MINUTES OF THE
VINEYARD TOWN COUNCIL MEETING
Town Hall, 240 East Gammon Road, Vineyard Utah
November 9, 2016 at 6:01 PM

Present	**Absent**
Mayor Randy Farnworth	
Councilmember Tyce Flake	
Councilmember Julie Fullmer	
Councilmember Dale Goodman	
Councilmember Nate Riley	

Staff Present*:* Public Works Director/Engineer Don Overson, Community Development Director Morgan Brim, Finance Director Jacob McHargue, Utah County Sheriff's Deputy Collin Gordon, Attorney David Church, Town Clerk/Recorder Pamela Spencer, Planning Commission Chair Chris Judd, Water/Sewer Operator Sullivan Love, Building Official George Reid

Others Present: Jeff Gochnour with Cottonwood Partners, Cristy Welsh, and resident Jessica Colyar

WORK SESSION

Mayor Farnworth opened the meeting at 6:01 PM. The invocation was given by Councilmember Riley.

OPEN SESSION: *Citizens' Comments*

Mayor Farnworth called for public comments. Hearing none, he closed the session.

PLANNING COMMISSION UPDATE AND RECOMMENDATIONS TO THE COUNCIL: Planning Commission Chair Chris Judd – Chair Judd reported that the commission approved the Conditional Use Permit for the Great Harvest Bread's drive-thru sign. They also approved their meeting schedule for the 2017 calendar year. He gave a brief update on the subcommittees. He mentioned that the Zoning Map changes were being finalized.

MONTHLY BUILDING ACTIVITY REPORT: Building Official George Reid
Mr. Reid reported that October was another great month. Highlights were:
$ 99,657 Revenue
$ 70,507 Estimated
$ 513.92 Year to Date Revenue
$208,333 Budgeted Year to Date
57 Permits issued
64 Building Permits Received
60 Applications Reviewed
69 Plans Approved
463 Active Construction Sites
635 Total Inspections

Mr. Reid mentioned that they took in more revenue than the report reflected.

COUNCILMEMBERS' REPORTS/DISCLOSURES/RECUSALS

Councilmember Tyce Flake – Councilmember Flake reported that the Utah League of Cities and Town had finished their negotiations on the gas tax and that there would be a special session this month.

Councilmember Nate Riley – Councilmember Riley reported that the Alloy apartment complex had a meeting in regards to parking. Cars parked in the dirt lot north of the apartments were being booted. The apartment managers were issuing parking passes to residents with no visitor parking allowed. He suggested that they look at having a Good Landlord program. Mr. Brim said that he would research the program. There was a discussion about the program.

Councilmember Julie Fullmer – Councilmember Fullmer reported that she was able to find a volunteer to be the Youth Council Leader. She said that the Branding Committee had a kick off meeting for the website. She explained that the Halloween event was mostly funded by donations from sponsors and was successful in spite of the unfavorable weather. She reported that the Orem Community Hospital Board meeting would be held on Monday.

Councilmember Dale Goodman – Councilmember Goodman reported that the TSSD Board would be meeting tomorrow and the Northern Utah Environmental Resources Agency (NUERA) Board would meet next Monday.

MAYOR'S REPORT

Mayor Farnworth reported that it was mentioned at the North Pointe meeting that they were putting together the by-laws and structure for the new landfill. They also had a discussion about tires put in dumpsters, which was illegal and how they would inform people on proper disposal. He reported that at the Mountainland Association of Governments (MAG) they discussed the loss of agricultural land and how they could preserve it. He mentioned that at the staff meeting there was a discussion about having a lake cleanup project. They would like to move forward with planning it so that it could take place in the spring.

STAFF REPORTS

Public Works Director /Engineer– Don Overson – Mr. Overson reported that they had a preconstruction meeting for The Forge, who would like to break ground on November 14. He said that he sent out a draft copy of the access management agreement and needed the comments back by November 16. Councilmember Riley asked if they needed to be looking at specific things. Mr. Overson replied that he mentioned in his email that it would make it easier to get a permit from the state. He explained that it would define the types of connections and where they could have them. He added that it would remove the boundary issue with Vineyard and Orem. He explained the 1200 North intersection and the concerns with the Geneva Nitrogen Plant. Mr. Overson reported that the Vineyard Connector Plan should be finalized on November 14. He wanted to meet with UDOT to see if he could get them to move the completion date up. He said that they needed to change the sewer calculations and wanted to start negotiating with TSSD.

Mr. Overson mentioned that they were waiting for Orem's comments on the tank study.

He reported that he met with CUP about access across their property to a small parcel of land for the right-of-way they needed for the rail spur. He said that he met with KC Shaw who gave him two (2) options which he was adding to a site plan to present to the landowners.

Utah County Sheriff's Department – Deputy Collin Gordon – Deputy Gordon reported that Deputy Dutson's assembly for Red Ribbon Week at Vineyard Elementary went well and suggested that people watch a YouTube video that the PTA put together. Councilmember Fullmer suggested it be placed on our social media sites. Mayor Farnworth asked about the graffiti on the Lockheed Martin building on Geneva Road. Deputy Gordon replied that Teens Against Graffiti (TAG) would work with private property owners.

Community Development Director – Morgan Brim – Mr. Brim reported that Planning Commission was working on the General Plan amendment. They were also in the process of updating the trails map. He mentioned that they were looking at how to connect gaps and where future trails and parks should be located. He said that if the town wanted to apply for a grant or work with other cities on the trails, they needed to include them on the General Plan. He reported that they were preparing for the open house for the new Public Safety Building to be held in January. The Planning Commission was also working on the Zoning Map and Zoning Ordinance text amendments to Chapters 6, 7, and 32.

Mr. Brim reported that he met with R2R Ventures regarding their property in front of the Megaplex, which they were attempting to sell. The potential buyers were looking at adding restaurant pads, banks, etc. He added that they would need to update their site plan for mixed commercial uses.

Mr. Brim reported that he spoke with the owners of the office building next to where Lockheed Martin was located about their parking issues. He said that they would like to purchase additional property to expand their parking lot. Mayor Farnworth asked if they had to use the accesses already on the property. Mr. Brim replied that they would have to work with UDOT.
Mr. Brim expressed concern with the amount of trash along the lake shore. He suggested a community lake shore cleanup day. Councilmember Fullmer felt that it would be a good event.

Councilmember Riley asked if R2R Ventures were to sell their property would they lose the aesthetics of the area. Mr. Brim replied that this would be a good opportunity to work with the new owners on the desired look of the area. Councilmember Riley stated that it was supposed to have a "Riverwoods Shopping Center" type of feel. Mr. Brim asked that if the council knew of any written plans to let him know. Mr. Overson mentioned that he had seen conceptual drawings.

Finance Director – Jacob McHargue – Mr. McHargue reported that the Christmas Party invitation had been emailed to everyone invited. He asked council to look at potential dates and items for discussion for the retreat in January. He reported that they had finished the first interviews for the Deputy Building Official, and that the second interviews were scheduled for next week.

Town Clerk/Recorder – Pamela Spencer – Ms. Spencer had no new items to report.

Building Official – George Reid – Mr. Reid had no new items to report.

Attorney – David Church – Mr. Church reported on the reimbursement agreement and the system improvements agreement to 650 North for The Forge development. He stated that Mr. Overson felt that they should take the dedication of the road and utilities, etc., after they were completed. He mentioned that the developers would like to start work on November 14. He explained that the agreement was written as a reimbursement and that some of the money would come from the infrastructure bond. Mr. Overson explained how Waters Edge had built their roads. He said that he would be requiring a review of the design work and a full inspection before completion and acceptance of any roads. Mr. Church explained how the reimbursement would be paid for. It was noted that this item was on the RDA agenda.

DISCUSSION ITEMS: There were no items for discussion.

ITEMS REQUESTED FOR FUTURE AGENDAS:

Item	***Requested by***
• *Timing on triggering payment of streetlights*	*Councilmember Fullmer*

Councilmember Fullmer explained the concerns of residents and the lighting issues. Mr. Overson explained on how they currently install the lights. He stated that they needed to get the money from the developers sooner. Council agreed to add it to the next agenda.

• *Farmer's Market*	*Councilmember Fullmer*

Councilmember Fullmer stated that there was a process to hold a farmer's market. She wanted council to discuss how they would like the town to handle it. Mayor Farnworth suggested that they discuss it at the retreat. Council agreed to place this item on the agenda for the first meeting in January.

Councilmember Flake stated that staff suggested that they hire a facilitating group to lead them in a discussion of what projects needed to be done and when to schedule them. Mayor Farnworth explained how this would work. Mr. Overson said that they had suggested as part of the retreat that companies would present what they could do for the town and then council and staff would pick a firm. Mr. McHargue felt that they could get a facilitator to come to the retreat. Councilmember Flake felt that he did not have the refined judgement to determine which projects should be done first. He also felt that they needed to separate the needs from the wants. He said that they had a budget without priorities. Mr. Overson expressed concern that they were building things without the money to maintain them. He said that they needed to commit to the maintenance of things they install.

Items already discussed for future agendas, dates to be determined by staff:

Item	***Requested by***
• *Board of Adjustments/Hearing Officer*	*Community Development Director Morgan Brim*
• *Zoning Map*	*Community Development Director Morgan Brim*
• *Zoning Ordinance text amendments*	*Community Development Director Morgan Brim*
• *CWP Water Contracts*	*Public Works Director/Engineer Don Overson*
• *CWP/Orem/Vineyard Storage Plan Study*	*Public Works Director/Engineer Don Overson*
• *Traffic Warrant Study*	*Public Works Director/Engineer Don Overson*
• *City Administration* o *Tentatively scheduled for the December 14, 2016 meeting.*	*Councilmember Julie Fullmer*
• *Geneva Road Access Management Plan*	*Public Works Director/Engineer Don Overson*

• *Reroof Town Hall*	*Public Works Director/Engineer Don Overson*
• *ADA ramps for Center Street and Holdaway Road*	*Public Works Director/Engineer Don Overson*
• *Lakeside Park storm drain*	*Public Works Director/Engineer Don Overson*
• *Paint striping and crosswalks on Center and Main Street*	*Public Works Director/Engineer Don Overson*
• *Replace the Gammon Park trail*	*Public Works Director/Engineer Don Overson*
• *Complete "The Shores" detention pond*	*Public Works Director/Engineer Don Overson*
• *improve the trail along The Shores*	*Public Works Director/Engineer Don Overson*
• *Install a park on the remaining property in The Shores*	*Public Works Director/Engineer Don Overson*
• *Repair Sleepy Ridge access road for the outfall for sewer and storm drains*	*Public Works Director/Engineer Don Overson*

REGULAR SESSION

Mayor Farnworth opened the regular session at 7:10 PM.

CONSENT ITEMS

a) Approval of the October 26, 2016 meeting minutes

Mayor Farnworth called for a motion.

Motion: COUNCILMEMBER FLAKE MOVED TO APPROVE THE CONSENT ITEM. COUNCILMEMBER RILEY SECONDED THE MOTION. ALL WERE IN FAVOR. MOTION CARRIED UNANIMOUSLY.

BUSINESS ITEMS

12.1 DISCUSSION AND ACTION – Reroofing of the Gammon Park Main Pavilion

Public Works Director/Engineer Don Overson will present the bids for the reroofing of the Gammon Park main pavilion. The mayor and Town Council will take appropriate action.

Mayor Farnworth turned the time over to Public Works Director/Engineer Don Overson.

Mr. Overson recommended that the council approve the bid contract with Ben VanderHoek.

Mayor Farnworth called for a motion.

Motion: COUNCILMEMBER FULLMER MOVED TO APPROVE THE ROOFING CONTRACT FOR THE LARGE PAVILION. COUNCILMEMBER FLAKE SECONDED THE MOTION. ALL WERE IN FAVOR. MOTION CARRIED UNANIMOUSLY.

12.2 PUBLIC HEARING – Amendment of 2016-2017 Fiscal Year Budget (RES 2016-11)

The Mayor and Town Council will hear comments from the residents of Vineyard on the proposed amendment to the 2016-2017 Fiscal Year Budget. The mayor and Town Council will move to approve (or deny) by resolution the budget amendment.

Mayor Farnworth turned the time over to Finance Director Jacob McHargue.

Mr. McHargue presented the amendments to the budget. Highlights were:

- New Positions with Proposed Ray Ranges
- $ 78,500 Additional Administration Costs
- $ 7,000 Additional Contracted Services Costs
- $ 43,000 Additional Building and Grounds Costs
- $190,000 Additional Building Costs
- $111,500 Additional Public Works Costs
- $ 2,500 Additional Parks Costs
- $243,100 Transfer to the Capital Projects Fund
- $141,300 Subsidy Transfer to the Enterprise Funds
- $101,800 Increase in Fund Balance

General Overview

- $3,080,800 Current Budget Expenses
- $3,577,500 Proposed Adjustment
- $ 496,700 Additional Costs
- $ 167,400 Increase in Sales Tax Revenue
- $ 329,300 Increase in Building Permit Revenue
- $ 250,000 Additional Impact Fee Costs
- $ 111,100 Additional Water Fund Costs
- $ 147,250 Increased Water Fund Revenue
- $ 36,150 Decreased Water Fund Subsidy
- $ 32,300 Additional Sewer Fund Costs
- $ 50,470 Increased Sewer Fund Revenue
- $ 18,170 Decreased Sewer Fund Subsidy
- $ 15,900 Additional Storm Water Costs
- $ 15,900 Increase Storm Water Subsidy
- $ 1,900 Additional Transportation Fund Costs

Mayor Farnworth called for a motion to open the public hearing.

Motion: COUNCILMEMBER RILEY MOVED TO OPEN THE PUBLIC HEARING AT 7:25 PM. COUNCILMEMBER FULLMER SECONDED THE MOTION. ALL WERE IN FAVOR. MOTION CARRIED UNANIMOUSLY.

Mayor Farnworth called for public comments.

Resident Jessica Colyar asked what the fiscal year was. Mr. McHargue replied that it runs from July 1 to June 30 of each year.

Resident Chris Judd asked if the costs allocated for the overpass and 400 South projects were transferable because completion was potentially years out. Mr. Overson replied that they wanted the overpass to be shovel ready. He said that 400 South would be a widening project and this was just a cost estimate. He added that after the design was completed they would have a more definite cost. Councilmember Goodman asked if the cost estimate included the right-of-way. Mr. Overson replied that it included the purchase of property for the right-of-way. Mr. Judd asked if it was for the widening to the Camberlango property. Mr. Overson replied that it would extend to the Clegg property. Mr. McHargue explained that for projects like the overpass, when they go through the grant process, it looks better to have a shovel ready project. Councilmember Goodman asked if 300 West would eventually connect to 400 South. Mr. Overson replied that it would connect once the property was developed. Councilmember Goodman asked what the cost would be to extend the road to 300 West. Mr. Overson replied that they would need to acquire the right-of-way. There was a discussion about acquiring the right-of-way.

Mayor Farnworth called for a motion to close the public hearing.

Motion: COUNCILMEMBER FULLMER MOVED TO CLOSE THE PUBLIC HEARING AT 7:30 PM. COUNCILMEMBER FLAKE SECONDED THE MOTION. ALL WERE IN FAVOR. MOTION CARRIED UNANIMOUSLY.

Mayor Farnworth called for further comments. Hearing none, he called for a motion.

Motion: COUNCILMEMBER FLAKE MOVED TO ACCEPT THE AMENDED 2016-2017 FISCAL YEAR BUDGET. COUNCILMEMBER RILEY SECONDED THE MOTION. ROLL CALL WENT AS FOLLOWS: MAYOR FARNWORTH, COUNCILMEMBERS FLAKE, FULLMER, GOODMAN, RILEY VOTED AYE. MOTION CARRIED UNANIMOUSLY.

12.3 DISCUSSION AND ACTION – Public Safety Building

Finance Director – Jacob McHargue will present the costs for the furniture needed to furnish the Public Safety Building. The mayor and Town Council will take appropriate action.

Mayor Farnworth turned the time over to Finance Director Jacob McHargue.

Mr. McHargue presented the bids for the furniture for the Public Safety Building. He recommended that council approve staff to go with the low bidder, Midwest Commercial Interiors (MCI) for no more than $38,000. He felt that they could acquire some of the furniture at a lower cost from other companies. Mr. Overson stated that they needed to get the cubicles ordered now.

Mayor Farnworth called for a motion.

Motion: COUNCILMEMBER FULLMER MOVED TO APPROVE THE COST OF THE CUBICLES FROM THE LOWEST BIDDER MCI FOR NO MORE THAN $36,797.60. COUNCILMEMBER FLAKE SECONDED THE MOTION. ALL WERE IN FAVOR. MOTION CARRIED UNANIMOUSLY.

12.4 DISCUSSION AND ACTION – 2017 Town Council Meeting Schedule

Town Clerk/Recorder Pamela Spencer will present the suggested Town Council meeting schedule for the 2017 calendar year. The mayor and Town Council will take appropriate action.

Mayor Farnworth turned the time over to Town Clerk/Recorder Pamela Spencer.

Ms. Spencer explained that the Town Council meeting schedule had to be noticed annually. She then reviewed the suggested dates for Town Council meetings for 2017.

Mayor Farnworth called for comments. Hearing none, he called for a motion.

Motion: COUNCILMEMBER FLAKE MOVED TO APPROVE THE SCHEDULE AS PRESENTED. COUNCILMEMBER RILEY SECONDED THE MOTION. ALL WERE IN FAVOR. MOTION CARRIED UNANIMOUSLY.

12.5 DISCUSSION – <u>OHV/ATV Use Within Town Limits</u>

Utah County Sheriff's Deputy Collin Gordon will present proposed changes to the Municipal Code to include OHV/ATV regulations for use within town limits. The mayor and Town Council will take appropriate action.

Mayor Farnworth turned the time over to Utah County Sheriff's Deputy Collin Gordon.

Deputy Gordon explained the need for an OHV/ATV ordinance within the town limits. He said that the state code closed all roads to OHV use unless the municipality had an ordinance specifying them as open. He asked for direction from the council on how they would like the code to read. He felt that the ongoing use of the recreation vehicles in the public rights-of-way was a safety issue. He mentioned that he included references to other cities' codes in his report. He recommended that they mirror other cities in the area to keep the use consistent. He stated that most of the other cites had adopted the use of street-legal ATVs. He explained that they would need to meet the state requirements for street-legal use and the town would need to enforce the code. He added that it would require a driver license. He recommended that they approve having David Church draft an ordinance.

Councilmember Riley commented that he had not seen as much use of these vehicles as was being discussed. Deputy Gordon replied he had seen a lot of people operating unlicensed vehicles. He explained that there would be an educational period if they chose to adopt an ordinance. Mayor Farnworth commented on the other cities' ordinances. He asked if it was better to have regulations for the whole town or to break it up. Deputy Gordon replied that it varied. State code said that there were some areas that the town could not regulate. Councilmember Fullmer mentioned that she saw them being used in the Sleepy Ridge subdivision. Councilmember Flake added that people were running four-wheelers in The Shores subdivision. There was further discussion about the regulations. Councilmember Goodman mentioned that there was a fatality with a RZR in American Fork.

Council agreed to add it to a future agenda for discussion and review of an ordinance.

12.6 DISCUSSION – <u>Weapons/Firearms Discharge and Hunting within Town Limits</u>

Utah County Sheriff's Deputy Collin Gordon will present proposed changes to the Municipal Code Chapter 13-500 General Police Powers section 13-3 Weapons. The mayor and Town Council will take appropriate action.

Mayor Farnworth turned the time over to Utah County Sheriff's Deputy Collin Gordon.

Deputy Gordon explained the need for an amendment to the current weapons code. He said that from a public safety standpoint they needed to look at the current ordinance and address the concerns. He explained that he came across a portion of the town code that adopted the county criminal code. He said that the county's weapon ordinance included the sections for the discharge of weapons in the unincorporated areas of Utah County. He added that it mentioned authorized targets, spotlighting, etc. He stated that he included them in their packets for review. He recommended that those sections be repealed. He also recommended that they add not allowing the discharge of weapons within the town limits. There was a further discussion about hunting and weapons. Council agreed to add it to a future agenda.

12.7 DISCUSSION AND ACTION – <u>Vineyard Library</u>

Councilmember Julie Fullmer will present the requirements for a Library in Vineyard. The mayor and Town Council will take appropriate action.

Mayor Farnworth gave a brief history and then turned the time over to Councilmember Julie Fullmer, who turned the time over to Finance Director Jacob McHargue.

Mr. McHargue explained the process that he and Councilmember Fullmer used to determine the direction they felt the town should go in order to obtain access to the state online library. He said that he wanted to talk with Orem about an agreement that would give Vineyard residents access to the state online database. He explained that the town currently reimbursed the residents $80 a year per household and that residents wish that they would reimburse them the full amount. He said that Orem's cost was $121 a year per Orem household for the library whether they use it or not. He added that Orem's library was high functioning and offered services beyond checking out books. He explained that Vineyard residents had access to all of those programs if they purchase an Orem library pass. He suggested that the town could change how they purchase Orem's library passes or they could reimburse 100 percent. If residents purchased an Orem library pass it gave them access to the Provo Library as well as the state system. He stated that there were 170 Vineyard households that had Orem library passes. He mentioned that the town reimbursed for the Orem and Provo Library or their Fitness Centers. If every household asked for a reimbursement they would spend $150,000 a year. He mentioned that there were ways to fund a library, but they would always be subsidizing the library out of the General Fund.

Councilmember Fullmer gave a background as to why they were discussing the installation of a library. She said that they had collected around 3,500 books and wanted to collect a total of 5,000 books. She explained that they needed a location and was requesting a place to store the books where the residents could come and borrow them. They would then be allowed to have access to the library database. She mentioned that the state library asked for a donation to use the database. She said that most of the money needed for the library would be overhead and they would not need it because of the book donations. She mentioned that the funding was already in place with the current reimbursement fund. She said if they used the money they spend now it would expand to allow all residents access to the state system. If they wanted to take the next step to hire a librarian it would cost around $45,000 a year. She recognized that there was concern as to what the library could turn into in three (3) to four (4) years. She said if they allow the city to start a nonprofit they could collect money to add books to the library. She felt that it would not cost them more than what is currently budgeted. She emphasized that one of the main ways that the public accessed library books was through the online database.

Mayor Farnworth mentioned that when the state purchased an eBook it could only be used 10 times and then they had to purchase it again. Mr. McHargue clarified that Orem had access to the state system as well as their own online library.

Mayor Farnworth asked if they were suggesting that they take the money allocated for reimbursement and donate it to the state library. Councilmember Fullmer suggested that they keep an allotted amount to reimburse the residents and donate the remainder to the state.

Mr. McHargue explained how the online system worked. He mentioned that they were purchasing a digital copy that could only be used a certain number of times and then they had to repurchase it at $60 to $90.

Mayor Farnworth said that they wanted the library to succeed, and expressed concern that if they did not have someone who was passionate and kept running it, that it would be hard to keep it moving. Councilmember Fullmer felt that until they get to the point where they hire a librarian, they could run it with volunteers. Mayor Farnworth was concerned with who would be in charge of the volunteers. Mr. Brim suggested that they could have a larger book exchange. Have a place where people could give a book and or take a book. He added that it would be on the honor system with no staff involved. He stated that there would be liability issues if they left the front office open with volunteers. Councilmember Fullmer said that an honor system like Mr. Brim was talking about did not give them access to the state online library system. She explained that the library only had to be open a certain number of hours. They only needed to have a set schedule that people could rely on.

Councilmember Riley asked if the state would not take into consideration that they were meeting the needs of the residents with the reimbursement of the Orem library pass. Councilmember Fullmer said that the state had set rules. Mr. McHargue explained that it was because it was too expensive for the state to provide the access to everyone without help from the cities. Councilmember Riley asked for clarification. Mr. McHargue replied that the state did not see them as committing to a library. Mayor Farnworth stated that if Vineyard residents purchased the library passes, they already had access to the online system. Councilmember Flake explained that his wife ran a voluntary library with about 11,000 books and within one year they were down to 5,000 books. He expressed concern with the volunteerism idea. He also felt they were already providing a high-quality service and did not see them in the position to match the level of service of a full library. Councilmember Fullmer agreed that they were offering a good service but they could not afford it if everyone wanted a library pass. She stated that the money was already in the library fund and they were not spending it. She said that the volunteer might not work out and if they lose books they may have to collect more books. She said that maybe the library did not make it or maybe it expanded and advanced. Mayor Farnworth recommended that they see where it would fit in their priorities. Councilmember Fullmer felt they already had the funds. Mayor Farnworth stated that reimbursement money was used for either a library pass or the rec center.

Councilmember Fullmer further explained the ability to start the lending library. She felt that they were not spending the money, already had a possible location, volunteers, and the books. She added that if people were donating lots of money they would be willing to donate it to a library. She wanted to donate the books collected to the town for the lending library. She added that the Boy Scouts were scheduled to organize the books and label them. She explained that it would take three (3) or more years to get certified as a public library. She recognized that they would not be out of the recommended space until the 1st of January, but she wanted to be set up and ready to go once the space was available. Councilmember Flake asked how much money it would to take to retrofit the front office. Councilmember Fullmer replied that she did not expect it to take any money and mentioned that she had volunteers willing to do the work. Cristy Welsh asked if they had to renew it every year.

Mayor Farnworth asked if the council wanted to make a decision.

Councilmember Flake felt that the town provided an excellent service now. There was a discussion about the costs, needs, and expectations of service from the community. Councilmember Flake wanted data that proved that the community wanted the library. Councilmember Riley felt that the only thing the residents were saying was that the town was not providing the difference in the amount to purchase an Orem pass and what we reimburse. Councilmember Fullmer disagreed with Councilmembers Flake and Riley. Councilmember

Riley felt it was less money to pay for a pass than fund a full library. Councilmember Fullmer stated that Grantsville had a full library with only 10,000 residents and spent $300,000, of which 90 percent went to overhead, because they were certified. She said if the library never gets certified that was the town's choice and if people wanted more then they readjust. Councilmember Riley asked what more the citizens wanted now. Councilmember Fullmer replied that they wanted access to the online database for the entire community. She felt it would be cheaper than what they were doing now. Mr. McHargue stated that if every household had a library pass it would cost $150,000. Mayor Farnworth asked if wanting access to the online database was so they could use it on their computer at home. Councilmember Fullmer replied that it was so they could rent books to read and listen to, movies, etc. Mr. McHargue said that they had to have a library pass with a participating library in the state system to log in. He said that if they donated money they would come up with a system for the residents to have a bar code or library pass to access the state system. Councilmember Goodman felt that even if they reimbursed the full amount it was still a bargain compared to what the citizens of Orem were paying. He thought that the Orem Library probably cost $10 million or more to build plus the cost to fill it and run it. Councilmember Fullmer pointed out that she was not talking about building a library, just talking about housing books. Councilmember Goodman asked if they had a lending library would that give residents to access the online database. Mr. McHargue explained that they just had to coordinate with the state system. Councilmember Fullmer said that it could be no cost; they had volunteers, books, and a location. There was a discussion about the current reimbursement. Councilmember Goodman suggested that the reimbursement could stay in place and would not cost anything to house the books. Councilmember Fullmer suggested that it could come out of the current budget. She felt that there would not be the fiscal impact they were discussing. There was further discussion about the concerns with the lending library.

Mayor Farnworth expressed concern that libraries were going digital and if they wanted to have a brick and mortar building, what would they do with it when it was no longer needed.

Councilmember Fullmer stated that the only way to have access to the database was to have a location with books to lend.

Mayor Farnworth asked council for direction. Councilmember Flake stated that he was not ready to move forward with it.

Resident Jessica Colyar said that she understood both sides. She felt that given the scope of what Councilmember Fullmer was asking for with a location to house books they currently had, there was some passion for it, and that this could be a project that could mobilize the community. She felt it was more than the fiscal impact and that there were passionate people. She said that those that home school would like a place to come to get books. She wanted books to be more accessible. She felt it was great to have an end in mind and offer something that fits the community now. She also felt that a small library for 2017 with up to 20 volunteers and 3,500 books would be beneficial.

Mr. McHargue did not feel that a vote would be productive at this time. He suggested that Councilmember Fullmer present it again at a future date. He did not feel that the online system would cost much.

Councilmember Goodman asked if there was a minimum number of books they had to have. Councilmember Fullmer replied no. Mr. McHargue said that they would have to look at what it would cost to put shelving in the building and have a contractor to install them. He mentioned that the building official stated they would have to bring the building up to code if they were going to change the use. Councilmember Fullmer explained the only way the use of the building would change was if it was certified as a library. Mr. Reid stated that the town hall/offices building would not be a change of occupancy but the house would be. He said that there could be legal issues with the types of certifications the contractor had. Mr. Brim felt that if they were looking at using the site and staff was not there, that they should look at the cost of having someone part-time, because it was still a town-owned facility. He thought that someone could fill a dual role and if they were bringing the public into the building they needed to hire staff.

The was a discussion about "birdhouse" type lending libraries. Councilmember Fullmer replied that for access to the state database there needed to be a digital system on each birdhouse.

Councilmember Goodman said that there were concerns about getting questions answered. He felt that the money would still be there if they did not decide until mid-January. Councilmember Fullmer agreed they could wait until January, but wanted further direction if she needed to have a report from the community. Councilmember Flake stated that he was not opposed to the lending library, but had not heard staff talking about the use of the town offices. He felt it was a big issue allowing volunteers to use the building without staff present. Councilmember Fullmer agreed to get information on staffing, the level of community interest, and volunteers.

Councilmember Goodman wanted to continue the discussion at the retreat and have some of the questions answered. Mr. Overson said that they had not talked about what level of service they would to take care of the building when it was no longer occupied with staff. Councilmember Goodman felt that there were questions he needed answered first. He said that he saw the value and felt that there were going to be less and less physical books in the future. He added that if they said they were never going to have a big building full of books, but were going to establish what they needed to access to the online books, then that was a service he felt was realistic.

Motion: COUNCILMEMBER GOODMAN MOVED TO CONTINUE THE ITEM TO THE RETREAT. COUNCILMEMBER FULLMER SECONDED THE MOTION. ALL WERE IN FAVOR. MOTION CARRIED UNANIMOUSLY.

12.8 DISCUSSION – <u>400 South Completion</u>

Councilmember Fullmer is requesting the completion of 400 South including the roundabout and the purchase of property. The mayor and Town Council will take appropriate action.

Mayor Farnworth turned the time over to Councilmember Julie Fullmer.

Councilmember Fullmer explained the need to have 400 South expanded and the roundabout completed. She felt that it was a safety issue. She wanted to talk about where in the time line would they have funds for this project. Mr. Overson said that it was on the Capital Improvements Projects list. He expressed concern that it would create a hardship for the Clegg property if they take away the access to their field. He assumed that they would have to give or build them access to their fields from another location. He said that he was looking at ways to narrow the road and take less property. He stated that they needed to get the road designed. He explained that the roundabout would cost about $300,000. Councilmember Goodman asked how they funnel 400 South down to a two-lane road. Mr. Overson explained that there had been a plan to add a pocket for a turn lane onto Holdaway road. Councilmember Goodman asked if they narrowed the road would it preserve the access to the Clegg property. Mr. Overson replied that he had not looked at that yet. He said that the total estimate to complete the road was about $1.03 million. Council agreed to have the road design done.

CLOSED SESSION – No closed session was held.

ADJOURNMENT

Motion: COUNCILMEMBER GOODMAN MOVED TO ADJOURN THE MEETING AT 9:13 P M. COUNCILMEMBER FULLMER SECONDED THE MOTION. ALL WERE IN FAVOR. MOTION CARRIED UNANIMOUSLY.

The next regularly scheduled meeting is December 14, 2016.

MINUTES APPROVED ON: January 11, 2017

CERTIFIED CORRECT BY: /s/ Pamela Spencer
PAMELA SPENCER, TOWN CLERK/RECORDER