under the new law SB91 (Local Government Officers Compensation Amendments), we are required to ensure transparency when adjusting salaries for key positions in Vineyard. This law mandates holding a public hearing and passing salary increases by ordinance for elective and statutory officers, including Directors, City Recorder, City Treasurer and any Deputy to these positions.

Current Situation:

- **Statutory Officers:** Recommended to receive a 3.5% Cost-of-Living Adjustment (COLA) and a 1.5% merit increase, totaling a 5% salary increase. It is recommended that staff participating in the Tier 2 retirement system receive an additional 0.7% salary increase to compensate for the URS employee required contribution.
- **Mayor and City Council:** Recommended to receive a 3.5% COLA.

The 5% and 5.7% salary increase for statutory officers is consistent with the recommended salary increase for all staff. Based on last year's recommendation, the City Council will receive any COLA that is approved for staff.

Legal Requirement:

- **Transparency:** SB91 mandates that any adjustments in salaries for local government officers must be done transparently.
- **Public Hearing:** A public hearing is required to discuss the proposed salary increases and gather feedback from residents.
- **Ordinance:** Salary increases must be passed by ordinance following the public hearing.

Fiscal Impact:

FY24 - A 5%/5.7% salary increase (3.5% COLA , 1.5% Merit, 0.7% Tier 2) for statutory officers is \$56,800.

FY24 - A 3.5% COLA for the Mayor and City Council is \$1,622.

Recommendation:

- **Statutory Officers:** Approve the 5% and 5.7% total salary increase.

- **Mayor and City Council:** Approve the 3.5% COLA increase.

Sample Motion:

No motion will be made at this time.

Attachments:

1. Director & Appointed Salary Increase

Position Title	Current Estimated Annual Salary	Proposed Increase	New Estimated Annual Salary
Chief Building Official	\$115,000.08	5.7%	\$121,555.08
City Manager	\$154,500.06	5.7%	\$163,306.56
Deputy City Recorder	\$47,840.00	5.7%	\$50,566.88
Engineer/Public Works Director	\$150,342.40	5.7%	\$158,911.92
Finance Director	\$101,000.12	5.7%	\$106,757.13
Parks and Recreation Director	\$87,882.08	5.7%	\$92,891.36
Community Development Director	\$125,508.76	5%	\$131,784.20
City Recorder	\$77,708.80	5%	\$81,594.24
Deputy Building Official	\$93,680.08	5.7%	\$99,019.84
Treasurer	\$68,000.14	5.7%	\$71,876.15
Subtotal:			\$1,078,263.36
Fiscal Impact:		\$56,800.84	
City Council	\$15,450.24	3.50%	\$15,991.00
City Council/Mayor	\$30,900.22	3.50%	\$31,981.73
Subtotal:			\$47,972.73
Fiscal Impact:		\$1,622.27	



VINEYARD CITY COUNCIL STAFF REPORT

Meeting Date: June 26, 2024

Agenda Item: DISCUSSION AND ACTION - Adoption of the Final Fiscal Year 2025 Budget
(Resolution 2024-19)

Department: Finance

Presenter: Kristie Bayles

Background/Discussion:

Utah Code Section 10-6-118 requires that a final budget be adopted by the governing body of the city before June 30 of each fiscal period for the ensuing fiscal period for each fund for which a budget is required. City Staff recommends adoption of the Vineyard City Fiscal Year 2024-2025 Budget as outlined in the attached detail worksheet.

Utah Code Section 10-6-133 requires that before June 30 of each fiscal period the governing body of the city shall by ordinance or resolution set the real and personal property tax levy for various municipal purposes. The certified tax rate for Vineyard City is proposed at 0.003369, and the projected property tax revenue for the General Fund for fiscal year 2024-2025 is \$3,953,636.

Fiscal Impact:

General Fund - \$12,132,408 Total Revenues and Transfers In; \$937,753 Fund Balance Appropriation; \$13,070,161 Total Expenditures & Transfers Out

Impact Fee Fund - \$508,300 Total Revenues; \$603,800 Total Expenditures

Capital Projects Fund - \$282,177 Total Transfers In; \$4,122,221 Beginning Fund Balance Appropriation; \$14,404,398 Total Expenditures

Water Fund - \$3,400,000 Total Revenues; \$4,373,241 Fund Balance Appropriation; \$7,773,241 Total Expenses & Transfers Out

Wastewater Fund - \$3,227,000 Total Revenues; \$304,401 Fund Balance Appropriation; \$3,531,401 Total Expenses & Transfers Out

Storm Water Fund - \$280,847 Total Revenues; \$334,692 Fund Balance Appropriation; \$615,539 Total Expenses & Transfers Out

Transportation Fund - \$805,000 Total Transfers In; \$639,683 Fund Balance Appropriation; \$1,444,683 Total Expenses & Transfers Out

Internal Services Fund - \$1,586,267 Total Revenues & Transfers In; \$19,686 Fund Balance Appropriation; \$1,605,953 Total Expenses

Recommendation:

Option 1: Adoption of the Vineyard City Fiscal Year 2024-2025 Budget and Certified Tax

Rate as presented by staff.

Option 2: Adoption of the Vineyard City Fiscal Year 2024-2025 Budget and Certified Tax Rate as presented by staff with changes recommended by the Municipal Council.

Sample Motion:

"I move to adopt..."

Option 1: I move to adopt the Vineyard City Fiscal Year 2024-2025 Budget as presented by Staff and the Certified Tax Rate of 0.003369.

Option 2: I move to adopt the Vineyard City Fiscal Year 2024-2025 Budget as presented by staff with the following changes, and to adopt the Certified Tax Rate of 0.003369.

Attachments:

1. RES 2024-19 Final Fiscal Year 2024-2025 Budget
2. FY25 Tentative Budget VINEYARD 06.25.2024
3. Certified Tax Rate

RESOLUTION 2024-19

A RESOLUTION OF THE CITY COUNCIL OF VINEYARD, UTAH APPROVING AND ADOPTING A BUDGET FOR THE FISCAL YEAR 2024-2025 (FY25)

WHEREAS, the Finance Director Kristie Bayles of Vineyard, Utah, on May 08, 2024, presented a tentative budget for FY25 to the City Council; and

WHEREAS, the City Council, on due public notice, held a public hearing on May 22, 2024, to receive input regarding the budget prior to adopting the final FY25 budget; and

WHEREAS, the City Council has considered the budget as submitted and all information presented at the public hearing and has made all changes and amendments which the City Council desires to make; and

WHEREAS, the City Council, with appropriate sufficient revenues to finance and balance this budget; and

WHEREAS, the City Council desires to set a certified tax rate in accordance with Utah State Code 59-2-912; now

THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF VINEYARD, UTAH AS FOLLOWS:

Section 1. The City Council hereby adopts the budget for FY25, effective July 1, 2024, which is attached hereto and incorporated herein by reference.

Section 2. A copy of the Vineyard City Budget shall be placed in the Vineyard City Offices and be available for review.

Section 3. The Certified Tax Rate is hereby set at 0.003369

Section 4. This resolution shall take effect immediately upon passage.

Section 5. All other resolutions, ordinances, and policies in conflict herewith, either in whole or in part, are hereby repealed.

PASSED and ADOPTED by the City Council of Vineyard, Utah this 26th day of June 2024.

Julie Fullmer, Mayor

ATTEST:

Tony Lara, Deputy Recorder

Vineyard City

Fiscal Year 2024-2025 Final Budget

Fund	Estimated Beginning Fund Balance	Budgeted Revenue (Including PY Fund Balance)	Budgeted Expenditure (Excluding Depreciation)	Net Revenue (Including PY Fund Balance & Excluding Depreciation)	Use of PY Fund Balance	Estimated Ending Fund Balance
General Fund	\$ 3,017,030	\$ 13,070,161	\$ 13,070,161	\$ 0	\$ 937,753	\$ 2,079,277
Impact Fee Fund	\$ 1,326,973	\$ 603,800	\$ 603,800	\$ -	\$ 95,500	\$ 1,231,473
RDA Fund	\$ 21,378,085	\$ 33,208,591	\$ 33,208,591	\$ -	\$ 10,271,091	\$ 11,106,994
Capital Projects Fund	\$ 4,122,221	\$ 14,404,398	\$ 14,404,398	\$ -	\$ 4,122,221	\$ -
Water Fund	\$ 5,531,497	\$ 7,773,241	\$ 7,773,241	\$ (0)	\$ 4,373,241	\$ 1,158,256
Wastewater Fund	\$ 643,771	\$ 3,531,401	\$ 3,531,401	\$ 0	\$ 304,401	\$ 339,370
Stormwater Fund	\$ 365,654	\$ 615,539	\$ 615,539	\$ 0	\$ 334,692	\$ 30,962
Transportation Fund	\$ 952,622	\$ 1,444,683	\$ 1,444,683	\$ 0	\$ 639,683	\$ 312,938
Internal Service Fund	\$ 472,990	\$ 1,605,953	\$ 1,605,953	\$ (0)	\$ 19,686	\$ 453,304

GENERAL FUND SUMMARY 2025

	ACTUAL FY 22-23	ADOPTED BUDGET FY 23-24	PROJECTED BUDGET FY 24-25
BEGINNING FUND BALANCE:	\$ 3,914,901	\$ 3,017,030	
REVENUES:			
PROPERTY TAXES	\$ 3,261,171	\$ 3,687,209	\$ 3,953,636
TRANSPORTATION TAXES	\$ 296,945	305,000	310,000
SALES TAXES	\$ 3,150,801	3,285,246	3,450,000
RAP TAX	\$ 208,953	215,000	220,000
FRANCHISE FEES	\$ 892,696	765,000	800,000
BUSINESS LICENSES AND PERMITS	\$ 15,460	20,000	15,000
BUILDING PERMITS	\$ 265,675	715,000	900,000
FIRE INSPECTION AND PLAN REVIEW FEES	\$ 8,420	15,000	15,000
CLASS B&C ROAD FUNDS	\$ 515,957	525,000	495,000
GRANT REVENUE	\$ 9,995	142,500	-
DEVELOPMENT FEES	\$ 219,311	260,000	327,300
SANITATION FEES	\$ 559,156	580,000	590,000
INSPECTION FEES	\$ 120,323	445,000	200,000
RECREATION FEES	\$ 162,334	202,000	198,000
FINES AND FORFEITURES	\$ 0	1,000	1,000
CREDIT CARD FEES	\$ 7,026	8,000	5,000
INTEREST EARNINGS	\$ 166,048	150,000	150,000
RENTS	\$ 20,838	35,000	20,000
LIBRARY FEES	\$ 5	-	-
SPONSORSHIPS	\$ 30,550	35,000	35,000
MISCELLANEOUS REVENUE	\$ 27,689	18,596	9,972
USE OF PRIOR YEAR FUND BALANCE	\$ 26,004	897,871	937,753
TOTAL REVENUE	\$ 9,965,355	\$ 12,307,422	\$ 12,632,661
TRANSFERS IN:			
TRANSFER FROM RDA FUND	330,138	477,051	437,500
TRANSFER FROM CAPITAL PROJECTS	-	-	-
TOTAL TRANSFERS IN	\$ 330,138	\$ 477,051	\$ 437,500
TOTAL REVENUE & TRANSFERS IN	\$ 10,295,493	\$ 12,784,473	\$ 13,070,161

GENERAL FUND SUMMARY 2025

	ACTUAL		ADOPTED		PROJECTED	
	FY 22-23		FY 23-24		FY 24-25	
GENERAL FUND EXPENDITURES:						
						# of FTE
MAYOR AND COUNCIL	\$	100,366	\$	143,987	\$	219,013
CITY MANAGER		137,192		172,458		223,477
RECORDER		192,536		237,911		217,191
FINANCE		247,385		347,580		362,011
HUMAN RESOURCES		125,254		0		0
COMMUNICATIONS		156,960		381,005		395,981
PLANNING		446,975		622,893		715,554
BUILDING		386,860		600,618		654,897
POLICE		2,328,474		2,913,984		3,347,672
FIRE		1,654,069		1,511,067		2,250,807
LIBRARY		29,979		62,839		59,263
PUBLIC WORKS		745,006		789,638		164,533
ENGINEERING		152,492		165,729		212,820
SANITATION		493,381		541,942		595,736
PARKS		618,442		866,667		939,963
RECREATION		359,798		434,603		509,369
SPECIAL EVENTS		152,440		187,789		257,035
NON-DEPARTMENTAL		57,076		172,500		139,200
TOTAL DEPT ALLOCATIONS	\$	8,384,686	\$	10,153,210	\$	11,264,524
					\$	48.9
TRANSFERS OUT:						
TRANSFER TO WASTEWATER FUND				11,055		-
TRANSFER TO STORMWATER FUND				26,661		10,847
TRANSFER TO TRANSPORTATION FUND				929,223		805,000
TRANSFER TO CAPITAL PROJECTS FUND				805,500		282,177
TRANSFER TO INTERNAL SERVICE FUND				858,824		707,612
TOTAL TRANSFERS OUT:	\$	-	\$	2,631,263	\$	1,805,636
TOTAL EXP. & TRANS.OUT			\$	12,784,473	\$	13,070,161
OPERATING SURPLUS(DEFICIT)			\$	0	\$	0

GENERAL FUND REVENUES	FY23 Actual	FY24 Budget	Projected FY25 Budget
Property Tax	\$ 3,261,171	\$ 3,687,209	\$ 3,953,636
Sales Tax	\$ 3,150,801	\$ 3,285,246	\$ 3,450,000
Transportation Tax	\$ 296,945	\$ 305,000	\$ 310,000
RAP Tax	\$ 208,953	\$ 215,000	\$ 220,000
Franchise Tax	\$ 892,696	\$ 765,000	\$ 800,000
Total Taxes	\$ 7,810,565	\$ 8,257,455	\$ 8,733,636
	12%	18%	6%
Business Licenses and Permits	\$ 15,460	\$ 20,000	\$ 15,000
Building Permits	\$ 265,675	\$ 715,000	\$ 900,000
Fire Inspection and Plan Review Fees	\$ 8,420	\$ 15,000	\$ 15,000
Total Licenses and Permits	\$ 289,554	\$ 750,000	\$ 930,000
Class B&C Road Funds	\$ 515,957	\$ 525,000	\$ 495,000
Grant Revenue	\$ 9,995	\$ 142,500	\$ -
Total Intergovernmental Revenue	\$ 525,952	\$ 667,500	\$ 495,000
Development Fees	\$ 219,311	\$ 260,000	\$ 327,300
Sanitation Fees	\$ 559,156	\$ 580,000	\$ 590,000
Inspection Fees	\$ 120,323	\$ 445,000	\$ 200,000
Recreation Fees	\$ 162,334	\$ 202,000	\$ 198,000
Fines & Forfeitures	\$ -	\$ 1,000	\$ 1,000
Credit Card Fees	\$ 7,026	\$ 8,000	\$ 5,000
Interest Earnings	\$ 166,048	\$ 150,000	\$ 150,000
Rents	\$ 20,838	\$ 35,000	\$ 20,000
Library Fees	\$ 5	\$ -	\$ -
Donations	\$ 1,000	\$ -	\$ -
Sponsorships	\$ 30,550	\$ 35,000	\$ 35,000
Miscellaneous Revenues	\$ 27,689	\$ 18,596	\$ 9,972
Beg. Fund Appropriation	\$ 26,004	\$ 897,871	\$ 937,753
Total Misc Revenue	\$ 1,340,283	\$ 2,632,467	\$ 2,474,025
Transfer from RDA Fund - Tax Admin	\$ 330,138	\$ 477,051	\$ 437,500
Transfer from Capital Projects			\$ -
TOTAL GENERAL FUND REV	\$ 10,296,493	\$ 12,784,473	\$ 13,070,161
TOTAL GENERAL FUND EXPEND	\$ 12,784,473	\$ 12,784,473	\$ 13,070,161
Surplus (Deficit)	\$ (2,487,980)	\$ 0	\$ 0

MAYOR AND MUNICIPAL COUNCIL

MAYOR AND MUNICIPAL COUNCIL				ACTUAL	ADOPTED	PROJECTED
FUND	ORG	ACCT	DESCRIPTION	FY 22-23	BUDGET FY 23-24	BUDGET FY 24-25
Mayor & Council						
10	0101	4001	Full Time Regular			93,572
10	0101	4002	Part Time Regular	86,430	112,708	62,108
10	0101	4008	Compensation Adjustments	-	971	2,602
10	0101	4051	Retirement & Taxes	3,473	7,092	23,431
10	0101	4105	Membership Dues & Subscriptions	-	500	500
10	0101	4108	Meetings	625	4,500	4,500
10	0101	4257	Programs	3,799	9,715	11,500
10	0101	4355	Miscellaneous	801	-	1,500
10	0101	4413	Training	4,194	3,000	5,200
10	0101	4414	Travel	1,044	5,500	4,500
Total Mayor & Council				100,366	143,987	219,013

CITY MANAGER

				ACTUAL	ADOPTED	PROJECTED
				BUDGET	BUDGET	BUDGET
FUND	ORG	ACCT	DESCRIPTION	FY 22-23	FY 23-24	FY 24-25
City Manager						
10	0201	4001	Full Time Regular	79,153	96,835	128,299
10	0201	4006	Other Compensation	600	960	420
10	0201	4007	Car Allowance	3,600	3,950	3,950
10	0201	4008	Compensation Adjustments	-	1,171	2,311
10	0201	4051	Retirement & Taxes	18,701	23,086	30,971
10	0201	4053	Insurance	15,411	14,456	22,600
10	0201	4105	Membership Dues & Subscriptions	9,445	14,200	12,825
10	0201	4108	Meetings	3,313	3,000	4,500
10	0201	4109	Special Events	2,525	3,000	3,000
10	0201	4355	Miscellaneous	3,315	700	3,500
10	0201	4413	Training	660	5,800	7,300
10	0201	4414	Travel	469	5,300	3,800
Total City Manager				137,192	172,458	223,477

RECORDER

				ACTUAL	ADOPTED	PROJECTED
				FY 22-23	BUDGET	BUDGET
FUND	ORG	ACCT	DESCRIPTION		FY 23-24	FY 24-25
Recorder						
10	0301	4001	Full Time Regular	77,493	139,085	116,840
10	0301	4002	Part Time Regular	32,308	-	-
10	0301	4005	Overtime	199	-	-
10	0301	4006	Other Compensation	520	1,440	600
10	0301	4008	Compensation Adjustments	-	1,696	2,130
10	0301	4051	Retirement & Taxes	26,649	34,528	29,337
10	0301	4053	Insurance	15,445	35,973	32,920
10	0301	4103	Public Notices	800	5,000	10,000
10	0301	4105	Membership Dues & Subscriptions	355	900	975
10	0301	4108	Meetings	-	240	240
10	0301	4110	Postage	-	50	50
10	0301	4151	Equipment	36,954	-	-
10	0301	4301	Contract Services	-	15,000	-
10	0301	4355	Miscellaneous	171	1,000	19,000
10	0301	4413	Training	593	1,000	1,100
10	0301	4414	Travel	1,049	2,000	4,000
Total Recorder				192,536	237,911	217,191

FINANCE

				ACTUAL	ADOPTED	PROJECTED
				BUDGET	BUDGET	BUDGET
FUND	ORG	ACCT	DESCRIPTION	FY 22-23	FY 23-24	FY 24-25
Finance						
10	0401	4001	Full Time Regular	113,193	138,906	142,681
10	0401	4002	Part Time Regular	35,439	53,442	51,915
10	0401	4003	Seasonal Employees	6,518	13,786	13,853
10	0401	4005	Overtime	91		
10	0401	4006	Other Compensation	1,947	2,040	588
10	0401	4007	Car Allowance	2,400	2,400	2,400
10	0401	4008	Compensation Adjustments	0	2,398	3,393
10	0401	4051	Retirement & Taxes	27,203	39,621	40,329
10	0401	4053	Insurance	12,590	24,832	29,653
10	0401	4105	Membership Dues & Subscriptions	425	830	1,125
10	0401	4108	Meetings	402	600	600
10	0401	4301	Contract Services	9,275	25,000	31,500
10	0401	4352	Bank Fees	30,354	10,000	10,000
10	0401	4353	Merchant Fees		20,000	20,000
10	0401	4355	Miscellaneous	285	2,025	2,125
10	0401	4413	Training	4,469	3,700	3,850
10	0401	4414	Travel	2,794	8,000	8,000
Total Finance				247,385	347,580	362,011

HUMAN RESOURCES

HUMAN RESOURCES

FUND	ORG	ACCT	DESCRIPTION	ACTUAL FY 22-23	ADOPTED BUDGET FY 23-24	PROJECTED BUDGET FY 24-25
Human Resources						
10	0501	4001	Full Time Regular	68,394	-	-
10	0501	4006	Other Compensation	500	-	-
10	0501	4008	Compensation Adjustments	-	-	-
10	0501	4051	Retirement & Taxes	16,148	-	-
10	0501	4053	Insurance	17,157	-	-
10	0501	4105	Membership Dues & Subscriptions	125	-	-
10	0501	4355	Miscellaneous	22,510	-	-
10	0501	4413	Training	249	-	-
10	0501	4414	Travel	171	-	-
Total Human Resources				125,254	-	-

HR Moved to Internal Services Fund in FY24

COMMUNICATIONS

COMMUNICATIONS

FUND	ORG	ACCT	DESCRIPTION	ACTUAL FY 22-23	ADOPTED BUDGET FY 23-24	PROJECTED BUDGET FY 24-25
Communications						
10	0601	4001	Full Time Regular	123,300	142,555	114,843
10	0601	4002	Part Time Regular	2,066	26,116	47,491
10	0601	4005	Overtime	180		
10	0601	4006	Other Compensation	1,260	1,680	450
10	0601	4008	Compensation Adjustments	0	2,322	2,574
10	0601	4051	Retirement & Taxes	25,500	45,544	30,191
10	0601	4053	Insurance	510	37,451	39,375
10	0601	4108	Meetings	366	600	600
10	0601	4152	Supplies	0	500	500
10	0601	4151	Equipment	236	730	650
10	0601	4257	Communities that Care	2,950	7,000	31,000
10	0601	4355	Miscellaneous	0	114,707	126,707
10	0601	4413	Training	290	1,200	1,100
10	0601	4414	Travel	305	600	500
Total Communications				156,960	381,005	395,981

PLANNING

				ACTUAL	ADOPTED	PROJECTED
				FY 22-23	BUDGET	BUDGET
FUND	ORG	ACCT	DESCRIPTION		FY 23-24	FY 24-25
Planning						
10	0701	4001	Full Time Regular	234,314	345,114	354,959
10	0701	4002	Part Time Regular	40,712	65,798	69,002
10	0701	4005	Overtime	3,852		
10	0701	4006	Other Compensation	870	3,000	960
10	0701	4007	Car Allowance	1,286	1,200	1,200
10	0701	4008	Compensation Adjustments	0	3,978	7,616
10	0701	4051	Retirement & Taxes	56,204	89,521	99,806
10	0701	4053	Insurance	36,483	71,024	81,544
10	0701	4105	Membership Dues & Subscriptions	51,054	8,253	8,825
10	0701	4108	Meetings	2,039	8,000	9,000
10	0701	4301	Contract Services	2,658	-	47,000
10	0701	4355	Miscellaneous	7,364	7,300	14,710
10	0701	4413	Training	4,437	10,065	10,959
10	0701	4414	Travel	5,702	9,640	9,973
Total Planning				446,975	622,893	715,554

BUILDING

				ACTUAL	ADOPTED	PROJECTED
				BUDGET	BUDGET	BUDGET
FUND	ORG	ACCT	DESCRIPTION	FY 22-23	FY 23-24	FY 24-25
Building						
10	0801	4001	Full Time Regular	287,583	388,346	413,587
10	0801	4003	Seasonal Employee	6,086	10,712	10,834
10	0801	4006	Other Compensation	180	3,120	960
10	0801	4007	Car Allowance	400	2,400	2,400
10	0801	4008	Compensation Adjustments	0	4,822	7,647
10	0801	4051	Retirement & Taxes	60,448	94,736	101,912
10	0801	4053	Insurance	4,191	74,903	59,686
10	0801	4105	Membership Dues & Subscriptions	1,004	2,760	2,760
10	0801	4108	Meetings	492	2,720	2,160
10	0801	4151	Equipment	0	2,000	3,500
10	0801	4152	Supplies	4,832	6,000	4,000
10	0801	4154	Uniforms	424	900	900
10	0801	4301	Contract Services	900	-	20,000
10	0801	4355	Miscellaneous	1,099	100	4,000
10	0801	4413	Training	2,042	4,800	10,550
10	0801	4414	Travel	2,189	2,300	10,000
Total Building				386,860	600,618	654,897

POLICE

				ACTUAL	ADOPTED	PROJECTED
				FY 22-23	BUDGET	BUDGET
FUND	ORG	ACCT	DESCRIPTION		FY 23-24	FY 24-25
Police						
10	0901	4001	Full Time Regular	-	16,068	-
10	0901	4002	Part Time Regular	35,452	43,510	51,877
10	0901	4008	Compensation Adjustments	-	650	-
10	0901	4051	Retirement & Taxes	1,376	7,159	4,643
10	0901	4053	Insurance	-	2,874	-
10	0901	4151	Equipment	-	2,850	2,850
10	0901	4154	Uniforms	-	3,000	3,000
10	0901	4301	Contract Services	2,291,436	2,836,872	3,284,303
10	0901	4355	Miscellaneous	210	1,000	1,000
Total Police				2,328,474	2,913,984	3,347,672

FIRE SERVICES

FIRE SERVICES				ACTUAL	ADOPTED	PROJECTED
FUND	ORG	ACCT	DESCRIPTION	FY 22-23	BUDGET FY 23-24	BUDGET FY 24-25
	Fire Services					
10	1001	4301	Contract Services	1,654,069	1,511,067	2,250,807
Total Fire Services				1,654,069	1,511,067	2,250,807

LIBRARY

				ACTUAL	ADOPTED	PROJECTED
				FY 22-23	BUDGET	BUDGET
FUND	ORG	ACCT	DESCRIPTION		FY 23-24	FY 24-25
Library						
10	1101	4001	Full Time Regular	-	-	19,506
10	1101	4002	Part Time Regular	6,829	28,248	3,014
10	1101	4008	Compensation Adjustments		296	399
10	1101	4051	Retirement & Taxes	99	2,161	2,624
10	1101	4105	Membership Dues & Subscriptions		95	130
10	1101	4108	Meetings		220	220
10	1101	4151	Equipment		1,825	1,825
10	1101	4152	Supplies	4,855	1,850	1,850
10	1101	4257	Programs	18,197	1,100	1,100
10	1101	4301	Contract Services		4,500	5,700
10	1101	4355	Miscellaneous		22,000	22,000
10	1101	4413	Training		225	525
10	1101	4414	Travel		320	370
Total Library				29,979	62,839	59,263

PUBLIC WORKS

PUBLIC WORKS				ACTUAL	ADOPTED	PROJECTED
FUND	ORG	ACCT	DESCRIPTION	FY 22-23	BUDGET FY 23-24	BUDGET FY 24-25
Public Works Administration						
10	1201	4001	Full Time Regular	165,890	61,050	50,476
10	1201	4005	Overtime	-	5,857	7,571
10	1201	4006	Other Compensation	1,950	1,920	120
10	1201	4007	Car Allowance	900	-	-
10	1201	4008	Compensation Adjustments	-	472	911
10	1201	4051	Retirement & Taxes	32,495	13,750	12,305
10	1201	4053	Insurance	10,349	35,100	9,040
10	1201	4101	Maintenance	11,924	-	-
10	1201	4105	Membership Dues & Subscriptions	14,749	14,900	18,520
10	1201	4108	Meetings	3,365	840	2,500
10	1201	4151	Equipment	11,103	20,200	12,100
10	1201	4152	Supplies	4,391	400	1,600
10	1201	4154	Uniforms	2,426	4,100	2,800
10	1201	4160	Salt	29,929	-	-
10	1201	4205	Electric Charges	23,827	27,825	33,390
10	1201	4301	Contract Services	399,850	79,500	-
10	1201	4303	Software Maintenance	-	1,500	2,000
10	1201	4355	Miscellaneous	5,682		
10	1201	4359	Signs	5,834	-	-
10	1201	4365	Trees	17,000	-	-
10	1201	4407	Certification and Testing	422	7,000	7,000
10	1201	4413	Training	1,535	7,200	4,200
10	1201	4414	Travel	860	-	-
Total Public Works Administration				745,006	281,614	164,533
Public Works Grounds Maintenance						
10	1202	4001	Full Time Regular		77,100	61,741
10	1202	4002	Part Time Regular		7,176	19,653
10	1202	4005	Overtime		6,706	9,261
10	1202	4006	Other Compensation		2,280	600
10	1202	4008	Compensation Adjustments		616	1,236
10	1202	4051	Retirement & Taxes		19,200	16,872
10	1202	4053	Insurance		18,586	27,120
10	1202	4101	Maintenance		20,000	10,000
10	1202	4103	Public Notices		250	250
10	1202	4105	Memberships		500	1,400
10	1202	4108	Meetings		500	-
10	1202	4151	Equipment		34,840	4,520
10	1202	4152	Supplies		19,535	27,500
10	1202	4154	Uniforms		1,285	1,250
10	1202	4301	Contract Services		262,850	276,950
10	1202	4365	Trees		26,500	25,000
10	1202	4407	Certification and Testing		4,500	2,300
10	1202	4413	Training		3,000	3,300
10	1202	4414	Travel		2,600	5,400
Total Public Works Grounds Maintenance				-	508,024	494,353
Public Works Administration				745,006	281,614	164,533
Public Works Grounds Maintenance				-	508,024	494,353
Total Public Works				745,006	789,638	658,886

ENGINEERING

ENGINEERING

FUND	ORG	ACCT	DESCRIPTION	ACTUAL FY 22-23	ADOPTED BUDGET FY 23-24	PROJECTED BUDGET FY 24-25

SANITATION

				ACTUAL	ADOPTED	PROJECTED
				BUDGET	BUDGET	BUDGET
FUND	ORG	ACCT	DESCRIPTION	FY 22-23	FY 23-24	FY 24-25
Sanitation						
10	1401	4301	Contract Services	492,166	541,942	595,736
	1401	4808	Bad Debt Expense	1,215		
Total Sanitation				493,381	541,942	595,736

PARKS

				ACTUAL	ADOPTED	PROJECTED
				BUDGET	BUDGET	BUDGET
FUND	ORG	ACCT	DESCRIPTION	FY 22-23	FY 23-24	FY 24-25
Parks						
10	1501	4001	Full Time Regular	237,558	256,210	271,614
10	1501	4002	Part Time Regular	4,738	6,160	6,378
10	1501	4003	Seasonal Employee	28,494	77,126	47,275
10	1501	4005	Overtime	2,574	8,000	8,000
10	1501	4006	Other Compensation	3,747	4,560	2,700
10	1501	4008	Compensation Adjustments	0	3,971	4,994
10	1501	4051	Retirement & Taxes	53,783	67,452	70,369
10	1501	4053	Insurance	42,740	57,558	60,662
10	1501	4101	Maintenance	56,171	94,800	133,000
10	1501	4105	Membership Dues & Subscriptions	725	500	2,750
10	1501	4108	Meetings	97	780	720
10	1501	4151	Equipment	1,174	55,000	41,000
10	1501	4152	Supplies	11,723	17,000	24,000
10	1501	4154	Uniforms	703	1,600	1,600
10	1501	4201	Water Charges	145,489	-	-
10	1501	4205	Electric Charges	8,312	15,000	15,000
10	1501	4208	Miscellaneous Facilities Charges	3,100	4,000	7,000
10	1501	4301	Contract Services	7,907	176,950	200,000
10	1501	4355	Miscellaneous	7,774	8,000	31,500
10	1501	4413	Training	1,255	7,000	6,400
10	1501	4414	Travel	377	5,000	5,000
Total Parks				618,442	866,667	939,963

RECREATION

RECREATION				ACTUAL	ADOPTED	PROJECTED
FUND	ORG	ACCT	DESCRIPTION	FY 22-23	BUDGET FY 23-24	BUDGET FY 24-25
	Recreation					
10	1601	4001	Full Time Regular	171,415	149,732	212,726
10	1601	4002	Part Time Regular	3,292	37,651	-
10	1601	4003	Seasonal Employee	18,200	32,136	53,820
10	1601	4005	Overtime	2,495	3,000	5,000
10	1601	4006	Other Compensation	733	1,080	1,080
10	1601	4008	Compensation Adjustments	0	2,542	3,833
10	1601	4051	Retirement & Taxes	38,830	41,035	56,169
10	1601	4053	Insurance	27,952	35,247	37,999
10	1601	4105	Membership Dues & Subscriptions	330	475	1,220
10	1601	4108	Meetings	151	360	360
10	1601	4151	Equipment			2,500
10	1601	4154	Uniforms	100	300	350
10	1601	4257	Programs	84,890	116,125	117,512
10	1601	4355	Miscellaneous	9,282	9,050	11,000
10	1601	4413	Training	1,924	2,870	3,350
10	1601	4414	Travel	203	3,000	2,450
Total Recreation				359,798	434,603	509,369

SPECIAL EVENTS

				ACTUAL	ADOPTED	PROJECTED
				BUDGET	BUDGET	BUDGET
FUND	ORG	ACCT	DESCRIPTION	FY 22-23	FY 23-24	FY 24-25
Special Events						
10	1701	4001	Full Time Regular	62,451	62,837	93,258
10	1701	4005	Overtime	1,818	-	1,500
10	1701	4006	Other Compensation	592	720	720
10	1701	4008	Compensation Adjustments	0	760	1,619
10	1701	4051	Retirement & Taxes	13,054	14,980	18,286
10	1701	4053	Insurance	262	9,600	9,600
10	1701	4105	Membership Dues & Subscriptions	849	2,300	2,350
10	1701	4108	Meetings	0	120	180
10	1701	4109	Special Events	69,679	89,372	124,072
10	1701	4151	Equipment	1,837	4,500	3,000
10	1701	4301	Contract Services	0	1,200	
10	1701	4304	Marketing	1,669	1,200	1,200
10	1701	4413	Training	0	200	600
10	1701	4414	Travel	230	-	650
Total Special Events				152,440	187,789	257,035

NON-DEPARTMENTAL

				ACTUAL	ADOPTED	PROJECTED
				BUDGET	BUDGET	BUDGET
FUND	ORG	ACCT	DESCRIPTION	FY 22-23	FY 23-24	FY 24-25
Non-Departmental						
10	1801	4110	Postage	-	2,000	2,000
10	1801	4152	Supplies	12,216	17,500	18,500
10	1801	4154	Uniforms	1,137	7,500	7,500
10	1801	4301	Contract Services	3,686	115,500	112,000
10	1801	4355	Miscellaneous	21,586	-	-
10	1801	4356	Community Garden	6,793	-	1,200
10	1801	4410	Employee Appreciation	11,658	-	-
10	1801	4855	General Fee Waivers	-	30,000	30,000
10	1801	6049	Transfer to Capital Projects	523,953	805,500	282,177
10	1801	6052	Transfer to Wastewater Fund	-	11,055	-
10	1801	6053	Transfer to Stormwater Fund	-	26,661	10,847
10	1801	6054	Transfer to Transportation Fund	689,595	929,223	805,000
10	1801	6061	Transfer to Internal Service Fund	433,001	858,824	707,612
Total Non-Departmental				1,703,625	2,803,763	1,976,836

IMPACT FEES

FUND 23

				ACTUAL	ADOPTED	PROJECTED
				FY 22-23	BUDGET	BUDGET
FUND	ORG	ACCT	DESCRIPTION		FY 23-24	FY 24-25
BEGINNING FUND BALANCE:					1,401,973	1,326,973
Revenue						
23	2301	3754	Public Safety Impact Fees			
23	2302	3754	Roadway Facilities Impact Fees	195,718	400,000	460,000
23	2303	3754	Park Facilities Impact Fees			-
23	2304	3754	Storm & Groundwater Facilities Impact Fees	10,784	30,000	34,500
23	2302	3501	Roadway Interest	27,654	12,000	13,800
			Use of Prior Year Fund Balance		75,000	95,500
Total Revenue				234,156	517,000	603,800
Public Safety Facilities						
23	2301	4301	Contract Services		25,000	25,000
23	2301	4651	Capital Expense			
Total Public Safety Facilities				-	25,000	25,000
Roadway Facilities						
23	2302	4301	Contract Services	53,938	171,100	25,000
23	2302	4651	Capital Expense	31,373	130,000	130,000
23	2302		Appropriation to Fund Balance		110,900	318,800
Total Roadway Facilities				85,312	412,000	473,800
Park Facilities						
23	2303	4301	Contract Services		25,000	25,000
Total Park Facilities				-	25,000	25,000

IMPACT FEES

FUND 23

				ACTUAL	ADOPTED	PROJECTED
				FY 22-23	BUDGET	BUDGET
FUND	ORG	ACCT	DESCRIPTION		FY 23-24	FY 24-25
Storm & Groundwater Facilities						
23	2304	4301	Contract Services		40,000	40,000
23	2304	4651	Capital Expense	10,784	15,000	40,000
Total Storm & Groundwater Facilities				10,784	55,000	80,000
Public Safety Facilities				-	25,000	25,000
Roadway Facilities				85,312	412,000	473,800
Park Facilities				-	25,000	25,000
Storm & Groundwater Facilities				10,784	55,000	80,000
Total Impact Fees Fund				96,096	517,000	603,800
Surplus (Deficit)				138,061	-	-

CAPITAL PROJECTS

FUND 49

FUND	ORG	ACCT	DESCRIPTION	ACTUAL FY 22-23	ADOPTED BUDGET FY 23-24	PROJECTED BUDGET FY 24-25
BEGINNING FUND BALANCE:					4,122,221	4,122,221
Revenue						
49	4901	5010	Transfer from General Fund	523,953	805,500	282,177
49	4901	3205	Grants	-	-	10,000,000
			Beginning Fund Balance Appropriation		-	4,122,221
Total Revenue				523,953	805,500	14,404,398
Capital Projects						
49	4901	4651	Capital Expense	281,063	805,500	14,404,398
49	4901		Transfer to General Fund		-	-
TOTAL Capital Projects				281,063	805,500	14,404,398
Surplus (Deficit)				242,889	-	-

**WATER
FUND 51**

**ADOPTED
BUDGET**

FUND	ORG	ACCT	DESCRIPTION	ACTUAL FY 22-23	BUDGET FY 23-24
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BEGINNING FUND BALANCE:

\$ 2,249,026

Revenue

51	5101	3602	Utility Service Sales	2,288,371	3,400,000
51	5101	3754	Impact Fees	50,191	150,000
51	5101	3205	Grant Revenue	1,702,174	-
51	5101	3803	Connection Fees	23,300	110,000
51	5101	3825	Late Fees	19,038	15,000
51	5101	3704	Bond Proceeds	-	13,500,000
			Beginning Fund Balance Appropriation	-	53,039
Total Revenue				4,083,074	17,228,039

Water Distribution

51	5101	4001	Full Time Regular	366,892	440,973
51	5101	4002	Part Time Regular	6,329	4,784
51	5101	4003	Seasonal Employee	3,568	2,757
51	5101	4005	Overtime	2,364	12,410
51	5101	4006	Other Compensation	1,890	2,880
51	5101	4007	Car Allowance	4,100	4,200
51	5101	4008	Compensation Adjustments	0	5,432
51	5101	4051	Retirement & Taxes	84,132	107,717
51	5101	4053	Insurance	57,154	106,737
51	5101	4101	Maintenance	45,010	85,000
51	5101	4105	Membership Dues & Subscriptions	1,181	2,500
51	5101	4108	Meetings	260	720
51	5101	4151	Equipment	1,368	24,800
51	5101	4152	Supplies	13,102	35,000
51	5101	4154	Uniforms	365	1,800
51	5101	4157	Meters	149,095	150,000
51	5101	4205	Electric Charges	9,290	25,000
51	5101	4301	Contract Services	1,344,098	1,365,000
51	5101	4306	Public Engagement	-	-
51	5101	4355	Miscellaneous	85	-
51	5101	4407	Certification and Testing	3,455	7,500
51	5101	4413	Training	695	2,400
51	5101	4414	Travel	676	3,000
51	5101	4651	Capital Expense	-	10,339,491
51	5101	4803	Interest on Debt	-	436,775
51	5101	4804	Cost of Issuance	-	268,966
51	5101	4808	Bad Debt Expense	14,449	-
51	5101		Appropriation of Impact Fees to Fund Balance	-	200,000
51	5101	6061	Transfer to Internal Service Fund	237,841	256,688
Total Water Distribution				2,347,399	13,892,529

Surplus (Deficit) 1,735,675 3,335,510

PROJECTED
BUDGET
FY 24-25

\$ 5,531,497

3,200,000

130,000

-

55,000

15,000

4,373,241

7,773,241

489,136

4,999

14,103

3,138

8,942

122,190

134,534

108,500

2,300

680

26,500

40,000

2,400

150,000

200,000

1,567,000

20,800

-

8,500

3,500

4,500

4,030,509

610,000

221,009

7,773,241

(0)

WASTEWATER

FUND 52

				ADOPTED	PROJECTED
				BUDGET	BUDGET
FUND	ORG	ACCT	DESCRIPTION	FY 22-23	FY 24-25
BEGINNING FUND BALANCE:				841,186	643,771
Revenue					
52	5201	3602	Utility Service Sales	1,679,575	2,982,000
52	5201	3754	Impact Fees	110,004	245,000
52	5201	3851	Misc Revenue		
52	5201	3704	Bond Proceeds	-	1,500,000
52	5201	5010	Transfer from General Fund	-	11,055
			Beginning Fund Balance Appropriation	116,091	304,401
Total Revenue				1,905,670	3,531,401
Wastewater Collection					
52	5201	4001	Full Time Regular	229,258	287,458
52	5201	4002	Part Time Regular	2,110	-
52	5201	4003	Seasonal Employee	455	2,000
52	5201	4005	Overtime	985	5,368
52	5201	4006	Other Compensation	550	1,836
52	5201	4008	Compensation Adjustments	0	5,213
52	5201	4051	Retirement & Taxes	50,334	71,178
52	5201	4053	Insurance	35,941	70,705
52	5201	4101	Maintenance	34,351	223,000
52	5201	4105	Membership Dues & Subscriptions	949	4,000
52	5201	4108	Meetings	0	480
52	5201	4151	Equipment	10,982	40,400
52	5201	4152	Supplies	2,860	73,500
52	5201	4154	Uniforms	456	1,500
52	5201	4205	Electric Charges	17,353	-
52	5201	4301	Contract Services	908,832	1,345,000
52	5201	4306	Public Engagement	-	800
52	5201	4407	Certification and testing	631	7,500
52	5201	4413	Training	0	3,000
52	5201	4414	Travel	0	3,000
52	5201	4651	Capital Expense	-	994,880
52	5201	4802	Principal on Debt		100,000
52	5201	4803	Interest on Debt		100,000
52	5201	4804	Cost of Issuance		29,885
52	5201	4808	Bad Debt Expense	2,687	
52	5201		Appropriation of Impact Fees to Fund Balance		-
52	5201	6061	Transfer to Internal Service Fund	125,050	190,584
Total Wastewater Collection				1,423,784	3,531,401
Surplus (Deficit)				481,886	0

STORMWATER

FUND 53

ADOPTED

FUND	ORG	ACCT	DESCRIPTION	ACTUAL FY 22-23	BUDGET FY 23-24
BEGINNING FUND BALANCE:					340,654
Revenue					
53	5301	3602	Utility Service Sales	328,334	350,000
53	5301	5010	Transfer from General Fund	0	26,661
			Beginning Fund Balance Appropriation	49,220	25,000
Total Revenue				377,554	401,661
Stormwater Administration & Permitting					
53	5301	4001	Full Time Regular	79,106	171,038
53	5301	4003	Seasonal Employee	226	919
53	5301	4005	Overtime	198	5,500
53	5301	4006	Other Compensation		-
53	5301	4008	Compensation Adjustments		2,084
53	5301	4051	Retirement & Taxes	17,280	41,475
53	5301	4053	Insurance	6,458	36,774
53	5301	4101	Maintenance	958	15,000
53	5301	4103	Public Notices	0	200
53	5301	4105	Membership Dues & Subscriptions	963	1,050
53	5301	4108	Meetings	0	180
53	5301	4152	Supplies	1,141	2,900
53	5301	4154	Uniforms	0	450
53	5301	4301	Contract Services	6,490	27,500
53	5301	4303	Software Maintenance	1,200	1,500
53	5301	4306	Public Engagement	462	1,350
53	5301	4407	Certification and Testing	1,750	3,200
53	5301	4413	Training	85	600
53	5301	4414	Travel	1,339	-
53	5301	4808	Bad Debt Expense	370	-
53	5301	6061	Transfer to Internal Service Fund	59,605	89,942
Total Stormwater Admin & Permitting				177,629	401,661
Stormwater Maintenance					
53	5302	4101	Maintenance	55	-
Total Stormwater Maintenance				55	-
Stormwater Admin & Permitting				177,629	401,661
Stormwater Maintenance				55	-
Total Stormwater				177,684	401,661
Surplus (Deficit)				199,870	-

**PROJECTED
BUDGET
FY 24-25**

365,654

270,000

10,847

334,692

615,539

276,169

2,000

1,098

4,948

68,509

62,935

19,800

200

900

180

3,000

600

30,000

2,000

2,650

3,950

600

-

-

132,050

615,539

-

-

615,539

-

615,539

0

TRANSPORTATION

FUND 54

				ADOPTED	PROJECTED
				BUDGET	BUDGET
FUND	ORG	ACCT	DESCRIPTION	FY 22-23	FY 24-25
BEGINNING FUND BALANCE:				668,386	952,622
Revenue					
54	5401	3401	Road Cut Fee	16	
54	5401	3757	Utility Transportation Fee		
54	5401	5010	Transfer from General Fund	689,595	805,000
			Beginning Fund Balance Appropriation	0	639,683
Total Revenue				689,611	1,444,683
Transportation					
54	5401	4001	Full Time Regular	179,291	251,196
54	5401	4002	Part Time Regular	0	8,103
54	5401	4005	Overtime	574	25,445
54	5401	4006	Other Compensation	1,600	990
54	5401	4008	Compensation Adjustments	0	4,566
54	5401	4051	Retirement & Taxes	37,611	63,295
54	5401	4053	Insurance	9,412	65,610
54	5401	4101	Maintenance	4,376	51,500
54	5401	4105	Membership Dues & Subscriptions	-	5,000
54	5401	4108	Meetings	-	240
54	5401	4151	Equipment	86,736	65,900
54	5401	4152	Supplies	1,466	47,500
54	5401	4154	Uniforms	406	1,700
54	5401	4301	Contract Services	272,118	582,925
54	5401	4355	Miscellaneous	-	5,000
54	5401	4413	Training	-	2,900
54	5401	4414	Travel	-	2,800
54	5401	4808	Bad Debt Expense	1,888	-
54	5401	6061	Transfer to Internal Service Fund	123,253	260,012
Total Transportation				718,732	1,444,683
Surplus (Deficit)				(29,121)	0

INTERNAL SERVICE

FUND 61

				ADOPTED	PROJECTED
				BUDGET	BUDGET
FUND	ORG	ACCT	DESCRIPTION	FY 22-23	FY 24-25
BEGINNING FUND BALANCE:				331,991	472,990
Revenue					
61	6101	3807	Sale of Vehicles	-	-
61	6101	5010	Transfer from General Fund	433,001	707,612
61	6101	5051	Transfer from Water Fund	237,841	221,009
61	6101	5052	Transfer from Wastewater Fund	125,050	190,584
61	6101	5053	Transfer from Stormwater Fund	59,605	132,050
61	6101	5054	Transfer from Transportation Fund	123,253	260,012
61	6101	5025	Transfer from RDA Fund	56,420	75,000
			Beginning Fund Balance Appropriation	60,000	19,686
Total Revenue				1,095,170	1,605,953
Internal Service Administration					
61	6101	4001	Full Time Regular	19,008	-
61	6101	4008	Compensation Adjustments	0	-
61	6101	4051	Retirement & Taxes	3,857	-
61	6101	4053	Insurance	89	-
61	6101	4301	Contract Services	120,889	166,500
Total Internal Service Administration				143,843	166,500
Facilities					
61	6102	4001	Full Time Regular	20,596	61,741
61	6102	4002	Part Time Regular	8,074	19,653
61	6102	4006	Other Compensation	0	-
61	6102	4008	Compensation Adjustments	0	1,236
61	6102	4051	Retirement & Taxes	4,030	16,872
61	6102	4053	Insurance	2,891	27,120
61	6102	4101	Maintenance	7,244	27,000
61	6102	4105	Memberships Dues & Subscriptions	1,447	-
61	6102	4107	Lease Payments	67,943	76,448
61	6102	4152	Supplies	11,604	15,900
61	6102	4204	Natural Gas Charges	9,877	13,500
61	6102	4205	Electric Charges	11,939	17,600
61	6102	4206	Telephone & Internet	18,638	24,000
61	6102	4208	Misc Facilities Charges	5,020	4,000
61	6102	4210	Cellular Phone Bills	17,195	25,000
61	6102	4301	Contract Services	54,514	92,226
61	6102	4355	Miscellaneous	0	-
Total Facilities				241,010	422,297

INTERNAL SERVICE**FUND 61**

				ADOPTED	PROJECTED
				BUDGET	BUDGET
FUND	ORG	ACCT	DESCRIPTION	FY 22-23	FY 24-25
Fleet Management					
61	6103	4101	Maintenance	14,006	21,250
61	6103	4107	Lease Payments	15,593	291,681
61	6103	4151	Equipment	2,516	10,000
61	6103	4301	Contract Services	121	20,300
61	6103	4751	Vehicle Replacement	209	-
61	6103	4759	Vehicle Repairs	7,906	15,000
61	6103	4760	Vehicle Fuel	50,597	82,900
Total Fleet Management				90,948	441,131
Information Systems					
61	6104	4108	Meetings		
61	6104	4151	Equipment	3,210	5,250
61	6104	4301	Contract Services	64,525	102,544
61	6104	4303	Software Maintenance	67,961	127,480
61	6104	4551	Computer Replacement	27,981	37,500
Total Information Systems				163,677	272,774
Human Resources					
61	6105	4001	Full Time Regular	68,394	137,584
61	6105	4006	Other Compensation	500	600
61	6105	4008	Compensation Adjustments	-	2,479
61	6105	4051	Retirement & Taxes	16,148	33,213
61	6105	4053	Insurance	17,157	44,476
61	6105		Wellness	-	18,360
61	6105	4105	Membership Dues & Subscriptions	125	800
61	6105	4108	Meetings	-	240
61	6105	4152	Supplies	-	200
61	6105	4355	Miscellaneous	22,510	42,000
61	6105	4410	Employee Appreciation	-	14,000
61	6105	4413	Training	249	7,300
61	6105	4414	Travel	171	2,000
Total Human Resources				125,254	303,252

INTERNAL SERVICE**FUND 61**

				ADOPTED	PROJECTED
				BUDGET	BUDGET
FUND	ORG	ACCT	DESCRIPTION	FY 22-23	FY 24-25
			Internal Service Administration	143,843	166,500
			Facilities	241,012	422,297
			Fleet Management	90,948	441,131
			Information Systems	163,677	272,774
			Human Resources	-	303,252
			Total Internal Services	639,480	1,605,953
			Surplus (Deficit)	455,690	(0)

Tax Rate Summary (693) CTY

Preliminary Data

Data Entry (Auditor)	Auditor's Certified Rate Approved	Data Entry (Entity)	Proposed Rates Entity Approved	Proposed Rates County Approved	Proposed Rates USTC Approved "OK to Print"	Final Tax Rates USTC Approved	Rates Finalized
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Save

Approve

Truth in Taxation

Proposed Tax Rate Value: \$ 1,173,533,970

Budgeted Revenue / Proposed Tax Rate Value = Proposed Tax Rate

(1) Budget Code	(2) Budget Name	(3) Election Date	(4) Voted Rate Limit	(5) Utah Annotated Code	(6) Maximum By Law	(7) Calculated Certified Tax Rate	(8) Auditor's Certified Tax Rate	(9) Auditor's Certified Rate Revenue	(10) Proposed Tax Rate	(11) Budgeted Revenue	(12) Final Tax Rate	(13) Final Budgeted Revenue
10	General Operations			\$11-5-112	.007	0.002835	0.002835	3,326,969	0.003369	3,953,636	0.003369	3,953,636
190	Discharge of Judgement			§59-2-1328 & 1330	Sufficient			0				
	Total Tax Rate					0.002835	0.002835	3,326,969	0.003369	3,953,636	0.003369	3,953,636

NOTES:

VINEYARD CITY COUNCIL STAFF REPORT

Meeting Date: June 26, 2024

Agenda Item: DISCUSSION AND ACTION - Adoption of Ordinance for salary increases (Ordinance 2024-07)

Department: Human Resource

Presenter: Corrie Steeves

Background/Discussion:

Under the new law SB91 (Local Government Officers Compensation Amendments), we are required to ensure transparency when adjusting salaries for key positions in Vineyard. This law mandates holding a public hearing and passing salary increases by ordinance for elective and statutory officers, including Directors, City Recorder, City Treasurer and any Deputy to these positions.

Current Situation:

- **Statutory Officers:** Recommended to receive a 3.5% Cost-of-Living Adjustment (COLA) and a 1.5% merit increase, totaling a 5% salary increase. It is recommended that staff participating in the Tier 2 retirement system receive an additional 0.7% salary increase to compensate for the URS employee required contribution.
- **Mayor and City Council:** Recommended to receive a 3.5% COLA.

The 5% or 5.7% salary increase for statutory officers is consistent with the recommended salary increase for all staff. Based on last year's recommendation, the City Council will receive any COLA that is approved for staff.

Legal Requirement:

- **Transparency:** SB91 mandates that any adjustments in salaries for local government officers must be done transparently.
- **Public Hearing:** A public hearing is required to discuss the proposed salary increases and gather feedback from residents.
- **Ordinance:** Salary increases must be passed by ordinance following the public hearing.

Fiscal Impact:

FY24 - A 5%/5.7% salary increase (3.5% COLA, 1.5% Merit, 0.7% Tier 2) for statutory officers is \$56,800.

FY24 - A 3.5% COLA for the Mayor and City Council is \$1,622.

Recommendation:

FY24 - A 5%/5.7% salary increase (3.5% COLA, 1.5% Merit, 0.7% Tier 2).

FY24 - A 3.5% COLA for the Mayor and City Council.

Sample Motion:

I move to adopt Ordinance 2024-07, approving the recommended salary increases for the Mayor, City Council, and statutory officers as outlined in the staff report, with the statutory officers receiving a 5% or 5.7% total salary increase and the Mayor and City Council receiving a 3.5% COLA.

Attachments:

1. Ordinance 2024-07 Elective and Statutory Officials Salary Ordinance

ORDINANCE # 2024-07

AN ORDINANCE SETTING THE COMPENSATION OF ELECTIVE AND STATUTORY OFFICERS

WHEREAS, Utah law 10-3-818 provides that elective and statutory officers in municipalities may only receive compensation for services pursuant to ordinance enacted by the legislative body following a public hearing;

WHEREAS, a public hearing was duly noticed and held on June 26, 2024; and

WHEREAS, the elected and statutory officials of Vineyard Utah, include the Mayor, Councilmembers, City Manager, City Recorder, Deputy Recorder, City Treasurer, and Chief Building Official, Deputy Building Official, and Department Directors;

NOW THEREFORE, BE IT ORDAINED by the City of Vineyard, Utah, that:

Section I: The annual compensation for elective and statutory officials is as follows:

Position Title	Current Estimated Annual Salary	Proposed Increase	New Estimated Annual Salary
Chief Building Official	\$115,000.08	5.7%	\$121,555.08
City Manager	\$154,500.06	5.7%	\$163,306.56
Deputy City Recorder	\$47,840.00	5.7%	\$50,566.88
Engineer/Public Works Director	\$150,342.40	5.7%	\$158,911.92
Finance Director	\$101,000.12	5.7%	\$106,757.13
Parks and Recreation Director	\$87,882.08	5.7%	\$92,891.36
Community Development Director	\$125,508.76	5%	\$131,784.20
City Recorder	\$77,708.80	5%	\$81,594.24
Deputy Building Official	\$93,680.08	5.7%	\$99,019.84
Treasurer	\$68,000.14	5.7%	\$71,876.15
Subtotal:	\$1,021,462.52		\$1,078,263.36
Fiscal Impact:		\$56,800.84	
City Council	\$15,450.24	3.50%	\$15,991.00
City Council/Mayor	\$30,900.22	3.50%	\$31,981.73
Subtotal:	\$46,350.46		\$47,972.73
Fiscal Impact:		\$1,622.27	

Section II: Effective Date. This Ordinance shall become effective July 1, 2024.

PASSED AND APPROVED by the Vineyard City Council this 26th day of June, 2024.

Mayor Julie Fullmer

Attest:

Tony Lara, Deputy Recorder

DRAFT

RESOLUTION 2024-21

A RESOLUTION OF THE VINEYARD CITY COUNCIL PROPOSING A CHANGE IN FORM OF GOVERNMENT FROM A FIVE-MEMBER COUNCIL TO A SIX-MEMBER COUNCIL

WHEREAS, the City of Vineyard is currently operating under a five-member council form of government; and

WHEREAS, the City Council has determined that it is in the public interest to change to a six-member council form of government; and

WHEREAS, the City Council proposes that the City change to a six-member council in accordance to the requirements and procedures of Title 10, Chapter 3b, Part 6 of Utah Code Annotated; and

NOW THEREFORE BE IT RESOLVED BY THE GOVERNING BODY OF VINEYARD AS FOLLOWS:

Section 1. Proposed Change. The City Council hereby officially proposes that the form of government for Vineyard City be changed from a 5-member council to a 6-member council.

Section 2. Procedure. The City Council hereby authorizes city staff to take the necessary steps to present the proposed change in government to the citizens of Vineyard in public hearings and at an upcoming election, according to the requirements and procedures of Title 10, Chapter 3b, Part 6 of Utah Code Annotated; and

Section 3. Elections.

a. A vote on the proposed change in the form of government shall be held at the 2024 general election.

b. If the proposed change is approved by the voters, the new mayor and councilmembers will be elected in the 2025 municipal general election, with the new form of government taking effect on January 1, 2026.

Section 4. Current Terms. If the proposed change in government is approved by the voters, the terms of the current Mayor and City Council will expire as follows:

<u>Title</u>	<u>Name</u>	<u>Current Term Expiration</u>
Mayor	Julie Fullmer	December 31, 2025
Councilmember	Amber Rassmussen	December 31, 2025
Councilmember	Mardi Sifuentes	December 31, 2025
Councilmember	Sara Cameron	December 31, 2027
Councilmember	Jacob Holdaway	December 31, 2027

Section 5. Initial Terms. If the proposed change in government is approved by the voters, all council members will be elected at-large with the initial terms of the Mayor and members of the City Council in the six-member council form of government expiring as follows:

<u>Title</u>	<u>Name</u>	<u>Initial Term Expiration</u>
Councilmember	Sara Cameron	December 31, 2027
Councilmember	Jacob Holdaway	December 31, 2027
Councilmember	To be elected	December 31, 2029
Councilmember	To be elected	December 31, 2029
Councilmember	To be elected	December 31, 2029
Mayor	To be elected	December 31, 2029

Section 6. Severability. If any section, part or provision of this Resolution is held invalid or unenforceable, such invalidity or unenforceability shall not affect any other portion of this Resolution, and all sections, parts and provisions of this Resolution shall be severable.

Section 7. Effective Date. This Resolution shall become effective immediately upon its approval by the City Council.

Passed and dated this _____ day of _____, 2024.

Mayor

Attest:

Recorder