



**MINUTES OF A VINEYARD
CITY COUNCIL MEETING**
City Council Chambers
125 South Main Street, Vineyard, Utah
August 26, 2020 at 6:03 PM

Present

Mayor Julie Fullmer
Councilmember John Earnest
Councilmember Tyce Flake
Councilmember Chris Judd
Councilmember Cristy Welsh

Absent

Staff Present: City Manager Jacob McHargue, Public Works Director/City Engineer Don Overson, Assistant City Engineer Chris Wilson, City Attorney David Church, Sergeant Holden Rockwell with the Utah County Sheriff's Office, Community Development Director Morgan Brim, Building Official George Reid, Water/Parks Manager Sullivan Love, City Recorder Pamela Spencer, Planning Commission Chair Anthony Jenkins, Planning Commissioner Amber Rasmussen

Others Speaking: Marlon Lindsay with TechTrep

6:03 PM REGULAR SESSION

1. CALL TO ORDER/INVOCATION/INSPIRATIONAL THOUGHT/PLEDGE OF ALLEGIANCE

Mayor Fullmer opened the meeting at 6:03 PM. Councilmember Flake gave the invocation and led the Pledge of Allegiance.

2. PUBLIC COMMENTS

Mayor Fullmer called for public comments. Hearing none, she closed the public comments session.

3. MAYOR AND COUNCILMEMBERS' REPORTS/DISCLOSURES/RECUSALS

No reports were given.

4. STAFF, COMMISSION, AND COMMITTEE REPORTS

**4.1 Utah County Sheriff's Office – Sergeant Holden Rockwell – Quarterly Reports
(1st and 2nd Quarters)**

Mayor Fullmer turned the time over to Sergeant Holden Rockwell.

Sergeant Rockwell presented the report for the 1st and 2nd quarters. Highlights were:

QTR.		Total CAD Calls	Officer Generated Calls	Public Generated Calls	Case Numbers	Arrests	Traffic Stops	Citations
1 st Qtr.		2204	1119	1085	369	73	597	243
2 nd Qtr.		2086	763	1323	440	30	306	98
Total		4290	1882	2408	809	103	903	341

Nature of incidents Qtr. 1:

Burglary/Theft 24
 Assault/Domestic Violence 26
 Drugs/Alcohol 40

Nature of incidents Qtr. 2:

Burglary/Theft 30
 Assault/Domestic 34
 Drugs/Alcohol 15

Response Times Qtr. 1:

Priority 1-2 5:24
 Total 310

Response Times Qtr. 2:

Priority 1-2 4:13
 Total 417

Sergeant Rockwell mentioned that the second quarter calls had gone down because the department was exercising safe practices due to COVID-19 exposure concerns. He expressed his appreciation for the support from the city and its residents. He said that the Sheriff's Office was here to help and support the city.

4.2 Finance – Assistant Finance Director/Treasurer Mariah Hill – Fourth Quarter Report for Fiscal Year 2020

Mayor Fullmer turned the time over to City Manager Jacob McHargue.

Mr. McHargue gave a brief review of the fourth quarter report. He pointed out that the year-end budget was slightly above projected revenues at 110 percent and slightly below the projected expenditures at 95 percent. He said that they were able to put just over \$1 million into the Capital Projects Fund. He said that all of the funds came in in the green. He mentioned that the budget report would be posted on the website for further review.

Mr. McHargue reported that the finance department was able to hire Bayley Deason to fill the new accounting role.

5. CONSENT ITEMS

5.1 Approval of the August 12, 2020 City Council Meeting Minutes

5.2 Approval of Sycamores Final Plat Phase 7.3

Mayor Fullmer called for a motion.

Motion: COUNCILMEMBER JUDD MOVED TO APPROVE CONSENT ITEMS 5.1 AND 5.2. COUNCILMEMBER EARNEST SECONDED THE MOTION. MAYOR FULLMER, COUNCILMEMBERS EARNEST, FLAKE, JUDD, AND WELSH VOTED AYE. THE MOTION CARRIED UNANIMOUSLY.

6. MAYOR'S APPOINTMENTS

No names were submitted.

7. DISCUSSION/PRESENTATION

7.1 PRESENTATION - STEM City

Marlon Lindsay with TechTrep will do a presentation about the possibility of Vineyard becoming a STEM City. TechTrep is a comprehensive STEM (science, technology, engineering and mathematics) and CTE (career and technical education) provider that works with families, schools, and communities.

Mayor Fullmer turned the time over to Marlon Lindsay with TechTrep.

Mr. Lindsay said that an Oxford study showed that 47 percent of today's jobs will either disappear or transform so much that the incumbent performers will not be able to do them. Not all children are being readied to fill these jobs. He said that there were 400,000 computer science jobs across the country and only 71,000 graduates to fill them. By 2028 there will be about 2.4 million advanced manufacturing jobs available that they will not be able to fill. Currently there are about 1 million cyber security jobs that they were not able to fill. He said the in Utah, there were almost 5,000 jobs available and only 1,228 graduates. He said that this was not a problem of education alone, it was also a workforce and economic development issue. The charge in Vineyard and around the country was to put 100 percent of the children through STEM exposure, alongside traditional education. He said that TechTrep had just launched a virtual STEM and CTE academy. They were also helping get more children involved with STEM by working with school districts for after-school and at-home access. He added that they were doing everything they could to automate the processes so that they were prepared to handle a pandemic. He said that with Vineyard as a STEM City it would mean that they get all stakeholders talking about STEM.

Councilmember Earnest asked how Vineyard would enact this program. Mr. Lindsay replied that they needed to have the school districts and council on board. This would provide STEM access to children in school, out of school, and after school. They would look at community organizations and where children go after school. They help train mentors and help provide home access. They also work with the parents to upskill and reskill to become mentors and guides as their children are learning.

Mayor Fullmer felt that the city could facilitate a conversion with the local school district to see what partnerships they could form. She mentioned that there was a Telehealth portion of the CARES Act funding that Vineyard could show support for but TechTrep would have to apply for it. She mentioned that she had met with a group that was part of the Oaks Foundation, which works with single moms and families to teach them coding and get them out in the workforce. The foundation would like to possibly become a partner in the STEM City program.

Councilmember Judd asked how they would get stakeholders to partner with Vineyard. Mr. Lindsay replied that the city would want to tap into their stakeholders, create awareness around their issues, and have them become mentors for children in the STEM program. Councilmember Judd asked what the criteria were that a company needed to meet. Mr. Lindsay replied that they wanted it to be as open as possible. Mayor Fullmer asked how the companies would join. Mr. Lindsay replied that the city would need to have an awareness meeting where they discuss the

opportunities of a STEM City, identify potential stakeholders, and then reach out to them and ask them to participate. There was a discussion about how to use stakeholders.

Mayor Fullmer stated that she liked the idea of becoming a STEM City. She felt that this was just the beginning of the process. She said that they should start with staff. She asked council for their input. Councilmember Judd suggested they work with the schools including Utah Valley University (UVU). He mentioned that there were startup facilitators that they could contact.

Councilmember Welsh stated that she was in support of the program. She said that there were residents who owned companies they could contact and even one that owned a coding school. Councilmember Flake mentioned that he used to teach a STEM program and was 100 percent in favor of participating in it.

Mayor Fullmer suggested that they build a coordination group and then bring their ideas back to council. Mr. McHargue said they could put it on the economic development agenda and talk with current and future Vineyard businesses.

Mayor Fullmer felt that the city was ready to move forward. Mr. Lindsay said that they needed to take an inventory of the stakeholder ecosystem.

7.2 DISCUSSION – Coronavirus Aid, Relief, and Economic Security (CARES) Act Funding

City Manager Jacob McHargue will lead a discussion about CARES Act Funding.

Mayor Fullmer turned the time over to City Manager Jacob McHargue.

Mr. McHargue mentioned that he had been waiting on further clarification from the federal government. He said that he had had multiple meetings with Utah County and city managers around the state about what the requirements were for spending the money. He said that, in his opinion, there were some discrepancies between the county and the federal government spending guidelines. He said that there were some things that the cities saw as a cost that should be allowed. The original code said that the funds could not be spent on previously-budgeted monies. They then said that no one had budgeted for public safety time spent on COVID, but the county said that they were not comfortable with money being spent on public safety. The feedback from 12 of 15 local cities was that they were spending the money on public safety.

Mr. McHargue said that staff had discussed CARES Act expenditures. He mentioned that the city had received about \$700,000 in CARES Act Funds. Mayor Fullmer mentioned that the officers and the fire department were using about 30 percent of the budget. Mr. McHargue said that some of their calls could be attributed to COVID.

Mr. McHargue explained that they had come up with a list of expenditures and had ranked everything on the list from 1 – low risk of a future audit, 2 – somewhat risky, and then deleted all of the 3's. He mentioned that some of the items on the list were technology related.

A few of the items on the list were:

- \$75,000 for upgrades to the council room and meeting software and hardware.
- Personal protection equipment (PPE) for staff
- Hand washing and bottle filling stations at the parks
- Help the schools with bottle filling stations
- Additional parks maintenance, which would include a trailer with a sprayer to fog the pavilions and the playground equipment.

- Zoom licenses
- Employee reimbursements for cell phones and home internet when working remotely

Mr. McHargue said that the current list came to around \$400,000 in costs. The proposal was to fund all of the #1 items on the list and the remainder would be allocated to public safety.

Mayor Fullmer asked about having additional screens and computers for employees working remotely and computers for councilmembers to use. Mr. McHargue said that those items were included in the IT costs. He explained that council had been participating in meetings remotely and had done more coordination with staff over email, so the suggestion was to purchase laptops for the city council instead of having them use iPads. There was a discussion about the council using laptops. Mr. McHargue mentioned that the council would not be able to access the server on a personal computer. They should use a city device to conduct city business.

There was a discussion about upgrading the city website and using agenda management software. Councilmember Judd felt that anything staff could do to upgrade IT apps, the website, and public safety would be a good use of the funds. He asked about the public information sign mentioned on the list. Mr. McHargue replied that it was a monument sign with rolling text to share safety information with the public.

Mr. McHargue said that he would share the council's feedback with the county, that the city would be spending the money on public safety as well as the tier-1 costs.

8. BUSINESS ITEMS

8.1 DISCUSSION AND ACTION Shared Use Maintenance Agreement

City Manager Jacob McHargue will present the shared use maintenance agreement between Vineyard and Waters Edge Master Homeowners Association, Inc. (the "HOA"). The mayor and city council will take appropriate action. *(This item was continued from the August 12, 2020 City Council Meeting.)*

Mayor Fullmer turned the time over to City Manager Jacob McHargue.

Mr. McHargue explained that the shared use agreement was for the parking lot at Penny Springs Park. The agreement also included shared maintenance costs for the parking lot, irrigating the landscaping around the parking lot and maintenance of the landscaping strip.

Mayor Fullmer asked if the Public Works Department's concerns had been met. Mr. McHargue replied that the Homeowners Association (HOA) would be responsible for maintenance and the city would cover the cost of irrigation for Parcel A.

Mayor Fullmer asked how this would affect the parking concerns that had been going on. Mr. McHargue replied that parking was currently not allowed overnight but enforcement was assigned through University Parking Enforcement and that the city would take enforcement back once the agreement was signed. There was a discussion about parking enforcement. Sergeant Rockwell explained how parking enforcement would work with the shared use. Mayor Fullmer asked if they would be creating additional parking issues with this agreement. Councilmember Judd expressed concern with having the Sheriff's Office enforcing the parking. Sergeant Rockwell mentioned that the Sheriff's Office did not contract with towing companies and was not sure they wanted to start doing that with city-owned property. He felt that the Sheriff's Office would be less predatory in their enforcement. The discussion continued.

Water/Parks Manager Sullivan Love expressed concern that Mr. McHargue's staff report still said that the city would be maintaining the landscaping. Mr. McHargue replied that it had been taken out of the agreement and that Flagship Homes was in agreement with the change. Assistant City Engineer Chris Wilson explained that this only referred to Parcel A, which the city owned.

Mayor Fullmer asked how broken sprinklers in that area would affect the city. Mr. McHargue replied that there would be a water cost but a broken sprinkler would only leak when that station was running. He said that issue they were having now, was that some control valves were stuck open. He added that this did not affect the park, it was only for the area around the parking lot and clubhouse.

Mayor Fullmer called for a motion.

Motion: COUNCILMEMBER JUDD MOVED TO APPROVE AND ALLOW THE MAYOR TO SIGN THE SHARED MAINTENANCE AGREEMENT AS PRESENTED. COUNCILMEMBER EARNEST SECONDED THE MOTION.

Mr. Wilson mentioned that in Section 3 of the agreement it did not state who would be paying for the dumpsters. Mr. McHargue replied that if it was not in the contract, he assumed it would be covered by the Homeowners Association.

Amended Motion: COUNCILMEMBER JUDD MOVED TO APPROVE AND ALLOW THE MAYOR TO SIGN THE SHARED MAINTENANCE AGREEMENT AS PRESENTED WITH THE FOLLOWING CORRECTION IN SECTION 3 THAT THE DUMPSTERS WOULD PAYED FOR BY THE HOA AND THE STAFF REPORT WOULD BE UPDATED. COUNCILMEMBER EARNEST SECONDED THE MOTION. MAYOR FULLMER, COUNCILMEMBERS EARNEST, FLAKE, JUDD, AND WELSH VOTED AYE. THE MOTION CARRIED UNANIMOUSLY.

8.2 DISCUSSION AND ACTION – Municipal Code Amendment – 3.08 Electronic Meetings (Ordinance 2020-10)

The mayor and city council will discuss a proposed amendment to the Municipal Code Title 3.08 Electronic Meetings. The amendments are to add contingencies for electronic meetings, add an emergency meeting section, and make technical changes. The mayor and city council will act to adopt (or deny) this request by ordinance.

Mayor Fullmer turned the time over to City Recorder Pamela Spencer.

Ms. Spencer explained that according to state code the city was required to adopt an ordinance for electronic meetings. She said that this ordinance was to amend the city code to match the state's code amendment, with a few exceptions.

Motion: COUNCILMEMBER EARNEST MOVED TO ADOPT ORDINANCE 2020-10, AMENDING THE MUNICIPAL CODE TITLE 3.08 ELECTRONIC MEETINGS, AS PRESENTED. COUNCILMEMBER WELSH SECONDED THE MOTION. ROLL CALL WENT AS FOLLOWS: MAYOR FULLMER, COUNCILMEMBERS EARNEST, FLAKE, JUDD, AND WELSH VOTED AYE. THE MOTION CARRIED UNANIMOUSLY.

8.3 DISCUSSION AND ACTION – Mosquito Abatement – Interlocal Agreement with Utah County (Resolution 2020-15)

City Manager Jacob McHargue will present an interlocal agreement between Utah County and Vineyard for mosquito abatement for the month of September 2020. The mayor and city council will act to adopt (or deny) this request by resolution.

Mayor Fullmer turned the time over to City Manager Jacob McHargue.

Mr. McHargue said that he had spoken with the division director for Utah County Mosquito Abatement about increased calls for mosquito abatement. He said that the contract would help cover the cost to spray for mosquitoes in the month of September. Mayor Fullmer asked if this would take away from the abatement in the city. Mr. McHargue replied that it was part of what was allocated for spraying for the year. Councilmember Judd felt that it was better to have the county do the spraying. There was further discussion about mosquito abatement.

Motion: COUNCILMEMBER EARNEST MOVED TO APPROVE RESOLUTION 2020-15 AND ALLOW THE MAYOR TO SIGN THE INTERLOCAL AGREEMENT WITH UTAH COUNTY. COUNCILMEMBER FLAKE SECONDED THE MOTION. ROLL CALL WENT AS FOLLOWS: MAYOR FULLMER, COUNCILMEMBERS EARNEST, FLAKE, JUDD, AND WELSH VOTED AYE. THE MOTION CARRIED UNANIMOUSLY.

8.4 DISCUSSION AND ACTION – Municipal Code Amendment – Parking Regulations (Ordinance 2020-11)

Staff is requesting the approval of an amendment to the Municipal Code Section 10.04.040 Unlawful Parking, to allow the city to restrict or allow parking in certain areas. The mayor and city council will act to adopt (or deny) this request by ordinance.

Mayor Fullmer turned the time over to Community Development Director Morgan Brim

Mr. Brim explained that the code amendment did two things: it clarified that mobile food businesses needed to follow Section 5.16 of the Municipal Code, and it amended the parking code to bring it in line with Resolution 2019-10, allowing for the exception of parking restrictions on certain roads in the city.

Councilmember Earnest asked who the city would be putting out if they adopted the parking amendments. Ms. Spencer replied that the amendment would keep the city in line with restrictions they already had in place. They would not be putting anyone out.

Motion: COUNCILMEMBER JUDD MOVED TO APPROVE ORDINANCE 2020-11 AMENDING THE MUNICIPAL CODE SECTION 10.04.040 - UNLAWFUL PARKING, AS PRESENTED. COUNCILMEMBER FLAKE SECONDED THE MOTION. ROLL CALL WENT AS FOLLOWS: MAYOR FULLMER, COUNCILMEMBERS EARNEST, FLAKE, JUDD, AND WELSH VOTED AYE. THE MOTION CARRIED UNANIMOUSLY.

9. CLOSED SESSION

Mayor Fullmer called for a motion to go into a closed session.

Motion: COUNCILMEMBER JUDD MOVED TO GO INTO A CLOSED SESSION FOR THE PURPOSE OF DISCUSSING THE CHARACTER, PROFESSIONAL COMPETENCE, OR PHYSICAL OR MENTAL HEALTH OF AN INDIVIDUAL. COUNCILMEMBER WELSH SECONDED THE MOTION. ROLL CALL WENT AS FOLLOWS: MAYOR FULLMER, COUNCILMEMBERS EARNEST, FLAKE, JUDD, AND WELSH VOTED AYE. THE MOTION CARRIED UNANIMOUSLY.

10. ADJOURNMENT

Mayor Fullmer called for a motion to adjourn the meeting.

Motion: COUNCILMEMBER FLAKE MOVED TO ADJOURN THE MEETING AT 7:04 PM. COUNCILMEMBER EARNEST SECONDED THE MOTION. MAYOR FULLMER, COUNCILMEMBERS EARNEST, FLAKE, JUDD, AND WELSH VOTED AYE. THE MOTION CARRIED UNANIMOUSLY.

The next regularly scheduled meeting is September 9, 2020.

MINUTES APPROVED ON: September 9, 2020

CERTIFIED CORRECT BY: /s/ Pamela Spencer
PAMELA SPENCER, CITY RECORDER