



MINUTES OF A VINEYARD CITY COUNCIL PLANNING RETREAT

Topgolf, 484 N. Entertainment Way
February 9, 2023, at 9:16 AM

Present

Mayor Julie Fullmer
Councilmember Tyce Flake
Councilmember Amber Rasmussen (11:45 AM)
Councilmember Mardi Sifuentes
Councilmember Cristy Welsh

Absent

Staff present: City Manager Ezra Nair; Finance Director David Mortensen, City Treasurer Kristy Bayles, Accountant Koby Johnston; City Attorney Jayme Blakesley, Chief Building Official Cris Johnson, Lieutenant Holden Rockwell with the Utah County Sheriff's Office, Community Development Director Morgan Brim, City Planners Briam Amaya Perez, and Cache Hancey; Public Works Director Naseem Ghandour, Staff Engineer Emily Kofoed, Environmental Utilities Supervisor Karl Patten, Streets Manager Chris Thomas, Water and Irrigation Manager Sullivan Love, Arborist George Schramm; Parks and Recreation Director Brian Vawdrey, Parks Manager Preston Jensen, Special Events Coordinator Anna Nelson; City Recorder Pamela Spencer; Human Resources Manager Corrie Steeves; Social Media Coordinator Bethany Bee, Communities that Care Coordinator Jessica Maxwell, and Mayor's Assistant Natalie Allen

1. ARRIVE & WELCOME BREAKFAST

Mayor Pro-tempore Welsh opened the meeting at 9:16 AM. Councilmember Flake gave the invocation and Mayor Pro-tempore Welsh led the Pledge of Allegiance. She then turned the time over to City Manager Ezra Nair.

Mr. Nair explained the agenda for the day and dismissed everyone to get breakfast.

2. DEPARTMENT YEARLY REVIEWS

The Department reviews started at 9:41 AM, where each department gave their yearly reviews.

The group took a break at 11:45 AM

The meeting resumed at 12:05 PM.

3. GOALS & PRIORITIES DISCUSSION AND SMALL PROJECT IDEA

Mr. Nair had the mayor and City Council write down what they campaigned and learned about, their values and what they saw happening in the next budget year. He had staff write down their needs and wants. There was a brief discussion about the small project ideas.

The group to a lunch break at 12:30 PM.

4. STATE OF THE CITY / TIME CAPSULE 1:00 PM to 2:00 PM

After the lunch break the mayor, City Council and staff meet at the cauldron at the roundabout in front of the Megaplex for a time capsule ceremony.

The meeting resumed at 2:21 PM.

Mayor Fullmer and Councilmember Sifuentes returned at 2:51 PM.

5. GENERAL CITY COUNCIL DISCUSSION

Recap of the discussion:

****Installing shade structures over the playground at Penny Springs and Grove Park.**

Surveying the park to see what open space is being used the most to make a plan for future shade structures over strategic open areas.

A comprehensive shade plan for our existing parks and requiring them for future parks.

A long-term plan for trees in our parks.

A citywide bench plan that prioritizes having areas of pedestrian refuge every ¼ mile throughout the city and identifying 3-4 zones where we can install benches this year.

****Improving the slide hill, potentially with a scaled down design if needed.**

****Installing bike racks at the school bus stops by city hall and at the intersection at Sunset Drive and Center Street.**

Providing a storage shed and preparing additional fields for the Parks & Rec department.

****Beginning construction on the fire station with a budget that is as cost efficient as possible.**

****Creating an economic package that:**

- builds off of our relationship with the Utah Valley Chamber of Commerce
- gets us more involved with Silicon Slopes and World Trade Center Utah
- helps us target specific industries that would benefit our city and region
- plans our 3D airspace
- includes more investment in our economic development efforts.

- Flipping Park strips and getting grants to maximize funding for flip the strip programs for the city and residents w/ increased education on localscapes, edible landscaping, and other sustainable initiatives.
- Completing our road crossings.
- Getting a meter maid (and all supporting items, vehicle, uniform, badge, etc.) & completing a citywide parking study that provides us options for more effective use and management of spaces. Creating a parking program that addresses the issues we're facing.
- Improving relationships with HOA's to include more outreach to high-density residents. Organizing and managing town halls at various locations throughout the city with individual council members and staff to improve outreach.

****Implementing a communication policy to support positive engagement with staff, council, and residents and ensure that staff and council are all on the same page with responses to residents particularly on Podium and social media. This would include regularly scheduled communications sync meetings.**

****Changing vendors for our city website to improve the design functionality and ability to edit it and creating a separate website for economic development.**

6. TEAM BUILDING

Mr. Nair dismissed the group at 4:15 PM for a golf team-building activity.

7. ADJOURNMENT

The meeting adjourned at 5:00 PM.

MINUTES APPROVED ON: February 22, 2023

CERTIFIED CORRECT BY: /s/Pamela Spencer
PAMELA SPENCER, CITY RECORDER