



**MINUTES OF A DEVELOPMENT REVIEW
COMMITTEE MEETING
Vineyard City Council Chambers
125 South Main Street, Vineyard, Utah
May 2, 2024, at 9:00 AM**

ATTENDENCE:

COMMITTEE MEMBERS: Eric Ellis, City Manager; Cris Johnson, Building Department; Cache Hancey, Community Development Representative for Morgan Brim; and Brandon Valley, Deputy Fire Marshall.

STAFF PRESENT: Maria Arteaga, Neighborhood Services Coordinator; Kinsli McDermott, Development Services Coordinator; Anthony Fletcher, Planner; and Pam Spencer, City Recorder.

OTHERS PRESENT: Bronson Tatton, Flagborough Representative.

1. CALL TO ORDER/INVOCATION/INSPIRATIONAL THOUGHT/PLEDGE OF ALLEGIANCE

Community Development Representative Cache Hancey initiated the Chair pro tem Vote because Chair Naseem Ghandour is absent.

Motion: CITY MANAGER ERIC ELLIS MOTIONED TO ELECT REPRESENTATIVE CACHE HANCEY AS THE CHAIR PRO TEM AT 9:01AM. DEPUTY FIRE MARSHALL BRANDON VALLEY SECONDED. ALL IN FAVOR VOTED YES: ELLIS, JOHNSON, VALLEY, AND HANCEY. THE MOTION CARRIED UNANIMOUSLY.

2. WORK SESSION

DRC- Bylaws Work session

Chair Pro Tem Cache Hancey presented the by-laws and provided an option to wait for Community Development Director Morgan Brim and Chair Naseem Ghandour. This would allow more time to review.

City Manager Ellis asked if we were missing out on anything by not voting today.

Chair Pro Tem Hancey reviewed what the by-laws address.

City Manager Ellis asked if the requirement for an applicant to be present at the meetings was in the bylaws.

Chair Pro Tem Hancey said that it was listed in the staff report. He did not want to make it a requirement but that it is an adoption.

City Manager said he was comfortable adopting them.

Chair Pro Tem Hancey reminded that it was just a work session item so there will be no vote on it.

Chair Pro Tem Hancey noted that we can add feedback.

3. STAFF, COMMISSION, AND COMMITTEE REPORTS

There were no comments.

4. CONSENT ITEMS

There were no consent items.

5. BUSINESS ITEMS

5.1. Utah City Phase 3 Final Plat

Chair Pro Tem Hancey presented the Utah City Phase 3 Final Plat and provided a background. He added notes from the review process.

The Flagborough Representative, Bronson Tatton, asked if his records looked good.

Development Services Coordinator Kinsli McDermott said she checked it and that it looked good.

Chair Pro Tem Hancey discussed which lots had the same addresses.

There were no concerns.

Motion: CITY MANAGER ELLIS MOTIONED TO APPROVE THE FINAL PLAT AS PRESENTED AT 9:07AM. BUILDING OFFICIAL CRIS JOHNSON SECONDED. ROLL CALL WENT AS FOLLOWS: ELLIS, JOHNSON, VALLEY, AND HANCEY.

6. ADJOURNMENT

The meeting was adjourned at 9:07am.

MINUTES CERTIFIED COMPLETE ON: November 7th, 2024

CERTIFIED (NOTICED) BY:



Madison Reed, Planning Technician

