

**MINUTES OF A VINEYARD
CITY COUNCIL MEETING**
City Council Chambers
125 South Main Street, Vineyard, Utah
June 12, 2019 at 6:00 PM

Present

Mayor Julie Fullmer
Councilmember John Earnest
Councilmember Tyce Flake
Councilmember Chris Judd
Councilmember Nate Riley (6:05 PM)

Absent

Staff Present: City Manager/Finance Director Jacob McHargue, City Attorney David Church, Assistant City Engineer Chris Wilson, Building Official George Reid, Sergeant Holden Rockwell with the Utah County Sheriff's Office, Community Development Director Morgan Brim, City Planner Elizabeth Hart, Planning Commission Chair Cristy Welsh, Water/Parks Manager Sullivan Love, City Recorder Pamela Spencer, Planning Commissioners Bryce Brady and Anthony Jenkins

Others Speaking: None

6:01 PM REGULAR SESSION

CALL TO ORDER/PLEDGE OF ALLEGIANCE/INVOCATION/INSPIRATIONAL THOUGHT

Mayor Fullmer opened the meeting at 6:00 PM. Councilmember Judd led the Pledge of Allegiance and gave the invocation.

OPEN SESSION – Citizens' Comments

Mayor Fullmer called for public comment. Hearing none, she closed the open session.

MAYOR AND COUNCILMEMBERS' REPORTS/DISCLOSURES/RECUSALS

Mayor Fullmer reported that the city had received the Consolidated Rail Infrastructure and Safety Improvement grant (CRISI). She said that at the last Mountainland Association of Governments (MAG) meeting they had discussed a new road alignment. She explained that UDOT was looking for another arterial freeway. She said it would come up Geneva Road and extend to the Pony Express Road. She explained that UDOT was suggesting the road go through the Containment Area Management Unit (CAMU) and a portion of the UVU property in Vineyard. She added that the city had no concerns with this alignment. She said that the one concern was on the maps that MAG had handed out which showed the UVX bus route. She explained that the city was in the middle of researching what type of UVX bus route they would need and MAG had asked us to wait. She stated that staff had voiced the city's need for UVX.

CLOSED SESSION

No closed session was held.

STAFF, COMMISSION, AND COMMITTEE REPORTS

City Manager/Finance Director – Jacob McHargue – Mr. McHargue thanked everyone who had been involved in the Summer Celebration. He felt that it had been a great event. He mentioned that staff had sent out a survey to the residents to get feedback for next year's event.

Public Works Director/Engineer – Don Overson – Mr. Overson was excused.

City Attorney – David Church – Mr. Church had no new items to report.

Utah County Sheriff's Office – Sergeant Holden Rockwell – Sergeant Rockwell had no new items to report.

Councilmember Riley joined the meeting at 6:05 PM.

Community Development Director – Morgan Brim & Planning Commission Chair – Cristy Welsh – Mr. Brim reported on the conference that he and Mr. McHargue had attended in Las Vegas. He said that the city had budgeted for a hotel study and companies were interested in seeing the results. He mentioned that they were working with a developer who was interested in getting a commitment for a large retail center. He reported that staff had been working with Flagship Homes on the Town Center Master Plan.

Mr. Brim reported on the results from the park comments taken from the public at the Summer Celebration. He said that the top requested parks were: a Zen garden, an all abilities park, a fishing pond, and a ropes course.

Mr. Brim reported that they would be holding a joint Planning Commission and City Council Public Hearing on July 10 to receive comments in regards to the amended General Plan.

City Recorder – Pamela Spencer – Ms. Spencer reminded everyone that because the city had elected to participate in the Municipal Alternate Voting Methods Pilot Project, known as ranked choice voting, the candidacy declaration period would be in August.

Building Official – George Reid – Mr. Reid had no new items to report.

Water/Parks Manager Sullivan Love – Mr. Love reported that the pump had failed at the splash pad but was now up and running. He mentioned that the splash pad would be open seven days a week, starting this week. He explained the remote operations monitoring on the pumps, which were to prevent a chlorine problem.

Clean Air Task Force – Resident Josh Gilman – Mr. Gilman was not present at this meeting.

DISCUSSION ITEMS

6.1 Commercial Property Assessed Clean Energy (C-PACE) District Governing Body Participation Agreement (Resolution 2019-07)

City Manager/Finance Director Jacob McHargue and Clean Air Task Force committee member Josh Gilman will discuss C-PACE funding options.

Mayor Fullmer turned the time over to City Manager/Finance Director Jacob McHargue.

Mr. McHargue explained that there was a sample resolution that council could review and discuss at a future council meeting. He said that they would be participating in the Office of Economic Development's C-PACE District. He said that this would open a new financing method for the developers.

CONSENT ITEMS

7.1 Approval of the May 22, 2019 City Council Meeting Minutes

7.2 Approval of the agreement between Vineyard and Lindon for repair of 2000 North (200 South in Lindon)

7.3 Approval of a street striping services agreement with All Star Striping

7.4 Approval of the purchase of a snow plow dump truck and accessories

Mayor Fullmer called for a motion.

Motion: COUNCILMEMBER FLAKE MOVED TO APPROVE CONSENT ITEMS 7.1 THROUGH 7.4. COUNCILMEMBER JUDD SECONDED THE MOTION.

Councilmember Riley (for the record) explained that he had had a discussion with Mr. McHargue about the snowplow dump truck and what the city's plan was in terms of arranging schedules and being prepared to pay overtime. He said that they had not had very heavy winters but was concerned with taking it on ourselves. He said that Mr. McHargue had stated that staff had a lighter load in the winter compared to the rest of the year and he felt that they should be able to handle it. Councilmember Riley felt that they would need to continue to look at it in order to maintain the level of service that they had previously given. Mayor Fullmer said that she had had the same concerns and that staff felt that the quality of service would go up and the cost would remain the same or even go down. Mr. McHargue explained that staff had looked at the average amount of time it took the current snowplow operators to take care of the city during a snow storm. He said that last winter there were seven snow events and on average it took approximately 20 hours to clear the snow. He said that if you take that average and have 10 storms per year, then in a worst-case scenario they would still come in under the currently budgeted amount. Councilmember Riley asked if the contracted snowplow operator had had a liability incident for this type of work that the city would now be liable for.

Mayor Fullmer asked Councilmember Flake to amend his motion.

Amended Motion: COUNCILMEMBER FLAKE AMENDED HIS MOTION TO REMOVE ITEM 7.4 FOR DISCUSSION. COUNCILMEMBER JUDD SECONDED THE MOTION. MAYOR FULLMER, COUNCILMEMBERS EARNEST, FLAKE, JUDD, AND RILEY VOTED AYE. MOTION CARRIED UNANIMOUSLY.

The discussion continued.

Mr. McHargue replied that he only knew of the company hitting a meter box. Mr. Church explained that in cities who run their own snow plows, it was very common to receive claims for snow being knocked against a parked car, or knocking off mirrors, etc. He said that the city's insurance company would be very experienced with those types of claims. Mr. McHargue said that staff had looked at starting with a used truck but the concern was if the truck were to fail, then they would still have to use contracted labor. He said the best option was to purchase a new truck and outfit three of their current vehicles with plows to do residential roads. He added that the new truck would plow the main roads in the city.

Mayor Fullmer called for further questions. Hearing none, she called for a motion to approve the consent items.

Motion: COUNCILMEMBER FLAKE MOVED TO APPROVE CONSENT ITEMS 7.1 THROUGH 7.4. COUNCILMEMBER JUDD SECONDED THE MOTION. MAYOR FULLMER, COUNCILMEMBERS EARNEST, FLAKE, JUDD, AND RILEY VOTED AYE. MOTION CARRIED UNANIMOUSLY.

APPOINTMENTS

No names were submitted.

BUSINESS ITEMS

9.1 PUBLIC HEARING – Fiscal Year 2018-2019 Budget Adjustment (Resolution 2019-06)

City Manager/Finance Director Jacob McHargue will present recommended adjustments to the Fiscal Year 2018-2019 Budget. The mayor and City Council will act to adopt (or deny) this request by resolution.

Mayor Fullmer called for a motion to open the public hearing.

Motion: COUNCILMEMBER JUDD MOVED TO OPEN THE PUBLIC HEARING AT 6:18 PM. COUNCILMEMBER RILEY SECONDED THE MOTION. MAYOR FULLMER, COUNCILMEMBERS EARNEST, FLAKE, JUDD, AND RILEY VOTED AYE. MOTION CARRIED UNANIMOUSLY.

Mr. McHargue explained that the audit finding for last year had excess funds in the General Fund, which needed to be transferred to the Capital Projects Fund. He said that in order to avoid the same finding this year, they were doing a budget adjustment. Mr. McHargue explained that they were appropriating the current fund balance and transferring the money to the Capital Projects Fund. He added that there were also other small adjustments that he would be reviewing. Highlights of the review were:

General Fund Revenues

Original FY 2018-2019 Budget	\$5,537,200
Amended FY 2018-2019 Budget	\$7,804,100

Description of changes

Tax Revenue went up	\$ 438,000
B&C Road Funds went up	\$ 50,000

Fees & Other Revenues went up	\$ 51,000
Beginning Fund Appropriations went up	\$1,545,000

Mr. McHargue explained that cities were allowed to keep up to 25 percent of the General Fund Revenue in a “Rainy Day Fund.” He said that if they had more than that, they had to have a reason for it, so they used a fund called Capital Projects. He said that the state required cities to have a plan for how and when they would be spending the money. He said that they would be transferring the excess money into the Capital Projects Fund for one-time projects.

General Fund Expenditures

Original Funding Year 2018-2019 Budget	\$5,537,200
Amended FY 18-19 Budget	\$7,804,100

Description of Changes

Administration went up	\$ 83,000
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Mr. McHargue explained the reason for adjustment was an error on the adjustment that had been done in January.

Contract Services went up	\$ 50,000
Contract Building Inspections went down	\$ 110,000

Mr. McHargue explained that they had not needed to use the contracted building services like they had in the past.

Sanitation Services went up	\$ 67,000 exceed set amount of growth
Transfer to Capital Projects went up	\$1,994,000

Sewer Fund

Total Revenue increased	\$ 159,000
Total Expenditures increased	\$ 80,000

Mr. McHargue explained that this was for the Timpanogos Special Services District costs.

Capital Projects

Transfer from General Fund increased	\$1,994,000
Beginning Fund Appropriations	\$1,994,000

Mr. McHargue explained that the excess revenue amount from the General Fund last year and this year would fund the larger purchases to help free up money for other projects.

Mayor Fullmer called for public comment. Hearing none, she called for a motion to close the public hearing.

Motion: COUNCILMEMBER FLAKE MOVED TO CLOSE THE PUBLIC HEARING AT 6:24 PM. COUNCILMEMBER EARNEST SECONDED THE MOTION. MAYOR FULLMER, COUNCILMEMBERS EARNEST, FLAKE, JUDD, AND RILEY VOTED AYE. MOTION CARRIED UNANIMOUSLY.

Mayor Fullmer called for questions from the council. Hearing none, she called for a motion.

Motion: COUNCILMEMBER RILEY MOVED TO APPROVE RESOLUTION 2019-06 AMENDING THE VINEYARD CITY BUDGET FOR THE 2018-2019 FISCAL YEAR. COUNCILMEMBER EARNEST SECONDED THE MOTION. ROLL CALL WENT AS FOLLOWS: MAYOR FULLMER, COUNCILMEMBERS EARNEST, FLAKE, JUDD, AND RILEY VOTED AYE. MOTION CARRIED UNANIMOUSLY.

ADJOURNMENT

Mayor Fullmer called for a motion to adjourn the meeting.

Motion: COUNCILMEMBER JUDD MOVED TO ADJOURN THE MEETING AT 6:24 PM. COUNCILMEMBER FLAKE SECONDED THE MOTION. MAYOR FULLMER, COUNCILMEMBERS EARNEST, FLAKE, JUDD, AND RILEY VOTED AYE. MOTION CARRIED UNANIMOUSLY.

The next regularly scheduled meeting is June 26, 2019.

MINUTES APPROVED ON: June 26, 2019

CERTIFIED CORRECT BY: /s/ Pamela Spencer

PAMELA SPENCER, CITY RECORDER