VINEYARD
STAY CONNECTED

NOTICE OF A REGULAR CITY COUNCIL MEETING
December 11, 2024, at 6:00 PM

PUBLIC NOTICE is hereby given that the Vineyard City Council will hold a regularly scheduled City Council meeting on Wednesday, December 11, 2024, at 6:00 PM or as soon thereafter as possible following the Redevelopment Agency Board Meeting, in the City Council Chambers at City Hall, 125 South Main Street, Vineyard, UT. This meeting can also be viewed on our live stream page.

AGENDA

Presiding Mayor Julie Fullmer

1. **CALL TO ORDER/INVOCATION/INSPIRATIONAL THOUGHT/PLEDGE OF ALLEGIANCE**

2. **PRESENTATIONS/RECOGNITIONS/AWARDS/PROCLAMATIONS**

3. **WORK SESSION**

   3.1. Utah City Parking Presentation and Discussion

4. **PUBLIC COMMENTS**

   "Public Comments" is defined as time set aside for citizens to express their views for items not on the agenda. During a period designated for public comment, the mayor or chair may allot each speaker a maximum amount of time to present their comments, subject to extension by the mayor or by a majority vote of the council. Speakers offering duplicate comments may be limited. Because of the need for proper public notice, immediate action cannot be taken in the Council Meeting. The Chair of the meeting reserves the right to organize public comments by topic and may group speakers accordingly. If action is necessary, the item will be listed on a future agenda; however, the Council may elect to discuss the item if it is an immediate matter of concern. *Public comments can be submitted ahead of time to pams@vineyardutah.org.*

5. **MAYOR AND COUNCILMEMBERS' REPORTS/DISCLOSURES/RECUSALS**

6. **STAFF, COMMISSION, AND COMMITTEE REPORTS**

7. **CONSENT ITEMS**

   7.1. Approval of the November 13, 2024, City Council Meeting Minutes

   7.2. Approval of the November 13, 2024, City Council Special Session Minutes

7.3. Approval of the November 20, 2024 City Council Special Session Minutes

7.4. Interlocal Cooperation Agreement Between Utah County and Vineyard for an Effort to Aid the Homeless (Resolution 2024-35)

Adoption of Resolution 2024-35, authorizing the Mayor to sign an interlocal agreement with Utah County, supporting the 2024-2025 Winter Response Plan. ($2,000.00)

8. APPOINTMENTS/REMOVALS

9. BUSINESS ITEMS

9.1. DISCUSSION AND ACTION - Bid Award for IT and Cybersecurity Services (Resolution 2024-30)

Chad Davis and Jarom Roney, with Onward Technology, will give a presentation on IT and Cybersecurity. Afterward, Executive Assistant Natilee Allen will present the winning bid for IT and Cybersecurity services. The mayor and City Council will act to adopt or deny this request by resolution.

9.2. PUBLIC HEARING - Adoption of Ordinance for salary increases (Ordinance 2024-17)

City Manager, Eric Ellis will present an ordinance proposing salary increase for statutory staff as required per State Code 10-3-818.

9.3. INTERLOCAL AGREEMENT REGARDING ACTIVITIES RELATED TO FORMATION OF REORGANIZED NEW SCHOOL DISTRICT SERVING RESIDENTS OF THE CITIES OF LINDON, OREM, PLEASANT GROVE, AND VINEYARD (Resolution 2024-36)

In the recent general election, two separate ballot initiatives (Prop 11 and 14) to split the Alpine School District were approved and resulted in a three-way division of the district. Because of the school district division, the four remaining municipalities, Lindon, Orem, Pleasant Grove, and Vineyard will form a "reorganized new school district" to serve the residents. The parties of the reorganized new school district recognize the need to cooperate during the transition into the new district and this interlocal agreement provides the framework of the needed cooperation.

10. CLOSED SESSION

The Mayor and City Council pursuant to Utah Code 52-4-205 may vote to go into a closed session for the purpose of (these are just a few of the items listed, see Utah Code 52-4-205 for the entire list):

a discussion of the character, professional competence, or physical or mental health of an individual

b strategy sessions to discuss collective bargaining

c strategy sessions to discuss pending or reasonably imminent litigation

d strategy sessions to discuss the purchase, exchange, or lease of real property, including any form of a water right or water shares

e strategy sessions to discuss the sale of real property, including any form of a water right or water shares f discussion regarding deployment of security personnel, devices, or systems

g the purpose of considering information that is designated as a trade secret, as defined in Section 13-24-2, if the public body's consideration of the information is necessary in order to properly conduct a procurement under Title 63G, Chapter 6a, Utah Procurement Code

11. ADJOURNMENT

The next meeting is on January 8, 2025.
This meeting may be held in a way that will allow a councilmember to participate electronically.

The public is invited to participate in all City Council meetings. In compliance with the Americans with Disabilities Act, individuals needing special accommodations during this meeting should notify the City Recorder at least 24 hours prior to the meeting by calling (385) 338-5183.

I, the undersigned duly appointed City Recorder for Vineyard, Utah, hereby certify that the foregoing notice and agenda was posted at Vineyard City Hall, on the Vineyard City and Utah Public Notice websites, and delivered electronically to staff and to each member of the Governing Body.

AGENDA NOTICING COMPLETED ON: December 9, 2024

CERTIFIED (NOTICED) BY: /s/Pamela Spencer
PAMELA SPENCER, CITY RECORDER

MINUTES OF A REGULAR
CITY COUNCIL MEETING
November 13, 2024, at 5:01 PM

Present	**Absent**
Mayor Julie Fullmer	
Councilmember Sara Cameron	
Councilmember Jacob Holdaway	
Councilmember Mardi Sifuentes	

Staff Present: City Manager Eric Ellis, City Attorney Jayme Blakesley, Lieutenant Holden Rockwell with the Utah County Sheriff's Office, Community Development Director Morgan Brim, Finance Director Kristie Bayles, Public Works Director Naseem Ghandour, Parks and Recreation Director Brian Vawdrey, Senior Planner Cache Hancey, Environmental Utilities Manager Sullivan Love, Communications Manager Jenna Ahern and Deputy Recorder Tony Lara

Others Speaking: Vineyard residents Daria Evans, Karen Cornelius, Randy Gray, Claudia Lauret, and Darlene Price

1. CALL TO ORDER/INVOCATION/INSPIRATIONAL THOUGHT/PLEDGE OF ALLEGIANCE

Mayor Fullmer began the meeting at 5:01 PM. Councilmember Sifuentes gave the invocation and led the Pledge of Allegiance.

2. PRESENTATIONS/RECOGNITIONS/AWARDS/PROCLAMATIONS

2.1. Library Board Presentation

Julie Tanner introduced the current board, presented the library board's vision as well as the challenges it has faced which included needs for additional funding to support additional staff time.

Councilmember Cameron initiated a discussion regarding additional funding and staff.

2.2. Kindness Week Proclamation 2024-09

Mayor Fullmer proclaimed November 11-17, 2024, as Vineyard Kindness Week.

2.3. Presentation of Vineyard Academy Graduates

Communications Manager Jenna Ahern presented the 2024 Vineyard Academy Graduates.

3. WORK SESSION

No work items were submitted.

4. PUBLIC COMMENTS

Randy Gray, living in The Villas, expressed his appreciation to the council for the work they had done to resolve parking problems, but also expressed his concerns over continued issues regarding it. Additionally, he distributed a resolution passed by residents as well as photos of current parking issues.

Daria Evans, living in The Villas, thanked councilmember Rasmussen for her service. She also thanked Environmental Utilities Manager Sullivan Love and his team for working quickly to resolve water issues that happened the previous week. She had questions about the budget amendment and road construction near the Maverick, specifically how the new figure had been reached. She also had additional questions regarding section 3 of the social media policy.

Claudia Lauret, living in The Villas, wanted to express her appreciation to the city staff for their work throughout the year.

Darlene Price, living in The Villas, had questions regarding construction near 800 North. Specifically, she wanted to know if the purpose of the construction included any additional parking.

Karen Cornelius, living in The Villas, commented on the new Vineyard Grapevine page. She was concerned about what she viewed as a free speech issue. She also expressed concerns about the parking situation in the apartments that were still under construction. She believed that the cars represented overflow from the Lakefront area.

5. MAYOR AND COUNCILMEMBERS' REPORTS/DISCLOSURES/RECUSALS

Councilmember Cameron reported on a meeting between her, Mayor Fullmer and City Recorder Pamela Spencer regarding posting the agenda seven (7) days before the next meeting. She explained some of the challenges and concerns that were raised during that meeting. Additionally she covered recent events in the city and spoke about recent meetings she had regarding parking.

Councilmember Sifuentes spoke about the recent passage of Proposition 10 to change the form of government in Vineyard. She stated that she was excited for the council to have an additional councilmember.

Councilmember Holdaway expressed concerns over development of an RFP for a city hall and asked to learn more about bonds and the bonding process. A discussion ensued. He also shared his concerns with the Vineyard Grapevine page. He expressed interest in attending more of the meetings regarding the recent split of the Alpine School District. There was a discussion regarding the split and the meetings that had already taken place.

City attorney Jayme Blakesley gave a more detailed overview of the status of the ASD split.

6. STAFF, COMMISSION, AND COMMITTEE REPORTS

7. CONSENT ITEMS

7.1. Approval of the October 9, 2024, City Council Meeting Minutes

7.2. Municipal Code Amendments to Chapter 2.30 Commissions and Committee Creation (Ordinance 2024-15)

7.3. Disposition of Surplus Property Policy Amendment (Ordinance 2024-16)
Public Works Director Naseem Ghandour will present proposed amendments to the surplus property policy.

7.4. Approval of the 2025 City Council Meeting Schedule (Resolution 2024-31)

Councilmember Sifuentes asked that item 7.2 be removed from consent and be discussed. Mayor Fullmer agreed.

Motion: COUNCILMEMBER SIFUENTES MOVED TO APPROVE THE REMAINING CONSENT ITEMS. COUNCILMEMBER CAMERON SECONDED. THE ROLL CALL VOTE WAS AS FOLLOWS: MAYOR FULLMER, AND COUNCILMEMBER SIFUENTES, CAMERON, AND HOLDWAWAY VOTED YES. THE MOTION PASSED UNANIMOUSLY.

Bicycle Advisory Commission Chair Anthony Jenkins presented on item 6.2 and the desire to change the name of the commission to the Active Transportation Commission and answered questions from the council about the change.

Motion: COUNCILMEMBER SIFUENTES MOVED TO APPROVE CONSENT ITEM 7.2, CHANGING THE NAME OF THE BICYCLE ADVISORY COMMISSION TO THE ACTIVE TRANSPORTATION COMMISSION. COUNCILMEMBER CAMERON SECONDED. THE ROLL CALL VOTE WAS AS FOLLOWS: MAYOR FULLMER, AND COUNCILMEMBER SIFUENTES, CAMERON, AND HOLDWAWAY VOTED YES. THE MOTION PASSED UNANIMOUSLY.

8. APPOINTMENTS/REMOVALS

9. BUSINESS ITEMS

9.1. PUBLIC HEARING - FY25 Budget Amendment #1 (Resolution 2024-32)

Motion: COUNCILMEMBER SIFUENTES MOVED TO OPEN A PUBLIC HEARING AT 6:15 PM. COUNCILMEMBER CAMERON SECONDED THE MOTION. THE VOTE WENT AS FOLLOWS: MAYOR FULLMER AND COUNCILMEMBERS CAMERON, SIFUENTES AND HOLDAWAY VOTED YES. THE MOTION CARRIED UNANIMOUSLY.

Finance Director Kristie Bayles presented the proposed amendment to the FY25 Budget.

Ms. Price wanted to know where the budget was located. Ms. Bayles replied and explained where the budget could be found.

Motion: COUNCILMEBER SIFUENTES MOVED TO CLOSE THE PUBLIC HEARING AT 6:25 PM. COUNCILMEMBER CAMERON SECONDED. THE VOTE WENT AS FOLLOWS: MAYOR FULLMER AND COUNCILMEMBERS CAMERON, SIFUENTES AND HOLDAWAY VOTED YES. THE MOTION CARRIED UNANIMOUSLY.

Councilmember Holdaway asked for future amendments to be provided to him earlier so that he could review them. Councilmember Sifuentes explained that the changes were part of the preliminary draft that was sent to the council on the Friday before the meeting.

Councilmember Sifuentes asked for clarification from Councilmember Holdaway regarding his concerns. A discussion ensued.

Motion: COUNCILMEMBER SIFUENTES MOVED TO APPROVE RESOLUTION 2024-32 AMENDING THE FISCAL YEAR 25 BUDGET. COUNCILMEMBER CAMERON SECONDED. THE ROLL CALL VOTE WAS AS FOLLOWS: MAYOR FULLMER AND COUNCILMEMBERS CAMERON AND SIFUENTES VOTED YES. COUNCILMEMBER HOLDAWAY VOTED NO. THE MOTION PASSED THREE (3) TO ONE (1).

9.2. PUBLIC HEARING - Consolidated Fee Schedule Amendment (Resolution 2024-33)

Finance Director Kristie Bayles will present proposed amendments to the Consolidated Fee Schedule. The Mayor and City Council will act to adopt (or deny) this request by resolution.

Motion: COUNCILMEMBER SIFUENTES MOVED TO OPEN THE PUBLIC HEARING AT 6:29 PM. COUNCILMEMBER CAMERON SECONDED. THE VOTE WENT AS FOLLOWS: MAYOR FULLMER AND COUNCILMEMBERS CAMERON, SIFUENTES AND HOLDAWAY VOTED YES. THE MOTION CARRIED UNANIMOUSLY.

Finance Director Kristie Bayles presented proposed amendments to the Consolidated Fee Schedule.

Ms. Price commented on previous budget discussions and concerns she had over increases in taxes.

Ms. Bayles explained the charges were the result of contractual obligations and not something the city had the option of not imposing. A discussion with the council ensued.

Ms. Cornelious expressed her concerns over tax increases and the building of the city hall. She accused the council of back door deals with the Mountainland Association of Governments.

Mr. Gray commented on bonds and taxes, expressed his concerns about those on fixed incomes.

Motion: COUNCILMEMBER SIFUENTES MOVED TO CLOSE THE PUBLIC HEARING AT 6:42PM. COUNCILMEMBER CAMERON SECONDED. THE VOTE WAS AS FOLLOWS: MAYOR FULLMER AND COUNCILMEMBERS SIFUENTES, CAMERON AND HOLDAWAY VOTED YES. THE MOTION PASSED UNANIMOUSLY.

Mayor Fullmer asked if it was possible to delay further action on this item until the December meeting. Mr. Blakesley explained that though it would be possible the item was on the agenda to allow for additional notice of the increase in the next month's utility bills. A discussion ensued.

Councilmember Holdaway commented on what he viewed as the need for a larger tax base specifically for sales tax.

Motion: COUNCILMEMBER SIFUENTES MOVED TO ADOPT RESOLUTION 2024-33, AMENDING THE CONSOLIDATED FEE SCHEDULE. COUNCILMEMBER CAMERON SECONDED. THE ROLL CALL VOTE WAS AS FOLLOWS: MAYOR FULLMER AND COUNCILMEMBERS CAMERON AND SIFUENTES VOTED YES. COUNCILMEMBER HOLDAWAY VOTED NO. THE MOTION PASSED THREE (3) TO ONE (1).

9.3. DISCUSSION AND ACTION - Social Media Policy Amendment (Resolution 2024-26)

Mr. Blakesley and Communications Manager Jenna Ahern presented the proposed amendments to the city's social media policy**.**

Motion: COUNCILMEMBER SIFUENTES MOVED TO ADOPT RESOLUTION 2024-26, AMENDING THE CITY'S SOCIAL MEDIA POLICY. COUNCILMEMBER CAMERON SECONDED. THE ROLL CALL VOTE WAS AS FOLLOWS: MAYOR FULLMER AND COUNCILMEMBERS CAMERON, SIFUENTES, AND HOLDWAWAY VOTED YES. THE MOTION PASSED UNANIMOUSLY.

10. CLOSED SESSION

No closed session was held.

11. ADJOURNMENT

Mayor Fullmer adjourned the meeting at 6:56 PM

MINUTES APPROVED ON: ______________________________

CERTIFIED CORRECT BY: ______________________________

TONY LARA, DEPUTY RECORDER

MINUTES OF A SPECIAL SESSION
November 13, 2024, at 7:13 PM

Present	**Absent**
Mayor Julie Fullmer	
Councilmember Sara Cameron	
Councilmember Jacob Holdaway	
Councilmember Mardi Sifuentes	

Staff Present: City Manager Eric Ellis, City Attorney Jayme Blakesley, Lieutenant Holden Rockwell with the Utah County Sheriff's Office, Community Development Director Morgan Brim, Finance Director Kristie Bayles, Public Works Director Naseem Ghandour, Parks and Recreation Director Brian Vawdrey, Senior Planner Cache Hancey, Environmental Utilities Manager Sullivan Love, and Deputy Recorder Tony Lara

Others Speaking: Thomas McMurtry with Avenue Consultants, and Vineyard residents Carter Mix, Kimberly Olsen, Darlene Price, Cole Kelly, Fred Vander Werff, Shaun Bailey, Dayle Tedrow, Tyler Haroldsen, Jordan Christensen, Karla Hughes, Russell Evans, Jacob Wood, and Karen Cornelious.

1. CALL TO ORDER

Mayor Fullmer called the meeting to order at 7:13 PM.

2. SESSION

2.1. City-wide Parking Discussion

Senior Planner Cache Hancey along with Thomas McMurtry from Avenue Consultants, presented a parking study.

Mayor Fullmer led a discussion regarding parking concerns, specifically addressing parking issues and solutions for the Bridgeport and Lakefront developments, as well as general city planning. In Bridgeport, parking overflow from LeCheminant called for measures such as a parking study, permits, stricter enforcement of parking and occupancy regulations, legislative changes due to UVU's proximity, and collaboration with HOAs on enforcement and education.

Lakefront faced challenges like confusion over parking passes, tandem parking conflicts, trash collection impacts, and residents occupying Homeowners Association (HOA) stalls, leaving no visitor parking. Proposed solutions included digital parking passes, increasing capacity by redesigning streets and reducing greenspace, revising enforcement contracts, and introducing HOA visitor passes.

Broader city-wide recommendations included early investment in parking garages, fast-tracking Utah Transit Authority (UTA) lot development, implementing transit-oriented policies, and enhancing pedestrian and bicycle infrastructure. Additional suggestions explored public funding for parking, metered parking, unbundled parking, and leveraging apps for parking reservations while studying demand and garage utilization.

3. ADJOURNMENT

Mayor Fullmer adjourned the meeting at 9:32 PM.

MINUTES APPROVED ON:________________________________

CERTIFIED CORRECT BY: ________________________________
TONY LARA, DEPUTY RECORDER

VINEYARD
SEAL
UTAH

MINUTES OF A CITY COUNCIL
SPECIAL SESSION
City Council Chambers
125 South Main Street, Vineyard, Utah
November 20, 2024, at 6:01 PM

Present	**Absent**
Mayor Julie Fullmer	
Councilmember Sara Cameron	
Councilmember Jacob Holdaway	
Councilmember Amber Rasmussen	
Councilmember Mardi Sifuentes	

Staff Present: City Manager Eric Ellis, City Attorney Jayme Blakesley, Lieutenant Holden Rockwell with the Utah County Sheriff's Office, Community Development Director Morgan Brim, Finance Director Kristie Bayles, Public Works Director Naseem Ghandour, Environmental Utilities Manager Sullivan Love, Parks and Recreation Director Brian Vawdrey, Communications Manager Jenna Ahern, City Recorder Pamela Spencer, and Deputy City Recorder Tony Lara

Others Speaking: Applicants Ben Bernards, Nathan Best, Craig Bown, Brett Clawson, Jacob Wood, Caden Rhoton, Daria Evans, David Eitel, Ezra Nair, Chantel Amone, Samuel Ady, Anthony Jenkins, Parker McCumber, Keith Kuder, Hyrum Gurrola, David Lauret, David Pearce, and Kimberly Olsen

1. CALL TO ORDER/INVOCATION/INSPIRATIONAL THOUGHT/PLEDGE OF ALLEGIANCE

Mayor Fullmer opened the meeting at 6:01 PM. Councilmember Cameron gave the invocation and led the Pledge of Allegiance.

2. BUSINESS ITEMS

2.1. Vineyard City Council Vacancy

The mayor and City Council will interview all qualified applicants and vote to appoint a new city council member.

City Attorney Jayme Blakesley introduced the process that would be used for appointing a new councilmember.

City Recorder Pamela Spencer called each applicant in turn to introduced themselves and present their qualifications.

1 – Ben Bernards
2 – Nathan Best
3 – Craig Bown
4 – Haley Boisjolie (was not in attendance)
5 – Brett Clawson
6 – Jacob Wood
7 – Caden Rhoton
8 – Daria Evans
9 – David Eitel
10 – Ezra Nair
11 – Chantel Amone
12 – Samuel Ady
13 – Anthony Jenkins
14 – Parker McCumber
15 – Keith Kuder
16 – ~~Hyrum Gurrola~~ (withdrew name from consideration)
17 – David Lauret
18 – David Pearce
19 – ~~David Purinton~~ (withdrew name from consideration)
20 – Kimberly Olsen

The council took a short break. The meeting resumed at 7:18 PM

The council voted by means of a secret ballot. The voting results were: three (3) votes for Brett Clawson (winner) and two (2) votes for Kimberly Olsen.

Ms. Spencer swore in Brett Clawson as the new councilmember.

2.2. DISCUSSION AND ACTION - Mountainland Association of Governments City Hall Partnership (Resolution 2024-34)

The City Council will vote to adopt or deny Resolution 2024-34, authorizing city staff to proceed with planning, design, and preliminary work necessary for the development of a new city hall.

Community Development Director Morgan Brim and Public Works Director Naseem Ghandour reviewed the process for the new City Hall.

Councilmember Sifuentes asked about the four floors of the building. Mr. Brim Reviewed. Councilmember Sifuentes asked about including a library. Mr. Brim replied that they had included in the feasibility study. He added that there had been interest in adding event spaces.

Councilmember Holdaway mentioned that he had met with Lane Gray from Orem. Mayor Frost from American Fork and, the City Manager Mark Christensen and Council member Chris Carn from Saratoga Springs and reviewed the process and cost for building a new city hall. There was a discussion about the Request for Proposals (RFP) process and cost. Councilmember Sifuentes requested, for the public record, in dollar amounts how much staff had been spent on the RFP. City Manager Eric Ellis replied that they spend about $500 on putting together each RFP. The discussion continued about the RFP process and cost for building a new city hall. There was also a discussion about saving money for a fire station. The discussion continued about the RFP process and cost for building a new city hall. There was also a discussion about a conceptual plan for a bike/skate park near Grove Park.

Councilember Sifuentes asked about the timeline for completion of the new city hall. Mr. Ellis replied that they hoping to have the new city hall completed by the end of 2026. The RFP process was expected to be completed by the first council meeting in January. The design process would take approximately seven (7) to ten (10) months. Mayor Fullmer recapped the timeline and then called for a motion.

Councilmember Holdaway mentioned funding for other projects. A discussion ensued.

Motion: COUNCILMEMBER SIFUENTES MOVED TO ADOPT RESOLUTION 2024-34 AS PRESENTED. COUNCILMEMBER CAMERON SECONDED THE MOTION.

There was a brief discussion about allowing this process to come to council.

ROLL CALL WENT AS FOLLOWS: MAYOR FULLMER, COUNCILMEMBERS CAMERON, CLAWSON, AND SIFUENTES VOTED YES. COUNCILMEMBER HOLDAWAY VOTED NO. THE MOTION CARRIED FOUR (4) TO ONE (1).

3. ADJOURNMENT

Mayor Fullmer adjourned the meeting at 8:20 PM.

MINUTES APPROVED ON: ________________________________

CERTIFIED CORRECT BY: Pamela D. Spencer

PAMELA SPENCER, CITY RECORDI

VINEYARD SEAL UTAH

VINEYARD CITY COUNCIL STAFF REPORT

Meeting Date: December 11, 2024
Agenda Item: Interlocal Cooperation Agreement Between Utah County and Vineyard for an Effort to Aid the Homeless (Resolution 2024-35)
Department: Administration
Presenter: Julie Fullmer

Background/Discussion:
The Utah County Winter Response Task Force has unveiled its Winter Response Plan for the 2024-2025 winter. The plan was recently approved by the state and promises to build on decades of effective homeless services within Utah County. Building on decades of effective homeless-related services that have been provided in Utah Valley by a homegrown ecosystem of local providers, the 2024-2025 Utah County Winter Response Plan offers warm shelter for up to 75 persons a night. It does so primarily through a rotating series of “warming centers” that was piloted last year.

Vineyard City wishes to support the Utah County Winter Response Task Force and its 2024-2025 Winter Response Plan and future Plans which include an ecosystem of services to serve Utah County’s unsheltered population during the cold season; and which plan has been and will continue to be approved by the Utah Office of Homeless Services.

Fiscal Impact:
Vineyard City agrees to make a financial contribution in support of the Utah County Winter Response Task Force and its Winter Response plans in the amount of $2,000.00. This amount was approved as part of the FY 2025 Budget Amendment 1 which was adopted by the city council on 11/13/2024.

Recommendation:
Staff recommends approval.

Sample Motion:
"I move to adopt Resolution 2024-35, as presented."

Attachments:
1. Res 2024-35 ILA with Utah County to aid the homeless
2. Interlocal in Support of the Unsheltered

RESOLUTION NO. 2024-35

A RESOLUTION AUTHORIZING THE MAYOR TO SIGN AN INTERLOCAL AGREEMENT.

WHEREAS, pursuant to the Utah Interlocal Cooperation Act, Utah Code Annotated, Section 11-13-1, et seq., 1953 as amended, governmental entities are allowed to enter into agreements for the joint provision of services; and

WHEREAS, Vineyard, Utah having determined that it is in the public interest and welfare of its residents has negotiated an agreement with Utah County for an effort to aid the homeless and support the Utah County Winter Response Task Force and its 2024-2025 Winter Response Plan.

NOW THEREFORE BE IT RESOLVED BY THE GOVERNING BODY OF VINEYARD AS FOLLOWS:

1. The Vineyard City Council authorizes the Mayor to sign the agreement titled Interlocal Cooperation Agreement between Utah County and Vineyard, Utah (CITY) For an effort to aid the homeless in the form attached hereto as Exhibit A.

2. This resolution shall take effect upon passing.

Passed and dated this 11th day of December, 2024.

____
Mayor

Attest:

____
Recorder

UC Agreement No. 2024 - _____

INTERLOCAL COOPERATION AGREEMENT
Between UTAH COUNTY AND
VINEYARD, UTAH(CITY)
For an effort to aid the homeless

THIS AGREEMENT, made and entered into this 11th day of December 2024, by and between UTAH COUNTY, a body corporate and politic of the State of Utah, (hereinafter "County") and VINEYARD, UTAH, a political subdivision of the State of Utah, (hereinafter "City").

WHEREAS, the Utah Interlocal Cooperation Act, Utah Code Title 11, Chapter 13, permits local governmental units including cities, counties and political subdivisions of the State of Utah to make the most efficient use of their powers by enabling them to cooperate with other public entities on the basis of mutual advantage and to exercise joint cooperative action for the benefit of their respective citizens; and

WHEREAS, City and County are local governmental units under the Interlocal Cooperation Act; and

WHEREAS, City and County recognize that homelessness is a problem in our communities and that each can play a role in alleviating suffering and other effects of homelessness; and

WHEREAS, City and County desire to support the Utah County Winter Response Task Force and its 2024-2025 Winter Response Plan and future Plans which plans include an ecosystem of services to serve Utah County's unsheltered population during the cold season; and which plan has been and will continue to be approved by the Utah Office of Homeless Services; and

WHEREAS, City agrees to contribute funds in support of the Utah County Winter Response Task Force and its Winter Response Plans, which contributions contribute to the safety, health, prosperity, moral well-being, peace, order, comfort, or convenience of City and County residents.

NOW THEREFORE, in consideration of the covenants and agreements contained herein and other valuable consideration, the sufficiency of which is hereby acknowledged, City and County hereby agree as follows:

Section 1. PURPOSES.

This Agreement has been established and entered into between the County and the City for the purpose of providing aid and relief to the homeless and in support of the Utah County Winter Response Task Force and its Winter Response Plans.

Section 2. ADMINISTRATION OF AGREEMENT.

The parties hereto agree that, pursuant to Utah Code Section 11-13-207, the Utah County Administrator, shall act as the administrator responsible for the administration of this Agreement. The parties further agree that this Agreement does not anticipate nor provide for any organizational changes in the parties. The administrator agrees to keep all books and records in such form and manner as the Utah County Auditor shall specify and further agrees that said books shall be open for examination by the parties hereto at all reasonable times. The parties agree that they will not acquire, hold nor dispose of real property pursuant to this Agreement during this joint undertaking.

Section 3. EFFECTIVE DATE, DURATION.

This Agreement shall become effective and shall enter into force within the meaning of the Interlocal Cooperation Act, upon the submission of this Agreement to, and the approval and execution hereof by the governing bodies of the County and the City. The term of this Agreement shall be from the date of execution hereof and extend for a term no to exceed 50 years.

Either party to this Interlocal Cooperation Agreement may cancel the Agreement at any time by submitting a written notice of cancellation to the other party. Upon cancellation, County agrees to no longer send invoices to City for the contribution described herein; refunds will not be allowable.

Section 4. NO SEPARATE LEGAL ENTITY.

The County and the City do not contemplate nor intend to establish a separate legal or administrative entity under the terms of this Agreement.

Section 5. TERMS.

A. City Contribution: City agrees to make a financial contribution in support of the Utah County Winter Response Task Force and its Winter Response Plans which contributes to the safety, health, prosperity, moral well-being, peace, order, comfort, or convenience of City and County residents in the amount of $2,000.00. Such amount is made in consideration of City's population in relation to the total Utah County population.

B. Management of Funds: County will hold and expend the funds contributed by City under this Interlocal Agreement solely for the benefit of the homeless and as directed by the Utah County Winter Response Task Force.

Section 6. FILING OF INTERLOCAL COOPERATION AGREEMENT.

Executed copies of this Agreement shall be placed on file with the official keeper of records of the County and the City, and shall remain on file for public inspection during the term of this Agreement.

Section 7. AMENDMENTS.

This Agreement may not be amended, changed, modified or altered except by an instrument in writing which shall be: (a) approved by Resolution of the governing body of each of the parties, (b) executed by a duly authorized official of each of the parties, and (c) filed in the official records of each party.

Section 8. SEVERABILITY.

If any term or provision of this Agreement or the application thereof shall to any extent be invalid or unenforceable, the remainder of this Agreement, or the application of such term or provision to circumstances other than those with respect to which it is invalid or unenforceable, shall not be affected thereby, and shall be enforced to the extent permitted by law. To the extent permitted by applicable law, the parties hereby waive any provision of law, which would render any of the terms of this Agreement unenforceable.

Section 9. GOVERNING LAW.

All questions with respect to the construction of this Agreement, and the rights and liability of the parties hereto, shall be governed by the laws of the State of Utah.

Section 10. INDEMNIFICATION.

The parties to this Agreement are political subdivisions of the State of Utah. The parties agree to indemnify and hold harmless the other for damages, claims, suits, and actions arising out of the negligent errors or omissions of its own officials or employees in connection with this Agreement. It is expressly agreed that neither party waives any immunity, protection, or benefit of the Utah Governmental Immunity Act.

IN WITNESS WHEREOF, the parties have signed and executed this Agreement, after resolutions duly and lawfully passed, on the dates listed below:

UTAH COUNTY

Authorized by Resolution No. 2024-35, authorized and passed on the 11th day of December 2024.

BOARD OF COUNTY COMMISSIONERS
UTAH COUNTY, UTAH

____
BRANDON B. GORDON, Chair

ATTEST:
AARON R. DAVIDSON
Utah County Clerk

By: ______________________________
Deputy Utah County Clerk

REVIEWED AS TO FORM AND
COMPATIBILITY WITH APPLICABLE LAW:
JEFFREY S. GRAY
Utah County Attorney

By: ______________________________
Deputy Utah County Attorney

VINEYARD CITY

Authorized by Resolution No. 2024-35, authorized and passed on the 11th day of December 2024.

CITY

____
Its Mayor (title)

ATTEST:

____
City Recorder

By: _______________________________

REVIEWED AS TO FORM AND COMPATIBILITY WITH APPLICABLE LAW:

____
City Attorney

By: _______________________________

VINEYARD CITY COUNCIL STAFF REPORT

Meeting Date: December 11, 2024
Agenda Item: DISCUSSION AND ACTION - Bid Award for IT and Cybersecurity Services (Resolution 2024-30)
Department: Administration
Presenter: Natilee Allen

Background/Discussion:
As Vineyard City approached its contract renewal date with its existing IT service provider, staff determined that it was in the best interest of the city to seek a new provider. During the RFP period, the city reviewed 26 proposals and was able to narrow down prospective service providers using the following criteria:

Cybersecurity Services
IT Support Services
Training and Compliance
Past Performance
Company Background
Budget Proposal

After careful consideration of all qualified respondents, it was determined that Onward Technology was best suited to meet the city's needs.

Fiscal Impact:
No more than $90,000.00

Recommendation:
Vineyard City Staff recommends awarding the contract for IT services to Onward Technology.

Sample Motion:
"I move to adopt Resolution 2024-30 as presented."

Attachments:
1. RES 2024-30 Bid Award for IT and Cybersecurity Services

RESOLUTION 2024-30

A RESOLUTION OF THE VINEYARD CITY COUNCIL AWARDING THE BID TO ONWARD TECHNOLOGY FOR IT AND CYBERSECURITY SERVICES

WHEREAS, notice to bidders has been duly given as required by law; and

WHEREAS, after consideration of all bids filed, it was determined that Onward Technology is the winning bidder for IT and Cybersecurity Services.

NOW THEREFORE BE IT RESOLVED BY THE GOVERNING BODY OF VINEYARD AS FOLLOWS:

Section 1. Approval. The City Council of Vineyard, Utah, herby authorizes the city manager to sign a contract with Onward Technology for IT and Cybersecurity Services in a no-to-exceed amount of $90,000.

Section 2. Severability. If any section, part or provision of this Resolution is held invalid or unenforceable, such invalidity or unenforceability shall not affect any other portion of this Resolution, and all sections, parts and provisions of this Resolution shall be severable.

Section 3. Effective Date. This resolution shall take effect immediately upon passing.

Passed and dated this 11th day of December 2024.

____
Mayor

Attest:

____
Recorder

VINEYARD CITY COUNCIL STAFF REPORT

Meeting Date: December 11, 2024
Agenda Item: PUBLIC HEARING - Adoption of Ordinance for salary increases (Ordinance 2024-17)
Department: Administration
Presenter: Eric Ellis

Background/Discussion:
The Finance Director position at Vineyard City is a statutory role, and compensation for such positions must be established through an ordinance, as required by Utah Code §10-3-818. Following a public hearing on December 11, 2024, the City Council is being asked to approve a recommended salary adjustment for the Finance Director.

This adjustment aligns with the terms outlined in the Finance Director's promotion and offer letter, which included a provision for a salary review upon the successful completion of the Government Finance Officers Association (GFOA) certification program.

Fiscal Impact:
The proposed increase of $5,000 may have a fiscal impact. While a budget adjustment is not being requested at this time, vacancy savings may be used to cover this cost. Should additional adjustments be necessary, a budget amendment will be proposed at a future date.

Recommendation:
Staff recommends approval of the ordinance to increase the annual compensation for the Finance Director from $106,825.68 to $111,825.68, reflecting a $5,000 adjustment. This increase acknowledges the completion of the GFOA certification program and is consistent with the commitment made in the offer letter.

Sample Motion:
I move to adopt Ordinance 2024-17, approving the recommended salary increase for the Finance Director as presented.

Attachments:
1. Compensation Change Ordinance 2024-17 Finance Director

ORDINANCE # 2024-17

AN ORDINANCE SETTING THE COMPENSATION OF THE FINANCE DIRECTOR

WHEREAS, Utah law 10-3-818 provides that elective and statutory officers in municipalities may only receive compensation for services pursuant to ordinance enacted by the legislative body following a public hearing;

WHEREAS, a public hearing was duly noticed and held on December 11, 2024; and

WHEREAS, the Finance Director is a statutory official of Vineyard City, Utah;

NOW THEREFORE, BE IT ORDAINED by the City of Vineyard, Utah, that:

Section I: The annual compensation for the Finance Director is as follows:

Position Title	Current Estimated Annual Salary	Proposed Increase	New Estimated Annual Salary
Finance Director	$106,825.68	$5,000	$111,825.68

Section II: Effective Date. This Ordinance shall become effective December 23, 2024.

PASSED AND APPROVED by the Vineyard City Council this 11th day of December, 2024.

____
Mayor Julie Fullmer

Attest:

____
Pamela Spencer, City Recorder

VINEYARD CITY COUNCIL STAFF REPORT

Meeting Date: December 11, 2024
Agenda Item: INTERLOCAL AGREEMENT REGARDING ACTIVITIES RELATED TO FORMATION OF REORGANIZED NEW SCHOOL DISTRICT SERVING RESIDENTS OF THE CITIES OF LINDON, OREM, PLEASANT GROVE, AND VINEYARD (Resolution 2024-36)
Department:
Presenter: Eric Ellis, Jayme Blakesley

Background/Discussion:

Fiscal Impact:
Costs incidental to needed studies or potential assessments may be incurred during the transitional period and will be divided among the four cities based on the current population estimates found in the most recent sales tax report from the state. We know there is a requirement to provide the state with a formal plat map with legal descriptions of the reorganized new school district boundaries. This work is being contracted and the total cost will be ~$13k. A financial analysis may also be conducted by a local consultant, but details of the cost have yet to be finalized.

Recommendation:
Staff recommends adoption of the Interlocal Agreement (Resolution 2024-36)

Sample Motion:
"I move to adopt the Interlocal agreement (Resolution 2024-36)

Attachments:
1. RES 2024-36 ILA with Lindon, Orem, and Pleasant Grove - New School District
2. Interlocal Agreement re Reorganized New School District_FINAL_12.05.2024

RESOLUTION NO. 2024-36

A RESOLUTION AUTHORIZING THE MAYOR TO SIGN AN INTERLOCAL AGREEMENT.

WHEREAS, pursuant to the Utah Interlocal Cooperation Act, Utah Code Annotated, Section 11-13-1, et seq., 1953 as amended, governmental entities are allowed to enter into agreements for the joint provision of services; and

WHEREAS, Vineyard, Utah having determined that it is in the public interest and welfare of its residents has negotiated an interlocal agreement with Lindon, Orem, and Pleasant Grove regarding activities related to formation of reorganized new school district.

NOW THEREFORE BE IT RESOLVED BY THE GOVERNING BODY OF VINEYARD AS FOLLOWS:

1. The Vineyard City Council authorizes the Mayor to sign the agreement titled INTERLOCAL AGREEMENT REGARDING ACTIVITIES RELATED TO FORMATION OF REORGANIZED NEW SCHOOL DISTRICT SERVING RESIDENTS OF THE CITIES OF LINDON, OREM, PLEASANT GROVE, AND VINEYARD in the form attached hereto as Exhibit A.

2. This resolution shall take effect upon passing.

Passed and dated this 11th day of December 2024.

____
Mayor

Attest:

____
City Recorder

INTERLOCAL AGREEMENT REGARDING ACTIVITIES RELATED TO FORMATION OF REORGANIZED NEW SCHOOL DISTRICT SERVING RESIDENTS OF THE CITIES OF LINDON, OREM, PLEASANT GROVE, AND VINEYARD

This Interlocal Agreement (the "Agreement") is made and entered into this ____ day of December, 2024, by and among the cities of Orem, Vineyard, Lindon, and Pleasant Grove (hereinafter referred to collectively as the "Parties" or individually as a "Party"), pursuant to the Utah Interlocal Cooperation Act, Utah Code Title 11, Chapter 13.

RECITALS

WHEREAS, on November 5, 2024, voters in Utah County approved Propositions 11 and 14, which approved and initiated a three-way split of the Alpine School District (ASD). As a result of the split, the municipal boundaries of Orem, Vineyard, Lindon, and Pleasant Grove, and contiguous parts of unincorporated Utah County, shall be included in a reorganized new school district ("New District");

WHEREAS, the Parties recognize the need for a cooperative approach to ensure a smooth transition and effective support for the New District in compliance with Utah Code Title 53G, Chapter 3; and

WHEREAS, this Agreement will provide a framework for cooperation, define financial contributions and shared responsibilities, and ensure long-term support for the New District;

AGREEMENT

NOW, THEREFORE, in consideration of the mutual covenants and obligations contained herein, the Parties agree as follows:

SECTION 1: PURPOSE

The purpose of this Agreement is to establish a cooperative framework among the Parties to support the creation, transition, and operation of the New District. The power and authority granted under this agreement shall be limited to completing state required applications, forms, or producing other reports necessary in formation of the New District. An amendment to this Agreement shall be required before the Joint Board may take any other actions.

SECTION 2: TERM AND TERMINATION

This Agreement shall become effective upon approval by the legislative body of each Party and the execution by an authorized representative of all Parties and shall remain in effect until the new school district Board starts their term.

SECTION 3: GOVERNANCE AND COORDINATION

3.1 Joint Board: As required by UTAH CODE ANN. Section 11-13-207, the parties agree that the cooperative undertaking under this Agreement shall be administered by a joint board consisting of (1) each city's mayor, (2) each city's manager/administrator, and (3) a city council member of each city appointed by the city council of that city, or the designee of any of the foregoing.

3.2 Meetings: The Parties agree to meet at least quarterly, or more frequently as needed, to discuss and address matters related to the New District. Meeting locations shall rotate among the Parties unless otherwise agreed.

3.3 Liaisons: Each Party shall designate a liaison to facilitate communication with the New District's governing board once established.

SECTION 4: ASSETS AND LIABILITIES

4.1 Asset Allocation: The Parties agree to support the statutory process for identifying and allocating the assets of the Alpine School District equitably.

SECTION 5: FINANCIAL SUPPORT AND CONTRIBUTIONS

5.1 Each Party agrees to contribute financially to support the activities authorized by this agreement. The amount contributed by each Party to the costs associated with completing state required applications, forms, or producing other reports necessary in formation of the New District shall be equal.

SECTION 6: MODIFICATION

6.1 This Agreement may be modified by mutual written consent of the legislative body of each of the Parties.

SECTION 7: MISCELLANEOUS PROVISIONS

7.1 Entire Agreement: This Agreement constitutes the entire agreement between the Parties concerning the subject matter herein and supersedes any prior or contemporaneous agreements.

7.2 Severability: If any provision of this Agreement is determined to be invalid or unenforceable, the remaining provisions shall remain in full force and effect.

7.3 Governing Law: This Agreement shall be governed by and construed in accordance with the laws of the State of Utah.

7.4 Execution in Counterparts: This Agreement may be executed in counterparts, each of which shall be deemed an original, and all of which together shall constitute one and the same instrument.

7.5 No Separate Entity: The parties agree that this Agreement does not create an interlocal entity.

7.6 Financing and Joint Cooperative Undertaking and Establishing Budget: There is no financing of joint or cooperative undertaking and no budget shall be established or maintained.

7.7 Attorney Review: This Agreement shall be reviewed as to proper form and compliance with applicable law by the authorized attorneys for the parties in accordance with UTAH CODE ANN. Section 11-13-202.5.

7.8 Copies: Duly executed original counterparts of this Agreement shall be filed with the keeper of the records of each party pursuant to UTAH CODE ANN. Section 11-13- 209.

IN WITNESS WHEREOF, the Parties hereto have executed this Interlocal Agreement as of the date first written above.

(*signature pages attached below*)

ATTEST:

CITY OF OREM
a Utah municipal corporation

Signature:______________________________
Teresa McKitrick, City Recorder

Signature:_______________________
David Young, Mayor

APPROVED AS TO FORM:

Signature:____________________________________
City Attorney

ATTEST:	CITY OF VINEYARD a Utah municipal corporation
Signature:______________________________ Pam Spencer, City Recorder	Signature:_______________________ Julie Fullmer, Mayor

APPROVED AS TO FORM:

Signature:____________________________________
City Attorney

ATTEST:

Signature:______________________________
Britni Laidler, City Recorder

CITY OF LINDON
a Utah municipal corporation

Signature:_______________________
Carolyn Lundberg, Mayor

APPROVED AS TO FORM:

Signature:____________________________________
City Attorney

ATTEST:	CITY OF PLEASANT GROVE a Utah municipal corporation
Signature:_____________________________ Wendy Thorpe, City Recorder	Signature:______________________ Guy Fugal, Mayor

APPROVED AS TO FORM:

Signature:___________________________________
City Attorney