MINUTES OF THE VINEYARD TOWN COUNCIL
WORK SESSION AND REGULAR MEETING
Vineyard Town Hall, 240 East Gammon Road, Vineyard Utah
October 12, 2016 at 6:01 PM

Present / **Absent**

Mayor Randy Farnworth
Councilmember Tyce Flake
Councilmember Julie Fullmer
Councilmember Dale Goodman
Councilmember Nate Riley (arrived at 6:08 pm)

Staff Present*:* Public Works Director/Engineer Don Overson, Community Development Director Morgan Brim, Finance Director Jacob McHargue, Utah County Sheriff's Deputy Collin Gordon, Town Clerk/Recorder Pamela Spencer, Building Official George Reid, Water/Sewer Operator Sullivan Love, Planning Commission Chair Chris Judd

Others present: Cristy Welsh, Resident Sara Williams

6:01 PM WORK SESSION WITH STAFF

Mayor Farnworth opened the Work Session at 6:01 PM.

PLANNING COMMISSION UPDATE AND RECOMMENDATIONS TO THE COUNCIL: Planning Commission Chair Chris Judd – Chair Judd reported that they had started the process for updating the General Plan. He also mentioned that they had organized a couple of subcommittees and explained how they would work. He said that they planned on holding these committees for approximately six (6) to nine (9) months. He invited councilmembers to participate. Community Development Director Morgan Brim noted that they would be discussing the details of the open house for the new Public Safety Building during the Development Review Committee (DRC). He felt that the open house would be an opportunity to introduce the General Plan to the public. He said that the Trails Committee would be meeting on Council meeting nights at 5:00 PM. He added that the next meeting would be on November 9. He reported that he met with the Lindon and Orem planners and The Mountainland Association of Governments (MAG) about grant opportunities for the trials. He said that Orem had planned to install a Boardwalk trail on their south boundary lines which could be extended to Vineyard's trail line. Mr. Judd thought that Provo had received a grant to connect their trails on the west side. Mr. Brim stated that they had a better chance of getting a grant from MAG if they were making regional connections. Mr. Judd asked if Flagship Homes would be upgrading the shoreline trail to the same standard. Mr. Overson replied that he would be working with them at a later date.

Councilmember Riley joined the meeting at 6:08 PM.

COUNCILMEMBERS' REPORTS/DISCLOSURES/RECUSALS

Councilmember Tyce Flake – Councilmember Flake had no new items to report.

Councilmember Nate Riley – Councilmember Riley gave an update on the Heritage Commission. Mayor Farnworth asked about the 501(c)(3) option that the commission was considering. Councilmember Riley replied that they would be talking with the town's attorney.

Councilmember Julie Fullmer – Councilmember Fullmer reported that they were waiting for the updated logo. She reported that they would be holding a Halloween glow in the dark egg hunt on October 28, 2016. She stated that the Orem Community Hospital board wanted to set up a meeting with her.

Councilmember Dale Goodman – Councilmember Goodman reported that they had a special TSSD meeting on water quality. He said that the Environmental Protection Agency (EPA) and Department of Environmental Quality (DEQ) were looking at reducing the amount of phosphorus and nitrogen coming from treatment plants nationwide. It would cost about $1.35 billion which would increase the monthly bills to about $15 per household. He noted that there was no real science to back up their numbers. He handed out information, which was added to the council packet.

MAYOR'S REPORT

Mayor Farnworth reported that North Pointe Solid Waste Special Service District completed the purchase of the landfill.

He mentioned that they met with Mountainland Association of Governments (MAG) in regards to the TIGER grant. They noted that it could be a couple of years before they could receive any funding. He said that it had been suggested that they use the money put into the TIGER grant fund to apply for grants. Mr. McHargue explained that the RDA approved a line item detail so the money was in the Engineering Grant Application budget. Mayor Farnworth explained that the State would be granting $1.4 billion towards infrastructure. It was suggested that the money would be better spent on a lobbyist to help obtain a grant from the State. He asked the Council to consider applying for other grants.

Mayor Farnworth reported that they talked about clean air requirements at the Council of Governments (COG) meeting.

STAFF REPORTS

Public Works Director /Engineer– Don Overson – Mr. Overson reported that he met with the property owners to acquire property on the Union Pacific right-of-way. He mentioned that one property owner was concerned with them taking the access to their property and they had to find them an access point. He had no updates on the Geneva widening study and Vineyard Connector study. He went over unfunded projects:

- reroof Town Hall and the pavilions before winter
- install an ADA ramp for the sidewalk by Franklin
- re-pipe the outfall from the detention pond to protect Jack Holdaway's property and the new subdivision on Holdaway Road
- paint striping and crosswalks on Center and Main Street
- replace the Gammon Park trail

- complete The Shores Detention pond
- improve the trail along The Shores
- Install a park on the remaining property in The Shores. The Homesteads was willing give the town the property to build it
- Repair Sleepy Ridge access road for the outfall for sewer and storm drains

Mr. Overson stated that he would bring these items back for funding once he had the cost estimates back.

Councilmember Fullmer asked about the repair of the fire hydrant in Sleepy Ridge. Mr. Love replied that he had the parts and would be coordinating with staff to have the repairs completed. He felt that it would be completed within the next week or so.

Councilmember Riley mentioned that First Digital looked at what it would take to bring internet options to Holdaway Road and 400 South. He said that they had come back with agreements for residents to enter into and he wanted to know if the town needed anything from them. Mr. Overson replied that First Digital had not spoken to him. He asked if their proposal included using the existing conduit. Councilmember Riley replied that they would be using the overhead line.

<u>Attorney – David Church</u> – Mr. Church was excused.

<u>Utah County Sheriff's Department – Deputy Collin Gordon</u> – Deputy Gordon presented the reports for the 2^{nd} and 3^{rd} quarters. He explained how to read the new reports. UCSO Law referred to arrest or criminal investigation and anything that required a report to be written. CFS stood for Calls for Service which was everything but was not necessarily a case. ACO stood for animal control. He mentioned that he had condensed the categories. Councilmember Riley asked about criminal mischief. Deputy Gordon replied that it was damage to property such as graffiti or broken windows, etc. Councilmember Fullmer asked about what kinds of park problems they were experiencing. Deputy Gordon explained that it was curfew issues and they were grouped with CFS. Councilmember Riley mentioned that at Mountain View High School there were windows smashed and items stolen and he wanted to know if Vineyard was experiencing a higher theft problem. Deputy Gordon replied that they had not seen that yet. He stated that they had a downturn in CFS, but were seeing more thefts on construction sites. He said that he met with Flagship Homes and they hired a security company. Councilmember Fullmer asked about the cleanup of The Shores area due to graffiti, etc. Deputy Gordon said that he had not seen a lot of activity the last few night shifts he had worked. He added that he had stopped a potential party last weekend.

Deputy Gordon reported that he had the inmate work crew scheduled to come work in the town.

<u>Community Development Director – Morgan Brim</u> – Mr. Brim explained that MAG had a grant opportunity to obtain funding for a consultant to help with the general plan update. He reported that he had been working with Orem on the trail systems connecting Orem's to Vineyard's. He met with Orem's Economic Development Director about flex office space. He said that Orem did not have enough space and wanted to keep business in the area rather than lose them all together.

Mr. Brim reported that a few Boy Scouts wanted to organize a cleanup project on Vineyard's portion of the lakeshore. He said that Great Harvest had applied for a Conditional Use Permit for their drive-thru. He added that the restaurant would open and then in a couple of weeks the drive-thru would open.

Councilmember Fullmer asked for an update on the meeting with Walmart. Mr. Brim replied that he was still in the process of working with them. He explained that the Walmart Board had approved the site and there were timelines in place for when they could start construction. They would like full access on Geneva Road, the spur line removed, and the site cleaned up. He added that it would be a few years out before it could be built. He said that they would not be closing any Walmarts in Utah County. Councilmember Fullmer asked if they were still in the process of talking to Walmart about them asking for delimitations. Mr. Brim replied that Walmart would meet the town's code but were very cost conscious. He went over the standards that Walmart would have to meet and the Conditional Use process they would have to go through. He added that in Utah they could not deny them the permit and the town was limited with what they could require them to do. He added that they could change the code requirements if they wanted to see specific things as far as the design prior to them submitting the application. Councilmember Fullmer asked if Mr. Brim had spoken to Walmart about deed limitations, etc. Mr. Brim replied that he had spoken with Mr. Anderson who said that anything that he owned outside of the Town Center would have deed restrictions such as competing uses. He said that Anderson Geneva was working with him and Mr. Overson on the road design, and once the traffic impact analysis was completed they would put the request back on the RDA agenda.

<u>Finance Director – Jacob McHargue</u> – Mr. McHargue had no new items to report.

<u>Town Clerk/Recorder – Pamela Spencer</u> – Ms. Spencer reported that early voting would start soon and to check with the county for more information.

<u>Building Official – George Reid</u> – Mr. Reid reported that he had one inspector quit and the inspector who was to start on Monday received a better offer. He added that because of this they would not be able to attend the Code conference in Kansas City. Councilmember Goodman asked if the town was able to be competitive to get the staff here. Mr. Reid replied that it was difficult to compete with other cities' benefits packages if they were already employed in another jurisdiction, but felt that the pay was comparable. Councilmember Goodman suggested that they look to see what it would cost to match the applicant's current accrual. Mayor Farnworth said that they were looking to hire from outside of Utah if they needed to. Mr. McHargue stated that they were not the only city that was growing fast and other cities were offering more to keep their current employees who were looking for other opportunities. Mayor Farnworth explained that they were looking at hiring a Deputy Building Official. Councilmember Goodman suggested that they look at posting the opening on the American Public Works Association (APWA) website.

ITEMS REQUESTED FOR FUTURE AGENDAS

Requests for future agenda items are to be submitted to the Town Clerk/Recorder the Friday before a Town Council meeting. Project and event requests must be submitted with a fiscal impact analysis or report if there will be a cost to the town. A cover sheet is required on all items.

There was discussion on how "future agenda" items should work. Anyone wishing to have an item on the agenda needed to go through the same process. They would need to contact staff to discuss how much it would cost to implement the project. Mr. McHargue needed to know if budget adjustments would be required before the items were approved. Councilmember Fullmer explained that sometimes when councilmembers brought items to the council, they were not speaking for themselves, but for a lot of people. She liked the option to sit in the meeting and discuss future agendas items without having to have them on the agenda. It was decided to have the item presented on the agenda, and council would decide if it was necessary to place it as an item for further discussion.

Item	*Requested by*
• *City Administration*	*Councilmember Julie Fullmer* – next work session
• *Lighting Committee*	*Councilmember Julie Fullmer* –

- Councilmember Fullmer explained that she wanted to give the council an update

• *400 South road project*	*Councilmember Julie Fullmer* – future agenda
• *Code Amendment*	*Community Development Director Morgan Brim*

- Mr. Brim explained that he was looking into using a hearing officer in place of a Board of Adjustment. He stated he would be presenting a code amendment if he felt it would be beneficial to recommend it.

• *Sewer System Management Plan*	*Water/Sewer Operator Sullivan Love*

- Mr. Love explained that the state required that a plan be submitted by the town and that it had to be approved by council. Council agreed to place it on a consent agenda.

Items already discussed for future agendas, dates to be determined by staff:

Item	*Requested by*
• *Budget Amendment*	*Town Clerk/Recorder & Finance Director Jacob McHargue*

- *Public Hearing tentatively scheduled for 11/9*

• *Board of Adjustments/Hearing Officer*	*Community Development Director Morgan Brim*
• *Geneva Road Access Management Plan*	*Public Work Director/Engineer Don Overson*
• *CWP Water Contracts*	*Public Work Director/Engineer Don Overson*
• *CWP/Orem/Vineyard Storage Plan Study*	*Public Work Director/Engineer Don Overson*
• *Zoning Map*	*Community Development Director Morgan Brim*
• *Traffic Warrant Study*	*Public Work Director/Engineer Don Overson*
• *OHV/ATV use within Town Limits*	*Deputy Sheriff Collin Gordon*

- *tentatively scheduled for discussion on 11/9*

- *Weapons/Firearms Discharge and Hunting within the Town Limits*
  Deputy Sheriff Collin Gordon
  - *tentatively scheduled for discussion on 11/9*

AGENDA REVIEW – no items were discussed.

<u>7:12 PM REGULAR SESSION</u>

Present	**Absent**
Mayor Randy Farnworth	
Councilmember Tyce Flake	
Councilmember Julie Fullmer	
Councilmember Dale Goodman	
Councilmember Nate Riley	

Staff Present*:* Public Works Director/Engineer Don Overson, Community Development Director Morgan Brim, Finance Director Jacob McHargue, Utah County Sheriff's Deputy Collin Gordon, Town Clerk/Recorder Pamela Spencer, Building Official George Reid, Water/Sewer Operator Sullivan Love, Planning Commission Chair Chris Judd

Others present: Cristy Welsh, Resident Sara Williams

Mayor Farnworth opened the meeting at 7:12 PM. Councilmember Goodman gave the invocation.

CONSENT ITEMS:

a) Approval of the September 28, 2016 meeting minutes
b) Approval of the Freedom Academy Special Event to be held on 10/29/2016
c) Approval of Sherrie Kaye Miller to the Heritage Commission
d) Approval of The Lochs Final Plat A and B

Mayor Farnworth called for a motion.

Motion: COUNCILMEMBER FULLMER MOVED THE APPROVE THE CONSENT ITEMS. COUNCILMEMBER FLAKE SECONDED THE MOTION. ALL WERE IN FAVOR. MOTION CARRIED UNANIMOUSLY.

OPEN SESSION: *Citizens' Comments*

Mayor Farnworth called for public comments.

Resident Sarah Williams living in the LeCheminant subdivision asked about the status of the warrant study being done for the crosswalk on the corner of the LeCheminant subdivision and Gammon Road. She felt that nothing had happened and was concerned with safety. She said that cars would only stop if there was an adult present with the children. Mayor Farnworth stated that there were four (4) warrant studies currently being done. Mr. Overson explained that on the first study the counts were too low and did not qualify for flashing lights. He was having the study redone at different times to see if it changed the requirements. Ms. Williams asked if it was possible to repaint the crosswalk and have flags for the children to use. Mr. Overson replied that the school had promised to provide crossing guards. Ms. Williams said that she understood that they were not allowed to provide them until the flashing lights had been installed. Mr. Overson explained that they did not have to wait but would need to be trained. Ms. Williams was willing to get the crossing guards.

Ms. Williams expressed concern with the format of the council meetings and where the regular session immediately followed the work session. She felt that council did not want citizens there. Mayor Farnworth explained that the work session could be lengthy and they were trying to prevent the regular session from running too long. Mr. McHargue asked if the public comments could be moved to the beginning of the work session.

Councilmember Riley asked about the other warrant studies. Mr. Overson replied that the rules were written by the state and that they involved traffic counts and speeds. He added that one problem was that a lot of the traffic turned into the school lot before the crosswalk. He added that 400 North and Main Street could have the first signal light in Vineyard. Councilmember Goodman asked about using flashing lights that were activated by pedestrians. Mr. Overson replied that the trial that comes from Lakeside Sports park to Holdaway Road, and across Center Street to the trail going north to the 18-acre park could warrant a flashing light at the intersection of Holdaway and Gammon Road. There was discussion on the types of lights and the potential cost to the town. Deputy Gordon mentioned that Deputy Dutson had asked the schools to get information out to the parents about using the crosswalks. Mr. Judd asked about the "Safe Routes to School." Mr. Overson explained that "Safe Routes" was a standard plan that showed designated routes and sidewalks on a map and was given to the parents. Ms. Williams stated that she would work with Mr. Overson to put something together. Mr. Overson stated that they needed the school's support.

BUSINESS ITEMS:

5.1 DISCUSSION **-** **<u>Youth Council</u>**

Councilmember Julie Fullmer had previously requested that members of the Youth Council attend a council meeting and sit with a designated councilmember to experience how a council meeting was run. The mayor and Town Council will discuss how they would like this to be handled.

Mayor Farnworth asked Councilmember Fullmer if there was interest from the Youth Council. Councilmember Fullmer replied that she had four (4) Youth Councilmembers interested in attending. She suggested that they could have three sit with Town Council and one with the Planning Commission. The discussion continued. Councilmember Flake felt that one sitting at the table at a time would be fine. Councilmember Riley suggested that it be done on an annual basis and tie it to the "Local Officials' Day" at the legislature.

Councilmember Fullmer stated that she had put out requests for adult volunteers with Youth Council in the town newsletter and on social media, and had help with events but needed to volunteers to attend the monthly Youth Council meetings.

Mayor Farnworth asked if council wanted to invite the youth to attend their meetings. It was decided that they attempt to have them attend one of the council meetings left in 2016 and then have them attend around the "Local Official's Day" from then on. Mr. Judd agreed to have a Youth Councilmember attend a Planning Commission meeting.

CLOSED SESSION - no closed session was held.

ADJOURNMENT

Mayor Farnworth called for a motion to adjourn the meeting.

Motion: COUNCILMEMBER FLAKE MOVED TO ADJOURN THE MEETING AT 7:40 PM. COUNCILMEMBER RILEY SECONDED THE MOTION. ALL WERE IN FAVOR. MOTION CARRIED UNANIMOUSLY.

The next regularly scheduled meeting is October 26, 2016.

MINUTES APPROVED ON: October 26, 2016

CERTIFIED CORRECT BY: /s/ Pamela Spencer
PAMELA SPENCER, TOWN CLERK/RECORDER