



June Commission Meeting Minutes

06/30/2026

VINEYARD CARES JUNE COMMISSION MEETING MINUTES

Tuesday, June 30, 2026

Online via Microsoft Teams

Presiding: David Pearce, Commission Chair

Facilitated by: Melissa Ghandour, Vineyard Cares Coordinator

Attendance: Melissa Ghandour, David Pearce, Katie Sidwell, Lacey Winkle, David Kyle Herring

Meeting Time: The meeting began at approximately 7:09 PM and adjourned at approximately 8:42 PM.

1. Welcome and Approval of Minutes

David Pearce called the meeting to order and confirmed quorum.

Lacey Winkle made a motion to approve the May 28, 2026, Commission meeting minutes as written.

Katie Sidwell seconded the motion. **The motion passed unanimously.**

2. Vineyard Days and FY26 Review

Melissa reviewed the June 5 Vineyard Cares Community Block Party, June 6 parade participation, and related FY26 outcomes. Highlights included an estimated 2,500+ Community Block Party attendees, 1,600 hot dogs served by the Utah County Sheriff's Office Vineyard Division, 368 laser tag participants, 28 Block Party volunteers, 16 parade volunteers, and continued growth in Vineyard Cares outreach.

The Commission discussed community feedback and opportunities to improve future Vineyard Days participation. Recommendations included streamlining carnival games, increasing partner-led activities and volunteer support, investing in reusable activities, improving setup organization, expanding popular lawn games and activities, increasing resource booths, and strengthening Vineyard Cares recognition through signage and event announcements. Members also discussed simplifying or digitizing the Stay Connected Challenge and raffle process and other potential activity changes for 2027.

The Commission noted an estimated 1,100+ parade spectators and positive community response to Vineyard Cares' parade participation. Intermountain Health's interest in potentially supporting Vineyard Days at a high sponsorship level in 2027 was also noted.

The Commission agreed that the Community Block Party was successful and could remain sustainable with earlier planning, stronger partner involvement, clear branding, and realistic volunteer expectations.

3. FY26 Impact Tracking

The Commission reviewed FY26 growth in programming and community engagement and discussed improving impact tracking in FY27.

Melissa proposed developing a basic quarterly/biannually impact summary that could include participation, volunteer hours, partner involvement, and outreach growth. The Commission discussed whether basic impact tracking could be incorporated into the secretary role, with staff providing source information. Katie Sidwell expressed willingness to assist if needed.

4. Commission and Coalition Recruitment

The Commission discussed two Commission vacancies, coalition recruitment, and ways to strengthen member engagement.

David Pearce volunteered to begin developing a welcome/information packet for prospective and new members. Melissa will provide a county coalition packet as a reference.

The Commission supported recruiting members for two initial coalition work groups, **Community Compass: Assessment and Data** and **Welcome Wagon: Outreach, Engagement, and Coalition Development**, at the August coalition meeting with a planned September launch.

5. Fall 2026 Priorities and Program Planning

The Commission reviewed fall priorities and discussed focusing staff and Commission capacity on core Vineyard Cares initiatives while participating in City and partner events in defined supporting roles.

Back-to-School and Schools: Members supported limited participation in the City's back-to-school event and continued outreach to local schools regarding Red Ribbon Week and other prevention and family-engagement opportunities.

Family Connection: The Commission supported moving forward with a September family connection/family meals initiative aligned with National Family Meals Month and National Family Day, focused on strengthening family connection and prevention messaging. Several formats were discussed, with the final format, date, and location to be determined.

Prevention and Connection Messaging: Members discussed September suicide prevention and connection messaging, October substance use and bullying prevention awareness, and November kindness efforts. Social media and partner-supported activities were identified as manageable ways to support these initiatives.

Guiding Good Choices: The Commission discussed offering Guiding Good Choices in October/November and the need to finalize dates, location, childcare, and promotion. Members also supported continued exploration of a partnership with Elevate Utah to offer Families Talking Together as a potential sixth session.

Marketing Support: The Commission discussed using available grant funding to explore contracted social media and marketing support for recruitment, outreach, and prevention messaging.

Brotherhood Film: Melissa presented a potential partnership opportunity related to the Brotherhood Film "Love Your Neighbor" Tour. The Commission agreed that additional information was needed before determining whether Vineyard Cares should participate or host a future screening and talkback.

6. Red Ribbon Week

Melissa reported that approximately \$5,000 is budgeted for FY27 Red Ribbon Week support across four local schools. The Commission discussed strengthening school partnerships and exploring prevention programming and activities based on school interest.

7. FY27 Budget and CADCA/CTC Update

Melissa reported an FY27 budget of approximately \$75,000, with a goal of securing additional smaller grants that could bring total funding closer to \$80,000.

Melissa also provided an update on CADCA/CTC training and milestone requirements and their relevance to coalition development and future funding opportunities. Katie Sidwell offered to provide limited community-perspective feedback on materials if needed.

8. Next Steps

Key next steps include:

- Continue Commission and coalition recruitment and develop the welcome packet.
- Recruit members for the two coalition work groups for a September launch.
- Coordinate fall school and Red Ribbon Week outreach.
- Finalize plans for the September family connection initiative and fall Guiding Good Choices series.
- Continue exploring Families Talking Together, marketing support, and the Brotherhood Film opportunity.

The next Coalition meeting was confirmed for **Thursday, August 13, 2026, at Vineyard City Hall**. The Commission will also meet August 13, with final timing to be confirmed.

9. Adjournment

The meeting adjourned at approximately **8:42 PM**.

Public Notice: This meeting was noticed due to the possibility of more than two Vineyard Cares Commission members being present. The meeting was open to the public and conducted in accordance with the Utah Open and Public Meetings Act.



August Commission Board and Coalition Meeting Minutes

08/13/2026

VINEYARD CARES AUGUST COMMISSION MEETING – NO QUORUM

Scheduled Time: 5:45 PM – 6:45 PM

Location: Vineyard City Hall

Commission Chair: David Pearce

Vineyard Cares Coordinator: Melissa Ghandour

No Quorum

A quorum of the Vineyard Cares Commission was not present, and the scheduled Commission meeting was therefore not convened. **No official Commission business, motions, votes, approvals, or actions were taken.**

Those present participated in an informal planning discussion regarding previously supported and ongoing fall initiatives. Feedback provided during the discussion was informational and did not constitute Commission action.

Informal Planning Discussion

Family Day / Family Connection Event: Those present continued discussion of the September Family Day initiative previously supported by the Commission. Feedback generally favored moving forward with the smaller drive-through/pickup “**Bring a Meal / Take a Meal**” format discussed previously because of its lower volunteer and event-production requirements while maintaining the focus on family meals and connection. Staff will continue planning for September 28, including meal, connection activity, food-drive, location, and logistical details.

September Suicide Prevention Awareness: Those present continued discussion of the previously considered community yard-sign campaign for September. Staff will continue developing potential sign designs and coordinate with the City regarding approval, appropriate locations, applicable sign requirements, and display duration.

Fall Programs & Partnerships: Previously supported and ongoing fall initiatives were briefly reviewed, including the Community Assessment & Data Workgroup, October 14 Sheriff’s Office safety and prevention partnership, Red Ribbon Week school support, Guiding Good Choices, and other fall community outreach opportunities.

Because a quorum was not present, approval of the **June 30, 2026 Commission meeting minutes** was deferred to a future Commission meeting with quorum.

VINEYARD CARES AUGUST COALITION MEETING MINUTES

Time: 7:00 PM – 8:00 PM

Location: Vineyard City Hall

Presiding: David Pearce, Commission Chair

Facilitated by: Melissa Ghandour, Vineyard Cares Coordinator

Attendance: David Pearce, Melissa Ghandour, Lacey Winkel, Holden Rockwell, Chris Anderson, Cheryl Leach, Polly Murdoch, Gaby Silva, Will Reynolds, Debbie Lewis, Marty Sifuentes, Katie Sidwell, Naseem Ghandour and other community members not listed.

Meeting Time: The meeting began at approximately 7:02 PM and adjourned at approximately 8:04 PM.

1. Welcome & Coalition Kickoff

David Pearce called the meeting to order and welcomed coalition members, partners, and community participants. Attendees introduced themselves and their connections to the community.

Melissa provided a brief overview of Vineyard Cares and its Communities That Care (CTC) framework and reviewed recent summer outreach. Highlights included an estimated 2,500+ participants in the Vineyard Cares area of the Vineyard Days Community Block Party and more than 300 contacts at the City's Back-to-School Water Party.

The coalition discussed continuing to build community awareness, partnerships, volunteer participation, and involvement in Vineyard Cares programs.

2. School & Community Partner Spotlight

Debbie Lewis, School Counselor – Vineyard Elementary and Trailside Elementary

Debbie Lewis provided an overview of school counseling and student support services at Vineyard and Trailside Elementary Schools. She discussed the schools' social-emotional wellness team approach and the roles of counseling, social work, psychology, nursing, administration, and other supports in serving students and families.

Discussion emphasized the importance of school, family, and community partnerships. Existing food-assistance resources and potential opportunities for community support around food, school supplies, and other student and family needs were also discussed.

3. Community Assessment & Data Workgroup

Melissa introduced **Community Compass: Assessment & Data**, the first coalition workgroup scheduled to launch this fall. The workgroup will support Vineyard Cares' next CTC community assessment by reviewing Vineyard-specific 2025 SHARP data along with additional local information and community perspectives.

The first meeting is planned for mid-September and will include orientation to the assessment process and guidance on interpreting SHARP data. Participation will be open to coalition members, community partners, and other interested participants.

The coalition also discussed opportunities to incorporate additional local and partner data into the assessment process.

4. Community Assessment Discussion

Coalition participants completed an initial activity identifying issues, perspectives, and community voices that should be considered during the assessment process.

Themes included youth and community connection, belonging and inclusion, engagement of young adults and other community populations, awareness of available community resources, and the importance of incorporating youth perspectives.

Members discussed supplementing existing quantitative data with additional qualitative information where appropriate, including potential youth input and collaboration with the Vineyard Youth Council. A community resource list has been developed and will be added to the Vineyard Cares website to increase awareness of available programs and services.

5. Coalition Growth & Participation

Vineyard Cares is currently recruiting applicants for **two open Commission positions**, and members were encouraged to apply or recommend potential candidates.

The coalition also reviewed opportunities to participate in the Community Compass: Assessment & Data Workgroup and the planned **Welcome, Outreach & Coalition Development Workgroup**, expected to launch later in the fall.

Members were encouraged to identify additional residents, organizations, partners, and community perspectives that should be represented in Vineyard Cares. Participation opportunities include coalition meetings, workgroups, programs, events, outreach, and volunteer service.

6. Fall Programs, Events & Partnerships

Family Day – September 28: Building on the Family Day initiative previously supported by the Commission, Vineyard Cares is planning a “**Bring a Meal / Take a Meal**” family connection event. Current planning includes take-home family meals, family connection activities, and a food-drive component. Additional details will be finalized and promoted prior to the event.

September Suicide Prevention Awareness: A community yard-sign awareness campaign is being developed for September. Placement and display will be coordinated with the City and subject to applicable approval and requirements.

Sheriff’s Office Safety & Prevention Event – October 14: Vineyard Cares will partner with the Utah County Sheriff’s Office for a safety and prevention event at Grove Park. The event is expected to include community safety and prevention education and interactive activities.

Red Ribbon Week: Vineyard Cares will continue coordinating with local schools regarding prevention activities and available support.

Guiding Good Choices: The next five-week Guiding Good Choices parenting series is planned to begin Saturday, October 24.

Vineyard City Fall/Halloween Event: Vineyard Cares will participate in the City’s October 24 *Coco’s World* event with community outreach and prevention information.

Babysitting Skills Course: Vineyard Cares is exploring a potential partnership with the American Red Cross to offer a youth babysitting skills course.

7. Partner Updates & Community Connections

Coalition members discussed opportunities for additional school and community partnerships and ways to better connect residents with existing resources.

Vineyard Cares will continue offering **Partner Spotlights** at selected coalition meetings to increase awareness of community organizations, resources, and partnership opportunities.

8. Next Steps

Key next steps include:

- Launch the Community Compass: Assessment & Data Workgroup in September.
- Continue Commission, coalition, workgroup, and partner recruitment.
- Explore opportunities to incorporate additional youth and community perspectives into the assessment process.
- Add the community resource list to the Vineyard Cares website.
- Finalize Family Day plans and outreach.
- Coordinate September suicide prevention awareness signage with the City.
- Continue planning fall prevention programs, school partnerships, and community events.
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The next Coalition meeting was confirmed for **Thursday, September 10, 2026, at 7:00 PM at Vineyard City Hall.**

9. Adjournment

The meeting adjourned at approximately **8:04 PM.**

Public Notice: These meetings were noticed due to the possibility of more than two (2) Vineyard Cares Commission members being present. The meetings were open to the public and conducted in accordance with the Utah Open and Public Meetings Act.