



MINUTES OF A VINEYARD CITY COUNCIL MEETING

City Council Chambers

This meeting was held electronically through
Zoom with an anchor location at
125 South Main Street, Vineyard, Utah
October 28, 2020 at 6:00 PM

Present

Mayor Julie Fullmer
Councilmember John Earnest
Councilmember Tyce Flake
Councilmember Chris Judd
Councilmember Cristy Welsh

Absent

Staff Present: City Manager Jacob McHargue, Public Works Director/City Engineer Don Overson, Assistant City Engineer Chris Wilson, Community Development Director Morgan Brim, Building Official George Reid, City Treasurer/Assistant Finance Director Mariah Hill, Sergeant Holden Rockwell with the Utah County Sheriff's Office, Water/Parks Manager Sullivan Love, Deputy Recorder Kelly Kloepfer, Planning Commission Chair Anthony Jenkins, Human Resources Consultant Albert Foster, Digital Media Coordinator Neeley Rimal

Others Speaking: Kyle Capener with Podium, Jayme Blakesley with Hayes Godfrey Bell, P.C.

6:00 PM REGULAR SESSION

1. CALL TO ORDER/INVOCATION/INSPIRATIONAL THOUGHT/PLEDGE OF ALLEGIANCE

Mayor Fullmer opened the meeting at 6:00 PM. City Manager Jacob McHargue gave the invocation and the Pledge of Allegiance.

2. PUBLIC COMMENTS

Mayor Fullmer called for public comments. Hearing none, she closed the public comments session.

3. MAYOR AND COUNCILMEMBERS' REPORTS/DISCLOSURES/RECUSALS

Councilmember Earnest gave an update on the COVID-19 hospital bed capacity in Utah County.

Councilmember Judd encouraged everyone to vote and gave information about how to vote.

Mayor Fullmer reported that they were picking up the pace on the discussions regarding the Vineyard Connector in preparation for the Legislative Session, and that there was a recent FrontRunner Station discussion with the Army Corps of Engineers regarding their requirements for the wetlands. The Central Corridor Study was to begin next week. The city was working

with Utah Valley University to have students help choose native plants for the Vineyard Downtown area. She also reported that the contract with Union Pacific Railroad was progressing, and that the new city attorney would review it before they put it on the agenda for city council to consider.

4. STAFF, COMMISSION, AND COMMITTEE REPORTS

City Manager Jacob McHargue - Mr. McHargue reported on the Boo-a-Palooza which had taken place earlier in the week as a drive-thru event due to COVID-19. He reminded everyone about the Blizzard 5K coming up on Saturday, November 7.

Mayor Fullmer mentioned Kindness Week, which would be November 16-23. She wanted to see Vineyard participate to create an atmosphere of kindness and connection. She told of how former mayor Randy Farnworth had discussed with her how even just waving to your neighbors had been shown in studies to change the way people treated each other.

Mr. McHargue explained that the State Legislature had passed legislation in the special session which allowed redevelopment agencies (RDAs) to extend their ending dates by two years if they had impact due to COVID-19. He stated that Vineyard would not be taking advantage of that legislation since no development had been halted due to the virus.

Mr. McHargue asked City Engineer/Public Works Director Don Overson to give an update on the Center Street Overpass.

Mr. Overson reported that the contractor, Wadsworth Brothers, was able to work nights and keep the costs down, and that the opening of the overpass was scheduled for December 10.

Finance - Assistant Finance Director/Treasurer Mariah Hill – Quarterly Report – Ms. Hill gave the quarterly budget report and explained that the city was slightly above projected revenues and slightly below on all expenditures.

Building – Building Official George Reid – Quarterly Report – Mr. Reid presented the report. Most of the current construction was in the Lakefront development. He stated that the current estimated population was 17,575. He highlighted the pie chart that broke down the different types of residential units that Vineyard was offering to incoming residents. He felt it was a nice split between single-family dwellings, multi-family dwellings, and townhomes.

He explained that the number of total inspections given did not include the approximately 90 hours that Vineyard's inspectors had done for Salem, as part of the interlocal agreement that the city had with Salem to assist them with their building inspections.

Councilmember Judd asked about effects of COVID-19 on construction prices. Mr. Reid answered yes and gave examples of both virus- and hurricane-related shortages.

5. CONSENT ITEMS

5.1 Approval of the October 14, 2020 City Council Meeting Minutes

5.2 Approval of the HAWK Installation Bid Award

Mayor Fullmer called for a motion.

Motion: COUNCILMEMBER JUDD MOVED TO APPROVE THE CONSENT ITEMS 5.1 AND 5.2 AS PROPOSED. COUNCILMEMBER FLAKE SECONDED THE MOTION. MAYOR FULLMER, COUNCILMEMBERS EARNEST, FLAKE, JUDD, AND WELSH VOTED AYE. THE MOTION CARRIED UNANIMOUSLY.

6. MAYOR'S APPOINTMENTS

No names were submitted.

7. DISCUSSION/PRESENTATIONS

7.1 Podium Presentation

Kyle Capener with Podium will presentation their web-based complaint software.

Mr. Capener explained that Podium was designed to streamline communication between businesses and organizations and their customers. Modern communication included many more channels than ever before, and Podium consolidated all the channels of communication into one platform. This would help the organization collaborate to provide better customer service. Some of the features he highlighted were reviews, webchat, teamchat, payments, and feedback.

Mr. McHargue said that one thing he liked about this was that if a concern came in, currently the city routed that to the department and then afterward there was no tracking. Using Podium would allow the city to track the messages that came in. Each department head would have a dashboard, and there would be a popup window on the city website. Since people responded more quickly to texts than to emails, it was a more efficient way for residents to contact the city, and for the city to respond and provide information.

Mayor Fullmer asked how this would integrate into the current Report a Concern feature on the website. Mr. McHargue said that the city would probably still use that, but Podium would be a way to link into that system. This would be an extra tool for quick answers.

Mr. Capener demonstrated how the Podium platform would work for a resident using the website popup chat feature to report a problem, both from the resident's perspective and the city's. He explained that, in addition to website chat messages, social media messages would also be routed to the platform, and how department heads could track conversations and other interactions.

A discussion ensued about tracking messages, follow-up by department heads, the retention of the messages, and the number of users allowed on the platform. Mr. Capener explained that Podium allowed for an unlimited number of users and unlimited text messages. He clarified that Podium was not designed to be a customer relationship management (CRM) program, but to provide interaction management.

8. BUSINESS ITEMS

8.1 DISCUSSION AND ACTION – Personnel Policy and Procedures Manual Amendment (Resolution 2020-19)

City Manager Jacob McHargue will present amendments to the Personnel Policy and Procedures Manual. The mayor and City Council may act to adopt (or deny) this request by resolution.

Mayor Fullmer turned the time over to Human Resources Consultant Albert Foster.

Mr. Foster explained that Vineyard was by far the largest city in Utah that did not offer a group health benefit plan for employees. He stated that it created a problem with retention and,

especially, recruiting. He said that the city would not be able to attract top talent without a benefit plan. He presented a medical benefit and cost summary of the three plans under consideration.

Mr. McHargue added that in his staff report he recommended that the city offer the two (traditional and high deductible) plans under Option 2, with a 10% contribution from employees. If employees chose the health savings account (HSA) plan, there would be an HSA contribution from the city. He also recommended that the city set the current monthly stipend at \$800 for those few full-time employees who were not participating because of being on a spouse's or parent's plan.

Councilmember Earnest asked for a monthly dollar amount of the 10% contribution and concluded that the amounts were reasonable.

Mr. Foster commented that PEHP Health & Benefits wanted to line this up with Vineyard's fiscal year, and he explained the benefits of the city signing the eighteen-month contract instead of a six-month contract. He added that the PEHP plan offered dental and vision coverage, for which employees would pay 100% of the premiums. The city would only contribute to the medical coverage.

Mayor Fullmer called for a motion.

Motion: COUNCILMEMBER JUDD MOVED TO APPROVE RESOLUTION 2020-19 TO AMEND THE PERSONNEL POLICY AND PROCEDURE MANUAL AS PRESENTED AND TO APPROVE OPTION 2 AS PRESENTED FOR THE CITY-SPONSORED HEALTH INSURANCE PROGRAM. COUNCILMEMBER EARNEST SECONDED THE MOTION. THE ROLL CALL WENT AS FOLLOWS: MAYOR FULLMER, COUNCILMEMBERS EARNEST, FLAKE, JUDD, AND WELSH VOTED AYE. THE MOTION CARRIED UNANIMOUSLY.

8.2 DISCUSSION AND ACTION – Appointment of a New City Attorney and Contract Approval (Resolution 2020-20)

City Manager Jacob McHargue is requesting approval of the appointment of a new city attorney and approval of the agreement for legal services. The mayor and City Council may act to adopt (or deny) this request by resolution.

Mayor Fullmer asked for questions or a motion.

Motion: COUNCILMEMBER JUDD MOVED TO APPROVE RESOLUTION 2020-20 AND ALLOW THE MAYOR TO SIGN THE AGREEMENT WITH HAYES, GODFREY, AND BELL TO SERVE AS A CITY ATTORNEY. COUNCILMEMBER WELSH SECONDED THE MOTION. THE ROLL CALL WENT AS FOLLOWS: MAYOR FULLMER, COUNCILMEMBERS EARNEST, FLAKE, JUDD, AND WELSH VOTED AYE. THE MOTION CARRIED UNANIMOUSLY.

Mayor Fullmer and Mr. McHargue welcomed Jayme Blakesley of Hayes Godfrey Bell, P.C., who would be serving as city attorney.

9. ADJOURNMENT

Mayor Fullmer called for a motion to adjourn the meeting.

Motion: COUNCILMEMBER FLAKE MOVED TO ADJOURN THE MEETING AT 7:06 PM. COUNCILMEMBER WELSH SECONDED THE MOTION. MAYOR FULLMER, COUNCILMEMBERS EARNEST, FLAKE, JUDD, AND WELSH VOTED AYE. THE MOTION CARRIED UNANIMOUSLY.

The next regularly scheduled meeting is November 11, 2020.

MINUTES APPROVED ON: November 11, 2020

CERTIFIED CORRECT BY: /s/ Kelly Kloepper
KELLY KLOEPFER, DEPUTY RECORDER