NOTICE OF A REGULAR
CITY COUNCIL MEETING
July 9, 2025, at 6:00 PM

PUBLIC NOTICE is hereby given that the Vineyard City Council will hold a regularly scheduled City Council meeting on Wednesday, July 9, 2025, at 6:00 PM, in the City Council Chambers at City Hall, 125 South Main Street, Vineyard, UT. This meeting can also be viewed on our live stream page.

AGENDA

Presiding Mayor Julie Fullmer

1. **CALL TO ORDER/INVOCATION/INSPIRATIONAL THOUGHT/PLEDGE OF ALLEGIANCE**

2. **PRESENTATIONS/RECOGNITIONS/AWARDS/PROCLAMATIONS**

   2.1. Golf Cart Ordinance Presentation
   Lt. Holden Rockwell, with the Utah County Sheriff's Office, will give a presentation on the recently adopted ordinance regarding the use of golf carts.

   2.2. Political Signs Presentation
   Neighborhood Services Coordinator Maria Arteaga will give a presentation on the municipal code pertaining to political signs.

3. **WORK SESSION**

4. **PUBLIC COMMENTS**
   "Public Comments" is defined as time set aside for citizens to express their views for items not on the agenda. During a period designated for public comment, the mayor or chair may allot each speaker a maximum amount of time to present their comments, subject to extension by the mayor or by a majority vote of the council. Speakers offering duplicate comments may be limited. Because of the need for proper public notice, immediate action cannot be taken in the Council Meeting. The Chair of the meeting reserves the right to organize public comments by topic and may group speakers accordingly. If action is necessary, the item will be listed on a future agenda; however, the Council may elect to discuss the item if it is an immediate matter of concern. *Public comments can be submitted ahead of time to pams@vineyardutah.org.*

5. **MAYOR AND COUNCILMEMBERS' REPORTS/DISCLOSURES/RECUSALS**

6. **STAFF, COMMISSION, AND COMMITTEE REPORTS**

City Manager Report

7. CONSENT ITEMS

7.1. Approval of the June 25, 2025, City Council Meeting Minutes

7.2. Municipal Code Amendment Section 13.16 Public Library (Ordinance 2025-10)

8. APPOINTMENTS/REMOVALS

8.1. With the advice and consent of the council, the mayor may appoint a Youth Council Co-advisor.

9. BUSINESS ITEMS

9.1. Utility Billing Practices (Resolution 2025-39)

Neighborhood Services Coordinator Maria Arteaga will present proposed changes to utility policies as they pertain to renters.

9.2. Watering Schedules (Resolution 2025-40 or Ordinance 2025-13)

10. CLOSED SESSION

The Mayor and City Council pursuant to Utah Code 52-4-205 may vote to go into a closed session for the purpose of (these are just a few of the items listed, see Utah Code 52-4-205 for the entire list):

a discussion of the character, professional competence, or physical or mental health of an individual

b strategy sessions to discuss collective bargaining

c strategy sessions to discuss pending or reasonably imminent litigation

d strategy sessions to discuss the purchase, exchange, or lease of real property, including any form of a water right or water shares

e strategy sessions to discuss the sale of real property, including any form of a water right or water shares

f discussion regarding deployment of security personnel, devices, or systems

g the purpose of considering information that is designated as a trade secret, as defined in Section 13-24-2, if the public body's consideration of the information is necessary in order to properly conduct a procurement under Title 63G, Chapter 6a, Utah Procurement Code

11. ADJOURNMENT

The next regularly scheduled meeting is on _____.

This meeting may be held in a way that will allow a councilmember to participate electronically.

The public is invited to participate in all City Council meetings. In compliance with the

Americans with Disabilities Act, individuals needing special accommodations during this meeting should notify the City Recorder at least 24 hours prior to the meeting by calling (385) 338-5183.

I, the undersigned duly appointed City Recorder for Vineyard, Utah, hereby certify that the foregoing notice and agenda was posted at Vineyard City Hall, on the Vineyard City and Utah Public Notice websites, and delivered electronically to staff and to each member of the Governing Body.

AGENDA NOTICING COMPLETED ON: 07/08/2025

CERTIFIED (NOTICED) BY: /s/Tony Lara
TONY LARA, DEPUTY CITY RECORDER

Parks and Recreation

REC:

- Offered a new basketball shoot-around tournament during Vineyard Days
- Hosted 4 Vineyard Days Pickleball Tournaments
- Hosted a new Wiffleball Tournament during Vineyard Days
- Hosted a 5K & Kids 1K Vineyard Days Race with 240 Registrants (about a 20% increase from last year)
- Hosted 72 Youth Baseball Games and 45 scheduled practices
- Organized two Coaches Meetings for Youth Baseball
- Hosted 12 Youth Street Hockey Games and 40 practices
- Zach & Ben attended the Summer URPA Youth Sports Training
- Uploaded online registration for all Fall sports programs

PARKS:

- Passed Splash Pad Health Inspection
- Fixed concrete under the splash pad slide
- Fixed Splash Pad Twist Ball & Replaced 3 valves to splash pad features
- Installed irrigation, topsoil, 7 pallets of sod, and more decorative rock at Gammon Park just south of the new parking stalls
- Repaired/replaced 50+ sprinkler heads at Gammon Park
- Fixed damaged drip line station at Bridgeport Park
- Built a corn box for Vineyard Days
- Picked up after the horses in the Vineyard Days parade
- Set up foam pit for Vineyard Days
- Built candy cannons for Vineyard Days
- Installed new bases and home plate at Gammon Park for Baseball season
- Installed new outlet covers on damaged/missing covers at Grove Park Pavilions
- Prepped Gammon Park tennis court for Youth Hockey League
- Blew out parking lot/curbs of all parks with ventrac blower
- Filled in ruts (Damage to turf from Vineyard Days) at Grove Park
- Fixed tennis court gate at Gammon Park
- Fixed Community Garden shed (blew over in wind)
- Installed 20 grasses at Bridgeport Park flower beds/added bark mulch
- Had arborist clean-up 10 cottonwood trees at Gammon Park (removed all the dead branches)
- Sprayed weeds at Gammon Park & Sunset Beach Park

EVENTS:

- Over 15,000 people attended Vineyard Days throughout the week (with 5,200 of that just on Saturday)
- 35 Vendors at first ever Vineyard City Farmer's Market
- 50+ Vendors at our Saturday Vendor Show
- About 50 Children's vendors at Children's Market
- We were able to host a drone show and a firework show because of our sponsors
- Sent out a survey to collect feedback from residents on what events they would like to see again next year for Vineyard Days
- Next year's Vineyard Days planning begins next month
- About 200 people attended the Wild Robot movie in the Park
- Received a few special event applications from 3rd parties wanting to host events in Vineyard parks

OTHER:

- Received a $33,030 grant from Utah County to go towards Slide Hill
- Slide Hill construction project is out for bid
- Selected "Surface Trails" as Design-Build contractor for Vineyard City Bike Park, pending wetland delineation approval
- Selected 3 Food Trucks (Fancy Burger, Tacos Mexico City, & Pink Panther Ice Cream) and 1 Semi-Permanent Concessionaire (Surf Sno & Coco) to sell concessions at Vineyard Grove Park between July 15th-September 30th
- Entered contract for West half of Robin's property to be farmed (located west of Gammon Park)

Communications

Social Media
Total Posts: 36
Total Stories: 62

Instagram:
Followers: 5,472
Likes: 1,797
Shares: 570
Comments: 62

Facebook:
Followers: 5,298

Likes: 593
Shares: 52
Comments: 96
Reach: 81,116

*Currently hiring for Digital Media Specialist position

Library
Two positions starting this month: Josi Miller & Alexa Dadson
Youth Council partnership to focus on literacy

Vineyard Cares
Film contest was a success

Recorder

- Candidate filing first week of June resulted in 8 City Council Candidates and 2 for Mayor. There was also one write in candidate for council.
- City Council Primary Election will be held on August 12th
- Reminder that there will be a meet the candidates night on July 17th at 6:30pm

Public Works

1. Department Overview
Mission: Provide And Sustain Essential Services for Its Citizens' Welfare and Acceptable Quality of Life.

2. Division Summaries
Streets & Stormwater

- Interviewed for vacant Street Operator position. Offered the job but were unable to accept the salary offered. Interviews will continue until the position is filled.
- Expanded the Gammon Park parking lot, adding six new stalls.
- Rehabilitated and seal-coated the Gammon Park parking areas.
- Completed pavement preservation treatments on Grove Park and Sunset Beach Park parking lots.
- Completed Main Street Sewer and Road Repairs to 90% completion, will need to cut out the south end and repave a small segment to smooth it out.
- Crack-sealed some large cracks on the trails throughout Vineyard City.

- Continued City-wide street sweeping operations.
- Continued to Updated stormwater infrastructure and create MS4 stormwater inspection tracking GIS data.

Water & Sewer

- Currently hiring for 2 vacant Utility Operator positions.
- Continue water valve and fire hydrant maintenance and inspections city wide.
- Working with Orem City regarding water meter issues to reconcile State Water Use Report.
- Conducted water meter audit to ensure utility accounts are accurate and updated.
- Awarded Springs PI Pond concrete lining project to Life is Good. Work has started. Prep work is almost finished, started to form for concrete.
- Installed conduit for future telecommunication fiber at Lift Station 2 to provide hard line to SCADA system.
- Inspected Main Street Sewer Line & Road repair. Expected construction will be completed in June 2025.
- Provided Project Management support and inspections for the Water Tank & Booster Station project. The water tank was filled with water for a leak test. Leaks were found and being fixed.
- Provided Project Management support and inspections for the Water Pipeline project. Final Pressure test and Bacteria test were finished. Pipeline to be put in service on July 1
- Working with Martin Snow about a sewer lift station needed on the North West part of Vineyard.

Grounds & Facilities

- Reduced irrigation runtimes during peak-demand hours to conserve water and improve system efficiency.
- Implemented goat head (puncturevine) abatement through an integrated pest management plan, working over the past two years to interrupt the weed's life cycle.
- Removed invasive woody species (Russian olive and tamarisk) along the Utah Lake shoreline, collaborating with Orem Fire and Utah County Trails to achieve the shared goal of invasive plant removal.
- Performed a sucker-prune cycle on all trees citywide.

Fleet & Equipment

- Worked with Ken Garff for 6 new leased vehicles.
    1. Working to outfit and onboard the new lease vehicles.

Engineering & Inspections

- City's Public Infrastructure Specifications & Standards update in progress. Reviewing draft standards.

- Conducted infrastructure and construction stormwater inspections on Holdaway Fields, Orchards, Cottonwoods, Maples, Sycamores, and Downtown Phases.
- Reviewed Request For Proposals (RFP) for sand volleyball court.
- Met with Hansen, Allen, & Luce Engineers to start discussions on North Vineyard wastewater lift station.
- Transportation Master Plan: Staff reviewed Master Plan, Traffic Impact Study standards, & Traffic Calming standards. Working on Impact Fee Assessment study.
- Stormwater Master Plan: Consultant is continuing work on the draft Master Plan.

3. Projects

1. **Vineyard Center:**
    a. Continuing on 10% design with MAG and Design Consultant.
    b. Received and Reviewed Proposals for CMGC Phase 1 (Design) and Phase 2 (Construction).
        i. Phase 1 would be awarded under design funds.
        ii. Phase 2 may be awarded pending City Council approval.
        iii. CMGC currently on hold, contacted 3 Top Proposers to communication project updates.

2. **Water Tank:**
    - Contractor working to fix leaks in the water tank and do another leak test. Pump station components being finalized.
    - Expected completion of July 2025.

4. **Water Pipeline:**
    - Contractor completed punch list items.
    - Project is considered complete.

5. **Trail Enhancements (Center Street & 400S):**
    - Additional funds ($900K) from MAG were approved at the June 26 MAG TAC meeting. Final MAG approval is pending.

6. **Vineyard Connector Bridge:**
    - Working with UDOT, Construction Inspection Consultant, and Construction Contractor during the construction process.
    - Construction started on May 20, 2025.
    - Piles have been installed and the abutments are being formed up.

7. **1200 North Bridge:**
    - Consultant developed conceptional bridge alignment.
    - Met with City, UDOT, and Union Pacific Railroad for Pre-application meeting.
    - Next step is City consultant to develop 10% design for UP submittal.

8. **Rail Spur Removal:**

- Met with Union Pacific (UP), UDOT, Federal Railroad Administration (FRA), regarding design and grant update.
- Consultant Engineer working on submitting 10% design to Union Pacific by mid-May 2025.

9. Lindon Heritage Trail:

- Provided support to Lindon City, UDOT, and Contractor on construction of trail within Vineyard City boundaries.
- Construction is wrapping up and expected to be complete this week (by 7/11).

10. Public Works Building Expansion:

- Met with Think architecture to get proposal for addition.
- Expected to present rendering to planning commission on August 6th.

PERSONNEL:

- Current Approved: 18
- Vacant: 2

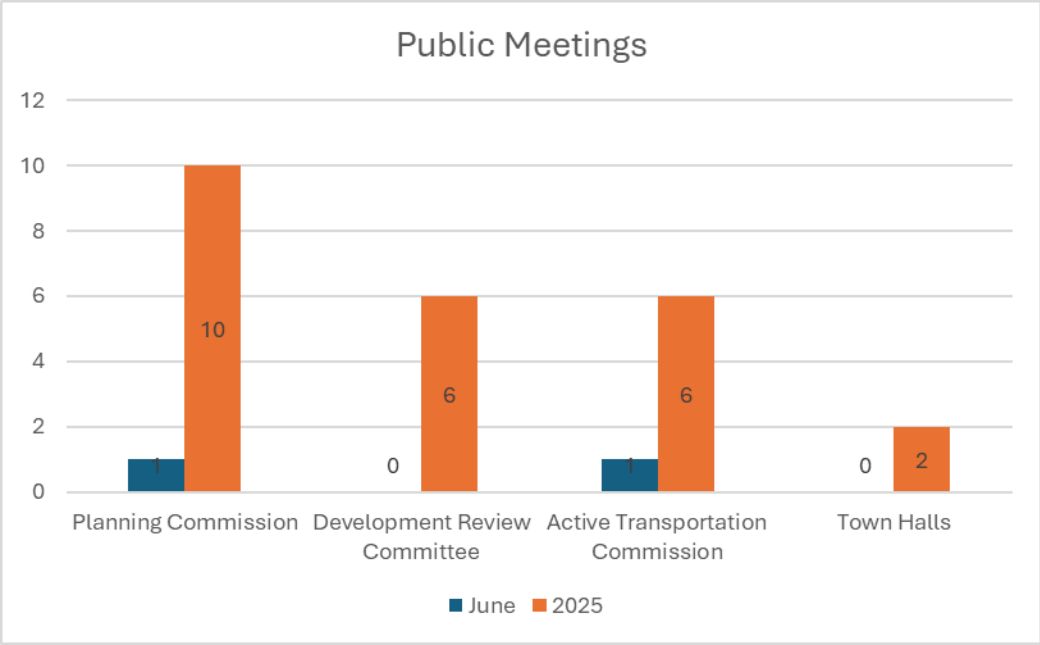
After-Hours Operations

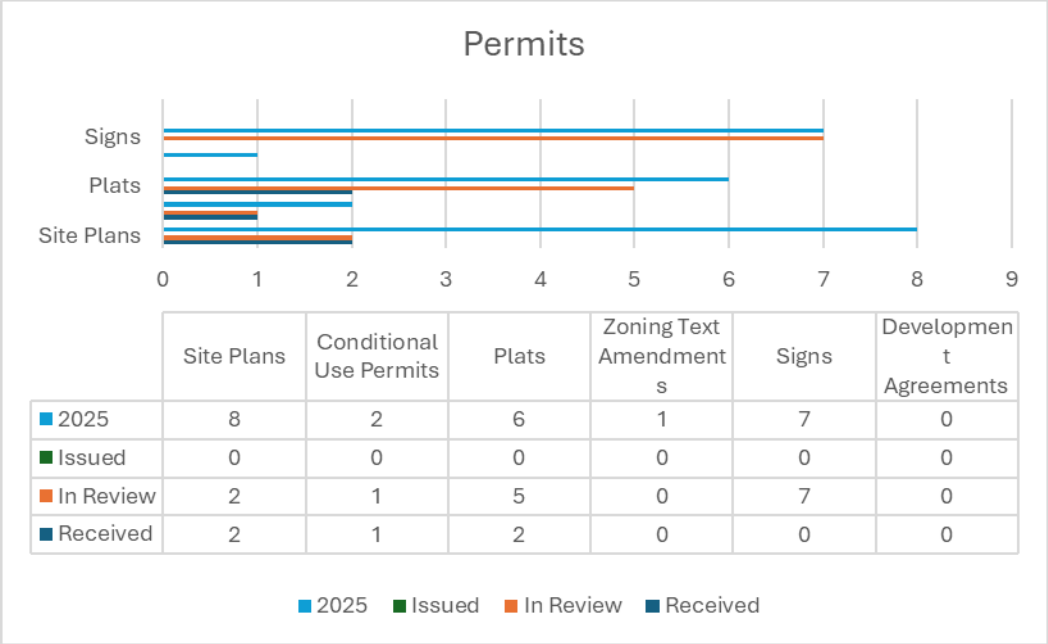
- NSTR

CITY COUNCIL TASKERS:

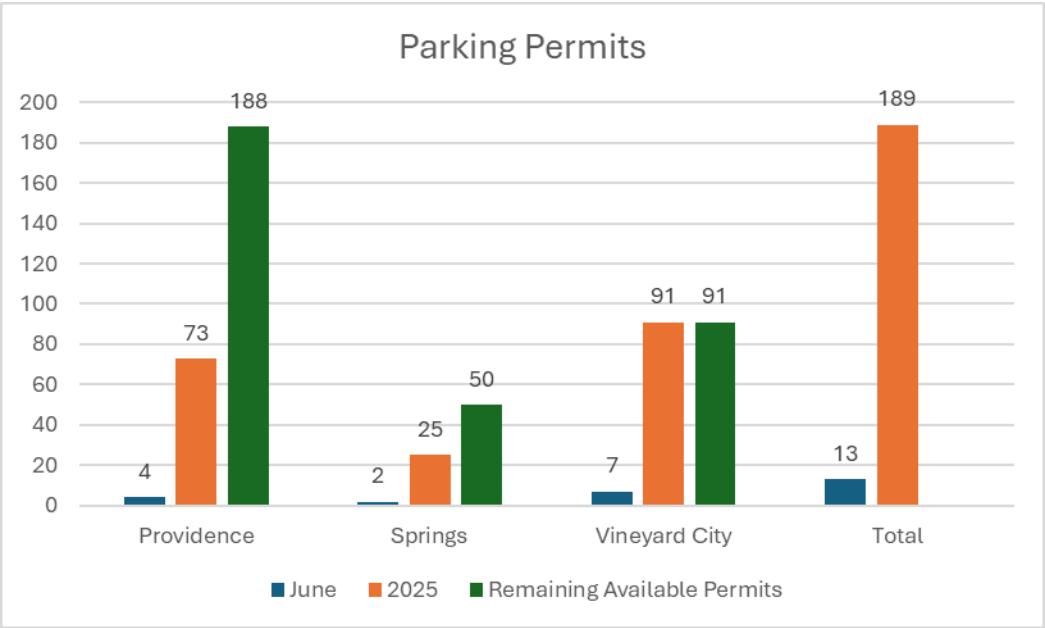
- NONE

Community Development





	Site Plans	Conditional Use Permits	Plats	Zoning Text Amendments	Signs	Development Agreements
2025	8	2	6	1	7	0
Issued	0	0	0	0	0	0
In Review	2	1	5	0	7	0
Received	2	1	2	0	0	0



Project Summaries:

Economic Development Strategic Plan- Waiting on draft review.

Parking Study and Master Plan- Waiting on draft review.

Mill Road Design and Wayfinding- The Wayfinding and Design Consultants are currently finalizing design concepts based on feedback received from both city staff and the public, collected through a town hall and a series of stakeholder meetings. Draft documents for the wayfinding components have been shared with staff for review and feedback. Subsequent drafts will cover the corridor and Active Transportation (AT) design concepts. Notably, the AT design concept for 400 N and Mill Road has been prioritized due to concurrent efforts to design and install traffic signals and crossings. This segment of the AT project is expected to be among the first to be implemented.

Station Area Plan- Final draft being reviewed by staff for correction and better document flow.

Zoning Code Overhaul- Passed City Council and adopted in the online code book.

Vineyard Center- Currently refining designs.

Lakefront Grant- Utah County has approved the city's request to reallocate grant funds toward the construction of Block 6, while staff continues to work with FFSL on permitting requirements. A draft agreement for the grant fund reallocation has been finalized with Jayme and shared with Flagborough for review and feedback before execution. In parallel, staff is advancing planning efforts for the development of Block 6. Additionally, a meeting with FFSL was scheduled to address the approved "toe of slope" and its implications for progressing the Vineyard Beach Park Design. FFSL will be sending an official communication, about accepting the new toe of slope and the full design will need to be revised to align with FFSL's toe of slope determination. Staff is currently assessing the potential cost impacts associated with these next steps to potentially engage with our professional services consultants.

ACE Program- No updates.

The Bluffs at Vineyard- Development services staff has met with FFSL to get approval on the intention for the project. The Volleyball court got the go-ahead from them at this meeting. Concept designs have been started and funding will be discussed in July.

Tucker Row Park- The HOA is in the process of gathering the required signatures needed by the county to complete the land conveyance. The HOA has expressed interest in getting this requirement done with and are doing everything possible to expedite the process. Upon completion, the city will proceed with the design phase for the proposed park on the designated parcel. Staff will continue to follow up on this process.

Wetland Delineation- Project is on track with deliverables expected mid July, a FOIA request has been submitted to the Army Corps for a portion of the Wetland Delineation Study related to the Vineyard City Mountain Bike Project and we anticipate a response from the Corps within 6-8 weeks regarding the deed restriction for that parcel.

Public Safety Master Plan- We have received data for Police and Fire Services. We are analyzing data and continuing to draft the plan.

Trainings and Conferences:

Morgan Brim attended the Strong Towns and CNU Conferences in Rhode Island June 9th through the 13th. The focus of the event was on equity and design, redeveloping waterfronts, neighborhood resiliency, and local economies.

New Businesses

New Businesses	Business License Issued		Type of Business	Address
Tab-HQ, Inc	6.17.2025		Commercial	426 E 1750 N Unit B
Autozone #9286	6.25.2025		Commercial	243 N Geneva Rd
Towers Insurance, LLC	6.13.2025		Commercial	115 N Geneva Rd Suite C
Spainhower Enterprises LLC dba Waggy Scoop	6.24.2025		Home Occupation	327 N 750 E
360 Vision Group LLC	6.25.2025		Home Occupation	86 S Benelli Ct

Sheriff's Office June Report

-Vineyard Days

We participated in the parade and block party, which included cooking 500 hot dogs. Vineyard Days was a success from our standpoint with no major incidents.

-Increased Traffic Enforcement

We spent a lot of time running enforcement for the U-turn and stop signs on Main St. We also increased our enforcement in the Lecheminant neighborhood.

-Community Coordinator

We held interviews for this position and will be offering the position to a candidate the first part of July.

-Updated Agreements

The updated Interlocal Agreement was presented and signed by both the City and the County

-Chief Deputy

The Lieutenant position was approved to be upgraded to Chief Deputy by both the City and the County and was put into place as of July 1st.

-Public Safety Master Plan

This process is ongoing, and we are working with Rachel and Justine to provide all the information to them to complete that portion of the plan.

To Eric Ellis, City Manager
Cris Johnson, Building Official

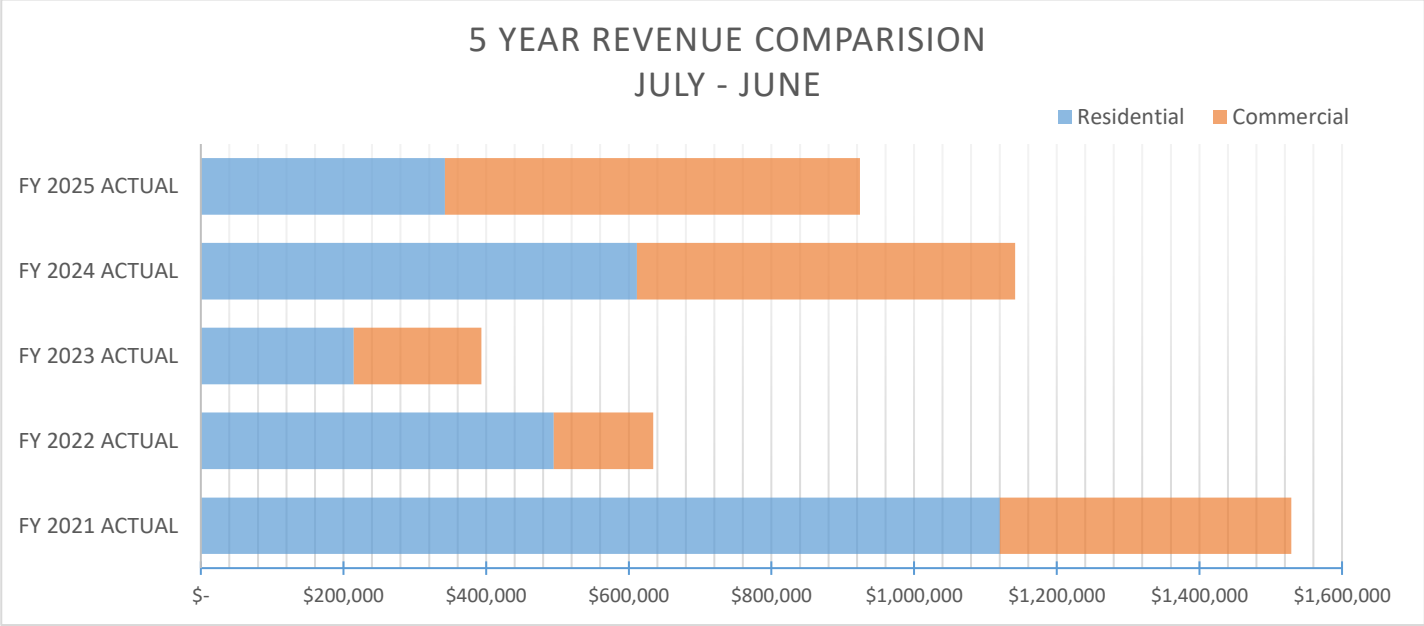
From Patricia Abdullah
Building Department

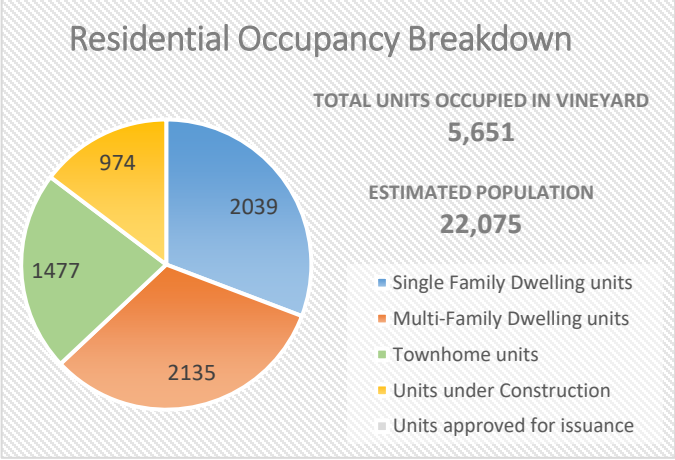
Subject Activity Report for June, 2025

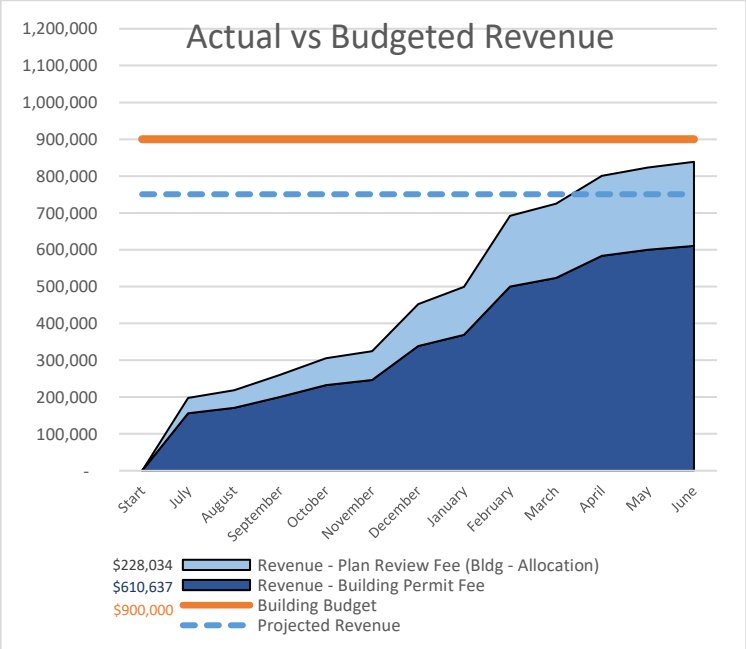
VINEYARD
BUILDING

Revenue

Monthly Residential Revenue for June	$	11,625.70
Monthly Commercial Revenue June	$	4,772.55

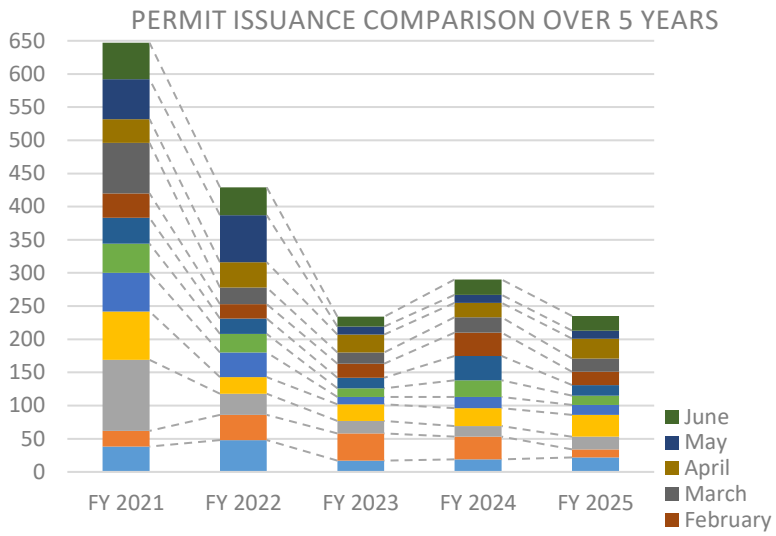






Permit Issuance for June

Residential Units issued	1
Single Family Dwelling	1
Townhome	0
Multi-Family Dwelling	0
Commercial Units issued	4
Commercial - New	0
Commercial - TI	4



22 Building Applications Received
Res 17 Comm 5

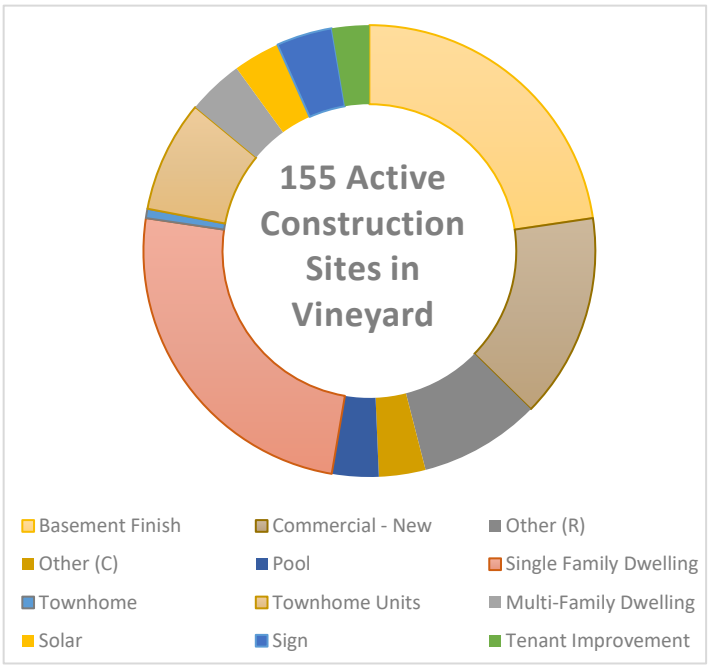
24 Applications in Review
Res 16 Comm 8

15 Plans Approved
Res 9 Comm 6

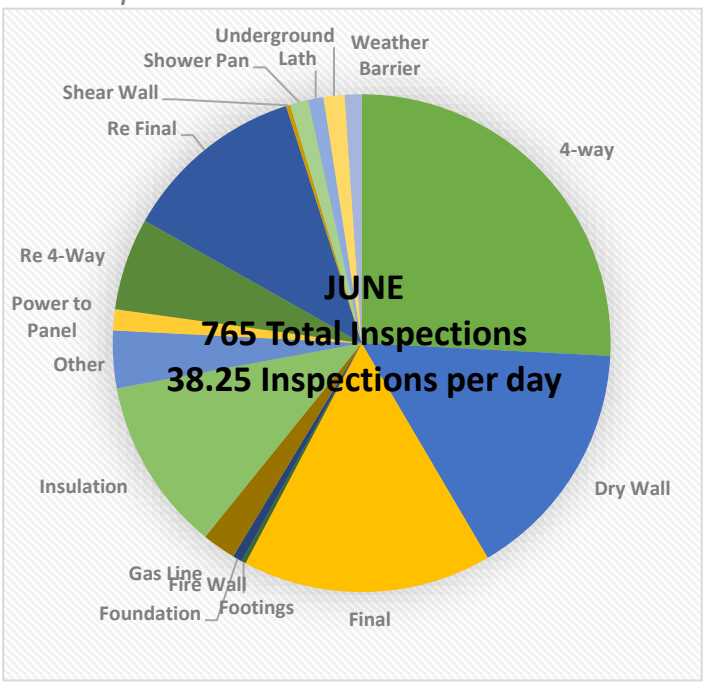
Turn-Around Information for June

Plan Review	Avg Days	Longest Days
Single Family Residential	5	5
Multi-Family Residential	0	0
Commercial	8.5	11

Inspections	Avg Days	
Residential Construction	0.0249	2
Commercial Construction	0.0631	9



Inspections Based on Time Allocation



Plan Review Fee Distribution
FY2025 - July 1, 2024 to June 30, 2025

Permit Application	Type	# of Apps	Bldg Permit Fee Collected	Total Plan Review Fee Collected	Building		Planning		Engineering	
					Dist %	Fee Allocation	Dist %	Fee Allocation	Dist %	Fee Allocation
Addition	Residential	3	$ 5,892.00	$ 1,473.00	80%	$ 1,178.40	20%	$ 294.60	0%	$ -
Basement	Residential	49	$ 17,990.10	$ 4,497.53	100%	$ 4,497.53	0%	$ -	0%	$ -
Basement walkout	Residential	4	$ 2,095.00	$ 523.75	87.5%	$ 458.28	12.5%	$ 65.47	0%	$ -
Single Family Dwelling	Residential	41	$ 192,246.56	$ 89,589.88	73%	$ 65,699.25	27%	$ 23,890.63	0%	$ -
Residential New Construction	Residential	0	$ -	$ -	75%	$ -	25%	$ -	0%	$ -
Remodel	Residential	3	$ 2,271.27	$ 567.82	100%	$ 567.82	0%	$ -	0%	$ -
Repair	Residential	0	$ -	$ -	100%	$ -	0%	$ -	0%	$ -
Pool	Residential	5	$ 2,893.14	$ 723.29	67%	$ 482.19	33%	$ 241.10	0%	$ -
Solar	Residential	26	$ 12,340.06	$ 3,085.04	100%	$ 3,085.04	0%	$ -	0%	$ -
Stand Alone	Residential	25	$ 2,400.00	$ 262.50	100%	$ 262.50	0%	$ -	0%	$ -
Other (R)	Residential	18	$ 2,904.85	$ 651.21	86%	$ 558.18	14%	$ 93.03	0%	$ -
Townhome Unit	Residential	0	$ -	$ -	71%	$ -	29%	$ -	0%	$ -
Multi-Family Dwelling	Commercial	0	$ -	$ -	73.33%	$ -	13.33%	$ -	13.33%	$ -
Footing and Foundation	Commercial	3	$ 450.00	$ 292.50	83%	$ 243.75	17%	$ 48.75	0%	$ -
Commercial New Construction	Commercial	13	$ 309,490.14	$ 164,136.74	74%	$ 120,942.86	16%	$ 25,916.33	11%	$ 17,277.55
Shell Only	Commercial	2	$ 37,200.49	$ 25,730.60	70.59%	$ 18,162.78	17.65%	$ 4,540.69	11.76%	$ 3,027.13
Commercial TI	Commercial	6	$ 11,257.25	$ 7,317.21	78%	$ 5,691.16	11%	$ 813.02	11%	$ 813.02
Sign	Commercial	12	$ 2,957.94	$ 1,922.66	67%	$ 1,281.77	33%	$ 640.89	0%	$ -
Other	Commercial	22	$ 8,023.02	$ 4,922.47	100%	$ 4,922.47	0%	$ -	0%	$ -
Event / Temporary Structure	Commercial	3	$ 225.00	$ -	100%	$ -	0%	$ -	0%	$ -
Totals		235	$ 610,636.82	$ 305,696.20		$ 228,033.98		$ 56,544.51		$ 21,117.70

Vineyard Residential Buildout Audit as of 06/30/2025

Subdivision	RDA	PUD	Construction Type	Approved Density	Platted lots	Built Lots	Units in Constr.	Remaining Buildout
Alloy Apartments	Geneva Phase 2	N/A	Multi-Family	330	330	330		0
Ashley Acres	Not Within	N/A	SFD	19	19	19		0
Bridgeport	Geneva Phase 3	Waters Edge	SFD	104	104	104		0
Cascade	Geneva Phase 3	Waters Edge	SFD	109	109	109		0
Concord Apartments	Geneva Phase 2	N/A	Multi-Family	304	304	304		0
Cottonwood	Not Within	Homestead	SFD	199	198	185	12	1
Edgewater	Geneva Phase 2	N/A	Townhome	261	261	261		0
Edgewater	Geneva Phase 4	N/A	Townhome	234	234	234		0
Elms	Not Within	Homestead	SFD	79	41	41		38
Fifty Mill LLC	Not Within	N/A	Multi-Family	341	0			341
Garden	Not Within	Homestead	SFD	117	117	117		0
Hampton	Geneva Phase 3	Waters Edge	SFD	57	57	57		0
Hampton	Not Within	Waters Edge	SFD	78	78	78		0
Holdaway Cove	Not Within	N/A	SFD	6	6	6		0
Holdaway Farms	Not Within	N/A	SFD	6	6	4	1	1
Holdaway Fields	Not Within	Holdaway Fields	SFD	295	62	24	9	262
James Bay	Not Within	Waters Edge	SFD	28	28	16		12
Lakefront at Vineyard	Not Within	Town Center	Multi-Family	420	420	420		0
Lakefront at Vineyard	Not Within	Town Center	Townhome	243	243	243		0
Lakes at Sleepy Ridge	Not Within	N/A	SFD	162	162	161		1
Le Cheminant	Geneva Phase 2	N/A	SFD	128	128	128		0
Lochs	Geneva Phase 3	Waters Edge	Townhome	220	220	220		0
Maples	Not Within	Homestead	SFD	158	94	73	10	75
Meadows	Not Within	Homestead	SFD	69	69	69		0
Mill Point Apartments	Geneva Phase 4	N/A	Multi-Family	413	413	413		0
Orchards	Not Within	Homestead	Townhome	288	114	98	16	174
Parkside	Geneva Phase 3	Waters Edge	SFD	70	70	70		0
Preserve	Geneva Phase 3	Waters Edge	Multi-Family	200	200	200		0
Preserve	Geneva Phase 3	Waters Edge	Townhome	133	133	133		0
Providence	Geneva Phase 3	Waters Edge	SFD	87	87	87		0
Shores	Not Within	N/A	SFD	61	61	59		2
Solstice	Geneva Phase 3	Waters Edge	SFD	76	76	76		0
Springs	Geneva Phase 3	Waters Edge	SFD	119	119	119		0
Sycamore	Not Within	Homestead	SFD	144	93	88	5	51
Tucker Row	Geneva Phase 3	Waters Edge	Townhome	134	134	134		0
Unnamed	Not Within	Homestead	SFD	56				56
Unsubdivided parcels	Not Within	N/A	SFD	25	0	25		0
Utah City	Geneva Phase 3	Utah City Downtown	Multi-Family				921	0
Villas	Geneva Phase 3	Waters Edge	Townhome	154	154	154		0
Vine Apartments	Geneva Phase 4	N/A	Multi-Family	468	468	468		0
Vineyard Park Place	Not Within	N/A	SFD	6	6	6		0
Westbrook	Geneva Phase 3	Waters Edge	SFD	116	116	116		0
Willows	Geneva Phase 3	Waters Edge	SFD	112	112	112		0
Windsor	Geneva Phase 3	Waters Edge	SFD	90	90	90		0
TOTALS				**6719**	**5736**	**5651**	**974**	**1014**

MINUTES OF A REGULAR
CITY COUNCIL MEETING
City Council Chambers
125 South Main Street, Vineyard, Utah
June 25, 2025, at 6:28 PM

Present	**Absent**
Mayor Julie Fullmer	
Councilmember Sara Cameron	
Councilmember Brett Clawson	
Councilmember Jacob Holdaway	
Councilmember Mardi Sifuentes	

Staff Present: City Attorney Jayme Blakesley, City Manager Eric Ellis, Lieutenant Holden Rockwell with the Utah County Sheriff's Office, Chief Building Official Cris Johnson, Community Development Director Morgan Brim, Senior Planner Cache Hancey, Public Works Director Naseem Ghandour, Environmental Utilities Manager Devan Peterson, Finance Director Kristie Bayles, Parks and Recreation Director Brian Vawdrey, Digital Media Specialist Anna Bird, Deputy Recorder Tony Lara, and City Recorder Pamela Spencer

Others Speaking: residents Darelene Price, Daria Evans, and David Pearce

1. CALL TO ORDER

Mayor Fullmer opened the meeting at 6:28 PM and called for a motion to go into a closed session.

2. CLOSED SESSION

Motion: COUNCILMEMBER SIFUENTES MOVED TO GO INTO A CLOSED SESSION FOR TWO ITEMS. ITEM ONE IS TO DISCUSS THE CHARACTER, PROFESSIONAL COMPETENCE, OR PHYSICAL OR MENTAL HEALTH OF AN INDIVIDUAL AND ITEM TWO WAS TO DISCUSS THE CHARACTER, PROFESSIONAL COMPETENCE, OR PHYSICAL OR MENTAL HEALTH OF AN INDIVIDUAL FOR A STRATEGY SESSION AND TO DISCUSS PENDING OR REASONABLY IMMINENT LITIGATION. COUNCILMEMBER CAMERON SECONDED THE MOTION. ROLL CALL WENT AS FOLLOWS: MAYOR FULLMER, COUNCILMEMBERS CAMERON, CLAWSON, AND SIFUENTES VOTED YES. COUNCILMEMBER HOLDAWAY VOTED NO. THE MOTION CARRIED FOUR (4) TO ONE (1).

3. PRESENTATIONS/RECOGNITIONS/AWARDS/PROCLAMATIONS

No items were submitted.

4. WORK SESSION

No items were submitted.

5. PUBLIC COMMENTS

The meeting resumed at 7:33 PM. Mayor Fullmer called for public comments.

Darlene Price, living in the Villas, expressed concern with safety in crosswalks and motorized devises on sidewalks.

Daria Evans, living in the Villas, asked about short-term rentals and the appeal hearing being cancelled.

Mayor Fullmer explained that there was an item on the agenda that addressed some of the motorized devices Ms. Price brought up. City Manager Eric Ellis explained that the city had not approved short-term rentals and noted that the appellant had rescinded his request. Community Development Director Morgan Brim added that they had short-term rental codes for multi-family neighborhoods only.

6. MAYOR AND COUNCILMEMBERS' REPORTS/DISCLOSURES/RECUSALS

Councilmember Clawson reported that he had done some research on the relative value of the RDA. His research found that the annual reports were available online and that the Vineyard RDA had an increased value of 60 percent. He compared the Vineyard RDA to the Cottonwood RDA. If he had said that they could make an investment for the school district that would meet every investment by 45 percent, they would take the deal.

Councilmember Sifuentes reported on the Key Leader Dinner put on by the Communities that Care program for members in the community. She read a social media post by the University Of Utah President about visiting Vineyard. Councilmember Sifuentes felt that the U of U feel and Huntsman Cancer Institute were great partners for the city. She mentioned that a new massage parlor, Heavan on Earth, had opened in at the Sleepy Ridge Golf Clubhouse in Orem that would benefit the city.

Councilmember Cameron reviewed her research of the RDA. She said that Utah County would be getting five (5) times the amount that they would if they had not developed the area. This had been over 14 years and was not a Mayor Fullmer thing. She said that they all get to benefit from it. She felt it was worth noting the benefit. She also reported that Burger Kings' sign was up.

Councilmember Holdaway reported on his research of the RDA and how the RDA was forced on Vineyard. He expressed concern with who was responsible for the RDA. He thanked the people who were currently meeting with the State Auditor. He expressed concern with how the city's response to the Auditor's findings was handled. He felt that bringing the amount of tax levy commitment to four cities for the new school district was not sustainable. Councilmember Sifuentes responded that she had spoken to elected officials in other cities in the new school district and there was substantial support with the RDA; they see Vineyard as a long-term investment. She said the she had spoken with Alpine School District and Mayor Young in Orem City and did not

receive the pushback that Councilmember Holdaway kept bringing up. She noted that she would be meeting with the State Auditor tomorrow. She added that she was approached by other cities who were looking at doing an RDA. A discussion ensued. She noted that the reinvestment into Geneva was a factor that fed into the community, and they had a choice to leave it as a brown field for create an RDA and reinvest in the community.

Mayor Fullmer felt that RDA was significant in building the region and the communities. She noted that it was confusing on how RDA financing worked and that taxpayers were benefiting from the RDA. She explained how the RDA worked and what was agreed to by the Taxing Entity Committee (TEC) agreed to. The funds would not have gone anywhere. They were not talking about the base value and what they did with the additional increased value and how it benefited the schools and community. She mentioned that they were excited to work with the State Auditor and resolve the issues in the Audit. She noted that the TEC worked under state laws and welcomed audits. She added that staff had worked on the response to the audit. Councilmember Clawson gave a correction that it was a 64 percent increase.

7. STAFF, COMMISSION, AND COMMITTEE REPORTS

Mr. Ellis gave an update on the construction on Main Street. He said that both lanes of traffic would be closed on June 26 from 11:00 am to 2:00 PM tomorrow and a full closure from 7:00 am to 5:00 PM would be on Saturday for final paving and curing of the asphalt.

Mayor Fullmer explained that they could not control everyone's goals and what they were doing to change laws, but they do their best to work with the entities and abide by the laws.

8. CONSENT ITEMS

8.1 Approval of the June 11, 2025, City Council Meeting Minutes
8.2 Caterpillar Backhoe Lease Agreement
8.3 Municipal Code Amendment Title 10 Transportation and Title 13 Community Development and Public Facilities (Ordinance 2025-11)
8.4 ILA with Utah County for Law Enforcement Services (Resolution 2025-34)
8.5 Interlocal Agreement with Orem for Emergency Water (Resolution 2025-35)
8.6 Consideration of a Resolution to Enter into a Lease/Purchase Agreement for City Vehicles with Zions Bank (Resolution 2025-38)
Fiscal Impact - Interest payment of $9,950 annually. Principal and Interest of $60,616.67 annually. Funds accounted in the approved FY25 Budget

Mayor Fullmer called for a motion.

Motion: COUNCILMEMBER SIFUENTES MOVED TO ADOPT AND APPROVE THE CONSENT ITEMS AS PRESENTED. COUNCILMEMBER CAMERON SECONDED THE MOTION. ROLL CALL WENT AS FOLLOWS: MAYOR FULLMER, COUNCILMEMBERS CAMERON, CLAWSON, HOLDAWAY, AND SIFUENTES VOTED YES. THE MOTION CARRIED UNANIMOUSLY.

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9. APPOINTMENTS/REMOVALS

9.1 Affirmation of City Manager Eric Ellis' appointment of Craig Call as the Vineyard Hearing Officer in accordance with Vineyard Zoning Code section 15.06.030(3).

Mr. Ellis explained and presented the appointment.

Mayor Fullmer called for questions from the council.

Councilmember Clawson asked how they could get more people to apply. Mr. Ellis explained how a request for proposals (RFP) worked**.** Mr. Brim added that they would retain him for four years with ability to add additional attorneys. Mayor Fullmer stated that Mr. Call came highly recommended and would serve the city well.

Mayor Fullmer called for a motion.

Motion: COUNCILMEMBER CAMERON MOVED TO AFFIRM THE APPOINTMENT OF CRAIG CALL AS THE HEARING OFFICER. COUNCILMEMBER CLAWSON SECONDED THE MOTION. ROLL CALL WENT AS FOLLOWS: MAYOR FULLMER, COUNCILMEMBERS CAMERON, CLAWSON, HOLDAWAY, AND SIFUENTES VOTED YES. THE MOTION CARRIED UNANIMOUSLY.

10. BUSINESS ITEMS

10.1 DISCUSSION AND ACTION - Settlement Agreement

City Attorney Jayme Blakesley will present a settlement agreement.

City Attorney Jayme Blakesley gave a brief overview of the settlement and then read a portion of the agreement and the terms.

Mayor Fullmer called for comments from the council.

Councilmember Holdaway expressed interest in having Mr. Love in attendance and then expressed Mr. Love's care for the city. He said that he struggled with losing Mr. Love as an employee and that they could not resolve the issue without termination.

Councilmember Sifuentes also expressed love for Mr. Love and her relationship with him. She wished him the best.

Councilmember Cameron felt the settlement was fair and helped Mr. Love and the city move forward.

Councilmember Clawson mentioned that Mr. Love was his first contact with city staff. He felt that knowing the settlement was drafted by Mr. Love and his counsel he felt better about moving forward.

Mayor Fullmer echoed the words that Mr. Love was a long-time employee that had done a lot of good. She felt that it was fair that both sides were able to leave it with a mutual understanding and trying to portray mutual respect.

Motion: COUNCILMEMBER CAMERON MOVED TO ADOPT THE SETTLEMENT AGREEMENT AS PRESENTED. COUNCILMEMBER CLAWSON SECONDED THE MOTION. ROLL CALL WENT AS FOLLOWS: MAYOR FULMER, COUNCILMEMBERS CAMERON, CLAWSON, HOLDAWAY, AND SIFUENTES VOTED YES. THE MOTION CARRIED UNANIMOUSLY.

10.2 A Resolution of the Vineyard City Council Accepting Audit Report No. 25-02 from the Utah State Auditor (Resolution 2025-33)

Kristie Bayles and Mayor Fullmer will provide a formal report.

Mayor Fullmer turned the time over to Finance Director Kristie Bayles.

Finance Director Kristie Bayles expressed her gratitude for bringing on an RDA Director. She reviewed the city's side of the Auditor Report.

Finding one (1) was regarding the uploading of annual reports. Mayor Fullmer asked for clarity on the reports and the errors. Ms. Bayles mentioned that the city did not know that they could change out the quarterly reports for an annual report, which was accomplished by May 12, 2025. She said that the State Auditor sent out a state-wide alert because this was a state-wide issue. She spoke to her integrity and that it was a misunderstanding. She noted that annual reports, moving forward, would be uploaded by November of each year.

Mayor Fullmer mentioned a public comment asking if they would still be posting quarterly reports. Ms. Bayles replied that they would still submit quarterly reports and then replace them with an annual report.

Ms. Bayles reviewed the next two findings which were related to the RDA.
Finding two (2) related to the TEC. She explained that the TEC was formed and completed the tasks that were relevant to their formation. They would have met in 2012 but a senate bill in 2011 changed law from a meeting requirement to a report. She mentioned that the reports could be found on the Utah County Auditor's website. She added that, moving forward, they would be looking for additional ways to engage with the TEC.

Ms. Bayles addressed the $35 million discrepancy, which she was told was reported by the State Auditor's Office on social media. She reviewed how the discrepancies happened. She said that it had been reported that there were $17 million in payments to developers, but this was not the case, it was city-wide. A discussion ensued about the discrepancy. Ms. Bayles continued here report. She said that the $17 million they were off included $14 million revenue that had come in after year end because taxes were offset by two months and land and infrastructure donations were also included in the revenue numbers. The Intern-fund transfers were both revenues and expenses. She said that, in total the expenses were off by 3.3 million, which was usually depreciation that was only reported annually. She explained how invoices received after year-end for the prior year's work had to be included in the prior year. She noted that payroll spanned two fiscal years and had to be adjusted with a journal entry.

Councilmember Holdaway clarified that the issue was permeated within the entire city. He asked why the last payments were not added in the next quarter. Councilmember Clawson felt it was obvious that at the end of the fiscal year quarter, those payments came in after the end of the fiscal year and part of the end of year reporting, they were being back dated to the previous quarter so the next quarter would not include those entries. Ms. Bayles explained how the report was generated and approved by the Auditor's Office. She rereviewed the $17 million difference. Councilmember Cameron asked for clarification. A discussion ensued. Mayor Fullmer clarified that staff were putting in the quarterly reports for what was available, and it was not added into the first quarter because the projects were not completed in that year. Mr. Ellis explained that an expense which occurred in the previous year had to be recorded in the prior year. It was a discrepancy in the reporting system. The discussion continued. Ms. Bayles noted that she had been working with a third-party CPA and read a quote from him. The discussion continued.

Ms. Price explained her banking system to pay her bills and how she had to add expenses into previous months. Ms. Bayles explained that the city's system worked the same way.

Mr. Ellis clarified that the insinuation that developers were holding off until late in the year, they sorted the transactions that happened after July 1 and the top 42 and not a single payment went to a developer. A discussion ensued.

Councilmember Cameron added that the discrepancy the auditor found was because the auditor had added the expenses and revenues together and then realized her error. Councilmember Cameron noted that the State Auditor's statement had been challenged online and that people need to understand everything before condemning.

Mayor Fullmer made it clear that the city had fixed the reports, so they all matched each other. She felt that it was fair for the Finance Director to make it clear to the council that she did not transmit payments in those amounts to only developers if there was a process and to show revenue and expenditures was the transparency the residents were looking for and where they could find them.

Ms. Bayles mentioned the footnote on the tax abatement. She explained that the state and city were interpreting the law differently. She said that they will include that information as a note to the financial statements. Councilmember Holdaway felt it was critical to show how much public funds were going to developers. He hoped that they could meet with the TEC and disclose how much money was going to developers. Mayor Fullmer asked for clarity about reporting those numbers. RDA Director Josh Daniels explained how GASB 77 (Governmental Accounting Standards Board Statement No. 77, Tax Abatement Disclosures) worked. The guidance from the State Auditor's office was how much money was going to the RDA not payments out to developers. Mayor Fullmer reiterated Mr. Daniels' explanation. Mr. Daniels said that Vineyard City's finance statement should report certain number from the county auditor related to tax increment revenue, and the amount of increment paid on behalf of Vineyard as a taxing entity. The question was if the reimbursement agreements were a tax abatement. The annual report included what they were paying to developers, and they were working on a more robust and cleaner document. They would include all the annual reports for the life of the RDA. A discussion ensued.

Ms. Bayles stated that the RDAs purpose was to support the community with infrastructure and remediation. She said that the RDA makes payments to the developers for reimbursement of the work they had done. The RDA kept their agreements, and no funds had gone unaccounted for; nothing was hidden.

Ms. Bayles reviewed the observations (opinions). Observation No 1: The Purchasing policy was not stringent enough and approval levels were too high. She explained that the current purchasing policy aligns with state code and was consistent with other cities. She added that the current levels were set by council not the finance department. Observation No 2: The Alpine School District dissolution. She explained that there was an inter-city group working on the creation of the new school district and that people go to their website at timpanogossd.org for updated information. Mayor Fullmer gave further comments on the work being done. She thanked Ms. Bayles for presentation on the purchasing policy.

Mayor Fullmer said that some of the goals they came up with, were what to do next and implementing policies. They talked about adding a legal review policy and an AI policy to help bolster their work. Mr. Blakesley noted that there would be some follow-up actions that would come back to the council.

Mayor Fullmer called for a motion to accept the report.

A discussion ensued about adopting a resolution accepting the State Auditor's Report.

Motion: COUNCILMEMBER SIFUENTES MOVED TO ADOPT RESOLUTION 2025-33 ACCEPTING THE UTAH STATE AUDITOR'S AUDIT REPORT. COUNCILMEMBER CAMERON SECONDED THE MOTION. ROLL CALL WENT AS FOLLOWS: MAYOR FULMER, COUNCILMEMBERS CAMERON, CLAWSON, HOLDAWAY, AND SIFUENTES VOTED YES. THE MOTION CARRIED UNANIMOUSLY.

10.3 PUBLIC HEARING – Adoption of the Vineyard City FY25 Budget Amendment #4 (Resolution 2025-31)

Finance Director Kristie Bayles will present proposed amendments to the Fiscal Year 2024-2025 Budget. The mayor and city council will act to adopt (or deny) this request by resolution.

Mayor Fullmer called for a motion to open the public hearing.

Motion: COUNCILMEMBER CLAWSON MOVED TO OPEN THE PUBLIC HEARING AT 9:16 PM. COUNCILMEMBER SIFUENTES SECONDED THE MOTION. MAYOR FULMER, COUNCILMEMBERS CAMERON, CLAWSON, HOLDAWAY, AND SIFUENTES VOTED YES. THE MOTION CARRIED UNANIMOUSLY.

Ms. Bayles explained that they needed to true things up and make final adjustments.

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Mayor Fullmer called for public comments. Hearing none, she called for a motion to close the public hearing.

Motion: COUNCILMEMBER CAMERON MOVED TO CLOSE THE PUBLIC HEARING AT 9:17 PM. COUNCILMEMBER CLAWSON SECONDED THE MOTION. MAYOR FULMER, COUNCILMEMBERS CAMERON, CLAWSON, HOLDAWAY, AND SIFUENTES VOTED YES. THE MOTION CARRIED UNANIMOUSLY.

Mayor Fullmer called for a motion.

Motion: COUNCILMEMBER SIFUENTES MOVED ADOPT RESOLUTION 2025-31, THE VINEYARD CITY FISCAL YEAR 2024-2025 BUDGET AS PRESENTED BY STAFF. COUNCILMEMBER CAMERON SECONDED THE MOTION. ROLL CALL WENT AS FOLLOWS: MAYOR FULLMER, COUNCILMEMBERS CAMERON, CLAWSON, AND SIFUENTES VOTED YES. COUNCILMEMBER HOLDAWAY VOTED NO. THE MOTION CARRIED FOUR (4) TO ONE (1).

10.3 PUBLIC HEARING - Proposed Salary Increases for Elective and Statutory Officials.

Per State Code 10-3-818, a public hearing is required to be held for the setting of any elected and statutory staff salaries or increases. City Manager Eric Ellis will present any salary adjustments or increases. No motion will be made at this time.

Mayor Fullmer called for a motion to open the public hearing.

Motion: COUNCILMEMBER SIFUENTES MOVED TO OPEN THE PUBLIC HEARING AT 9:18 PM. COUNCILMEMBER CLAWSON SECONDED THE MOTION. MAYOR FULMER, COUNCILMEMBERS CAMERON, CLAWSON, HOLDAWAY, AND SIFUENTES VOTED YES. THE MOTION CARRIED UNANIMOUSLY.

Mr. Ellis explained the reason for the public hearing and reviewed the recommended salary increases.

Mayor Fullmer called for public comments. Hearing none, she called for a motion to close the public hearing.

Motion: COUNCILMEMBER SIFUENTES MOVED TO CLOSE THE PUBLIC HEARING AT 9:20 PM. COUNCILMEMBER CLAWSON SECONDED THE MOTION. MAYOR FULMER, COUNCILMEMBERS CAMERON, CLAWSON, HOLDAWAY, AND SIFUENTES VOTED YES. THE MOTION CARRIED UNANIMOUSLY.

10.4 DISCUSSION AND ACTION - Adoption of the Final Fiscal Year 2025-2026 Budget and certified tax rate (Resolution 2025-32)

Finance Director Kristie Bayles will present the final Fiscal Year 2025-2026 Budget and the certified tax rate. The mayor and City Council will act to adopt (or deny) this request by resolution. (A public hearing was held on the adopted tentative budget during the May 28th City Council meeting.)

Mayor Fullmer turned the time over to Finance Director Kristie Bayles.

Ms. Bayles reviewed the timeline and final budget. She noted that the Capital projects had changed since the previous meeting.

Mayor Fullmer called for questions from the council. She also called for questions from the public.

Councilmember Clawson asked if they had a list of projects they chose not to do. Ms. Bayles reviewed the projects they chose not do at this time. Ms. Bayles reviewed the projects not chosen. There was a brief discussion about the skate park.

David Pearce, living in the Cascade subdivision, mentioned that last year the city had published a report listing the projects they were going to do and the ones they chose not to do.

Mayor Fullmer called for a motion.

Motion: COUNCILMEMBER SIFUENTES MOVED TO ADOPT RESOLUTION 2025-32, THE VINEYARD CITY FISCAL YEAR 2025-2026 BUDGET AS PRESENTED BY STAFF AND THE CERTIFIED TAX RATE OF .003796. COUNCILMEMBER CAMERON SECONDED THE MOTION. ROLL CALL WENT AS FOLLOWS: MAYOR FULLMER, COUNCILMEMBERS CAMERON, CLAWSON, AND SIFUENTES VOTED YES. COUNCILMEMBER HOLDAWAY VOTED NO. THE MOTION CARRIED FOUR (4) TO ONE (1).

10.5 DISCUSSION AND ACTION - Adoption of Ordinance for salary increases (Ordinance 2025-12)

City Manager Eric Ellis will present an ordinance proposing salary increases for elected and statutory staff as required per State Code 10-3-818.

Mayor Fullmer called for a motion.

Motion: COUNCILMEMBER SIFUENTES MOVED TO ADOPT ORDINANCE 2025-12, APPROVING THE PROPOSED SALARY INCREASES FOR STATUTORY OFFICERS, INCLUDING A 5% TOTAL INCREASE FOR ELIGIBLE STATUTORY POSITIONS, AND A 10% TOTAL INCREASE FOR THE PARKS AND RECREATION DIRECTOR; AND TO APPROVE A 2% COLA INCREASE FOR THE MAYOR AND CITY COUNCIL IN ACCORDANCE WITH ORDINANCE NO. 2023-03. COUNCILMEMBER CAMERON SECONDED THE MOTION. ROLL CALL WENT AS FOLLOWS: MAYOR FULLMER, COUNCILMEMBERS CAMERON, CLAWSON, AND SIFUENTES VOTED YES. COUNCILMEMBER HOLDAWAY VOTED NO. THE MOTION CARRIED FOUR (4) TO ONE (1).

10.6 DISCUSSION AND ACTION - Timpanogos School District - Government Affairs Liaison (Resolution 2025-37)

The Timpanogos School District Municipal Interlocal seeks to hire a lobbyist to assist with corrections to recent legislation impacting school district splits as well as state assistance with funding gaps to get the reorganized school district up and running.

Mayor Fullmer turned the time over to City Manager Eric Ellis.

Mr. Ellis explained that they were seeking adoption of the resolution for hiring a government consultant for the Timpanogos School District Interlocal. He reviewed the items that the consultant would be working on. He noted that they would be splitting the cost with the other cities. A discussion ensued about splitting the cost evenly.

Mayor called for a motion.

Motion: COUNCILMEMBER SIFUENTES MOVED TO ADOPT RESOLUTION 2025-37, AS PRESENTED. COUNCILMEMBER CAMERON SECONDED THE MOTION. ROLL CALL WENT AS FOLLOWS: MAYOR FULLMER, COUNCILMEMBERS CAMERON, CLAWSON, AND SIFUENTES VOTED YES. COUNCILMEMBER HOLDAWAY VOTED NO. THE MOTION CARRIED FOUR (4) TO ONE (1).

10.7 PUBLIC HEARING: Transportation Master Plan + Impact Fee ***(This Item is being postponed until the August 13, 2025, City Council Meeting.)***

Mayor Fullmer called for a motion.

Motion: COUNCILMEMBER SIFUENTES MOVED TO POSTPONE THE PUBLIC HEARING FOR THE TRANSPORTATION MASTER PLAN AND IMPACT FEE ANALYSIS TO THE AUGUST 13, 2025, CITY COUNCIL MEETING. COUNCILMEMBER CAMERON SECONDED THE MOTION. MAYOR FULMER, COUNCILMEMBERS CAMERON, CLAWSON, HOLDAWAY, AND SIFUENTES VOTED YES. THE MOTION CARRIED UNANIMOUSLY.

11. ADJOURNMENT

Mayor Fullmer adjourned the meeting at 9:33 PM.

MINUTES APPROVED ON: _____

CERTIFIED CORRECT BY: Pamela D. Spencer

PAMELA SPENCER, CITY RECORDER

SEAL

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VINEYARD CITY COUNCIL STAFF REPORT

Meeting Date: July 9, 2025
Agenda Item: Municipal Code Amendment Section 13.16 Public Library (Ordinance 2025-10)
Department: Administration and Communications
Presenter: Jayme Blakesley, Jenna Ahern

Background/Discussion:
In June 2022, the City Council adopted Ordinance 2022-07, which was later amended by Ordinance 2023-05 amending board member terms. As part of the ongoing effort to achieve certification from the Utah State Library, it is necessary to further amend Chapter 13.16, Public Library, to ensure compliance with State Code.

Fiscal Impact:
N/A

Recommendation:
Staff recommends adopting Ordinance 2025-10

Sample Motion:
"I move to adopt Ordinance 2025-10, amending Municipal Code Chapter 13.16 Public Library, as presented"

Attachments:
1. Ord_2025-10

VINEYARD
ORDINANCE 2025-10

AN ORDINANCE FO THE VINEYARD CITY COUNCIL AMENDING MUNICIPAL CODE CHAPTER 13.16 PUBLIC LIBRARY

WHEREAS, The Vineyard City Council under the authority of Utah Code 10-3 desires to amend the Municipal Code; and

WHEREAS, the City Council has determined that it is in the best interest of the public to amend Chapter 13.16 Public Library; and

NOW THEREFORE, be it ordained by the Council of the Vineyard, in the State of Utah, as follows:

SECTION 1: **ADOPTION** "13.16.120 Library Cooperation Or Consolidation With Other Entities" of the Vineyard Municipal Code is hereby *added* as follows:

A D O P T I O N

13.16.120 Library Cooperation Or Consolidation With Other Entities*(Added)*

The Board may cooperate, merge, or consolidate in providing library services with the library boards of county libraries, boards of education, governing boards of other educational institutions, library agencies, and local political subdivisions. The Library may consolidate with the county library per Utah Code § 9-7-410, as amended.

SECTION 2: **AMENDMENT** "13.16.010 Established-Library Management" of the Vineyard Municipal Code is hereby *amended* as follows:

A M E N D M E N T

13.16.010 ~~Established-Library Management~~Establishment and Management of Library

~~The Vineyard City Library is hereby established and shall be managed and operated by the Vineyard City Council and a library board, which shall be established as hereinafter provided.~~ The Vineyard City Library (Library) is hereby established and shall be managed and operated by the City Council and a library board, which shall be established hereinafter.

SECTION 3: **AMENDMENT** "13.16.020 Board-Established-Terms Of Office" of the Vineyard Municipal Code is hereby *amended* as follows:

AMENDMENT

13.16.020 ~~Board-Established-Terms Of Office~~Establishment, Composition, Nomination and Terms of Library Board

~~There is hereby created and established a library board of Vineyard City, which shall be composed of five (5) members, two (2) alternate members, and one (1) ex-officio member.Each member of the board shall be a resident of the city, one of whom shall be a sitting member of the city council. Each member of the Board shall be nominated by the mayor and confirmed by the city council for four-year terms or until their successors are appointed. The members shall serve for a term of four (4) years and shall not serve more than two (2) consecutive terms. Each term shall begin on January 1 of the year of appointment and shall end on December 31 of the year when the appointment expires or until a successor is appointed. The terms of commission and committee members shall be staggered. Initially, appointments shall be made for two, and four-year terms.~~

A. ESTABLISHMENT. There is hereby established a library board of Vineyard City (Board).
B. COMPOSITION. The Board shall consist of seven members (Directors). Of the seven Directors, five shall be city residents, one shall be a City Council member, and one shall be the City Manager or a designee of the City Manager.
C. NOMINATION AND TERM.
    1. Each Director shall be nominated by the Mayor and confirmed by the City Council for a three-year term, or until the successor to the Director is appointed.
    2. Initially, appointments shall be made for one-, two- and three-year terms. Annually thereafter, the City Council shall, before the first day of July, appoint for a three-year term Directors to take the place of the retiring Directors.
    3. Except for the City Council member and City Manager, Directors shall serve not more than two consecutive terms.

SECTION 4: **AMENDMENT** "13.16.030 Board-Removal-Vacancies" of the Vineyard Municipal Code is hereby *amended* as follows:

AMENDMENT

13.16.030 ~~Board-Removal-~~Removing Directors and Filling Board Vacancies

~~Any member of the board may be removed for misconduct or neglect of duty by the city council. Vacancies in the board of directors, occasioned by removals, resignations, or otherwise, shall be filled for the unexpired term in the same manner as original appointments.~~ The City Council may remove any Director for misconduct or neglect of duty. Vacancies in the Board shall be filled for the unexpired term in the same manner as original appointments.

SECTION 5: **AMENDMENT** "13.16.040 Board-Members To Serve Without Compensation" of the Vineyard Municipal Code is hereby *amended* as follows:

AMENDMENT

13.16.040 ~~Board-Members To Serve Without~~Director Compensation

~~Board members shall serve without compensation, but their actual and necessary expenses incurred in the performance of their official duties may be paid from library funds.~~ Directors shall serve without compensation, but the actual and necessary expenses of their official duties may be paid from library funds.

SECTION 6: **ADOPTION** "13.16.050 Election And Duties Of Board Chair" of the Vineyard Municipal Code is hereby *added* as follows:

ADOPTION

13.16.050 Election And Duties Of Board Chair*(Added)*

Directors shall meet and elect a chair and such other officers annually. The chair shall be selected from among the five resident-members of the Board. The Chair shall work with Library staff to provide the agenda for meetings as provided in VCC 13.16.070(A).

SECTION 7: **AMENDMENT** "13.16.060 Board-Space For Meetings-Equipment" of the Vineyard Municipal Code is hereby *amended* as follows:

AMENDMENT

13.16.060 ~~Board-Space For Meetings-Equipment~~Space and Equipment for Board

~~The city council shall establish and furnish suitable space for the meetings and the carrying on of the business and functions of the library and board.~~

The City Council shall furnish the Board with space and equipment suitable for conducting the Board's meetings, business, and functions.

SECTION 8: **AMENDMENT** "13.16.070 Board-Meetings-Absence" of the Vineyard Municipal Code is hereby *amended* as follows:

AMENDMENT

13.16.070 Board~~-Meetings-Absence~~ Meeting Requirements and Special Meetings

A. ~~The board shall meet in regular meetings at a time designated by the board. Special meetings may be convened at any time as determined by the board chair upon giving notice to all members of the board and the city council. At least three members of the board must attend said meeting in response to said notice, and a certified copy of the minutes of each special board meeting shall be furnished to all members of the board.~~ GENERAL REQUIREMENTS.
    1. The Board shall conduct regular meetings at a time designated by the Board.
    2. These meetings shall be conducted per the Utah Open and Public Meetings Act.
    3. The agenda for each meeting shall be provided by the Chair with the assistance of library staff and may cover all matters pertaining to the operation of the Library.
B. QUORUM.
    1. A quorum is required for the Board to pass rules and otherwise take administrative action requiring Board consensus.
    2. At least four Directors must attend a meeting to establish a quorum.
C. SPECIAL MEETINGS.
    1. A special meeting may be convened at any time as determined by the Chair upon giving notice to all Directors.

SECTION 9: **AMENDMENT** "13.16.080 Board-Meetings-Agenda-Powers" of the Vineyard Municipal Code is hereby *amended* as follows:

AMENDMENT

13.16.080 ~~Board-Meetings-Agenda-Powers~~Librarian and Other Personnel

~~The agenda for each meeting of the board shall be prepared by the chair and said agenda may cover all matters pertaining to the operation of the Vineyard City Library, which requires attention or administrative action thereon. The board shall have the power in respect to all matters of policy and operation of the library to have read into the minutes of the board~~

~~meetings, board decisions, and recommendations on any such matters; and shall have the power to add matters to the aforesaid agenda of the board, which have not been submitted for their consideration as hereinabove provided. The powers of the board are advisory and shall extend to all phases of the library operation.~~
APPOINTMENT AND STATUS.

A. Three members of the Board and the City Manager or a designee of the City Manager shall interview candidates for the position of Librarian. The final decision will be made by the City Manager or a designee of the City Manager
B. The Librarian and other personnel shall report to the City Manager or the City Manager's Designee.

SECTION 10: **AMENDMENT** "13.16.090 Appointment Of Librarian/Library Director" of the Vineyard Municipal Code is hereby *amended* as follows:

AMENDMENT

13.16.090 ~~Appointment Of Librarian/Library Director~~Annual Reports of the Board

~~The city manager shall appoint a library volunteer coordinator and, as budget allows, a competent person as librarian/library director to have immediate charge of the library with such duties and compensation for his or her services as the city manager shall fix and determine. The librarian/library director shall act as the executive officer of the library board.~~
The Board shall provide an annual report to (1) the City Council on the condition and operation of the Library, including a financial statement; and (2) The Board shall also make reports to the Librarian and the state library board.

SECTION 11: **AMENDMENT** "13.16.100 Board-Annual Reports" of the Vineyard Municipal Code is hereby *amended* as follows:

AMENDMENT

13.16.100 ~~Board-Annual Reports~~Free Us of the Library Subject to Board Rules

~~The board chair or designee shall make an annual report to the city council of the condition and operation of the library. The board shall also make reports to the librarian/library director as directed by the librarian/library director. The board shall also provide for the keeping of such records as shall be required by the Utah State Library Commission in its request for an annual report from the public libraries and shall submit such annual report to the commission.~~

Subject to the rules established by the Board, city residents may freely use the Library. The Board may exclude violators of such rules. The Board may allow nonresidents to use the Library subject to rules established by the Board.

SECTION 12: **AMENDMENT** "13.16.110 Board To Adopt Rules For Library Use-Use Of Library To Be Free" of the Vineyard Municipal Code is hereby *amended* as follows:

AMENDMENT

13.16.110 ~~Board To Adopt Rules For Library Use-Use Of Library To Be Free~~Donations of Money and Property

~~The board shall make and adopt rules and regulations not inconsistent with law, for the governing of the library. Subject to such rules and regulations, the library shall be free to the use of the inhabitants of the city. The board may exclude from the use of the library any and all persons who shall willfully violate such rules. The board may extend the privileges and use of the library to persons residing outside the city on such terms and conditions as it may prescribe by its regulations.~~

The Library may accept donations for the benefit of the Library. Upon acceptance, the donation shall be held and controlled by the Library according to the terms of the gift, devise, or bequest of the donation, and the Library shall be the trustee of the donation.

SECTION 13: **AMENDMENT** "13.16.050 Board-Chair-Duties" of the Vineyard Municipal Code is hereby *amended* as follows:

AMENDMENT

13.16.~~050 Board-Chair-Duties~~045 Powers, Duties, and Limitations of Board; Library Funds

A. ~~Following appointment, board members shall meet and elect a chair and such other officers, as they deem necessary, for one-year terms. The chair shall be selected among the appointed, non-city council members of the board. The chair shall present the agenda, as hereinafter provided, of all materials pertaining to the library to be considered at each and every meeting of the board.~~
DUTIES. The Board shall:
   1. Maintain and care for the Library.
   2. Establish policies for the Library's operation, including making, amending,

and repealing rules—consistent with law—for governing the Library.

3. In general, carry out the spirit and intent of the provisions of Title 9, Chapter 7, Part 4 of the Utah Code.

B. DISCRETIONARY POWERS. The Board may:

1. Advise the City Council and Librarian on Library policy.
2. Restrict, or allow the Librarian or other authorized personnel to restrict, the Library's inclusion of any book, work, video, or other medium that is obscene. A book, work, video, or other medium is "obscene" if it (1) depicts or describes sexual conduct in a pornographic manner, which does not include educational, artistic, scientific, or medical depictions of sexual conduct; (2) advocates for imminent lawless action and is likely to produce such action; (3) threatens or calls for violence against a specific person, group of persons, or property; or (4) constitutes libel.

C. LIMITATIONS. The Board may not:

1. Restrict, or allow the Librarian or other authorized personnel to restrict, the Library's inclusion of any book, work, video, or other medium that is not obscene as described in subsection B.

D. FUNDS.

1. All money collected by the Library shall be deposited to the credit of the Library fund.

SECTION 14: **REPEALER CLAUSE** All ordinances or resolutions or parts thereof, which are in conflict herewith, are hereby repealed.

SECTION 15: **SEVERABILITY CLAUSE** Should any part or provision of this Ordinance be declared by the courts to be unconstitutional or invalid, such decision shall not affect the validity of the Ordinances a whole or any part thereof other than the part so declared to be unconstitutional or invalid.

SECTION 16: **EFFECTIVE DATE** This Ordinance shall be in full force and effect from July 9, 2025 and after the required approval and publication according to law.

PASSED AND ADOPTED BY THE VINEYARD COUNCIL
_____.

	AYE	**NAY**	**ABSENT**	**ABSTAIN**
Mayor Julie Fullmer	_____	_____	_____	_____
Sara Cameron	_____	_____	_____	_____
Jacob Holdaway	_____	_____	_____	_____
Mardi Sifuentes	_____	_____	_____	_____
Brett Clawson	_____	_____	_____	_____

Presiding Officer

_____
Julie Fullmer, Mayor, Vineyard

Attest

_____
Pamela Spencer, City Recorder, Vineyard

VINEYARD
STAY CONNECTED

VINEYARD CITY COUNCIL STAFF REPORT

Meeting Date: July 9, 2025
Agenda Item: Utility Billing Practices (Resolution 2025-39)
Department:
Presenter:

Background/Discussion:
The Finance Department is proposing a change to current utility billing practices for rental properties. Currently, tenants call in to provide their information and are then added to the accounts as guarantors, but with over 3,200 rentals, it has become increasingly difficult to maintain accurate records of who is living in the home as we do not always get notified of when tenants have moved, and we are now dealing with difficulties collecting payments on delinquent accounts.
To improve efficiency and accountability, utility accounts would be required to remain solely in the property owner's name. This approach aligns with practices already adopted by many neighboring cities, who have reported positive outcomes after implementing this change.

Fiscal Impact:
Fewer delinquent accounts

Recommendation:
Staff Recommends approving this change as presented.

Sample Motion:
"I move to adopt Resolution 2025-39 as presented"

Attachments:
1. Utility Billing

RESOLUTION NO. 2025-39

A RESOLUTION OF THE VINEYARD CITY COUNCIL AUTHORIZING THE CITY MANAGER TO IMPLEMENT A POLICY REQUIRING UTILITY ACCOUNTS BE IN THE NAME OF THE PROPERTY OWNER

WHEREAS, Section 7.04.030€ of the Vineyard City Code gives the Council authority to enact rules as needed relating to utility services; and

WHEREAS, to promote administrative efficiency, protect public resources and ensure fiscal integrity, the Vineyard City Council finds that it is in the best interest of the City to require all utility accounts be in the name of the property owner; and

WHEREAS, the Vineyard City Council has determined that authorizing the City Manager to implement any necessary policies to enforce this requirement will provide for a smooth transition for both City staff and the citizens of Vineyard; and

NOW THEREFORE BE IT RESOLVED BY THE GOVERNING BODY OF VINEYARD, UTAH AS FOLLOWS:

Section 1. Adoption. The Vineyard City Council hereby adopts a policy requiring all utility accounts to be in the name of the property owner. The Council authorizes the City Manager to take necessary steps and implement any policies needed to ensure an efficient transition for City staff and the citizens of Vineyard.

Section 2. Severability. If any section, part or provision of this Resolution is held invalid or unenforceable, such invalidity or unenforceability shall not affect any other portion of this Resolution, and all sections, parts and provisions of this Resolution shall be severable.

Section 3. Effective Date. This Resolution shall become effective immediately upon its approval by the City Council.

Passed and dated this 9th day of July 2025.

_____
Julie Fullmer, Mayor

Attest:

_____
Tony Lara, Deputy Recorder

DRAFT